



**CODE ENFORCEMENT BOARD  
REGULAR MEETING MINUTES  
APRIL 4, 2023**

**1. CALL TO ORDER**

Chairman Buckles called the meeting of the Code Enforcement Board to order at 6:15 p.m. in the City Hall Commission Chambers. A moment of silence was followed by the Pledge of Allegiance.

Quorum was declared present.

**Present:** Chairman David Buckles, Vice-Chairman Bruce Woloshin and Board Members: Linette Coleman and Daniel Welsh.

**Absent:** Jack Litteral (excused) and Marvin E. Vasquez (excused).

**Staff Present:** Code Compliance Manager Jimmy Appoloney, Code Compliance Officer Tom Knappman and Recording Secretary Colene Rivera.

**2. CONSENT AGENDA**

**A. SWEARING IN OF PARTIES TO TESTIFY**

CEB Recording Secretary Rivera swore in Code Compliance Officer Tom Knappman and Code Compliance Manager Jimmy Appoloney, who will be presenting testimony.

**B. APPROVAL OF MINUTES**

***MOTION: Board Member Welsh moved to approve the March 7, 2023 meeting minutes. Seconded by Board Member Woloshin and carried unanimously 4 - 0.***

**3. HEARINGS ON STATEMENT OF VIOLATIONS PURSUANT TO NOTICES OF HEARINGS**

**A. OLD BUSINESS**

**1. CASE # 21-023 – 218 4<sup>th</sup> Street, Winter Garden, FL**

Code Compliance Inspector, Thomas Knappman

**Sec. 18-151.** Standard code adopted.

**Sec. 18-159.** Public nuisances.

**Sec. 38-61.** Discharging foul water or depositing decaying matter.

**FINDINGS OF FACT AND CONCLUSIONS OF LAW IN CASE 21-023**

Code Compliance Officer Knappman stated Case 21-023 for the address of 218 4<sup>th</sup> Street has new owners and they continue to work with the city to bring these violations into compliance through engineered certified plans and building permits. City staff request the board allow this case to be extended until the June 6, 2023 Code Enforcement Board meeting.

## Questions and Discussion

Board members did not have any questions or concerns regarding this case.

**MOTION:** *Based upon the Findings of Fact and evidence presented, Board Member Welsh moved Case 21-023 for the property at 218 4<sup>th</sup> Street be extended to the June 6<sup>th</sup>, 2023 Code Enforcement Board meeting. Seconded by Board Member Coleman and carried 4-0.*

### 2. CASE # 22-396– 1015 Maxey Drive, Winter Garden, FL

Code Compliance Inspector, Santino Montanez

**Sec. 118-1127.** Disabled motor vehicles.

#### **FINDINGS OF FACT AND CONCLUSIONS OF LAW IN CASE 22-396**

Code Compliance Inspector, Thomas Knappman stated Case 22-396 for the address of 1015 Maxey Drive has been found in compliance of Sec. 118-1127. City staff recommends motion to close Case 22-396.

## Questions and Discussion

Board members did not have any questions or concerns regarding this case.

**MOTION:** *Based upon the Findings of Fact and evidence presented, Board Member Coleman moved for Case 22-396 at the property address of 1015 Maxey Drive in violation of Section 118-1127 be closed as this property is now in compliance. Seconded by Board Member Woloshin and carried 4-0.*

### 4. COMMENTS OR DISCUSSION

Board Members inquired about the process for bringing various cases before this Board and if there any city documents that could be viewed regarding policy, guidelines or flowchart of processes in place for the city? City staff responded with nothing formally written regarding these processes. They continued to explain based on code requirements, the city works with the violators for compliancy prior to bringing them before this board for a motion and/or fines, etc.

### 5. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:24 pm to the next meeting scheduled for May 2, 2023.

**ATTEST:**

/S/

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Recording Secretary, Colene Rivera

**APPROVED:**

/S/

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Chairman David Buckles