



CITY OF WINTER GARDEN
300 WEST PLANT STREET WINTER
GARDEN, FL 34787

P: 407.656.4111
WWW.WINTERGARDEN-FL.GOV

SCOPE OF WORK — ALTERATION AND ADDITIONS FOR EXISTING STRUCTURES

THIS COMPLETED FORM AND PLANS **MUST** BE ON JOB SITE AT ALL TIMES OF ALL INSPECTIONS

PERMIT #: _____ **JOB ADDRESS:** _____
FORM PREPARED BY: _____ **DATE:** _____
CONTACT PHONE#: _____ **EMAIL:** _____

NOTE: ALL APPLICANTS MUST FILL OUT THIS FORM AND INCLUDE AN EXISTING FLOOR PLAN SHOWING THE PROPOSED WORK AREAS WHEN POSSIBLE. THE PLANS MUST BE LEGIBLE, DIMENSIONED, ROOMS LABELED AND SHOW THE SIZE AND LOCATION OF ALL DOORS AND WINDOWS.

BUILDING

- RE-ROOF OVER EXISTING ROOF STRIP TO DECKING
- REPLACE ROOF DECKING OR SIDING ON STRUCTURE
- REPAIR EXISTING DECK/PORCH
- REPLACE EXISTING DOORS/WINDOWS WITH SAME SIZE & TYPE
- UPGRADE OR CHANGE SIZE OF EXISTING INTERIOR DOORS/WINDOWS
- REMOVE AND REPLACE DRYWALL
- RECONFIGURE EXISTING SQ. FT. — NON STRUCTURAL
- CHANGE NON-CONDITIONED SPACE TO HABITABLE CONDITIONED SPACE

THE FOLLOWING TYPE OF WORK REQUIRE SIGNED & SEALED ENGINEERED PLANS

- ADD NEW EXTERIOR DOOR OR WINDOWS
- ADD TO SQ. FT. OF STRUCTURE, CONDITIONED OR NON-CONDITIONED
- ADD NEW DECK/PORCH
- ADD NEW SHED/STORAGE — NO UTILITIES
- ADD NEW WORKSHOP/LIVING QUARTERS/ACCESSORY SPACE
- ADD NEW SCREEN ENCLOSURE
- ADD NEW POOL/WATER FEATURE

OTHER: _____

ELECTRIC

- REPLACE OR REPAIR ONLY EXISTING LIGHTS/OUTLETS
- ADD ADDITIONAL NEW WIRING AND OUTLETS/SWITCHES/LIGHTS

NOTE, WILL REQUIRE CALCULATION FROM DESIGN PROFESSIONAL

- RE-WIRE ENTIRE BUILDING
- SERVICE UPGRADE OR RELOCATION

OTHER: _____

ADDITIONAL INFORMATION/SPECIAL CONDITIONS:

PLUMBING

- RELOCATE EXISTING PLUMBING FIXTURES
- ADD NEW PLUMBING FIXTURES/BATHROOMS
- ADD PLUMBING WATER/WASTE LINES
- REPAIR ONLY EXISTING WATER/WASTE LINES
- OTHER: _____

GAS

- REPAIR/REPLACE EXISTING GAS APPLIANCE
- ADD NEW ADDITIONAL GAS PIPING/APPLIANCES
- OTHER: _____

MECHANICAL

- REPLACE AIR HANDLER/CONDENSER **SAME SIZE ONLY**
- REPLACE ONLY DUCT SYSTEM, R8 REQUIRED IN ATTICS **(FBC-EC 403.2.1)**
- ADD ADDITIONAL DUCT SYSTEM/SUPPLY OR BALANCING
- ADDITIONAL AIR HANDLER /CONDITIONING SYSTEMS **(REQUIRES CALCULATION)**
- OTHER: _____

FIRE

- NEW/MODIFY — SPRINKLER SYSTEMS
- NEW/MODIFY — ALARM SYSTEMS
- NEW/MODIFY — HOOD EXHAUST SYSTEMS
- NEW/MODIFY — HOOD SUPPRESSION SYSTEMS
- OTHER: _____