



CITY OF WINTER GARDEN
300 WEST PLANT STREET
WINTER GARDEN, FL 34787

P: 407.656.4111
WWW.WINTERGARDEN-FL.GOV

WINTER GARDEN • A charming little city with a juicy past.

**CONTRACTOR REGISTRATION FORM
(ADMINISTRATIVE SERVICE FORM)**

ANNUAL ADMINISTRATIVE SERVICE FEE - \$15.00
(EFFECTIVE FROM OCTOBER 1ST THROUGH SEPTEMBER 30TH)

1. NAME OF BUSINESS: _____

2. NAME OF LICENSE QUALIFIER: _____

3. MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

4. BUSINESS PHONE: _____ FAX NUMBER: _____

EMAIL ADDRESS: _____

5. COPY OF CURRENT BUSINESS TAX RECEIPT (AKA: OCCUPATIONAL LICENSE) FROM THE CITY OR COUNTY OF THE BUSINESS LOCATION.

6. COPY OF STATE OF FLORIDA CONTRACTOR LICENSE

7. CERTIFICATE OF INSURANCE SHOWING THE CERTIFICATE HOLDER AS "THE CITY OF WINTER GARDEN" FOR **GENERAL LIABILITY AND WORKER'S COMP. INSURANCE**. IF YOU ARE WORKER'S COMP. EXEMPT, YOU ARE RESPONSIBLE TO SUPPLY US WITH A COPY.

BUILDING DEPARTMENT FAX #: 407-656-0839

MAKE CHECKS PAYABLE TO THE "CITY OF WINTER GARDEN".