

## NOTICE OF MEETING AND AGENDA

Please take notice that the BOARD OF TRUSTEES OF THE CITY OF WINTER GARDEN PENSION PLAN FOR GENERAL EMPLOYEES will conduct a meeting of the Board on December 5, 2017 at 3:30 pm at 300 West Plant Street, Winter Garden, Florida 34787-3009 in Conference Room 213.

### AGENDA

1. Approval of minutes of the regular meeting dated September 5, 2017.
2. Investment Reports
  - A. Investment Manager(s)
  - B. Performance Monitor
  - C. Salem Trust - Service Report
3. Old Business
  - A. Disposition of failure to return Form PF-11 Confirmation of Receipt of Retirement Benefits for death beneficiary Scott Reichert – Formed Returned
4. New Business
  - A. Approval of DROP entry for William Anthony.
  - B. Approval of Return of Contributions for non-vested member Ryan Craig.
  - C. 2018 Meeting Dates
5. Matters from Citizens
6. Matters of the Chairman and Board Members
  - A. Training / CPPT Certification - Dan
7. Attorney's Report
8. Bills and Expenses for Approval
  - A. AndCo Consulting invoice 23395 dated 09/22/2017 in the amount of \$5,625.00
  - B. Christiansen & Dehner, P.A. invoice 31005 dated 07/31/2017 in the amount of \$297.50.
  - C. Christiansen & Dehner, P.A. invoice 31165 dated 08/31/2017 in the amount of \$127.50.
  - D. Christiansen & Dehner, P.A. invoice 31276 dated 09/30/2017 in the amount of \$1,085.50
  - E. Foster & Foster invoice 10966 dated 08/14/2017 in the amount of \$725.00.
  - F. FPPTA 2018 Membership Dues in the amount of \$600.00
  - G. Garcia, Hamilton, & Associates Invoice 28412 dated 10/03/2017 in the amount of \$3,844.70.
  - H. Highland Capital Management Invoice 16738 dated 10/04/2017 in the amount of \$10,469.00.
  - I. Salem Trust fee advice dated 10/04/2017 in the amount of \$3,478.73.
  - J. Sawgrass Asset Management statement dated 10/10/2017 in the amount of \$10,701.42.
9. Adjournment

### DISABILITY INFORMATION

**In accordance with the Americans with Disabilities Act and F.S.S. 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact Ariel Kenon, pension administrator, no later than 48 hours prior to the proceeding by calling 407-656-4111 x2255 for assistance; if hearing impaired, telephone the Florida Relay Service, Numbers (800) 955-8771 [TDD] or (800) 955-8770 [voice], for assistance.**

### APPEAL NOTICE

**If a person decides to appeal any decision made by the Board, with respect to any matter considered at such meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.**