



CITY OF WINTER GARDEN

300 W. PLANT STREET
WINTER GARDEN, FL 34787

CANVASSING BOARD

MEETING MINUTES

January 5, 2017

A meeting of the City of Winter Garden Canvassing Board was called to order by City Clerk Golden at City Hall, 300 West Plant Street, Winter Garden, Florida on Thursday, January 5, 2017 at 11:05 a.m.

MEMBERS PRESENT: City Clerk Kathy Golden, Andy Bruns, and Lee Douglas
ALTERNATE MEMBER PRESENT: John Murphy
ALTERNATE MEMBER ABSENT: Benjamin LaTorre
OTHERS PRESENT: Assistant City Clerk Angee Grimmage (Recording Clerk)

I. Call to Order and review of legal ad

The meeting was duly advertised and the Canvassing Board reviewed the legal advertisement.

II. Establish Canvassing criteria for all ballot types

Canvassing Board Member Golden referenced the Canvassing Board ballot criteria matrix included in the agenda package. She stated that this proposed matrix is to be used for all submitted ballot types. She indicated that this is the matrix used by Orange County.

There was discussion on legislative changes and how they affect unsigned ballots and the period given to the voter to rectify any issues.

Motion by Canvassing Board Member Douglas to accept the canvassing criteria (see attached Exhibit A). Seconded by Canvassing Board Member Bruns and carried unanimously 3-0.

III. Designation of one Canvassing Board member to witness the logic and accuracy testing of the tabulating equipment for the Special and General Elections and any run-off elections

There was discussion on Canvassing Board Member Golden being the witness for the 2017 logic and accuracy testing of the tabulating equipment. This will be for the special and general elections and any run-off elections. Canvassing Board Member Bruns volunteered to be designated as the backup witness should Ms. Golden be unavailable.

Motion by Canvassing Board Member Bruns to select Board Member Golden as the primary designee and Board Member Bruns as secondary designee to witness the 2017 logic and accuracy testing of the tabulating equipment for the special and general election and any run-off election. Seconded by Canvassing Board Member Douglas and carried unanimously 3-0.

IV. Set Meeting Calendar

Canvassing Board Member Golden noted that the proposed meeting schedule has been provided for all upcoming 2017 Canvassing Board meetings for both the Special Election and the General Election.

Canvassing Board Member Murphy noted that he has a conflict with the January 24th and February 14th meeting dates. Members Douglas and Bruns confirmed that these meeting dates are good for them. It was noted that by Florida Statutes, only two members are required for voting except in the case of a recount and then all three members would need to be present.

It was the **consensus** of the members to accept the proposed calendars.

Further discussions included the costliness of a being required to have a special election and the information being provided for the public on the City's website.

V. New Business and Other Discussion

Canvassing Board Member Golden cautioned the members that the Florida Sunshine Laws apply to this board.

Canvassing Board Member Murphy addressed the issue of contributions by board members to candidates. Canvassing Board Member Golden noted that contributions are acceptable but campaigning for the candidate is not recommended.

There was discussion of events to occur the night of the election canvassing. Canvassing Board Member Golden shared that the meeting locations for the next series of Canvassing Board meetings would be held at the Orange County Supervisor of Elections Office in Orlando. Also noted was the availability of mileage and meal reimbursement and recesses.

The board discussed district boundaries, redistricting, and verification of the board members contact information. Also discussed was the quantity of vote-by-mail ballots and the responsibility of postage obligations. It was also noted that City elections are non-partisan.

VI. Adjourn

Motion by Canvassing Board Member Bruns to adjourn the meeting. Seconded by Canvassing Board Member Douglas and carried unanimously 3-0.

The meeting adjourned at 11:45 a.m.

Prepared by:

Recording Clerk - Assistant City Clerk
Angee Grimmage, CMC

Canvassing Board Member