



CITY OF WINTER GARDEN

CITY COMMISSION BUDGET HEARINGS AND REGULAR MEETING MINUTES September 7, 2016

A **BUDGET HEARINGS** and **REGULAR MEETING** of the Winter Garden City Commission were called to order by Mayor Rees at 6:30 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida. An Opening Invocation and Pledge of Allegiance were given.

Present: Mayor John Rees, Commissioners Bob Buchanan, Robert Olszewski, and Colin Sharman (arrived at 6:34 p.m.)

Absent: Commissioner Kent Makin

Also Present: City Manager Mike Bollhoefer, Assistant City Attorney Dan Langley, City Clerk Kathy Golden, Community Development Director Steve Pash, Economic Development Director Tanja Gerhartz, Finance Director Laura Zielonka, Fire Chief Matt McGrew, Information Technology Director Chad Morrill, Planning Consultant Ed Williams and Police Chief George Brennan

BUDGET HEARINGS

1. **FIRST READING AND PUBLIC HEARINGS TO ADOPT PROPOSED BUDGETS AND MILLAGE RATE FOR FISCAL YEAR 2016/2017**

- A. **Ordinance 16-38:** AN ORDINANCE LEVYING TAX UPON ALL TAXABLE PROPERTY WITHIN THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2016, AND ENDING ON SEPTEMBER 30, 2017

Assistant City Attorney Langley read Ordinance 16-38 by title and stated that the City Commission of the City of Winter Garden hereby adopts, establishes and levies a millage rate for ad valorem taxation of real and tangible personal property within the City of Winter Garden for the Fiscal Year beginning October 1, 2016, and ending September 30, 2017, at the rate of 4.2500 mills (being \$4.2500 for every \$1,000 of assessed valuation) upon the assessed valuation of property within the corporate limits of the City of Winter Garden, Florida. This millage rate is greater than the rolled back rate of 3.9958 mills by 6.36 percent.

Finance Director Zielonka stated that staff is proposing that we keep the millage rate flat at 4.25 and stated that it is not a tax increase.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Buchanan to approve Ordinance 16-38 with the second reading and public hearing being scheduled for September 21, 2016. Seconded by Commissioner Sharman and carried unanimously 4-0.

- B. **Ordinance 16-39:** AN ORDINANCE APPROPRIATING AND ALLOCATING ALL REVENUE AND FUNDS OF THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2016, AND ENDING ON SEPTEMBER 30, 2017

Assistant City Attorney Langley read Ordinance 16-39 by title and the following excerpt:

It is anticipated that there will be available for use and disbursement from the general funds of this City, revenue in the following amounts:

Collection of Ad Valorem	\$11,278,440
Revenue other than Ad Valorem	<u>21,795,100</u>
TOTAL REVENUES	\$33,073,540
Appropriations from Fund Balance	<u>10,043</u>
TOTAL AVAILABLE FOR EXPENDITURES	\$33,083,583

Finance Director Zielonka stated that these are the projected revenues for the general fund and some of the highlights were addressed in the budget workshop.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Buchanan to approve Ordinance 16-39 with the second reading and public hearing being scheduled for September 21, 2016. Seconded by Commissioner Olszewski and carried unanimously 4-0.

- C. **Ordinance 16-40:** AN ORDINANCE APPROPRIATING AND ALLOCATING ALL REVENUE AND FUNDS OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2016, AND ENDING ON SEPTEMBER 30, 2017

Assistant City Attorney Langley read Ordinance 16-40 by title and stated that it is anticipated that there will be available for use and disbursement from CRA funds of the City, revenue in the following amounts:

Collection of Ad Valorem	\$ 389,145
Revenue other than Ad Valorem	<u>414,725</u>
TOTAL REVENUES AVAILABLE FOR EXPENDITURES	\$ 803,870

Finance Director Zielonka stated the CRA expected revenues and expected expenditures for the fiscal year 2017 were reviewed by the CRA at their last meeting at which time they were approved. Staff also recommends approval.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Buchanan to approve Ordinance 16-40 with the second reading and public hearing being scheduled for September 21, 2016. Seconded by Commissioner Olszewski and carried unanimously 4-0.

- D. **Ordinance 16-41:** AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, AUTHORIZING THE APPROPRIATIONS OF CITY FUNDS FOR FISCAL YEAR 2016-17 IN ACCORDANCE WITH ARTICLE 3 SECTION 30 (5) OF THE CITY CHARTER OF THE CITY OF WINTER GARDEN, FLORIDA, AND FLORIDA STATUTE 166.241 FOR THE PURPOSE OF FULFILLING THE FINANCIAL OBLIGATIONS OF THE CITY

Assistant City Attorney Langley read Ordinance 16-41 by title only.

Finance Director Zielonka stated that these are the appropriations that the City is budgeting for fiscal year 2017. She noted that some of the highlights were reviewed at the budget workshop and all details are located in the budget books provided.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Buchanan to approve Ordinance 16-41 with the second reading and public hearing being scheduled for September 21, 2016. Seconded by Commissioner Sharman and carried unanimously 4-0.

REGULAR CITY COMMISSION MEETING

2. **APPROVAL OF MINUTES**

Motion by Commissioner Olszewski to approve regular meeting minutes of August 25, 2016. Seconded by Commissioner Sharman and carried unanimously 4-0.

3. **PRESENTATION**

- A. **Proclamation 16-07:** Proclaiming Diaper Need Awareness Week for September 26 through October 2, 2016 was read and presented by Mayor Rees.

4. **REGULAR BUSINESS**

A. **Recommendation to approve the Purchase and Sales Agreement of the southwest (correction southeast) corner of Tremaine Street and S. Boyd Street (0.571 acres) which includes an Impact Fee Deferral and Forgiveness Agreement**

City Manager Bollhoefer stated that this project has been discussed significantly over the last several meetings. This agreement puts into writing all those things discussed. He noted a few changes have been made by him, staff, and the attorney that are underlined in the version he has handed out. He explained some of the changes made to the agreement and recommended approval.

Motion by Commissioner Buchanan to approve the Purchase and Sales Agreement recommended by the City Manager of the southwest (correction southeast) corner of Tremaine Street and S. Boyd Street (0.571 acres) which includes an Impact Fee Deferral and Forgiveness Agreement and authorize the City Manager to execute the agreement and to make minor corrective revisions as necessary. Seconded by Commissioner Sharman and carried unanimously 4-0.

B. **Appointment to General Employees' Pension Board for expiring term of Trustee Theo Graham**

City Clerk Golden stated that there is a two-year seat available on the General Employees' Pension Board and Mr. Theo Graham has indicated that he would like to be reappointed for this seat. It was noted that he is eligible as there are no term limits on this board.

Motion by Commissioner Olszewski to reappoint Theo Graham to General Employees' Pension Board. Seconded by Commissioner Sharman and carried unanimously 4-0.

5. **MATTERS FROM PUBLIC** – There were no items.

6. **MATTERS FROM CITY ATTORNEY** – There were no items.

7. **MATTERS FROM CITY MANAGER** – Mike Bollhoefer

A. **Discussion on golf carts**

City Manager Bollhoefer requested postponement of golf cart presentation until the next meeting in order to complete the presentation. There was discussion on some of the items that would be covered.

8. **MATTERS FROM MAYOR AND COMMISSIONERS**

Commissioner Olszewski announced the birth of his new daughter, Reagan Lynne, born September 1, 2016, 8 lbs. 6 oz. Mom and daughter are home doing great and life is absolutely wonderful.

Mayor Rees congratulated Commissioner Olszewski and his wife Allison on the birth of their daughter.

The meeting adjourned at 6:51 p.m.

APPROVED:

_____/S/_____
Mayor John Rees

ATTEST:

_____/S/_____
City Clerk Kathy Golden, CMC