



AGENDA
CITY COMMISSION
CITY HALL COMMISSION CHAMBERS
300 W. Plant Street
Winter Garden, Florida

**BUDGET WORKSHOP AND
REGULAR MEETING**

August 25, 2016

6:30 p.m.

CALL TO ORDER

Determination of a Quorum

Opening Invocation and Pledge of Allegiance

1. **WORKSHOP ON PROPOSED BUDGET FOR FISCAL YEAR 2016/2017**

2. **APPROVAL OF MINUTES**

Regular Meeting Minutes of August 11, 2016

3. **SECOND READING AND PUBLIC HEARING OF PROPOSED ORDINANCES**

A. **Ordinance 16-47:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA PROVIDING FOR THE ANNEXATION OF CERTAIN ADDITIONAL LANDS GENERALLY DESCRIBED AS APPROXIMATELY 0.15 ± ACRES LOCATED AT 310 EAST STORY ROAD ON THE SOUTH SIDE OF EAST STORY ROAD, EAST OF SUMMER STREET AND WEST OF 9th STREET INTO THE CITY OF WINTER GARDEN FLORIDA; REDEFINING THE CITY BOUNDARIES TO GIVE THE CITY JURISDICTION OVER SAID PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

B. **Ordinance 16-48:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA AMENDING THE FUTURE LAND USE MAP OF THE WINTER GARDEN COMPREHENSIVE PLAN BY CHANGING THE LAND USE DESIGNATION OF REAL PROPERTY GENERALLY DESCRIBED AS APPROXIMATELY 0.15 ± ACRES LOCATED AT 310 EAST STORY ROAD ON THE SOUTH SIDE OF EAST STORY ROAD, EAST OF SUMMER STREET AND WEST OF 9th STREET FROM ORANGE COUNTY LOW MEDIUM DENSITY RESIDENTIAL TO CITY LOW DENSITY RESIDENTIAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

C. **Ordinance 16-49:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA REZONING APPROXIMATELY 0.15 ± ACRES LOCATED AT 310 EAST STORY ROAD ON THE SOUTH SIDE OF EAST STORY ROAD, EAST OF SUMMER STREET AND WEST OF 9th STREET FROM ORANGE COUNTY R-2 RESIDENTIAL DISTRICT TO CITY R-2 RESIDENTIAL DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE - Community Development Director Pash

D. **Ordinance 16-50:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA PROVIDING FOR THE ANNEXATION OF CERTAIN ADDITIONAL LANDS GENERALLY DESCRIBED AS APPROXIMATELY 1.7 ± ACRES LOCATED AT 917 CARTER ROAD ON THE EAST SIDE OF CARTER ROAD, SOUTH OF EAST STORY ROAD AND NORTH OF WEST COLONIAL DRIVE INTO THE CITY OF WINTER GARDEN FLORIDA; REDEFINING THE CITY BOUNDARIES TO GIVE THE CITY JURISDICTION OVER SAID PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

E. **Ordinance 16-51:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA AMENDING THE FUTURE LAND USE MAP OF THE WINTER GARDEN COMPREHENSIVE PLAN BY CHANGING THE LAND USE DESIGNATION OF REAL PROPERTY GENERALLY DESCRIBED AS 1.7 ± ACRES LOCATED AT 917 CARTER ROAD ON THE EAST SIDE OF CARTER ROAD, SOUTH OF EAST STORY ROAD AND NORTH OF WEST COLONIAL DRIVE FROM ORANGE COUNTY LOW DENSITY RESIDENTIAL TO CITY MULTI OFFICE INDUSTRIAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

Ordinance 16-52: AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA REZONING APPROXIMATELY 1.7 ± ACRES LOCATED AT 917 CARTER ROAD ON THE EAST SIDE OF CARTER ROAD, SOUTH OF EAST STORY ROAD AND NORTH OF WEST COLONIAL DRIVE FROM ORANGE COUNTY A-1 RURAL DISTRICT TO CITY I-2

GENERAL INDUSTRIAL DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE - Community Development Director Pash

- F. **Ordinance 16-53**: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, FLORIDA SUPPLEMENTING ORDINANCE NO. 06-27, WHICH ORDINANCE NO. 06-27 AUTHORIZED THE ISSUANCE OF SALES TAX REVENUE BONDS FROM TIME TO TIME; AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$10,200,000 AGGREGATE PRINCIPAL AMOUNT OF A CITY OF WINTER GARDEN, FLORIDA SALES TAX REVENUE BOND, SERIES 2016A AND NOT EXCEEDING \$10,000,000 AGGREGATE PRINCIPAL AMOUNT OF A CITY OF WINTER GARDEN, FLORIDA SALES TAX REFUNDING REVENUE BOND, SERIES 2016B, IN ORDER TO, RESPECTIVELY, FINANCE A PORTION OF THE ACQUISITION, CONSTRUCTION AND EQUIPPING THE NEW DOWNTOWN PARKING GARAGE AND REFUND ALL OF THE CITY'S OUTSTANDING SALES TAX REVENUE BONDS, SERIES 2006, IN ORDER TO ACHIEVE DEBT SERVICE SAVINGS; MAKING CERTAIN COVENANTS AND AGREEMENTS IN CONNECTION WITH THE ISSUANCE OF SUCH SERIES 2016 BONDS AND DETERMINING CERTAIN TERMS THEREOF; AUTHORIZING A NEGOTIATED SALE OF SAID SERIES 2016 BONDS AND THE AWARD THEREOF PURSUANT TO THE PROPOSAL OF PINNACLE PUBLIC FINANCE, INC.; DELEGATING CERTAIN AUTHORITY TO THE MAYOR/COMMISSIONER AND CITY MANAGER FOR THE APPROVAL OF THE TERMS AND DETAILS OF SAID SERIES 2016 BONDS; DESIGNATING THE CITY AS THE PAYING AGENT AND REGISTRAR FOR SAID SERIES 2016 BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF AN ESCROW DEPOSIT AGREEMENT AND APPOINTING THE ESCROW AGENT THERETO; AND PROVIDING AN EFFECTIVE DATE – Finance Director Zielonka
- G. **Ordinance 16-54**: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, FLORIDA, AMENDING SECTION 98-189 OF CHAPTER 98 OF THE CITY CODE TO AMEND THE TERMS OF CERTAIN ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION BOARD MEMBERS, PROVIDING FOR CODIFICATION, APPLICABILITY, CONTROL, SEVERABILITY AND AN EFFECTIVE DATE – Community Development Director Pash

4. **REGULAR BUSINESS**

- A. **Resolution 16-07**: AN RESOLUTION OF THE CITY OF WINTER GARDEN, FLORIDA, EXTENDING BY 180 DAYS (UNTIL FEBRUARY 27, 2017) THE TEMPORARY MORATORIUM ESTABLISHED IN ORDINANCE 16-21 ON THE ACCEPTANCE PROCESSING AND CONSIDERATION OF APPLICATIONS FOR DEVELOPMENT ORDERS AND BUILDING PERMITS FOR PROPERTIES ADJACENT TO EAST PLANT STREET BETWEEN DILLARD STREET AND STATE ROAD 429 (WESTERN BELTWAY); PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE - Community Development Director Pash
- B. Recommendation to approve use of the downtown Pavilion, waiver of special event and rental fees, and beer wine consumption within a confined area during a specified time for the Winter Garden Health and Harvest Festival with multiple sponsors on October 29, 2016 - Community Development Director Pash
- C. Recommendation to approve OktoberFest special event October 14, 15, and 16, 2016 at the Plant Street Market and vacant lot to the east with conditions - Community Development Director Pash
- D. Appointment to the Architectural Review and Historic Preservation Board of Philip Baker's two-year seat - Community Development Director Pash

5. **MATTERS FROM PUBLIC** (*Limited to 3 minutes per speaker*)

6. **MATTERS FROM CITY ATTORNEY** – Kurt Ardaman

7. **MATTERS FROM CITY MANAGER** – Mike Bollhoefer

- A. Golf cart presentation
B. Bradford Park boat dock presentation

8. **MATTERS FROM MAYOR AND COMMISSIONERS**

ADJOURN to **BUDGET HEARINGS** and Regular Meeting on Wednesday, September 7, 2016 at 6:30 p.m. in City Hall Commission Chambers, 300 W. Plant Street, 1st floor

NOTICES:

In accordance with Florida Statutes 286.0105, if any person decides to appeal any decision made by said body with respect to any matter considered at such meeting, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Winter Garden does not prepare or provide such record.

Any opening invocation that is offered before the official start of the Commission meeting shall be the voluntary offering of a private person, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Commission or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the City Commission meeting are invited to stand during the opening invocation and to stand and recite the Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Commission Chambers or exit the City Commission Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance. (Reference Resolutions 15-04 and 16-02)

	<p>Those needing assistance to participate in any of these proceedings should contact the City Clerk's Office at least 48 hours in advance of the meeting (407) 656-4111 x2254.</p>		<p>Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained at the meeting from the Information Technology Department (407) 656-4111 x5455.</p>
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THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Laura Zielonka, Finance Director

Via: Michael Bollhoefer, City Manager

Date: August 19, 2016

Meeting Dates: August 25, 2016
September 7, 2016
September 21, 2016

Subject: Fiscal Year 2016/2017 Proposed Budget Book

Issue: Please find attached a copy of the Fiscal Year 2016/2017 Proposed Budget Book for your review. The budget will be discussed at the following meetings:

Thursday, August 25, 2016 at 6:30 p.m.-There will be a Budget Workshop immediately preceding the regular Commission meeting.

Thursday, September 7, 2016 at 6:30 p.m.-The first budget hearing will be the first item on the agenda.

Thursday, September 21, 2016 at 6:30 p.m.-The second budget hearing will be the first item on the agenda.

CITY OF
WINTER GARDEN

Annual

BUDGET



Fiscal Year 2016/2017

Proposed Budget

First Hearing September 7, 2016

Second Hearing September 21, 2016



WINTER GARDEN

CITY OF WINTER GARDEN
Fiscal Year 2016/2017
Proposed Budget

JOHN REES
Mayor

KENT W. MAKIN
Commissioner, District 1

JAMES R. BUCHANAN
Commissioner, District 2
Mayor Pro Tem

ROBERT M. OLSZEWSKI
Commissioner, District 3

COLIN P. SHARMAN
Commissioner, District 4

MICHAEL L. BOLLHOEFER
City Manager

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BUDGET MESSAGE

Budget Message

CITY OF WINTER GARDEN



OFFICE OF THE CITY MANAGER

300 W. PLANT STREET

WINTER GARDEN, FL 34787

TEL: (407) 656-4111 • FAX (407) 656-1073

September 7, 2016

To the Honorable Mayor, Members of the City
Commission, and the Citizens of the
City of Winter Garden, Florida:

In accordance with Article III of the City Charter, I am pleased to present for your consideration the recommended balanced budget for fiscal year 2016/2017. This document presents the recommended expenditures for operations and for capital improvements for the upcoming fiscal year.

As the economy continues to strengthen, our citizens and local businesses are making positive economic gains. Local unemployment has fallen from 5.6 percent in 2014 to less than 5 percent today. Building permits are being issued at a quicker pace and new developments are picking up. We have funded the budget to ensure robust economic development and strong public safety, and to meet the continued need for infrastructure improvements and high quality services to the residents, businesses and visitors of the City.

The General Fund budget for FY 2016/17 totals \$32,787,945. The most significant revenue source in the General Fund budget is ad valorem taxes in the amount of \$11,278,440 which is based on the current millage rate of 4.250. The budget reflects no change to the millage rate, even though the current rate is maintained, ad valorem property tax revenue will increase by approximately \$1,271,552 as a result of the 13% increase in Winter Garden's property values. The Utility Tax and Franchise Fees are estimated to increase by approximately \$195k. Total projected General Fund Revenues for Fiscal Year 2016/17 are projected to increase by 7.2% from FY 2015/16. The General Fund budgeted expenditures include additional funding to public safety by adding two new police officers. The City's proposed revenues exceed the proposed expenditures by \$285,595 of which \$295,639 will go to the Restricted Florida Building Code Fund and \$10,043 will be used from the City's General Fund unrestricted reserves for the police education program. The projected unassigned General Fund fund balance at the end of fiscal year 2017 is \$7,956,756, bringing unassigned fund balance to 25% of general operating expenditures, which is below the target minimum of 30%.

We continue to maintain a conservative approach to fiscal management by controlling costs without compromising the services that add value and serve the City well. The following are brief highlights and changes that are included in the proposed budget.

General Fund Revenues

Ad Valorem [property] taxes, which comprise 34% of budgeted General Fund revenues, are projected to increase by \$1,271,552, or 12.7% as a result of an increase in property values. Local Government Half-Cent Sales Tax and State Revenue Sharing revenues represent 24% of budgeted General Fund revenues, with the Half-Cent Sales Tax Revenue projected to remain relatively flat at approximately \$6,016,437 and State Shared Revenues are projected to increase \$284,641 or 18.10%. Utility Franchise Fees and Taxes have been budgeted at a 3.47% increase, or \$194,851 from last year. These revenues comprise 17.5% of budgeted general fund revenue. The Communications Service Tax, 3.56% of budgeted General Fund revenue, is projected to decrease by -1.01% due to the new legislative action to reduce communication service tax.

Citywide Staffing/Salaries and Benefits

On the personnel side, there is a 2.5% cost-of-living/merit increase budgeted for FY 2017.

Health insurance costs are budgeted to increase by 6% over the FY2016 costs. The City will continue to pay 50% of the cost for dependent coverage and 100% of employee only coverage through December 2017 if the employee meets all of the points criteria. City employees pay between 0-15% of the cost for health insurance dependent upon meeting certain criteria in the City's Wellness Program. Approximately 44% of our employees have some type of dependent coverage. The City provides basic life and long-term disability coverage at no cost to the employee.

On a percent of pay basis, the City's pension contribution rates will increase from 10.49% to 11.55% for the General Employee Plan. This is due to the budget proposal to add a DROP plan for General Employees and change the normal retirement age from age 65 to age 62. The proposed changes are similar to the approved Fire Pension plan changes negotiated by the Fire Department. The City's pension contribution for the Fire and Police pension plan decreased from 13.80% to 12.56% in the FY2017 budget as a result of gains realized in the plan investment.

General Government

The General Government includes the Legislative, City Clerk, Executive and Economic Development departments. The Legislative budget will increase 18.2% for fiscal year 2016/17 due to the fact that it is an election year which increases elections expense line, the City Clerk budget will remain relatively at an increase of 1.6% in fiscal year 2016/17. The Executive and Economic Development budgets have an increase of 6.3% from fiscal year 2015/2016 due to the budgeted funding of \$140,000 for new wayfinding signs in the downtown Winter Garden. General Government also includes Administrative Services and Finance Services departments that primarily provide services that support the operations of other City Departments and as such is heavily personnel oriented. The Fiscal Management is budgeted to have a 4% increase for fiscal year 2016/17. The Human Resources budget will increase by 17.5% over 2015/2016 budget to fund additional training for all employees. Information Technology has increased by 8.1% due to required software upgrades and raising maintenance costs. Fleet Management Division has an increase to the FY 2017 budget by 17.2% over 2015/2016 budget to fund additional contract labor for fleet maintenance services. Facilities Maintenance has remained relatively flat with a slight decrease of -0.4%.

Public Safety

The City continues to provide the best Public Safety services to its citizens and residents. Protecting our residents and visitors are government functions that our citizens depend upon every day. The Public Safety services comprise of 50% of the General Fund Budget. The FY 2016/17 budget proposes to add 2 new sworn police officers to the sworn police department budget. The Police Department budget will increase by 6% this year to fund the new positions and the Fire Department budget will increase by 6% from fiscal year 2015/2016 to fund additional operating and capital expenditures.

Community Development

The Community Development Department budget will decrease by -6% due to the funding capital expenditures budgeted in FY2016 and a new customer service representative position added in FY2016 in Building Inspections.

Parks and Recreation

The Parks and Recreation budget will remain relatively flat at a slight decrease of -1%.

Public Services

The Public Services department is budgeted to increase by 28.6% from the FY 2015/2016 budget. The increase is largely due to the budgeted design and construction of roadway, stormwater and utility improvements in conjunction with the Dillard Street Improvements project.

Special Revenue Funds

The CRA Fund is budgeted to decrease by -58% due to the payment of the Parking Garage debt service budgeted in FY2016.

Enterprise Funds

The Utility Department budget will increase 21% from FY2016 budget to fund the Marsh road potable and reuse water tanks. The Stormwater Fund budget will decrease by -4.6% due to Stormwater Capital Improvement Projects that were budgeted in FY2016. The Solid Waste budget will increase by 4.6%. Trailer City's budget will increase by 81% from FY2016 to fund capital improvements for the Trailer City washroom and bathrooms.

In conclusion, the City is in sound financial condition. We continue to maintain a low debt burden and a responsible level of fund balances. This budget serves the citizens of the community well by providing the funds necessary to maintain and improve the City's infrastructure, ensure qualified and responsive fire and police protection, and provide those amenities that define our community.

Respectfully submitted,

Michael L. Bollhoefer
City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Winter Garden
Florida**

For the Fiscal Year Beginning

October 1, 2015



Executive Director

CITY OVERVIEW

CITY ORGANIZATIONAL CHART

—

CITY PROFILE

—

CITY STRATEGIC PLAN

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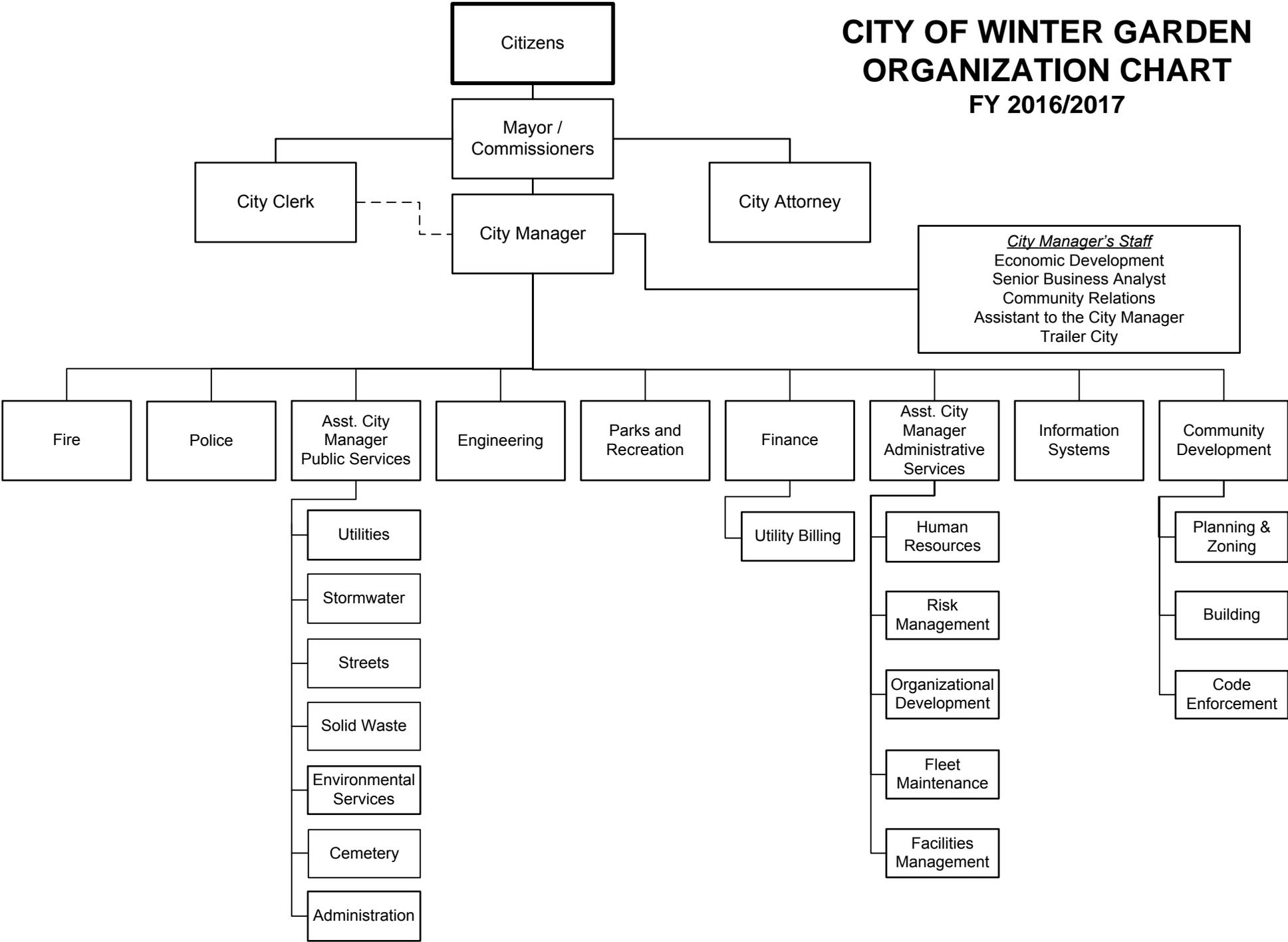
FY2017 DEPARTMENTAL GOALS OVERVIEW

—

LONG-RANGE PLANNING GOALS

City Overview

CITY OF WINTER GARDEN ORGANIZATION CHART FY 2016/2017



City Profile

The City of Winter Garden, Florida is situated on the south shore of Lake Apopka, and is located 20 minutes west of Orlando. This former citrus town is home to over 40,000 residents and 1,600 businesses. The City of Winter Garden is a desirable place to live and a local gathering place for residents within Central Florida offering a diversity of housing and entertainment options. Winter Garden is known for its warm charm, great schools, one of the lowest millage rates in Orange County, while providing a superior quality of life. From bungalows to art-deco, antebellum to modern, architectural styles are abound in Winter Garden. It is a place for growing families and businesses. Ranked as one of the fastest growing suburbs by Forbes.com, Winter Garden is much more than just another bedroom community.

The historic downtown, listed on the National Registry of Historic Places, is a favorite destination for West Orange residents and those traveling the award-winning West Orange Trail, which will soon be part of the 250 mile Coast to Coast Trail. Over a million people use this trail every year.



Winter Garden's proximity to Orlando and the theme parks has made it an ideal spot for growth. Winter Garden has grown to become the commercial and cultural capital of West Orange County with regional amenities such as the Garden Theatre, several Museums, a new Art Center and the Downtown Pavilion, which is home to the Winter Garden Farmers Market. The weekly farmers market was voted the best of its size in America.

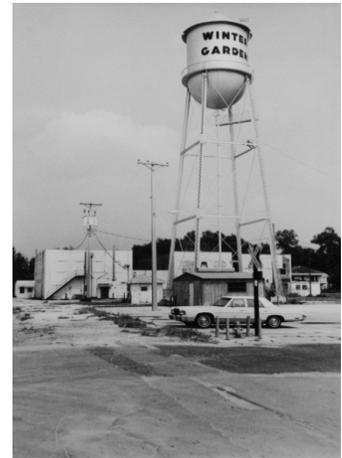


People can browse indie shops on Plant Street or drive a few miles south to the Winter Garden Village at Fowler Groves, a 1.5 million square foot open air center situated on 175 acres. The largest of its kind in Central Florida, Winter Garden Village draws shoppers from all of West Orange County in addition to providing convenient shopping for local residents with its mix of big-box and specialty shops, financial institutions, and more than 20 eateries.

Winter Garden is known for its many recreational amenities, historical assets and special events that make it a great place to live, learn and play.

City History

The City of Winter Garden was incorporated in 1908 and is located in Orange County, Florida. As with most communities founded in the early 1900's of rural Florida, Winter Garden's economy relied heavily on agriculture. A year-round growing season and fertile soil enabled the production of fruits and vegetables; rail provided direct transportation routes to northern markets; and local orange groves were Florida's gold.



In the 1980s, the groves suffered a great freeze and the citrus community was dying. The city's leaders were smart in their planning to grow the city and start economic development. They anticipated that two toll roads – State Road 429 and S.R. 408 would kick-start development in Winter Garden, which sits 14 miles west of Orlando and is just a short drive to Disney. In the 1990's the city created a special tax district to boost revenue in order to redevelop and revitalize its downtown with a plan to merge old and new. In 2003, the city bought the Garden Theatre, which was built in 1935 but had been used most recently as a garage for tractors. The restored venue is a big hit, hosting live, local

productions and an annual film festival with international entries. The new City Hall, built in 2008, has an art deco façade that resembles a stylish train station from the 1930's.

The city officials understand that you have to constantly reinvest in the city in order for it to grow and be a community where citizens want to live and visit. In 2011, the city built a Splash Park adjacent to the Downtown Pavilion to create an outdoor play area for families. The city also purchased Tucker Ranch, a 209-acre property on the west side of Avalon Road, boasting an impressive oak hammock. The ranch will be developed into a regional park with trails, camping, a 15-acre working farm and access to John's Lake for canoeing.



Numerous events occur each year in the Winter Garden Historic Downtown District including charitable benefits, art festivals, music festivals, holiday events and more. Newtown Park, on the shore of Lake Apopka, hosts a fireworks show on the Fourth of July. Newton Park is also a great location to enjoy a sunset over Lake Apopka. The annual Spring Fever in the Garden event, sponsored by the Bloom N Grow Society, is one of the most popular annual events. There are also ongoing downtown events in addition to the weekly Farmers Market, including a monthly Cruz-N-Car Show, and on most Fridays, you can catch a local musical performer at the

Centennial Gazebo.

Today, Winter Garden is referred to as a modern-day Mayberry USA by residents, and as a Florida destination. At the same time, it attracts new business and quality

development/redevelopment. The community’s connection to its roots is felt throughout the year. The City’s downtown historic district provides a vibrant community of art studios and live theatre, bicycle stores and flower shops, and a wide range of restaurants that flank the West Orange Trail.

The City’s short term goal is to be the best little city in the state of Florida. Its long term goal is to be the best little City in the United States of America.

Local Economy

There are positive signs that the national and local economies are on the path of economic recovery. The City’s economic environment is heavily influenced by the economy of Orlando and the Central Florida area. The unemployment rate for Orange County was 4.8 percent in 2015 which is down from 5.6 percent in 2014, and is expected to decrease in the near-term. Major industries located in Central Florida include the tourism industry, as well as digital media, software and hardware, and medical industries.

**City of Winter Garden, Florida
Demographic and Economic Statistics
Last Ten Fiscal Years**

Fiscal Year	Population ¹		Personal Income ²		Labor Force (Countywide) ³			Unemployment Rate ⁴
	City of Winter Garden	Orange County	City of Winter Garden		Civilian			
			Annual Income	Per Capita	Labor Force	Employed	Unemployed	
2015	39,871	1,252,396	\$ 1,450,800,072	\$ 36,387	692,813	659,768	33,045	4.8
2014	38,442	1,227,995	1,397,405,142	36,351	681,320	643,006	38,314	5.6
2013	37,172	1,202,978	1,344,511,240	36,170	649,312	608,781	40,531	6.2
2012	36,063	1,172,493	1,297,907,370	35,990	637,823	584,475	53,348	8.4
2011	35,281	1,157,342	1,231,871,396	34,916	609,366	547,964	61,402	10.1
2010	34,568	1,145,956	1,156,679,848	33,461	609,900	537,799	72,101	11.8
2009	30,987	1,108,882	1,119,126,492	36,116	604,165	535,531	68,634	11.4
2008	30,838	1,114,979	1,102,890,232	35,764	612,686	573,838	38,848	6.3
2007	30,065	1,105,603	1,048,216,225	34,865	601,260	578,008	23,252	3.9
2006	28,440	1,079,524	930,755,880	32,727	586,102	568,257	17,845	3.0

¹Source: University of Florida, Bureau of Economic and Business Research

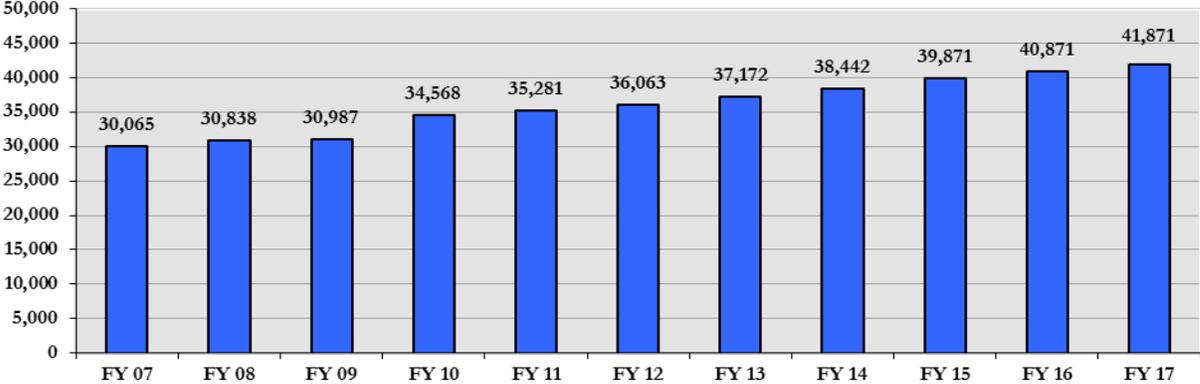
²Source: University of Florida, Bureau of Economic and Business Research (2005-2011), 2015 estimated.
Note: Personal income information is only available for Orange County [not City specific].

³Source: Florida Department of Economic Opportunity - Local Area Unemployment Statistics

⁴Countywide

The City of Winter Garden is primarily residential which makes housing statistics and forecasts an integral element of municipal revenue estimates and projections. The City continues to carefully monitor the marketplace seeking information from all available resources to make responsible and timely fiscal decisions. Population estimates based on the University of Florida’s Bureau of Economic and Business Research place Winter Garden’s population at 39,871 in 2015, representing a 15% increase from 2010 and a 62% increase from 2005.

WINTER GARDEN POPULATION



During the 2016 fiscal year, the city expanded with 33 commercial permits, 26 new townhomes and 448 single family homes. Some of the new residential projects include Florida Hospital, Oakland Park, Johns Lake Point, Black Lake Reserve, Cypress Reserve, Alexander Ridge, Twin Waters, and Hickory Hammock.



The City of Winter Garden began construction during FY 2016 on the downtown parking garage. The Winter Garden Downtown Parking garage project consists of a 2-story, 3-level parking structure that provides approximately 525 vehicle parking spaces with a footprint of 65,130 square feet. It is centrally located in the heart of Winter Garden's historic downtown district, this was originally occupied by a surface public parking lot, bound by Tremaine Street on the north, Lakeview Avenue on the west, and Boyd Street on the east. The purpose of the garage is to provide sufficient public parking for existing uses and events, as well as providing parking for future growth of the downtown district.



The City continues to strategically invest in the downtown historic center to help stimulate the local economy and invest in the city's infrastructure to continue improving the property values. The Orlando Solar Bears hockey team is building a recreation center on the opposite side of downtown, where the city is planning a new business park with the City of Ocoee. The city officials and staff believe that this gateway will evolve into a major employment and activity center that will take our community to the next level. Other upcoming new projects include the planning of the new SoBo Art & Design District and the Dillard Street Redesign and Beautification Planning is underway.

City Government

The City has a commission/manager form of government with a Mayor and four Commissioners elected as the governing body. The Commission is responsible, for among other things, passing ordinances and resolutions, adopting the budget, authorizing indebtedness, appointing advisory boards, and hiring the City Manager, City Clerk, Attorney, and Auditor. The City Manager is responsible for carrying out the policies and ordinances of the Commission, for overseeing the day-to-day operations of the City, and for appointing the heads of departments. The Commission is elected on a non-partisan basis. Commission members serve three-year staggered terms, with the Mayor and one Commissioner elected every three years and the other three Commissioners elected the following year. The Commissioners are elected by district, and the Mayor is elected at large.

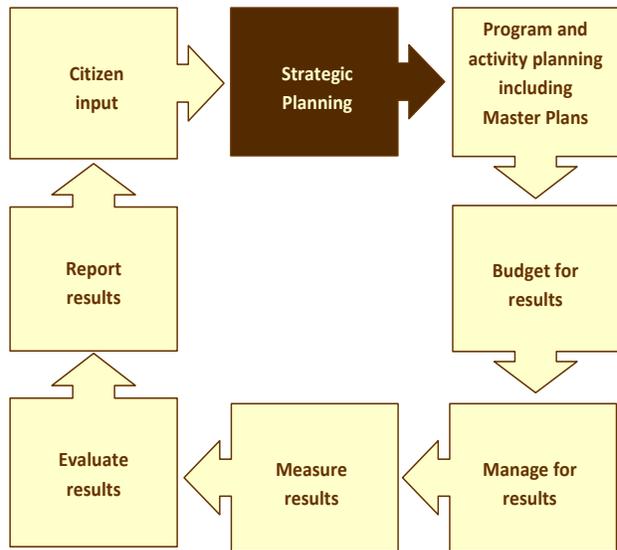
The City provides a full range of services, including police and fire protection; the construction and maintenance of streets, sidewalks, and other infrastructure; planning, community, and economic development; cemetery management and maintenance; code enforcement and building inspections; parks maintenance; and recreational activities and cultural events. In addition, the City operates four enterprises: water and sewer service, solid waste collection service, stormwater service, and management of the City owned mobile home park.

The Commission embarked upon an aggressive strategy, in recent years, making Winter Garden an ideal place to grow families as well as businesses.

City Strategic Plan

Strategic Model & Framework

In 2009, the City of Winter Garden engaged in an effort to develop a strategic direction and structure that would offer a more disciplined approach when aligning citizen-driven priorities with business goals and day-to-day service activities. The result was the adoption of a strategic performance management framework that enables effective management decisions that are properly congruent with the targeted desirable outcomes of the community.



With ongoing inputs and feedback from the citizens of Winter Garden, this framework ensures a systematic cycle of accountability and ultimately validates the City’s broader mission and vision propositions in terms of performance benchmarks and operational accomplishments.

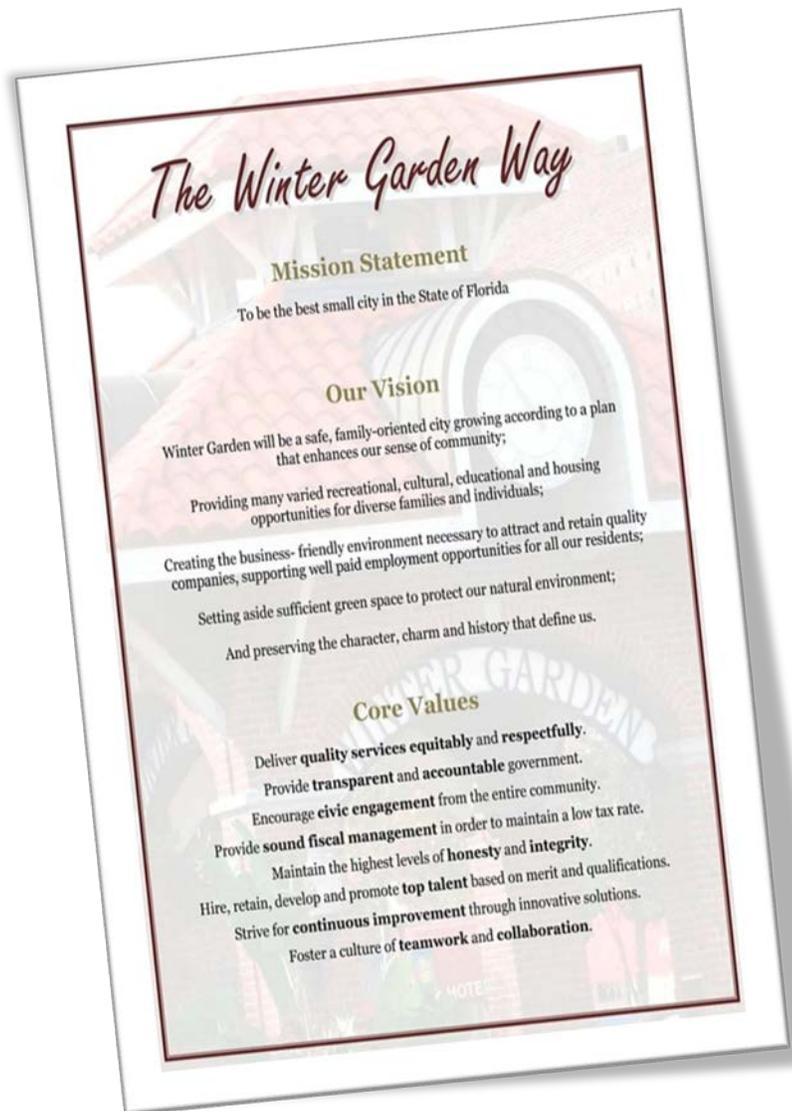
The strategic model is characterized by the pyramid illustrated. It outlines the up and down relationship flow of how the City translates the culmination of mission, vision, core values and strategic priorities into actionable initiatives which result in business plans and operating plans at the department level. Strategic priorities are typically 10-20 years in focus,



business plans are 2-5 years in focus and operating plans are 1-2 years in focus. The annual execution of the broader long-term strategies occurs at the operating level through daily service activities and is validated against stretched performance targets or benchmarks. There are three levels to this model which begins with the long-term directional level, followed by the intermediate business planning level and then the short-term operating planning level. The City's mission and vision propositions should always drive the operational activities and these activities should also in turn relate back to the mission and vision propositions.

Mission, Vision and Core Values

The Winter Garden Way is the City's directional map and foundational philosophy that provides both a narrative and picture of what the desired outcome of success will look like for citizens and residents. It is, therefore, citizen-inspired and fully reflects the expectations of the community based on feedback inputs from the citizen survey, focus groups, stakeholder interviews and town hall meetings. The mission to be *the best small city in the State of Florida* is bold and ambitious, but it sets the tone for leadership, service and performance excellence throughout the City. The vision elements highlight and convey the tangible essence of the City's destination



profile and further define the targeted landmarks of accomplishments. Finally, the City's core values outline the key guiding principles that function as the driving force towards the mission promoting the highest standard for professional and ethical behavior.

City Strategic Priorities

The long-term strategic priorities are the bridges that connect *The Winter Garden Way* to each Department's business and operating plans, such that, the strategic priorities become both a compass and a way of life throughout all service areas. The departmental business plans for the upcoming year are featured in detail in this budget document and can be found in the department operating section.

Along with the *Winter Garden Way*, there are also *nine* primary strategic priorities that were carefully determined from an analysis of various community stakeholders. This included feedback from the citizen survey, resident focus groups, business leader interviews, elected official interviews, a town hall meeting as well as a planning workshop. The goals are not in any particular order since each goal is felt to be equally important to the quality of life in Winter Garden. Accompanying each priority is a list of *target areas* to address as well as the *key initiatives* for achieving them. Below is a list of the City's nine primary strategic priorities:

- Improve and Maintain Mobility
- Ensure a Safe Community
- Encourage a Thriving Economy
- Protect the Sense of Community
- Preserve the Natural Environment
- Provide an Attractive Community
- Provide Recreation, Arts and Culture
- Support Education and Learning Opportunities
- Maintain Quality Services and Infrastructure

In addition to the nine priorities listed above, the City's *eight* core values identified in *The Garden Way* also serve as secondary priority areas for departments, particularly, the internal services areas that have indirect service contact with citizens. Due to the nature of such departments, for instance Finance, that mostly provide support services to other major service areas, some core values were more of a natural fit for the department's core functions, and thus, made the use of the City's core values suitable as a secondary strategic priority. For example, one of the Finance Department's main strategic focuses uses the core value, "Provide sound fiscal management" to help concentrate efforts on more diligent budget controls. It is, therefore, likely to see the City's core values being used as strategic priorities for some department business plans and in some rare instances a combination thereof.

FY2017 Departmental Strategic Priorities & Goals

The City of Winter Garden is committed to offering the best services to its citizens and local businesses. As part of our annual budget process, each department is tasked with setting performance management goals for their respective areas that are aligned with the previously identified City strategic priorities, targets and key initiatives. Below is a summary of the FY 2017 department goals aligned by the City's primary and secondary strategic priorities. The detailed departmental business plans with department goals and objectives, key performance indicators and past year results as well as targets are located in the department operating sections of this budget document.

STRATEGIC PRIORITIES & GOALS

ENSURE A SAFE COMMUNITY

Direct police presence around property and personal crimes, providing a sense of safety while also ensuring Fire Department and community readiness for fire, medical and disaster emergencies.



FIRE & RESCUE

Protection and preservation of life and property



POLICE

Ensure high sense of safety for all residential and business communities and throughout downtown

ENCOURAGE A THRIVING ECONOMY

Encourage a sustainable thriving economy that maintains a prosperous downtown and attract high-paying local jobs from targeted segments.



COMMUNITY DEVELOPMENT

Expedient plan review process while ensuring high quality development throughout the City

Speedy and quality turnaround service during plan review, permitting and inspection processes

Annex unincorporated enclaves to ensure efficient, consistent and cost effective services for all residents



ECONOMIC DEVELOPMENT

Provide a business-friendly environment that creates desirable and successful businesses

Foster entrepreneurship and empower business start-ups to bolster commerce

Encourage a vibrant Downtown, which in turn creates a thriving City

PROTECT THE SENSE OF COMMUNITY

Protect the history and small town character of Winter Garden to preserve a shared sense of charm and community.



COMMUNITY RELATIONS

Cultivate an improved sense of community inclusion

PROVIDE AN ATTRACTIVE COMMUNITY

Keep the City and its gateway corridors attractive and clean.



COMMUNITY DEVELOPMENT

Improve and preserve the aesthetics and community charm throughout the City



PUBLIC SERVICES: Wastewater/Stormwater/Collections

Keep the City corridors and right-of-ways attractive and clean



PARKS & RECREATION

Develop and sustain beautiful park, pedestrian and landscape areas

PROVIDE SOUND FISCAL MANAGEMENT

Preserve the trust of our citizens through smart, accountable and disciplined management of the City's fiscal affairs.



FIRE & RESCUE

Contain and control Fire Department's overtime cost



FISCAL MANAGEMENT

Submit balanced budget within appropriate parameters to maintain low tax rates



HUMAN RESOURCES

Reduce healthcare costs to the City



PUBLIC SERVICES: Administration

Provide alternative funding for City capital improvement projects

PRESERVE THE NATURAL ENVIRONMENT

Protect the natural environment and enhance the footprint of green spaces.



COMMUNITY DEVELOPMENT

Safeguard natural land areas and green spaces throughout the City



FACILITIES MANAGEMENT

Improve sustainability program to make the City more green-friendly



PARKS & RECREATION

Rehab, restore and protect passive green space throughout the City



PUBLIC SERVICES: Administration

More environmentally friendly City focused on reducing ground water withdrawals



PUBLIC SERVICES: Solid Waste

Improve the natural environment through increased recycling awareness

Reduce the amount of solid waste going into the landfill



PUBLIC SERVICES: Water Treatment & Pumping

Protect groundwater resources through water conservation



PUBLIC SERVICES: Wastewater/Stormwater/Collections

Reduce pollution in Lake Apopka through cleaner streets and storm water systems

PROVIDE RECREATION, ARTS & CULTURE

Provide desirable parks, facilities, programs and events for recreation, arts and culture that cater to active and healthy lifestyles including a mixture of leisure interest for both residents and visitors.



PARKS & RECREATION

Provide a balanced variety of quality parks, facilities, recreational and cultural experiences

SUPPORT PUBLIC EDUCATION & LEARNING OPPORTUNITIES

Support elevating the quality of K-12 public education and attract as well as broaden community opportunities for institutions of higher and advanced adult learning.



COMMUNITY RELATIONS

Active partner and engage with (K-12) local schools

RECRUIT AND DEVELOP TOP TALENT

Maximize productivity by acquiring and retaining talent that best matches the City's organizational needs.



HUMAN RESOURCES

Recruit and select high quality candidates for all positions

Increase development opportunities for City employees

Improve productivity of workforce

MAINTAIN QUALITY SERVICES & INFRASTRUCTURE

Vigilantly provide and ensure a network of high quality services and infrastructure for all parts of Winter Garden.



ENGINEERING

Ensure timely and within budget completion of all planned CIP projects annually

Proactively safeguard engineering design standards throughout the City



PUBLIC SERVICES: Wastewater/Stormwater/Collections

Prolong the service life of the City's infrastructure through timely maintenance

Reduce flooding incidents thereby reducing citizen storm water complaints



PUBLIC SERVICES: Water/Reclaimed Distribution & Streets

Maintain optimal water pressure levels and minimize water service interruptions for residents

Compliance with Consumptive Use Permit



PUBLIC SERVICES: Wastewater & Reclaimed Water

Reduce Fats, Oils and Grease from the wastewater stream through industrial pretreatment public

Improve and maintain odor controls at wastewater treatment facility



PUBLIC SERVICES: Water Treatment & Pumping

Raise consumer confidence in the City's drinking water

IMPROVE AND MAINTAIN MOBILITY

Create and maintain a network of highways, roads, multi-purpose paths and transportation alternatives that make uncongested links to all parts of Winter Garden including downtown.



COMMUNITY DEVELOPMENT

Improve and facilitate safe bicycle, pedestrian, and vehicle mobility throughout the City



PUBLIC SERVICES: Water/Reclaimed Distribution & Streets

Improve pedestrian infrastructure, bicycle and automobile transportation

DELIVER QUALITY SERVICES EQUITABLY & RESPECTFULLY

Ensure the highest level of customer service excellence in all situations for all stakeholders.



CITY CLERK

Provide record requests in the least amount of time as possible



FACILITIES MANAGEMENT

Provide "best in class" customer service through prompt responses and timely completions of PM work orders

Ensure high quality janitorial services throughout the City



FISCAL MANAGEMENT

Deliver high levels of service in all fiscal needs when supporting departments and employees



FLEET MANAGEMENT

Maximize Fleet asset use and longevity through timely preventive and corrective maintenance.



INFORMATION TECHNOLOGY

Enable staff to maintain high levels of productivity when using technology to provide services to the community and throughout the City

High performing hardware and software systems that enable productivity and service delivery



COMMUNITY RELATIONS

Deliver excellent customer service experience to all citizens & residents at every contact point



HUMAN RESOURCES

Achieve a productive and safe workplace

Excellent and professional HR service experience to all employees and departments



UTILITY BILLING

Provide a responsive and consistent Utility Billing service experience



COMMUNITY DEVELOPMENT

Provide excellent and responsive customer service to all developers, contractors & residents

FOSTER A CULTURE OF TEAMWORK AND COLLABORATION

Cultivate a productive environment that inspires valued and high performing employees.



SHARED GOAL BY ALL DEPARTMENTS

Promote a high performing organization

Long Range Planning

The City of Winter Garden continues to monitor community characteristics relating to development, provisions of services, environmental protection and governmental activities to meet the goals and objectives of the City's Comprehensive Plan. Since 1998, the City's area has increased by approximately 3.5 square miles through annexation of surrounding unincorporated areas and has undergone rapid growth in recent decades, increasing from 6,789 in 1980 to 14,251 in 2000. The population for 2015 was 39,871, an increase of approximately 180% in the 15 years.

We analyze the trend and growth projections for population, taxable values and utility accounts to help determine governmental and enterprise revenues for both operating revenues and impact fees from new growth. Below is a three year growth projection of population based on actual historical trends and market outlook which have a direct correlation to the ad valorem property taxes and enterprise operating revenues.

THREE YEAR GROWTH PROJECTION

	Actual			Projection		
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Population	37,172	38,442	39,871	40,871	41,871	42,871
Growth Rate	3.1%	3.4%	3.7%	2.5%	2.4%	2.4%
Taxable Value (000's)	1,899,977	1,986,373	2,199,296	2,452,669	2,764,324	2,985,469
Growth in Taxable Value	-6.5%	4.5%	10.7%	11.5%	12.7%	8.0%
Utility Growth Assumptions						
Annual Irrigation Sales						
Accounts (at year end)	6,418	6,774	7,004	7,242	7,496	7,751
Total Gallons Used (000's)	960,013	818,240	818,241	846,061	875,673	905,446
Growth Rate	1.5%	5.5%	3.4%	3.4%	3.5%	3.4%
Annual Water Sales						
Accounts (at year end)	13,039	13,482	13,940	14,414	14,919	15,426
Total Gallons Used (000's)	1,085,204	852,410	881,392	911,359	934,143	957,497
Growth Rate	0.2%	3.4%	3.4%	3.4%	2.5%	2.5%
Annual Sewer Sales						
Accounts (at year end)	12,465	12,907	13,346	13,800	14,283	14,768
Total Gallons Used (000's)	887,609	704,810	728,774	753,552	768,623	783,995
Growth Rate	0.3%	3.5%	3.4%	3.4%	2.0%	2.0%
Solid Waste Growth Assumptions						
Accounts (at year end)	12,442	12,818	13,254	13,704	13,979	14,258
Account Growth Rate	0.1%	3.0%	3.4%	3.4%	2.0%	2.0%
Stormwater Growth Assumptions						
Accounts (at year end)	12,549	12,976	13,417	13,873	14,151	14,434
Account Growth Rate	0.2%	3.4%	3.4%	3.4%	2.0%	2.0%

Projection Assumptions

The City of Winter Garden continues to monitor community characteristics relating to development, provisions of services, environmental protection and governmental activities to meet the goals and objectives of the City’s Comprehensive Plan. Preparation of the operating budget is one of the City’s most critical undertakings. A superior planning tool year after year is the result of consistent, repeatable, and explainable methods in developing the budget. While most of the attention is given to the appropriations side of the budget, critical policy decisions are influenced by levels of available resources which are the product of annual revenue estimates or projections.

In order to produce consistent and defensible revenue estimates, avoid an unhealthy dependence on a single economic or future growth point of view, and address inevitable pressures to expand near term resource availability through overly aggressive revenue assumptions, the City has adopted the following practices for revenue projections.

1. Develop schedules for each continuing revenue source for the next 10 fiscal years.
2. Calculate both a five and ten year trend that is the basis for the subsequent year estimate.
3. Identify and evaluate known conditions for the trend line period that may lessen or strengthen the predictive nature of both trend calculations, or cause one of the two trend calculations to be more indicative of future short term performance.
4. Gather, document, and evaluate other information that may influence the assumptions used in making the revenue estimate. Other sources might include:
 - a. Revenue estimates or economic forecasts prepared by the state or federal government entity.
 - b. Private sector entities, such as public utilities or communications companies, whose operations might impact revenues estimates.
 - c. Other local governments.
 - d. City of Winter Garden operating departments.
5. Document relative accuracy of historical budget estimates as compared to historical realization, specifically prior year budget estimates as compared to current year revenue realization, and determine if estimation methods need to be modified.

The process above positions the finance department to make its preliminary revenue estimate. The preliminary estimates are then evaluated collectively by the Finance Director and the City Manager. Upon agreement, the recommended revenues are included in the budget package for City Commission consideration.

The accompanying projections of revenues and expenditures demonstrate how current economic trends, coupled with the City's financial policies, may influence future cash balances and tax levies. As with any projection, known quantities, such as actual revenues and expenditures, interact with a set of key assumptions to determine a possible scenario. The number of unknowns in this analysis tends to reduce its validity in the longer term. Additionally, while this financial projection is intended to advise decision makers on the current and potential financial conditions of the City, it does not represent a legal obligation.

PROJECTION ASSUMPTIONS FY 2017 - 2022

	FY 2017 Budget	Five Year Forecast 2018-2022
GOVERNMENTAL REVENUES		
Ad Valorem Taxes	Millage (4.25 mills) on tax base of \$2.764 billion per Tax Appraiser. Assumes 96% collection of gross revenues	Increase in assessed value of 4% annually including new construction
Utility Taxes	3.5% growth	Capped at .5% Annual Growth increase
Franchise Fees	3.5% growth based on population increase	Capped at .5% Annual Growth increase
Communication Service Tax	Estimated by the State Office of Economic and Demographic Research	Contraction through 2018; less than 1% thereafter
Intergovernmental Federal/State/County/Other Grants:	Budget estimate takes into account the project under performance of 2015 versus the prior year State estimate and reduces the current year State estimate by a like amount	1-2% Annual Growth No Projection to be conservative
Fines & Forfeitures	Based on YE 2016 revenue	Population Growth Rate
Permit Fees		
Building Permits	Based on department projection	Building Projections and Trending
Other Permit Fees	Based on YE 2016 revenue	Population Growth Rate
Land Development Fees	Based on YE 2016 revenue	Population Growth Rate
Public Works Inspections	Based on YE 2016 revenue	Population Growth Rate
Licenses		
Business Tax Receipts	Based on YE 2016 revenue and trend and economic forecasts	Population Growth Rate
Charges for Services		
Recreation	Based on detail of revenues by program	Population Growth Rate
Building Leases	Based on YE 2016 revenue	No increase projected to be conservative
Rentals	Based on YE 2016 revenue	No increase projected to be conservative
Miscellaneous	Based on YE 2016 revenue	No change projected
Impact Fees	Based on Building projections times rate	Building Projections and Trending
Interest	Based on estimated 1% rate of return	Flat over five years
ENTERPRISE REVENUES		
Water	Projected customer growth rate 3.4% over prior year	Increase only in anticipated customer growth rate, no projected rate increase
Wastewater	Projected customer growth rate 3.4% over prior year	Increase only in anticipated customer growth rate, no projected rate increase
Garbage	Projected customer growth rate 3.4% over prior year	Increase only in anticipated customer growth rate, no projected rate increase
Stormwater	Projected customer growth rate 3.4% over prior year	Increase only in anticipated customer growth rate, no projected rate increase
EXPENDITURES		
Personnel Expenses	Staffing levels requested and benefit increases based on economic data	3-5% cost of living increases; 10% medical benefits increase
Operating Expenses	Estimated by Department Heads	3-5% growth by type of operating expense
Capital Outlay & Operating Impacts	Assumes only finishing projects currently in progress and those in the five-year CIP	Assumes only finishing projects currently in progress and those in the five-year CIP
Debt Service	Per debt service schedule	Per debt service schedule

BUDGET HIGHLIGHTS

FY 2017 BUDGET HIGHLIGHTS

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FUND BALANCES

—

BUDGET POLICY, PROCESS & PREPARATION

—

BUDGET CALENDAR

—

METHOD OF BUDGETING

—

SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE

FY 2016/17 BUDGET HIGHLIGHTS

For the 2016-2017 fiscal year, all signs point to the continued positive economic gains in Winter Garden. The estimated increase in citywide property values for the upcoming budget year is 13% which follows the prior year increase of 12%. Rising taxable property values are a result of the improving real estate market, as well as \$158 million in new construction that occurred last year in the South-West area of the city. Along with the growth in building permits and property values, employment opportunities are also on the rise. The unemployment rate fell below 5% this year which is a significant improvement from the 10% unemployment rate 5 years ago.

With the improvement in the economy, and particularly as more development occurs, we will see a greater demand for government services, from increased safety needs, to an increased use of our roads for work and leisure. The budget addresses these priorities by positioning resources to meet the demand in various areas, such as permit review, roadway maintenance and public safety. All of these economic indicators and the increased demand for government services and infrastructure that come with them have been taken into account in the development of this budget. The proposed budget is balanced and delivers all of the superior services our citizens have come to expect without increasing taxes.

Based on available economic data and the City Commissioners priorities, the Fiscal Year 2016/17 Revenue and Expenditure/Expense budgets were prepared using the following guidelines:

- No tax rate increase. The citywide millage rate remained at 4.250 mills.
- 2.5% cost-of-living/merit increase for all employees
- 6.0% increase in city-paid health insurance premiums
- Added a DROP plan and changed the normal retirement age from age 65 to age 62 to General Employee Pension plan; these changes are similar to the

approved Fire Pension plan changes negotiated by the Fire Department for the Fire Pension Plan

- New positions only based on demand requirements.

Revenues

Total budgeted revenues for the General Fund are projected to be \$33.07 million, which is approximately \$2.3 million (7%) more than budgeted revenues in FY2016. Most of the City's major revenue sources are experiencing positive growth due to the improving economy. The proposed budget for the citywide property tax revenue is approximately \$11.29 million. This revenue source, benefiting from the new construction and the improving existing real estate market, is about \$1.27 million more than the current budget. These funds will be used for an array of services and infrastructure improvements including law enforcement, road maintenance, and parks and recreation programs.

The budget for certain revenues funded by the State, including the local government half-cent sales tax, was prepared based on estimates provided by the Florida Office of Economic Development and Research. These revenues may be revised during FY 2016-17 based on updated projections or economic changes. Sales tax revenue is projected to remain flat at \$6 million, while state sharing revenue is projected to increase approximately \$285 thousand over the current year budget. The Utility taxes and franchise fees are projected to increase from \$5.6 million to approximately \$5.8 million in fiscal year 2016/2017.

Expenditures/Expenses

Though revenues are increasing this year, the demand for resources still outweigh the availability of funding. The City of Winter Garden provides a wide variety of services to its residents, businesses and visitors. The levels of service have been established over time through City Commission, citizen and staff input and with the

goal to preserve a superior quality of service to make us the best city to live, learn and play. This year's budget allocates resources to public safety, critical capital and infrastructure projects, and continues to invest in our staff. City services are only as reliable as the people, equipment, and infrastructure that deliver them.

An improving economy with a lower unemployment rate translates to more people on the roads, more people building homes, and more people requiring various government services. To accommodate the resulting demand, this budget includes a 6% increase in total operating expenses over last fiscal year. The increase in expenses will be used to meet the service needs in areas such as building inspections, police protection, information technology and fleet maintenance services.

Like most service organizations, the single largest component of the City's budget is personnel costs. The total personnel costs for the General Fund are projected to be approximately \$20 million. Recognizing that our employees are our greatest asset, it is important that we continue to be able to recruit and retain quality, talented staff. This budget recommends a Cost of Living increase of 2.5%. Healthcare costs continue to rise nationwide and fiscal year 2017 is expected to continue to increase. This budget proposes to increase the city paid portion of the health insurance premiums by 6%. The budget also proposed a DROP plan for the General Employees and reducing the normal retirement age from age 65 to age 62, these proposed changes are similar to the approved Fire pension plan changes that were negotiated by the Fire Department.

As for operating expenditures, departments were requested to submit a reduced budget, after adjustments for salaries and capital expenditures, in an effort to operate within revenues estimated to increase marginally.

Capital Budgeting

The City maintains a Capital Improvement Program (CIP), which covers a five-year period and is updated annually. The Finance Department determines the amount of funds available for capital projects. Proposed projects are prioritized and the available funds are allocated accordingly. The balanced budget has been developed with the budget goals and previous year's Capital Improvement Plan in mind. The 2017-2021 Capital Improvement Projects were budgeted according to prioritized needs and funds availability. The detailed listing of projects by fund is located in the 5-Year Capital Improvement Plan. Departments were requested to provide thorough justifications for all capital equipment needs. Special attention was given to heavy equipment by looking at creative alternatives such as leasing, contract services, and equipment sharing.

Fund Balance

Section 166.241 of Florida Statutes requires budgets to be balanced, meaning total revenues must equal total estimated expenditures for each fund. Therefore, if anticipated revenues equal estimated expenditures, it can be assumed that the beginning fund balance will be maintained. Fund balance may be used as a source of revenue if there is an imbalance between revenues and expenditures. Since reserves are created over time, drawing down on reserves should be done in measured amounts and for specific purposes. Structural imbalances (revenue insufficient to support ongoing expenditure requirements) cannot be sustained through the use of reserves and must be appropriately addressed.

A major indicator of the City's fiscal health is the reserve balance maintained in the General Fund. The Government Finance Officers Association (GFOA) recommends maintaining an unrestricted fund balance in the General Fund of no less than two months of regular general fund operating revenues or regular general fund

operating expenditures, for all general-purpose governments, regardless of size. The City’s target is 30 percent of expenditures.

The following table contains a list of major governmental City funds and nonmajor governmental funds in the aggregate that have a fund balance, the expected draw on or addition to fund balance in the current year, and the use of or addition to fund balance in the proposed budget. Balances shown represent total fund balance less nonspendable amounts. The amount shown as “Expected Change FY2015/2016” is the budgeted use of fund balance since this fiscal year is still underway at the time of publication. There is no expectation that final year-end results will necessitate a draw greater than the amount in the schedule and it is quite possible, in some instances, that the required draw will be less than what is shown.

Spendable Fund Balance Status

Fund	Fund Balances 09/30/2015	Expected Change FY 15/16	Estimated Balance 09/30/2016	Budgeted Change FY 16/17	Projected Balance 09/30/2017	Percent Change FY 16/17
General Fund	\$ 8,890,557	\$ (933,804)	\$ 7,956,756	\$ 0	\$ 7,956,756	0.0%
Community Redevelopment Agency	977,911	(977,630)	281	108,543	108,824	386,091%
Impact Fee	17,419,993	(4,547,589)	12,872,404	844,200	13,716,604	6.56%
Nonmajor Governmental	1,665,636	(1,208,475)	457,161	40,269	497,430	8.81%
Total Governmental Funds	<u>\$28,954,097</u>	<u>\$(7,667,498)</u>	<u>\$21,286,599</u>	<u>\$993,012</u>	<u>\$22,279,611</u>	<u>4.67%</u>

OVERVIEW OF THE BUDGET PROCESS

A. BUDGET GUIDES

The City's budget process is conducted within the framework of the Finance Department's fiscal policies, financial forecasts and financial trends. The budget documents serve four fundamental purposes:

Policy Document:

The budget documents contain information that allows the City Commission an opportunity to review policies and goals that address long-term concerns and issues of the City and evaluate City services.

Operations Guide:

The budget describes activities, services and functions carried out through departmental goals and objectives and continuation of performance indicators. The document includes departmental business plans and organizational layouts for the City.

Financial Plan:

The budget presents the City's fiscal resources through a process of needs analysis, service delivery priorities and contingency planning. The document includes the current and long-term debt obligations, and a 5-Year Capital Improvement Plan.

Communications Device:

The budget seeks to communicate summary information, including an overview of significant budgetary issues and trends, to aid the reader in interpreting the documents. It describes the process for preparing, reviewing and adopting the budget for the fiscal year. The document has

been drafted with the goal of providing information that will be valuable and understandable to the average reader.

The City Commission has adopted a number of policies that are designed to guide the budget preparation. The powers and responsibilities of the Commission and the City staff are listed below.

Powers of Commission

Except as otherwise provided in the Charter, all powers of the City and the determination of all matters of policy are vested in the City Commission.

Without limitation of the foregoing, the City Commission has the power to:

- (1) Be the judge of the election and qualification of its own members;
- (2) Authorize the issuance of bonds; revenue certificates, and other evidence of indebtedness;
- (3) Adopt and modify the official map of the city;
- (4) Provide for an independent audit;
- (5) Pass ordinances and laws for the preservation of the public peace and order, and impose penalties for the violation thereof; provided that the maximum penalty to be imposed shall be a fine of not more than five hundred dollars (\$500.00) or imprisonment for a period of time not longer than sixty (60) days;
- (6) Deal with any property of the city, both real or personal, or mixed in any manner the Commission may see fit to do in accordance with the general powers of the City;
- (7) Provide rules and regulations for all purchases and sales made for and on behalf of the City;
- (8) Appoint, remove, and fix the compensation of the City Manager, City Attorney, City Auditor, City Clerk, and a Certified Public Accountant to perform the annual audit;
- (9) Appoint advisory boards to serve without compensation;

- (10) Establish by ordinance, the conditions upon which subdivisions and other areas may be annexed by the City;
- (11) Exercise any right of authority given or permitted by the Constitution and the laws of the State of Florida to city commissions consistent with or in addition to the provisions of the revised Charter;
- (12) By order of the City Commission, those officers listed in paragraph (8) above who are indicted for a felony will be suspended from office, without pay, until acquitted and the office filled by appointment for the period of suspension. By order of the City Manager, any other municipal officer or employee indicted for a felony will be suspended from office, without pay, until acquitted and the office filled as hereinbefore provided for the period of suspension.

Responsibilities of City Commission

- (1) To be responsive to and represent the wishes of the citizens;
- (2) To establish goals and priorities through approval of objectives, plans, and budgets;
- (3) To consider, evaluate and establish laws, policies, regulations and procedures.

The Role of the Staff to the City Commission

- (1) To implement the goals of the City Commission;
- (2) To suggest objectives, plans, and budgets for approval by the City Commission consistent with approved goals;
- (3) To implement City Commission approved objectives, plans and budgets;
- (4) To provide the City Commission with adequate, competent information and professional recommendations upon which the Commission may rely in making decisions and to refrain from criticism of those decisions once made;
- (5) To manage the day-to-day affairs of City government;
- (6) To suggest to the Commission new laws, regulations, and policies or modifications to existing ones.

Fiscal Policy Statement

The City has an important responsibility to its citizens to correctly account for public funds, to manage municipal finances wisely, and to plan for adequate funding of services desired by the public. With the change in federal policies toward local government and the rate of growth in our area, the City needs to ensure that it is capable of adequately funding and providing local government services needed by the community.

Sound fiscal policies that are realistic and consistent provide useful guidance for the long-term programming of services and facilities. They also provide a set of assumptions under which budget and tax decisions should be made. While established for the best management of governmental resources, generally accepted fiscal policy also helps set the parameters for government's role in the broader economy of the community.

The development of the budget is guided by the following laws and objectives:

- The budget must be balanced for all funds. Total anticipated revenues must equal total estimated expenditures for each fund. (Section 166.241 of Florida Statutes requires that all budgets be balanced).
- The City will not levy ad valorem taxes against real and tangible property in excess of 10 mills with the exception of voted levies. (Section 200.081 of Florida Statutes places this millage limitation on all Florida municipalities).
- The City will budget 96 percent of anticipated gross ad valorem proceeds to provide an allowance for discounts for early payment of taxes. (Section 200.065 of Florida Statutes states that each taxing authority shall utilize not less than 95 percent of the taxable value.)
- All operating funds are subject to the annual budget process and reflected in the budget document.

- The enterprise operations of the City are to be self-supporting meaning current revenues will cover current expenditures including debt service.
- The City will coordinate development of the capital improvement budget with the development of the annual operating budget. Each capital improvement project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required and additional operating expenses.
- The guideline and goal for the General Fund fund balance is to have 30% reserves in case of emergencies.

B. BUDGET ADOPTION AND MODIFICATION

The City Commission annually adopts, by ordinance, a balanced budget for all funds of the City, whereby budgeted revenues equal budgeted appropriations within each fund. Budgetary authority is legally maintained at the fund level. Amendments to the adopted budget can occur at any time during the fiscal year through action of the City Commission or the City Manager in the following manner:

1. Budget Amendments: Fund revenue and expenditure amounts may be increased or decreased by formal action of the City Commission following proper public notice as specified in Chapter 129.03(a) of the Florida Statutes. Amendments to adopted budgets normally result from either: (a) the desire to recognize an unanticipated excess amount of an anticipated revenue; or (b) the unanticipated decrease of an anticipated revenue. The purpose of the amendment process is to adjust fund amounts to reflect the level of revenues reasonably anticipated to be received and to balance expenditures to these revenues in accordance with state law and sound fiscal practices.
2. Budget Transfers: Operating unit budgets may be amended by formal transfer action. Budget transfers, which are intrafund in nature, may be approved by the

City Manager. A record of such intrafund transfers is maintained by the Finance Department. Budget transfers, which are interfund or involve fund reserve distributions, must be reviewed and formally approved by the City Commission prior to execution.

Additions to approved positions during the budget year require City Commission review and approval. As previously delegated by the City Commission, personnel reclassifications may be approved by the City Manager.

During the fiscal year, the Finance Department coordinates an interim budget review process. All departments review revenue and expenditures to-date. A budget amendment is prepared for the City Commission to formally adopt any mid-year amendments. The formal interim budget adjustment has proven to be an effective process for the City in ensuring needs are being continually met and the operational and capital improvement plans are adequate.

C. BUDGET PREPARATION

In May the Finance Department develops a fiscal model to project revenues and expenditures for the next fiscal year. This model provides the City with a clear vision of the level of financial control needed to develop upcoming fiscal year budgets. Based on the model's results, target expense levels for FY 2016/17 were provided to operating divisions. Those divisions were challenged to maximize services while maintaining a budget within the City's fiscal capacity.

During the FY 2016/17 budget cycle, the Finance Department made available to each department a budget manual and access to the financial accounting software so that each department's budget could be entered into the system to compare to last fiscal year actual and current fiscal year-to-date figures. This provided a helpful tool to the departments to determine a realistic budget.

Another effort to streamline the budget process included developing and presenting capital improvement budgets simultaneously with operating budgets. This provided a clear picture of the impact of capital improvements on operating budgets. It also allowed divisions to concentrate on putting a realistic business plan together for the upcoming fiscal year.

Expenditure levels to be recommended to the City Commission are determined in department meetings with the City Manager. These meetings provide each department director with the opportunity to discuss his or her budget and the programs it provides. A Commission workshop in August provides a forum for finalizing spending plans, the proposed millage rate, and policy issues. Copies of the proposed budget are distributed to department directors and made available for inspection by the general public prior to the final budget hearings in September.

Following Commission approval of the final spending plan, Finance Department staff will prepare the approved budget for distribution to departments and other interested parties. The budget for the upcoming year becomes effective October 1st and the spending plan, as authorized by the Commission, will be implemented throughout the fiscal year.

FY 2017 Budget Calendar for Departments

<u>Event</u>	<u>Date</u>
Budget Manual sent to Departments	May 27, 2016
Budget entry access given to Departments	May 27, 2016
Personnel request forms due to HR Department	July 1, 2016
Capital Improvement Project request forms due to Finance	July 1, 2016
Fleet Maintenance Vehicle Inspection forms due to Finance	July 1, 2016
All budget request to be entered into GMBA	July 1, 2016
Receive DR 420 Forms from Property Appraiser	July 1, 2016
Personnel request forms due to Finance from HR	July 14, 2016
Commission Sets Proposed Millage Rate	July 14, 2016
CIP/Department Head Meetings	July 18 – 21, 2016
Finance submits preliminary budget proposal to City Manager	July 22, 2016
Send in DR 420 Forms to Property Appraiser	July 22, 2016
FTE and Organization Charts due to Finance Department	August 12, 2016
Performance Measurements due to Finance Department	August 12, 2016
Budget Workshop	August 25, 2016
1 st Public Hearing	Sep 7, 2016
2 nd Public Hearing	Sep 21, 2016
Send in Adopted Ordinance to PA, DOR and Tax Collector	Sept 23, 2016
Complete and Deliver Form DR422 and TRIM Package	When received

D. METHOD OF BUDGETING

Budgetary Basis

The City adopts budgets for all Governmental Funds and Fiduciary Funds on a modified accrual basis. The budgets for Proprietary Funds are adopted on an accrual basis. However, depreciation expense is not budgeted, whereas expenditures for capital outlays are budgeted. These outlays are capitalized into fixed assets and eliminated from the results of operations on a Generally Accepted Accounting Principles (GAAP) basis.

Fund balance allocations (residual unappropriated liquid assets resulting from prior years' operations) are budgeted and included as revenue or expenditure/expense on a budgetary basis but are eliminated on a GAAP basis for financial reporting.

Actual expenditures for the past fiscal year, along with the original and amended budget for the current fiscal year, and a proposed budget for the upcoming fiscal year are listed for each department and division of the City. The amended budget column reflects all budget amendments approved by the City Manager or the City Commission through August 2016. The 2016/17 budget column includes recommendations for the upcoming fiscal year. These recommendations reflect expenditures proposed by the various City departments as modified by the City Manager. Detailed information on proposed capital expenditures is illustrated in both the Capital Outlay and the Five-Year Capital Improvement Plan sections of this document.

Fund Structure

To provide proper accountability for the different kinds of resources, “funds” are established. Each fund is isolated with its own resources, liabilities and residual balance. Funds with similar objectives, activities and legal restrictions are, for reporting purposes, placed in one of three groups:

Governmental Funds: Governmental Funds account for general governmental activities, such as law enforcement, which are largely supported by taxes and fees. They are accounted for on a “spending” or financial flow basis.

Governmental Funds include the following five fund types:

- a. The General Fund accounts for all resources not reported in other funds. Most citywide activities are accounted for in this fund.
- b. Permanent Funds account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the government’s programs (i.e., for the benefit of the government or its citizenry).
- c. Special Revenue Funds account for resources received from special sources, dedicated or restricted to specific uses.
- d. Debt Service Funds account for the accumulation of resources for, and the payment of, interest, principal and other costs of long-term debt.
- e. Capital Project Funds account for the accumulation and use of resources for the acquisition of major buildings and other capital facilities where a specific project is designated or required.

Proprietary Funds: Proprietary Funds account for those activities which are provided on a basis consistent with private enterprise. They are accounted for on a cost of service or “capital maintenance” basis.

Proprietary Funds include the following fund type:

Enterprise Funds account for activities, such as water and wastewater services, which are similar to those provided by private enterprise and whose costs are substantially or totally recovered from user charges or from revenue sources other than general governmental revenue.

Fiduciary Funds: Fiduciary Funds account for assets belonging to others which are under City control for administration, but are not available to support the City's own programs.

Fiduciary Funds include the following fund type:

Pension Trust Funds account for resources required to be held in trust for the members and beneficiaries of defined benefit pension plans.

Accounting Structure

The accounting policies of the City of Winter Garden (the "City") conform to accounting principles generally accepted in the United States as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting board for establishing governmental accounting and financial reporting principles. The more significant of these accounting policies are summarized below.

1. Deposits and investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. The City maintains a cash and investment

pool that is utilized by all funds except those that require separate accounts. Each pooled cash fund is allocated interest on ending monthly cash balances held by the fund throughout the year.

State statutes authorize the City to invest in the State Board of Administration's (SBA) Local Government Surplus Funds Trust Fund (Florida PRIME), United States government securities, United States government agencies, federal instrumentalities, non-negotiable interest bearing time certificates of deposit, repurchase agreements, bankers' acceptances, commercial paper, state and local government taxable and tax-exempt debt, registered investment companies, and intergovernmental investment pools.

The City's investments are reported at fair value. Investments in Florida PRIME, an external 2a7-like investment pool, are stated at share price. Florida PRIME shares are based on amortized cost, which approximates fair market value. The Office of the Auditor General of the State of Florida performs the operational audit of the activities and investments of Florida PRIME.

2. Restricted assets

Certain resources of the Water and Sewer Utility Fund are classified as restricted assets on the statement of net position because their use is limited to the repayment of customer deposits, to capital projects to expand the capacity of the system, and to fund asset renewals and replacements. Certain proceeds of the

Water and Sewer Utility Fund's loan agreements, as well as certain resources set aside for their repayment, are classified as restricted assets on the statement of net position because their use is limited by applicable loan agreement covenants. These resources are set aside to subsidize potential deficiencies from the Fund's operation that could adversely affect debt service payments and to segregate resources accumulated for debt service payments over the next six months.

3. Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of the asset are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the City are depreciated using the straight line method over the following estimated useful lives:

Assets	Years
Buildings	50
Building improvements	15-25
Public domain infrastructure	25-50
System infrastructure	15-25
Vehicles	5-10
Office equipment	5
Computer equipment	5

4. Long-term obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

In the fund financial statements, governmental fund types report the face amount of debt issued as other financing sources.

5. Fund balances

Fund balance is divided into five classifications based primarily on the extent to which the City is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of interfund loans.

Restricted Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions or enabling legislation. Enabling legislation authorizes the City to assess, levy, charge, or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means that the City can be compelled by an external party such as citizens, public interest groups, or the judiciary to use resources created by enabling legislation only for the purposes specified by the legislation.

Committed The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (ordinance) of the City Commission. Those committed amounts cannot be used for any other purpose unless the City Commission removes or changes the specified use by taking the same type of action (ordinance) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, the committed fund balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the City Commission, separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints are not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the City Commission. The City has not adopted a formal policy to delegate this authority.

Unassigned Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The City applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**SUMMARY OF ADOPTED BUDGETS
FISCAL YEAR 2016/2017**

<u>CLASSIFICATION</u>	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>	<u>DEBT SERVICE FUND</u>	<u>CAPITAL PROJECTS FUNDS</u>	<u>ENTERPRISE FUNDS</u>	<u>FIDUCIARY FUNDS</u>	<u>TOTAL</u>
CARRYFORWARD FUND BALANCE	9,677,700	15,075,485	-	681,355	11,974,745	60,152,287	97,561,572
REVENUES							
Ad Valorem Taxes	11,289,896	-	-	-	-	-	11,289,896
Sales, Use, and Fuel Taxes	-	1,847,630	-	-	-	-	1,847,630
Utility and Service Taxes	4,639,060	-	-	-	-	-	4,639,060
Local Business Taxes	218,276	-	-	-	-	-	218,276
Permits, Fees, & Special Assessments	4,380,351	3,759,682	-	-	2,906,436	-	11,046,469
Intergovernmental Revenue	8,301,175	445,260	-	-	-	468,734	9,215,169
Charges for Services	3,648,481	-	-	-	15,227,999	-	18,876,480
Fines and Forfeitures	126,896	13,056	-	-	-	-	139,952
Interest and Other Earnings	101,073	346,082	-	-	251,900	4,649,603	5,348,658
Miscellaneous Revenues	368,332	-	-	-	2,180,520	2,366,718	4,915,570
Total Revenues	33,073,540	6,411,710	-	-	20,566,855	7,485,055	67,537,160
NON-REVENUES							
Interfund Transfers	-	417,234	1,169,149	-	1,254,560	-	2,840,943
Other Non-Revenues	-	-	-	4,900,000	-	-	4,900,000
TOTAL REVENUE & OTHER FINANCING SOURCES							
	33,073,540	6,828,944	1,169,149	4,900,000	21,821,415	7,485,055	75,278,103
TOTAL ESTIMATED REVENUES & BALANCES							
	42,751,241	21,904,429	1,169,149	5,581,355	33,796,160	67,637,342	172,839,676
EXPENDITURES/EXPENSES							
General Government	5,029,278	-	-	2,400,000	-	2,773,987	10,203,265
Public Safety	17,584,089	662,436	-	-	-	-	18,246,525
Physical Environment	1,838,919	-	-	-	26,356,076	-	28,194,995
Transportation	2,475,639	4,331,019	-	2,500,000	-	-	9,306,658
Economic Environment	463,318	238,077	-	-	-	-	701,395
Human Services	143,000	-	-	-	-	-	143,000
Culture & Recreation	4,102,229	-	-	-	-	-	4,102,229
Total Expenditures/Expenses	31,636,473	5,231,532	-	4,900,000	26,356,076	2,773,987	70,898,068
NON-EXPENSE DISBURSEMENTS							
Debt Service	-	9,339	1,169,149	-	213,027	-	1,391,515
Interfund Transfers	1,151,472	447,911	-	-	1,254,560	-	2,853,943
Other Non-Expense Disbursements	-	-	-	-	-	-	-
TOTALS EXPENDITURES/EXPENSES							
	32,787,945	5,688,782	1,169,149	4,900,000	27,823,663	2,773,987	75,143,525
Reserves	9,963,296	16,215,647	0	681,355	5,972,497	64,863,355	97,696,150
TOTAL APPROPRIATED EXPENDITURES & RESERVES							
	42,751,241	21,904,429	1,169,149	5,581,355	33,796,160	67,637,342	172,839,676

GENERAL FUND

REVENUES

—

GENERAL GOVERNMENT

—

PUBLIC SAFETY

—

COMMUNITY DEVELOPMENT

—

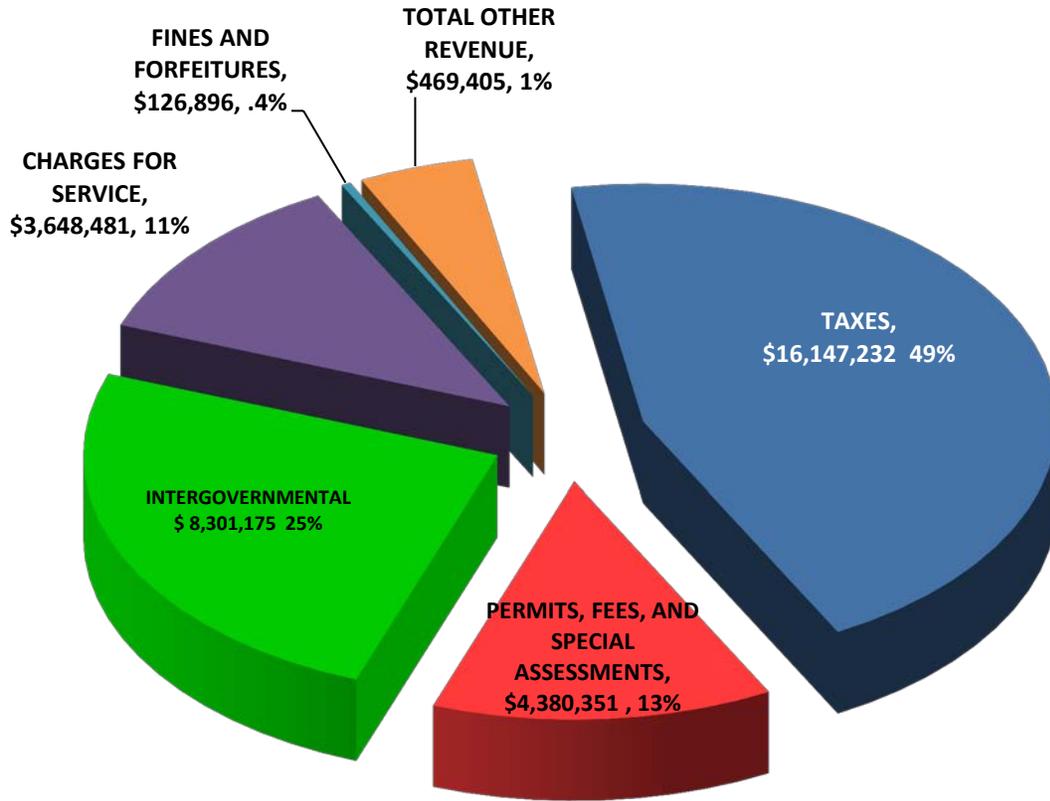
PUBLIC SERVICES

—

PARKS & RECREATION

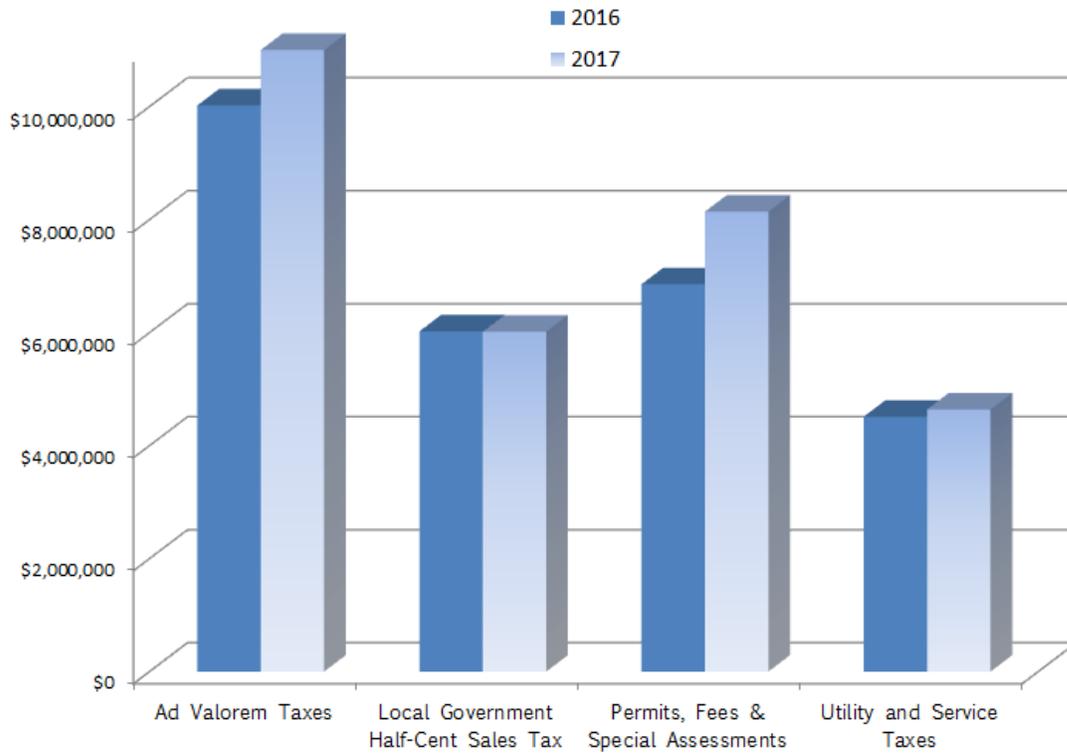
- GENERAL FUND REVENUES -

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 GENERAL FUND
 REVENUES BY SOURCE**



Total Taxes	\$ 16,147,232
Permits, Fees, and Special Assessments	4,380,351
Intergovernmental	8,301,175
Charges for Services	3,648,481
Fines and Forfeitures	126,896
Other Revenues	<u>469,402</u>
Total	\$33,073,540

**CITY OF WINTER GARDEN
GENERAL FUND MAJOR REVENUE SOURCE COMPARISON
FY2016 BUDGET VERSUS PROPOSED FY2017 BUDGET**



**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND REVENUES
EXECUTIVE DEPARTMENT**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
001-0213-311.10-00 ADVALOREM TAXES	8,989,996	10,006,888	10,006,888	11,278,440
001-0213-311.90-00 PENALTIES AND INTEREST	7,823	11,456	11,456	11,456
TOTAL AD VALOREM	8,997,819	10,018,344	10,018,344	11,289,896
001-0213-314.10-00 UTILITY TAX-ELECTRIC	2,933,722	2,765,316	2,765,316	2,877,512
001-0213-314.30-00 UTILITY TAX-WATER	418,487	385,104	385,104	430,222
001-0213-314.40-00 UTILITY TAX-GAS	106,124	117,147	117,147	104,440
001-0213-314.80-00 UTILITY TAX-PROPANE	47,149	51,614	51,614	47,698
TOTAL UTILITY TAX	3,505,482	3,319,181	3,319,181	3,459,872
001-0213-315.00-00 COMMUNICATIONS SERVICE TAX	1,224,261	1,191,168	1,191,168	1,179,188
TOTAL SERVICE TAX	1,224,261	1,191,168	1,191,168	1,179,188
001-0213-323.10-00 FRANCHISE FEES-ELECTRIC	2,357,122	2,165,041	2,165,041	2,255,268
001-0213-323.40-00 FRANCHISE FEES-GAS	100,854	123,650	123,650	87,580
001-0213-325.20-00 WESTSIDE TOWNHOMES	18,151	18,089	18,089	18,089
001-0213-325.30-00 LAKE COVE POINT	2,550	2,400	2,400	2,540
TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	2,478,677	2,309,180	2,309,180	2,363,477
001-0213-335.12.00 STATE REVENUE PROCEEDS	1,614,858	1,572,620	1,572,620	1,857,261
001-0213-335.14-00 MOBILE HOME LICENSES	41,845	41,764	41,764	41,764
001-0213-335.15-00 ALCOHOLIC BEVERAGE LICENSES	22,185	16,632	16,632	18,267
001-0213-335.18-00 LOCAL GOVT HALF-CENT SALES TAX	5,614,331	6,020,236	6,020,236	6,016,437
001-0213-338.20-00 COUNTY OCCUPATIONAL LICENSES	49,083	45,652	45,652	51,652
TOTAL INTERGOVERNMENTAL	7,342,302	7,696,904	7,696,904	7,985,381
001-0213-341.30-01 LIEN SEARCH FEES	34,955	24,848	24,848	35,160
001-0213-341.90-01 INTERFUND MANAGEMENT FEES	737,985	865,674	865,674	751,826
001-0213-341.90-02 OCPS COLLECTION ALLOWANCE	79,079	39,128	39,128	35,823
001-0213-341.91-00 FILING FEES	348	696	696	350
TOTAL CHARGES FOR SERVICES	852,367	930,346	930,346	823,159
001-0213-361.10-00 INTEREST	99,913	102,567	102,567	99,768
001-0213-361.13-00 INTEREST-ORANGE COUNTY TAX COLL	4,575	652	652	1,305
001-0213-361.30-00 NET INCR(DECR) IN FAIR VAL OF INVST	45,758	-	-	-
TOTAL INTEREST AND OTHER EARNINGS	150,246	103,219	103,219	101,073
001-0213-362.11-00 BUILDING LEASES	60,969	45,280	45,280	47,166
001-0213-366.00-00 CONTRIBUTIONS	20,000	-	-	-
001-0213-369.90-00 OTHER MISCELLANEOUS REVENUES	(13,204)	6,276	6,276	6,276
001-0213-399.99-99 USE OF FUND BALANCE	-	-	900,486	-
TOTAL MISCELLANEOUS REVENUES	67,803	51,556	952,042	53,442
TOTAL EXECUTIVE DEPARTMENT	24,618,957	25,619,898	26,520,384	27,255,488

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 GENERAL FUND REVENUES
 FINANCE DEPARTMENT**

		<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
UTILITY BILLING DIVISION					
001-0223-341.90-01	INTERFUND MANAGEMENT FEES	534,831	536,288	536,288	563,357
	TOTAL CHARGES FOR SERVICES	534,831	536,288	536,288	563,357
	TOTAL FINANCE DEPARTMENT	534,831	536,288	536,288	563,357

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND REVENUES
ADMINISTRATIVE SERVICES DEPARTMENT**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
<u>INFORMATION TECHNOLOGY DIVISION</u>				
001-0225-341.90-01	107,339	110,319	110,319	119,890
INTERFUND MANAGEMENT FEES				
TOTAL CHARGES FOR SERVICES	107,339	110,319	110,319	119,890
001-0225-365.00-00	-	1,026	1,026	1,026
SALE OF SURPLUS MATERIALS/SCRAP				
001-0225-369.90-00	-	-	-	-
OTHER MISCELLANEOUS REVS				
TOTAL MISCELLANEOUS REVENUES	-	1,026	1,026	1,026
TOTAL INFORMATION TECHNOLOGY DIVISION	107,339	111,345	111,345	120,916
<u>FACILITIES MANAGEMENT DIVISION</u>				
001-0746-341.90-01	118,818	123,332	123,332	133,840
INTERFUND MANAGEMENT FEES				
TOTAL CHARGES FOR SERVICE	118,818	123,332	123,332	133,840
001-0746-364.00-00	943	735	735	735
DISPOSITION OF FIXED ASSETS				
TOTAL MISCELLANEOUS REVENUES	943	735	735	735
TOTAL FACILITIES MANAGEMENT DIVISION	119,761	124,067	124,067	134,575
<u>FLEET MANAGEMENT DIVISION</u>				
001-0747-341.90-01	206,485	252,374	252,374	287,921
INTERFUND MANAGEMENT FEES				
TOTAL CHARGES FOR SERVICE	206,485	252,374	252,374	287,921
001-0747-364.00-00	10,103	3,681	3,681	3,681
DISPOSITION OF FIXED ASSETS				
001-0747-365.00-00	1,853	502	502	502
SALE/SURPL MATERIAL/SCRAP				
TOTAL MISCELLANEOUS REVENUES	11,956	4,183	4,183	4,183
TOTAL FLEET MANAGEMENT DIVISION	218,441	256,557	256,557	292,104
TOTAL ADMINISTRATIVE SERVICES DEPARTMENT	445,541	491,969	491,969	547,595

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND REVENUES
COMMUNITY DEVELOPMENT DEPARTMENT**

		<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
<u>PLANNING DIVISION</u>					
001-0315-329.01-00	ARHPB REVIEW FEES	-	700	700	-
001-0315-329.02-00	PLAN REVIEW FEES	36,052	9,500	9,500	41,574
001-0315-329.05-00	PLAT REVIEW FEES	23,550	1,000	1,000	18,820
	TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	59,602	11,200	11,200	60,394
001-0315-369.90-00	OTHER MISCELLANEOUS REVENUES	28,775	10,000	10,000	25,898
	TOTAL PLANNING DIVISION	88,377	21,200	21,200	86,292
<u>BUILDING INSPECTION DIVISION</u>					
001-0324-322.02-00	BUILDING PERMITS	2,146,780	1,162,987	1,162,987	1,331,552
001-0324-329.02-00	PLAN REVIEW FEES	54,573	59,085	59,085	42,667
001-0324-329.07-00	REINSPECTION FEE	32,250	29,250	29,250	37,350
001-0324-329.08-00	DRIVEWAY INSPECTIONS	17,010	19,500	19,500	12,450
001-0324-329.10-00	ADMINISTRATIVE SERVICE FEES	14,453	11,250	11,250	11,250
001-0324-342.20-02	FIRE PROTECTION SERVICES	140,519	63,461	63,461	63,461
001-0324-354.00-00	VIOLATION OF TREE ORDINANCE	5,000	2,750	2,750	2,750
	TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	2,410,585	1,348,283	1,348,283	1,501,480
001-0324-369.90-00	OTHER MISCELLANEOUS REVENUES	9,510	9,315	9,315	6,978
	TOTAL MISCELLANEOUS REVENUES	9,510	9,315	9,315	6,978
	TOTAL BUILDING INSPECTION DIVISION	2,420,095	1,357,598	1,357,598	1,508,458
<u>BUSINESS TAX</u>					
001-0331-316.00-00	LOCAL BUSINESS TAX	229,112	208,276	208,276	218,276
	TOTAL BUSINESS TAX DIVISION	229,112	208,276	208,276	218,276
<u>CODE ENFORCEMENT DIVISION</u>					
001-0528-354.20-00	CODE VIOLATIONS	12,995	27,174	27,174	19,503
	TOTAL CODE ENFORCEMENT DIVISION	12,995	27,174	27,174	19,503
	TOTAL COMMUNITY DEVELOPMENT DEPT	2,750,579	1,614,248	1,614,248	1,832,529

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND REVENUES
POLICE DEPARTMENT**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
001-0521-338.30-00	17,337	21,906	21,906	18,970
TOTAL INTERGOVERNMENTAL REVENUE	17,337	21,906	21,906	18,970
001-0521-342.10-01	239,335	219,604	219,604	255,600
001-0521-342.10-03	83,188	90,750	90,750	-
001-0521-342.10-04	6,266	1,440	1,440	3,361
TOTAL CHARGES FOR SERVICES	328,789	311,794	311,794	258,961
001-0521-351.50-01	106,320	77,374	77,374	96,742
001-0521-351.50-02	11,484	7,457	7,457	7,457
001-0521-354.20-00	1,200	3,194	3,194	3,194
TOTAL FINES AND FORFEITS	119,004	88,025	88,025	107,393
001-0521-366.00-00	800	700	700	-
001-0521-369.90-00	23,758	1,600	1,600	1,238
TOTAL MISCELLANEOUS REVENUES	24,558	2,300	2,300	1,238
001-0521-389.99-99	-	10,043	10,043	10,043
TOTAL OTHER SOURCES	-	10,043	10,043	10,043
001-0530-342.10-06	292,088	558,192	558,192	620,240
TOTAL NONSWORN COMMUNICATIONS	292,088	558,192	558,192	620,240
TOTAL POLICE DEPARTMENT	781,776	992,260	992,260	1,016,845

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 GENERAL FUND REVENUES
 FIRE DEPARTMENT**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0622-335.21-00 FIREFIGHTER SUPPLEMENTAL COMP	15,490	13,972	13,972	18,300
TOTAL INTERGOVERNMENTAL REVENUE	15,490	13,972	13,972	18,300
001-0622-366.00-00 CONTRIBUTIONS	1,500	1,500	1,500	1,500
TOTAL MISCELLANEOUS REVENUES	1,500	1,500	1,500	1,500
TOTAL FIRE DEPARTMENT	16,990	15,472	15,472	19,800

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND REVENUES
PUBLIC SERVICES DEPARTMENT**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
<u>ADMINISTRATION DIVISION</u>				
001-0701-341.90-01 INTERFUND MANAGEMENT FEES	224,243	235,338	235,338	239,618
TOTAL ADMINISTRATION DIVISION	224,243	235,338	235,338	239,618
<u>CEMETERY DIVISION</u>				
001-0739-343.80-01 SERVICE FEES	110,445	98,145	98,145	96,130
001-0739-343.80-02 CEMETERY FOUNDATION CHARGES	5,025	3,750	3,750	4,375
001-0739-343.80-05 CEMETERY LOTS	157,125	103,475	103,475	110,810
TOTAL CHARGES FOR SERVICE	272,595	205,370	205,370	211,315
001-0739-362.00-00 RENTAL INCOME	67,778	66,154	66,154	66,154
001-0739-369.90-00 OTHER MISCELLANEOUS REV	25	-	-	-
TOTAL MISCELLANEOUS REVENUES	67,803	66,154	66,154	66,154
TOTAL CEMETERY DIVISION	340,398	271,524	271,524	277,469
<u>STREETS DIVISION</u>				
001-0741-335.49-00 OTHER TRANSPORTATION	32,431	26,392	26,392	28,524
TOTAL INTERGOVERNMENTAL REVENUE	32,431	26,392	26,392	28,524
001-0741-364.00-00 DISPOSITION OF FIXED ASSETS	2,079	1,700	1,700	-
001-0741-369.90-00 OTHER MISCELLANEOUS REVENUES	19,531	12,129	12,129	21,280
TOTAL MISCELLANEOUS REVENUES	21,610	13,829	13,829	21,280
TOTAL STREETS DIVISION	54,041	40,221	40,221	49,804

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND REVENUES
PUBLIC SERVICES DEPARTMENT**

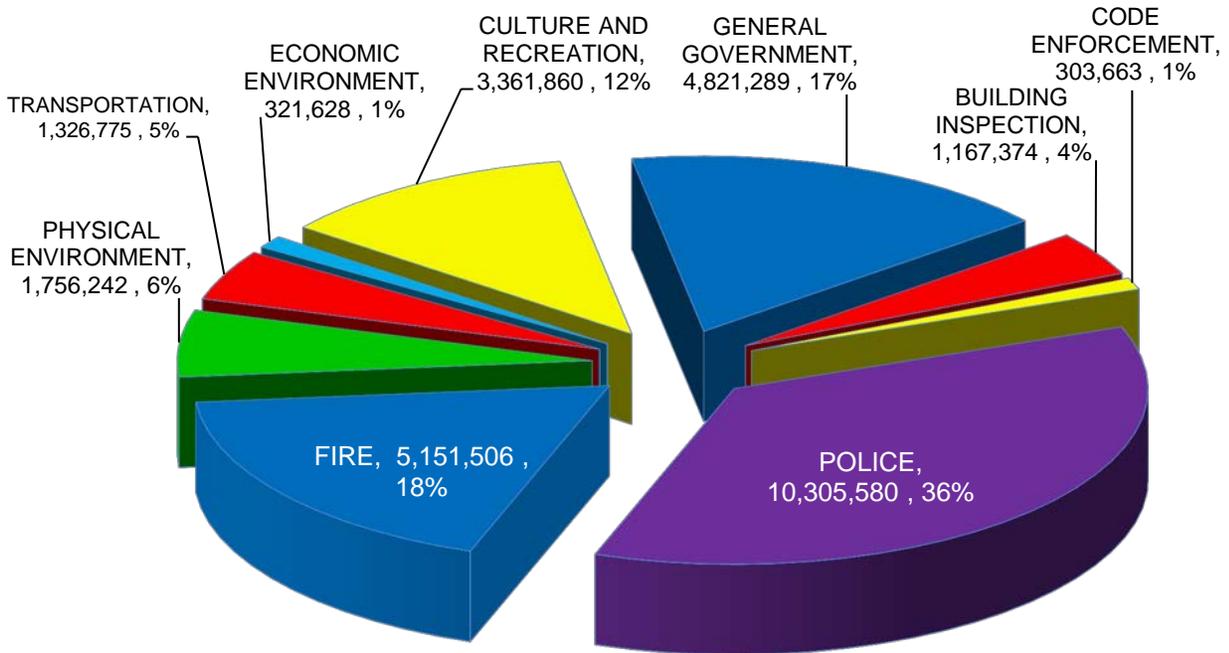
	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
<u>PARKS DIVISION</u>				
001-0775-334.70-00 STATE GRANT-CULTURE & RECREATION	-	-	-	250,000
TOTAL INTERGOVERNMENTAL	-	-	-	250,000
TOTAL PARKS DIVISION	-	-	-	250,000
<u>RECREATION DIVISION</u>				
001-0872-347.21-01 DAY CAMP	123,135	120,000	120,000	120,000
001-0872-347.21-02 FIELD RENTAL	13,114	16,000	16,000	16,000
001-0872-347.21-03 POOL	8,257	8,000	8,000	8,000
001-0872-347.21-04 OTHER AQUATIC	7,858	7,000	7,000	7,000
001-0872-347.21-05 SWIMMING LESSONS	24,716	22,000	22,000	22,000
001-0872-347.21-06 SOFTBALL LEAGUE	63,052	54,000	54,000	54,000
001-0872-347.21-07 OTHER PROGRAMS	64,959	53,180	53,180	53,180
001-0872-347.21-10 TENNIS	11,871	13,000	13,000	13,000
001-0872-347.21-11 SENIOR TRIPS	21,808	11,000	11,000	11,000
001-0872-347.21-12 OTHER SENIOR PROGRAMS	780	1,000	1,000	1,000
001-0872-347.21-14 SOCCER PROGRAM	102,642	85,000	85,000	85,000
TOTAL CHARGES FOR SERVICES	442,192	390,180	390,180	390,180
001-0872-366.01-00 CONTRIBUTIONS AND DONATIONS	-	5,000	5,000	5,000
001-0872-369.90-00 OTHER MISCELLANEOUS REVENUES	14,064	5,000	5,000	5,000
TOTAL MISCELLANEOUS REVENUES	14,064	10,000	10,000	10,000
TOTAL RECREATION DIVISION	456,256	400,180	400,180	400,180
<u>SPECIAL EVENTS DIVISION</u>				
001-0874-362.00-00 RENTAL INCOME	3,648	2,500	2,500	2,500
TOTAL RENTS AND ROYALTIES	3,648	2,500	2,500	2,500
TOTAL SPECIAL EVENTS DIVISION	3,648	2,500	2,500	2,500
<u>NEWTON PARK FACILITIES DIVISION</u>				
001-3658-362.01-00 MISCELLANEOUS RENTALS	12,837	11,000	11,000	12,574
001-3658-362.02-00 AUDITORIUM FACILITIES RENTALS	126,520	130,000	130,000	124,674
001-3658-362.03-00 JESSIE BROCK RENTALS	18,457	17,000	17,000	26,428
001-3658-362.04-00 PAVILLION RENTALS	3,240	3,500	3,500	4,132
001-3658-369.90-00 OTHER MISCELLANEOUS REVENUES	6,248	5,000	5,000	5,590
TOTAL MISCELLANEOUS REVENUES	167,302	166,500	166,500	173,398
TOTAL NEWTON PARK FACILITIES DIVISION	167,302	166,500	166,500	173,398

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 GENERAL FUND REVENUES
 PUBLIC SERVICES DEPARTMENT**

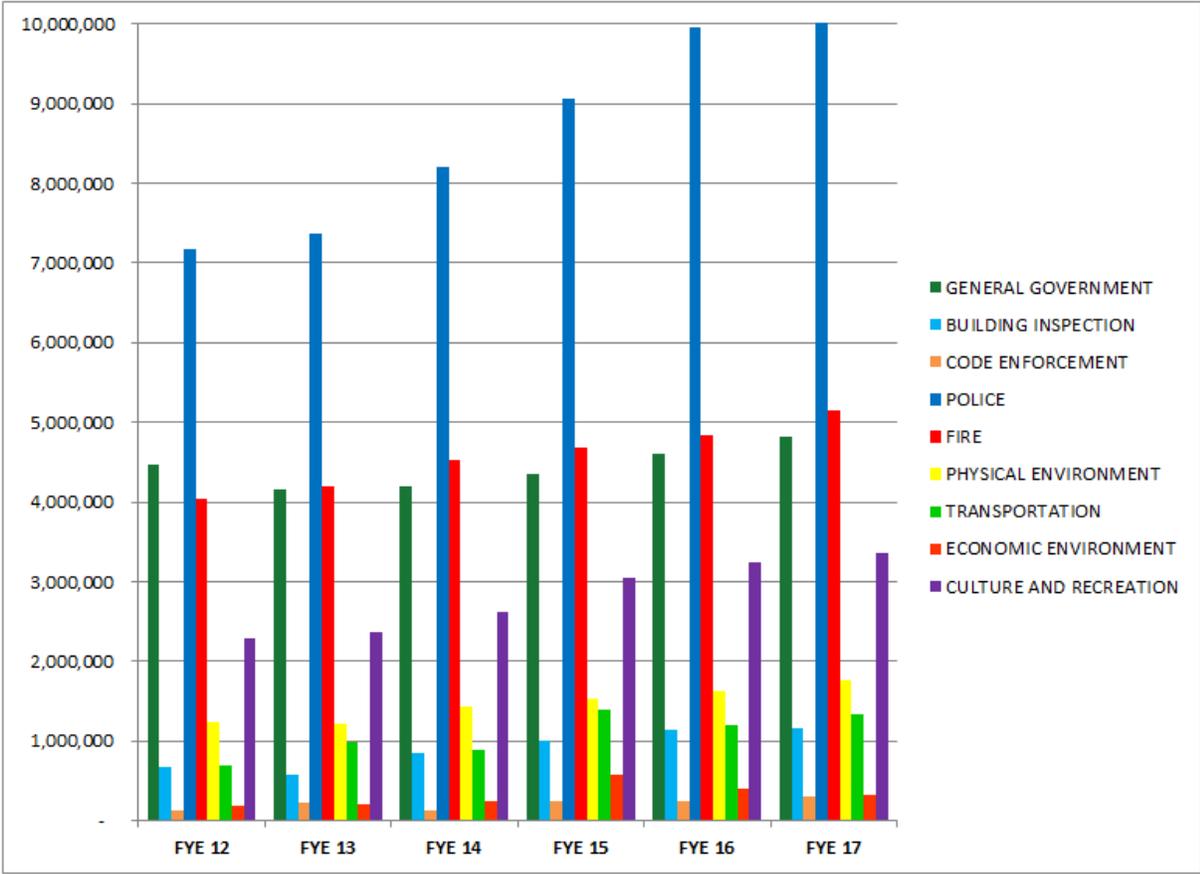
	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
001-1016-329.03-00 ENGINEER INSPECTION FEES	490,857	363,428	363,428	375,000
001-1016-329.04-00 REVIEW FEES	113,818	94,185	94,185	80,000
TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	604,675	457,613	457,613	455,000
TOTAL ENGINEERING DIVISION	604,675	457,613	457,613	455,000
TOTAL PUBLIC SERVICES DEPARTMENT	1,850,563	1,573,876	1,573,876	1,847,969
TOTAL GENERAL FUND REVENUES	30,999,237	30,844,011	31,744,497	33,083,583

- GENERAL FUND EXPENDITURES -

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 GENERAL FUND
 OPERATING EXPENDITURES BY FUNCTION**



CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 GENERAL FUND
 OPERATING EXPENDITURES TREND



- GENERAL GOVERNMENT -

Legislative

Legal

Executive

Economic Development

City Clerk

Finance Department

Administrative Services

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
LEGISLATIVE DEPARTMENT**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
001-0111-511.13-00 OTHER SALARIES AND WAGES	41,616	41,616	41,616	41,616
001-0111-511.21-00 FICA TAXES	2,579	3,184	3,184	3,184
001-0111-511.23-00 EMPLOYEE GROUP INSURANCE	36,442	46,500	46,500	46,500
001-0111-511.24-00 WORKERS' COMPENSATION	73	82	82	82
TOTAL PERSONAL SERVICES	80,710	91,382	91,382	91,382
001-0111-511.31-01 MISC PROFESSIONAL SERVICES	230	1,000	1,000	7,500
001-0111-511.31-02 LEGAL	-	20,000	20,000	20,000
001-0111-511.34-03 CODE OF ORDINANCES	4,185	4,700	4,700	4,700
001-0111-511.40-00 TRAVEL AND PER DIEM	311	1,000	1,000	2,636
001-0111-511.41-02 TELEPHONE	94	200	200	200
001-0111-511.41-04 INTERNET	721	1,200	1,200	1,200
001-0111-511.47-01 MISC PRINTING AND BINDING	32	120	120	120
001-0111-511.48-01 PROMOTIONAL ACTIVITIES	-	200	200	200
001-0111-511.48-02 PROMOTIONAL-PROMOTIONAL ITEMS	-	5,000	5,000	-
001-0111-511.49-01 MISC OTHR CUR CHGS & OBLIGATIONS	-	500	500	3,500
001-0111-511.49-03 ELECTION FEES	7,854	-	-	29,000
001-0111-511.51-00 OFFICE SUPPLIES	-	1,350	1,350	1,350
001-0111-511.52-01 MISC. OPERATING SUPPLIES	-	1,000	1,000	1,250
001-0111-511.52-04 UNIFORMS AND ACCESSORIES	87	-	-	420
001-0111-511.54-01 DUES AND SUBSCRIPTIONS	5,656	14,271	14,271	14,457
001-0111-511.54-02 SEMINARS AND COURSES	120	1,000	1,000	4,805
TOTAL OPERATING EXPENDITURES	19,290	51,541	51,541	91,338
001-0111-511.82-00 AIDS TO PRIVATE ORGANIZATIONS	107,991	1,500	1,500	1,500
001-0111-564.83-00 OTHER GRANTS AND AIDS	65,660	64,680	64,680	63,000
TOTAL GRANTS AND AIDS	173,651	66,180	66,180	64,500
TOTAL LEGISLATIVE DEPARTMENT	273,651	209,103	209,103	247,220

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 GENERAL FUND EXPENDITURES
 LEGAL DEPARTMENT**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
001-0914-514.31-00 LEGAL SERVICES REIMBURSEMENT	(159,056)	(40,297)	(40,297)	(40,297)
001-0914-514.31-02 LEGAL SERVICES	509,304	275,000	275,000	275,000
TOTAL LEGAL DEPARTMENT	350,248	234,703	234,703	234,703

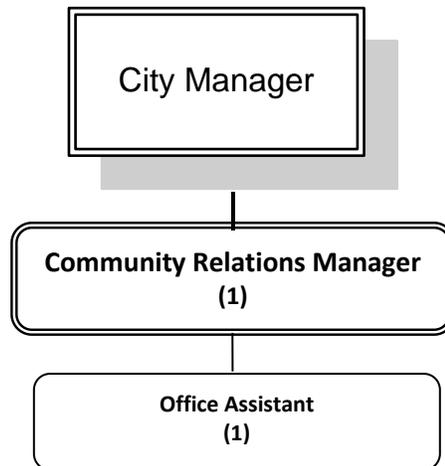


COMMUNITY RELATIONS DEPARTMENT BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: Proactively engage the Winter Garden community to establish relationships between the City and its residents, businesses, governmental entities, and other stakeholders.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Lead publicity initiatives with residents and businesses regarding City functions, services and programs • Direct marketing programs to enhance the public image of the City • City liaison with community groups, residents, governmental agencies, and the media
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Apathy towards local government • Difficulty in communicating effectively to various groups due to language and cultural barriers 	<p>BUSINESS ASSUMPTIONS</p> <ul style="list-style-type: none"> • More information provided to citizens will increase their understanding of City functions • Knowledge of events in the City will lead to increased participation and attendance • Citizens want to experience a sense of community and to be a part of their community

Organizational Structure

FTE: 2



FY 2016-2017 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1
Protect the Sense of Community

Department Goal

Cultivate an improved sense of community inclusion

Objective

Monitor and determine strategies to encourage and better engage Winter Garden citizens in order to achieve higher levels of inclusion and a stronger sense of community towards City affairs, events, services and quality of life opportunities.

Strategic Priority #2

Support Public Education and Learning Opportunities

Department Goal

Actively partner and engage with (k-12) local schools

Objective

- Continue to build and nurture partnerships with (K-12) local school administration and parent organizations through outreach programs.
-

Strategic Priority #3

Deliver Quality Services Equitably and Respectfully

Department Goal

Deliver excellent customer service experience to all citizens & residents at every contact point

Objectives

- Continue to monitor and improve the GovQa service delivery process to achieve timely and satisfactory outcomes when handling all citizen service needs.
 - Actively monitor and improve City Reception's telephone customer service to achieve timely and satisfactory outcomes when handling and responding to the service needs of all citizens or customers.
-

Strategic Priority #4

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
Opportunities to Participate in Community Matter Satisfaction Index	74%	74%	76%↑
Sense of Community Satisfaction Index	81%	81%	83%↑
Service Process Satisfaction Rating *	97.4%	94.7%	95%↑
Service Outcome Satisfaction Rating *	92.8%	92.2%	95%↑
% Satisfied with Resolution Timeframe *	96.5%	92.7%	100%↑
Employee Motivation and Productivity Satisfaction Rating	77.8%	66.7%	85%↑
OPERATIONAL INDICATORS			
Average Queue Wait Time (in seconds)	0:34	0:25	0:30↓
Call Abandonment Rate	12.7%	15.7%	10%↓

* FY 15/16 actual results reflect current values reported as of the end of Q2

* GovQA citizen survey on service request experience conducted monthly

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
EXECUTIVE DEPARTMENT**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0213-512.12-00	REGULAR SALARIES AND WAGES	391,641	382,087	382,087	393,297
001-0213-512.13-00	OTHER SALARIES & WAGES	-	30,844	30,844	29,946
001-0213-512.14-00	OVERTIME	-	-	-	-
001-0213-512.21-00	FICA TAXES	26,893	31,589	31,589	32,378
001-0213-512.22-00	RETIREMENT CONTRIBUTIONS	46,635	40,081	40,081	45,426
001-0213-512.23-00	LIFE AND HEALTH INSURANCE	27,315	43,599	43,599	43,551
001-0213-512.24-00	WORKERS' COMPENSATION	916	755	755	755
	TOTAL PERSONAL SERVICES	493,400	528,955	528,955	545,352
001-0213-512.31-01	MISC PROFESSIONAL SERVICES	31,909	46,800	46,800	47,800
001-0213-512.31-02	LEGAL SERVICES	858	2,500	2,500	2,500
001-0213-512.31-06	MEDICAL SERVICES	-	15	15	15
001-0213-512.34-01	MISC OTHER CONTRACTUAL SERVICES	28,775	21,880	21,880	21,880
001-0213-512.40-00	TRAVEL AND PER DIEM	5	1,500	1,500	1,500
001-0213-512.41-02	TELEPHONE SERVICES	7,435	7,546	7,546	7,546
001-0213-512.41-04	INTERNET SERVICES	1,454	750	750	750
001-0213-512.41-05	POSTAGE	16,471	14,750	14,750	14,750
001-0213-512.43-00	UTILITY SERVICES	22,483	22,110	22,110	22,110
001-0213-512.44-00	RENTALS AND LEASES	12,861	9,000	9,000	9,000
001-0213-512.45-00	INSURANCE	23,381	23,381	23,381	23,381
001-0213-512.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	-	400	400	400
001-0213-512.46-03	REPAIR AND MAINT SVCS-VEHICLES	555	900	900	900
001-0213-512.46-05	REPAIR AND MAINT SVCS-SOFTWARE	-	12,000	12,000	12,000
001-0213-512.46-10	REPAIR AND MAINT SVCS-BUILDING	5,906	1,230	1,230	1,230
001-0213-512.47-01	MISC PRINTING AND BINDING	45,484	38,804	38,804	38,804
001-0213-512.48-01	PROMOTIONAL-ADVERTISEMENTS	590	16,500	16,500	16,500
001-0213-512.48-02	PROMOTIONAL ITEMS	1,644	4,800	4,800	4,800
001-0213-512.49-01	MISC OTHR CUR CHGS & OBLIGATIONS	2,357	250	250	250
001-0213-512.49-05	LICENSES/TAXES/CERTIFICATES	3,400	-	-	-
001-0213-512.49-11	EMPLOYEE SOCIAL EVENTS	1,282	1,000	1,000	1,000
001-0213-512.51-00	OFFICE SUPPLIES	1,830	1,750	1,750	1,750
001-0213-512.52-01	MISCELLANEOUS OPERATING SUPPLIES	3,603	4,800	4,800	4,800
001-0213-512.52-03	GASOLINE AND OIL	1,236	1,297	1,297	1,297
001-0213-512.52-04	UNIFORMS AND ACCESSORIES	786	1,000	1,000	1,000
001-0213-512.54-01	DUES AND SUBSCRIPTIONS	13,800	13,152	13,152	15,652
001-0213-512.54-02	SEMINARS AND COURSES	5,000	2,822	2,822	2,822
001-0213-512.54-03	EDUCATIONAL ASSISTANCE PROGRAM	441	3,000	3,000	3,000
	TOTAL OPERATING EXPENDITURES	233,546	253,937	253,937	257,437

001-0213-512.61-00	LAND	56,892	-	30,190	-
001-0213-512.63-00	IMPROVEMENT OTHER THAN BUILDING	208,504	-	-	-
001-0213-512.64-00	MACHINERY AND EQUIPMENT	1,073	-	-	-
	TOTAL CAPITAL OUTLAY	266,469	-	30,190	-
001-0213-512.82-00	AID TO PRIVATE ORGANIZATIONS	60,775	80,000	80,000	80,000
	TOTAL GRANTS AND AIDS	60,775	80,000	80,000	80,000
001-0213-581.91-01	CONTINGENT EXPENSE	-	100,000	100,000	100,000
001-0213-599.99-99	TRANSFER TO FUND BALANCE	715,321	-	-	-
	TOTAL OTHER USES	715,321	100,000	100,000	100,000
	TOTAL EXECUTIVE DEPARTMENT	1,769,511	962,892	993,082	982,789

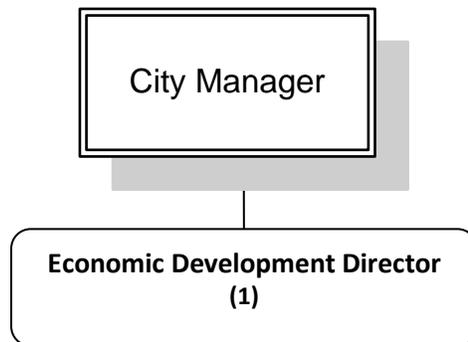


ECONOMIC DEVELOPMENT DEPARTMENT BUSINESS PLAN & PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: Promote a sustainable and thriving economy that maintains a prosperous business community that yields diverse job opportunities.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Business Recruitment • Economic Gardening – Business Development, Technical Assistance & Partnerships • Downtown and Redevelopment • Business Marketing & Promotion • Strategic Partnerships
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Recovering economic environment, including: <ul style="list-style-type: none"> ○ Tightened capital markets ○ Commercial Occupancy is 98% - No available space for new businesses ○ Housing market has rebounded ○ Modest business growth ○ Improved consumer confidence ○ Unemployment has dropped to 4% 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Growth expected within small to mid-sized businesses • Growth expected in health and wellness, manufacturing, construction, digital and creative technology and retail sectors • Increasing tax revenues and job growth (5%)

Organizational Structure

FTE: 1



FY 2016-2017 STRATEGIC PRIORITY, GOALS & OBJECTIVES

Strategic Priority #1

Encourage a Thriving Economy

Department Goals

*Provide a business-friendly environment that creates desirable and successful businesses
Foster entrepreneurship and empower business start-ups to bolster commerce
Encourage a vibrant Downtown, which in turn creates a thriving City*

Objectives

- Develop programs that encourage successful businesses through business development, technical assistance and networking to improve employment opportunities and a business climate that promotes success.
- Provide local businesses with assistance and create programs that better facilitate and expedite entrepreneurial growth.
- Develop and execute a Downtown strategy to strengthen and enhance the District in order to maintain a downtown occupancy rate of at least **95%** annually.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATOR			
Employment Opportunity Satisfaction Index	47%	TBD	49%↑
OPERATIONAL INDICATORS			
City-wide Commercial Occupancy Rate	98%	TBD	98%↑
Downtown Commercial Occupancy Rate	99.5%	TBD	100%↑
Downtown Lease Rates/Square Footage	\$20.00	TBD	\$21.00↑
Construction \$ Value per Residential Building Permit	\$82,089	TBD	\$58,000↑
Construction \$ Value per Commercial Building Permit	\$120,957	TBD	\$90,000↑
City Unemployment Rate	4.3%	TBD	4.5%↓
# of Targeted Jobs Created	260	TBD	200↑
# of Total Jobs Created	1,120	TBD	1,000↑
Average Wage of Jobs Created	\$51,153	TBD	\$52,000↑
Average Wage of Total Jobs	\$44,427	TBD	\$46,000↑
Annual % Change in Property Values	10.7%	TBD	11.5%↑
% Change in Median Household Income	1.0%	TBD	2.1%↑
Median Household Income	\$59,747	TBD	\$61,000↑
Average Purchase Price of a New Home (Single-Family)	\$353,237	TBD	\$395,000↑

* FY 15/16 actual results are not available at time of publication due to all measures being collected annually

TBD – To be determined and calculated by the end of the fiscal year (this is an annual measurement)

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
ECONOMIC DEVELOPMENT DEPARTMENT**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0215-552.12-00	REGULAR SALARIES AND WAGES	115,125	115,433	115,433	118,319
001-0215-552.21-00	FICA TAXES	8,204	8,995	8,995	8,992
001-0215-552.22-00	RETIREMENT CONTRIBUTIONS	17,465	12,109	12,109	13,666
001-0215-552.23-00	LIFE AND HEALTH INSURANCE	15,041	14,837	14,837	15,943
001-0215-552.24-00	WORKERS' COMPENSATION	217	216	216	216
	TOTAL PERSONAL SERVICES	156,052	151,590	151,590	157,136
001-0215-552.31-01	MISC PROFESSIONAL SERVICES	-	-	-	45,000
001-0215-552.34-01	MISC OTHER CONTRACTUAL SERVICES	90,769	17,000	17,000	17,000
001-0215-552.34-02	TRI-CITY CONTRACTUAL SVCS	15,840	150,000	150,000	50,000
001-0215-552.41-02	TELEPHONE SERVICES	1,121	1,690	1,690	1,690
001-0215-552.41-05	POSTAGE	61	900	900	900
001-0215-552.43-00	UTILITY SERVICES	1,501	1,100	1,100	1,100
001-0215-552.45-00	GENERAL INSURANCE	1,203	1,203	1,203	1,203
001-0215-552.46-02	REPAIR/MAINT SVC-EQUIPMNT	-	500	500	500
001-0215-552.46-05	REPAIR AND MAINT SVCS-SOFTWARE	-	250	250	250
001-0215-552.46-10	REPAIR AND MAINT SVCS-BUILDING	398	124	124	124
001-0215-552.47-01	MISC PRINTING AND BINDING	35	60	60	60
001-0215-552.48-01	PROMOTIONAL-ADVERTISEMENTS	4,223	10,500	10,500	10,500
001-0215-552.48-02	PROMOTIONAL-PROMOTIONAL ITEMS	1,000	900	900	900
001-0215-552.49-01	MISC OTHER CUR CHGS & OBLIGATIONS	50,097	-	-	-
001-0215-552.51-00	OFFICE SUPPLIES	87	750	750	750
001-0215-552.52-01	MISCELLANEOUS OPERATING SUPPLIES	23,398	400	400	400
001-0215-552.52-03	GASOLINE AND OIL	-	200	200	200
001-0215-552.52-04	UNIFORMS AND ACCESSORIES	200	200	200	200
001-0215-552.54-01	DUES AND SUBSCRIPTIONS	681	1,005	1,005	1,005
001-0215-552.54-02	SEMINARS AND COURSES	20	600	600	600
	TOTAL OPERATING EXPENDITURES	190,634	187,382	187,382	132,382
001-0215-552.63-00	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	140,000
	TOTAL CAPITAL OUTLAY	-	-	-	140,000
001-0215-552.82-01	QTI - QUALIFIED TARGET INDUSTRIES	3,750	3,800	3,800	3,800
	TOTAL GRANTS AND AIDS	3,750	3,800	3,800	3,800
001-0215-554.34-00	CDBG ADMIN	31,891	50,000	50,000	25,000
001-0215-554.34-01	CDBG MISC	1,896	5,000	5,000	5,000
001-0215-554.62-00	CDBG BUILDING IMPROVEMENTS	48,540	-	-	-
	TOTAL CDBG	82,327	55,000	55,000	30,000
	TOTAL ECONOMIC DEVELOPMENT DEPARTMENT	432,763	397,772	397,772	463,318

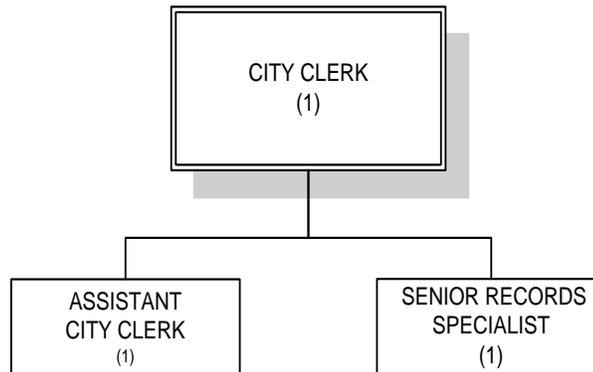


CITY CLERK'S DEPARTMENT BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: Ensure the integrity of the legislative process, municipal elections, administrative support, disseminated information and official public documents.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Proceedings management office of the legislative body • Custodian of the city seal, all ordinances, resolutions, and records of general or permanent character pertaining to the affairs of the city • Administer oaths • Administration of municipal elections
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Simultaneously receive multiple records requests • Greater than normal staff turnover could challenge response times to public records requests and completion of records projects • Electronic viruses corrupting records 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Monitoring of legislative statutory or administrative law actions related to records • Maintaining good partnerships with departments to reduce records request response times • Prompt notification by the City Attorney of impending litigation to ensure proper maintenance of the related records • Necessary tools available to properly maintain and secure the city's public records, both paper and electronic

Organizational Structure

FTE: 3



FY 2016-2017 STRATEGIC PRIORITY, GOAL & OBJECTIVE

Strategic Priority #1

Deliver Quality Services Equitably and Respectfully

Department Goal

Provide requested records in the least amount of time as possible

Objective

- Monitor and enhance the City's records management process to ensure that **100%** of all standard requests are fulfilled within **10** business days.

Strategic Priority #2

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATOR			
Employee Motivation and Productivity Satisfaction Rating	77.7%	66.7%	85%↑
OPERATIONAL INDICATOR			
Percentage of Standard Requests Fulfilled within 10 Business Days	100%	100%	100%↑

* FY 15/16 actual results reflect current values reported as of the end of Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
CITY CLERK DEPARTMENT**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0218-512.12-00	REGULAR SALARIES AND WAGES	174,928	185,254	185,254	185,407
001-0218-512.14-00	OVERTIME	406	1,000	1,000	1,000
001-0218-512.21-00	FICA TAXES	12,957	14,248	14,248	14,260
001-0218-512.22-00	RETIREMENT CONTRIBUTIONS	26,749	19,538	19,538	21,530
001-0218-512.23-00	LIFE AND HEALTH INSURANCE	26,136	28,669	28,669	28,704
001-0218-512.24-00	WORKERS' COMPENSATION	413	335	335	335
001-0218-512.25-00	UNEMPLOYMENT COMPENSATION	-	-	-	-
	TOTAL PERSONAL SERVICES	<u>241,589</u>	<u>249,044</u>	<u>249,044</u>	<u>251,236</u>
001-0218-512.31-01	MISC PROFESSIONAL SERVICES	-	-	-	-
001-0218-512.34-01	MISC CONTRACTUAL SERVICES	29	-	-	-
001-0218-512.40-00	TRAVEL AND PER DIEM	29	3,885	3,885	2,261
001-0218-512.41-02	TELEPHONE SERVICES	1,221	1,576	1,576	1,576
001-0218-512.41-05	POSTAGE	376	400	400	400
001-0218-512.43-00	UTILITY SERVICES	9,743	8,700	8,700	8,700
001-0218-512.44-00	RENTALS AND LEASES	3,993	4,908	4,908	4,908
001-0218-512.45-00	GENERAL INSURANCE	9,682	9,682	9,682	9,682
001-0218-512.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	-	300	300	300
001-0218-512.46-05	REPAIR AND MAINT SVCS-SOFTWARE	499	-	-	-
001-0218-512.46-10	REPAIR AND MAINT SVCS-BUILDING	3,222	1,000	1,000	1,000
001-0218-512.47-01	MISC PRINTING AND BINDING	-	100	100	100
001-0218-512.47-02	RECORDS MANAGEMENT	126	200	200	1,000
001-0218-512.48-01	PROMOTIONAL-ADVERTISEMENTS	-	250	250	250
001-0218-512.49-01	MISC OTHR CUR CHGS & OBLIGATIONS	-	200	200	200
001-0218-512.49-05	LICENSES, TAXES, AND CERTIFICATIONS	-	100	100	100
001-0218-512.51-00	OFFICE SUPPLIES	577	500	500	3,195
001-0218-512.52-01	MISCELLANEOUS OPERATING SUPPLIES	1,214	1,100	1,100	1,100
001-0218-512.52-04	UNIFORMS AND ACCESSORIES	600	600	600	600
001-0218-512.54-01	DUES AND SUBSCRIPTIONS	966	1,329	1,329	1,472
001-0218-512.54-02	SEMINARS AND COURSES	-	1,140	1,140	1,465
	TOTAL OPERATING EXPENDITURES	<u>32,277</u>	<u>35,970</u>	<u>35,970</u>	<u>38,309</u>
	TOTAL CITY CLERK DEPARTMENT	<u>273,866</u>	<u>285,014</u>	<u>285,014</u>	<u>289,545</u>

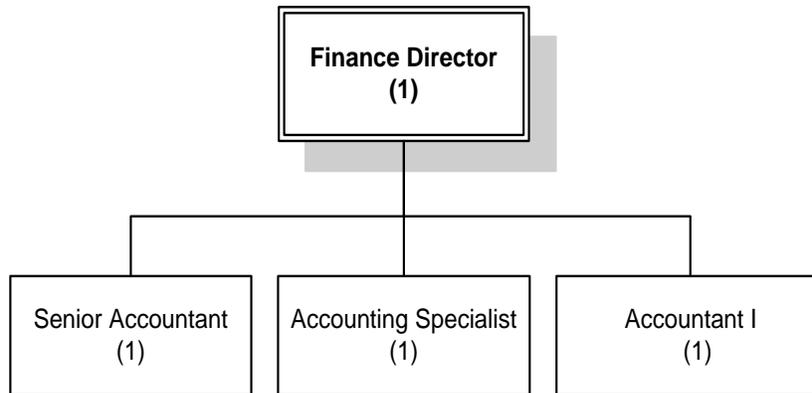


FINANCE DEPARTMENT FISCAL MANAGEMENT BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

MISSION STATEMENT: Preserve financial wellness and the fiscal integrity of the City as well as facilitate accounting and procurement standards.	CORE FUNCTIONS: <ul style="list-style-type: none"> Financial Management – Treasury, Management & Budgeting, Accounting & Controls Payroll Administration Accounts Payable & Accounts Receivable
CHALLENGES: <ul style="list-style-type: none"> Unfavorable legislative changes Economic instability of the state and nation Declining availability of Federal and State funding 	BUSINESS ASSUMPTIONS: <ul style="list-style-type: none"> Favorable audited financial statements Sufficient revenue will be available to maintain current service levels

Organizational Structure

FTE: 4



FY 2016-2017 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Provide Sound Fiscal Management

Department Goal

Submit balanced budget within appropriate parameters to maintain low tax rates

Objective

- Proactively support departments with fiscal guidance and using periodic department financial reports that provide an early alert on spending trends in an effort to contain and achieve a 'budget to actual' variance of +/- 5% in the City's overall financials.

Strategic Priority #2

Deliver Quality Services Equitably & Respectfully

Department Goal

Deliver high levels of service in all fiscal needs when supporting departments and employees

Objective

- Ensure that all service contact points, primarily departmental interactions, make every customer feel important and cared for and that the staff takes initiative to always find solutions with a can-do attitude.

Strategic Priority #3

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
Fiscal Management Overall Customer Service Satisfaction Rating *	90.1%	90.3%	92%↑
Employee Motivation and Productivity Satisfaction Rating *	77.7%	66.7%	85%↑
FINANCIAL INDICATOR			
Budget to Actual Variance Percent (City Overall Financials) **	+5%	+11%	+5%↑

TBD – To be determined and calculated by the end of the fiscal year (this is an annual measurement)

* FY 15/16 actual results reflect current values reported as of the end of Q2

* Employee engagement and customer service survey conducted annually by City Administration and distributed to all employees.

** '+' sign indicates favorable actual compare to budget while '-' sign indicates unfavorable actual compare to budget

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
FINANCE DEPARTMENT
FISCAL MANAGEMENT DIVISION**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>	
001-0222-513.12-00	REGULAR SALARIES AND WAGES	263,898	268,706	268,706	277,723
001-0222-513.14-00	OVERTIME	-	1,000	1,000	-
001-0222-513.21-00	FICA TAXES	19,989	20,633	20,633	21,246
001-0222-513.22-00	RETIREMENT CONTRIBUTIONS	29,968	28,292	28,292	32,077
001-0222-513.23-00	LIFE AND HEALTH INSURANCE	28,429	36,934	36,934	30,135
001-0222-513.24-00	WORKERS' COMPENSATION	565	586	586	586
001-0222-513.25-00	UNEMPLOYMENT COMPENSATION	-	-	-	-
	TOTAL PERSONAL SERVICES	342,849	356,151	356,151	361,767
001-0222-513.31-01	MISC PROFESSIONAL SERVICES	-	14,625	14,625	5,625
001-0222-513.31-03	INVESTMENT COUNSEL	25,302	25,200	25,200	25,200
001-0222-513.32-00	ACCOUNTING AND AUDITING	32,280	35,405	35,405	35,405
001-0222-513.34-01	MISC OTHER CONTRACTUAL SERVICES	42,843	55,490	55,490	52,490
001-0222-513.34-04	BANKING SERVICES	5,817	15,030	15,030	15,030
001-0222-513.40-00	TRAVEL AND PER DIEM	1,254	130	130	130
001-0222-513.41-02	TELEPHONE SERVICES	2,310	2,650	2,650	2,650
001-0222-513.41-05	POSTAGE	2,555	4,446	4,446	4,713
001-0222-513.43-00	UTILITY SERVICES	8,914	8,611	8,611	8,611
001-0222-513.44-00	RENTALS AND LEASES	5,208	5,304	5,304	5,304
001-0222-513.45-00	INSURANCE	9,136	9,067	9,067	9,067
001-0222-513.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	-	300	300	300
001-0222-513.46-05	REPAIR AND MAINT SVCS-SOFTWARE	20,236	20,402	20,402	20,402
001-0222-513.46-06	REPAIR AND MAINT SVCS-HARDWARE	-	2,250	2,250	2,250
001-0222-513.46-10	REPAIR AND MAINT SVCS-BUILDING	2,948	3,985	3,985	3,985
001-0222-513.47-01	MISC PRINTING AND BINDING	274	1,614	1,614	1,614
001-0222-513.48-01	PROMOTIONAL-ADVERTISEMENTS	1,643	2,150	2,150	2,150
001-0222-513.49-01	MISC OTHR CUR CHGS & OBLIGATIONS	98	90	90	90
001-0222-513.49-05	LICENSES, TAXES, AND CERTIFICATIONS	40	110	110	110
001-0222-513.51-00	OFFICE SUPPLIES	2,703	3,345	3,345	3,345
001-0222-513.52-01	MISCELLANEOUS OPERATING SUPPLIES	2,391	3,260	3,260	3,260
001-0222-513.52-03	GASOLINE AND OIL	-	134	134	134
001-0222-513.52-04	UNIFORMS AND ACCESSORIES	1,000	800	800	800
001-0222-513.54-01	DUES AND SUBSCRIPTIONS	775	1,936	1,936	1,936
001-0222-513.54-02	SEMINARS AND COURSES	1,212	3,486	3,486	1,392
001-0222-513.54-03	EDUCATION REIMBURSEMENT	4,054	12,000	12,000	12,000
	TOTAL OPERATING EXPENDITURES	172,993	231,820	231,820	217,993
001-0222-581.91-00	INTRAGOVERNMENT TRANSFERS	1,119,415	1,073,040	1,073,040	1,131,472
	TOTAL OTHER USES	1,119,415	1,073,040	1,073,040	1,131,472
	TOTAL FISCAL MANAGEMENT DIVISION	1,635,257	1,661,011	1,661,011	1,711,232



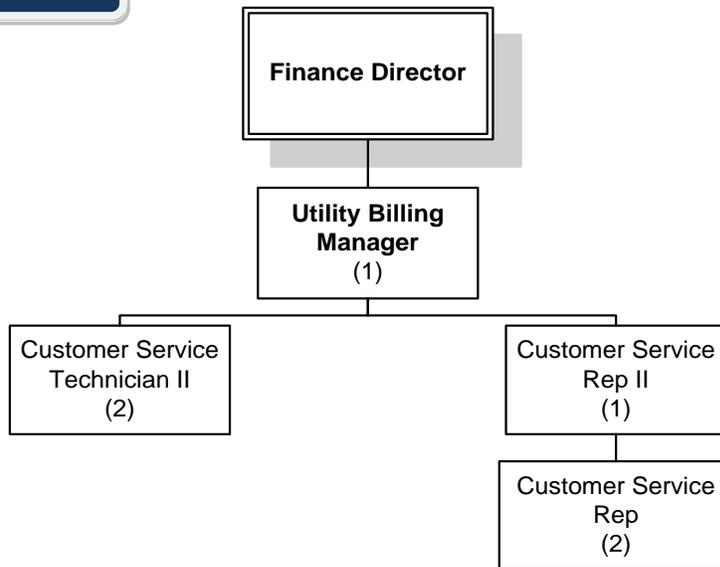
FINANCE DEPARTMENT UTILITY BILLING

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: To provide exceptional customer service experience as well as ensure an efficient and effective billing process.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Customer Service including a payment center for utility service (water, sewer, solid waste, storm water, irrigation) • Meter Reading management Account Maintenance including set up, billing, cancellations, collections, and liens
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Economic pressures could adversely affect delinquencies and cut-offs • Perception of quality customer service could decline if current economic pressures continue 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Stable staffing levels to effectively meet service demands

Organizational Structure

FTE: 6



FY 2016-2017 STRATEGIC PRIORITY, GOAL AND OBJECTIVE

Strategic Priority #1

Deliver Quality Services Equitably and Respectfully

Department Goal

Provide a responsive and consistent Utility Billing service experience

Objective

- Improve customer service delivery processes through reinforced phone and counter service training to achieve a citizen service satisfaction rating of **90%** or higher.

- Monitor and improve telephone customer service to achieve timely and satisfactory outcomes when handling all citizen service needs.

Strategic Priority #2

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
Utility Billing Service Satisfaction Index	77%	77%	79%↑
Overall Service Experience Satisfaction Rating	88.5%	94%	95%↑
Employee Motivation and Productivity Satisfaction Rating	77.7%	66.7%	85%↑
OPERATIONAL INDICATORS			
Average Queue Wait Time (in seconds)	:51	:55	:55↓
Call Abandonment Rate	5.93%	5.6%	5%↓

* FY 15/16 actual results reflect current values reported as of the end of Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
FINANCE DEPARTMENT
UTILITY BILLING DIVISION**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0223-513.12-00	REGULAR SALARIES AND WAGES	244,737	247,450	247,450	257,480
001-0223-513.14-00	OVERTIME	1,043	2,000	2,000	1,500
001-0223-513.21-00	FICA TAXES	17,981	19,083	19,083	19,812
001-0223-513.22-00	RETIREMENT CONTRIBUTIONS	37,435	26,167	26,167	29,912
001-0223-513.23-00	LIFE AND HEALTH INSURANCE	50,482	50,462	50,462	53,490
001-0223-513.24-00	WORKERS' COMPENSATION	2,516	2,618	2,618	2,617
001-0223-513.26-00	OTHER POSTEMPLOYMENT BENEFITS	-	-	-	-
	TOTAL PERSONAL SERVICES	354,194	347,780	347,780	364,810
001-0223-513.34-01	MISC OTHER CONTRACTUAL SERVICES	33,947	33,008	33,008	33,008
001-0223-513.34-04	BANKING SERVICES	7,746	2,000	2,000	7,347
001-0223-513.40-00	TRAVEL AND PER DIEM	12	1,700	1,700	1,700
001-0223-513.41-02	TELEPHONE SERVICES	6,046	5,000	5,000	6,864
001-0223-513.41-03	RADIO SERVICES	14	15	15	15
001-0223-513.41-04	INTERNET SERVICES	1,027	1,664	1,664	1,664
001-0223-513.41-05	POSTAGE	84,968	74,617	74,617	88,048
001-0223-513.43-00	UTILITY SERVICES	5,339	4,800	4,800	4,800
001-0223-513.44-00	RENTALS AND LEASES	3,757	3,525	3,525	3,525
001-0223-513.45-00	INSURANCE	5,759	5,759	5,759	5,759
001-0223-513.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	-	459	459	1,659
001-0223-513.46-03	REPAIR AND MAINT SVC-VEHICLES	3,628	1,100	1,100	1,100
001-0223-513.46-05	REPAIR AND MAINT SVCS-SOFTWARE	14,896	22,950	22,950	18,895
001-0223-513.46-06	REPAIR AND MAINT SVCS-HARDWARE	-	1,925	1,925	1,925
001-0223-513.46-10	REPAIR AND MAINT SVCS-BUILDING	2,080	750	750	750
001-0223-513.47-01	MISC PRINTING AND BINDING	71	8,400	8,400	8,400
001-0223-513.48-01	ADVERTISEMENT-LEGAL, OTHER	-	53	53	53
001-0223-513.49-01	MISC OTHER CURRENT CHRGS & OBLG	7,200	53	53	53
001-0223-513.49-05	LICENSES/TAXES/CERTIFICATIONS	2,788	2,500	2,500	2,500
001-0223-513.51-00	OFFICE SUPPLIES	2,096	1,750	1,750	1,750
001-0223-513.52-01	MISCELLANEOUS OPERATING SUPPLIES	3,513	1,600	1,600	3,300
001-0223-513.52-03	GASOLINE AND OIL	6,816	9,000	9,000	9,000
001-0223-513.52-04	UNIFORMS AND ACCESSORIES	2,490	1,800	1,800	1,800
001-0223-513.54-02	SEMINARS AND COURSES	65	1,200	1,200	1,200
	TOTAL OPERATING EXPENDITURES	194,258	185,628	185,628	205,115
	TOTAL UTILITY BILLING DIVISION	548,452	533,408	533,408	569,925
	TOTAL FINANCE DEPARTMENT	2,183,709	2,194,419	2,194,419	2,281,157

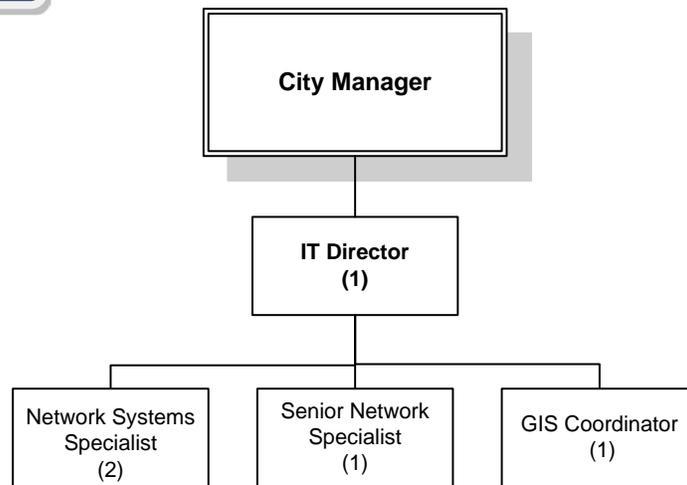


INFORMATION TECHNOLOGY BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: Provide timely and effective end-user support, focusing first on customer service, to ensure that all information and communication systems are secure, reliable and performing as expected.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Provide service according to the Winter Garden Way • Integrate and support computer hardware, software, and voice technology • Provide quality Geographic Information Services • Support internal service requests
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Failure to receive information or requirements in a timely manner • Upfront costs of IT based solutions may not always be affordable • Aging equipment will require near-future attention 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Current security setup will adequately guard data and overall network integrity • Call volumes will remain at a manageable level • Level of staff training will be adequate for any changes in technology

Organizational Structure

FTE: 5



FY 2016-2017 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Deliver Quality Services Equitably & Respectfully

Department Goals

Enable staff to maintain high levels of productivity when using technology to provide services to the community and throughout the City
High performing hardware and software systems that enable productivity and service delivery

Objectives

- Enhance interpersonal customer engagement and continue to assess the helpdesk service delivery methods in order to realize improvements in service responsiveness and the manner in which service issues are resolved and followed-up.
- Maintain the City's phone system (infrastructure delivery) by ensuring optimal call flow design and reporting visibility for key service areas to help support overall service excellence.
- Monitor and maintain uninterrupted system uptime to effectively ensure high levels of system performance, access and availability throughout the City.
- Plan and complete upgrades to City's phone system, network infrastructure, and e-mail platforms to ensure complete functionality and up-to-date technology for the City.

Strategic Priority #2

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
IT Overall Service Satisfaction Rating *	75.7%	91.2%	80% ↑
Employee Motivation and Productivity Satisfaction Rating *	77.7%	66.7%	85% ↑
OPERATIONAL INDICATORS			
CISCO Phone System Uptime Rate	100%	99.9%	99.5% ↑
Involuntary Abandonment Rate	.07%	.05%	0.05% ↓
% Uptime and Availability of Systems	99.1%	100%	99.5% ↑

* FY 15/16 actual results reflect current values reported as of the end of Q2

* Employee engagement and customer service survey conducted annually by City Administration and distributed to all employees.

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
ADMINISTRATIVE SERVICES DEPARTMENT
INFORMATION TECHNOLOGY DIVISION**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>	
001-0225-513.12-00	REGULAR SALARIES AND WAGES	150,531	282,773	282,773	335,803
001-0225-513.14-00	OVERTIME	494	1,000	1,000	1,000
001-0225-513.21-00	FICA TAXES	10,984	21,709	21,709	25,765
001-0225-513.22-00	RETIREMENT CONTRIBUTIONS	22,866	29,768	29,768	38,901
001-0225-513.23-00	LIFE AND HEALTH INSURANCE	21,775	32,550	32,550	32,550
001-0225-513.24-00	WORKERS' COMPENSATION	450	525	525	525
	TOTAL PERSONAL SERVICES	<u>207,100</u>	<u>368,324</u>	<u>368,324</u>	<u>434,544</u>
001-0225-513.31-01	MISC PROFESSIONAL SERVICE	-	5,000	5,000	5,000
001-0225-513.31-02	LEGAL SERVICES	5,023	-	-	-
001-0225-513.34-01	MISC OTHER CONTRACTUAL SERVICES	93,107	29,340	29,340	30,640
001-0225-513.34-08	PERSONNEL SERVICES	360,262	252,640	252,640	207,589
001-0225-513.40-00	TRAVEL AND PER DIEM	-	1,750	1,750	-
001-0225-513.41-02	TELEPHONE SERVICES	4,626	5,200	5,200	5,440
001-0225-513.41-04	INTERNET SERVICES	35,180	42,150	42,150	44,628
001-0225-513.41-05	POSTAGE	395	50	50	50
001-0225-513.43-00	UTILITY SERVICES	9,275	8,400	8,400	8,400
001-0225-513.45-00	INSURANCE	20,913	20,913	20,913	20,913
001-0225-513.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	13,634	15,000	15,000	15,000
001-0225-513.46-03	REPAIR AND MAINT SVCS-VEHICLES	750	500	500	500
001-0225-513.46-05	REPAIR AND MAINT SVCS-SOFTWARE	153,099	199,350	199,350	278,180
001-0225-513.46-06	REPAIR AND MAINT SVCS-HARDWARE	140,891	125,000	125,000	149,426
001-0225-513.46-10	REPAIR AND MAINT SVCS-BUILDING	6,430	1,000	1,000	1,000
001-0225-513.51-00	OFFICE SUPPLIES	10,063	15,000	15,000	15,000
001-0225-513.52-01	MISCELLANEOUS OPERATING SUPPLIES	16,859	46,000	46,000	35,100
001-0225-513.52-03	GASOLINE AND OIL	32	150	150	150
001-0225-513.52-04	UNIFORMS AND ACCESSORIES	400	1,000	1,000	1,200
001-0225-513.54-01	DUES AND SUBSCRIPTIONS	-	975	975	1,295
001-0225-513.54-02	SEMINARS AND COURSES	1,922	2,470	2,470	5,545
001-0225-513.54-03	EDUCATION ASSISTANCE PROGRAM	-	4,500	4,500	1,275
	TOTAL OPERATING EXPENDITURES	<u>872,861</u>	<u>776,388</u>	<u>776,388</u>	<u>826,331</u>
001-0225-513.63-00	IMPROV. OTHER THAN BUILDINGS	-	65,000	165,000	-
001-0225-513.64-00	MACHINERY AND EQUIPMENT	110,358	-	-	46,606
	TOTAL CAPITAL OUTLAY	<u>110,358</u>	<u>65,000</u>	<u>165,000</u>	<u>46,606</u>
	TOTAL INFORMATION TECHNOLOGY DIVISION	<u>1,190,319</u>	<u>1,209,712</u>	<u>1,309,712</u>	<u>1,307,481</u>

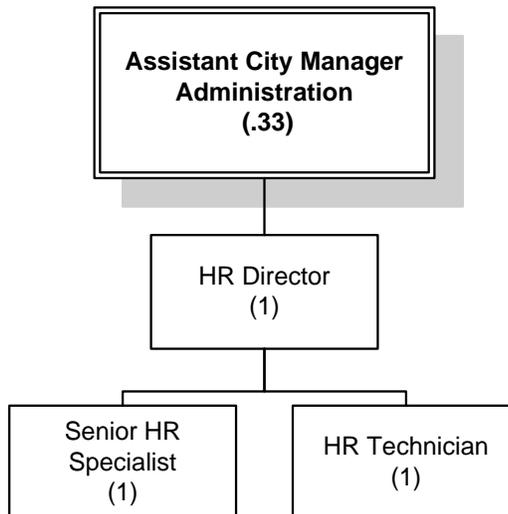


**ADMINISTRATIVE SERVICES
HUMAN RESOURCES
BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY**

<p>MISSION STATEMENT: To recruit, engage, develop, support, and retain a skilled, diverse workforce.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Recruitment and Retention • Employee Support Services • Employee Organizational Development • Employee Relations • Risk Management
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Uncertainty of Healthcare Reform Impacts • Learning curve for new HR staff • Employee compliance with safety practices • Ongoing training and support to help Dept. Heads/Supervisors/ Employees successfully navigate program and identify career paths, qualification gaps, and training to "bridge" the gap for employees' IDPs so they may begin working toward career goals 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Employees will want to continue to learn and improve skills if given the opportunity • Will have the resources to continue employee training

Organizational Structure

FTE: 3.33



FY 2016-2017 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Recruit and Develop Top Talent

Department Goals

*Recruit and select high quality candidates for all positions
Increase development opportunities for City employees
Improve productivity of workforce*

Objectives

- Monitor and improve recruitment, interview, and selection process to impact improved time-to-fill timeframes and quality of hire.
 - Develop and implement targeted employee training programs to increase the skill set quality for management and all employees.
 - Enable, support and monitor the Career Development Program process, activities, and goals to ensure faithful leadership, delivery and program experience for all general employees who pursue career fulfillment and opportunities throughout the City.
 - Develop and enforce policies including guidelines that minimize the abusive use of employee time-off and encourages more responsible behavior.
-

Strategic Priority #2

Provide Sound Fiscal Management

Department Goal

Reduce healthcare costs to the City

Objective

- Promote a healthier workforce and negotiate better healthcare contracts with insurers to reduce medical benefits payments.
-

Strategic Priority #3

Deliver Quality Services Equitably & Respectfully

Department Goals

Achieve a productive and safe workplace

Excellent and professional HR service experience to all employees and departments

Objectives

- Continue to expand City-wide safety training efforts to minimize employee injuries and lost work days.
 - Continue to promote and demonstrate professional values at all employee touch points in an effort to uphold the City's service philosophy standards for excellence.
-

Strategic Priority #4

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
Overall Employee On-Boarding Satisfaction Rate	97.5%	98.5%	98.8%↑
Training Experience Satisfaction Rating	95%	TBD	98.5%↑
Career Development Leadership Effectiveness Satisfaction Index **	N/A	TBD	75%↑
HR Overall Customer Service Satisfaction Rating **	88.9%	85.2%	90%↑
Employee Motivation and Productivity Satisfaction Rating **	77.7%	66.7%	85%↑
OPERATIONAL INDICATORS			
Average Time to Fill High-Level Salaried Position	47	TBD	150↓
Average Time to Fill Mid-Level Salaried Position	78	TBD	120↓
City Insurance Claims Ratio/Rate	76.6%	TBD	80%↓
Sick Hours per FTE	44	29	≤ 40↓
Citywide Lost Workday Due to Injury Rate per 100 Employees (days)	106	TBD	≤ 25↓

* FY 15/16 actual results reflect current values reported as of the end of Q2

A value denoted by "N/A" indicates a measurement was not assessed for the reporting period

TBD – To be determined and calculated by the end of the fiscal year (this is an annual measurement)

** Employee engagement and customer service survey conducted annually by City Administration and distributed to all employees.

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCES DIVISION**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0745-513.12-00	REGULAR SALARIES AND WAGES	174,519	197,465	197,465	217,749
001-0745-513.14-00	OVERTIME	181	100	100	1,500
001-0745-513.21-00	FICA TAXES	12,867	15,106	15,106	16,658
001-0745-513.22-00	RETIREMENT CONTRIBUTIONS	26,639	20,714	20,714	25,150
001-0745-513.23-00	LIFE AND HEALTH INSURANCE	26,397	31,971	31,971	32,011
001-0745-513.24-00	WORKERS' COMPENSATION	391	378	378	378
001-0745-513.26-00	OTHER POSTEMPLOYMENT BENEFITS	-	3,000	3,000	3,000
	TOTAL PERSONAL SERVICES	240,994	268,734	268,734	296,446
001-0745-513.31-02	LEGAL SERVICES	613	2,500	2,500	2,500
001-0745-513.31-06	MEDICAL SERVICES	25,471	32,600	32,600	32,600
001-0745-513.34-01	MISC OTHER CONTRACTUAL SERVICES	80,562	90,300	90,300	92,800
001-0745-513.34-08	PERSONNEL SERVICES	11,669	-	-	10,000
001-0745-513.40-00	TRAVEL AND PER DIEM	356	500	500	500
001-0745-513.41-02	TELEPHONE SERVICES	2,620	2,656	2,656	2,656
001-0745-513.41-04	INTERNET SERVICES	399	450	450	450
001-0745-513.41-05	POSTAGE	163	350	350	350
001-0745-513.43-00	UTILITY SERVICES	8,351	8,450	8,450	8,450
001-0745-513.44-00	RENTALS AND LEASES	5,923	6,000	6,000	6,000
001-0745-513.45-00	GENERAL INSURANCE	8,364	8,364	8,364	8,364
001-0745-513.46-06	REPAIR AND MAINT SVCS-HARDWARE	-	350	350	2,345
001-0745-513.46-10	REPAIR AND MAINT SVCS-BUILDING	2,791	600	600	600
001-0745-513.47-01	MISC PRINTING AND BINDING	96	200	200	200
001-0745-513.48-01	PROMOTIONAL-ADVERTISEMENTS	7,248	13,000	13,000	12,000
001-0745-513.48-02	PROMOTIONAL-PROMOTIONAL ITEMS	594	1,000	1,000	1,000
001-0745-513.51-00	OFFICE SUPPLIES	1,627	2,500	2,500	3,000
001-0745-513.52-01	MISCELLANEOUS OPERATING SUPPLIES	5,233	13,800	13,800	10,600
001-0745-513.52-03	GASOLINE AND OIL	-	150	150	150
001-0745-513.52-04	UNIFORMS AND ACCESSORIES	772	800	800	800
001-0745-513.54-01	DUES AND SUBSCRIPTIONS	2,072	3,000	3,000	3,000
001-0745-513.54-02	SEMINARS AND COURSES	5,945	20,000	20,000	65,250
001-0745-513.54-03	EDUCATIONAL ASSISTANCE PROGRAM	-	1,300	1,300	1,000
	TOTAL OPERATING EXPENDITURES	170,869	208,870	208,870	264,615
001-0745-513.64-00	MACHINERY AND EQUIPMENT	2,032	-	-	-
	TOTAL CAPITAL OUTLAY	2,032	-	-	-
	TOTAL HUMAN RESOURCES DIVISION	413,895	477,604	477,604	561,061

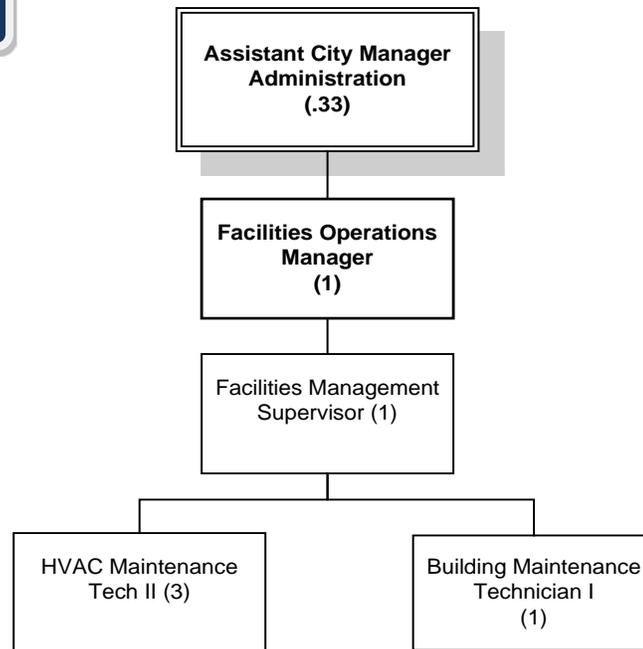


ADMINISTRATIVE SERVICES FACILITIES MANAGEMENT BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: Enhance and maintain the appearance and safety of the City by the efficient management of its facilities.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> Maintenance of City facilities Selection and management of products, contracts and vendors Manage the City’s sustainability program (also known as green initiatives)
<p>CHALLENGES:</p> <ul style="list-style-type: none"> Cost of sustainability innovations Staffing levels to adequately maintain facilities at desired service levels Realizing higher than expected costs of maintaining facilities 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> Sufficient funding will be available for training, education, sustainability and maintenance

Organizational Structure

FTE: 6.33



FY 2016-2017 STRATEGIC PRIORITIES, GOALS AND OBJECTIVES

Strategic Priority #1

Deliver Quality Services Equitably and Respectfully

Department Goals

Provide “best in class” customer service through prompt responses and timely completions of preventive maintenance work orders
Ensure high quality janitorial services throughout the City

Objectives

- Proactively review the service delivery process and experience to achieve an overall facilities management satisfaction rating of at least **95%**.
 - Provide janitorial staff with steady feedback on the overall cleaning performance to maintain high janitorial satisfaction levels and increase the percentage of clean or pass inspections.
-

Strategic Priority #2

Preserve the Natural Environment

Department Goal

Improve sustainability program to make the City more green-friendly

Objectives

- Through proactive green maintenance, achieve an energy consumption reduction of **20,000 kWh** or **14.1 CO2e** (Greenhouse Gases Reduced).
 - Continue to support and deploy innovative electric vehicle (EV) sustainable ideas to achieve a carbon dioxide reduction of at least **1,460 GHG (kg)** through greater EV utilization City-wide.
-

Strategic Priority #3

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
Facilities Overall Customer Service Satisfaction Rating *	89%	89.1%	95%↑
Janitorial Service Satisfaction Rating *	N/A	67%	75%↑
Employee Motivation and Productivity Satisfaction Rating *	78%	66.7%	85%↑
FINANCIAL INDICATOR			
Net Cost Savings from Energy Reductions **	\$7,633	\$6,676	\$2,400↑
OPERATIONAL INDICATOR			
Energy Consumption Reduction (kWh) **	63,609.84	55,637	20,000↑

* Employee engagement and customer service survey conducted annually by City Administration and distributed to all employees.

**The role of technological innovation has allowed the City to achieve large scale reductions in GHG's. Therefore, all future retrofits will be minimal due to this advanced technology.

A value denoted by "N/A" indicates a measurement was not assessed for the reporting period

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
ADMINISTRATIVE SERVICES DEPARTMENT
FACILITIES MANAGEMENT DIVISION**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>	
001-0746-539.12-00	REGULAR SALARIES AND WAGES	287,307	298,931	298,931	314,834
001-0746-539.14-00	OVERTIME	15,810	5,000	5,000	5,000
001-0746-539.21-00	FICA TAXES	22,191	23,251	23,251	24,467
001-0746-539.22-00	RETIREMENT CONTRIBUTIONS	45,965	31,882	31,882	36,941
001-0746-539.23-00	LIFE AND HEALTH INSURANCE	57,186	58,826	58,826	62,356
001-0746-539.24-00	WORKERS' COMPENSATION	6,878	5,980	5,980	5,980
	TOTAL PERSONAL SERVICES	435,337	423,870	423,870	449,577
001-0746-539.34-01	MISC OTHER CONTRACTUAL SERVICES	17,740	25,328	25,328	25,328
001-0746-539.34-06	JANITORIAL SERVICES	79,022	82,177	82,177	82,177
001-0746-539.41-02	TELEPHONE SERVICES	5,231	4,917	4,917	4,917
001-0746-539.41-04	INTERNET SERVICES	2,050	2,520	2,520	2,520
001-0746-539.43-00	UTILITY SERVICES	957	3,200	3,200	3,200
001-0746-539.44-00	RENTALS AND LEASES	4,492	2,352	2,352	2,352
001-0746-539.45-00	INSURANCE	2,088	-	-	2,200
001-0746-539.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	2,244	350	350	1,700
001-0746-539.46-03	REPAIR AND MAINT SVCS-VEHICLES	9,002	3,000	3,000	3,600
001-0746-539.46-05	REPAIR AND MAINT SVCS-SOFTWARE	-	4,807	4,807	4,807
001-0746-539.46-10	REPAIR AND MAINT SVCS-BUILDING	62,750	64,590	64,590	66,140
001-0746-539.47-01	MISC PRINTING AND BINDING	-	64	64	64
001-0746-539.48-01	ADVERTISEMENT-LEGAL, OTHER	-	-	-	-
001-0746-539.49-05	LICENSES, TAXES, AND CERTIFICATIONS	1,898	710	710	1,018
001-0746-539.51-00	OFFICE SUPPLIES	-	360	360	360
001-0746-539.52-01	MISCELLANEOUS OPERATING SUPPLIES	21,428	20,000	20,000	20,000
001-0746-539.52-02	CHEMICALS	5,185	2,500	2,500	2,500
001-0746-539.52-03	GASOLINE AND OIL	5,472	5,000	5,000	6,000
001-0746-539.52-04	UNIFORMS AND ACCESSORIES	6,132	4,118	4,118	4,118
001-0746-539.54-01	DUES AND SUBSCRIPTIONS	2,171	1,695	1,695	2,285
001-0746-539.54-02	SEMINARS AND COURSES	1,225	2,100	2,100	6,840
001-0746-539.54-03	EDUCATIONAL ASSISTANCE PROGRAM	-	-	-	2,200
	TOTAL OPERATING EXPENDITURES	229,087	229,788	229,788	244,326
001-0746-539.62-00	BUILDINGS	5,700	63,000	63,000	-
001-0746-539.63-00	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	20,000
	TOTAL CAPITAL OUTLAY	5,700	63,000	63,000	20,000
	TOTAL FACILITIES MANAGEMENT DIVISION	670,124	716,658	716,658	713,903

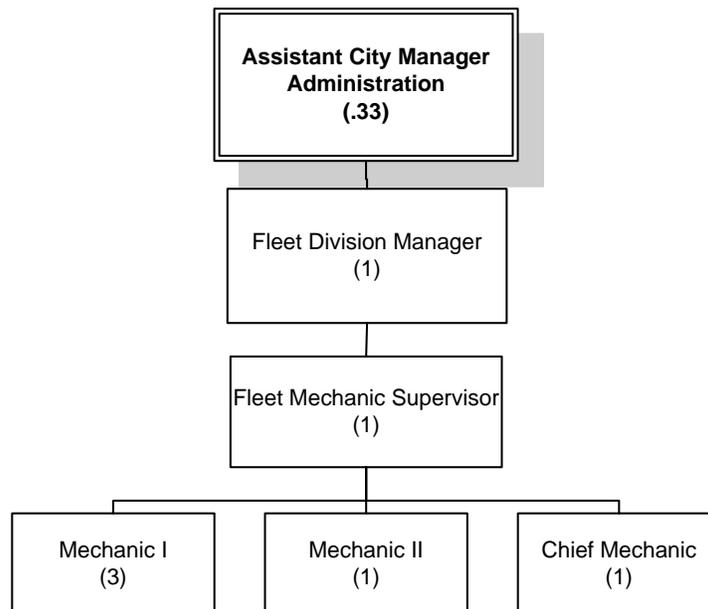


ADMINISTRATIVE SERVICES FLEET MANAGEMENT BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

MISSION STATEMENT: To efficiently maintain a safe and reliable fleet of City vehicles.	CORE FUNCTIONS: <ul style="list-style-type: none"> • Preventive maintenance and repairs of vehicles and equipment • Ensure that vehicles and equipment are adequate and ready for use • Fuel management and distribution
CHALLENGES: <ul style="list-style-type: none"> • Increasing fleet size has out grown facilities and manpower • Increasing costs associated with maintaining an aging fleet • Skill level keeping pace with evolving technology 	BUSINESS ASSUMPTIONS: <ul style="list-style-type: none"> • Adequate funding and resources are available • Vehicle replacement cycles will be increased

Organizational Structure

FTE: 7.33



FY 2016-2017 STRATEGIC PRIORITY, GOAL & OBJECTIVE

Strategic Priority #1

Deliver Quality Services Equitably and Respectfully

Department Goal

Maximize Fleet asset use and longevity through timely preventive and corrective maintenance.

Objective

- Control maintenance and repair cost and ensure that all fleet vehicles are available, reliable and sufficiently utilized to help achieve a productive workforce.

Strategic Priority #2

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
Employee Motivation and Productivity Satisfaction Rating *	77.7%	66.7%	85%↑
Overall Fleet Management Satisfaction Rating *	85.7%	86.7%	88%↑
OPERATIONAL INDICATORS			
Overall Preventative Maintenance Adherence Rate	71%	70.6%	80%↑
% Repeat Repairs/Failures	10.9%	4%	5%↓
Average Fleet Availability **	99%	TBD	95%↑
Average Fleet Vehicle Productivity (Fleet Utilization) ***	90.3%	TBD	75%↑
Fleet Assets-to-Mechanic Ratio	75.8	63.4	60↓
% of Repairs Outsourced	13.2%	18%	15%↓

* FY 15/16 actual results reflect current values reported as of the end of Q2

TBD – To be determined and calculated by the end of the fiscal year (this is an annual measurement)

* Employee engagement and customer service survey conducted annually by City Administration and distributed to all employees.

** Measures the negative or positive effects of vehicle downtime annually

*** Measures percentage of vehicles with high or low utilization annually

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
ADMINISTRATIVE SERVICES DEPARTMENT
FLEET MANAGEMENT DIVISION**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>	
001-0747-539.12-00	REGULAR SALARIES AND WAGES	298,859	312,916	312,916	331,114
001-0747-539.14-00	OVERTIME	19,243	12,500	12,500	12,500
001-0747-539.21-00	FICA TAXES	23,874	24,894	24,894	26,287
001-0747-539.22-00	RETIREMENT CONTRIBUTIONS	45,385	34,136	34,136	39,687
001-0747-539.23-00	LIFE AND HEALTH INSURANCE	46,061	44,090	44,090	48,825
001-0747-539.24-00	WORKERS' COMPENSATION	6,639	5,639	5,639	5,639
001-0747-539.25-00	UNEMPLOYMENT COMPENSATION	325	1,000	1,000	1,000
001-0747-539.26-00	OTHER POST EMPLOYMENT BENEFITS	7,063	9,760	9,760	9,760
	TOTAL PERSONAL SERVICES	447,449	444,935	444,935	474,812
001-0747-539.34-01	MISC OTHER CONTRACTUAL SERVICES	169	725	725	6,950
001-0747-539.34-08	PERSONNEL SERVICES	849	1,000	1,000	25,000
001-0747-539.40-00	TRAVEL AND PER DIEM	2,686	250	250	250
001-0747-539.41-02	TELEPHONE SERVICES	4,125	3,960	3,960	4,477
001-0747-539.41-03	RADIO SERVICES	70	77	77	77
001-0747-539.41-04	INTERNET	252	180	180	-
001-0747-539.41-05	COMMUNICATIONS/FREIGHT-POSTAGE	31	50	50	100
001-0747-539.43-00	UTILITY SERVICES	-	-	-	2,000
001-0747-539.44-00	RENTALS AND LEASES	3,348	4,512	4,512	4,512
001-0747-539.45-00	INSURANCE	4,199	4,199	4,199	4,199
001-0747-539.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	3,545	6,950	6,950	6,050
001-0747-539.46-03	REPAIR AND MAINT SVCS-VEHICLES	14,438	5,000	5,000	5,000
001-0747-539.46-05	REPAIR AND MAINT SVCS-SOFTWARE	6,543	10,508	10,508	12,128
001-0747-539.46-10	REPAIR AND MAINT SVCS-BUILDING	5,449	3,500	3,500	9,750
001-0747-539.47-01	MISC PRINTING AND BINDING	78	114	114	114
001-0747-539.49-01	MISC OTHR CUR CHGS & OBLIGATIONS	64	200	200	200
001-0747-539.49-05	LICENSES, TAXES, AND CERTIFICATIONS	50	50	50	50
001-0747-539.51-00	OFFICE SUPPLIES	623	500	500	3,224
001-0747-539.52-01	MISCELLANEOUS OPERATING SUPPLIES	22,146	22,450	22,450	22,450
001-0747-539.52-02	CHEMICALS	2,095	2,325	2,325	2,325
001-0747-539.52-03	GASOLINE AND OIL	16,289	17,669	17,669	18,808
001-0747-539.52-04	UNIFORMS AND ACCESSORIES	9,000	7,210	7,210	8,887
001-0747-539.54-01	DUES AND SUBSCRIPTIONS	71	550	550	550
001-0747-539.54-02	SEMINARS AND COURSES	350	4,600	4,600	4,600
	TOTAL OPERATING EXPENDITURES	96,470	96,579	96,579	141,701
001-0747-539.62-00	BUILDINGS	-	-	-	8,000
001-0747-539.63-00	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	17,200
001-0747-539.64-00	EQUIPMENT	-	15,800	15,800	11,700
	TOTAL CAPITAL OUTLAY	-	15,800	15,800	36,900
	TOTAL FLEET MANAGEMENT DIVISION	543,919	557,314	557,314	653,413
	TOTAL ADMINISTRATIVE SERVICES DEPARTMENT	1,627,938	1,751,576	1,751,576	1,928,378

- PUBLIC SAFETY -

Police – Sworn

Police – Non-sworn

Police – Communications

Fire/Rescue Department



POLICE DEPARTMENT BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

MISSION STATEMENT:

Create safe communities by building partnerships to prevent crime and utilizing modern technology to target criminal activities.

CORE FUNCTIONS:

- Patrol
- Criminal Investigations
- Community Oriented Policing
- Forensics
- Dispatch (911 and Non-Emergency Services)

CHALLENGES:

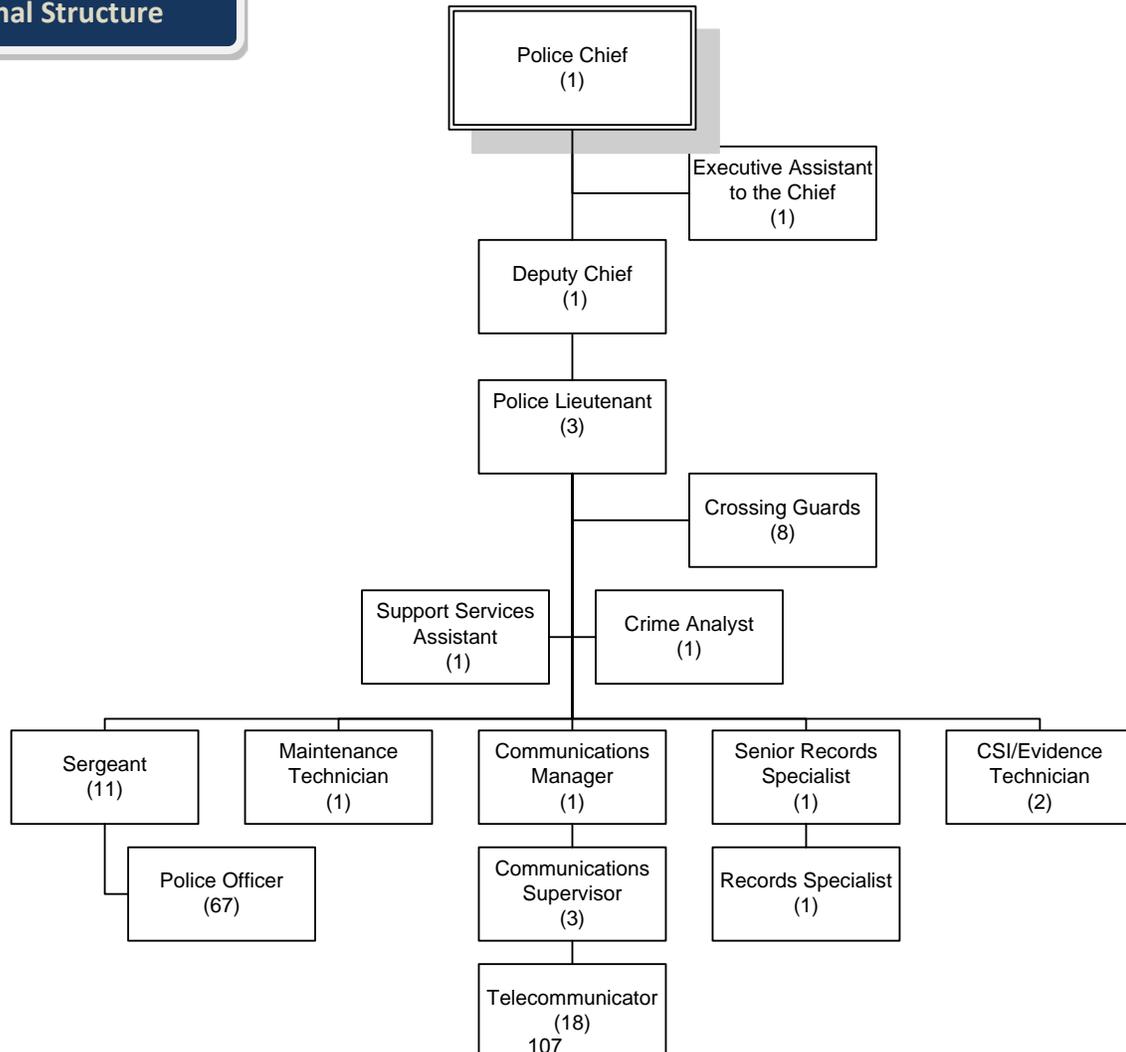
- Prolonged economic pressures could increase crime and negatively affect police resources
- Citizen's apathy towards public safety initiatives
- Increasing staff to keep pace with the population growth
- Finding/retaining qualified applicants
- Outgrowing the current police department buildings

BUSINESS ASSUMPTIONS:

- Citizens will respond favorably to outreach efforts
- Economy will continue to grow and stabilize
- Staffing levels will remain
- Sufficient forfeiture revenue to support 'at risk youth' programs

Organizational Structure

FTE: 121



FY 2016-2017 STRATEGIC PRIORITY, GOAL & OBJECTIVES

Strategic Priority #1

Ensure a Safe Community

Department Goal

Ensure high sense of safety for all residential and business communities and throughout downtown

Objectives

- Identify and address crime trends to improve the perceived sense of 'safety from property crime index'.
- Analyze trends and improve violent crime prevention initiatives throughout the community to achieve a high sense of safety regarding violent crimes.
- Expand Crime Prevention initiatives to improve the sense of safety around the 'crime prevention index'.
- Provide proactive education and community awareness through increased use of technology-based solutions to improve how residents feel about neighborhood safety.
- Improve patrol presence and activity throughout the downtown district to increase the overall sense of safety throughout Winter Garden's downtown district.

Strategic Priority #2

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
Safety From Property Crime Index	75%	75%	77%↑
Safety From Violent Crime Index	88%	88%	89%↑
Sense of Safety Throughout the City Composite Satisfaction Index **	91.3%	91.3%	92%↑
Employee Motivation and Productivity Satisfaction Rating	77.7%	66.7%	85%↑
OPERATIONAL INDICATORS			
Property Crime Clearance Rate	30.6%	TBD	34%↑

Crime Clearance Rate	35.8%	TBD	36.5%↑
# of Crimes Reported	1,210	662	1,380↓
Code 3 Calls per 1,000 Residents (high priority emergencies)	23	13.2	22↓
Code 3 Calls Response Time (high priority emergencies)	4:55	4:39	4:00↓

* FY 15/16 actual results reflect current values reported as of the end of May 2016

TBD – To be determined and calculated by the end of the fiscal year (this is an annual measurement)

** Represents an average of **four community safety indices** from the biennial citizen survey: 'Safety in Your Neighborhood during the Day Index', 'Safety in Your Neighborhood after Dark Index', 'Safety in Downtown during the Day Index' and 'Safety in Downtown after Dark Index'.

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT
SWORN DIVISION**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0521-521.12-00	REGULAR SALARIES AND WAGES	4,241,403	4,602,294	4,417,256	4,733,164
001-0521-521.14-00	OVERTIME	47,546	62,820	62,820	62,820
001-0521-521.15-00	SPECIAL PAY	68,800	64,740	64,740	62,225
001-0521-521.16-00	SPECIAL DETAIL	239,363	224,097	224,097	237,264
001-0521-521.21-00	FICA TAXES	331,205	379,615	379,615	391,619
001-0521-521.22-00	RETIREMENT CONTRIBUTIONS	640,845	652,720	652,720	613,172
001-0521-521.23-00	LIFE AND HEALTH INSURANCE	723,593	701,252	701,252	781,480
001-0521-521.24-00	WORKERS' COMPENSATION	132,926	125,123	125,123	140,902
001-0521-521.25-00	UNEMPLOYMENT COMPENSATION	-	4,447	4,447	4,447
001-0521-521.26-00	OTHER POST EMPLOYMENT BENEFITS	40,958	41,735	41,735	41,735
	TOTAL PERSONAL SERVICES	6,466,639	6,858,843	6,673,805	7,068,828
001-0521-521.31-01	MISC PROFESSIONAL SERVICES	13,645	5,900	5,900	3,825
001-0521-521.31-02	LEGAL SERVICES	7,574	15,000	15,000	20,000
001-0521-521.31-06	MEDICAL SERVICES	1,620	4,925	4,925	6,275
001-0521-521.34-01	MISC OTHER CONTRACTUAL SERVICES	55,934	72,579	100,986	127,891
001-0521-521.40-00	TRAVEL AND PER DIEM	4,620	2,200	2,200	3,546
001-0521-521.41-01	CABLE SERVICES	681	660	660	720
001-0521-521.41-02	TELEPHONE SERVICES	29,104	29,316	29,316	30,828
001-0521-521.41-03	RADIO SERVICES	4,746	5,184	5,184	5,184
001-0521-521.41-04	INTERNET SERVICES	46,905	48,500	48,500	50,176
001-0521-521.41-05	POSTAGE	2,887	2,712	2,712	2,892
001-0521-521.43-00	UTILITY SERVICES	60,006	56,388	56,388	52,008
001-0521-521.44-00	RENTALS AND LEASES	45,209	49,340	49,340	48,860
001-0521-521.45-00	INSURANCE	42,652	42,652	42,652	42,652
001-0521-521.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	27,622	28,476	28,476	16,463
001-0521-521.46-03	REPAIR AND MAINT SVCS-VEHICLES	102,929	104,232	104,232	146,316
001-0521-521.46-05	REPAIR AND MAINT SVCS-SOFTWARE	82,779	90,836	104,365	101,896
001-0521-521.46-06	REPAIR AND MAINT SVCS-HARDWARE	-	-	-	-
001-0521-521.46-10	REPAIR AND MAINT SVCS-BUILDING	12,260	14,448	14,448	18,054
001-0521-521.47-01	MISC PRINTING AND BINDING	5,180	5,230	5,230	7,214
001-0521-521.48-01	ADVERTISEMENT-LEGAL, OTHER	178	250	250	250
001-0521-521.49-01	MISC OTHR CUR CHGS & OBLIGATIONS	-	200	200	200
001-0521-521.49-05	LICENSES, TAXES, AND CERTIFICATIONS	1,592	1,800	1,800	2,650
001-0521-521.51-00	OFFICE SUPPLIES	13,685	11,076	11,076	22,873
001-0521-521.52-01	MISCELLANEOUS OPERATING SUPPLIES	202,813	287,525	354,960	322,000
001-0521-521.52-03	GASOLINE AND OIL	165,678	214,236	214,236	173,736
001-0521-521.52-04	UNIFORMS AND ACCESSORIES	55,810	70,352	70,352	65,732
001-0521-521.54-01	DUES AND SUBSCRIPTIONS	4,819	7,386	7,386	8,630
001-0521-521.54-02	SEMINARS AND COURSES	5,056	3,975	3,975	16,002
001-0521-521.54-03	EDUCATIONAL ASSISTANCE PROGRAM	38,925	48,000	48,000	25,000
001-0521-521.54-04	EDUCATION-SECOND DOLLAR FUNDING	15,324	17,500	17,500	17,500
	TOTAL OPERATING EXPENDITURES	1,050,233	1,240,878	1,350,249	1,339,373

001-0521-521.62-00	BUILDING	29,728	40,000	40,000	65,000
001-0521-521.64-00	MACHINERY AND EQUIPMENT	<u>402,490</u>	<u>140,106</u>	<u>215,773</u>	<u>306,555</u>
	TOTAL CAPITAL OUTLAY	432,218	180,106	255,773	371,555
001-0521-581.91-02	GRANTS-CITY MATCH	<u>6,282</u>	<u>10,368</u>	<u>10,368</u>	<u>20,000</u>
	TOTAL OTHER USES	6,282	10,368	10,368	20,000
	TOTAL SWORN DIVISION	<u>7,955,372</u>	<u>8,290,195</u>	<u>8,290,195</u>	<u>8,799,756</u>

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT
NONSWORN-MISCELLANEOUS DIVISION**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0520-521.12-00	264,747	312,555	312,555	320,369
001-0520-521.13-00	108,165	102,084	102,084	105,147
001-0520-521.14-00	6,180	6,000	6,000	6,000
001-0520-521.21-00	28,064	32,179	32,179	33,011
001-0520-521.22-00	41,033	33,416	33,416	37,696
001-0520-521.23-00	56,292	62,704	62,704	62,704
001-0520-521.24-00	5,118	6,705	6,705	6,705
001-0520-521.25-00	-	343	343	343
001-0520-521.26-00	3,000	6,000	6,000	6,000
TOTAL PERSONAL SERVICES	512,599	561,986	561,986	577,974
001-0520-521.31-01	-	230	230	125
001-0520-521.31-02	-	-	-	-
001-0520-521.34-01	-	-	-	5,400
001-0520-521.40-00	3,284	2,506	2,506	2,415
001-0520-521.41-02	1,400	2,054	2,054	1,992
001-0520-521.46-05	1,474	5,590	5,590	4,065
001-0520-521.47-01	-	50	50	50
001-0520-521.49-05	298	450	450	-
001-0520-521.51-00	1,781	1,480	1,480	1,730
001-0520-521.52-01	104	1,150	1,150	1,200
001-0520-521.52-03	-	3,300	3,300	3,300
001-0520-521.52-04	1,690	3,114	3,114	2,990
001-0520-521.54-01	255	385	385	335
001-0520-521.54-02	2,200	2,480	2,480	1,940
001-0520-521.54-03	6,083	8,000	8,000	4,000
TOTAL OPERATING EXPENDITURES	18,569	30,789	30,789	29,542
TOTAL NONSWORN-MISCELLANEOUS DIVISION	531,168	592,775	592,775	607,516

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT
NONSWORN-COMMUNICATIONS DIVISION**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>	
001-0530-521.12-00	REGULAR SALARIES AND WAGES	642,202	811,315	811,315	847,899
001-0530-521.14-00	OVERTIME	26,690	25,000	25,000	25,000
001-0530-521.21-00	FICA TAXES	49,092	63,978	63,978	66,777
001-0530-521.22-00	RETIREMENT CONTRIBUTIONS	101,244	87,729	87,729	100,820
001-0530-521.23-00	LIFE AND HEALTH INSURANCE	110,231	146,611	146,611	137,088
001-0530-521.24-00	WORKERS' COMPENSATION	1,040	1,077	1,077	1,077
001-0530-521.26-00	OTHER POSTEMPLOYMENT BENEFITS	3,000	3,000	3,000	3,000
	TOTAL PERSONAL SERVICES	933,499	1,138,710	1,138,710	1,181,660
001-0530-521.31-01	MISC PROFESSIONAL SERVICES	700	230	230	375
001-0530-521.34-01	MISC CONTRACTUAL SERVICES	-	5,500	5,500	18,492
001-0530-521.40-00	TRAVEL AND PER DIEM	833	2,350	2,350	2,150
001-0530-521.41-02	TELEPHONE SERVICES	1,289	1,320	1,320	3,780
001-0530-521.43-00	UTILITY SERVICES	2,317	2,088	2,088	2,496
001-0530-521.44-00	RENTALS AND LEASES	1,589	1,596	1,596	1,572
001-0530-521.45-00	INSURANCE	10	10	10	10
001-0530-521.46-02	REPAIR AND MAINT SVCS-EQUIPMNT	12,804	21,150	21,150	-
001-0530-521.46-03	REPAIR AND MAINT SVCS-VEHICLES	203	-	-	-
001-0530-521.46-05	REPAIR AND MAINT SVCS-SOFTWARE	10,000	10,000	10,000	11,980
001-0530-521.46-10	REPAIR AND MAINT SVCS-BUILDING	10,951	68,396	68,396	4,020
001-0530-521.47-01	MISC PRINTING AND BINDING	-	100	100	100
001-0530-521.49-05	LICNSES/TAXES/CERTIFICTNS	-	350	350	-
001-0530-521.51-00	OFFICE SUPPLIES	7,375	2,380	2,380	7,640
001-0530-521.52-01	MISCELLANEOUS OPERATING SUPPLIES	12,328	4,200	4,200	4,532
001-0530-521.52-04	UNIFORMS AND ACCESSORIES	8,261	4,725	4,725	5,565
001-0530-521.54-01	DUES AND SUBSCRIPTIONS	230	720	720	450
001-0530-521.54-02	SEMINARS AND COURSES	2,188	2,250	2,250	3,870
001-0530-521.54-03	EDUC ASSIST PROG REIMBURS	3,633	2,000	2,000	31,607
	TOTAL OPERATING EXPENDITURES	74,711	129,365	129,365	98,639
001-0530-521.62-00	BUILDINGS	21,660	-	-	55,000
001-0530-521.64-00	MACHINERY AND EQUIPMENT	97,446	-	-	-
	TOTAL CAPITAL OUTLAY	119,106	-	-	55,000
	TOTAL NONSWORN-COMMUNICATIONS DIVISION	<u>1,127,316</u>	<u>1,268,075</u>	<u>1,268,075</u>	<u>1,335,299</u>
	TOTAL POLICE DEPARTMENT	<u>9,613,856</u>	<u>10,151,045</u>	<u>10,151,045</u>	<u>10,742,571</u>

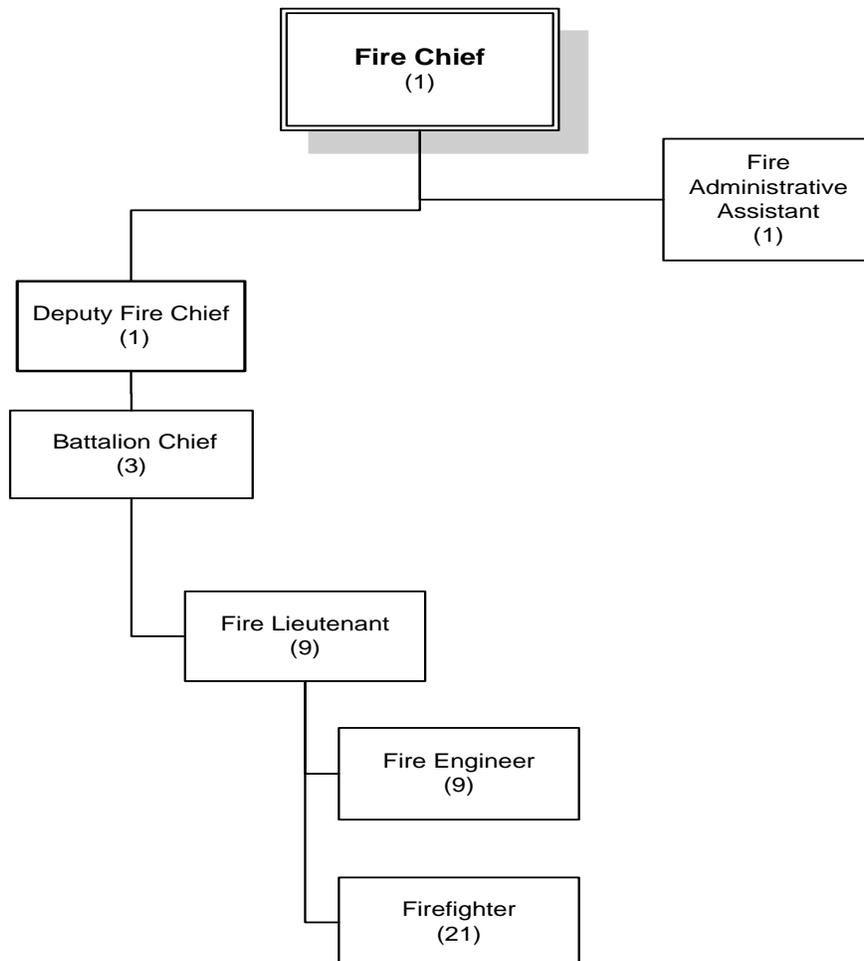


FIRE/RESCUE DEPARTMENT BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

MISSION STATEMENT: Protect life and property from fire and other emergencies within our community through public education, fire code management, and timely responses to incidents.	CORE FUNCTIONS: <ul style="list-style-type: none">• Fire, medical, and other incident responses• Fire inspections• Emergency Preparedness
CHALLENGES: <ul style="list-style-type: none">• Insufficient funding to maintain service levels in a weak economy	BUSINESS ASSUMPTIONS: <ul style="list-style-type: none">• Reliable dispatching/communication services• Citizens will respond well to outreach efforts

Organizational Structure

FTE: 45



FY 2016-2017 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Ensure a Safe Community

Department Goal

Protection and preservation of life and property

Objectives

- Prepare community for natural disasters and other emergency situations by rolling out an emergency awareness campaign/program and distributing resource kits to improve the 'emergency preparedness satisfaction index'.
 - Improve the 'fire prevention & education satisfaction index' through continued fire prevention outreach campaign to conduct smoke detector inspections in all manufactured homes.
 - Ensure efficient and timely responsiveness to fire emergency calls and the overall delivery of fire services to the community.
 - Ensure efficient and timely responsiveness to medical emergency calls and the overall delivery of ambulance and EMS services to the community.
 - Continue to provide the Citizen CPR training program to improve the 'CPR certified per 1,000 residents ratio' from **22** to **25** (where for every 1,000 residents there are 25 individuals in the community trained to use CPR).
-

Strategic Priority #2

Provide Sound Fiscal Management

Department Goal

Contain and control Fire Department's overtime cost

Objective

- Continue to monitor as well as control usage of firefighter overtime and ensure policies and management practices are adhered to by all supervisors.
-

Strategic Priority #3

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
Fire Services Satisfaction Index	97%	97%	98%↑
Emergency Medical Services Satisfaction Index	96%	96%	97%↑
Employee Motivation and Productivity Satisfaction Rating	77.8%	66.7%	85%↑
OPERATIONAL INDICATORS			
Fire Average Response Time	5:19	5:17	5:30↓
EMS Average Response Time	5:04	5:00	5:10↓
CPR Certified / 1,000 Residents Ratio	21	21	25↑
# of incidents where CPR was used by a citizen prior to a first responder	13	8	15↑

* FY 15/16 actual results reflect current values reported as of the end of Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
FIRE DEPARTMENT**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>	
001-062X-522.12-00	REGULAR SALARIES & WAGES	2,574,827	2,591,945	2,591,945	2,732,160
001-062X-522.14-00	OVERTIME	262,460	182,300	182,300	251,015
001-062X-522.15-00	SPECIAL PAY	37,719	35,179	35,179	35,180
001-062X-522.21-00	FICA TAXES	207,579	214,921	214,921	230,904
001-062X-522.22-00	RETIREMENT CONTRIBUTIONS	421,306	387,701	387,701	379,105
001-062X-522.23-00	LIFE AND HEALTH INSURANCE	442,330	477,732	477,732	477,733
001-062X-522.24-00	WORKERS' COMPENSATION	107,148	90,837	90,837	111,837
001-062X-522.25-00	UNEMPLOYMENT COMPENSATION	-	2,190	2,190	-
001-062X-522.26-00	OTHER POST EMPLOYMENT BENEFITS	6,000	6,000	6,000	6,000
	TOTAL PERSONAL SERVICES	4,059,369	3,988,805	3,988,805	4,223,935
001-062X-522.31-01	MISC PROF SRVC	7,603	-	-	-
001-062X-522.31-02	LEGAL	22,184	7,500	7,500	5,000
001-062X-522.31-06	MEDICAL SERVICES	15,714	19,836	19,836	16,536
001-062X-522.34-01	MISC CONTRACTUAL SERVICES	207,056	202,854	202,854	219,865
001-062X-522.40-00	TRAVEL AND PER DIEM	-	1,300	1,300	1,300
001-062X-522.41-01	MISC COMMUNICTN/FRGHT SVC	2,260	2,150	2,150	2,350
001-062X-522.41-02	TELEPHONE SERVICES	15,860	16,100	16,100	16,725
001-062X-522.41-03	RADIO SERVICES	602	750	750	825
001-062X-522.41-04	INTERNET SERVICES	24,525	30,265	30,265	32,300
001-062X-522.41-05	POSTAGE	565	750	750	800
001-062X-522.43-00	UTILITY SERVICES	76,248	71,000	71,000	72,400
001-062X-522.44-00	RENTALS AND LEASES	9,222	8,900	8,900	9,500
001-062X-522.45-00	INSURANCE	47,544	47,544	47,544	47,544
001-062X-522.46-01	REPAIR/MAINT SVC-MISC	-	450	450	450
001-062X-522.46-02	REPAIR/MAINT SVC-EQUIPMNT	33,881	24,870	24,870	25,395
001-062X-522.46-03	REPAIR/MAINT SVC-VEHICLES	91,331	88,950	88,950	91,795
001-062X-522.46-05	REPAIR/MAINT SVC-SOFTWARE	-	1,000	1,000	3,710
001-062X-522.46-06	REPAIR/MAINT SVC-HARDWARE	-	-	-	-
001-062X-522.46-10	REPAIR/MAINT SVC-BUILDING	22,933	19,750	19,750	26,540
001-062X-522.47-01	MISC PRINTING AND BINDING	1,261	2,000	2,000	1,500
001-062X-522.48-01	ADVERTISEMENT-LEGAL,OTHER	146	400	400	400
001-062X-522.48-02	PROMOTIONAL ITEMS	4,894	7,000	7,000	8,000
001-062X-522.49-05	LICNSSES/TAXES/CERTIFICATNS	2,097	3,570	3,570	2,955
001-062X-522.51-00	OFFICE SUPPLIES	3,045	6,125	6,125	5,550
001-062X-522.52-01	MISC OPERATING SUPPLIES	105,770	107,528	107,528	138,927
001-062X-522.52-03	GASOLINE AND OIL	43,114	57,000	57,000	55,000
001-062X-522.52-04	UNIFORMS AND ACCESSORIES	54,360	58,280	58,280	73,055
001-062X-522.54-01	DUES AND SUBSCRIPTIONS	8,008	9,348	9,348	9,353
001-062X-522.54-02	SEMINARS AND COURSES	1,855	4,775	4,775	3,375
001-062X-522.54-03	EDUC ASSIST PROG REIMBURS	33,285	51,408	51,408	40,000
	TOTAL OPERATING EXPENDITURES	835,363	851,403	851,403	911,150

001-062X-522.62-00	BUILDINGS	38,928	64,000	64,000	30,200
001-062X-522.63-00	IMPROVEMENTS OTHER THAN BUILDING	-	-	-	22,000
001-062X-522.64-00	MACHINERY AND EQUIPMENT	185,375	180,697	180,697	191,180
	TOTAL CAPITAL OUTLAY	224,303	244,697	244,697	243,380
	TOTAL FIRE DEPARTMENT	5,119,035	5,084,905	5,084,905	5,378,465

- COMMUNITY DEVELOPMENT -

Planning

Building Inspection

Business Tax

Code Enforcement

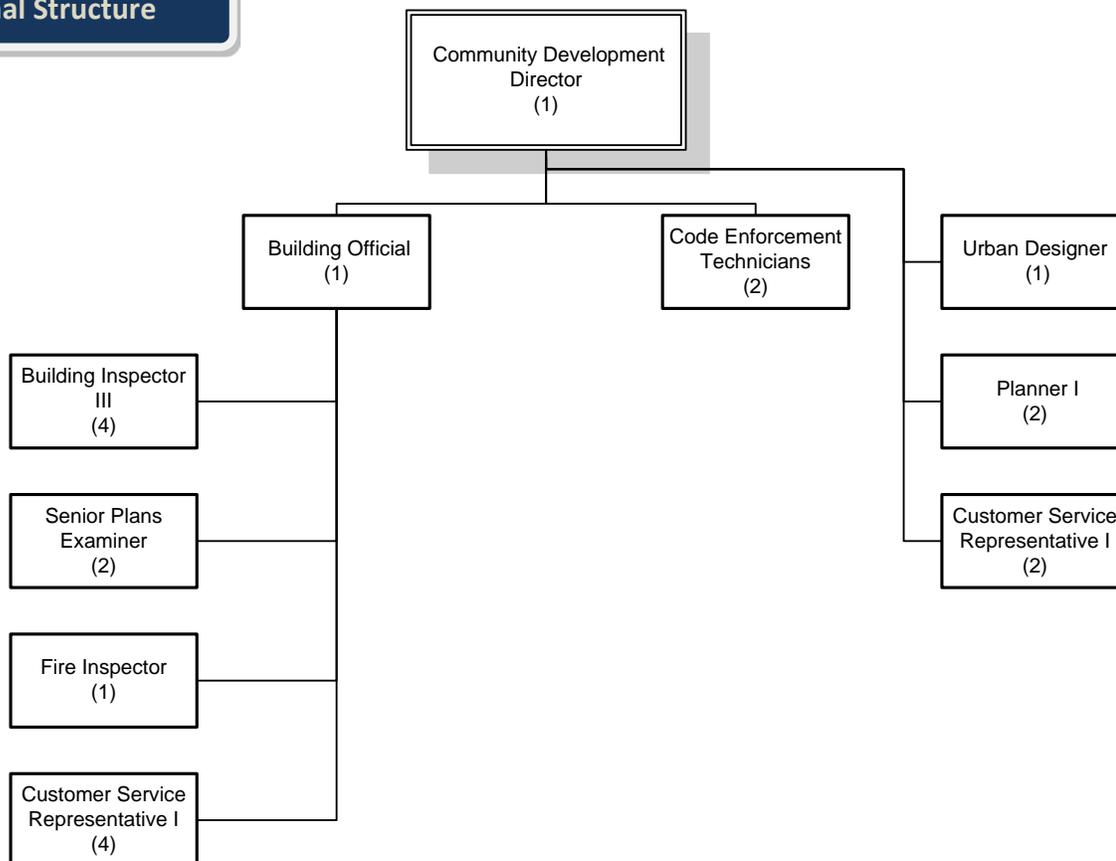


COMMUNITY DEVELOPMENT DEPARTMENT BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: To grow a sustainable City while preserving and enhancing both its natural and built environments.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Oversee Development Review of Land Development Projects • Maintain City's Comprehensive Plan • Maintain and update City's development codes • Review building plans • Issue building permits • Conduct building inspections • Enforce City codes • Collect business taxes
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Legislative growth management changes and mandates • Effect of the state of the economy on land/property maintenance, development and re-development. • Impact of concurrency requirements and standards • Coordination of state and regional agencies with municipal goals 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Political support in place to grow community in a responsible manner • Necessary tools will be available to enable an effective and efficient Development Review Process

Organizational Structure

FTE: 20



FY 2016-2017 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Improve and Maintain Mobility

Department Goal

Improve and facilitate safe bicycle, pedestrian, and vehicle mobility throughout the City

Objective

- Partner with developers and community stakeholders to redesign as well as improve bicycle and pedestrian connectivity and access to the Downtown district.
-

Strategic Priority #2

Encourage a Thriving Economy

Department Goals

*Expedient plan review process while ensuring high quality development throughout the City
Speedy and quality turnaround service during plan review, permitting and inspection processes
Annex unincorporated enclaves to ensure efficient, consistent and cost effective services for all residents*

Objectives

- Establish and uphold design quality standards that effectively support the plan review process including revisions to the plan review application for all commercial and residential development projects.
 - Review and streamline Planning's project plan review processes to achieve average review cycle times of **90** days for sub-division projects and **60** days for commercial projects.
 - Continue to evaluate and improve Building's process for plan review and permitting in order to achieve an average overall permitting turnaround time of **within 14 days**.
 - Continue to monitor and enhance the inspection service delivery procedures and overall responsiveness for all construction and building alteration projects.
 - Evaluate and target unincorporated segments of Winter Garden for annexation opportunities to expand the overall incorporated service area footprint.
-

Strategic Priority #3

Preserve the Natural Environment

Department Goal

Safeguard natural land areas and green spaces throughout the City

Objective

- Ensure sufficient green space is allotted by new developers to continue improving the 'preservation of natural land areas satisfaction index'.
-

Strategic Priority #4
Provide an Attractive Community

Department Goal

Improve and preserve the aesthetics and community charm throughout the City

Objective

- Continue to proactively educate and engage citizens on enforcement standards and process to achieve and maintain high levels of voluntary citizen compliance.
-

Strategic Priority #5
Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

Strategic Priority #6
Deliver Quality Services Equitably and Respectfully

Department Goal

Provide excellent and responsive customer service to all developers, contractors & residents

Objective

- Monitor and quality control Building and Planning's telephone customer service operations to achieve timely and satisfactory outcomes when handling or responding to the service needs of the business community and all citizens.
-

KEY PERFORMANCE INDICATORS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
Amount of Public Parking Satisfaction Index	61%	61%	65%↑
Ease of Public Parking Satisfaction Index	65%	65%	68%↑
Availability of Paths and Walking Trails Satisfaction Index	87%	87%	89%↑
Ease of Bicycle Travel Satisfaction Index	83%	83%	85%↑
Ease of Car Travel Satisfaction Index	90%	90%	91%↑
Traffic Flow on Major Streets Satisfaction Index	73%	73%	75%↑
Code Enforcement Satisfaction Index	67%	67%	69%↑
Employee Motivation and Productivity Satisfaction Rating	77.8%	66.7%	85%↑
OPERATIONAL INDICATORS			
Total Connected Trails & Paths (in feet)	86,208	TBD	90,000↑
Total Connected Sidewalks (in feet)	1,199,671	TBD	1,250,000↑
Average Overall Cycle Time for Project Plan Reviews - Subdivision (days)	N/A	TBD	90↓
Average Overall Cycle Time for Project Plan Reviews - Commercial (days)	N/A	TBD	60↓
Avg. Overall Permitting Turnaround Time (days)	13.34	20.7	14↓
% of Total Inspections Performed by Requested Date	98.1%	97.5%	98%↑
Ratio of Unincorporated Winter Garden	25.3%	TBD	24.8%↓
Average Days Taken to Close a Code Case	41.5	52	30↓
% of Complaints/Cases Brought into Compliance without Official Action	99%	99%	100%↑

* FY 15/16 actual results reflect current values reported as of the end of Q2

A value denoted by "N/A" indicates a measurement was not assessed for the reporting period

TBD – To be determined and calculated by the end of the fiscal year (this is an annual measurement)

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>	
001-0315-515.12-00	REGULAR SALARIES AND WAGES	137,405	132,006	132,006	146,934
001-0315-515.13-00	OTHER SALARIES	-	31,200	31,200	-
001-0315-515.21-00	FICA TAXES	9,992	12,485	12,485	11,240
001-0315-515.22-00	RETIREMENT CONTRIBUTIONS	16,432	13,847	13,847	16,971
001-0315-515.23-00	LIFE AND HEALTH INSURANCE	11,791	27,492	27,492	12,734
001-0315-515.24-00	WORKERS' COMPENSATION	310	357	357	357
001-0315-515.25-00	UNEMPLOYMENT COMPENSATION	-	-	-	-
	TOTAL PERSONAL SERVICES	<u>175,930</u>	<u>217,387</u>	<u>217,387</u>	<u>188,237</u>
001-0315-515.31-01	MISC PROFESSIONAL SERVICES	134,986	85,000	85,000	85,000
001-0315-515.31-04	ENGINEERING	-	15,000	15,000	15,000
001-0315-515.34-01	MISC OTHER CONTRACTUAL SERVICES	212	500	500	500
001-0315-515.40-00	TRAVEL AND PER DIEM	-	375	375	375
001-0315-515.41-02	TELEPHONE SERVICES	2,264	4,078	4,078	4,078
001-0315-515.41-05	POSTAGE	2,600	2,500	2,500	2,500
001-0315-515.43-00	UTILITY SERVICES	9,700	10,400	10,400	10,400
001-0315-515.44-00	RENTALS AND LEASES	9,813	8,500	8,500	8,500
001-0315-515.45-00	INSURANCE	9,225	9,225	9,225	9,225
001-0315-515.46-05	REPAIR AND MAINT SVCS-SOFTWARE	11,692	10,702	10,702	10,702
001-0315-515.46-10	REPAIR AND MAINT SVCS-BUILDING	2,968	1,138	1,138	5,000
001-0315-515.47-01	MISC PRINTING AND BINDING	393	1,200	1,200	1,200
001-0315-515.48-01	PROMOTIONAL-ADVERTISEMENTS	7,099	5,000	5,000	7,500
001-0315-515.49-05	LICENSES/TAXES/CERTIFICATIONS	426	-	-	-
001-0315-515.51-00	OFFICE SUPPLIES	3,079	3,000	3,000	3,000
001-0315-515.52-01	MISCELLANEOUS OPERATING SUPPLIES	1,183	1,000	1,000	1,500
001-0315-515.52-03	GASOLINE AND OIL	-	100	100	100
001-0315-515.52-04	UNIFORMS AND ACCESSORIES	600	1,000	1,000	1,000
001-0315-515.54-01	DUES AND SUBSCRIPTIONS	-	1,250	1,250	1,250
001-0315-515.54-02	SEMINARS AND COURSES	-	350	350	350
001-0315-515.54-03	EDUCATIONAL ASSISTANCE PROGRAM	7,881	8,500	8,500	8,500
	TOTAL OPERATING EXPENDITURES	<u>204,121</u>	<u>168,818</u>	<u>168,818</u>	<u>175,680</u>
001-0315-554.43-00	UTILITY SERVICES	72	72	72	72
001-0315-554.49-00	LICENSES/TAXES/CERTIFICATIONS	-	115	115	115
	TOTAL HOUSING AND URBAN DEVELOP	<u>72</u>	<u>187</u>	<u>187</u>	<u>187</u>
	TOTAL PLANNING DIVISION	<u>380,123</u>	<u>386,392</u>	<u>386,392</u>	<u>364,104</u>

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING INSPECTION DIVISION**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>	
001-0324-524.12-00	REGULAR SALARIES AND WAGES	582,306	709,174	709,174	689,287
001-0324-524.14-00	OVERTIME	157	1,000	1,000	500
001-0324-524.21-00	FICA TAXES	41,919	54,330	54,330	52,769
001-0324-524.22-00	RETIREMENT CONTRIBUTIONS	87,836	74,497	74,497	79,670
001-0324-524.23-00	LIFE AND HEALTH INSURANCE	57,190	99,890	99,890	99,890
001-0324-524.24-00	WORKERS' COMPENSATION	8,117	7,696	7,696	7,696
001-0324-524.26-00	OTHER POSTEMPLOYMENT BENEFITS	3,500	6,000	6,000	6,000
	TOTAL PERSONAL SERVICES	<u>781,025</u>	<u>952,587</u>	<u>952,587</u>	<u>935,812</u>
001-0324-524.34-01	MISC OTHER CONTRACTUAL SERVICES	57,590	67,600	67,600	67,600
001-0324-524.34-08	PERSONNEL SERVICES	14,269	-	-	-
001-0324-524.40-00	TRAVEL AND PER DIEM	-	1,650	1,650	1,500
001-0324-524.41-02	TELEPHONE SERVICES	10,675	12,054	12,054	12,054
001-0324-524.41-04	INTERNET SERVICES	2,875	2,160	2,160	2,160
001-0324-524.41-05	POSTAGE	159	100	100	150
001-0324-524.43-00	UTILITY SERVICES	15,257	15,700	15,700	15,700
001-0324-524.44-00	RENTALS AND LEASES	-	5,050	5,050	20,050
001-0324-524.45-00	INSURANCE	18,926	18,926	18,926	18,926
001-0324-524.46-03	REPAIR AND MAINT SVCS-VEHICLES	2,660	2,500	2,500	13,500
001-0324-524.46-05	REPAIR AND MAINT SVCS-SOFTWARE	36,440	26,637	26,637	26,637
001-0324-524.46-06	REPAIR AND MAINT SVCS-HARDWARE	3,653	500	500	1,500
001-0324-524.46-10	REPAIR AND MAINT SVCS-BUILDING	9,696	1,871	1,871	21,872
001-0324-524.47-01	MISC PRINTING AND BINDING	247	650	650	650
001-0324-524.47-02	RECORDS MANAGEMENT	-	500	500	500
001-0324-524.49-05	LICENSES, TAXES, AND CERTIFICATIONS	-	400	400	1,500
001-0324-524.51-00	OFFICE SUPPLIES	4,341	2,500	2,500	7,000
001-0324-524.52-01	MISCELLANEOUS OPERATING SUPPLIES	3,907	1,920	1,920	2,570
001-0324-524.52-03	GASOLINE AND OIL	4,480	4,800	4,800	4,800
001-0324-524.52-04	UNIFORMS AND ACCESSORIES	1,400	2,520	2,520	1,800
001-0324-524.54-01	DUES AND SUBSCRIPTIONS	3,213	3,350	3,350	4,000
001-0324-524.54-02	SEMINARS AND COURSES	1,764	1,850	1,850	1,850
001-0324-524.54-03	EDUCATIONAL ASSIST PROG REIMB	-	10,000	10,000	15,000
	TOTAL OPERATING EXPENDITURES	<u>191,552</u>	<u>183,238</u>	<u>183,238</u>	<u>241,319</u>
001-0324-524.64-00	MACHINERY AND EQUIPMENT	57,906	188,455	188,455	-
	TOTAL CAPITAL OUTLAY	<u>57,906</u>	<u>188,455</u>	<u>188,455</u>	<u>-</u>
001-0324-599.99-99	TRANSFER TO FUND BALANCE	1,354,885	0	0	295,639
	TOTAL BUILDING INSPECTION DIVISION	<u>2,385,368</u>	<u>1,324,280</u>	<u>1,324,280</u>	<u>1,472,769</u>

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
COMMUNITY DEVELOPMENT DEPARTMENT
BUSINESS TAX DIVISION**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0331-513.12-00 REGULAR SALARIES AND WAGES	13,987	21,525	21,525	14,688
001-0331-513.21-00 FICA TAXES	1,070	1,647	1,647	1,124
001-0331-513.22-00 RETIREMENT CONTRIBUTIONS	2,080	2,258	2,258	1,696
001-0331-513.23-00 LIFE AND HEALTH INSURANCE	13,790	3,497	3,497	13,790
001-0331-513.24-00 WORKERS' COMPENSATION	27	164	164	164
TOTAL PERSONAL SERVICES	30,954	29,091	29,091	31,462
001-0331-513.41-02 TELEPHONE SERVICES	245	372	372	372
001-0331-513.41-05 POSTAGE	1,268	1,050	1,050	1,050
001-0331-513.45-00 INSURANCE	8	8	8	8
001-0331-513.46-05 REPAIR AND MAINT SVCS-SOFTWARE	1,711	1,597	1,597	1,597
001-0331-513.47-01 MISC PRINTING AND BINDING	541	700	700	700
001-0331-513.51-00 OFFICE SUPPLIES	-	250	250	250
001-0331-513.52-01 MISC OPERATING SUPPLIES	-	150	150	150
001-0331-513.52-04 UNIFORMS AND ACCESSORIES	-	100	100	100
TOTAL OPERATING EXPENDITURES	3,773	4,227	4,227	4,227
TOTAL OCCUPATIONAL LICENSING DIVISION	34,727	33,318	33,318	35,689

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
COMMUNITY DEVELOPMENT DEPARTMENT
CODE ENFORCEMENT DIVISION**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0528-521.12-00	REGULAR SALARIES AND WAGES	119,847	134,404	134,404	159,800
001-0528-521.14-00	OVERTIME	498	-	-	-
001-0528-521.21-00	FICA TAXES	9,183	10,282	10,282	12,225
001-0528-521.22-00	RETIREMENT CONTRIBUTIONS	17,957	14,099	14,099	18,457
001-0528-521.23-00	LIFE AND HEALTH INSURANCE	51,710	28,998	28,998	54,813
001-0528-521.24-00	WORKERS' COMPENSATION	696	1,928	1,928	1,928
001-0528-521.25-00	UNEMPLOYMENT COMPENSATION	2,690	-	-	-
	TOTAL PERSONAL SERVICES	202,581	189,711	189,711	247,222
001-0528-521.31-02	LEGAL SERVICES	280	1,000	1,000	1,000
001-0528-521.34-01	MISC OTHER CONTRACTUAL SERVICES	34,492	35,000	35,000	35,000
001-0528-521.40-00	TRAVEL AND PER DIEM	27	1,200	1,200	1,200
001-0528-521.41-02	TELEPHONE SERVICES	2,522	1,966	1,966	3,274
001-0528-521.41-04	INTERNET SERVICES	1,604	1,272	1,272	2,544
001-0528-521.41-05	POSTAGE	846	1,000	1,000	1,000
001-0528-521.43-00	UTILITY SERVICES	1,339	-	-	-
001-0528-521.45-00	INSURANCE	392	392	392	392
001-0528-521.46-03	REPAIR AND MAINT SVCS-VEHICLES	7,277	600	600	1,500
001-0528-521.46-05	REPAIR AND MAINT SVCS-SOFTWARE	2,377	3,430	3,430	3,430
001-0528-521.47-01	MISC PRINTING AND BINDING	94	750	750	750
001-0528-521.48-01	PROMOTIONAL-ADVERTISEMENTS	572	500	500	500
001-0528-521.49-05	LICNSES/TAXES/CERTICATIONS	752	1,250	1,250	1,250
001-0528-521.51-00	OFFICE SUPPLIES	-	250	250	250
001-0528-521.52-01	MISCELLANEOUS OPERATING SUPPLIES	175	200	200	200
001-0528-521.52-03	GASOLINE AND OIL	3,052	3,750	3,750	4,750
001-0528-521.52-04	UNIFORMS AND ACCESSORIES	648	840	840	840
001-0528-521.54-01	DUES AND SUBSCRIPTIONS	-	145	145	145
001-0528-521.54-02	SEMINARS AND COURSES	-	675	675	675
001-0528-521.54-03	EDU ASSIST PROG REIMBUR	2,526	-	-	-
	TOTAL OPERATING EXPENDITURES	58,975	54,220	54,220	58,700
	TOTAL CODE ENFORCEMENT DIVISION	261,556	243,931	243,931	305,922
	TOTAL COMMUNITY DEVELOPMENT DEPT	3,061,774	1,987,921	1,987,921	2,178,484

- PUBLIC SERVICES -

Administration

Cemetery

Streets

Engineering



PUBLIC SERVICES DEPARTMENT

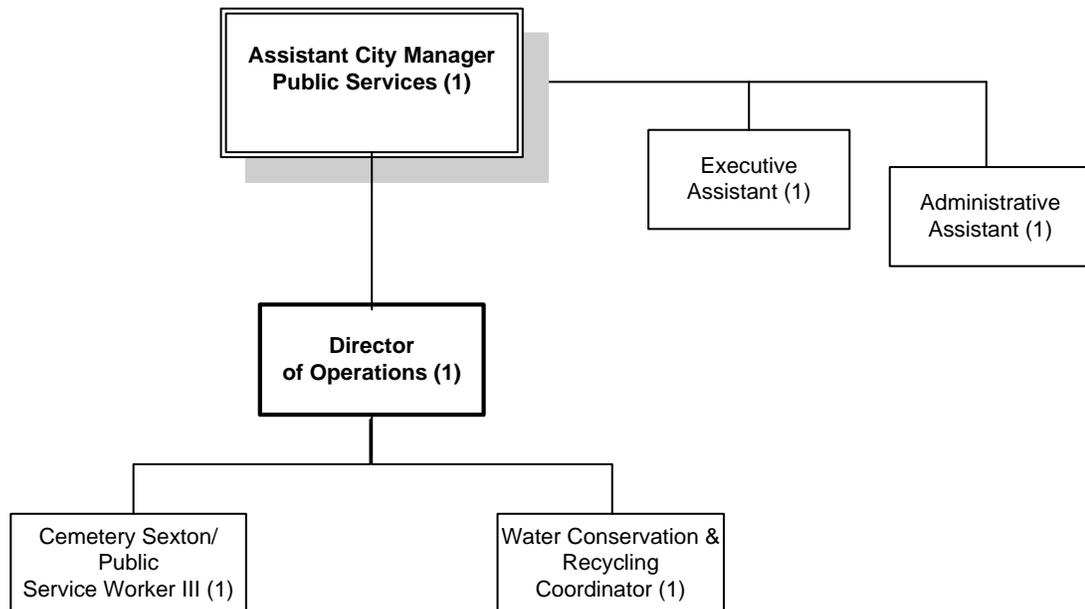
ADMINISTRATION/CEMETERY DIVISIONS

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT:</p> <p>Administration: To facilitate the provision and maintenance of high quality infrastructure to efficiently deliver safe, reliable and responsive services.</p> <p>Cemetery: To compassionately assist family members with the planning of cemetery needs of our customers.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Management of Public Services Divisions • Liaison to State & Federal Regulatory Agencies • Administer Water Conservation Program • Assist with cemetery needs and maintain attractive cemetery grounds
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Unforeseen roadblocks while partnering with Orange County • Reliance on State and Federal Regulatory Agencies for approvals (permits and other requirements) • Cemetery only has 2-3 years of available plots • Utility rates have not been adjusted in approximately 10 years – possibly undercharging for service 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Commercial & residential consumer utility rates will remain unchanged without the proposed rate study • Alternative water supply plan will increase the City's CUP to accommodate the proposed build out of the City • Water conservation public education will reduce water consumption

Organizational Structure

FTE: 6



FY 2016-2017 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Preserve the Natural Environment

Department Goal

More environmentally friendly City with a focus on reducing ground water withdrawals

Objectives

- Enhance wastewater and reclaimed water infrastructure, expand system for future growth, and educate consumers on water conservation to reduce the volume of ground water withdrawals.
-

Strategic Priority #2

Provide Sound Fiscal Management

Department Goal

Provide alternative funding for City capital improvement projects

Objective

- Continuously pursue and acquire grant funding from state and federal levels to facilitate targeted City infrastructural improvements and achieve a capital improvements external funding rate of at least **10%**.
-

Strategic Priority #3

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
Employee Motivation and Productivity Satisfaction Rating	77.7%	66.7%	85%↑
Water Conservation Participation Index	85%	85%	87%↑
FINANCIAL INDICATORS			
Capital Improvements External Funding Rate *	0%	50%	10%↑
Capital Improvements External Funding Received *	\$0	TBD	\$500,000↑
OPERATIONAL INDICATORS			
Volume of Ground Water Withdrawals (in million gallons)**	1,964	1,183	1,824↓

* FY 15/16 actual results reflect current values reported as of the end of Q2

* Represents grant funding received or anticipated from state and/or federal programs (based on availability) that helps to offset the City's CIP budget

** Minimize volume of underground water withdrawals from the aquifer that supplement City water supply. The City also adheres to the SJWMD and FDEP compliance standards. The target shown in FY 15/16 is well below the annual withdrawal allowance

TBD – To be determined and calculated by the end of the fiscal year (this is an annual measurement)

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
ADMINISTRATION DIVISION**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>	
001-0701-539.12-00	REGULAR SALARIES AND WAGES	124,586	163,761	163,761	166,010
001-0701-539.21-00	FICA TAXES	8,511	12,528	12,528	12,700
001-0701-539.22-00	RETIREMENT CONTRIBUTIONS	10,218	17,179	17,179	19,174
001-0701-539.23-00	LIFE AND HEALTH INSURANCE	19,609	20,764	20,764	20,010
001-0701-539.24-00	WORKERS' COMPENSATION	1,546	237	237	237
001-0701-539.26-00	OTHER POSTEMPLOYMENT BENEFITS	-	-	-	-
	TOTAL PERSONAL SERVICES	164,470	214,469	214,469	218,131
001-0701-539.31-01	MISC PROFESSIONAL SERVICES	-	300	300	300
001-0701-539.31-04	ENGINEERING	661	500	500	500
001-0701-539.34-01	MISC OTHER CONTRACTUAL SERVICES	2,642	2,590	2,590	2,590
001-0701-539.34-08	PERSONNEL SERVICES	9,223	3,000	3,000	3,000
001-0701-539.40-00	TRAVEL AND PER DIEM	121	500	500	500
001-0701-539.41-02	TELEPHONE SERVICES	2,272	2,950	2,950	2,950
001-0701-539.41-03	RADIO SERVICES	14	15	15	15
001-0701-539.41-05	POSTAGE	318	300	300	300
001-0701-539.43-00	UTILITY SERVICES	34,648	25,500	25,500	35,687
001-0701-539.44-00	RENTALS AND LEASES	3,998	3,200	3,200	3,200
001-0701-539.45-00	INSURANCE	8,307	8,307	8,307	8,307
001-0701-539.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	96	100	100	100
001-0701-539.46-03	REPAIR AND MAINT SVCS-VEHICLES	250	500	500	500
001-0701-539.46-10	REPAIR AND MAINT SVCS-BUILDING	3,880	2,100	2,100	2,100
001-0701-539.47-01	PRINTING AND BINDING	-	100	100	100
001-0701-539.48-01	PROMOTIONAL-ADVERTISEMENTS	347	450	450	450
001-0701-539.51-00	OFFICE SUPPLIES	213	200	200	200
001-0701-539.52-01	MISCELLANEOUS OPERATING SUPPLIES	525	1,100	1,100	1,100
001-0701-539.52-03	GASOLINE AND OIL	-	1,500	1,500	1,500
001-0701-539.52-04	UNIFORMS AND ACCESSORIES	543	692	692	692
001-0701-539.54-01	DUES AND SUBSCRIPTIONS	681	400	400	400
001-0701-539.54-02	SEMINARS AND COURSES	-	300	300	300
001-0701-539.54-03	EDUCATIONAL ASSISTANCE PROGRAM	4,791	6,488	6,488	6,488
	TOTAL OPERATING EXPENDITURES	73,530	61,092	61,092	71,279
	TOTAL ADMINISTRATION DIVISION	238,000	275,561	275,561	289,410

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
CEMETERY DIVISION**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>	
001-0739-539.12-00	REGULAR SALARIES AND WAGES	43,945	39,420	39,420	46,350
001-0739-539.14-00	OVERTIME	4,774	1,500	1,500	4,500
001-0739-539.16-00	SPECIAL DETAIL	-	2,953	2,953	-
001-0739-539.21-00	FICA TAXES	3,194	3,356	3,356	3,890
001-0739-539.22-00	RETIREMENT CONTRIBUTIONS	7,395	4,602	4,602	5,873
001-0739-539.23-00	LIFE AND HEALTH INSURANCE	13,681	15,615	15,615	16,552
001-0739-539.24-00	WORKERS' COMPENSATION	2,595	2,201	2,201	2,201
	TOTAL PERSONAL SERVICES	75,584	69,647	69,647	79,366
001-0739-539.31-06	MEDICAL SERVICES	-	100	100	100
001-0739-539.34-01	MISC CONTRACTUAL SERVICES	7,405	5,000	5,000	5,000
001-0739-539.41-02	TELEPHONE SERVICES	1,313	1,144	1,144	1,144
001-0739-539.41-04	INTERNET	432	400	400	400
001-0739-539.43-00	UTILITY SERVICES	4,014	4,518	4,518	4,518
001-0739-539.44-00	RENTALS AND LEASES	1,247	1,000	1,000	1,000
001-0739-539.45-00	INSURANCE	2,099	2,099	2,099	2,099
001-0739-539.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	-	200	200	200
001-0739-539.46-03	REPAIR AND MAINT SVCS-VEHICLES	2,057	300	300	300
001-0739-539.46-10	REPAIR AND MAINT SVCS-BUILDING	512	2,000	2,000	2,000
001-0739-539.47-01	PRINTING AND BINDING	-	150	150	150
001-0739-539.49-05	LICENSES, TAXES, AND CERTIFICATIONS	838	1,300	1,300	1,300
001-0739-539.49-07	VAULT OPENINGS	72,425	66,158	66,158	66,158
001-0739-539.51-00	OFFICE SUPPLIES	158	100	100	100
001-0739-539.52-01	MISCELLANEOUS OPERATING SUPPLIES	2,267	2,560	2,560	2,560
001-0739-539.52-02	CHEMICALS	-	50	50	50
001-0739-539.52-03	GASOLINE AND OIL	945	1,407	1,407	1,407
001-0739-539.52-04	UNIFORMS AND ACCESSORIES	691	690	690	690
001-0739-539.54-01	DUES AND SUBSCRIPTIONS	85	100	100	100
001-0739-539.54-02	SEMINARS AND COURSES	-	350	350	350
	TOTAL OPERATING EXPENDITURES	96,488	89,626	89,626	89,626
001-0739-539.63-00	IMPROVEMENTS OTHER THAN BUILDING	-	-	-	13,200
001-0739-539.64-00	MACHINERY AND EQUIPMENT	-	24,149	24,149	-
	TOTAL CAPITAL OUTLAY	-	24,149	24,149	13,200
	TOTAL CEMETERY DIVISION	172,072	183,422	183,422	182,192

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
STREETS DIVISION**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>	
001-0741-541.12-00	REGULAR SALARIES AND WAGES	37,452	77,049	77,049	78,965
001-0741-541.14-00	OVERTIME	2,440	6,200	6,200	2,500
001-0741-541.21-00	FICA TAXES	2,959	6,393	6,393	6,232
001-0741-541.22-00	RETIREMENT CONTRIBUTIONS	6,073	8,733	8,733	9,409
001-0741-541.23-00	LIFE AND HEALTH INSURANCE	12,168	30,816	30,816	20,816
001-0741-541.24-00	WORKERS' COMPENSATION	3,501	5,588	5,588	5,588
001-0741-541.25-00	UNEMPLOYMENT COMPENSATION	-	3,000	3,000	-
001-0741-541.26-00	OTHER POST EMPLOYMENT BENEFITS	3,000	3,000	3,000	3,000
	TOTAL PERSONAL SERVICES	67,593	140,779	140,779	126,510
001-0741-541.31-01	MISC PROFESSIONAL SERVICES	-	300	300	300
001-0741-541.31-06	MEDICAL SERVICES	-	200	200	200
001-0741-541.34-01	MISC OTHER CONTRACTUAL SERVICES	104,450	93,475	93,475	113,258
001-0741-541.34-08	PERSONNEL SERVICES	29,071	24,500	24,500	24,500
001-0741-541.40-00	TRAVEL AND PER DIEM	21	900	900	900
001-0741-541.41-02	TELEPHONE SERVICES	632	1,260	1,260	600
001-0741-541.41-03	RADIO SERVICES	196	350	350	350
001-0741-541.41-05	POSTAGE	-	-	-	-
001-0741-541.43-00	UTILITY SERVICES	5,636	6,930	6,930	6,930
001-0741-541.44-00	RENTALS AND LEASES	20,264	18,500	18,500	20,774
001-0741-541.45-00	INSURANCE	28,355	28,355	28,355	28,355
001-0741-541.46-01	REPAIR AND MAINT SVCS-MISC	-	400	400	400
001-0741-541.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	36,000	26,500	26,500	36,500
001-0741-541.46-03	REPAIR AND MAINT SVCS-VEHICLES	8,497	9,750	9,750	9,750
001-0741-541.46-05	REPAIR AND MAINT SVCS-SOFTWARE	-	1,710	1,710	1,710
001-0741-541.46-09	REPAIR AND MAINT SVCS-SIDEWALKS	18,182	14,565	14,565	14,565
001-0741-541.46-10	REPAIR AND MAINT SVCS-BUILDING	472	500	500	500
001-0741-541.48-01	ADVERTISEMENT-LEGAL, OTHER	-	-	-	-
001-0741-541.49-04	TRAFFIC SIGNALS AND SIGNS	100,539	83,652	158,652	100,539
001-0741-541.49-05	LICENSES, TAXES, AND CERTIFICATIONS	816	2,800	2,800	2,800
001-0741-541.49-08	STREET LIGHTS	451,587	200,000	200,000	200,000
001-0741-541.49-09	MEDIANS	18,000	18,000	18,000	22,000
001-0741-541.52-01	MISCELLANEOUS OPERATING SUPPLIES	18,988	15,650	15,650	19,650
001-0741-541.52-02	CHEMICALS	485	300	300	300
001-0741-541.52-03	GASOLINE AND OIL	25,913	56,054	56,054	56,054
001-0741-541.52-04	UNIFORMS AND ACCESSORIES	833	1,779	1,779	1,779
001-0741-541.53-00	ROAD MATERIALS AND SUPPLIES	14,622	13,093	13,093	14,960
001-0741-541.54-01	DUES AND SUBSCRIPTIONS	60	186	186	186
001-0741-541.54-02	SEMINARS AND COURSES	-	900	900	900
	TOTAL OPERATING EXPENDITURES	883,619	620,609	695,609	678,760
001-0741-541.63-00	IMPROVEMENT OTHER THAN BUILDINGS	21,443	550,000	853,556	1,050,000
001-0741-541.64-00	MACHINERY AND EQUIPMENT	-	11,650	11,650	77,101
	TOTAL CAPITAL OUTLAY	21,443	561,650	865,206	1,127,101
	TOTAL STREETS DIVISION	972,655	1,323,038	1,701,594	1,932,371

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
ENGINEERING DIVISION**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>	
001-1016-541.12-00	REGULAR SALARIES AND WAGES	91,269	197,051	197,051	251,546
001-1016-541.14-00	OVERTIME	1,968	2,000	2,000	2,000
001-1016-541.21-00	FICA TAXES	6,972	15,227	15,227	19,396
001-1016-541.22-00	RETIREMENT CONTRIBUTIONS	14,713	20,880	20,880	29,285
001-1016-541.23-00	LIFE AND HEALTH INSURANCE	14,830	36,644	36,644	38,843
001-1016-541.24-00	WORKERS' COMPENSATION	1,447	2,448	2,448	2,448
001-1016-541.25-00	UNEMPLOYMENT COMPENSATION	-	-	-	-
	TOTAL PERSONAL SERVICES	131,199	274,250	274,250	343,518
001-1016-541.31-04	ENGINEERING SERVICES	147,429	111,514	111,514	140,100
001-1016-541.34-01	MISC CONTRACTUAL SERVICES	-	3,000	3,000	3,000
001-1016-541.40-00	TRAVEL AND PER DIEM	1,888	600	600	600
001-1016-541.41-02	TELEPHONE SERVICES	3,785	4,800	4,800	4,800
001-1016-541.41-04	INTERNET SERVICES	1,136	1,450	1,450	1,450
001-1016-541.41-05	POSTAGE	63	100	100	100
001-1016-541.45-00	INSURANCE	5,501	5,501	5,501	5,501
001-1016-541.46-03	REPAIR AND MAINT SVCS-VEHICLES	6,419	3,100	3,100	4,000
001-1016-541.46-05	REPAIR AND MAINT SVCS-SOFTWARE	854	-	-	-
001-1016-541.47-01	MISC PRINTING AND BINDING	524	200	200	200
001-1016-541.49-05	LICENSES, TAXES, AND CERTIFICATIONS	418	350	350	350
001-1016-541.51-00	OFFICE SUPPLIES	433	400	400	400
001-1016-541.52-01	MISCELLANEOUS OPERATING SUPPLIES	1,069	500	500	2,000
001-1016-541.52-03	GASOLINE AND OIL	6,532	8,700	8,700	8,700
001-1016-541.52-04	UNIFORMS AND ACCESSORIES	2,274	2,044	2,044	2,200
001-1016-541.54-01	DUES AND SUBSCRIPTIONS	319	299	299	300
001-1016-541.54-02	SEMINARS AND COURSES	1,375	5,049	5,049	5,049
001-1016-541.54-03	EDUCATIONAL ASSISTANCE	-	6,490	6,490	4,000
	TOTAL OPERATING EXPENDITURES	180,019	154,097	154,097	182,750
001-1016-541.64-00	MACHINERY AND EQUIPMENT	7,088	-	-	17,000
	TOTAL CAPITAL OUTLAY	7,088	-	-	17,000
	TOTAL ENGINEERING DIVISION	318,306	428,347	428,347	543,268
	TOTAL PUBLIC SERVICES DEPARTMENT	5,102,567	6,374,948	7,145,244	7,049,471

- PARKS & RECREATION -

Parks

Recreation

Heritage Depot Museum

Special Events

Newton Park

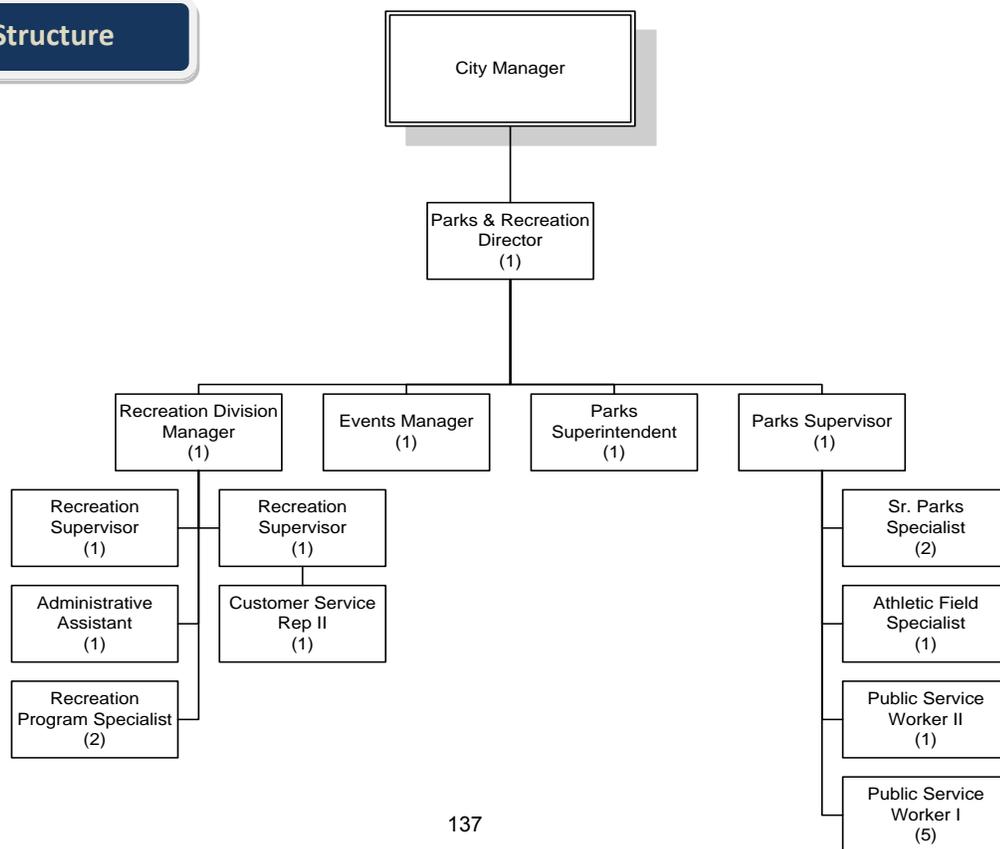


PARKS & RECREATION DEPARTMENT BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: To provide desirable and high quality outdoor spaces, parks, recreation programs, events and facilities to ensure exceptional experiences for all residents and visitors to Winter Garden.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Provide active and passive recreational facilities for all community segments • Provide quality outdoor spaces to enhance the downtown and city-wide experience • Provide diverse recreation programs and rental facilities • Provide events and diverse cultural experiences for all leisure needs
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Poor funding /deferred maintenance limiting our ability to enrich outdoor/indoor facilities • Growing demand for athletic space/fields and scheduling expectations • Staffing levels not keeping pace with more demand (field use, programs, events...) • Unforeseen delays with Farm component of Tucker Ranch also impacting installation of adjacent amenities and improvements • Deferred upkeep of green/growing assets that can be costly and affect aesthetics • Finding the right mix of programs and services that cater to changing needs • Attract and retain qualified/skilled staff 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • There will be a growing demand from residents and visitors to participate in recreational and athletic activities • As our City continues to grow there will be additional pressure to update and add parks and recreational venues to accommodate the needs and higher expectations of our residents • Availability of appropriate funding to expand/improve and sustain outdoor assets and associated facilities

Organizational Structure

FTE: 20



FY 2016-2017 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Provide an Attractive Community

Department Goal

Develop and sustain beautiful park, pedestrian and landscape areas

Objective

- Continuously evaluate and improve hardscape, landscape and park maintenance throughout the City and the downtown district to ensure the highest aesthetic and satisfaction levels.
 - Facilitate the landscape design, implementation and construction of the multi-year roadway and highway median improvement initiative specifically targeting SR. 50, Stoneybrook Pkwy, Dillard Street and Plant Street.
-

Strategic Priority #2

Provide Recreation, Arts and Culture

Department Goal

Provide a balanced variety of quality parks, facilities, recreational and cultural experiences

Objective

- Improve quality of recreation programs through enhanced survey methods, targeted marketing strategies, internal evaluation of current programs vs. trends and adoption of suitable best practices from other Parks & Rec organizations.
-

Strategic Priority #3

Preserve the Natural Environment

Department Goal

Rehab, restore and protect passive green space throughout the City

Objective

- Continue development and implementation of the multi-year, phased site and amenity improvements to the Tucker Ranch property.
-

Strategic Priority #4

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
Pedestrian and Landscape Areas Satisfaction Index	88%	88%	90%↑
Quality of City Parks Satisfaction Index	89%	89%	90%↑
Downtown Pedestrian and Landscape Areas Satisfaction Rating	N/A	TBD	80%↑
Recreational Opportunities Satisfaction Index	87%	87%	90%↑
% Satisfied with Recreation Programs	92%	89.9%	95%↑
Employee Motivation and Productivity Satisfaction Rating	77.7%	66.7%	85%↑
Quality of the Overall Natural Environment Satisfaction Index	94%	94%	96%↑
Preservation of Natural Land Areas Satisfaction Index	71%	71%	73%↑

* FY 15/16 actual results reflect current values reported as of the end of Q2

TBD – To be determined and calculated by the end of the fiscal year (this is an annual measurement)

A value denoted by "N/A" indicates a measurement was not assessed for the reporting period

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
PARKS DIVISION**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>	
001-0775-572.12-00	REGULAR SALARIES AND WAGES	424,998	458,775	458,775	492,687
001-0775-572.14-00	OVERTIME	54,076	34,500	34,500	55,698
001-0775-572.21-00	FICA TAXES	36,008	37,736	37,736	41,951
001-0775-572.22-00	RETIREMENT CONTRIBUTIONS	72,700	51,745	51,745	63,338
001-0775-572.23-00	LIFE AND HEALTH INSURANCE	76,962	104,609	104,609	110,886
001-0775-572.24-00	WORKERS' COMPENSATION	17,978	10,158	10,158	18,517
001-0775-572.25-00	UNEMPLOYMENT COMPENSATION	3,300	3,300	3,300	3,300
	TOTAL PERSONAL SERVICES	686,022	700,822	700,822	786,378
001-0775-572.34-01	MISC OTHER CONTRACTUAL SERVICES	188,080	316,180	316,180	316,180
001-0775-572.34-02	LAWN MAINTENANCE	197,700	168,000	168,000	172,800
001-0775-572.34-08	PERSONNEL SERVICES	78,533	55,000	55,000	55,000
001-0775-572.40-00	TRAVEL AND PER DIEM	112	400	400	400
001-0775-572.41-02	TELEPHONE SERVICES	9,028	7,200	7,200	7,200
001-0775-572.41-03	RADIO SERVICES	154	200	200	200
001-0775-572.43-00	UTILITY SERVICES	174,356	145,000	145,000	145,000
001-0775-572.44-00	RENTALS AND LEASES	2,972	5,750	5,750	5,750
001-0775-572.45-00	INSURANCE	34,133	34,133	34,133	34,133
001-0775-572.46-01	REPAIR AND MAINT SVCS-MISC	12,647	16,500	16,500	16,500
001-0775-572.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	16,202	15,500	15,500	28,825
001-0775-572.46-03	REPAIR AND MAINT SVCS-VEHICLES	5,010	6,500	6,500	6,500
001-0775-572.46-05	REPAIR AND MAINT SVCS-SOFTWARE	-	1,710	1,710	1,710
001-0775-572.46-06	REPAIR AND MAINT SVCS-HARDWARE	-	100	100	100
001-0775-572.46-10	REPAIR AND MAINT SVCS-BUILDING	38,352	33,200	33,200	19,000
001-0775-572.48-01	ADVERTISEMENT-LEGAL, OTHER	1,664	200	200	200
001-0775-572.49-05	LICENSES/TAXES/CERTIFICATIONS	-	2,200	2,200	2,200
001-0775-572.51-00	OFFICE SUPPLIES	872	1,500	1,500	1,500
001-0775-572.52-01	MISCELLANEOUS OPERATING SUPPLIES	178,225	164,700	164,700	184,700
001-0775-572.52-02	CHEMICALS	41,918	44,700	44,700	44,700
001-0775-572.52-03	GASOLINE AND OIL	11,519	16,000	16,000	16,000
001-0775-572.52-04	UNIFORMS AND ACCESSORIES	12,788	7,900	7,900	9,200
001-0775-572.54-01	DUES AND SUBSCRIPTIONS	1,275	1,100	1,100	1,100
001-0775-572.54-02	SEMINARS AND COURSES	2,815	1,050	1,050	3,000
	TOTAL OPERATING EXPENDITURES	1,008,355	1,044,723	1,044,723	1,071,898
001-0775-572.63-00	IMPROVEMENT OTHER THAN BUILDINGS	368,551	825,000	1,216,740	481,579
001-0775-572.64-00	MACHINERY AND EQUIPMENT	8,784	103,698	103,698	113,497
	TOTAL CAPITAL OUTLAY	377,335	928,698	1,320,438	595,076
	TOTAL PARKS DIVISION	2,071,712	2,674,243	3,065,983	2,453,352

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
RECREATION DIVISION**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0872-572.12-00	REGULAR SALARIES AND WAGES	261,806	280,847	280,847	261,832
001-0872-572.13-00	OTHER SALARIES AND WAGES	201,667	181,278	181,278	186,716
001-0872-572.14-00	OVERTIME	3,590	4,000	4,000	4,000
001-0872-572.21-00	FICA TAXES	35,399	35,659	35,659	34,620
001-0872-572.22-00	RETIREMENT CONTRIBUTIONS	40,209	29,880	29,880	30,704
001-0872-572.23-00	LIFE AND HEALTH INSURANCE	36,686	55,088	55,088	58,393
001-0872-572.24-00	WORKERS' COMPENSATION	10,857	8,605	8,605	8,605
001-0872-572.26-00	OTHER POSTEMPLOYMENT BENEFITS	3,000	2,500	2,500	2,500
	TOTAL PERSONAL SERVICES	593,214	597,857	597,857	587,370
001-0872-572.31-01	MISC PROFESSIONAL SERVICES	7,603	1,000	1,000	1,000
001-0872-572.34-02	LEGAL	-	1,000	1,000	1,000
001-0872-572.34-01	MISC OTHER CONTRACTUAL SERVICES	61,086	63,600	63,600	63,600
001-0872-572.34-04	BANKING FEES	5,734	5,000	5,000	5,000
001-0872-572.34-06	JANITORIAL SERVICES	14,347	14,000	14,000	14,000
001-0872-572.34-08	PERSONNEL SERVICES	68,909	68,920	68,920	72,420
001-0872-572.40-00	TRAVEL AND PER DIEM	1,105	3,816	3,816	3,816
001-0872-572.41-02	TELEPHONE SERVICES	8,842	10,000	10,000	10,000
001-0872-572.41-04	INTERNET SERVICES	6,720	9,500	9,500	10,400
001-0872-572.41-05	POSTAGE	154	400	400	400
001-0872-572.43-00	UTILITY SERVICES	47,786	48,000	48,000	48,000
001-0872-572.44-00	RENTALS AND LEASES	8,538	9,400	9,400	9,400
001-0872-572.45-00	INSURANCE	55,004	59,004	59,004	59,004
001-0872-572.46-01	REPAIR AND MAINT SVCS-MISC	-	1,000	1,000	1,000
001-0872-572.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	14,676	12,000	12,000	12,000
001-0872-572.46-03	REPAIR AND MAINT SVCS-VEHICLES	3,730	2,500	2,500	2,500
001-0872-572.46-05	REPAIR AND MAINT SVCS-SOFTWARE	5,543	5,600	5,600	5,600
001-0872-572.46-06	REPAIR AND MAINT SVCS-HARDWARE	-	500	500	500
001-0872-572.46-10	REPAIR AND MAINT SVCS-BUILDING	22,091	32,500	32,500	32,500
001-0872-572.47-01	MISC PRINTING AND BINDING	1,199	2,000	2,000	2,000
001-0872-572.48-01	PROMOTIONAL-ADVERTISEMENTS	466	500	500	500
001-0872-572.48-02	PROMOTIONAL-PROMOTIONAL ITEMS	-	750	750	750
001-0872-572.49-01	MISC OTHR CUR CHGS & OBLIGATIONS	32,674	27,800	27,800	27,800
001-0872-572.49-05	LICENSES, TAXES, AND CERTIFICATIONS	1,324	4,895	4,895	4,895
001-0872-572.49-11	EMPLOYEE SOCIAL EVENTS	534	600	600	600
001-0872-572.51-00	OFFICE SUPPLIES	3,081	3,500	3,500	9,541
001-0872-572.52-01	MISCELLANEOUS OPERATING SUPPLIES	64,177	72,300	72,300	102,203
001-0872-572.52-02	CHEMICALS	29,744	28,000	28,000	28,000
001-0872-572.52-03	GASOLINE AND OIL	1,266	2,500	2,500	2,500
001-0872-572.52-04	UNIFORMS AND ACCESSORIES	4,980	5,700	5,700	5,700
001-0872-572.54-01	DUES AND SUBSCRIPTIONS	5,025	4,285	4,285	4,285
001-0872-572.54-02	SEMINARS AND COURSES	4,819	4,280	4,280	4,280
001-0872-572.54-03	EDUC ASSIST PROG REIMBURS	3,102	4,200	4,200	4,200
	TOTAL OPERATING EXPENDITURES	484,259	509,050	509,050	549,394
001-0872-572.62-00	BUILDINGS	-	-	-	74,000
001-0872-572.63-00	IMPROVEMENTS OTHER THAN BUILDING	-	-	-	36,522
001-0872-572.64-00	MACHINERY AND EQUIPMENT	-	-	-	3,440
	TOTAL CAPITAL OUTLAY	-	-	-	113,962
	TOTAL RECREATION DIVISION	1,077,473	1,106,907	1,106,907	1,250,726

CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
HERITAGE DEPOT MUSEUM DIVISION

		<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0873-573.45-00	INSURANCE	2,824	2,824	2,824	2,824
001-0873-573.46-10	REPAIRS & MAINT. - BUILDING	1,020	2,500	2,500	2,500
	TOTAL OPERATING EXPENDITURES	3,844	5,324	5,324	5,324
001-0873-573.62-00	BUILDINGS	-	-	-	15,000
	TOTAL CAPITAL OUTLAY	-	-	-	15,000
	TOTAL HERITAGE DEPOT MUSEUM DIVISION	3,844	5,324	5,324	20,324

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 GENERAL FUND EXPENDITURES
 PUBLIC SERVICES DEPARTMENT
 SPECIAL EVENTS DIVISION**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0874-574.34-01 MISC OTHER CONTRACTUAL SERVICES	81,681	66,350	66,350	86,350
001-0874-574.34-08 PERSONNEL SERVICES	3,950	300	300	300
001-0874-574.44-00 RENTALS AND LEASES	3,398	6,800	6,800	6,800
001-0874-574.47-01 MISC PRINTING AND BINDING	-	500	500	500
001-0874-574.48-01 PROMOTIONAL-ADVERTISEMENTS	727	2,400	2,400	2,400
001-0874-574.49-01 MISC OTHER CUR CHGS & OBLIGATIONS	30	500	500	500
001-0874-574.52-01 MISCELLANEOUS OPERATING SUPPLIES	18,033	16,750	16,750	18,750
TOTAL OPERATING EXPENDITURES	107,819	93,600	93,600	115,600
TOTAL SPECIAL EVENTS DIVISION	107,819	93,600	93,600	115,600

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
NEWTON PARK FACILITIES DIVISION**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-3658-575.12-00	REGULAR SALARIES AND WAGES	5,919	69,992	69,992	71,742
001-3658-575.13-00	OTHER SALARIES	31,486	32,000	32,000	7,498
001-3658-575.14-00	OVERTIME	130	2,500	2,500	2,500
001-3658-575.21-00	FICA TAXES	2,705	7,994	7,994	6,253
001-3658-575.22-00	RETIREMENT CONTRIBUTIONS	916	10,961	10,961	9,441
001-3658-575.23-00	LIFE AND HEALTH INSURANCE	5,624	9,749	9,749	9,750
001-3658-575.24-00	WORKERS' COMPENSATION	1,191	670	670	670
	TOTAL PERSONAL SERVICES	<u>47,971</u>	<u>133,866</u>	<u>133,866</u>	<u>107,854</u>
001-3658-575.31-06	MEDICAL	-	-	-	-
001-3658-575.34-01	MISC CONTRACTUAL SERVICES	2,286	10,260	10,260	10,260
001-3658-575.34-06	JANITORIAL SERVICES	5,910	7,500	7,500	7,500
001-3658-575.40-00	TRAVEL AND PER DIEM	-	100	100	100
001-3658-575.41-02	TELEPHONE SERVICES	790	1,500	1,500	1,500
001-3658-575.41-04	INTERNET SERVICES	674	750	750	750
001-3658-575.41-05	POSTAGE	67	100	100	100
001-3658-575.43-00	UTILITY SERVICES	9,428	10,000	10,000	10,000
001-3658-575.45-00	INSURANCE	14,333	12,880	12,880	12,880
001-3658-575.46-10	REPAIR AND MAINT SVCS-BUILDING	37,574	85,750	85,750	85,750
001-3658-575.47-01	MISC PRINTING AND BINDING	32	100	100	100
001-3658-575.51-00	OFFICE SUPPLIES	-	300	300	300
001-3658-575.52-01	MISCELLANEOUS OPERATING SUPPLIES	21,499	21,050	21,050	21,540
001-3658-575.52-04	UNIFORMS AND ACCESSORIES	122	350	350	350
	TOTAL OPERATING EXPENDITURES	<u>92,715</u>	<u>150,640</u>	<u>150,640</u>	<u>151,130</u>
001-3658-575.64-00	EQUIPMENT	-	-	-	3,244
	TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,244</u>
	TOTAL NEWTON PARK FACILITIES DIVISION	<u>140,686</u>	<u>284,506</u>	<u>284,506</u>	<u>262,228</u>

SPECIAL REVENUE FUNDS

DOWNTOWN PARKING DISTRICT

—

COMMUNITY REDEVELOPMENT AGENCY

—

LAW ENFORCEMENT TRUST

—

LAW ENFORCEMENT GRANTS

—

LOCAL OPTION GAS TAX

—

GENERAL IMPACT FEES

—

POLICE & FIRE PREMIUM TAX TRUST

SPECIAL REVENUE FUNDS

Special Revenue Funds are funds that have a specific revenue source that are legally restricted for specific purposes. Following is a list of the City of Winter Garden Special Revenue Funds:

**Downtown Parking District Fund
Community Redevelopment Agency Fund
Law Enforcement Trust Fund
Law Enforcement Grants Fund
Local Option Gas Tax Fund
General Impact Fee Fund
Police and Fire Premium Tax Trust Fund**

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 DOWNTOWN PARKING DISTRICT FUND REVENUES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
110-0000-325.10-00 CAPITAL IMPROVEMENT	42,080	42,080	42,080	42,080
110-0000-361.10-00 INTEREST	2,563	1,433	1,433	1,433
TOTAL INTEREST AND OTHER EARNINGS	44,643	43,513	43,513	43,513
110-0741-399.99-99 USE OF FUND BALANCE	111,643	7,167	7,167	-
TOTAL DOWNTOWN PARKING DISTRICT FUND	156,286	50,680	50,680	43,513

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 DOWNTOWN PARKING DISTRICT FUND EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
110-0741-545.43-00 UTILITY SERVICES	6,286	5,600	5,600	5,600
TOTAL OPERATING EXPENDITURES	6,286	5,600	5,600	5,600
110-0741-581.91-00 INTRAGOVERNMENTAL TRANSFERS	150,000	45,080	45,080	-
110-0741-599.99-99 CARRYFORWARD FUND BALANCE	-	-	-	37,913
TOTAL OTHER USES	150,000	45,080	45,080	37,913
TOTAL DOWNTOWN PARKING DISTRICT FUND	156,286	50,680	50,680	43,513

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 COMMUNITY REDEVELOPMENT AGENCY FUND REVENUES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
120-0213-338.00-00 SHARED REVENUES - OTHER LOCAL	326,437	349,935	349,935	406,057
120-0213-361.10-00 INTEREST	-	5	5	8,668
120-0213-381.00-00 INTER-FUND TRANSFER IN	310,992	335,361	335,361	389,145
120-0213-384.00-00 DEBT PROCEEDS		-	-	-
120-0213-399.99-99 USE OF FUND BALANCE	-	983,125	983,125	-
TOTAL COMMUNITY REDEVELOPMENT AGENCY FUND	<u>637,429</u>	<u>1,668,426</u>	<u>1,668,426</u>	<u>803,870</u>

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
COMMUNITY REDEVELOPMENT AGENCY FUND EXPENDITURES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
120-0213-552.31-02	-	-	-	-
120-0213-552.48-01	-	-	-	-
120-0213-552.49-02	14,436	19,087	19,087	28,077
120-0213-552.54-01	-	-	-	-
TOTAL OPERATING EXPENDITURES	<u>14,436</u>	<u>19,087</u>	<u>19,087</u>	<u>28,077</u>
120-0213-552.63-00	-	-	-	60,000
120-0213-552.63-00	-	200,000	200,000	100,000
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>200,000</u>	<u>200,000</u>	<u>160,000</u>
120-0213-552.72-00	10,430	9,339	9,339	9,339
TOTAL DEBT SERVICE	<u>10,430</u>	<u>9,339</u>	<u>9,339</u>	<u>9,339</u>
120-0213-552.82-00	63,681	50,000	50,000	50,000
TOTAL GRANTS AND AIDS	<u>63,681</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
120-0213-581.91-00	-	1,390,000	1,390,000	447,911
120-0213-599.99-99	548,882	-	-	108,543
TOTAL OTHER USES	<u>548,882</u>	<u>1,390,000</u>	<u>1,390,000</u>	<u>556,454</u>
TOTAL COMMUNITY REDEVELOPMENT AGENCY FUND	<u>637,429</u>	<u>1,668,426</u>	<u>1,668,426</u>	<u>803,870</u>

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 LAW ENFORCEMENT TRUST FUND REVENUES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
121-1121-359.00-00 FORFEITURES	10,789	13,056	13,056	13,056
121-1121-399.99-99 USE OF FUND BALANCE-STATE	23,801	41,008	41,008	7,319
121-1321-359.00-00 FORFEITURES	21,721	-	-	-
TOTAL LAW ENFORCEMENT TRUST FUND	<u>56,311</u>	<u>54,064</u>	<u>54,064</u>	<u>20,375</u>

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
LAW ENFORCEMENT TRUST FUND EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
<u>STATE-DESIGNATED</u>				
121-1221-521.34-01 MISC CONTRACTUAL SERVICES	10,000	10,000	14,000	-
121-1221-521.52-01 MISC OPERATING SUPPLIES	4,141	-	3,100	-
121-1221-521.64-00 MACHINERY AND EQUIPMENT	-	3,500	1,285	-
121-1221-521.82-00 AIDS TO PRIVATE ORGANIZAT	6,000	3,500	2,000	10,700
121-1221-599.99-99 CARRYFORWARD TO FUND BALANCE	-	21,564	3,039	-
TOTAL STATE-DESIGNATED	<u>20,141</u>	<u>38,564</u>	<u>23,424</u>	<u>10,700</u>
<u>FEDERAL-DESIGNATED</u>				
121-1421-521.46-06 REPAIR/MAINT SVC-HARDWARE	19,666	-	-	-
121-1421-521.52-01 MISC OPERATING SUPPLIES	-	-	12,140	1,300
121-1421-521.64-00 MACHINERY AND EQUIPMENT	16,504	15,500	18,500	8,375
	<u>36,170</u>	<u>15,500</u>	<u>30,640</u>	<u>9,675</u>
TOTAL LAW ENFORCEMENT TRUST FUND	<u><u>56,311</u></u>	<u><u>54,064</u></u>	<u><u>54,064</u></u>	<u><u>20,375</u></u>

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 LAW ENFORCEMENT GRANTS FUND REVENUES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
122-0521-331.21-00 LOCAL LAW ENFORCEMENT GRANT	18,374	22,818	32,818	39,203
TOTAL INTERGOVERNMENTAL	18,374	22,818	32,818	39,203
122-0521-381.00-00 INTER-FUND TRANSFER IN	6,282	6,282	6,282	10,000
122-0521-399.99-99 USE OF FUND BALANCE	9,569	-	-	-
TOTAL OTHER SOURCES	15,851	6,282	6,282	10,000
TOTAL LAW ENFORCEMENT GRANTS FUND	34,225	29,100	39,100	49,203

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 LAW ENFORCEMENT GRANTS FUND EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
122-0521-521.46-06 MAINT/REPAIR - HARDWARE	13,514	-	-	-
122-0521-521.52-01 MISC OPERATING SUPPLIES	10,343	17,634	27,634	29,203
122-0521-521.52-04 UNIFORMS AND ACCESSORIES	10,368	10,368	10,368	20,000
TOTAL OPERATING EXPENDITURES	34,225	28,002	38,002	49,203
122-0521-521.64-00 MACHINERY AND EQUIPMENT	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-
122-0521-599.99-99 CARRYFORWARD FUND BALANCE	-	1,098	1,098	-
TOTAL OTHER USES	-	1,098	1,098	-
TOTAL LAW ENFORCEMENT GRANTS FUND	34,225	29,100	39,100	49,203

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 LOCAL OPTION GAS TAX FUND REVENUES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
160-0741-312.41-00 LOCAL OPTION GAS TAX	1,260,723	1,216,278	1,216,278	1,378,896
TOTAL TAXES	1,260,723	1,216,278	1,216,278	1,378,896
160-0741-381.91-00 INTRAFUND TRANSFER IN	55,614	18,089	18,089	18,089
160-0741-399.99-99 USE OF FUND BALANCE	-	160,971	1,167,380	-
TOTAL OTHER SOURCES	55,614	179,060	1,185,469	18,089
TOTAL LOCAL OPTION GAS TAX FUND	<u>1,316,337</u>	<u>1,395,338</u>	<u>2,401,747</u>	<u>1,396,985</u>

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
LOCAL OPTION GAS TAX FUND EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
160-0741-541.31-04 ENGINEERING FEES	936	1,200	1,200	1,200
160-0741-541.34-01 MISC CONTRACTUAL SERVICES	-	6,500	6,500	6,500
160-0741-541.46-02 REPAIR/MAINT SVC-EQUIPMENT	-	6,500	6,500	6,500
160-0741-541.46-03 REPAIR/MAINT SVC-VEHICLES	1,006	-	-	-
160-0741-541.49-04 TRAFFIC SIGNALS AND SIGNS	15,198	61,662	61,662	61,662
160-0741-541.49-08 STREET LIGHTS	-	295,500	295,500	353,147
160-0741-541.52-01 MISC OPERATING SUPPLIES	-	1,500	1,500	1,500
TOTAL OPERATING EXPENDITURES	17,140	372,862	372,862	430,509
160-0741-541.63-00 IMPROVEMENT OTHER THAN BUILDINGS	537,011	1,022,476	2,028,885	966,476
TOTAL CAPITAL OUTLAY	537,011	1,022,476	2,028,885	966,476
160-0741-599.99-99 CARRYFORWARD FUND BALANCE	762,186	-	-	-
TOTAL OTHER USES	762,186	-	-	-
TOTAL LOCAL OPTION GAS TAX FUND	1,316,337	1,395,338	2,401,747	1,396,985

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL IMPACT FEE FUND REVENUES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
<u>ADMINISTRATION DIVISION</u>				
170-0213-361.10-00 INTEREST	8,703	-	-	156,825
170-0213-361.30-00 INCR (DECR) IN FV OF INVST	7,816	-	-	-
170-0213-361.40-00 GAIN ON SALE OF INVESTMENTS	(6,095)	-	-	-
TOTAL ADMINISTRATION DIVISION	10,424	-	-	156,825
<u>POLICE-SWORN DIVISION</u>				
170-0521-324.11-00 RESIDENTIAL-PUBLIC SAFETY	173,240	127,215	127,215	167,466
170-0521-324.12-00 COMMERCIAL-PUBLIC SAFETY	189,861	23,529	23,529	172,076
170-0521-399.99-99 USE OF FUND BALANCE	-	256,104	287,739	-
TOTAL POLICE-SWORN DIVISION	363,101	406,848	438,483	339,542
<u>FIRE DEPARTMENT</u>				
170-0622-324.11-00 RESIDENTIAL-PUBLIC SAFETY	242,760	176,135	176,135	232,539
170-0622-324.12-00 COMMERCIAL-PUBLIC SAFETY	233,016	28,065	28,065	211,322
TOTAL FIRE DEPARTMENT	475,776	204,200	204,200	443,861
<u>RECREATION DIVISION</u>				
170-0872-324.61-00 RECREATION IMPACT FEES	559,730	307,433	307,433	604,238
TOTAL RECREATION DIVISION	559,730	307,433	307,433	604,238
TOTAL GENERAL IMPACT FEES FUND	1,409,031	918,481	950,116	1,544,466

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL IMPACT FEES SPECIAL REVENUE FUND EXPENDITURES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
<u>POLICE-SWORN DIVISION</u>				
170-0521-521.62-00 BUILDINGS	-	99,800	99,800	-
170-0521-521.64-00 MACHINERY AND EQUIPMENT	245,449	307,048	338,683	124,124
TOTAL CAPITAL OUTLAY	245,449	406,848	438,483	124,124
170-0521-599.99-99 TRANSFER TO FUND BALANCE	117,652	-	-	215,418
TOTAL OTHER USES	117,652	-	-	215,418
TOTAL POLICE-SWORN DIVISION	363,101	406,848	438,483	339,542
<u>FIRE DEPARTMENT</u>				
170-0622-599.99-99 TRANSFER TO FUND BALANCE	475,776	204,200	204,200	443,861
TOTAL OTHER USES	475,776	204,200	204,200	443,861
TOTAL FIRE DEPARTMENT	475,776	204,200	204,200	443,861
<u>RECREATION DIVISION</u>				
170-0872-599.99-99 CARRYFORWARD FUND BALANCE	559,730	307,433	307,433	761,063
TOTAL OTHER USES	559,730	307,433	307,433	761,063
TOTAL RECREATION DIVISION	559,730	307,433	307,433	761,063
TOTAL GENERAL IMPACT FEES SPECIAL REVENUE FUND	1,398,607	918,481	950,116	1,544,466

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL TRANSPORTATION IMPACT FEE FUND REVENUES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
174-0213-361.10-00 INTEREST	150,415	156,825	156,825	137,076
174-0213-361.30-00 INCR (DECR) IN FV OF INVST	132,968	-	-	-
174-0213-361.40-00 GAIN (LOSS) ON SALE OF INVESTMENTS	(103,689)	-	-	-
TOTAL INTEREST AND OTHER EARNINGS	179,694	156,825	156,825	137,076
174-0741-324.31-00 RESIDENTIAL-TRANSPORTATIO	1,917,950	1,409,808	1,409,808	1,651,385
174-0741-324.32-00 COMMERCIAL-TRANSPORTATION	952,806	656,652	656,652	720,656
174-0741-399.99-99 USE OF FUND BALANCE	-	-	4,799,929	419,317
TOTAL GENERAL TRANSPORT IMPACT FEE FUND REVENUES	<u>3,050,450</u>	<u>2,223,285</u>	<u>7,023,214</u>	<u>2,928,434</u>

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 GENERAL TRANSPORTATION IMPACT FEE FUND EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
174-0741-541.61-00 LAND	-	-	-	-
174-0741-541.63-00 IMPROVEMENT OTHER THAN BUILDINGS	2,954,604	178,434	5,398,827	2,928,434
TOTAL CAPITAL OUTLAY	<u>2,954,604</u>	<u>178,434</u>	<u>5,398,827</u>	<u>2,928,434</u>
174-0741-599.91-00 INTERFUND TRANSFER	-	1,510,953	1,624,387	-
174-0741-599.90-99 CARRYFORWARD FUND BALANCE	95,846	533,898	-	-
TOTAL OTHER USES	<u>95,846</u>	<u>2,044,851</u>	<u>1,624,387</u>	<u>-</u>
TOTAL GENERAL TRANSPORTATION IMPACT FEE FUND EXPENDITURES	<u>3,050,450</u>	<u>2,223,285</u>	<u>7,023,214</u>	<u>2,928,434</u>

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 POLICE AND FIRE PREMIUM TAX TRUST FUND REVENUES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
190-0000-312.51-00 FIRE INSURANCE PREMIUM	209,852	217,287	217,287	212,447
190-0000-312.52-00 CASUALTY INSURANCE PREMIUM TAX	254,948	225,447	225,447	256,287
TOTAL POLICE AND FIRE PREMIUM TAX TRUST FUND REVENUES	<u>464,800</u>	<u>442,734</u>	<u>442,734</u>	<u>468,734</u>

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 POLICE AND FIRE PREMIUM TAX TRUST FUND EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
190-0000-521.91-00 TRANSFERS	209,852	217,287	217,287	212,447
190-0000-522.91-00 TRANSFERS	254,948	225,447	225,447	256,287
TOTAL POLICE AND FIRE PREMIUM TAX TRUST FUND EXPENDITURES	<u>464,800</u>	<u>442,734</u>	<u>442,734</u>	<u>468,734</u>

DEBT SERVICE FUND

Debt Service Fund

DEBT SERVICE FUND

The Debt Service Fund is used for the accumulation of resources for the payment of the principal and interest on the following debt issue:

Sales Tax Revenue Bonds, Series 2016A

Sales Tax Revenue Bonds, Series 2016B

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 DEBT SERVICE FUND REVENUES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
230-0000-381.00-00 INTER-FUND TRANSFER IN	727,530	721,238	721,238	721,238
230-0000-381.12-00 INTER-FUND TRANSFER IN	-	-	-	447,911
TOTAL OTHER SOURCES	727,530	721,238	721,238	1,169,149
TOTAL DEBT SERVICE FUND	727,530	721,238	721,238	1,169,149

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 DEBT SERVICE FUND EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
230-0000-517.71-00 PRINCIPAL	290,000	300,000	300,000	640,000
230-0000-517.72-00 INTEREST	432,930	421,238	421,238	529,149
TOTAL DEBT SERVICE	722,930	721,238	721,238	1,169,149
TOTAL DEBT SERVICE FUND	722,930	721,238	721,238	1,169,149

ENTERPRISE FUNDS

UTILITIES

—

STORMWATER

—

SOLID WASTE

—

TRAILER CITY

Enterprise Funds

ENTERPRISE FUNDS

Enterprise Funds are types of funds used for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges; or operations where the governing body has decided that income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Following is a list of the City of Winter Garden’s Enterprise Funds:

**Utilities Fund
Stormwater Fund
Solid Waste Fund
Trailer City Fund**

- UTILITIES -

Administration

Water

Distribution

Wastewater

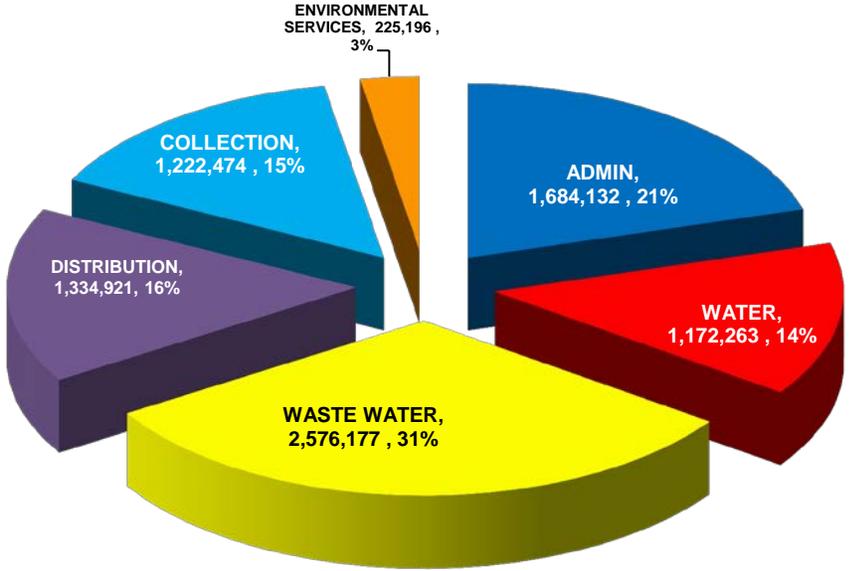
Collection

Environmental Services

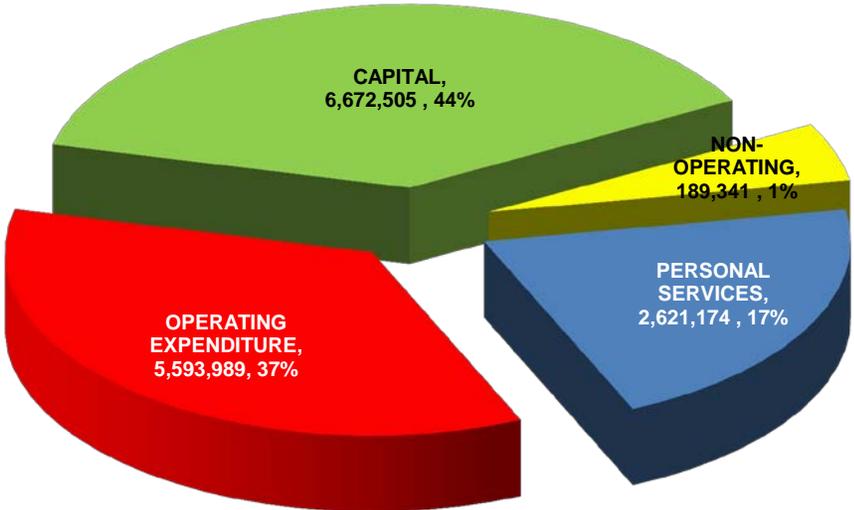
Utilities Impact Fees

Utilities Renewal & Replacement

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 UTILITIES OPERATING FUND
 OPERATING USES BY DIVISION**



USES BY CATEGORY



**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
UTILITIES OPERATING FUND REVENUES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
410-2116-329.09-00 IRRIGATION & WELLS	14,205	10,170	10,170	11,200
TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	14,205	10,170	10,170	11,200
410-2116-343.30-00 WATER SERVICE	4,407,505	4,301,603	4,301,603	4,529,146
410-2116-343.30-01 INITIATION FEE	41,745	39,440	39,440	38,120
410-2116-343.30-02 WATER TAP-IN CHARGE	980	1,750	1,750	1,750
410-2116-343.31-00 METER INSTALLATIONS	312,627	219,760	219,760	289,128
410-2116-343.32-00 FIRE HYDRANT SERVICE	39,654	40,310	40,310	40,310
410-2116-343.33-00 SERVICE CHARGES	229,118	221,816	221,816	227,189
410-2116-343.50-00 SEWER SERVICE	5,008,906	5,066,019	5,066,019	5,172,342
410-2116-343.50-01 SEWER CONNECTION FEE	3,640	-	-	-
410-2116-343.68-00 PENALTIES	63,021	69,360	69,360	59,424
TOTAL CHARGES FOR SERVICES	10,107,196	9,960,058	9,960,058	10,357,409
410-2116-361.10-00 INTEREST	178,798	128,148	128,148	184,290
410-2116-361.30-00 INCR (DECR) IN FV OF INVST	186,039	-	-	-
410-2116-361.40-00 GAIN ON SALE OF INVESTMENT	(129,208)	-	-	-
TOTAL INTEREST AND OTHER EARNINGS	235,629	128,148	128,148	184,290
410-2116-362.00-00 RENTAL INCOME	30,411	-	-	18,410
410-2116-369.90-00 OTHER	167	706	706	-
410-2116-369.92-00 UNABLE TO DETERMINE CUST	-	-	-	-
410-2116-389.40-00 OTHER GRANTS & DONATIONS	3,246,878	1,581,470	1,581,470	1,592,145
410-2117-364.00-00 DISPOSITION OF FIXED ASSETS	265	915	915	-
410-2117-365.00-00 SALE/SURPLUS MATERIAL/SCRAP	-	531	531	-
410-2117-389.40-00 OTHER GRANTS & DONATIONS	2,206,391	-	-	-
410-2127-343.50-02 TV UTILITY LINES	1,684	3,789	3,789	1,765
410-2127-369.90-00 OTHER MISCELLANEOUS REVS	1,745	550	550	1,550
TOTAL MISCELLANEOUS REVENUES	5,487,541	1,587,961	1,587,961	1,613,870
410-2116-399.99-99 USE OF FUND BALANCE	-	811,219	5,730,315	2,938,350
TOTAL OTHER SOURCES	-	811,219	5,730,315	2,938,350
TOTAL UTILITIES OPERATING FUND	15,844,571	12,497,556	17,416,652	15,105,119

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
UTILITIES OPERATING FUND
ADMINISTRATIVE DIVISION EXPENDITURES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
410-2113-536.12-00 SALARIES	159,063	130,358	130,358	139,688
410-2113-536.14-00 OVERTIME	-	-	-	-
410-2113-536.21-00 FICA TAXES	11,660	9,972	9,972	10,686
410-2113-536.22-00 RETIREMENT CONTRIBUTION	24,069	13,675	13,675	16,134
410-2113-536.23-00 EMPLOYEE GROUP INSURANCE	5,458	10,568	10,568	10,568
410-2113-536.24-00 WORKERS COMP INSURANCE	1,739	224	224	224
410-2113-536.25-00 UNEMPLOYMENT COMPENSATION	-	-	-	-
TOTAL PERSONAL SERVICES	201,989	164,797	164,797	177,300
410-2113-536.31-01 PROFESSIONAL SERVICE MISC	28,273	15,800	15,800	15,800
410-2113-536.31-02 LEGAL	3,161	5,500	5,500	9,500
410-2113-536.31-03 INVESTMENT COUNSEL	15,746	27,304	27,304	27,304
410-2113-536.31-04 ENGINEERING	661	5,500	5,500	5,500
410-2113-536.32-00 ACCOUNTING AND AUDIT	15,000	16,000	16,000	16,000
410-2113-536.34-08 PERSONNEL SERVICES	8,531	-	-	250
410-2113-536.40-00 TRAVEL	-	300	300	1,850
410-2113-536.41-02 TELEPHONE	2,134	1,650	1,650	2,450
410-2113-536.41-04 INTERNET	-	500	500	800
410-2113-536.41-05 POSTAGE	-	100	100	5,050
410-2113-536.43-00 UTILITY SERVICES	815	2,628	2,628	2,628
410-2113-536.44-00 RENTALS AND LEASE	3,296	3,200	3,200	3,600
410-2113-536.45-00 GENERAL INSURANCE	28,928	33,505	33,505	33,505
410-2113-536.46-03 REPAIRS/MAINT-VEHICLES	5,244	4,495	4,495	7,045
410-2113-536.46-05 REPAIRS/MAINT-SOFTWARE	-	1,000	1,000	2,750
410-2113-536.46-06 REPAIRS/MAINT-HARDWARE	35,984	38,193	38,193	58,193
410-2113-536.46-10 REPAIRS/MAINT-BUILDING	5,941	4,912	4,912	4,912
410-2113-536.47-01 MISC PRINTING AND BINDING	-	150	150	3,830
410-2113-536.48-01 PROMOTIONAL-ADVERTISEMENTS	386	500	500	17,000
410-2113-536.49-01 MISCELLANEOUS	-	-	-	-
410-2113-536.49-02 MANAGEMENT FEES	927,590	1,219,879	1,153,759	1,265,731
410-2113-536.49-05 LICENSES & TAXES	-	1,638	1,638	3,476
410-2113-536.49-10 BAD DEBT EXPENSE	(29,586)	-	-	-
410-2113-536.51-00 OFFICE SUPPLIES	997	750	750	1,650
410-2113-536.52-01 OPERATING SUPPLIES MISC	12	200	200	4,402
410-2113-536.52-03 GASOLINE & OIL	834	1,100	1,100	2,850
410-2113-536.52-04 UNIFORMS & ACCESSORIES	400	800	800	1,175
410-2113-536.54-01 DUES & SUBSCRIPTIONS	2,425	3,100	3,100	3,450
410-2113-536.54-02 SEMINARS & COURSES	1,073	1,200	1,200	1,620
410-2113-536.54-03 EDU REIMBURSEMENT	5,134	6,487	6,487	6,487
TOTAL OPERATING EXPENDITURES	1,062,979	1,396,391	1,330,271	1,508,808

410-2113-536.64-00	MACHINERY AND EQUIPMENT	-	-	-	2,024
	TOTAL CAPITAL OUTLAY	-	-	-	2,024
410-2113-536.91-01	CONTINGENT EXPENSE	-	150,000	150,000	150,000
410-2113-581.91-00	INTRAFUND TRANSFERS	1,800,000	1,353,310	6,583,894	1,254,560
410-2113-590.90-00	CARRYFORWARD FUND BALANCE	-	-	-	-
	TOTAL OTHER USES	1,800,000	1,503,310	6,733,894	1,404,560
	TOTAL ADMINISTRATIVE DIVISION	3,064,968	3,064,498	8,228,962	3,092,692

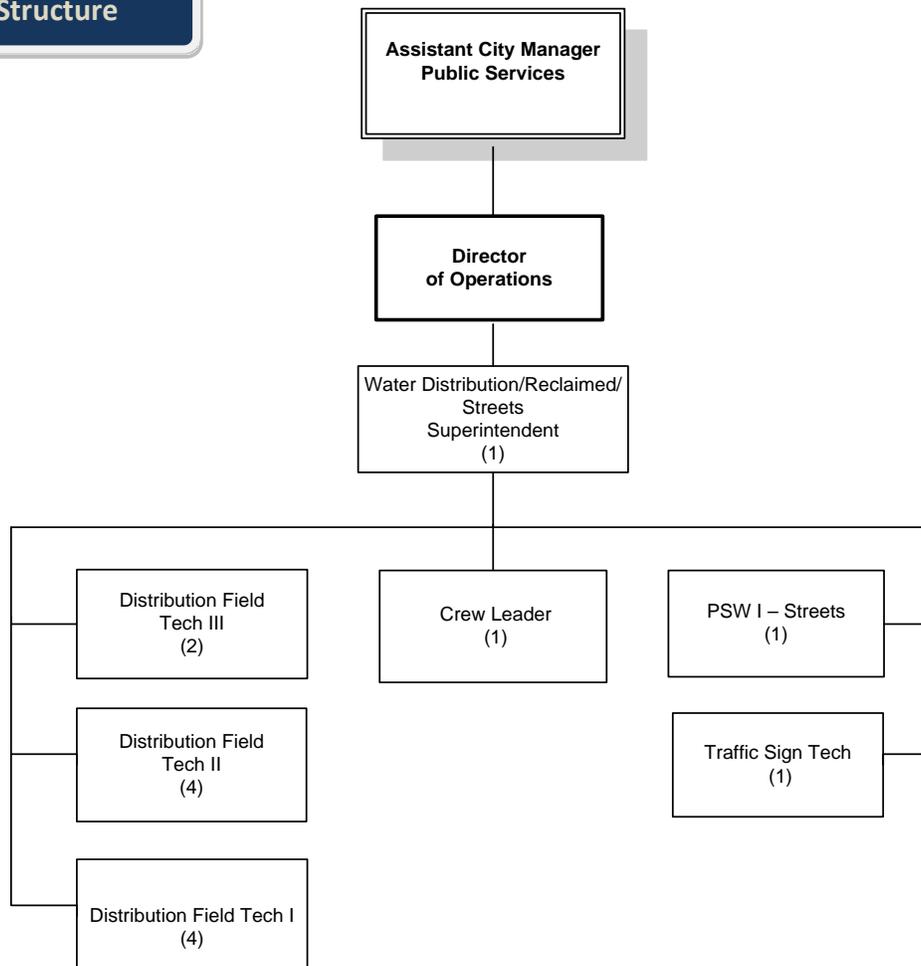


PUBLIC SERVICES DEPARTMENT
WATER & RECLAIMED WATER
DISTRIBUTION/STREETS DIVISION
BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: <u>Water Distribution:</u> Consistently deliver quality potable and reclaimed water to all residents and business owners 24 hours a day and 7 days a week.</p> <p><u>Streets:</u> Preserve and improve the City’s roadways and sidewalks to provide safe, durable and efficient commute.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Provide reliable water services • Provide and maintain roadways and sidewalks • Maintain traffic signs, traffic lights and street lights
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Adverse and abnormal weather patterns and conditions • Understaffed to adequately handle the demand of water meter repair and replacement work 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Completion of Phase II installation of the new FlexNet water meters, which allows water meter consumption to be read remotely

Organizational Structure

FTE: 14



FY 2016-2017 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Improve and Maintain Mobility

Department Goal

Improve pedestrian infrastructure, bicycle and automobile transportation

Objectives

- Execute and perpetually evaluate City street maintenance program, including bicycle lanes, to increase the 'street repair/maintenance satisfaction index'.
- Execute and perpetually evaluate City sidewalk maintenance plan, including bicycle trails, to improve the 'sidewalk maintenance satisfaction index'.
- Proactively ensure timely and accurate traffic communication to the public prior to or during scheduled or unscheduled road maintenance work to increase the 'ease of car travel in Winter Garden satisfaction index'.

Strategic Priority #2

Maintain Quality Services and Infrastructure

Department Goals

*Maintain optimal water pressure levels and minimize water service interruptions for residents
Compliance with Consumptive Use Permit*

Objectives

- Timely execute water main capital improvements and provide enhanced Fire Dept. personnel training information to reduce water main breaks that occur annually.
- Ensure quality delivery of water services to City neighborhoods by minimizing the number of service interruptions, boiled water notices, and reduced system pressure.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
Street Repair/Maintenance Satisfaction Index	71%	71%	73%↑
Sidewalk Maintenance Satisfaction Index	79%	79%	81%↑
Ease of Car Travel in Winter Garden Satisfaction Index	90%	90%	91%↑
OPERATIONAL INDICATORS			
% Street Repairs Resolved Within Timeframe Standard	100%	100%	100%↑
% of Sidewalk Repairs Resolved Within Timeframe Standard	100%	100%	100%↑
# of Water Pressure Interruptions that Resulted in < 50 PSI	4	3	4↓

* FY 15/16 actual results reflect current values reported as of the end of Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
UTILITIES OPERATING FUND
WATER DIVISION EXPENDITURES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
410-2116-533.12-00 SALARIES REGULAR	147,067	216,629	216,629	228,803
410-2116-533.13-00 OTHER SALARIES AND WAGES	-	4,457	4,457	4,457
410-2116-533.14-00 OVERTIME	3,783	3,100	3,100	3,100
410-2116-533.21-00 FICA TAXES	10,513	17,150	17,150	18,082
410-2116-533.22-00 RETIREMENT CONTRIBUTION	21,081	23,517	23,517	27,300
410-2116-533.23-00 EMPLOYEE GROUP INSURANCE	30,954	48,740	48,740	48,740
410-2116-533.24-00 WORKERS COMP INSURANCE	4,451	7,495	7,495	7,495
410-2116-533.25-00 UNEMPLOYMENT COMPENSATION	341	-	-	-
410-2116-533.26-00 OTHER POST EMPLOYMENT BENEFITS	15,167	6,000	6,000	6,000
TOTAL PERSONAL SERVICES	<u>233,357</u>	<u>327,088</u>	<u>327,088</u>	<u>343,976</u>
410-2116-533.31-01 MISC PROFESSIONAL SVCS	6,120	4,500	4,500	4,500
410-2116-533.31-04 ENGINEERING	37,209	20,000	20,000	20,000
410-2116-533.34-01 CONTRACTUAL SVCS MISC.	60,087	37,526	37,526	63,087
410-2116-533.34-02 LAWN MAINTENANCE SERVICES	-	25,000	25,000	2,500
410-2116-533.34-08 PERSONNEL SERVICES	1,625	5,000	5,000	12,500
410-2116-533.40-00 TRAVEL EXPENSE	1,376	1,440	1,440	1,440
410-2116-533.41-02 TELEPHONE	4,134	3,676	3,676	3,676
410-2116-533.41-03 RADIO	84	100	100	100
410-2116-533.41-04 INTERNET SERVICES	1,914	500	500	500
410-2116-533.41-05 POSTAGE	5,407	1,825	1,825	6,775
410-2116-533.43-00 UTILITY SERVICES	342,922	336,237	336,237	336,237
410-2116-533.44-00 RENTALS AND LEASES	6,261	5,000	5,000	5,000
410-2116-533.45-00 GENERAL INSURANCE	54,525	54,525	54,525	54,525
410-2116-533.46-01 REPAIRS & MAINTENANCE MISC.	2,668	88,806	88,806	88,806
410-2116-533.46-02 REPAIRS/MAINT-EQUIPMENT	27,476	86,590	86,590	86,590
410-2116-533.46-03 REPAIRS/MAINT-VEHICLES	4,620	4,648	4,648	4,648
410-2116-533.46-05 REPAIRS/MAINT-COMPUTER SOFTWARE	-	1,000	1,000	1,000
410-2116-533.46-06 REPAIRS/MAINT-COMPUTER HARDWARE	19,826	14,323	14,323	14,323
410-2116-533.46-10 BUILDING	61,283	44,208	44,208	44,208
410-2116.533.47-01 PRINTING AND BINDING MISC.	3,020	1,800	1,800	5,330
410-2116.533.48-01 ADVERTISEMENT-LEGAL, OTHER	440	250	250	250
410-2116-533.49-05 LICENSES & TAXES	8,039	7,050	7,050	7,050
410-2116-533.51-00 OFFICE SUPPLIES	117	100	100	850
410-2116-533.52-01 OPERATING SUPPLIES MISC.	3,871	2,200	2,200	4,563
410-2116-533.52-02 CHEMICALS	48,922	50,365	50,365	50,365
410-2116-533.52-03 GASOLINE & OIL	8,857	9,500	9,500	9,500
410-2116-533.52-04 UNIFORMS & ACCESSORIES	2,099	2,100	2,100	2,100
410-2116-533.54-01 DUES AND SUBSCRIPTIONS	535	500	500	500
410-2116-533.54-02 SEMINARS AND COURSES	600	750	750	750
TOTAL OPERATING EXPENDITURES	<u>714,037</u>	<u>809,519</u>	<u>809,519</u>	<u>831,673</u>
410-2116-533.62-00 BUILDINGS	-	150,000	150,000	-
410-2116-533.63-00 IMPROVEMENTS O/T BUILDING	-	-	308,395	4,400,000
410-2116-533.64-00 MACHINERY & EQUIPMENT	-	-	66,120	183,582
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>150,000</u>	<u>524,515</u>	<u>4,583,582</u>
410-2116-591.93-00 SERVICE DEPOSIT INTEREST	44,916	39,341	39,341	39,341
TOTAL OTHER USES	<u>44,916</u>	<u>39,341</u>	<u>39,341</u>	<u>39,341</u>
TOTAL WATER DIVISION	<u>992,310</u>	<u>1,325,948</u>	<u>1,700,463</u>	<u>5,798,572</u>

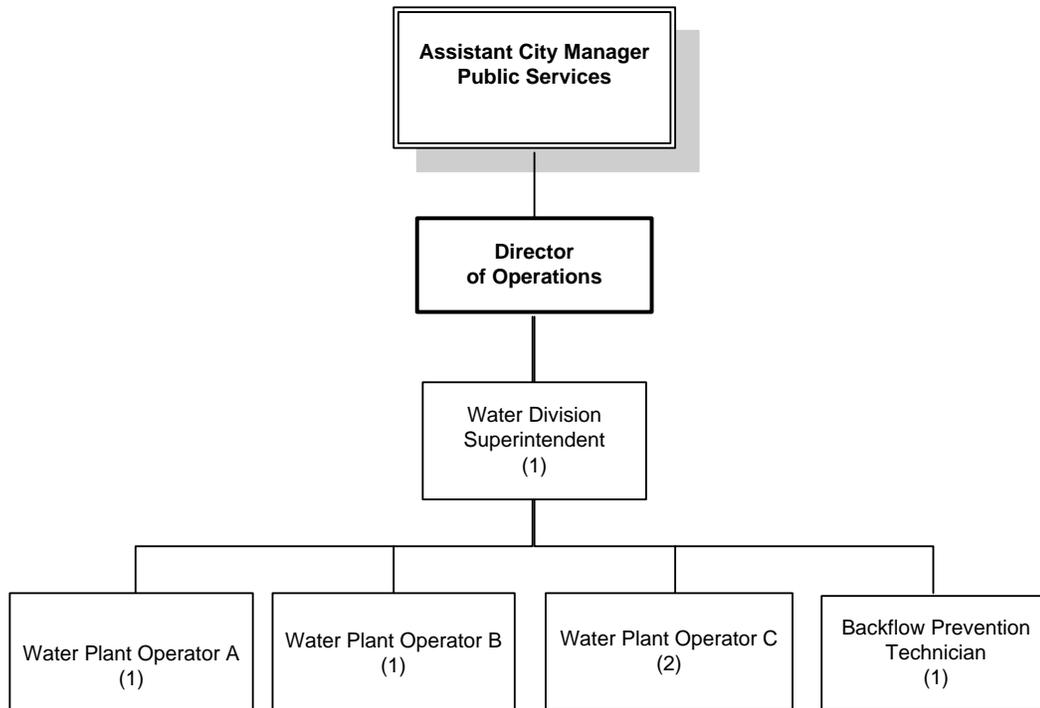


**PUBLIC SERVICES DEPARTMENT
WATER TREATMENT & PUMPING DIVISION
BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY**

<p>MISSION STATEMENT: Provide quality and safe drinking water.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Provide safe drinking water • Maintain water system pressures and flows • Public education related to properly disposing of cooking oil and grease will reduce wastewater operations expenses
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • St. John River Water Management District requirements for Alternative Water Supply Projects, using the expansion of the City's Reclaimed Water System as our Alternative 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Continue to meet compliance with the City's CUP as mandated by the SJRWMD. • Continue reduction in water use through water conservation; according to the recent Water and Sewer Rate Study the City achieved a 3% reduction in water consumption through water conservation

Organizational Structure

FTE: 6



FY 2016-2017 STRATEGIC PRIORITY, GOALS & OBJECTIVES

Strategic Priority #1

Maintain Quality Services and Infrastructure

Department Goal

Raise consumer confidence in the City's drinking water

Objective

- Continue to sustain and improve the drinking water public education program in an effort to elevate the 'drinking water quality satisfaction index'.

Strategic Priority #2

Preserve The Natural Environment

Department Goal

Protect groundwater resources through water conservation

Objective

- Ensure compliance with St. John's Water allocation through proactive conservation awareness efforts that will prevent exceeding allowable groundwater withdrawal restrictions.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATOR			
Drinking Water Quality Satisfaction Index	71%	71%	73% ↑
OPERATIONAL INDICATOR			
Million Gallons/Day in Groundwater Withdrawals	5.4	TBD	4.8 ↓

* FY 15/16 actual results reflect current values reported as of the end of Q2

TBD – To be determined and calculated by the end of the fiscal year (this is an annual measurement)

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
UTILITIES OPERATING FUND
DISTRIBUTION DIVISION EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
410-2126-533.12-00 SALARIES REGULAR	303,016	405,775	405,775	421,091
410-2126-533.14-00 SALARIES OVERTIME 1.5	27,066	17,540	17,540	17,540
410-2126-533.21-00 FICA TAXES	21,770	32,509	32,509	32,509
410-2126-533.22-00 RETIREMENT CONTRIBUTION	49,909	44,406	44,406	50,662
410-2126-533.23-00 EMPLOYEE GROUP INSURANCE	90,191	133,754	133,754	133,754
410-2126-533.24-00 WORKERS COMP INSURANCE	12,221	13,009	13,009	13,009
410-2126-533.25-00 UNEMPLOYMENT COMPENSATION	-	-	-	-
410-2126-533.26-00 OTHER POST EMPLOYMENT BENEFITS	25,000	9,000	9,000	9,000
TOTAL PERSONAL SERVICES	<u>529,173</u>	<u>655,993</u>	<u>655,993</u>	<u>677,564</u>
410-2126-533.31-04 ENGINEERING	47	5,000	5,000	5,000
410-2126-533.31-06 MEDICAL	-	200	200	200
410-2126-533.34-01 CONTRACTUAL SVCS MISC.	15,267	12,945	85,920	12,945
410-2126-533.40-00 TRAVEL EXPENSE	824	1,872	1,872	1,872
410-2126-533.41-02 TELEPHONE	2,438	2,319	2,319	2,319
410-2126-533.41-03 RADIO	126	150	150	150
410-2126-533.41-04 INTERNET	507	507	507	507
410-2126-533.44-00 RENTALS AND LEASES	352	2,500	2,500	3,500
410-2126-533.45-00 GENERAL INSURANCE	18,035	18,035	18,035	18,035
410-2126-533.46-01 REPAIRS & MAINTENANCE MISC.	442	500	500	500
410-2126-533.46-02 REPAIRS/MAINT-EQUIPMENT	1,297	5,600	5,600	2,000
410-2126-533.46-03 REPAIRS/MAINT-VEHICLES	12,390	11,761	11,761	11,761
410-2117-535.46-05 REPAIRS/MAINT-COMPUTER SOFTWARE	7,191	3,710	3,710	3,710
410-2126-533.46-06 REPAIRS/MAINT-COMPUTER HARDWARE	13,494	14,323	14,323	14,323
410-2126-533.46-07 UTILITY LINE	53,687	85,017	85,017	85,017
410-2126-533.48-01 ADVERTISEMENT-LEGAL, OTHER	569	-	-	-
410-2126-533.49-05 LICNSSES/TAXES/CERTIFICTNS	1,256	1,602	1,602	1,602
410-2126-533.51-00 OFFICE SUPPLIES	138	250	250	250
410-2126-533.52-01 OPERATING SUPPLIES MISC.	628,687	462,500	1,092,170	464,226
410-2126-533.52-03 GASOLINE & OIL	21,188	21,100	21,100	21,100
410-2126-533.52-04 UNIFORMS & ACCESSORIES	8,446	10,950	10,950	10,950
410-2126-533.54-01 DUES & SUBSCRIPTIONS	625	2,500	2,500	2,500
410-2126-533.54-02 SEMINARS & COURSES	2,104	1,356	1,356	1,356
TOTAL OPERATING EXPENDITURES	<u>789,110</u>	<u>664,697</u>	<u>1,367,342</u>	<u>663,823</u>
410-2126-533.63-00 IMPROVEMENTS O/T BUILDING	-	1,596,375	260,291	-
410-2126-533.64-00 MACHINERY & EQUIPMENT	-	16,386	16,386	141,942
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>1,612,761</u>	<u>276,677</u>	<u>141,942</u>
TOTAL DISTRIBUTION DIVISION	<u>1,318,283</u>	<u>2,933,451</u>	<u>2,300,012</u>	<u>1,483,329</u>



PUBLIC SERVICES DEPARTMENT

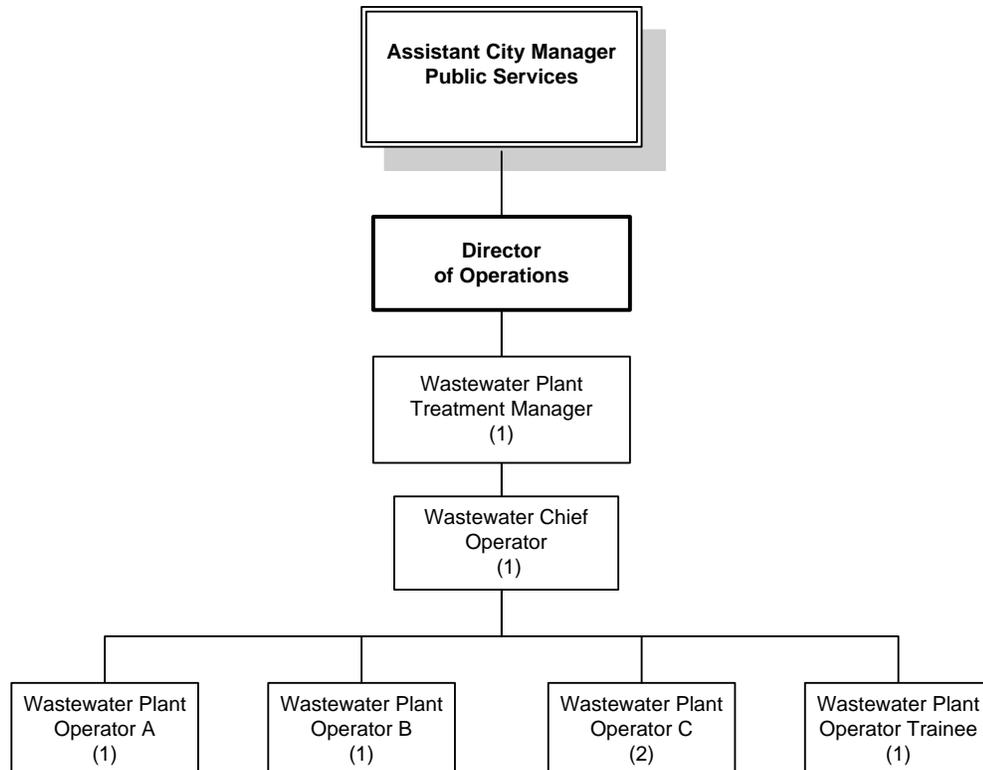
WASTEWATER & RECLAIMED WATER DIVISION

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: To protect the natural environment through sound environmental practices with wastewater and reclaimed water treatment.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Treatment of sewage to FDEP Permit levels • Production of reclaimed water
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Excessive rainfall leading to higher infiltration to the collection system • Plant capacity for the future build out of the City requires the services of an engineering consultant • Unfunded FDEP's requirements for reductions in oils, fats and grease that enter the City's wastewater system 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • City will be able to continue to dispose of the sludge produced by the treatment plant • Phase three of the reclaimed water system will be operational in 2017 • Public education related to properly disposing of cooking oil and grease will reduce wastewater operations expenses

Organizational Structure

FTE: 7



FY 2016-2017 STRATEGIC PRIORITY, GOAL & OBJECTIVE

Strategic Priority #1

Maintain Quality Services and Infrastructure

Department Goals

*Improve and maintain odor controls at wastewater treatment facility
Reduce Fats, Oils and Grease from the wastewater stream through industrial pretreatment
public education*

Objectives

- Monitor the odor control equipment on the Headworks and Influent Wetwell to ensure the proper operation to reduce odors effects from the wastewater treatment facility and decrease the number of odor complaints.
- Continue focus on grease reduction in the City's waste water system through restaurant owner reinforced education on proper grease trap management and maintenance.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
OPERATIONAL INDICATORS			
Number of Odor Complaints (Wastewater Treatment Plant)	0	0	0↓
Number of Repeated Odor Complaints (Wastewater Treatment Plant)	0	0	0↓
Restaurant Site Inspection Compliance Rate **	100%	TBD	100%↑

* FY 15/16 actual results reflect current values reported as of the end of Q2

** Annual grease trap inspections of over 80 local restaurants to reduce grease contaminants in the waste water system

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
UTILITIES OPERATING FUND
WASTEWATER DIVISION EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
410-2117-535.12-00 SALARIES REGULAR	303,091	322,319	322,319	341,738
410-2117-535.13-00 OTHER SALARIES AND WAGES	-	4,457	4,457	4,457
410-2117-535.14-00 SALARIES OVERTIME 1.5	25,564	13,200	13,200	13,200
410-2117-535.21-00 FICA TAXES	23,731	26,251	26,251	27,494
410-2117-535.22-00 RETIREMENT CONTRIBUTION	48,249	35,663	35,663	41,510
410-2117-535.23-00 EMPLOYEE GROUP INSURANCE	41,264	69,642	69,642	69,642
410-2117-535.24-00 WORKERS COMP INSURANCE	8,421	6,306	6,306	6,306
410-2117-535.25-00 UNEMPLOYMENT COMPENSATION	-	-	-	-
410-2117-535.26-00 OTHER POST EMPLOYMENT BENEFITS	15,833	3,000	3,000	3,000
TOTAL PERSONAL SERVICES	466,153	480,838	480,838	507,347
410-2117-535.31-01 MISC PROFESSIONAL SERVICES	9,058	9,366	9,366	5,000
410-2117-535.31-04 ENGINEERING	24,424	2,000	2,000	5,500
410-2117-535.34-01 CONTRACTUAL SVCS MISC.	744,588	955,074	955,074	955,074
410-2117-535.34-02 LAWN MAINTENANCE	5,285	4,355	4,355	15,085
410-2117-535.34-06 JANITORIAL	1,155	1,469	1,469	1,469
410-2117-535.34-08 PERSONNEL SERVICES	325	-	-	5,200
410-2117-535.40-00 TRAVEL EXPENSES	2,402	2,160	2,160	2,160
410-2117-535.41-02 TELEPHONE	7,598	6,349	6,349	6,349
410-2117-535.41-03 RADIO	56	150	150	150
410-2117-535.41-04 INTERNET	-	-	-	2,700
410-2117-535.41-05 POSTAGE	183	200	200	200
410-2117-535.43-00 UTILITY SERVICES	491,664	444,434	444,434	456,100
410-2117-535.44-00 RENTALS & LEASES	2,717	3,000	3,000	3,000
410-2117-535.45-00 GENERAL INSURANCE	132,778	132,778	132,778	132,778
410-2117-535.46-01 REPAIRS & MAINTENANCE MISC.	44,901	44,394	44,394	44,394
410-2117-535.46-02 REPAIRS/MAINT-EQUIPMENT	93,616	94,850	94,850	94,850
410-2117-535.46-03 REPAIRS/MAINT-VEHICLES	4,613	4,493	4,493	4,493
410-2117-535.46-05 REPAIRS/MAINT-COMPUTER SOFTWARE	15,395	2,000	2,000	2,000
410-2117-535.46-06 REPAIRS/MAINT-COMPUTER HARDWARE	8,996	11,548	11,548	11,548
410-2117-535.46-10 BUILDING	69,724	81,556	81,556	95,935
410-2117-535.48-01 ADVERTISEMENT	132	-	-	-
410-2117-535.49-05 LICENSES & TAXES	6,129	5,100	5,100	5,100
410-2117-535.51-00 OFFICE SUPPLIES	1,662	1,075	1,075	1,075
410-2117-535.52-01 OPERATING SUPPLIES MISC.	12,299	9,932	9,932	9,932
410-2117-535.52-02 CHEMICALS	214,178	196,429	196,429	196,429
410-2117-535.52-03 GASOLINE & OIL	10,146	4,558	4,558	4,558
410-2117-535.52-04 UNIFORMS & ACCESSORIES	4,754	4,615	4,615	4,615
410-2117-535.52-05 LABORATORY SUPPLIES	6,586	6,415	6,415	6,415
410-2117-535.54-01 DUES & SUBSCRIPTIONS	537	550	550	550
410-2117-535.54-02 SEMINARS & COURSES	467	1,356	1,356	1,356
TOTAL OPERATING EXPENDITURES	1,916,368	2,030,206	2,030,206	2,074,015
410-2117-535.62-00 IMPROV OTHER THAN BUILDING	-	-	-	-
410-2117-535.63-00 IMPROV OTHER THAN BUILDING	-	1,059,750	1,073,303	-
410-2117-535.64-00 MACHINERY & EQUIPMENT	-	11,000	11,000	189,313
TOTAL CAPITAL OUTLAY	-	1,070,750	1,084,303	189,313
TOTAL WASTEWATER	2,382,521	3,581,794	3,595,347	2,770,675



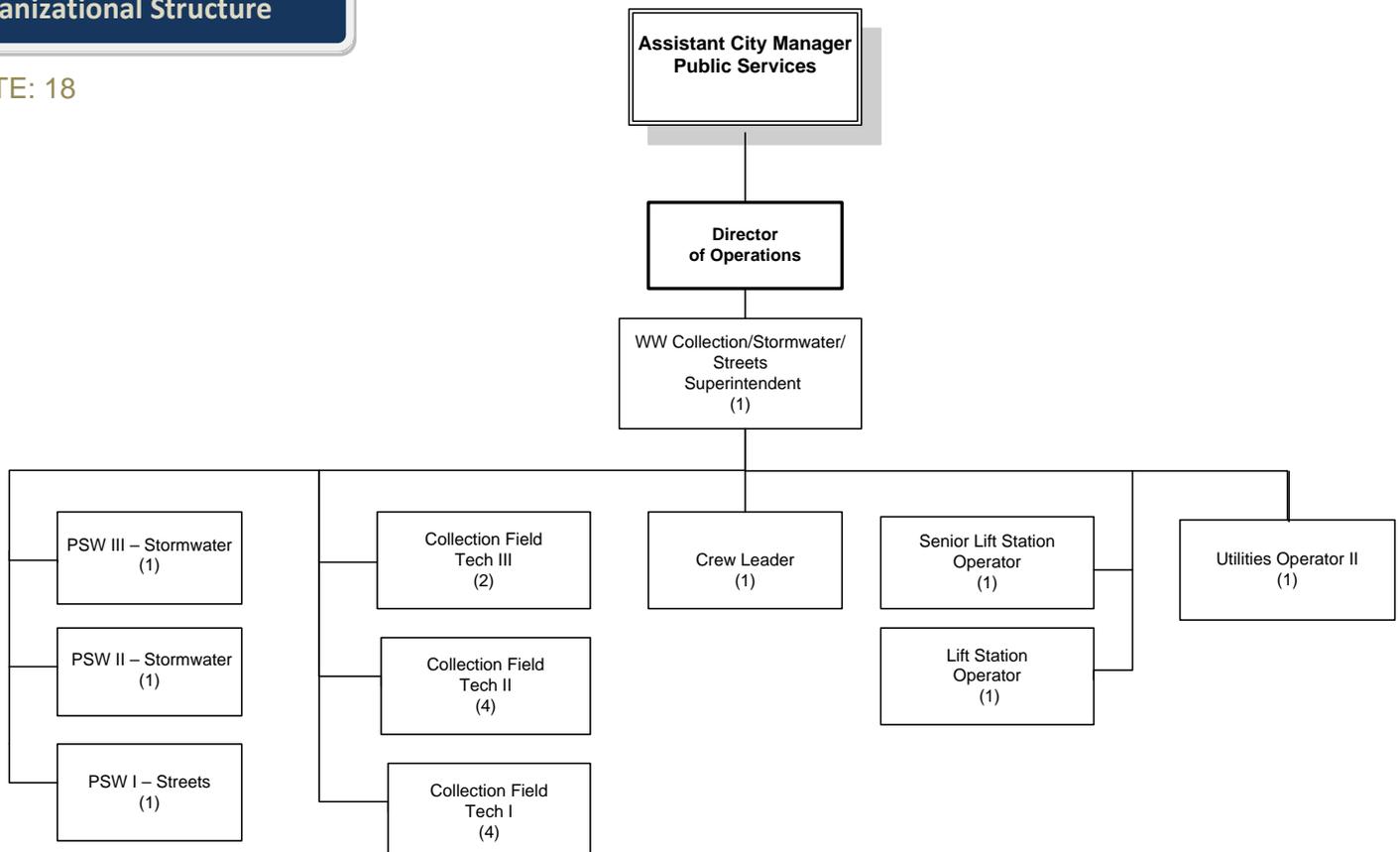
PUBLIC SERVICES DEPARTMENT WASTEWATER/STORMWATER COLLECTION/STREETS DIVISION

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: <u>Wastewater/Stormwater Collection:</u> Provide citizens with efficient and responsive collection services for wastewater/stormwater.</p> <p><u>Streets:</u> To keep the City and its gateway corridors attractive, clean and safe for all modes of travel.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Maintain wastewater and stormwater collection systems • Monitoring lift stations • Mowing and maintenance of street right-of-ways, sidewalks and stormwater ponds
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Adverse weather conditions and tropical storms • State and Federal Environmental Mandates • Lack of cooperation from Federal, State and Regional agencies • Lack of funding for Storm Water Action Team (SWAT) • Loss of two days a month to assist Utility Billing with monthly turn-on's/turn-off's 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Use of Computerized Maintenance Management Work Order System will improve operational efficiency and effectiveness

Organizational Structure

FTE: 18



FY 2016-2017 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Preserve the Natural Environment

Department Goal

Reduce pollution in Lake Apopka through cleaner streets and storm water systems

Objective

- Improve and maintain a high level of service with the street cleaning and storm water system maintenance program to increase the volume of pollutants removed from the storm water drains.
-

Strategic Priority #2

Provide an Attractive Community

Department Goal

Keep the City corridors right-of-ways attractive and clean

Objective

- Evaluate and improve procedures for street cleaning and right of way maintenance to increase the 'street cleaning satisfaction index'.
-

Strategic Priority #3

Maintain Quality Services and Infrastructure

Department Goals

Prolong the service life of the City's infrastructure through timely maintenance

Reduce flooding incidents thereby reducing citizen storm water complaints

Objectives

- Improve sewer preventative maintenance to increase the 'sewer satisfaction index'.
 - Identify and correct problem areas, utilizing both citizen and employee feedback, in the stormwater system to minimize flooding incidents.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
CUSTOMER SERVICE INDICATORS			
Street Cleaning Satisfaction Index	85%	85%	87%↑
Sewer Service Satisfaction Index	90%	90%	91%↑
Storm Water Drainage Satisfaction Index	84%	84%	86%↑
OPERATIONAL INDICATORS			
% of Sewer Calls Responded to Within 45 Minutes	100%	100%	100%↑
% of Storm Water Calls Responded to Within 24 Hours	100%	100%	100%↑

* FY 15/16 actual results reflect current values reported as of the end of Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
UTILITIES OPERATING FUND
COLLECTION DIVISION EXPENDITURES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
410-2127-535.12-00	314,684	465,816	465,816	494,304
410-2127-535.14-00	22,650	25,350	25,350	25,350
410-2127-535.21-00	22,741	37,574	37,574	39,754
410-2127-535.22-00	47,897	51,523	51,523	60,020
410-2127-535.23-00	60,852	128,394	128,394	128,394
410-2127-535.24-00	8,484	14,226	14,226	14,226
410-2127-535.25-00	-	-	-	-
410-2127-535.26-00	27,500	6,000	6,000	6,000
TOTAL PERSONAL SERVICES	504,808	728,883	728,883	768,048
410-2127-535.31-01	530	-	-	-
410-2127-535.31-04	61	3,000	3,000	3,000
410-2127-535.31-06	-	200	200	200
410-2127-535.34-01	53,563	10,000	10,000	10,000
410-2127-535.34-08	5,083	5,585	5,585	4,000
410-2127-535.40-00	2,608	1,260	1,260	1,260
410-2127-535.41-02	13,406	13,215	13,215	12,500
410-2127-535.41-03	112	300	300	300
410-2127-535.41-04	912	1,200	1,200	1,200
410-2127-535.41-05	52	100	100	100
410-2127-535.43-00	81,302	92,500	92,500	92,500
410-2127-535.44-00	241	1,000	1,000	4,500
410-2127-535.45-00	46,649	46,649	46,649	46,649
410-2127-535.46-01	-	500	500	500
410-2127-535.46-02	32,889	9,145	9,145	9,875
410-2127-535.46-03	53,047	69,578	69,578	69,578
410-2127-535.46-04	128,673	93,369	93,369	93,369
410-2117-535.46-05	7,191	8,300	8,300	8,300
410-2127-535.46-06	8,996	9,685	9,685	9,685
410-2127-535.46-07	67,925	17,969	17,969	16,243
410-2127-535.46-10	12,787	9,824	9,824	9,824
410-2127-535.47-01	32	200	200	200
410-2127-535.48-01	192	250	250	250
410-2127-535.49-05	-	450	450	450
410-2127-535.51-00	42	200	200	200
410-2127-535.52-01	10,520	8,500	8,500	11,926
410-2127-535.52-02	7,500	11,250	11,250	14,500
410-2127-535.52-03	25,583	33,718	33,718	26,500
410-2127-535.52-04	8,536	11,450	11,450	11,450
410-2127-535.54-01	655	1,000	1,000	1,000
410-2127-535.54-02	1,469	1,863	1,863	1,863
TOTAL OPERATING EXPENDITURES	570,556	462,260	462,260	461,922
410-2127-535.63-00	-	118,232	118,232	-
410-2127-535.64-00	-	44,984	44,984	503,108
TOTAL CAPITAL OUTLAY	-	163,216	163,216	503,108
TOTAL COLLECTION DIVISION	1,075,364	1,354,359	1,354,359	1,733,078

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
UTILITIES OPERATING FUND
ENVIRONMENTAL SERVICES DIVISION EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
410-2132-537.12-00 SALARIES REGULAR	47,958	121,094	121,094	111,010
410-2132-537.14-00 SALARIES OVERTIME 1.5	447	358	358	358
410-2132-537.21-00 FICA TAXES	3,538	9,291	9,291	8,520
410-2132-537.22-00 RETIREMENT CONTRIBUTION	8,222	12,740	12,740	12,863
410-2132-537.23-00 EMPLOYEE GROUP INSURANCE	17,974	33,309	33,309	33,309
410-2132-537.24-00 WORKERS COMP INSURANCE	2,129	3,965	3,965	3,965
410-2132-537.26-00 OTHER POST EMPLOYMENT BENEFITS	8,500	3,000	3,000	3,000
TOTAL PERSONAL SERVICES	<u>88,768</u>	<u>183,757</u>	<u>183,757</u>	<u>173,025</u>
410-2132-537.40-00 TRAVEL EXPENSES	-	900	900	900
410-2132-537.41-02 COMMUNICATIONS/FREIGHT-PHONE	919	800	800	800
410-2132-537.41-03 RADIO	14	-	-	-
410-2132-537.41-04 INTERNET	456	-	-	-
410-2132-537.41-05 POSTAGE	2,367	4,950	4,950	4,950
410-2132-537.45-00 GENERAL INSURANCE	85	85	85	85
410-2132-537.46-02 REPAIRS/MAINT-EQUIPMENT	617	500	500	500
410-2132-537.46-03 VEHICLES	815	890	890	890
410-2132-537.46-05 COMPUTER SOFTWARE	-	1,750	1,750	1,750
410-2132-537.46-06 COMPUTER HARDWARE	13,494	14,323	14,323	14,323
410-2132-537.47-01 PRINTING & BINDING	4,928	3,530	3,530	3,530
410-2132-537.48-01 PROMOTIONAL-ADVERTISEMENTS	530	12,100	12,100	12,100
410-2132-537.48-02 PROMOTIONAL-PROMOTIONAL ITEMS	-	7,130	7,130	7,130
410-2132-537.49-05 LICENSES & TAXES	-	200	200	200
410-2132-537.51-00 OFFICE SUPPLIES	101	300	300	300
410-2132-537.52-01 OPERATING SUPPLIES-MISCELLANEOUS	1,361	1,500	1,500	1,500
410-2132-537.52-03 GASOLINE & OIL	1,510	2,500	2,500	2,500
410-2132-537.52-04 UNIFORMS & ACCESSORIES	568	750	750	750
410-2132-537.54-01 DUES AND SUBSCRIPTIONS	475	700	700	700
410-2132-537.54-02 SEMINARS & COURSES	-	840	840	840
410-2132-537.54-03 OTHER EDUCATIONAL SERVICE	-	-	-	-
TOTAL OPERATING EXPENDITURES	<u>28,240</u>	<u>53,748</u>	<u>53,748</u>	<u>53,748</u>
TOTAL ENVIRONMENTAL SERVICES DIVISION	<u>117,008</u>	<u>237,505</u>	<u>237,505</u>	<u>226,773</u>

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 UTILITIES OPERATING FUND EXPENDITURES
 DEPRECIATION**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
410-2190-536.59-01 DEPRECIATION BUILDING	127,882	-	-	-
410-2190-536.59-02 DEPRECIATION IMPROVEMENTS	3,337,091	-	-	-
410-2190-536.59-03 DEPRECIATION EQUIPMENT	307,862	-	-	-
TOTAL OPERATING EXPENDITURES	3,772,835	-	-	-
TOTAL DEPRECIATION	3,772,835	-	-	-
TOTAL UTILITIES OPERATING FUND	12,723,289	12,497,555	17,416,648	15,105,119

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
UTILITIES IMPACT FEES FUND REVENUES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
411-2116-324.21-00 RESIDENTIAL-PHYSICAL ENVR	1,065,536	815,954	815,954	815,954
411-2116-324.22-00 COMMERCIAL-PHYSICAL ENVIR	57,599	29,800	29,800	29,800
411-2117-324.21-00 RESIDENTIAL-PHYSICAL ENVR	829,065	577,246	577,246	577,246
411-2117-324.22-00 COMMERCIAL-PHYSICAL ENVIR	91,956	6,058	6,058	6,058
TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	2,044,156	1,429,058	1,429,058	1,429,058
411-2116-361.10-00 INTEREST	67,774	67,610	67,610	67,610
411-2116-361.30-00 INCR(DECR) IN FV OF INVST	70,746	-	-	-
411-2116-361.40-00 GAIN (LOSS) ON SALE OF INVESTMNT	(52,448)	-	-	-
TOTAL INVESTMENTS	86,072	67,610	67,610	67,610
411-2116-363.23-01 IMPACT FEES WATER SRVC	95,163	63,126	63,126	63,126
411-2116-363.23-02 IMPACT FEES SEWER SRVC	78,779	16,197	16,197	16,197
411-2117-389.40-00 OTHER GRANTS & DONATIONS	213,407	479,040	479,040	479,040
TOTAL MISCELLANEOUS REVENUES	387,349	558,363	558,363	558,363
411-2116-399.99-99 USE OF FUND BALANCE-WATER	-	-	5,778,877	2,880,147
411-2117-399.99-99 USE OF FUND BALANCE-WASTEWATER	-	-	-	-
TOTAL NON-OPERATING REVENUES	-	-	5,778,877	2,880,147
TOTAL UTILITIES IMPACT FEES FUND	<u>2,517,577</u>	<u>2,055,031</u>	<u>7,833,908</u>	<u>4,935,178</u>

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
UTILITIES IMPACT FEE FUND EXPENDITURES**

		<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
<u>WATER DIVISION</u>					
411-2116-517.72-00	INTEREST	30,863	33,601	33,601	33,601
	TOTAL DEBT SERVICE	30,863	33,601	33,601	33,601
411-2116-599.99-99	CARRYFORWARD FUND BALANCE	1,352,286	938,636	938,636	-
	TOTAL DEBT SERVICE	1,352,286	938,636	938,636	-
TOTAL WATER DIVISION		<u>1,383,149</u>	<u>972,237</u>	<u>972,237</u>	<u>33,601</u>
<u>WASTEWATER DIVISION</u>					
411-2117-535.63-00	IMPROV OTHER THAN BUILDING	-	-	-	300,000
	TOTAL CAPITAL OUTLAY	-	-	-	300,000
411-2117-517.72-00	INTEREST	208,000	213,027	213,027	213,027
411-2117-599.99-99	CARRYFORWARD FUND BALANCE	926,428	829,217	829,217	-
	TOTAL DEBT SERVICE	1,134,428	1,042,244	1,042,244	213,027
TOTAL WASTEWATER DIVISION		<u>1,134,428</u>	<u>1,042,244</u>	<u>1,042,244</u>	<u>513,027</u>
<u>DISTRIBUTION DIVISION</u>					
411-2126-533.63-00	IMPROV OTHER THAN BUILDING	-	40,550	5,819,427	3,888,550
	TOTAL CAPITAL OUTLAY	-	40,550	5,819,427	3,888,550
TOTAL DISTRIBUTION DIVISION		<u>-</u>	<u>40,550</u>	<u>5,819,427</u>	<u>3,888,550</u>
<u>COLLECTION DIVISION</u>					
411-2127-535.63-00	IMPROV OTHER THAN BUILDING	-	-	-	500,000
	TOTAL CAPITAL OUTLAY	-	-	-	500,000
TOTAL COLLECTION DIVISION		<u>-</u>	<u>-</u>	<u>-</u>	<u>500,000</u>
TOTAL UTILITIES IMPACT FEES FUND		<u>2,517,577</u>	<u>2,055,031</u>	<u>7,833,908</u>	<u>4,935,178</u>

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 UTILITIES RENEWAL AND REPLACEMENT FUND REVENUES**

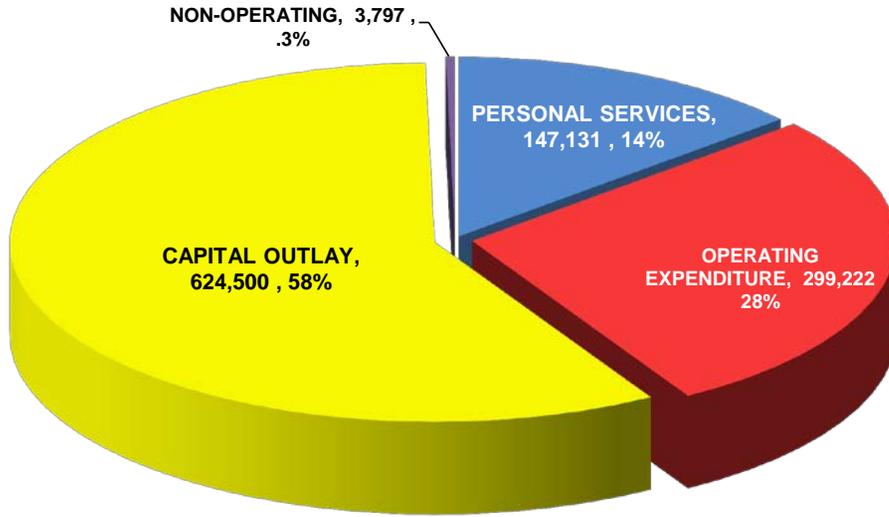
	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
412-2116-381.41-00 INTERFUND TRANSFER	1,800,000	1,353,310	6,583,897	1,254,560
TOTAL NON-OPERATING REVENUES	1,800,000	1,353,310	6,583,897	1,254,560
TOTAL UTILITIES RENEWAL AND REPLACEMENT FUND	<u>1,800,000</u>	<u>1,353,310</u>	<u>6,583,897</u>	<u>1,254,560</u>

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 UTILITIES RENEWAL AND REPLACEMENT FUND EXPENDITURES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
<u>DISTRIBUTION DIVISION</u>				
412-2126-533.63-00 IMPROV OTHER THAN BUILDING	-	552,250	4,416,818	502,250
TOTAL CAPITAL OUTLAY	-	552,250	4,416,818	502,250
TOTAL DISTRIBUTION DIVISION	-	552,250	4,416,818	502,250
<u>COLLECTION DIVISION</u>				
412-2127-535.63-00 IMPROV OTHER THAN BUILDING	-	801,060	2,167,079	752,310
TOTAL CAPITAL OUTLAY	-	801,060	2,167,079	752,310
TOTAL COLLECTION DIVISION	-	801,060	2,167,079	752,310
TOTAL UTILITIES RENEWAL & REPLACEMENT FUND	-	1,353,310	6,583,897	1,254,560

- STORMWATER -

CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
STORMWATER FUND
USES BY CATEGORY



**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
STORMWATER OPERATING FUND REVENUES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
420-2618-329.00-00 STORMWATER	1,435,688	1,399,520	1,399,520	1,466,178
TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	1,435,688	1,399,520	1,399,520	1,466,178
420-2618-364.00-00 DISPOSITION/FIXED ASSETS	-	1,487	1,487	1,487
TOTAL MISCELLANEOUS REVENUES	-	1,487	1,487	1,487
420-2618-389.40-00 OTHER GRANTS & DONATIONS	970,033	-	-	-
TOTAL NON-OPERATING REVENUES	970,033	-	-	-
420-2618-399.99-99 USE OF FUND BALANCE	-	-	804,864	-
TOTAL OTHER SOURCES	-	-	804,864	-
TOTAL STORMWATER OPERATING FUND	<u>2,405,721</u>	<u>1,401,007</u>	<u>2,205,871</u>	<u>1,467,665</u>

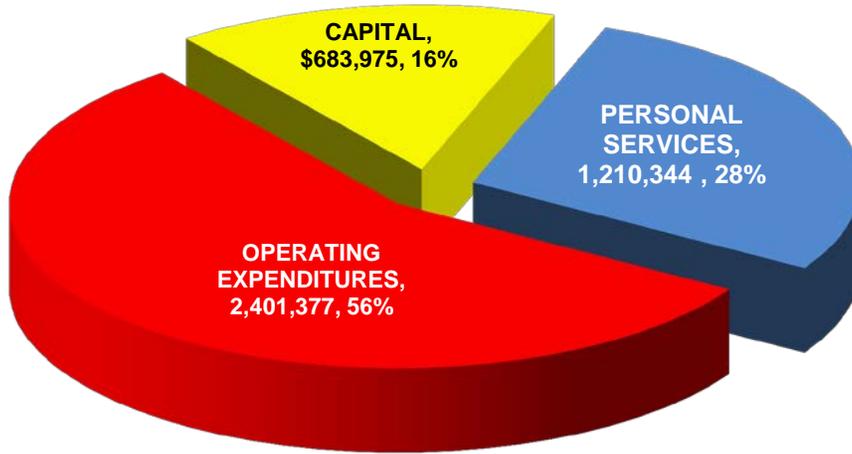
**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
STORMWATER OPERATING FUND EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>	
STORMWATER OPERATING DIVISION					
420-2618-538.12-00	SALARIES REGULAR	53,687	80,128	80,128	86,943
420-2618-538.13-00	OTHER SALARIES AND WAGES	-	4,457	4,457	4,457
420-2618-538.14-00	OVERTIME	11,678	9,795	9,795	9,795
420-2618-538.21-00	FICA TAXES	5,204	7,220	7,220	7,741
420-2618-538.22-00	RETIREMENT CONTRIBUTION	8,564	9,433	9,433	11,173
420-2618-538.23-00	EMPLOYEE GROUP INSURANCE	6,773	18,184	18,184	18,184
420-2618-538.24-00	WORKERS COMP INSURANCE	2,587	4,262	4,262	4,262
420-2618-538.25-00	UNEMPLOYMENT COMPENSATION	-	-	-	-
420-2618-538.26-00	OTHER POST EMPLOYMENT BENEFITS	6,667	6,000	6,000	6,000
	TOTAL PERSONAL SERVICES	95,160	139,479	139,479	148,556
420-2618-538.31-01	MISCELLANEOUS PROFESSIONAL SVCS	8,230	10,200	10,200	10,200
420-2618-538.31-04	ENGINEERING	26,251	15,500	15,500	15,500
420-2618-538.31-06	MEDICAL	-	147	147	147
420-2618-538.32-00	ACCOUNTING AND AUDIT	2,200	2,500	2,500	2,500
420-2618-538.34-01	CONTRACTUAL SVCS MISC.	100,853	23,625	23,625	5,023
420-2618-538.34-08	PERSONNEL SERVICES	2,102	2,829	2,829	1,641
420-2618-538.34-12	TIPPING FEES	29,159	25,385	25,385	34,829
420-2618-538.40-00	TRAVEL AND PER DIEM	237	934	934	934
420-2618-538.41-02	TELEPHONE SERVICES	94	300	300	300
420-2618-538.41-03	RADIO	42	100	100	100
420-2618-538.43-00	WATER/SEWER UTILITIES	-	200	200	200
420-2618-538.44-00	RENTALS AND LEASES	-	1,657	1,657	1,657
420-2618-538.45-00	GENERAL INSURANCE	4,785	4,785	4,785	4,785
420-2618-538.46-01	REPAIRS & MAINTENANCE MISC.	152	500	500	4,280
420-2618-538.46-02	REPAIRS/MAINT-EQUIPMENT	21,653	14,492	14,492	19,092
420-2618-538.46-03	REPAIRS/MAINT-VEHICLES	20,328	31,553	31,553	31,553
420-2618-538.46-05	REPAIRS/MAINT-COMPUTER SOFTWARE	180	1,000	1,000	1,000
420-2618-538.46-07	REPAIRS/MAINT-UTILITY LINES	1,631	2,500	2,500	1,631
420-2618-538.48-02	PROMOTIONAL ITEMS	-	500	500	500
420-2618-538.49-02	MANAGEMENT FEES	121,235	129,559	129,559	120,785
420-2618-538.49-05	LICENSES & TAXES	1,059	3,000	3,000	3,000
420-2618-538.49-10	BAD DEBT EXPENSE	(7,905)	-	-	-
420-2618-538.51-00	OFFICE SUPPLIES	-	100	100	100
420-2618-538.52-01	OPERATING SUPPLIES MISC.	22,127	4,669	4,669	4,669
420-2618-538.52-02	CHEMICALS	1,395	2,850	2,850	2,850
420-2618-538.52-03	GASOLINE & OIL	14,672	28,549	28,549	28,549
420-2618-538.52-04	UNIFORMS	125	1,300	1,300	1,300
420-2618-538.54-01	MEMBERSHIP DUES	1,451	741	741	741
420-2618-538.54-02	SEMINARS AND COURSES	260	1,356	1,356	1,356
	TOTAL OPERATING EXPENDITURES	372,316	310,831	310,831	299,222

420-2618-538.63-00	CAPITAL IMPROVEMENTS	-	673,350	1,751,764	624,500
	TOTAL CAPITAL OUTLAY	-	673,350	1,751,764	624,500
420-2618-517.72-00	INTEREST	-	3,797	3,797	3,797
	TOTAL DEBT SERVICE	-	3,797	3,797	3,797
420-2618-599.99-99	CARRYFORWARD FUND BALANCE	-	273,550	-	391,590
	TOTAL OTHER USES	-	273,550	-	391,590
	TOTAL STORMWATER OPERATING	467,476	1,401,007	2,205,871	1,467,665
	<u>STORMWATER DEPRECIATION</u>				
420-2690-538.59-02	DEPRECIATION IMPROVEMENTS	362,475	-	-	-
420-2690-538.59-03	DEPRECIATION EQUIPMENT	54,942	-	-	-
	TOTAL OPERATING EXPENDITURES	417,417	-	-	-
	TOTAL STORMWATER DEPRECIATION	417,417	-	-	-
	TOTAL STORMWATER OPERATING FUND	884,893	1,401,007	2,205,871	1,467,665

- SOLID WASTE -

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
SOLID WASTE FUND
USES BY CATEGORY**



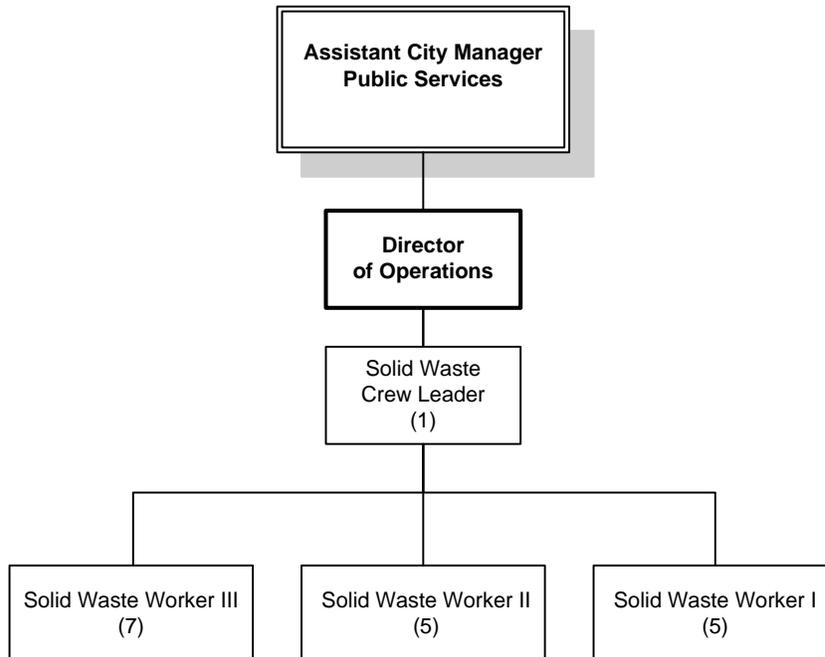


PUBLIC SERVICES DEPARTMENT
SOLID WASTE DIVISION
BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

MISSION STATEMENT: Provide responsive as well as efficient collection and disposal of solid waste.	CORE FUNCTIONS: <ul style="list-style-type: none">• Collection and removal of solid waste materials<ul style="list-style-type: none">○ Residential/Commercial garbage○ Recyclables○ Yard Waste
CHALLENGES: <ul style="list-style-type: none">• Continuation of the Orange County contract is currently unknown• Public apathy towards recycling	BUSINESS ASSUMPTIONS: <ul style="list-style-type: none">• The Orange County Landfill will continue to accept solid waste from the City of Winter Garden• There will be a continued market or demand for recycled materials• Vehicles and equipment will be properly maintained in a timely manner• Public will comply with disposal requirements

Organizational Structure

FTE: 18



FY 2016-2017 STRATEGIC PRIORITY, GOALS & OBJECTIVES

Strategic Priority #1

Preserve the Natural Environment

Departmental Goals

Improve the natural environment through increased recycling awareness

Reduce the amount of solid waste going into the landfill

Objective

- Continue to drive the recycling awareness outreach effort and the overall effectiveness of Solid Waste operation in order to proportionally reduce non-recyclable tonnage and increase recyclable tonnage to the landfill facility.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 14/15 Actual	* FY 15/16 Actual	FY 16/17 Target
FINANCIAL INDICATOR			
Solid Waste Direct Cost per Tonnage	\$129.32	\$127.91	\$128.00↓
OPERATIONAL INDICATORS			
% of Commercial Accounts Recycling	6.7%	6.7%	7%↑
Recycled Waste as a % of Total Waste	6.6%	7.3%	7%↑

* FY 15/16 actual results reflect current values reported as of the end of Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
SOLID WASTE OPERATING FUND REVENUES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
430-3134-343.41-01 RESIDENTIAL	2,936,134	2,909,632	2,909,632	2,957,426
430-3134-343.41-02 COMMERCIAL	1,531,251	1,528,452	1,528,452	1,591,229
430-3134-343.41-03 COMMERCIAL RECYCLING	64,470	57,600	57,600	66,700
430-3134-343.41-04 EXTRA CHARGES	5,903	5,740	5,740	5,805
430-3134-343.42-01 RESIDENTIAL	2	25	25	25
430-3134-343.42-03 RECYCLE BINS FEE	57,200	48,707	48,707	17,500
TOTAL CHARGES FOR SERVICES	4,594,960	4,550,156	4,550,156	4,638,685
430-3134-365.00-00 SALE OF SURPLUS MATERIALS/SCRAP	11,685	1,500	1,500	1,500
TOTAL MISCELLANEOUS REVENUES	11,685	1,500	1,500	1,500
430-3134-399.99-99 USE OF FUND BALANCE	-	-	-	-
TOTAL OTHER SOURCES	-	-	-	-
TOTAL SOLID WASTE OPERATING FUND REVENUES	<u>4,606,646</u>	<u>4,551,656</u>	<u>4,551,656</u>	<u>4,640,185</u>

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
SOLID WASTE OPERATING FUND**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>	
SOLID WASTE OPERATING DIVISION					
430-3134-534.12-00	SALARIES REGULAR	619,415	687,142	687,142	749,239
430-3134-534.13-00	OTHER SALARIES AND WAGES	-	4,457	4,457	-
430-3134-534.14-00	OVERTIME	128,808	53,500	53,500	87,227
430-3134-534.21-00	FICA TAXES	55,072	57,000	57,000	63,990
430-3134-534.22-00	RETIREMENT CONTRIBUTION	107,189	78,161	78,161	96,612
430-3134-534.23-00	EMPLOYEE GROUP INSURANCE	151,624	157,653	157,653	162,383
430-3134-534.24-00	WORKERS COMP INSURANCE	45,193	53,523	53,523	53,523
430-3134-534.25-00	UNEMPLOYMENT COMPENSATION	6,936	6,710	6,710	6,710
430-3134-534.26-00	OTHER POST EMPLOYMENT BENEFITS	34,833	3,000	3,000	3,000
	TOTAL PERSONAL SERVICES	1,149,070	1,101,146	1,101,146	1,222,683
430-3134-534.31-01	PROFESSIONAL SERVICE MISC.	-	1,000	1,000	1,000
430-3134-534.31-02	LEGAL	150	10,000	10,000	5,000
430-3134-534.31-06	MEDICAL	-	100	100	500
430-3134-534.32-00	ACCOUNTING AND AUDIT	2,600	2,750	2,750	2,750
430-3134-534.34-01	CONTRACTUAL SVCS MISC.	1,920	750	750	500
430-3134-534.34-08	PERSONNEL	192,407	158,312	158,312	150,775
430-3134-534.34-12	TIPPING FEES	1,038,207	988,868	988,868	966,884
430-3134-534.40-00	TRAVEL AND PER DIEM	1,141	-	-	-
430-3134-534.41-02	TELEPHONE	4,977	4,000	4,000	4,000
430-3134-534.41-03	RADIO	196	-	-	-
430-3134-534.41-04	INTERNET SERVICES	379	-	-	-
430-3134-534.41-05	POSTAGE	10	-	-	-
430-3134-534.44-00	RENTALS & LEASES	-	2,500	34,500	5,150
430-3134-534.45-00	GENERAL INSURANCE	30,311	30,311	30,311	30,311
430-3134-534.46-01	REPAIRS & MAINTENANCE MISC.	671	-	-	-
430-3134-534.46-02	REPAIRS/MAINT-EQUIPMENT	1,531	5,000	5,000	2,500
430-3134-534.46-03	REPAIRS/MAINT-VEHICLES	372,044	316,834	316,834	316,834
430-3134-534.46-05	REPAIRS/MAINT-COMPUTER SOFTWARE	-	1,000	1,000	1,000
430-3134-534.46-06	REPAIRS/MAINT-COMPUTER HARDWARE	8,587	9,114	9,114	9,114
430-3134-534.46-10	BUILDING	10,512	4,912	4,912	22,581
430-3134-534.47-01	PRINTING & BINDING MISC.	1,348	2,550	2,550	2,550
430-3134-534.48-01	PROMOTIONAL-ADVERTISEMENTS	25	600	600	600
430-3134-534.48-02	PROMOTIONAL ITEMS	-	1,900	1,900	1,900
430-3134-534.49-02	MANAGEMENT FEES	423,127	461,860	461,860	441,915
430-3134-534.49-05	LICENSES & TAXES	281	400	400	400
430-3134-534.49-10	BAD DEBT EXPENSE	(28,582)	-	-	-
430-3134-534.51-00	OFFICE SUPPLIES	53	500	500	500
430-3134-534.52-01	OPERATING SUPPLIES MISC.	274,724	208,341	208,341	182,163
430-3134-534.52-02	CHEMICALS	3,397	3,000	3,000	3,000
430-3134-534.52-03	GAS & OIL	180,926	225,000	225,000	225,000
430-3134-534.52-04	UNIFORMS AND ACCESSORIES	18,082	15,500	15,500	15,500
430-3134-534.54-01	DUES & SUBSCRIPTIONS	995	795	795	795
430-3134-534.54-03	EDUCATION AND REIMBURSEMENT	1,194	-	-	8,155
	TOTAL OPERATING EXPENDITURES	2,541,213	2,455,897	2,487,897	2,401,377

430-3134-534.64-00	MACHINERY & EQUIPMENT	-	562,133	562,133	683,974
	TOTAL CAPITAL OUTLAY	-	562,133	562,133	683,974
430-3134-599.99-99	CARRYFORWARD FUND BALANCE	-	432,480	400,480	332,151
	TOTAL OTHER USES	-	432,480	400,480	332,151
	TOTAL SOLID WASTE OPERATING	3,690,283	4,551,656	4,551,656	4,640,185
	SOLID WASTE DEPRECIATION				
430-3190-534.59-91	DEPRECIATION BUILDING	22,612	-	-	-
430-3190-534.59-92	DEPRECIATION IMPROVEMENTS	15,057	-	-	-
430-3190-534.59-93	DEPRECIATION EQUIPMENT	448,244	-	-	-
	TOTAL OPERATING EXPENDITURES	485,913	-	-	-
	TOTAL SOLID WASTE DEPRECIATION	485,913	-	-	-
	TOTAL SOLID WASTE OPERATING FUND	4,176,196	4,551,656	4,551,656	4,640,185

- TRAILER CITY -

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
TRAILER CITY FUND REVENUES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
450-3657-362.45-00 RENTALS	231,084	227,940	227,940	231,905
TOTAL CHARGES FOR SERVICES	231,084	227,940	227,940	231,905
450-3657-369.90-00 OTHER MISC REVENUES	80	270	270	200
450-3657-369.91-00 COIN LAUNDRY SERVICE	4,985	4,644	4,644	5,100
TOTAL MISCELLANEOUS REVENUES	5,065	4,914	4,914	5,300
450-3657-399.99-99 USE OF FUND BALANCE	-	-	-	183,751
TOTAL OTHER SOURCES	-	-	-	183,751
TOTAL TRAILER CITY FUND	<u>236,149</u>	<u>232,854</u>	<u>232,854</u>	<u>420,956</u>

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
TRAILER CITY FUND EXPENDITURES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
<u>TRAILER CITY OPERATING</u>				
450-3657-539.12-00 SALARIES REGULAR	83,456	81,073	81,073	87,181
450-3657-539.14-00 OVERTIME	108	1,000	1,000	1,000
450-3657-539.21-00 FICA TAXES	6,123	6,279	6,279	6,746
450-3657-539.22-00 RETIREMENT CONTRIBUTION	12,606	8,609	8,609	10,185
450-3657-539.23-00 EMPLOYEE GROUP INSURANCE	16,177	20,622	20,622	20,622
450-3657-539.24-00 WORKERS COMP INSURANCE	2,738	2,579	2,579	2,579
450-3657-539.25-00 UNEMPLOYMENT COMPENSATION	-	-	-	-
450-3657-539.26-00 OTHER POST EMPLOYMENT BENEFITS	3,667	2,000	2,000	2,000
TOTAL PERSONAL SERVICES	124,875	122,162	122,162	130,313
450-3657-539.31-02 LEGAL	6,630	2,000	2,000	2,000
450-3657-539.32-00 ACCOUNTING AND AUDIT	1,800	2,000	2,000	2,000
450-3657-539.34-01 CONTRACTUAL SVCS MISC.	11,786	10,000	10,000	8,000
450-3657-539.34-06 JANITORIAL SERVICES	3,000	3,000	3,000	5,000
450-3657-539.41-02 TELEPHONE	1,659	1,500	1,500	1,500
450-3657-539.41-04 INTERNET	-	-	-	1,500
450-3657-539.41-05 POSTAGE	38	100	100	100
450-3657-539.43-00 UTILITY SERVICES	5,431	7,100	7,100	7,100
450-3657-539.45-00 GENERAL INSURANCE	2,194	2,194	2,194	2,194
450-3657-539.46-02 REPAIRS/MAINT-EQUIPMENT	1,734	2,000	2,000	2,000
450-3657-539.46-03 REPAIRS/MAINT-VEHICLES	2,984	1,000	1,000	1,000
450-3657-539.46-06 REPAIRS/MAINT-HARDWARE	4,294	4,557	4,557	5,557
450-3657-539.46-10 REPAIRS/MAINT-BUILDING	1,165	5,000	5,000	5,000
450-3657-539.49-01 MISCELLANEOUS OTHER CHARGES	-	375	375	375
450-3657-539.49-02 MANAGEMENT FEES	10,672	12,334	12,334	10,402
450-3657-539.49-05 LICENSES & TAXES	32,144	31,140	31,140	31,140
450-3657-539.51-00 OFFICE SUPPLIES	154	500	500	500
450-3657-539.52-01 OPERATING SUPPLIES MISC.	1,938	2,000	2,000	2,000
450-3657-539.52-03 GASOLINE & OIL	675	1,600	1,600	1,600
450-3657-539.52-04 UNIFORMS & ACCESSORIES	863	675	675	675
TOTAL OPERATING EXPENDITURES	89,161	89,075	89,075	89,643
450-3657-539.62-00 BUILDINGS	-	-	-	197,000
450-3657-539.63-00 IMPROV OTHER THAN BUILDING	-	4,000	4,000	4,000
TOTAL CAPITAL OUTLAY	-	4,000	4,000	201,000
450-3657-599.99-99 CARRYFORWARD FUND BALANCE	-	17,547	17,547	-
TOTAL OTHER USES	-	17,547	17,547	-
TOTAL TRAILER CITY OPERATING	214,036	232,784	232,784	420,956
<u>TRAILER CITY DEPRECIATION</u>				
450-3690-539.59-91 DEPRECIATION BUILDING	4,539	-	-	-
450-3690-539.59-92 DEPRECIATION IMPROVEMENTS	15,291	-	-	-
450-3690-539.59-93 DEPRECIATION EQUIPMENT	2,927	-	-	-
TOTAL OPERATING EXPENDITURES	22,757	-	-	-
TOTAL TRAILER CITY DEPRECIATION	22,757	-	-	-
TOTAL TRAILER CITY FUND	236,793	232,784	232,784	420,956

FIDUCIARY FUNDS

GENERAL EMPLOYEE PENSION FUND

—

POLICE OFFICERS' AND FIREFIGHTERS'
PENSION FUND

Fiduciary Funds

FIDUCIARY FUNDS

Fiduciary Funds are types of funds that the government acts as a trustee or agent on behalf of another party. Following is a list of the City of Winter Garden Fiduciary Funds:

**General Employee Pension Fund
Firefighter and Police Officer Pension Fund**

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL EMPLOYEE PENSION FUND REVENUES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
610-0000-361.10-00 INTEREST	226,233	172,317	172,317	192,509
610-0000-361.20-00 DIVIDENDS	401,285	398,083	398,083	394,007
610-0000-361.30-00 INC (DEC) IN FAIR VALUE OF INVEST	(649,412)	2,040,799	2,040,799	1,537,093
610-0000-367.00-00 GAIN/LOSS ON SALE OF INVESTMENTS	296,230	(19,686)	(19,686)	(78,989)
TOTAL INTEREST AND OTHER EARNINGS	274,336	2,591,513	2,591,513	2,044,620
610-0000-368.00-00 EMPLOYER CONTRIBUTIONS	986,645	626,843	626,843	860,610
610-0000-368.02-00 EMPLOYEE CONTRIBUTIONS	166,913	206,081	206,081	225,291
610-0000-369.90-00 OTHER MISCELLANEOUS REVENUES	(1,066)	3,293	3,293	1,000
TOTAL MISCELLANEOUS REVENUES	1,152,492	836,217	836,217	1,086,901
TOTAL GENERAL EMPLOYEE PENSION FUND	1,426,828	3,427,730	3,427,730	3,131,521

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL EMPLOYEE PENSION FUND EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
610-0000-513.31-01 PROF SVCS MISC.	20,280	18,340	18,340	21,497
610-0000-513.31-02 LEGAL	15,364	12,319	12,319	16,286
610-0000-513.31-03 INVESTMENT COUNSEL	128,948	118,015	118,015	136,685
610-0000-513.34-01 CONTRACT SVCS MISC	14,337	18,919	18,919	15,197
610-0000-513.40-00 TRAVEL AND PER DIEM	-	-	-	-
610-0000-513.45-00 INSURANCE	5,529	5,529	5,529	5,695
610-0000-513.49-06 RETIREMENT CONTRB REFUNDED	17,267	15,702	15,702	15,702
610-0000-513.54-01 DUES AND SUBSCRIPTIONS	-	-	-	-
610-0000-513.54-02 SEMINARS AND COURSES	-	-	-	-
610-0000-518.36-00 PENSION BENEFITS	<u>1,070,702</u>	<u>1,074,681</u>	<u>1,074,681</u>	<u>1,070,701</u>
TOTAL OPERATING EXPENDITURES	<u>1,272,427</u>	<u>1,263,506</u>	<u>1,263,506</u>	<u>1,281,763</u>
610-0000-599.99-99 CARRYFORWARD FUND BALANCE	<u>154,401</u>	<u>2,164,224</u>	<u>2,164,224</u>	<u>1,849,759</u>
TOTAL OTHER USES	<u>154,401</u>	<u>2,164,224</u>	<u>2,164,224</u>	<u>1,849,759</u>
TOTAL GENERAL EMPLOYEE PENSION FUND	<u>1,426,828</u>	<u>3,427,730</u>	<u>3,427,730</u>	<u>3,131,522</u>

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
FIREFIGHTER'S AND POLICE OFFICER'S PENSION FUND REVENUES**

	<u>2015 ACTUAL</u>	<u>2016 ORIGINAL BUDGET</u>	<u>2016 AMENDED BUDGET</u>	<u>2017 PROPOSED BUDGET</u>
620-0000-312.51-00 FIRE INSURANCE PREMIUM	209,852	217,287	217,287	212,447
620-0000-312.52-00 CASUALTY INS PREMIUM TAX	254,948	225,447	225,447	256,287
TOTAL INTERGOVERNMENTAL	464,800	442,734	442,734	468,734
620-0000-361.10-00 INTEREST	252,325	189,283	189,283	219,088
620-0000-361.20-00 DIVIDENDS	710,253	581,235	581,235	1,166,188
620-0000-361.30-00 INCR / (DEC) ON FV OF INV	(217,555)	2,741,211	2,741,211	1,214,207
620-0000-367.00-00 GAIN/LOSS ON SALE OF INVESTMENTS	(108,942)	(44,095)	(44,095)	5,500
TOTAL INTEREST AND OTHER EARNINGS	636,081	3,467,634	3,467,634	2,604,983
620-0000-368.01-00 EMPLOYER CONTRIBUTIONS	1,043,187	1,001,681	1,001,681	998,948
620-0000-368.02-00 EMPLOYEE CONTRIBUTIONS	242,213	250,519	250,519	278,369
620-0000-369.90-00 OTHER	2,473	1,937	1,937	2,500
TOTAL MISCELLANEOUS REVENUES	1,287,873	1,254,137	1,254,137	1,279,817
TOTAL FIREFIGHTER'S AND POLICE OFFICER'S PENSION FUND	2,388,754	5,164,505	5,164,505	4,353,534

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
FIREFIGHTER'S AND POLICE OFFICER'S PENSION FUND EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
620-0000-513.31-01 ACTUARIAL SERVICE	30,565	25,000	25,000	32,399
620-0000-513.31-02 LEGAL	6,352	10,000	10,000	6,733
620-0000-513.31-03 INVESTMENT COUNSEL	96,689	62,000	62,000	102,490
620-0000-513.34-01 CONTRACT SVCS MISC	26,465	10,000	10,000	28,053
620-0000-513.40-00 TRAVEL AND PER DIEM	-	-	-	-
620-0000-513.45-00 GENERAL INSURANCE	4,179	5,000	5,000	4,430
620-0000-513.49-06 RTRMT CONTRB REFUNDED	16,110	-	-	17,077
620-0000-513.51-00 OFFICE SUPPLIES	-	-	-	-
620-0000-513.52-01 MISCELLANEOUS OPERATING	-	10,000	10,000	10,000
620-0000-513.54-01 DUES AND SUBSCRIPTIONS	600	1,000	1,000	1,000
620-0000-513.54-02 SEMINARS AND COURSES	1,350	10,000	10,000	10,000
620-0000-518.36-00 PENSION BENEFITS	<u>1,207,588</u>	<u>1,207,588</u>	<u>1,207,588</u>	<u>1,280,043</u>
TOTAL OPERATING EXPENDITURES	1,389,898	1,340,588	1,340,588	1,492,225
620-0000-599.99-99 CARRYFORWARD FUND BALANCE	<u>998,856</u>	<u>3,823,917</u>	<u>3,823,917</u>	<u>2,861,309</u>
TOTAL OTHER USES	998,856	3,823,917	3,823,917	2,861,309
TOTAL FIREFIGHTER'S & POLICE OFFICER'S PENSION FUND	<u>2,388,754</u>	<u>5,164,505</u>	<u>5,164,505</u>	<u>4,353,534</u>

CAPITAL IMPROVEMENTS AND DEBT

CAPITAL EXPENDITURES

—

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

—

DEBT OUTSTANDING

CAPITAL PROJECTS FUNDS

Capital Projects Funds are funds used to account for financial resources to be used for the acquisition or construction of major capital facilities. The City has one Capital Projects Fund:

The Capital Projects Fund – Downtown Parking Garage

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 CAPITAL PROJECTS FUND - DOWNTOWN PARKING GARAGE REVENUES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
334-0213-381.00-00 INTER-FUND TRANSFER IN - 174	-	1,510,953	1,510,953	-
334-0213-381.02-00 INTER-FUND TRANSFER IN - 001	26,815	10,500	10,500	-
334-0213-381.06-00 INTER-FUND TRANSFER IN - 110	150,000	45,080	45,080	-
334-0213-381.12-00 INTER-FUND TRANSFER IN -120	-	1,390,000	1,390,000	-
334-0213-384.00-00 DEBT PROCEEDS	-	6,000,000	6,000,000	2,500,000
334-0213-399.99-99 USE OF FUND BALANCE	-	-	-	-
TOTAL OTHER SOURCES	176,815	8,956,533	8,956,533	2,500,000
TOTAL DOWNTOWN PARKING GARAGE FUND	<u>176,815</u>	<u>8,956,533</u>	<u>8,956,533</u>	<u>2,500,000</u>

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
CAPITAL PROJECTS FUND - DOWNTOWN PARKING GARAGE EXPENDITURES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
334-0213-552.31-01	123,502	125,000	125,000	-
334-0213-552.31-04	38,802	41,719	41,719	-
334-0213-552.34-01	-	10,000	10,000	-
TOTAL OPERATING EXPENSE	162,304	176,719	176,719	-
334-0213-552.62-00	-	8,105,953	8,105,953	2,500,000
334-0213-552.63-00	7,016	-	-	-
TOTAL CAPITAL	7,016	8,105,953	8,105,953	2,500,000
334-0213-552.71-00	-	352,261	352,261	-
334-0213-552.72-00	-	321,600	321,600	-
TOTAL DEBT SERVICE	-	673,861	673,861	-
334-0213-599.99-99	7,495	-	-	-
TOTAL DOWNTOWN PARKING GARAGE FUND	176,815	8,956,533	8,956,533	2,500,000

**CITY OF WINTER GARDEN
 FY 2016/2017 BUDGET
 CAPITAL PROJECTS FUND - REVENUES**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
335-0213-384.00-00 DEBT PROCEEDS	-	-	-	2,400,000
335-0213-399.99-99 USE OF FUND BALANCE	-	-	-	-
TOTAL OTHER SOURCES	-	-	-	2,400,000
TOTAL CAPITAL PROJECTS FUND	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,400,000</u>

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
CAPITAL PROJECTS FUND**

	<u>2015</u> <u>ACTUAL</u>	<u>2016</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2016</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2017</u> <u>PROPOSED</u> <u>BUDGET</u>
335-0213-552.62-00 BUILDING	-	-	-	2,400,000
335-0213-552.63-00 IMPROVEMENT OTHER THAN BLDG	-	-	-	-
TOTAL CAPITAL	-	-	-	2,400,000
334-0213-599.99-99 TRANSFER TO FUND BALANCE	-	-	-	-
TOTAL CAPITAL PROJECTS FUND	-	-	-	2,400,000

**FY 2017 BUDGET
PROPOSED CAPITAL EXPENDITURES**

		<u>CATEGORY</u>			TOTAL CAPITAL
		IMPROVEMENTS OTHER THAN CAPITAL			
		BUILDING 62	BUILDING 63	EQUIPMENT 64	
GENERAL FUND					
Economic Dev.	Wayfinding Signage	-	140,000	-	
IT	GPS Handheld Device (cost share - 3 Depts)	-	-	2,024	
	Digital Video Recorder	-	-	4,360	
	Network Switches Phase I	-	-	40,222	
Police - Sworn	Generator *	40,000	-	-	
	Roof Repair - Evidence / Gym Building	25,000	-	-	
	Speed Radars (4)	-	-	12,800	
	Unmarked Vehicle Replacement	-	-	29,000	
	In-Car Video Systems (8)	-	-	32,800	
	Laptops (19)	-	-	58,425	
	Marked Vehicles (5) - Replacement	-	-	173,530	
Police - Communications	Roof - Communications Center	55,000	-	-	
Fire	Fire Admin Training Room - Cabinets	2,200	-	-	
	Fire Admin Building - Exterior Paint	7,000	-	-	
	Station 22 - Carpet Replacement	3,200	-	-	
	Station 24 - Shed A/C Units	2,800	-	-	
	Fire Admin Building - Transfer Switch	15,000	-	-	
	Station 22 - Concrete Apron Repair Phase II	-	22,000	-	
	LifePak 15 Upgrade	-	-	5,421	
	LifePak AEDs (4)	-	-	6,100	
	Multi-Purpose Training Equipment	-	-	17,985	
	Motorola radios (5)	-	-	25,505	
	Ambulance (R-24) Chassis Replacement	-	-	136,169	
Cemetery	Columbarium	-	13,200	-	
Streets	Dillard St Improvements - SR 50 to Plant St	-	1,050,000	-	
	Concrete Grinder	-	-	6,683	
	Kubota Mower	-	-	12,618	
	Tractor	-	-	57,800	
Facilities Maint.	Bury Downtown Outlets	-	20,000	-	

**FY 2017 BUDGET
PROPOSED CAPITAL EXPENDITURES**

		CATEGORY			TOTAL CAPITAL
		IMPROVEMENTS OTHER THAN CAPITAL			
		BUILDING 62	BUILDING 63	EQUIPMENT 64	
Fleet Maint.	Light and Heavy Shop - Heating	8,000	-	-	
	Fuel Island Pump Replacement	-	17,200	-	
	Wireless Access Points (2)	-	-	1,600	
	Laptops (2)	-	-	3,600	
	Wheel Balancer	-	-	6,500	
Parks	Basketball Courts - Resurfacing	-	10,115	-	
	Fountain UV Light Replacement	-	32,000	-	
	Newton Park Basin and Bridge Improvements	-	38,000	-	
	Braddock Park Field Renovation	-	50,000	-	
	Braddock Park Fencing	-	28,500	-	
	Braddock Park Outfield Ball Stop Screening	-	12,964	-	
	Tucker Ranch Farm	-	60,000	-	
	Tucker Ranch Heritage Park	-	250,000	-	
	GPS Handheld Device (cost share - 3 Depts)	-	-	2,024	
	Utility Lift	-	-	10,630	
	Trash Receptacles (10) - Downtown	-	-	11,781	
	(6) Passenger 4X4 Utility Cart	-	-	15,214	
	Truck	-	-	26,973	
	Playground Equipment - Veterans Park	-	-	46,875	
Recreation	Jessie Brock Building - Exterior Paint	24,000	-	-	
	Jessie Brock Building - Roof Repairs	50,000	-	-	
	Bouler Pool Improvements	-	13,522	-	
	Farnsworth Pool House Demolition	-	23,000	-	
	Pool Vacuum - Bouler	-	-	3,440	
Heritage Museums	Rairoad Museum - Exterior Paint	15,000	-	-	
Engineering	Plotter - Scanner - Copier Machine	-	-	17,000	
Newton Park Fac.	Baby Changing Table	-	-	1,245	
	Banquet Refrigerator	-	-	1,999	
TOTAL - GENERAL FUND		247,200	1,780,501	770,323	2,798,024

COMMUNITY REDEVELOPMENT					
	Wayfinding Signage	-	60,000	-	
	East Winter Garden	-	100,000	-	
TOTAL - COMMUNITY REDEVELOPMENT		-	160,000	-	160,000

**FY 2017 BUDGET
PROPOSED CAPITAL EXPENDITURES**

	CATEGORY			TOTAL CAPITAL
	IMPROVEMENTS OTHER THAN CAPITAL			
	BUILDING 62	BUILDING 63	EQUIPMENT 64	
LOCAL OPTION GAS TAX FUND				
Downtown Brick Pavers	-	30,000	-	
Wintermere Harbor Wall 535/429	-	30,000	-	
SR50 Crosswalk Restriping	-	50,000	-	
Pavement Striping	-	50,000	-	
Midget Pl - Surprise to Palm	-	47,300	-	
N. Main Street - Plant to Newell	-	22,250	-	
S. Highland - Smith to Maple	-	21,163	-	
S. Highland - Smith to Tremaine	-	21,163	-	
Palm Dr - Regal to Division	-	94,600	-	
Stoneybrook West Py Resurfacing	-	600,000	-	
TOTAL - LOCAL OPTION GAS TAX FUND	-	966,476	-	966,476

GENERAL IMPACT FEE FUND				
Police	Equipment for 2 new Police Officers	-	-	124,124
Roads	Stoneybrook Roundabout	-	250,000	-
Roads	CR 535 Six-Laning / SBW Parkway	-	2,500,000	-
Roads	E Crown Point (Plant to Crown Pt. Cross) <i>(design only)</i>	-	178,434	
TOTAL - GENERAL IMPACT FEE FUND		-	2,928,434	124,124
UTILITIES FUND				
Administration	GPS Handheld Device (cost share - 3 Depts)	-	-	2,024
Water	Remove Water Tank	50,000	-	-
	Marsh Rd Potable and Reuse Tanks	-	4,400,000	-
	SCADA Radio System	-	-	30,000
	Utility Truck	-	-	39,319
	Bleach Skids (2)	-	-	44,450
	Variable Frequency Drives (4)	-	-	69,813
Wastewater	Waste Pumps (2)	-	-	11,720
	Polymer Pump Skid	-	-	14,770
	Aerator	-	-	16,823
	SCADA Radio System	-	-	22,932
	Effluent Pumps (2)	-	-	28,868
	WWTP Aeration Upgrade	-	-	94,200

**FY 2017 BUDGET
PROPOSED CAPITAL EXPENDITURES**

		CATEGORY			TOTAL CAPITAL
		IMPROVEMENTS OTHER THAN		CAPITAL	
		BUILDING 62	BUILDING 63	EQUIPMENT 64	
Distribution	Heavy Duty Tandem Trailer	-	-	7,153	
	Mini Excavator (Cost-Share Collection)	-	-	18,683	
	Digital Locate System for Directional Drill	-	-	19,074	
	Skid Steer Loader (Cost-Share Collection)	-	-	22,209	
	Forklift (Cost-Share Collection)	-	-	35,239	
	Utility Truck	-	-	39,584	
Collection	Mini Excavator (Cost-Share Distribution)	-	-	18,683	
	Skid Steer Loader (Cost-Share Distribution)	-	-	22,209	
	Forklift (Cost-Share Distribution)	-	-	35,239	
	Vactor Truck	-	-	429,977	
TOTAL - UTILITIES FUND		50,000	4,400,000	1,022,969	5,472,969

UTILITIES IMPACT FEE FUND					
Wastewater	Crest Av WWTP Expansion Design	-	300,000	-	
Distribution	Midget Pl - Surprise to Palm	-	8,700	-	
	N. Main Street - Plant to Newell	-	3,000	-	
	S. Highland - Smith to Maple	-	4,250	-	
	S. Highland - Smith to Tremaine	-	4,500	-	
	Palm Dr - Regal to Division	-	20,100	-	
	2" Water Main Upgrades	-	200,000	-	
	Windward Cay Reuse Main Ext / Retrofit	-	288,000	-	
	Reclaim and Reuse Projects	-	3,360,000	-	
Collection	Lift Station #41 Upgrades	-	500,000	-	
TOTAL - UTILITIES IMPACT FEE FUND		-	4,688,550	-	4,688,550

UTILITIES RENEWAL & REPLACEMENT FUND					
Distribution	E. Crown Point (Plant to Crown Pt Cross Rd)	-	2,250	-	
	Dillard St Improvements - SR 50 to Plant St	-	500,000	-	
Collection	Midget Pl - Surprise to Palm	-	12,200	-	
	N. Main Street - Plant to Newell	-	6,100	-	
	S. Highland - Smith to Maple	-	4,460	-	
	S. Highland - Smith to Tremaine	-	4,500	-	
	Palm Dr - Regal to Division	-	22,800	-	
	E. Crown Point (Plant to Crown Pt Cross Rd)	-	2,250	-	
	Gravity Sewer Rehabilitation	-	200,000	-	
	Dillard St Improvements - SR 50 to Plant St	-	500,000	-	
TOTAL - UTILITIES RENEWAL & REPLACEMENT FUND		-	1,254,560	-	1,254,560

**FY 2017 BUDGET
PROPOSED CAPITAL EXPENDITURES**

	CATEGORY			TOTAL CAPITAL
	IMPROVEMENTS OTHER THAN CAPITAL			
	BUILDING 62	BUILDING 63	EQUIPMENT 64	
STORMWATER FUND				
Midget Pl - Surprise to Palm	-	10,750	-	
N. Main Street - Plant to Newell	-	3,400	-	
S. Highland - Smith to Maple	-	10,300	-	
S. Highland - Smith to Tremaine	-	10,300	-	
Palm Dr - Regal to Division	-	18,600	-	
Stormwater R&R Improvements	-	50,000	-	
Stormwater Pollution Control Boxes	-	74,500	-	
Replace Downtown Stormwater Drains	-	100,000	-	
Dillard St Improvements - SR 50 to Plant St	-	500,000	-	
TOTAL - STORMWATER FUND	-	777,850	-	777,850
TRAILER CITY FUND				
Office Renovations	67,000	-	-	
Orange Dr. Laundry/Bathroom Renovations	45,000	-	-	
Laurel St. Laundry/Bathroom Renovations	85,000	-	-	
Upgrade City Owned Lots	-	4,000	-	
TOTAL - TRAILER CITY FUND	197,000	4,000	-	201,000
TOTAL PROPOSED CAPITAL EXPENDITURES	494,200	16,960,371	1,917,416	19,371,987

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
FIVE YEAR CIP WORKSHEET**

PROJECT NAME	SOURCE FUND		2017	2018	2019	2020	2021	Totals
City Way-finding	GF	ECONOMIC DEV	140,000	-	-	-	-	140,000
Network Switches Phase I	GF	INFO SYS	40,222	-	-	-	-	40,222
Station Generator	GF	POLICE	40,000	40,000	-	-	-	80,000
Roof - Evidence / Gym Building	GF	POLICE	25,000	-	-	-	-	25,000
Roof - Communications Center	GF	POLICE	55,000	-	-	-	-	55,000
Ambulance Chassis Replacement	GF	FIRE	136,169	-	-	-	-	136,169
Fire Station 23 - Hennis Rd	GF	FIRE	-	150,000	1,200,000	-	-	1,350,000
Fire Engine - Station 24 (Palmetto)	GF	FIRE	-	572,980	-	-	-	572,980
Tractor	GF	STREETS	57,800	-	-	-	-	57,800
Dillard St Improvements - SR 50 to Plant St	GF	STREETS	1,050,000	4,100,000	5,000,000	-	-	10,150,000
Downtown Fountain Restoration	GF	FACILITIES	-	302,500	-	-	-	302,500
Jessie Brock Community Ctr Roof Repair	GF	RECREATION	50,000	-	-	-	-	50,000
Newton Park Basin and Bridge Improvements	GF	PARKS AND LAND	38,000	-	-	-	-	38,000
Braddock Park Field Renovation	GF	PARKS AND LAND	50,000	-	-	-	-	50,000
Braddock Park Fencing	GF	PARKS AND LAND	28,500	28,500	-	-	-	57,000
Veterans Park Playground Equipment	GF	PARKS AND LAND	46,875	-	-	-	-	46,875
Tucker Ranch Farm	GF	PARKS AND LAND	60,000	-	-	-	-	60,000
Tucker Ranch Heritage Park	GF	PARKS AND LAND	250,000	1,000,000	-	-	-	1,250,000
General Fund Total			2,067,566	6,193,980	6,200,000	-	-	14,461,546
City Way-finding	CRA	CRA	60,000	-	-	-	-	60,000
East Winter Garden	CRA	CRA	100,000	-	-	-	-	100,000
CRA Fund Total			160,000	-	-	-	-	160,000
Fire Station - Southwest	GIF	FIRE	-	2,000,000	-	-	-	2,000,000
Fire Engine - Southwest Station	GIF	FIRE	-	460,000	-	-	-	460,000
E Crown Pt Rd - Plant St to Crown Pt Cross	GIF	STREETS	178,434	1,189,560	-	-	-	1,367,994
Marsh Rd (545 to Hickory Hammock)	GIF	STREETS	-	1,000,000	3,250,000	-	-	4,250,000
General Impact Fee Fund Total			178,434	4,649,560	3,250,000	-	-	8,077,994
Downtown Brick Pavers	LOGT	STREETS	30,000	30,000	30,000	-	-	90,000
Midget Pl - Surprise to Palm	LOGT	STREETS	47,300	236,400	-	-	-	283,700
N. Main Street - Plant to Newell	LOGT	STREETS	22,250	148,250	-	-	-	170,500
S. Highland - Smith to Maple	LOGT	STREETS	21,163	141,100	-	-	-	162,263
S. Highland - Smith to Tremaine	LOGT	STREETS	21,163	141,100	-	-	-	162,263
Palm Dr - Regal to Division	LOGT	STREETS	94,600	473,000	-	-	-	567,600
Stoneybrook Roundabout	LOGT	STREETS	250,000	-	-	-	-	250,000
Stoneybrook Py Resurfacing	LOGT	STREETS	600,000	-	-	-	-	600,000
Pavement Striping	LOGT	STREETS	50,000	50,000	50,000	50,000	50,000	250,000
Local Option Gas Tax Total			1,136,476	1,219,850	80,000	50,000	50,000	2,536,326

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
FIVE YEAR CIP WORKSHEET**

PROJECT NAME	SOURCE FUND		2017	2018	2019	2020	2021	Totals
Dillard St Improvements - SR 50 to Plant St	S	STORMWATER	500,000	500,000	-	-	-	1,000,000
S. Highland - Smith to Maple	S	STORMWATER	10,300	69,000	-	-	-	79,300
S. Highland - Smith to Tremaine	S	STORMWATER	10,300	69,000	-	-	-	79,300
N. Main Street - Plant to Newell	S	STORMWATER	3,400	22,850	-	-	-	26,250
Midget Pl - Surprise to Palm	S	STORMWATER	10,750	53,700	-	-	-	64,450
Palm Dr - Regal to Division	S	STORMWATER	18,600	92,900	-	-	-	111,500
Stormwater R&R Improvements	S	STORMWATER	50,000	50,000	50,000	50,000	50,000	250,000
Stormwater Pollution Control Boxes	S	STORMWATER	74,500	225,500	-	-	-	300,000
Lulu Creek	S	STORMWATER	-	-	1,500,000	-	-	1,500,000
Stormwater Line Upgrade - E Plant/9th St	S	STORMWATER	-	-	-	1,500,000	-	1,500,000
Stormwater Total			677,850	1,082,950	1,550,000	1,550,000	50,000	4,910,800
Automated Side-Load Trucks	SW	SOLID WASTE	565,102	565,102	565,102	565,102	565,102	2,825,510
Replacement Grapple Truck	SW	SOLID WASTE	118,872	-	-	-	-	118,872
Solid Waste Total			118,872	-	-	-	-	118,872
Marsh Rd Potable and Reuse Water Tanks	U-W	WATER	4,400,000	-	-	-	-	4,400,000
Skid Steer Loader (Cost-Share Collection)	U-W	DISTRIBUTION	22,209	-	-	-	-	22,209
Forklift (Cost-Share Collection)	U-W	DISTRIBUTION	35,239	-	-	-	-	35,239
Wintermere Harbour Reuse Main Ext. & Retro	U-W	DISTRIBUTION	-	324,000	-	-	-	324,000
Wintermere Pt. Reuse Main Ext. & Retrofit	U-W	DISTRIBUTION	-	1,224,000	-	-	-	1,224,000
Maple St Reuse Water Main Extension	U-W	DISTRIBUTION	-	-	1,300,000	-	-	1,300,000
Fullers Potable Well #7	U-W	DISTRIBUTION	-	-	90,000	1,200,000	-	1,290,000
Skid Steer Loader (Cost-Share Distribution)	U-WW	COLLECTION	22,209	-	-	-	-	22,209
Forklift (Cost-Share Distribution)	U-WW	COLLECTION	35,239	-	-	-	-	35,239
Vactor Truck	U-WW	COLLECTION	429,977	-	-	-	-	429,977
WWTP Aeration Upgrade - 40 Train	U-WW	WASTEWATER	94,200	-	-	-	-	94,200
WWTP Equalization Basin Cover	U-W	WASTEWATER	-	100,000	1,000,000	-	-	1,100,000
Utilities Total			5,039,073	1,648,000	2,390,000	1,200,000	-	10,277,073

**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
FIVE YEAR CIP WORKSHEET**

PROJECT NAME	SOURCE FUND		2017	2018	2019	2020	2021	Totals
2" Water Main Upgrades	UIF-W	DISTRIBUTION	200,000	200,000	200,000	-	-	600,000
Midget Pl - Surprise to Palm	UIF-W	DISTRIBUTION	8,700	43,400	-	-	-	52,100
N. Main Street - Plant to Newell	UIF-W	DISTRIBUTION	3,000	19,750	-	-	-	22,750
S. Highland - Smith to Maple	UIF-W	DISTRIBUTION	4,250	28,175	-	-	-	32,425
S. Highland - Smith to Tremaine	UIF-W	DISTRIBUTION	4,500	28,175	-	-	-	32,675
Windward Cay Reuse Main Ext. & Retrofit	UIF-W	DISTRIBUTION	288,000	-	-	-	-	288,000
Westfield Retrofit Phases 1 & 2	UIF-W	DISTRIBUTION	-	500,000	500,000	-	-	1,000,000
Palm Dr - Regal to Division	U-WW	COLLECTION	20,100	100,650	-	-	-	120,750
Lift Station #41 Upgrades	U-WW	COLLECTION	500,000	-	-	-	-	500,000
Crest Avenue WWTP Expansion	UIF-WW	WASTEWATER	300,000	1,700,000	500,000	-	-	2,500,000
Reclaimed Water PH 3	UIF-WW	WASTEWATER	-	200,000	2,700,000	-	-	2,900,000
Dreyfus Flow Improvements	UIF-WW	WASTEWATER	-	-	1,200,000	-	-	1,200,000
Utility Impact Fee Total			1,328,550	2,820,150	5,100,000	-	-	9,248,700
Dillard St Improvements - SR 50 to Plant St	URR-W	DISTRIBUTION	500,000	500,000	-	-	-	1,000,000
E Crown Pt Rd - Plant St to Crown Pt Cross	URR-W	DISTRIBUTION	2,250	15,000	-	-	-	17,250
E Crown Pt Rd - Plant St to Crown Pt Cross	URR-WW	COLLECTION	2,250	15,000	-	-	-	17,250
Dillard St Improvements - SR 50 to Plant St	URR-WW	COLLECTION	500,000	500,000	-	-	-	1,000,000
Gravity Sewer Rehabilitation	URR-WW	COLLECTION	200,000	200,000	200,000	-	-	600,000
Midget Pl - Surprise to Palm	URR-WW	COLLECTION	12,200	61,000	-	-	-	73,200
N. Main Street - Plant to Newell	URR-WW	COLLECTION	6,100	40,650	-	-	-	46,750
Palm Dr - Regal to Division	URR-WW	COLLECTION	22,800	114,100	-	-	-	136,900
S. Highland - Smith to Maple	URR-WW	COLLECTION	4,460	29,750	-	-	-	34,210
S. Highland - Smith to Tremaine	URR-WW	COLLECTION	4,500	29,750	-	-	-	34,250
Utility Renewal and Replacement Total			1,254,560	1,505,250	200,000	-	-	2,959,810
Office Renovations	TC	TRAILER CITY	67,000	-	-	-	-	67,000
Orange Dr. Laundry/Bathroom Renovations	TC	TRAILER CITY	45,000	-	-	-	-	45,000
Laurel St. Laundry/Bathroom Renovations	TC	TRAILER CITY	85,000	-	-	-	-	85,000
Upgrade City Owned Lots	TC	TRAILER CITY	4,000	-	-	-	-	4,000
Trailer City Total			201,000	-	-	-	-	67,000
Total			<u>12,162,381</u>	<u>19,119,740</u>	<u>18,770,000</u>	<u>2,800,000</u>	<u>100,000</u>	<u>52,818,121</u>

CITY OF WINTER GARDEN, FLORIDA
DEBT INFORMATION

Summary of Debt Outstanding

Note: Neither the City of Winter Garden Charter or Code of Ordinances nor the Florida Statutes limit the amount of debt the City of Winter Garden can issue.

	Amount Expected at October 1, 2016
Debt Outstanding—Governmental Fund Types:	
Sales Tax Revenue Bonds, Series 2016A \$10,000,000 principal due in annual installments of \$325,000 to \$660,000 through October 1, 2036; interest due in semi-annual installments of \$8,184 to \$146,082 through October 1, 2036; interest rate is fixed at 2.48%.	10,000,000
Sales Tax Revenue Bonds, Series 2016B \$9,595,000; principal due in annual installments of \$315,000 to \$630,000 through October 1, 2036; interest due in semi-annual installments of \$7,812 to \$139,469 through October 1, 2036; interest rate is fixed at 2.48%.	9,595,000
Total Outstanding—Governmental Fund Types	\$19,595,000
	Amount Expected at October 1, 2016
Debt Outstanding—Proprietary Fund Types	
2001 State Revolving Fund Loan \$1,097,149; due in semi-annual principal and interest installments of \$37,525 through July 15, 2024; Interest at 3.330%	\$ 523,293
2003 State Revolving Fund Loan \$10,810,898; due in semi-annual principal and interest installments of \$366,572 through July 15, 2024; Interest at 2.820%	5,217,910
2004 State Revolving Fund Loan \$2,066,219; due in semi-annual principal and interest installments of \$67,727 through May 15, 2024; Interest at 2.670%	969,918
Total Outstanding—Proprietary Fund Types	\$6,711,121

CITY OF WINTER GARDEN, FLORIDA
DEBT INFORMATION

Annual Requirements to Amortize Long-Term Debt by Fund

DEBT OUTSTANDING—GOVERNMENTAL FUND TYPES:

General Fund

Debt service requirements of the Sales Tax Bonds, Series 2016A are as follows:

Fiscal Year Ending	Principal	Interest	Total
2017	\$ 325,000	\$ 270,702	\$ 595,702
2018	385,000	241,180	626,180
2019	400,000	231,632	631,632
2020-2036	8,890,000	2,151,772	11,041,772
	<u>\$10,000,000</u>	<u>\$2,895,286</u>	<u>\$12,895,286</u>

Debt service requirements of the Sales Tax Bonds, Series 2016B are as follows:

Fiscal Year Ending	Principal	Interest	Total
2017	\$ 315,000	\$ 258,444	\$ 573,444
2018	370,000	230,144	600,144
2019	380,000	220,968	600,968
2020-2036	8,530,000	2,053,071	10,583,071
	<u>\$9,595,000</u>	<u>\$2,762,627</u>	<u>\$12,357,627</u>

CITY OF WINTER GARDEN, FLORIDA
DEBT INFORMATION

DEBT OUTSTANDING—PROPRIETARY FUND TYPES:

Utility Fund

Debt service requirements of the 2001 State Revolving Fund Loan are as follows:

Fiscal Year Ending	Principal	Interest	Total
2017	\$ 58,105	\$ 16,946	\$ 75,051
2018	60,056	14,995	75,051
2019	62,072	12,978	75,050
2020-2024	343,060	32,194	375,254
	\$523,293	\$77,113	\$600,406

Debt service requirements of the 2003 State Revolving Fund Loan are as follows:

Fiscal Year Ending	Principal	Interest	Total
2017	\$ 590,130	\$ 143,014	\$ 733,143
2018	606,889	126,255	733,144
2019	624,124	109,020	733,144
2020-2024	3,396,767	268,950	3,665,717
	\$5,217,910	\$647,239	\$5,865,149

Debt service requirements of the 2004 State Revolving Fund Loan are as follows:

Fiscal Year Ending	Principal	Interest	Total
2017	\$ 110,288	\$ 25,166	\$ 135,454
2018	113,252	22,201	135,453
2019	116,296	19,157	135,453
2020-2024	630,082	47,184	677,266
	\$ 969,918	\$113,708	\$1,083,626

SUPPLEMENTAL INFORMATION

PERSONNEL AUTHORIZATIONS

—

**FULL TIME EQUIVALENT EMPLOYEES PER
THOUSAND**

—

**GENERAL FUND UNRESERVED FUND
BALANCE HISTORY**

—

**AD VALOREM REVENUE HISTORICAL
COMPARISON**

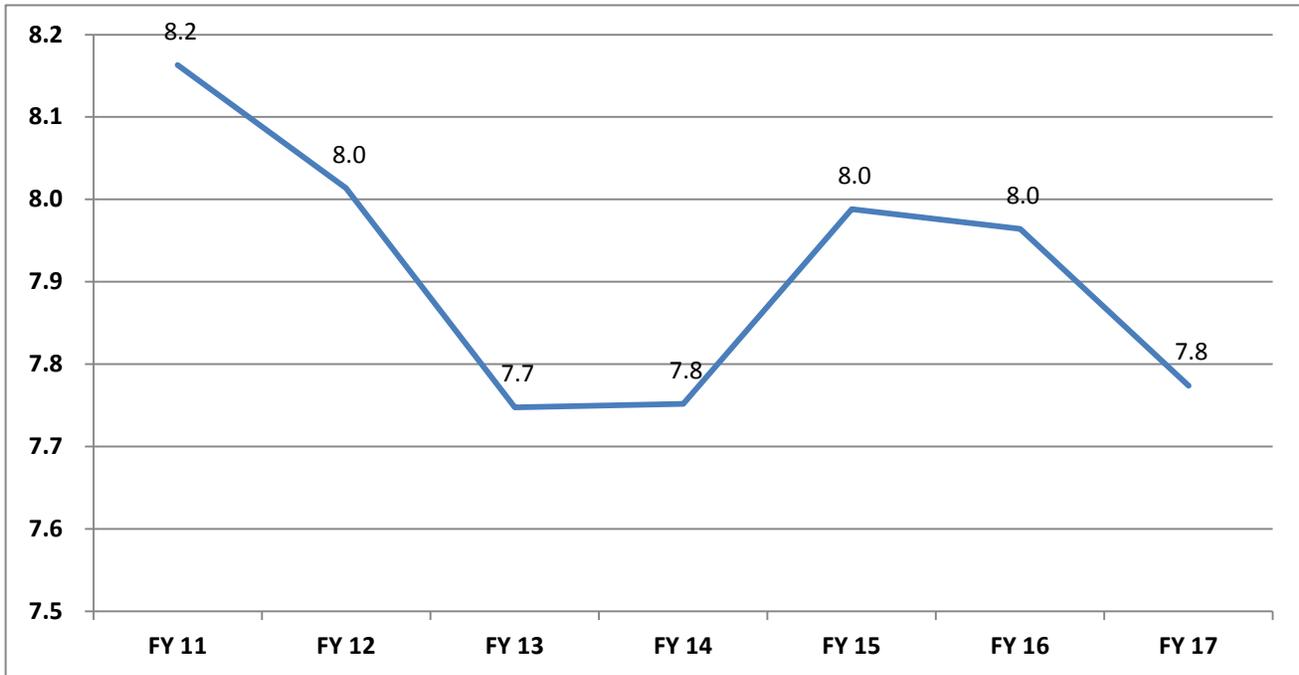
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**TAXABLE VALUE AND MILLAGE
HISTORICAL COMPARISON**

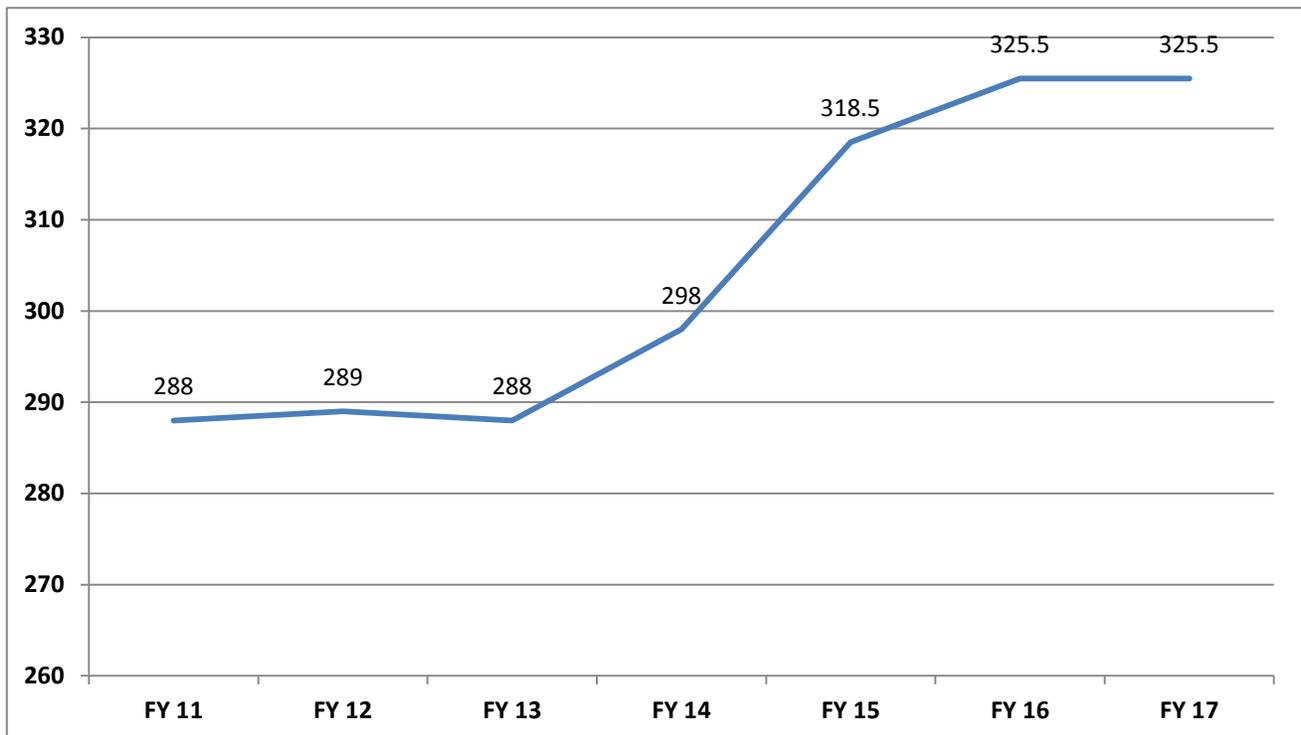
CITY OF WINTER GARDEN
Proposed FULL TIME EQUIVALENT
FISCAL YEAR 2016-2017

	FY12-13	FY13-14	FY14-15	FY15-16	proposed FY16-17
DEPARTMENT					
GENERAL GOVERNMENT					
City Commission	5	5	5	5	5
Executive	5.5	5.5	5.5	5.5	5.5
Economic Development	1	1	1	1	1
City Clerk	3	3	3	3	3
Finance	11	10	10	10	10
Information Systems	5	5	5	5	5
ADMINISTRATIVE SERVICES					
Human Resources	4	4	4	4	4
Facilities Management	6	6	6	6	6
Fleet Management	6	6	6	7	7
TOTAL GENERAL GOVERNMENT	46.5	45.5	45.5	46.5	46.5
PUBLIC SAFETY					
Police - sworn	71	75	79	83	85
Police - non-sworn	17	17	29	30	30
Police - non-sworn part-time	6	6	8	8	8
Fire	46	45	45	45	45
TOTAL PUBLIC SAFETY	140	143	161	166	168
COMMUNITY DEVELOPMENT					
Building - Inspection	4	6	7	7	7
Building - Code Enforcement	2	2	2	2	2
Planning - Administration	4	4	4	4	4
Building - Administration	6	6	6	7	7
TOTAL COMMUNITY DEVELOPMENT	16	18	19	20	20
PUBLIC SERVICES					
Administration	5	4	4	4	4
Streets	3	3	3	3	3
Cemetery	1	1	1	1	1
Sanitation	19	19	19	19	18
Stormwater	2	2	2	2	2
Environmental Services	3	3	3	3	2
Water	5	5	5	5	5
Wastewater	7	7	7	7	7
Distribution	9	12	12	12	12
Collection	12	15	15	15	15
TOTAL PUBLIC WORKS AND UTILITIES	66	71	71	71	69
ENGINEERING	4	5	5	5	5
PARKS and RECREATION					
Recreation	8	8	7	8	8
Recreation - part-time FTE	0.5	0.5	1	0	0
Parks	10	10	12	12	12
TOTAL PARKS/RECREATION	18.5	18.5	20	20	20
TOTAL PUBLIC SERVICES	88.5	88.5	96	96	94
TRAILER CITY	2	2	2	2	2
TOTALS (less Commission)	288	²³² 298	318.5	325.5	325.5

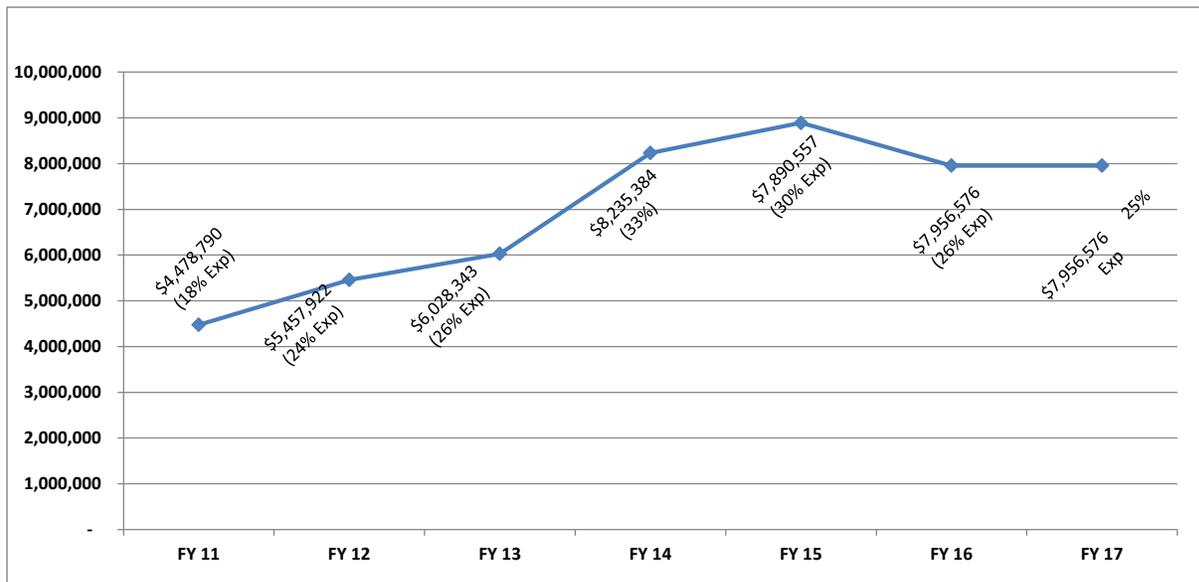
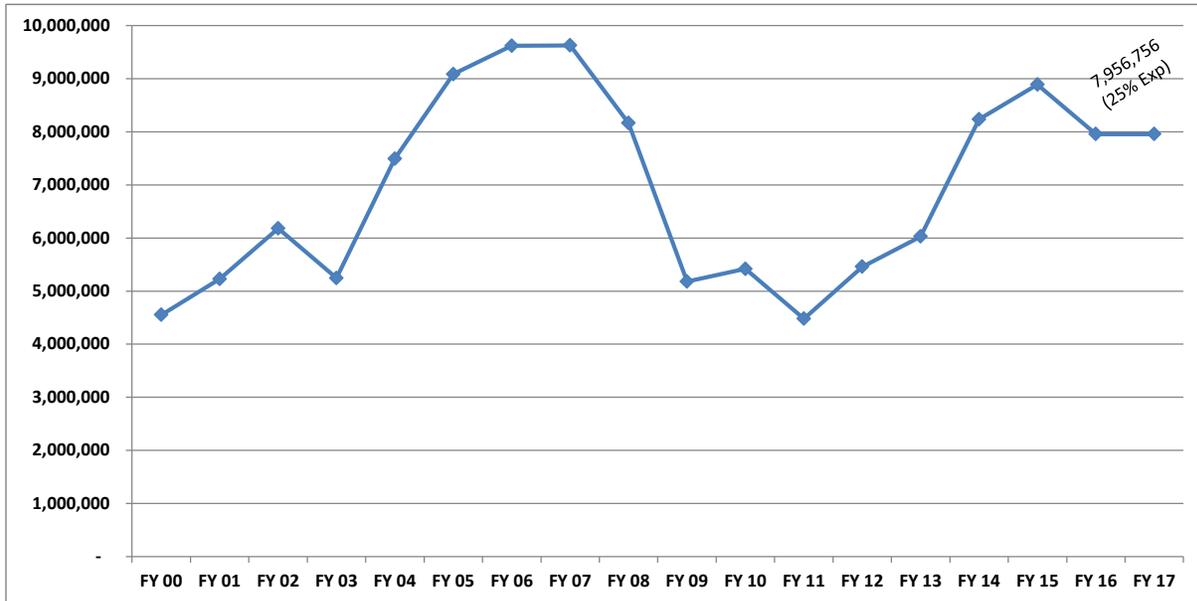
**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
FULL-TIME EQUIVALENT EMPLOYEES PER 1,000 POPULATION**



FULL-TIME EQUIVALENT EMPLOYEES

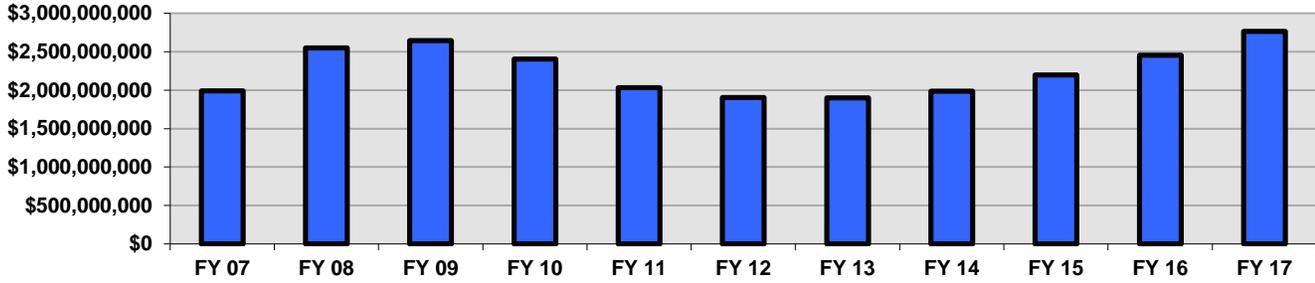


**CITY OF WINTER GARDEN
FY 2016/2017 BUDGET
GENERAL FUND UNRESERVED/UNASSIGNED FUND BALANCE TREND**

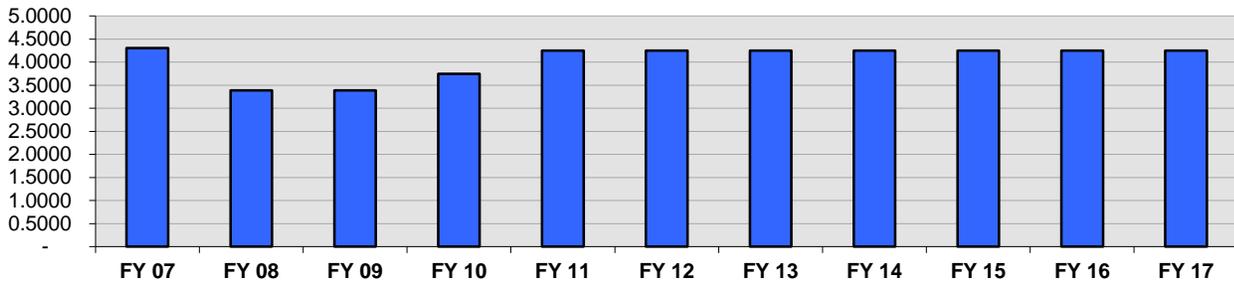


CITY OF WINTER GARDEN AD VALOREM TAXES

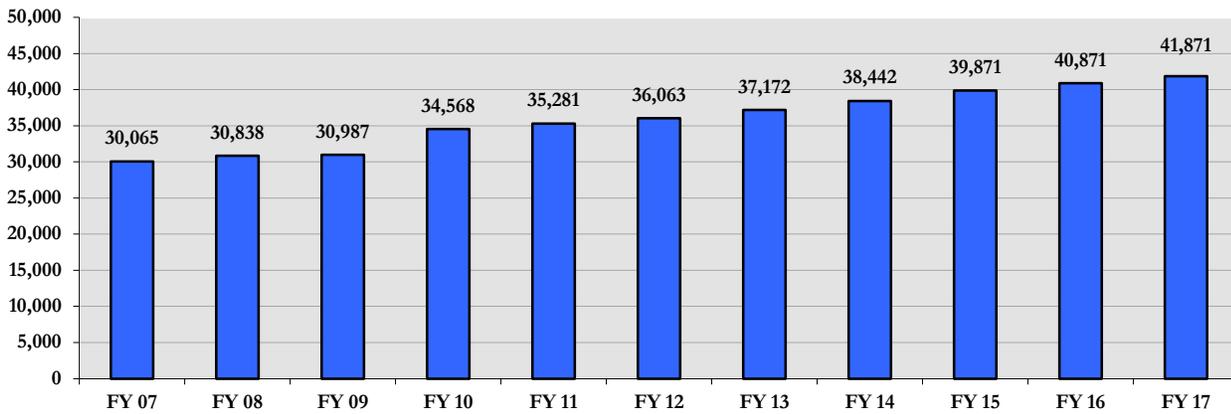
TOTAL ASSESSED VALUATION



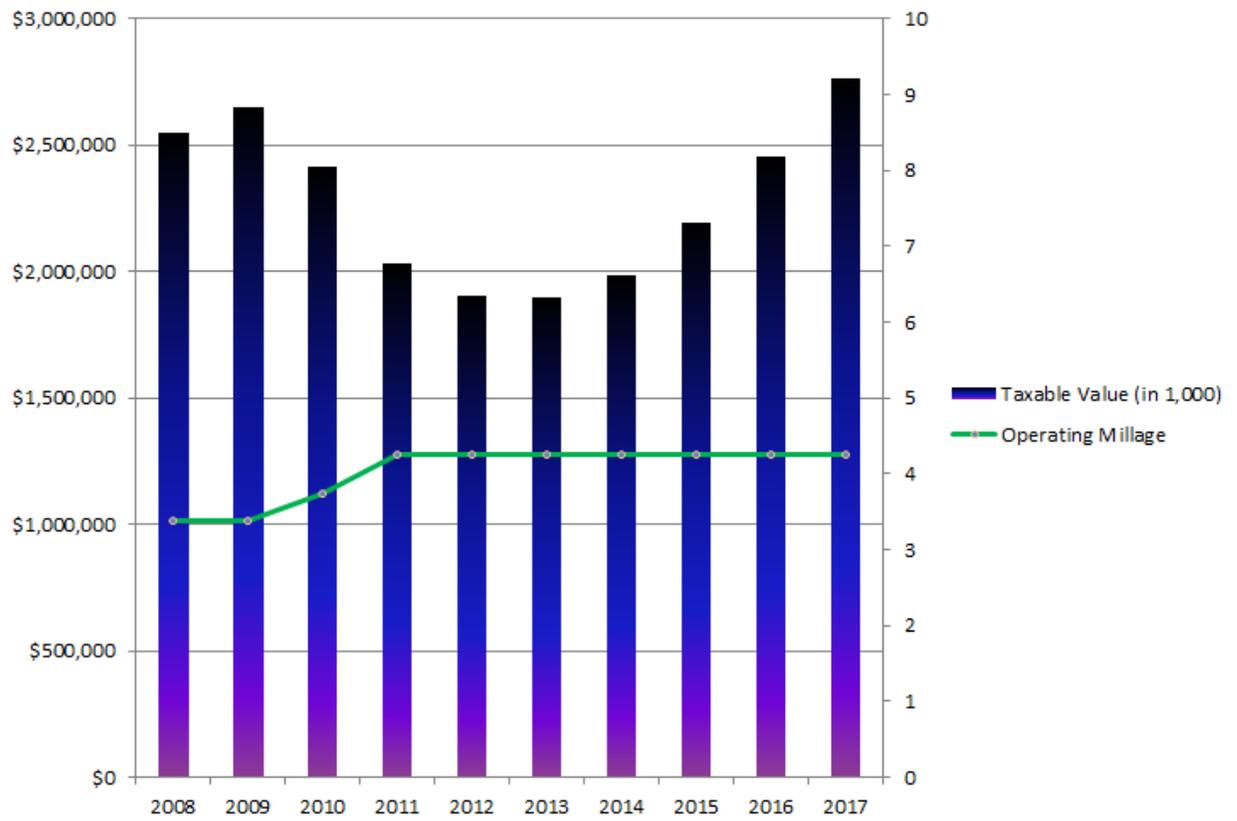
MILLAGE RATE



WINTER GARDEN POPULATION



TAXABLE VALUE AND OPERATING MILLAGE FY2017 AND LAST NINE FISCAL YEARS



GLOSSARY OF TERMS

GLOSSARY

AD VALOREM TAX: A tax levied on the assessed value of real and personal property (also known as “property tax”).

ADOPTED BUDGET: The proposed budget as formally approved by the City Commission.

AGENCY FUND: A type of fund used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

APPROPRIATION: A specific amount of money set apart by the City Commission for the purchase of goods and services.

ASSESSED PROPERTY VALUE: A valuation set upon real estate or personal property by the County Property Appraiser as a basis for levying taxes.

BALANCED BUDGET: A budget in which budgeted revenues equal budgeted expenditures/expenses.

BOND: A written promise to pay a specified sum of money (face value or principal), at a specified date in the future (maturity date), together with interest at a specified rate.

BUDGET: A fiscal plan of programs, services, and construction projects expected to be carried out, funded within available revenues, and designated within a specific period of time, usually 12 months.

CAPITAL EQUIPMENT: Equipment with a value in excess of \$750 and an expected life of more than two years such as automobiles, computers, and furniture.

CAPITAL IMPROVEMENT: A physical asset, constructed or purchased, that has a minimum useful life of three years.

CAPITAL IMPROVEMENT BUDGET: A budget including those approved capital improvement projects contained in the first year of the five-year Capital Improvement Program.

CAPITAL IMPROVEMENTS ELEMENT: That portion of the Capital Improvement Program which is necessary to meet the requirements of the Growth Management Act.

CAPITAL IMPROVEMENT PROGRAM (CIP): A comprehensive long-range schedule of approved capital improvements indicating priority in terms of need and ability to finance. The program covers a five-year period, the first year of which is adopted as the Capital Improvement Budget.

CONTINGENCY: Money that has been set aside to cover unplanned expenditures.

DEBT SERVICE: The payment of principal and interest on borrowed funds.

DEBT SERVICE FUND: Used to account for the accumulation of resources for, and the payment of, debt service.

DEPARTMENT: An organizational unit responsible for carrying out a major governmental function, such as Police or Public Works.

ENTERPRISE FUND: A type of fund used to account for operations that are financed and operated in a manner similar to private business enterprises; i.e., where charges for services are intended to cover the cost of providing the service.

EXPENDITURE: Transactions and events that decrease the amount of net spendable resources in a governmental fund.

FIDUCIARY FUND: A type of fund in which the government acts as a trustee or agent on behalf of another party. An example is pension funds.

FISCAL YEAR (FY): Any consecutive 12-month period designated as a budget year. The City's budget year begins October 1, and ends September 30 of the following calendar year.

FRANCHISE FEE: A fee paid by public service businesses for use of City streets, rights-of-way, and property in providing their services. Services requiring franchises include electric, telephone, natural gas, water, cable television, and roll-off service.

FUND: An accounting structure which isolates specific revenues and appropriations for a designated purpose, such as the General Fund or the Capital Project Fund.

FUND BALANCE: The excess of assets over liabilities. A positive ending fund balance from one fiscal year can be utilized as a resource for the following year's activities. A negative fund balance is sometimes referred to as a deficit.

GENERAL FUND: The general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

GRANT: Contributions of cash or other assets to be used for a specified purpose, activity, or facility. Grants may be classified as either categorical or block, depending on the amount of discretion allowed the grantee.

IMPACT FEE: A charge for infrastructure improvements that must be provided to the local government.

INTERFUND TRANSFER: Payment from one fund to another fund primarily for services provided.

INTERGOVERNMENTAL REVENUE: Revenue from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

LOCAL OPTION: Voted by local referendum, e.g., Local Option Sales Tax.

MILL: A value equal to \$.001 or \$1.00 per \$1,000. The mill is used to determine property taxes by multiplying the mill rate times the assessed property value.

MILLAGE RATE: The rate established each year by City Commission action which is used in the calculation of property taxes.

MISSION STATEMENT: This statement establishes the basis for the goals of the department by describing in broad terms what the department intends to accomplish during the budget year.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which revenues are recorded when collectable within the current period, and expenditures are recognized when the related liability is incurred.

NON-OPERATING EXPENDITURE: The cost of government services not directly attributable to a specific City program or operation, i.e., debt service obligations and contributions to human service organizations.

NON-OPERATING REVENUE: The income received by the government not directly attributable to providing a service, e.g., interest on cash in banks or investments.

OPERATING BUDGET: A financial plan which presents proposed expenditures for the fiscal year and estimates of revenue to finance them.

OPERATING EXPENSES: Expenses which are directly related to service activities.

OPERATING REVENUES: Revenues which are directly related to service activities, e.g., user charges, fees, or taxes.

PERMANENT FUND: A governmental fund type used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs (i.e., for the benefit of the government or its citizenry).

PROPERTY TAX: A tax levied on the assessed value of real property, i.e., ad valorem tax.

PROPRIETARY ACCOUNT: An account that shows actual financial position and results of operations, such as actual assets, liabilities, fund equity balances, revenues and expenses.

PROPRIETARY FUND: A type of fund which is similar to private sector companies, whereby the focus is on the measurement of net income.

REVENUE: Money received by the City from external sources.

REVENUE BOND: A bond whose principal and interest are payable exclusively from a specific revenue source.

ROLLED-BACK MILLAGE RATE: The millage rate that would generate the same dollar amount of ad valorem tax revenue as was generated in the previous year, exclusive of new construction.

SPECIAL REVENUE FUND: A type of fund used to account for the proceeds of a specified revenue source (other than special assessments or major capital projects) that are legally restricted to expenditures for specified purposes. An example is revenue from the Community Development Block Grant.

TAX INCREMENT FINANCING: A method for providing money to pay for infrastructure related to development in a designated district. The money comes from the increase in property tax above the redevelopment level, and can be used for a predetermined time period.

TAX LEVY: The total revenue amount to be raised by general property taxes for purposes specified in the adopted budget.

TAXABLE VALUE: The assessed value less homestead and other exemptions, if applicable.

TRANSPORTATION IMPACT FEE: A charge based on projected trips that will be generated by development or redevelopment of a property.

UTILITY TAX: A tax levied by the City on the customers of various utilities such as electric, telephone, gas and water. The average rate is 10.0 percent of the sales price of such utility service or commodity.

City of Winter Garden Annual Budget

Fiscal Year 2016/2017
Proposed Budget



CITY OF WINTER GARDEN

CITY COMMISSION REGULAR MEETING MINUTES

August 11, 2016

A **REGULAR MEETING** of the Winter Garden City Commission was called to order by Mayor Rees at 6:30 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida. An Opening Invocation and Pledge of Allegiance were given.

Present: Mayor John Rees, Commissioners Bob Buchanan, Kent Makin, Robert Olszewski, and Colin Sharman

Also Present: City Manager Mike Bollhoefer, City Attorney A. Kurt Ardaman, City Clerk Kathy Golden, Assistant City Manager of Administrative Services Frank Gilbert, Assistant City Manager of Public Services Don Cochran, Community Development Director Steve Pash, Economic Development Director Tanja Gerhartz, Finance Director Laura Zielonka, Fire Chief Matt McGrew, Information Technology Director Chad Morrill, Planning Consultant Ed Williams, and Acting Police Chief Scott Allen

1. **APPROVAL OF MINUTES**

Motion by Commissioner Buchanan to approve the regular meeting minutes of July 28, 2016 as submitted. Seconded by Commissioner Sharman and carried unanimously 5-0.

2. **FIRST READING OF PROPOSED ORDINANCE**

A. **Ordinance 16-54:** AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, FLORIDA, AMENDING SECTION 98-189 OF CHAPTER 98 OF THE CITY CODE TO AMEND THE TERMS OF CERTAIN ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION BOARD MEMBERS, PROVIDING FOR CODIFICATION, APPLICABILITY, CONTROL, SEVERABILITY AND AN EFFECTIVE DATE

City Attorney Ardaman read Ordinance 16-54 by title only. Community Development Manager Pash stated this ordinance re-stagger the terms. The seats designated as three-year terms are the architect, licensed general contractor and the Winter Garden Heritage Foundation Board member. The remaining members would be for two years. They would each have a two term limit.

Motion by Commissioner Sharman to approve Ordinance 16-54 with the second reading and public hearing being scheduled for August 25, 2016. Seconded by Commissioner Makin and carried unanimously 5-0.

3. **FIRST READING AND PUBLIC HEARING OF PROPOSED ORDINANCES**

A. **Ordinance 16-47:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA PROVIDING FOR THE ANNEXATION OF CERTAIN ADDITIONAL LANDS

GENERALLY DESCRIBED AS APPROXIMATELY 0.15 ± ACRES LOCATED AT 310 EAST STORY ROAD ON THE SOUTH SIDE OF EAST STORY ROAD, EAST OF SUMMER STREET AND WEST OF 9th STREET INTO THE CITY OF WINTER GARDEN FLORIDA; REDEFINING THE CITY BOUNDARIES TO GIVE THE CITY JURISDICTION OVER SAID PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

- B. **Ordinance 16-48:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA AMENDING THE FUTURE LAND USE MAP OF THE WINTER GARDEN COMPREHENSIVE PLAN BY CHANGING THE LAND USE DESIGNATION OF REAL PROPERTY GENERALLY DESCRIBED AS APPROXIMATELY 0.15 ± ACRES LOCATED AT 310 EAST STORY ROAD ON THE SOUTH SIDE OF EAST STORY ROAD, EAST OF SUMMER STREET AND WEST OF 9th STREET FROM ORANGE COUNTY LOW MEDIUM DENSITY RESIDENTIAL TO CITY LOW DENSITY RESIDENTIAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE
- C. **Ordinance 16-49:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA REZONING APPROXIMATELY 0.15 ± ACRES LOCATED AT 310 EAST STORY ROAD ON THE SOUTH SIDE OF EAST STORY ROAD, EAST OF SUMMER STREET AND WEST OF 9th STREET FROM ORANGE COUNTY R-2 RESIDENTIAL DISTRICT TO CITY R-2 RESIDENTIAL DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

City Attorney Ardaman read Ordinances 16-47, 16-48, and 16-49 by title only. Community Development Director Pash stated this is a voluntary annexation. The request for R-2 zoning is consistent with the surrounding area. Staff recommends approval.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Sharman to approve Ordinances 16-47, 16-48, and 16-49 with the second reading and public hearing being scheduled for August 25, 2016. Seconded by Commissioner Olszewski and carried unanimously 5-0.

- D. **Ordinance 16-50:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA PROVIDING FOR THE ANNEXATION OF CERTAIN ADDITIONAL LANDS GENERALLY DESCRIBED AS APPROXIMATELY 1.7 ± ACRES LOCATED AT 917 CARTER ROAD ON THE EAST SIDE OF CARTER ROAD, SOUTH OF EAST STORY ROAD AND NORTH OF WEST COLONIAL DRIVE INTO THE CITY OF WINTER GARDEN, FLORIDA; REDEFINING THE CITY BOUNDARIES TO GIVE THE CITY JURISDICTION OVER SAID PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE
- E. **Ordinance 16-51:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA AMENDING THE FUTURE LAND USE MAP OF THE WINTER GARDEN

COMPREHENSIVE PLAN BY CHANGING THE LAND USE DESIGNATION OF REAL PROPERTY GENERALLY DESCRIBED AS 1.7 ± ACRES LOCATED AT 917 CARTER ROAD ON THE EAST SIDE OF CARTER ROAD, SOUTH OF EAST STORY ROAD AND NORTH OF WEST COLONIAL DRIVE FROM ORANGE COUNTY LOW DENSITY RESIDENTIAL TO CITY MULTI-OFFICE INDUSTRIAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

- F. **Ordinance 16-52:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA REZONING APPROXIMATELY 1.7 ± ACRES LOCATED AT 917 CARTER ROAD ON THE EAST SIDE OF CARTER ROAD, SOUTH OF EAST STORY ROAD AND NORTH OF WEST COLONIAL DRIVE FROM ORANGE COUNTY A-1 RURAL DISTRICT TO CITY I-2 GENERAL INDUSTRIAL DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

City Attorney Ardaman read Ordinances 16-50, 16-51, and 16-52 by title only. Community Development Director Pash stated that the zoning request is consistent with the surrounding area and staff recommends approval.

Commissioner Sharman asked about the notice of rezoning to the surrounding homeowners whether it generated any comments or not. Mr. Pash advised that the annexation is not noticed. Commissioner Sharman asked about the rezoning notice. Mr. Pash shared that initial zoning classifications do not require noticing. This area has a lot of industrial lots. City Manager Bollhoefer stated that the difference is this establishes a zoning not a rezoning. Mayor Rees agreed with notifying those in this area because there are a couple of homes.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Sharman to approve Ordinances 16-50, 16-51, and 16-52 with the stipulation that notices will be sent out prior to the second reading and public hearing being held on August 25, 2016. Seconded by Commissioner Olszewski and carried unanimously 5-0.

- G. **Ordinance 16-53:** AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, FLORIDA SUPPLEMENTING ORDINANCE NO. 06-27, WHICH ORDINANCE NO. 06-27 AUTHORIZED THE ISSUANCE OF SALES TAX REVENUE BONDS FROM TIME TO TIME; AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$10,200,000 AGGREGATE PRINCIPAL AMOUNT OF A CITY OF WINTER GARDEN, FLORIDA SALES TAX REVENUE BOND, SERIES 2016A AND NOT EXCEEDING \$10,000,000 AGGREGATE PRINCIPAL AMOUNT OF A CITY OF WINTER GARDEN, FLORIDA SALES TAX REFUNDING REVENUE BOND, SERIES 2016B, IN ORDER TO, RESPECTIVELY, FINANCE A PORTION OF THE ACQUISITION, CONSTRUCTION AND EQUIPPING THE NEW DOWNTOWN PARKING GARAGE AND REFUND ALL OF THE CITY'S

OUTSTANDING SALES TAX REVENUE BONDS, SERIES 2006, IN ORDER TO ACHIEVE DEBT SERVICE SAVINGS; MAKING CERTAIN COVENANTS AND AGREEMENTS IN CONNECTION WITH THE ISSUANCE OF SUCH SERIES 2016 BONDS AND DETERMINING CERTAIN TERMS THEREOF; AUTHORIZING A NEGOTIATED SALE OF SAID SERIES 2016 BONDS AND THE AWARD THEREOF PURSUANT TO THE PROPOSAL OF PINNACLE PUBLIC FINANCE, INC.; DELEGATING CERTAIN AUTHORITY TO THE MAYOR/COMMISSIONER AND CITY MANAGER FOR THE APPROVAL OF THE TERMS AND DETAILS OF SAID SERIES 2016 BONDS; DESIGNATING THE CITY AS THE PAYING AGENT AND REGISTRAR FOR SAID SERIES 2016 BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF AN ESCROW DEPOSIT AGREEMENT AND APPOINTING THE ESCROW AGENT THERETO; AND PROVIDING AN EFFECTIVE DATE

City Attorney Ardaman read Ordinance 16-53 by title only. Finance Director Zielonka stated staff is recommending that two bonds be issued. The first bond is Bond 2016A to be used to fund the parking garage and other capital projects downtown. The second Bond 2016B is to be used to refinance our 2006 bond, which would save the City approximately \$1.7 million. After discussing the request for proposals submitted with PFM, the City's financial advisor, and our bond counsel, it was decided that Pinnacle Public Finance, Inc. offered the best combination of interest rates and term for the City. The interest rate would be locked in at 2.48% over 20 years. They also offered an early payout for 2016A without penalty after 2013.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Buchanan to approve Ordinance 16-53 with the second reading and public hearing being scheduled for August 25, 2016. Seconded by Commissioner Makin and carried unanimously 5-0.

4. **SECOND READING AND PUBLIC HEARING OF PROPOSED ORDINANCES**

- A. **Ordinance 16-45:** AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, FLORIDA, RELATING TO MEDICAL CANNABIS ACTIVITIES; ADOPTING FINDINGS OF FACT; PROVIDING DEFINITIONS; IMPOSING A TEMPORARY MORATORIUM ON THE GROWING, CULTIVATION, PROCESSING, MANUFACTURE, DISPENSING, DISTRIBUTION, AND SALE OF MEDICAL CANNABIS, LOW-THC CANNABIS, DERIVATIVE PRODUCTS, AND RELATED ACTIVITIES; DIRECTING CITY STAFF TO DEVELOP PROPOSED LAND DEVELOPMENT REGULATIONS AND OTHER RECOMMENDATIONS REGARDING SUCH CANNABIS-RELATED ACTIVITIES; PROVIDING FOR PENALTIES, SEVERABILITY, CONFLICT WITH OTHER ORDINANCES, NONCODIFICATION, CORRECTION OF SCRIVENER'S ERRORS, AND AN EFFECTIVE DATE

City Attorney Ardaman read Ordinance 16-45 by title only. Mr. Ardaman noted that the version he distributed is the revised version along with a red-lined version showing what the differences between what is in the agenda packet from the first reading and what is being considered at the second reading. This ordinance provides for the moratorium to be in effect on everything that has not been pre-empted to the State of Florida by the statutory pre-emption. The State has pre-empted the cultivating and processing of cannabis. Therefore the City does not have the ability to regulate that. The City can regulate the dispensing facility, which is the retailing of cannabis. So for 270 days, assuming the City Commission passes this ordinance, nothing will be processed relating to dispensing. During this period, staff believes they will have the opportunity to develop appropriate regulations that deal with dispensing facilities and bring it back before the 270 day expiration. Commissioner Buchanan requested a workshop be held to discuss this issue and go over everything. Mr. Ardaman responded that a workshop early on would be appropriate. The input from the Commission would be helpful. Mayor Rees stated the City Manager and City Attorney will schedule the workshop.

Mayor Rees opened the public hearing.

Tara Tedrow with Lowndes, Drosdick, PA, 215 N. Eola Drive, Orlando, Florida, on behalf of Knox Nursery who is one of the States' six approved dispensing organizations under Florida Statutes that allows them to grow, cultivate, as well as dispense medical marijuana and low THC marijuana across the State. Ms. Tedrow stated she was here on behalf of Knox Nursey to make sure to clarify the affect of the moratorium. Knox Nursey is located at 940 Avalon Road and is currently growing low THC cannabis and medical cannabis for distribution across the State as permitted since 2015. She described the current regulations and clarified that the moratorium does not stop the existing operations and she understands that under statutory law it does allow cities and counties to regulate the location and number of dispensing facilities under their jurisdiction. She acknowledged the moratorium does not allow Knox to open a dispensing facility, that they do not necessarily agree with and they would object to that aspect of it because the state did give them permission to grow, cultivate, process, and dispense from the 940 Avalon Road site. They do understand that the moratorium would not stop the first two components but would stop the dispensing.

Commissioner Olszewski asked the City Attorney what is the City's authority. Mr. Ardaman responded that we have the authority to pass ordinances relating to the number, location and regulations relating to dispensing facilities.

James L. Hall, 375 Grove Court, Winter Garden, Florida, questioned the conflicts still existing between the federal government and state and local government in regards to medical and recreational marijuana. Does this create any issues for the City? Mr. Ardaman responded that there is clearly still an issue. He is not aware of the conflict being resolved and it will be tracked until it has been resolved.

Motion by Commissioner Olszewski to adopt the revised Ordinance 16-45 as submitted by the City Attorney. Seconded by Commissioner Sharman and carried unanimously 5-0.

- B. **Ordinance 16-46:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, AMENDING ARTICLE II, DIVISION 3 OF CHAPTER 18 OF THE WINTER GARDEN CITY CODE; PROVIDING FOR PROHIBITION OF SECURITY BARS GRILLES AND GRATES ON DOORS, WINDOWS, BREEZEWAYS AND OPENINGS FACING OR VISIBLE FROM STREETS OR PUBLIC RIGHTS OF WAY; PROVIDING FOR PENALTIES AND ENFORCEMENT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

City Attorney Ardaman read Ordinance 16-46 by title only. Community Development Director Pash stated that the Planning and Zoning Board reviewed this item at their last meeting and they are seeking additional clarification in the ordinance. Therefore, staff is recommending this ordinance be postponed to a date uncertain.

Motion by Commissioner Sharman to POSTPONE Ordinance 16-46 to a date uncertain. Seconded by Commissioner Makin and carried unanimously 5-0.

5. **REGULAR BUSINESS**

- A. **Recommendation to approve the Site Plan for Britt Plaza office/warehouse industrial building located at 530 Susan B Britt Court, subject to conditions**

Community Development Director Pash stated that this is a site plan for a 6,000 square foot office and warehouse facility at 530 Susan B Britt Court. He stated that the plans have been reviewed and approved by the Development Review Committee (DRC) and staff recommends approval subject to conditions as stated in the agenda packet.

Motion by Commissioner Makin to approve site plan for Britt Plaza office/warehouse industrial building located at 530 Susan B Britt Court, subject to conditions. Seconded by Commissioner Buchanan and carried unanimously 5-0.

- B. **Recommendation to approve Roper Reserve Final Plat (562 Beard Road) subject to staff recommended conditions**

Community Development Director Pash stated that this is a final plat for Roper Reserve which is a 77 unit single family subdivision that is zoned PUD. The proposed plat is consistent with that PUD, it has been reviewed by the Development Review Committee and staff recommends approval.

Commissioner Olszewski noted that when this item originally came up he was not in support of this project due to the difficulty in maneuvering on Beard Road which is a

County road. He noted that in looking at the final plat he feels that the City staff has done their due diligence and he can now support this project.

Motion by Commissioner Buchanan to approve Roper Reserve Final Plat (562 Beard Road) subject to staff recommended conditions. Seconded by Commissioner Makin and carried unanimously 5-0.

C. Recommendation to approve the sale of 109 S. Boyd Street to Tremaine Boyd, LLC for \$152,000 with waiving the transportation impact fees of \$174,177 and other fees approximately \$235,484 (RFP 15-103)

City Manager Bollhoefer presented a couple of slides to summarize this item which has already been discussed in previous meetings. Staff favors this project and feels it is an essential next step to keep the downtown redevelopment moving forward. Long term viability of our downtown will require living quarters, which is considered an essential component of a downtown. One thing that is going to be necessary to make this happen without tall buildings and lots of units is to provide subsidies. He expressed that this effort will eventually help the City whether any downturn in the economy. He shared that he has discussed this matter with the Commissioners and has made some revisions to this item including the addition of \$25,000 to the sales price. He spoke of building a very high end building at an approximate cost of \$4.6 million and up to \$5 million. There were concerns regarding the City giving the incentives and then the building is sold in a year so they would make a profit on the incentives. The number of years was debated and an agreement was reached whereby if they sell the building in year five, they will have paid back the entire amount of the fees minus the street impact fees that is based on the architecture that is done for all the buildings. This would be reduced by 20 percent each year over a five year period which should alleviate these concerns. Mr. Bollhoefer pointed out the tax advantages of this building and the fact that it will remain appealing to families as opposed to other types of businesses.

Commissioner Olszewski noted that at the onset he was not in support of this project but has since worked with the City Manager and realizes everything was done correctly by the City. He addressed an email he received from a constituent and shared that the City Commission has to be the watchdog on behalf of the public, which has been achieved. He added that the question about what is the City's return on the investment is that there is no question that the City is going to get a return on its investment. He thinks that the applicant was poorly advised on the initial presentation and has since remedied that. The City of Winter Garden did everything correctly by advertising, going out for bid, and working with the one bidder that came to the City on this public process. He indicated that there is a tradeoff of either getting this project, which is a much better deal for the residents and taxpayers of Winter Garden, or going to a six story building and thus starting a snowball effect of having to allow other tall buildings in the future. He expressed that the City and staff are maintaining the unique charm and feel of our neighborhood and community and that is why he has been able to change his position from the first meeting until now to support this project.

Motion by Commissioner Buchanan to approve the sale of 109 S. Boyd Street to Tremaine Boyd, LLC as presented with the new recommendations by the City Manager revising the purchase price to \$177,000 and the fee payback schedule for 5 years (RFP 15-103). Seconded by Commissioner Sharman.

Commissioner Makin inquired about the land size. The City Manager noted it is approximately one half acre. Planning Consultant Ed Williams clarified that a survey will need to be done before this sale is complete to reflect all of the adjustments. Commissioner Makin wanted to be sure that everyone was aware that they are agreeing to the sale of a property with no defined dimensions.

Mayor Rees expressed that he felt overall it is a great project for the City and his concerns have been addressed.

Commissioner Sharman asked if the agreement includes a stipulation between the sale of the property and the sale of the entity; this distinction should be included in the agreement. There was discussion on this addition and Commissioner Sharman asked for documentation to review. The City Attorney indicated he would be happy to provide it.

Mayor Rees asked if anyone would like to speak on this item. Hearing none, he called for the vote.

Motion carried unanimously 5-0.

D. Recommendation to approve entering into a parking agreement for 161 South Boyd Street

Planning Consultant Williams stated that this property is also located on Boyd Street south of the old Fire Station which has been converted to an art building. The applicant has a duplex on the property which they would like to demolish and then build a 4,500 square foot office building. In doing an analysis of the property, issues of parking and transportation impact fees came up. They have a building design that was approved by the Architectural Review and Historic Preservation Board (ARHPB). The site is required to have 13 parking spaces; they get credit for four spaces from the existing duplex building which is subtracted from the required 13. In addition, the City has asked them to donate to the City a 102 foot long by 10 foot strip of right-of-way along the front of the property; and he is suggesting they be given credit for eight spaces for the donation of right-of-way. After that they would owe one additional space and with the garage across the street they could pay \$5,000 for a space in the parking garage and transportation impact fees. Staff recommends approval to enter into a parking agreement which balances out all of these changes in the amount they would owe of \$20,926 and authorize the City Manager to sign the agreement.

Motion by Commissioner Buchanan to approve entering into a parking agreement for 161 South Boyd Street as recommended. Seconded by Commissioner Olszewski and carried unanimously 5-0.

E. **Recommendation to approve bids and award contract for Reclaimed Water Booster Pump Station on Avalon Road south of the Turnpike to CenState Contractors not to exceed \$405,460 that includes a ten percent contingency**

Assistant City Manager of Public Services Cochran stated staff requests the approval of the bids and award the contract for the Reclaimed Water Booster Pump station. On June 30, 2016, the City received bids from four contractors with CenState Contractors, Inc. being the lowest qualified and responsive bidder with a bid of \$368,600. The engineer Parsons Brinckerhoff, Inc. has evaluated the references and has recommended CenState as the lowest qualified responsive and responsible bidder. Staff is also recommending that we include a ten percent contingency to bring the project amount to \$405,460.

Motion by Commissioner Makin to approve bids and award contract for Reclaimed Water Booster Pump Station on Avalon Road south of the Turnpike to CenState Contractors not to exceed \$405,460 that includes a ten percent contingency. Seconded by Commissioner Sharman and carried unanimously 5-0.

F. **Recommendation to award Radio-Read Meter Replacement project to Utility Solutions of America, Inc., with a contract cost of \$94,001.60 that includes a ten percent contingency**

Assistant City Manager of Public Services Cochran stated that staff is asking the City Commission to award a contract to the Radio-Read Meter Replacement project to Utility Solutions of America, Inc. through a piggyback contract with the City of Calloway, Florida. He noted that the project Calloway is doing is the exact same type of project the City of Winter Garden is doing. The project consists of replacing approximately 2,800 inaccurately registering water meters. He noted that approximately 12 years ago the City changed all of their water meters to a radio meter reading system which usually only lasts about ten years. The City is starting to see a lot of failures in these old meters. He explained that staff may be back next year to request another project similar to this one.

Mr. Cochran explained that the City is aware of approximately 800 to 900 meters having issues. He assumes that any meter that has been in the ground for about ten years is now only reading at about 70 to 80 percent. Discussion ensued on meter calibrations and an on-going replacement program that will prevent this from happening in the future.

Mr. Cochran noted that the City is supplying the meters and the contractors will put them in for \$85,456 plus a ten percent contingency to equal a cost of \$94,001.60. He noted the reason for the contingency is to address other problems that may be found when replacing the meters.

Motion by Commissioner Sharman to approve awarding Radio-Read Meter Replacement project to Utility Solutions of America, Inc., with a contract cost of \$94,001.60 that includes a ten percent contingency. Seconded by Commissioner Makin and carried unanimously 5-0.

G. Recommendation to approve ground lease agreement with Shepherd's Hope, Inc.

City Manager Bollhoefer stated this item was discussed at a prior meeting and agreed to in principal by the Commission. We obtained this property from Louis-Dreyfus with the primary goal being to annex them into the City and to purchase all of their pipes out by CR545. Shepherd's Hope would like to build their headquarters and clinic which is approximately a 10,000 foot building. Staff, separate from what is being asked tonight, would like to request this site be expanded where the community farm is located and actually build a neighborhood farm and create a location for a satellite farmers market on the east and west of Ninth Street. This will be a later project to bring back to the City Commission. Staff thinks this will be a good thing for the local community and for redevelopment. Staff recommends approving the lease.

City Manager Bollhoefer asked that the City Attorney answer questions regarding the five-year terms. City Attorney Ardaman stated that the initial term is 20 years with two five-year renewal options, providing the lessee is not in default at the end of the lease and that they give six months advance notice.

Mayor Rees asked if the City has no options if they are not in default. City Attorney Ardaman stated that is correct. Mayor Rees asked if there could be a mutual agreement for less time. City Manager Bollhoefer noted that the issue for them was they were seeking funding from the West Orange Health Alliance to pay for it. They were worried that only 20 years may not be worth investing their funds. Even though it is for 30 years, the City has control if the Commission decides to change the use type; it has to be the same type of use or similar use type if the City Commission agrees. City Attorney Ardaman added; unless the City Commission approves otherwise.

Mayor Rees wanted to be sure that when using an agreement he likes to see that both sides have options.

Commissioner Olszewski spoke of Shepherd's Hope and their roots and vouched for them being an outstanding group. He feels that this will be a great partnership moving forward.

Motion by Commissioner Olszewski to approve the ground lease agreement with Shepherd's Hope, Inc. Seconded by Commissioner Sharman and carried unanimously 5-0.

H. **Appointments to the Architectural Review and Historic Preservation Board**

Community Development Director Pash stated that there are currently six vacancies on the Architectural Review and Historic Preservation Board (ARHPB). Four of the vacancies were temporarily filled at the March 10, 2016 City Commission meeting. He noted that the City Code has specific requirements for the board members. He described that one must be an architect, one must be a licensed general contractor, one must own commercial property in the historic district, one has to own property in the district and live in the City, one must be a member of the Heritage Foundation Board and the other two have no specific requirements and can be citizens. He stated that staff has spoken to the Heritage Foundation and are awaiting their recommendation to fill the vacancy.

At this point, if the City Commission were to reappoint the four members appointed last March, that would fill all of the specific seats and meet all of the criteria other than the Heritage Foundation member. Mr. Pash stated that the current Heritage Foundation member John Murphy has stated that he is happy to keep serving in this position until they recommend someone else. This would leave one additional seat from the three applications provided in the agenda packet. Staff recommends following the new Ordinance 16-54 and appoint to the 3-year terms; Tory Parish to the Architect seat, Eric Rainville to the General Contractor seat, and all other members appointed to a 2-year term.

Motion by Commissioner Olszewski to reappoint Tory Parish (*Architect*) to a 3-year term, Eric Rainville (*General Contractor*) to a 3-year term, Ryan Hinricher (*Property owner within the district*) 2-year term, Jessica Stone (*Resident*) 2-year term. Seconded by Commissioner Buchanan and carried unanimously 5-0.

Motion by Commissioner Makin to appoint Lisa Bennett (*Resident*). Seconded by Commissioner Buchanan and carried unanimously 5-0.

I. **Recommendation to approve rankings and award contract for RFQ 16-002 to Quentin L. Hampton and Associates, Inc., for Engineering Design Services for Stormwater Capture, Reuse Water and Aquifer Recharge Project with a not-to-exceed amount of \$313,635**

Assistant City Manager of Public Services Cochran stated that staff recommends approval of the rankings for the RFQ on the Stormwater Capture, Reuse Water and Aquifer Recharge Project. He stated that through the RFQs and submittal process, staff has selected Quentin L. Hampton and Associates to be the firm with the most qualified experience in this technology. Staff recommends approval of the rankings and awarding of the contract with Quentin L. Hampton and Associates for a not to exceed amount of \$313,635.

City Manager Bollhoefer noted that in the past two City Commissioner's constituents questioned what the City would do initially at the park at Bradford. Staff has since made

minimal changes with the exception of adding more landscaping and the addition of a golf cart bridge crossing. He believes the residents are happy with this plan.

Commissioner Makin asked about the berm and Mr. Cochran responded with details of how the stormwater should be diverted.

Commissioner Olszewski stated that he received a call from a constituent this week regarding bathrooms and water fountains at Bradford Park. Mr. Bollhoefer stated that the bathrooms were in terrible shape and were eliminated. He stated that with very few people using them, it was hard to justify. Approximately five years from now staff will be looking at a master plan of the entire park area and this will be addressed at that time.

Motion by Commissioner Makin to approve rankings and award contract for RFQ 16-002 to Quentin L. Hampton Associates, Inc., for Engineering Design Services for Stormwater Capture, Reuse Water and Aquifer Recharge Project with a not-to-exceed amount of \$313,635. Seconded by Commissioner Sharman and carried unanimously 5-0.

6. **MATTERS FROM PUBLIC** – There were no items.

7. **MATTERS FROM CITY ATTORNEY** – There were no items.

8. **MATTERS FROM CITY MANAGER**

A. The golf cart presentation was postponed until the next meeting.

B. **Dock presentation**

City Manager Bollhoefer stated that after reviewing portable docks, staff has not actually found any that meet the aesthetics that look as good as the wood docks. He noted that they are nice for boats but not leisure sitting. From staff's perspective, it would not be beneficial to patch it because it is in such bad shape; it is best to fix it right. Commissioner Makin agreed but still likes the idea of shortening the dock. Mr. Bollhoefer stated that this is another option and he can bring this item back to the next meeting to show how much can be saved and where the water line is located.

• **Code and Compliance Settlement Agreement (Code Enforcement Board Case 15-053)**

Mr. Bollhoefer stated there was a wedding business operating out at Marsh Road that did not meet our zoning requirements and there have been neighbor complaints. There was a Code Enforcement hearing that the board found against the homeowner. They (homeowner) have asked that the City sign an agreement that allows them to have their last five events, up until November, and then they will cease and desist with the weddings. The neighbors have also agreed. He recommended that staff be given approval to sign this agreement.

Motion by Commissioner Olszewski to approve signing the settlement agreement. Seconded by Commissioner Sharman and carried unanimously 5-0.

- **Resolution to request an upland easement from the State of Florida on Tildenville School Road**

City Manager Bollhoefer stated that he has handed out a proposed resolution to support an easement. He explained that there is an issue near the old packing house on Tildenville School Road where the sidewalk dead ends and the children cannot get to the school. He proposes that the City extend the sidewalk and continue along the west side of the road until it reaches a crossing point to where the sidewalk is. In order to accomplish this plan, staff needs a resolution to send to the State to get permission to cross their bike path.

Motion by Commissioner Olszewski to adopt Resolution using the next available number 16-08. Seconded by Commissioner Makin and carried unanimously 5-0.

- **Sunshine Law Ethics Training**

City Attorney Ardaman asked the City Commission who would like to participate in a Sunshine Law, Public Records, Ethics class and when. He informed them that it needs to be completed by the end of the year. Commissioner Makin asked that it be split into two sessions as it was last year. Mr. Ardaman will suggest the dates. Commissioner Olszewski noted he has already complied.

9. **MATTERS FROM MAYOR AND COMMISSIONERS**

Commissioner Sharman complimented the City Commission on their efforts to pass Ordinances, compromise, and make things better for the citizens.

Commissioner Olszewski asked for an update on the Windtree Professional Suites solution to the flooding of this area. **City Manager Bollhoefer** stated that an engineer has been hired to do a preliminary assessment. The preliminary assessment advises doing a thorough assessment of the entire project, which would cost approximately \$30,000. He noted that the preliminary assessment provided us with a better way to do it. The storage business, Windtree Condominiums, and the commercial Windtree Condominiums would be required to clean up and maintain all of their system. Then the City will have the engineer just look at the pond next to the storage facility, which may be the one place where there is a problem with the system. There was discussion on some of the possible issues causing the problem.

Commissioner Olszewski advised that there is a black bear in East Winter Garden and asked the City Manager Bollhoefer to share what the City's responsibility is when dealing with a nuisance bear. Mr. Bollhoefer responded that when there is a nuisance bear it is usually not that the bear has been causing any problems and is not threatening anyone. He noted that the last he heard it was up a tree with its cub. The City has no jurisdiction. The State handles these issues and they let it take its natural course and the bear and its cub should go

elsewhere. If it gets to be a problem then the State will come in. Commissioner Olszewski stated that there was a bear in Westfield and it has since relocated.

Mayor Rees adjourned to the next regular meeting of August 25, 2016 and budget workshop.

The meeting adjourned at 7:48 p.m.

APPROVED:

Mayor John Rees

ATTEST:

City Clerk Kathy Golden, CMC

DRAFT

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Steve Pash, Community Development Director

Via: Mike Bollhoefer, City Manager

Date: August 19, 2016 **Meeting Date:** August 25, 2016

Subject: Annexation/FLU/Zoning
310 East Story Road
23-22-27-8140-00-020 (0.15 ± Acres)

Issue: The applicant is requesting Annexation, Zoning, and Future Lands Use designation on property located at 310 East Story Road.

Discussion:

The City encourages infill of its jurisdictional limits through voluntary annexation of enclaves. The subject property makes up a 0.15 ± acre enclave located on the south side of East Story Road, east of east of Summer Street and west of 9th Street. The applicant has requested Annexation into the City, Initial Zoning of R-2, and Amendment to the Future Land Use Map of the City's Comprehensive Plan to designate the property as Low Density Residential (See attached Staff Report).

Recommended action:

Staff recommends approval of Ordinance 16-47, Ordinance 16-48, and Ordinance 16-49.

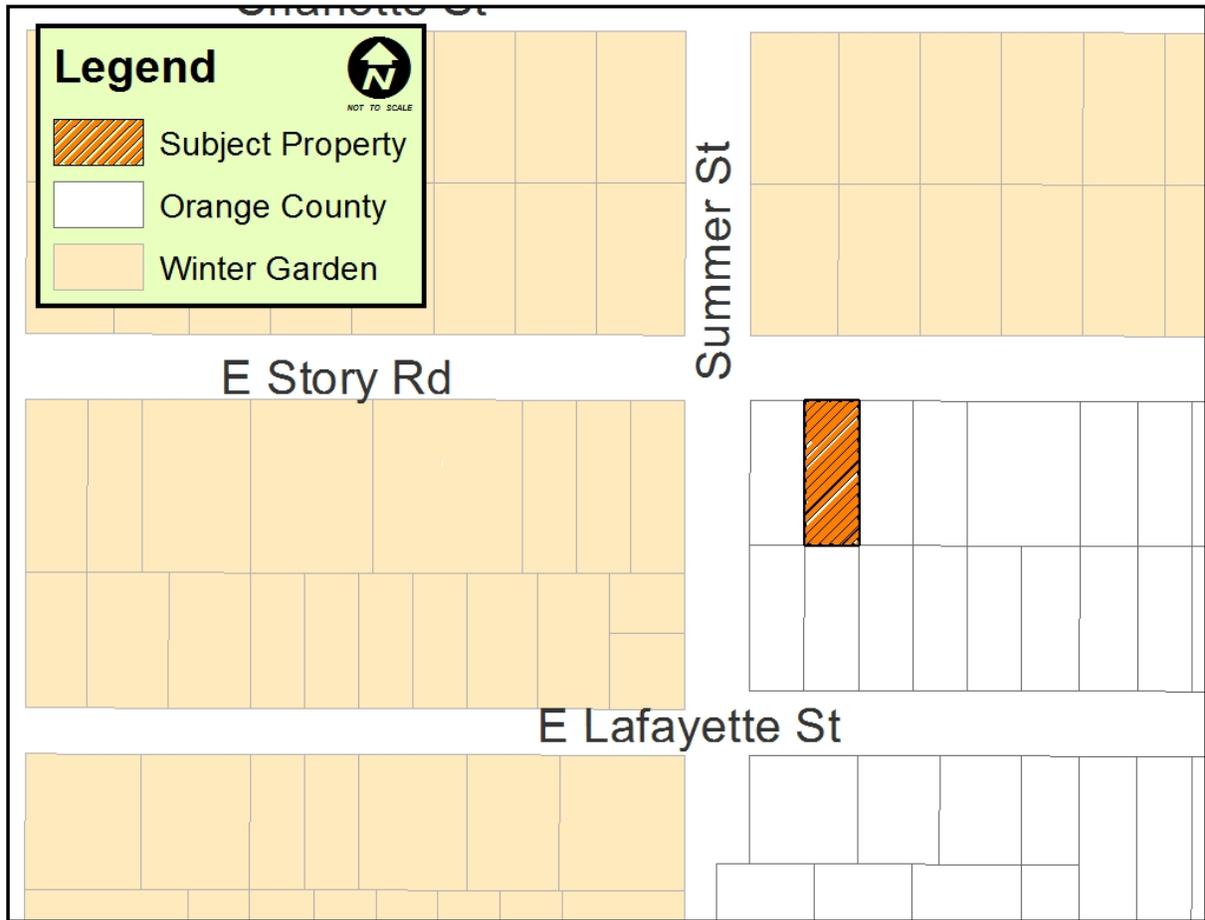
Attachments/References:

Location Map
Staff Report
Ordinance 16-47
Ordinance 16-48
Ordinance 16-49

LOCATION MAP

310 E. Story Road

ANNEXATION, REZONING, FLU MAP AMENDMENT



ORDINANCE 16-47

AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA PROVIDING FOR THE ANNEXATION OF CERTAIN ADDITIONAL LANDS GENERALLY DESCRIBED AS APPROXIMATELY 0.15 ± ACRES LOCATED AT 310 EAST STORY ROAD ON THE SOUTH SIDE OF EAST STORY ROAD, EAST OF SUMMER STREET AND WEST OF 9th STREET INTO THE CITY OF WINTER GARDEN FLORIDA; REDEFINING THE CITY BOUNDARIES TO GIVE THE CITY JURISDICTION OVER SAID PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of the land, generally described as approximately 0.15 ± acres located at 310 East Story Road on the south side of East Story Road, east of Summer Street and west of 9th Street and legally described in Section 2 of this Ordinance, which land is reasonably compact and contiguous to the corporate limits of the City of Winter Garden, Florida (“City”), has, pursuant to the prerequisites and standards set forth in § 171.044, Fla. Stat., petitioned the City Commission for voluntary annexation;

WHEREAS, the petition for voluntary annexation referenced herein bears the signatures of all owners of the property or properties described in Section 2 of this Ordinance (*i.e.*, the property or properties to be annexed); and

WHEREAS, the City has determined that the property described in Section 2 of this Ordinance is located in an unincorporated area of the County and that annexation of such property will not result in the creation of an enclave.

BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA:

SECTION 1: *Annexation.* That the City Commission through its Planning and Zoning Board has conducted an investigation to determine whether the described property meets the prerequisites and standards set forth in Chapter 171, Fla. Stat. and has held a public hearing and said petition and made certain findings.

SECTION 2: *Description of Area Annexed.* That, after said public hearing and having found such petition meets said prerequisites and standards, the property legally defined in ATTACHMENT “A” and graphically shown on the attached map shall be annexed into the City of Winter Garden, Florida.

SECTION 3: *Effect of Annexation.* That the City of Winter Garden, Florida, shall have all of the power, authority, and jurisdiction over and within the land as described in Section 2 hereof, and the inhabitants thereof, and property therein, as it does and have

over its present corporate limits and laws, ordinances, and resolutions of said City shall apply and shall have equal force and effect as if all territory had been part of said City at the time of the passage of such laws, ordinances, and resolutions.

SECTION 4: *Apportionment of Debts and Taxes.* Pursuant to § 171.061, Fla. Stat., the area annexed to the City shall be subject to all taxes and debts of the City upon the effective date of annexation. However, the annexed area shall not be subject to municipal ad valorem taxation for the current year if the effective date of the annexation falls after the City levies such tax.

SECTION 5: *Instructions to Clerk.* Within seven (7) days following the adoption of this Ordinance, the City Clerk or his/her designee is directed to file a copy of this ordinance, including ATTACHMENT "A" hereto, with the clerk of the circuit court and the chief administrative officer of Orange County as required by § 171.044(3), Fla. Stat.

SECTION 6: *Severability.* Should any portion of this Ordinance be held invalid, then such portions as are not declared invalid shall remain in full force and effect.

SECTION 7: *Effective Date.* This Ordinance shall become effective upon adoption at its second reading.

FIRST READING AND PUBLIC HEARING: _____, 2016.

SECOND READING AND PUBLIC HEARING: _____, 2016.

ADOPTED this _____ day of _____, 2016, by the City Commission of the City of Winter Garden, Florida.

APPROVED:

JOHN REES, Mayor/Commissioner

ATTEST:

KATHY GOLDEN, City Clerk

ATTACHMENT "A"

LEGAL DESCRIPTION

PARCEL ID#: 23-22-27-8140-00-020

Lot 2, SOLOMON SUBDIVISION, according to the map or plat thereof, as recorded in Plat Book Q, Page 169, Public Records of Orange County, Florida, being more particularly described as follows: Commence at the Northwest corner of Lot 1, SOLOMON SUBDIVISION, according to the map or plat thereof, as recorded in Plat Book Q, Page 169, Public Records of Orange County, Florida; thence run South 89°54'00" East 50.00 feet to the Northwest corner of Lot 2, of said SOLOMON SUBDIVISION and the POINT OF BEGINNING; thence continue South 89°54'00" East 50.00 feet to the Northeast corner of said Lot 2; thence South 00°00'00" East 133.50 feet to the Southeast corner of said Lot 2; thence North 89°54'00" West 50.00 feet to the Southwest corner of said Lot 2; thence North 00°00'00" East 133.50 feet to the POINT OF BEGINNING.

Containing 0.153 acres, more or less

ORDINANCE 16-48

AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA AMENDING THE FUTURE LAND USE MAP OF THE WINTER GARDEN COMPREHENSIVE PLAN BY CHANGING THE LAND USE DESIGNATION OF REAL PROPERTY GENERALLY DESCRIBED AS APPROXIMATELY 0.15 ± ACRES LOCATED AT 310 EAST STORY ROAD ON THE SOUTH SIDE OF EAST STORY ROAD, EAST OF SUMMER STREET AND WEST OF 9th STREET FROM ORANGE COUNTY LOW MEDIUM DENSITY RESIDENTIAL TO CITY LOW DENSITY RESIDENTIAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on the 13th of June, 1991, the City Commission of the City of Winter Garden adopted Ordinance 91-16 which adopted a new Comprehensive Plan for the City of Winter Garden, and on the 24th of June, 2010, the City Commission of the City of Winter Garden adopted Ordinance 10-19 readopting and amending the Comprehensive Plan for the City of Winter Garden;

WHEREAS, the owner of that certain real property generally described as approximately 0.15 ± acres located at 310 East Story Road on the south side of East Story Road, east of Summer Street and west of 9th Street, and legally described in ATTACHMENT "A" (the "Property") has petitioned the City to amend the Winter Garden Comprehensive Plan to change the Future Land Use classification from Orange County Low Medium Density Residential to City Low Density Residential; and

WHEREAS, the City of Winter Garden's Local Planning Agency and City Commission have conducted the prerequisite advertised public hearings pursuant to Chapter 163, Florida Statutes, regarding the adoption of this ordinance; now, therefore,

BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA:

SECTION I. *FLUM Amendment.* The City of Winter Garden hereby amends the Future Land Use Map of the City of Winter Garden Comprehensive Plan by designating the aforesaid Property to City Multi Office Industrial as set forth in ATTACHMENT "B".

SECTION II. *Effective Date.* Provided that the Property described herein is annexed into the City of Winter Garden pursuant to Ordinance 16-47, this Ordinance shall become effective 31 days after adoption, unless the Ordinance is timely challenged pursuant to § 163.3187(5), Fla. Stat., in which case, the Ordinance shall not be effective until the state land planning agency or the Administrative Commission, respectively, issues a final order

determining that the adopted Ordinance is in compliance.

SECTION III. Severability. Should any portion of this Ordinance be held invalid, then such portions as are not declared invalid shall remain in full force and effect.

FIRST READING AND PUBLIC HEARING: _____, 2016.

SECOND READING AND PUBLIC HEARING: _____, 2016.

ADOPTED this _____ day of _____, 2016, by the City Commission of the City of Winter Garden, Florida.

APPROVED:

JOHN REES, Mayor/Commissioner

ATTEST:

KATHY GOLDEN, City Clerk

ATTACHMENT "A"

LEGAL DESCRIPTION

PARCEL ID#: 23-22-27-8140-00-020

Lot 2, SOLOMON SUBDIVISION, according to the map or plat thereof, as recorded in Plat Book Q, Page 169, Public Records of Orange County, Florida, being more particularly described as follows: Commence at the Northwest corner of Lot 1, SOLOMON SUBDIVISION, according to the map or plat thereof, as recorded in Plat Book Q, Page 169, Public Records of Orange County, Florida; thence run South 89°54'00" East 50.00 feet to the Northwest corner of Lot 2, of said SOLOMON SUBDIVISION and the POINT OF BEGINNING; thence continue South 89°54'00" East 50.00 feet to the Northeast corner of said Lot 2; thence South 00°00'00" East 133.50 feet to the Southeast corner of said Lot 2; thence North 89°54'00" West 50.00 feet to the Southwest corner of said Lot 2; thence North 00°00'00" East 133.50 feet to the POINT OF BEGINNING.

Containing 0.153 acres, more or less

ATTACHMENT "B"

FUTURE LAND USE MAP

310 E. Story Road



Subject property changed from Orange County Low Medium Density Residential to City Multi Office Industrial

ORDINANCE 16-49

AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA REZONING APPROXIMATELY 0.15 ± ACRES LOCATED AT 310 EAST STORY ROAD ON THE SOUTH SIDE OF EAST STORY ROAD, EAST OF SUMMER STREET AND WEST OF 9th STREET FROM ORANGE COUNTY R-2 RESIDENTIAL DISTRICT TO CITY R-2 RESIDENTIAL DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of that certain real property generally described as approximately 0.15 ± acres located at 310 East Story Road on the south side of East Story Road, east of Summer Street and west of 9th Street, and legally described in Section 1 of this ordinance has petitioned the City to rezone said property from Orange County R-2 Residential District to the City’s R-2 Residential District zoning classification, therefore; and

WHEREAS, after public notice and due consideration of public comment, the City Commission of the City of Winter Garden hereby finds and declares the rezoning approved by this Ordinance is consistent with the City of Winter Garden Comprehensive Plan; and

WHEREAS, further, the City Commission finds that based on competent, substantial evidence in the record, the rezoning approved by this Ordinance meets all applicable criteria for rezoning the Property to R-2 Residential District contained within the City of Winter Garden Comprehensive Plan and the Code of Ordinances.

BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA:

SECTION 1: *Rezoning.* The above “Whereas” clauses constitute findings by the City Commission. After due notice and public hearing, the zoning classification of real property legally described on ATTACHMENT “A,” is hereby rezoned from Orange County R-2 Residential District to City R-2 Residential District in the City of Winter Garden, Florida.

SECTION 2: *Zoning Map.* The City Planner is hereby authorized and directed to amend the Official Winter Garden Zoning Map in accordance with the provisions of this ordinance.

SECTION 3: *Non-Severability.* Should any portion of this Ordinance be held invalid, then the entire Ordinance shall be null and void.

SECTION 4: *Effective Date.* This Ordinance shall become effective simultaneously upon the effective date of Ordinance 16-48 which is an amendment to the Future Land Use Map of the City of Winter Garden Comprehensive Plan that allows the property described herein to be zoned as provided in this Ordinance.

FIRST READING AND PUBLIC HEARING: _____, 2016.

SECOND READING AND PUBLIC HEARING: _____, 2016.

ADOPTED this _____ day of _____, 2016, by the City Commission of the City of

Winter Garden, Florida.

APPROVED:

JOHN REES, Mayor/Commissioner

ATTEST:

KATHY GOLDEN, City Clerk

ATTACHMENT "A"

LEGAL DESCRIPTION

PARCEL ID#: 23-22-27-8140-00-020

Lot 2, SOLOMON SUBDIVISION, according to the map or plat thereof, as recorded in Plat Book Q, Page 169, Public Records of Orange County, Florida, being more particularly described as follows: Commence at the Northwest corner of Lot 1, SOLOMON SUBDIVISION, according to the map or plat thereof, as recorded in Plat Book Q, Page 169, Public Records of Orange County, Florida; thence run South 89°54'00" East 50.00 feet to the Northwest corner of Lot 2, of said SOLOMON SUBDIVISION and the POINT OF BEGINNING; thence continue South 89°54'00" East 50.00 feet to the Northeast corner of said Lot 2; thence South 00°00'00" East 133.50 feet to the Southeast corner of said Lot 2; thence North 89°54'00" West 50.00 feet to the Southwest corner of said Lot 2; thence North 00°00'00" East 133.50 feet to the POINT OF BEGINNING.

Containing 0.153 acres, more or less

CITY OF WINTER GARDEN
PLANNING & ZONING DIVISION

300 West Plant Street - Winter Garden, Florida 34787-3011 • (407) 656-4111

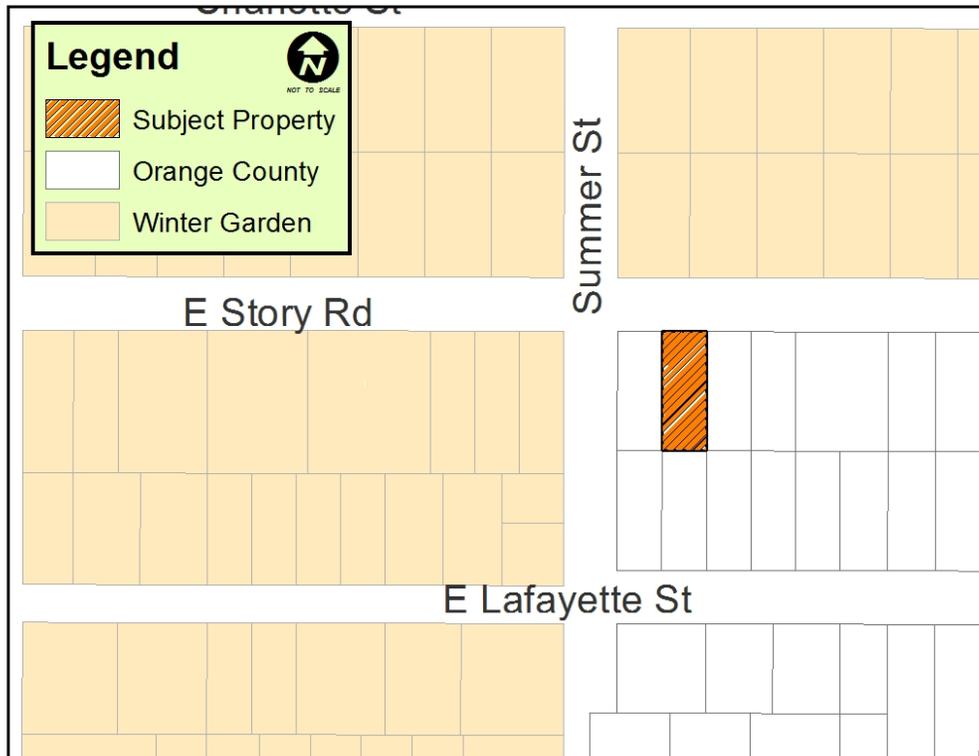
STAFF REPORT

TO: PLANNING AND ZONING BOARD
PREPARED BY: STEVE PASH, COMMUNITY DEVELOPMENT DIRECTOR
DATE: JULY 22, 2016
SUBJECT: ANNEXATION – FLU AMENDMENT – ZONING
310 EAST STORY ROAD (0.15 +/- ACRES)
PARCEL ID #: 23-22-27-8140-00-020
APPLICANT: NANCY BELLO

INTRODUCTION

The purpose of this report is to evaluate the proposed project for compliance with the City of Winter Garden Code of Ordinances and Comprehensive Plan.

The subject property is located at 310 East Story Road, on the south side of East Story Road east of Summer Street and west of 9th Street and is approximately 0.15 ± acres. The map below depicts the proximity of the subject property to the City’s jurisdictional limits:



The applicant has requested annexation into the City, amendment to the Future Land Use Map (FLUM) of the City’s Comprehensive Plan to designate the property as Low Density Residential, and rezoning the property to R-2 Residential District.

In accordance with the City’s Comprehensive Plan, properties designated with the Low Density Residential land use category are required to be developed at a gross residential density between 2 to 6 dwelling units per gross acre and up to 9 units per gross acre for workforce/low income housing with a maximum of 10 acres and will be identified on the Future Land Use Map only in areas that have the urban services and public facilities that can accommodate a higher density of residential housing. Factors in determining the location of this land use category included proximity to natural resources and urban services, availability of public facilities and the characteristics of nearby existing and future neighborhoods. Churches and schools are allowable uses in the Low Density areas that are zoned R-2 and in specified areas of PUDs and via a Special Exception Permit in all other allowable zoning classifications. The zoning classifications that are consistent with the Low Density Residential classification are PUD, R-1A, R-1, R-2, R-1B, and INT.

The City endorses infill of its jurisdictional limits through voluntary annexation of enclaves. The elimination of enclaves through voluntary annexation furthers the goals, objectives, and policies of the City’s Comprehensive Plan.

EXISTING USE

The subject property currently contains one single family house.

ADJACENT LAND USE AND ZONING

The properties located to the north are single-family homes, located in the City of Winter Garden, and zoned R-2. The properties located to the east, west, and south are developed with single-family homes, located in unincorporated Orange County, and zoned R-2.

PROPOSED USE

The applicant intends to annex the property for city services.

PUBLIC FACILITY ANALYSIS

The City will provide garbage collection, police protection, and all other services regularly provided to City of Winter Garden residents including building permits. The property will be served by both Orange County Fire and Rescue and the City of Winter Garden Fire Department under the First Response System.

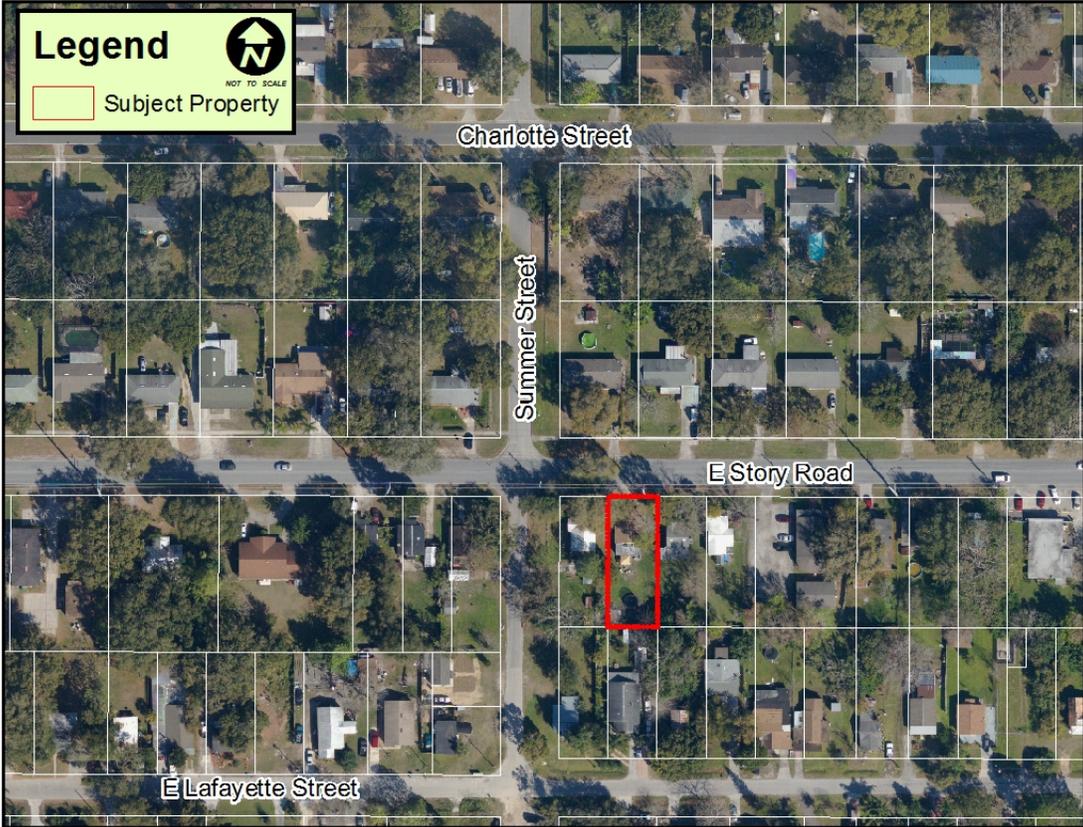
SUMMARY

Annexation will provide a more efficient delivery of services to the property and further the goals and objectives of the City of Winter Garden’s Comprehensive Plan to eliminate enclaves. City Staff recommends approval of the proposed Ordinances.

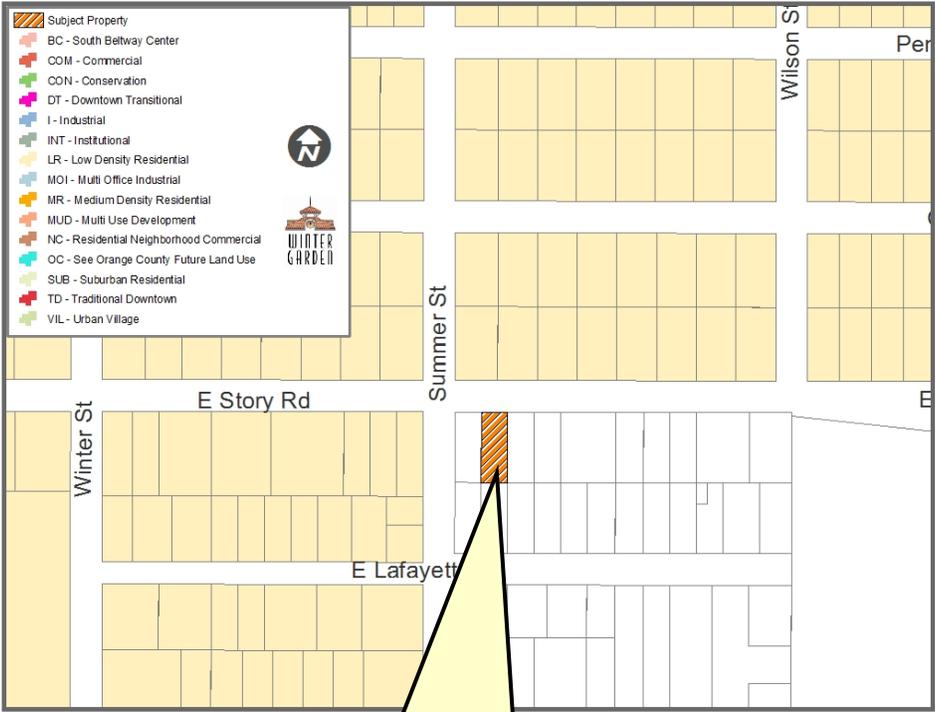
MAPS

AERIAL PHOTO

310 East Story Road

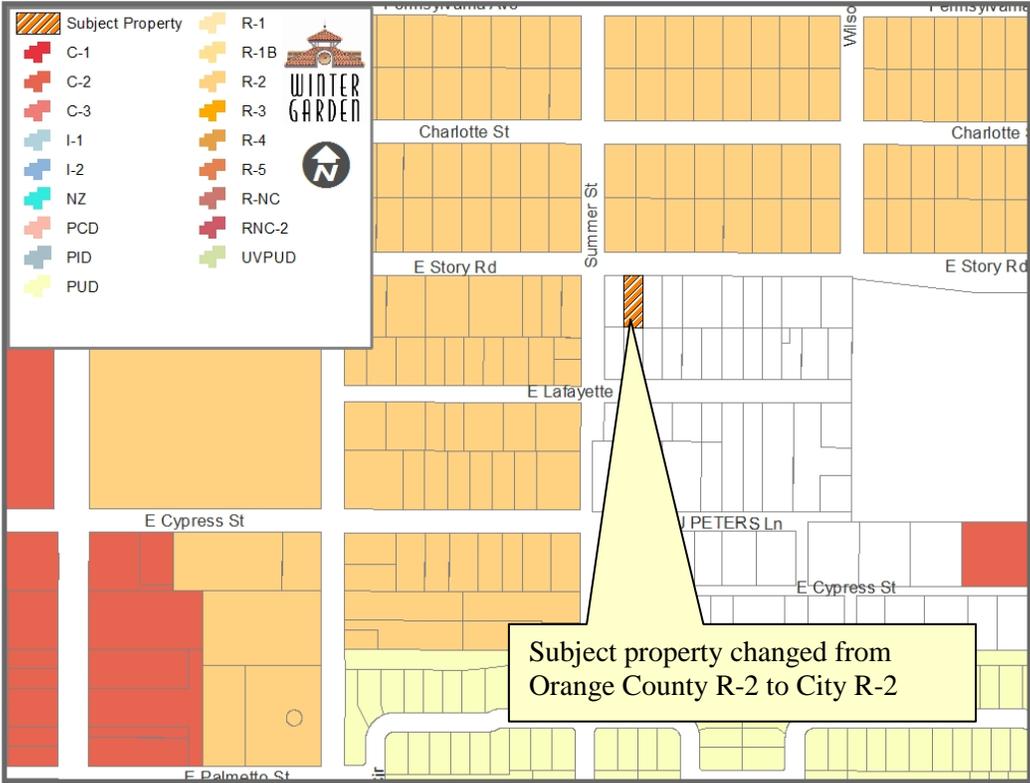


FUTURE LAND USE MAP
310 East Story Road



Subject property changed from Orange County Low Medium Density Residential to City Low Density Residential

ZONING MAP
310 East Story Road



END OF STAFF REPORT

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Steve Pash, Community Development Director

Via: Mike Bollhoefer, City Manager

Date: August 19, 2016 **Meeting Date:** August 25, 2016

Subject: Annexation/FLU/Zoning
917 Carter Road
24-22-27-0000-00-025 (1.7 ± Acres)

Issue: The applicant is requesting Annexation, Zoning, and Future Lands Use designation on property located at 917 Carter Road.

Discussion:

The City encourages infill of its jurisdictional limits through voluntary annexation of enclaves. The subject property makes up a 1.7 ± acre enclave located on the east side of Carter Road, south of East Story Road and north of West Colonial Drive. The applicant has requested Annexation into the City, Initial Zoning of I-2, and Amendment to the Future Land Use Map of the City's Comprehensive Plan to designate the property as Multi Office Industrial (See attached Staff Report).

Recommended action:

Staff recommends approval of Ordinance 16-50, Ordinance 16-51, and Ordinance 16-52.

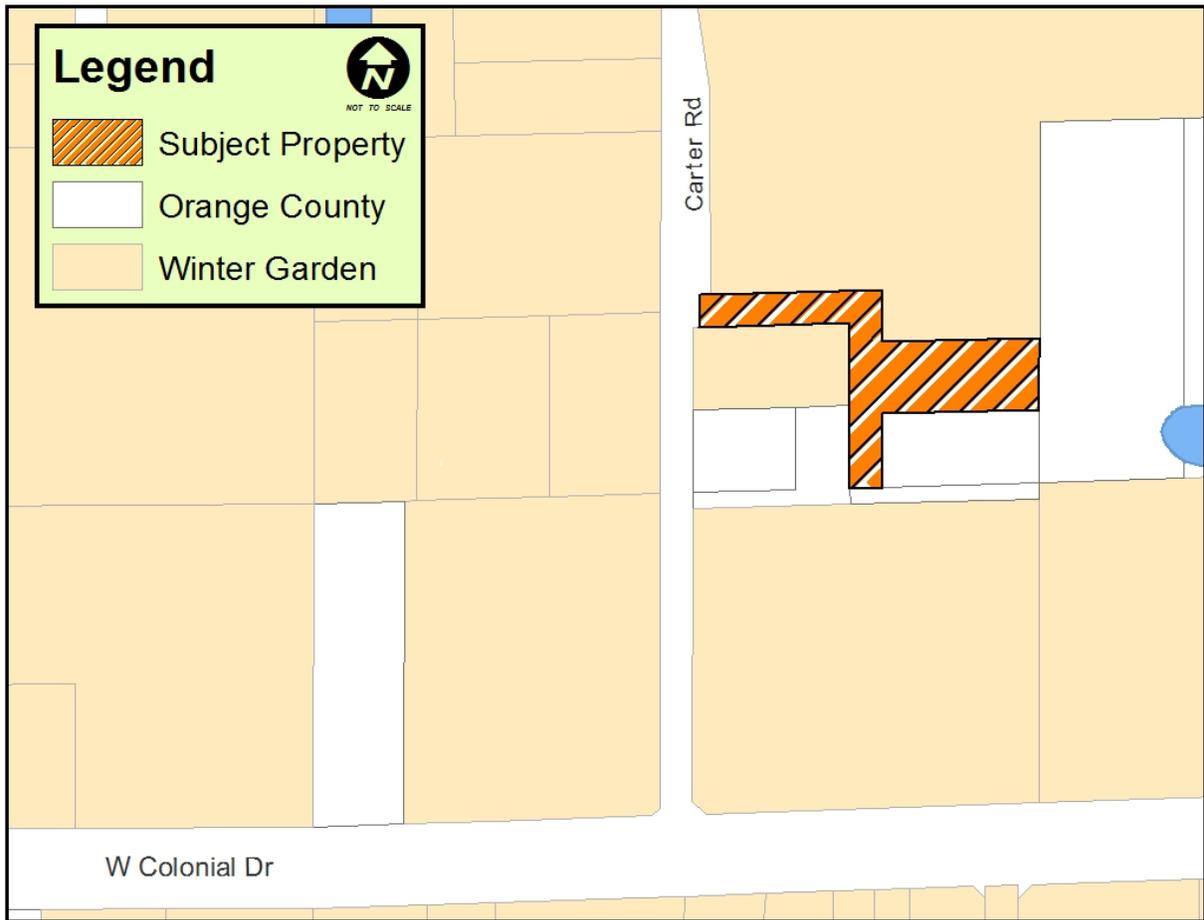
Attachments/References:

Location Map
Staff Report
Ordinance 16-50
Ordinance 16-51
Ordinance 16-52

LOCATION MAP

917 Carter Road

ANNEXATION, REZONING, FLU MAP AMENDMENT



ORDINANCE 16-50

AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA PROVIDING FOR THE ANNEXATION OF CERTAIN ADDITIONAL LANDS GENERALLY DESCRIBED AS APPROXIMATELY 1.7 ± ACRES LOCATED AT 917 CARTER ROAD ON THE EAST SIDE OF CARTER ROAD, SOUTH OF EAST STORY ROAD AND NORTH OF WEST COLONIAL DRIVE INTO THE CITY OF WINTER GARDEN FLORIDA; REDEFINING THE CITY BOUNDARIES TO GIVE THE CITY JURISDICTION OVER SAID PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of the land, generally described as approximately 1.7 ± acres located at 917 Carter Road on the east side of Carter Road, south of East Story Road and north of West Colonial Drive and legally described in Section 2 of this Ordinance, which land is reasonably compact and contiguous to the corporate limits of the City of Winter Garden, Florida (“City”), has, pursuant to the prerequisites and standards set forth in § 171.044, Fla. Stat., petitioned the City Commission for voluntary annexation;

WHEREAS, the petition for voluntary annexation referenced herein bears the signatures of all owners of the property or properties described in Section 2 of this Ordinance (*i.e.*, the property or properties to be annexed); and

WHEREAS, the City has determined that the property described in Section 2 of this Ordinance is located in an unincorporated area of the County and that annexation of such property will not result in the creation of an enclave.

BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA:

SECTION 1: *Annexation.* That the City Commission through its Planning and Zoning Board has conducted an investigation to determine whether the described property meets the prerequisites and standards set forth in Chapter 171, Fla. Stat. and has held a public hearing and said petition and made certain findings.

SECTION 2: *Description of Area Annexed.* That, after said public hearing and having found such petition meets said prerequisites and standards, the property legally defined in ATTACHMENT “A” and graphically shown on the attached map shall be annexed into the City of Winter Garden, Florida.

SECTION 3: *Effect of Annexation.* That the City of Winter Garden, Florida, shall have all of the power, authority, and jurisdiction over and within the land as described in Section 2 hereof, and the inhabitants thereof, and property therein, as it does and have

over its present corporate limits and laws, ordinances, and resolutions of said City shall apply and shall have equal force and effect as if all territory had been part of said City at the time of the passage of such laws, ordinances, and resolutions.

SECTION 4: *Apportionment of Debts and Taxes.* Pursuant to § 171.061, Fla. Stat., the area annexed to the City shall be subject to all taxes and debts of the City upon the effective date of annexation. However, the annexed area shall not be subject to municipal ad valorem taxation for the current year if the effective date of the annexation falls after the City levies such tax.

SECTION 5: *Instructions to Clerk.* Within seven (7) days following the adoption of this Ordinance, the City Clerk or his/her designee is directed to file a copy of this ordinance, including ATTACHMENT "A" hereto, with the clerk of the circuit court and the chief administrative officer of Orange County as required by § 171.044(3), Fla. Stat.

SECTION 6: *Severability.* Should any portion of this Ordinance be held invalid, then such portions as are not declared invalid shall remain in full force and effect.

SECTION 7: *Effective Date.* This Ordinance shall become effective upon adoption at its second reading.

FIRST READING AND PUBLIC HEARING: _____, 2016.

SECOND READING AND PUBLIC HEARING: _____, 2016.

ADOPTED this _____ day of _____, 2016, by the City Commission of the City of Winter Garden, Florida.

APPROVED:

JOHN REES, Mayor/Commissioner

ATTEST:

KATHY GOLDEN, City Clerk

ATTACHMENT "A"

LEGAL DESCRIPTION

PARCEL ID#: 24-22-27-0000-00-025

DESCRIPTION:

BEGIN AT A POINT 134.32 FEET NORTH OF THE SOUTHEAST CORNER OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 24, TOWNSHIP 22 SOUTH, RANGE 27 EAST, RUN WEST 290 FEET, THENCE NORTH 73 FEET, EAST 290.06 FEET, SOUTH 73 FEET, TO THE POINT OF BEGINNING.

AND

BEGIN 304 FEET NORTH OF THE SOUTHWEST CORNER OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4, RUN EAST 304 FEET, SOUTH 304 FEET, EAST 76.29 FEET, NORTH 208.51 FEET, EAST 290.06 FEET, NORTH 60 FEET, WEST 290.06 FEET, NORTH 95 FEET, WEST 350 FEET SOUTH TO POINT OF BEGINNING, BEING IN SECTION 24, TOWNSHIP 22, RANGE 27, PUBLIC RECORDS OF ORANGE COUNTY

ORDINANCE 16-51

AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA AMENDING THE FUTURE LAND USE MAP OF THE WINTER GARDEN COMPREHENSIVE PLAN BY CHANGING THE LAND USE DESIGNATION OF REAL PROPERTY GENERALLY DESCRIBED AS 1.7 ± ACRES LOCATED AT 917 CARTER ROAD ON THE EAST SIDE OF CARTER ROAD, SOUTH OF EAST STORY ROAD AND NORTH OF WEST COLONIAL DRIVE FROM ORANGE COUNTY LOW DENSITY RESIDENTIAL TO CITY MULTI OFFICE INDUSTRIAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on the 13th of June, 1991, the City Commission of the City of Winter Garden adopted Ordinance 91-16 which adopted a new Comprehensive Plan for the City of Winter Garden, and on the 24th of June, 2010, the City Commission of the City of Winter Garden adopted Ordinance 10-19 readopting and amending the Comprehensive Plan for the City of Winter Garden;

WHEREAS, the owner of that certain real property generally described as approximately 1.7 ± acres located at 917 Carter Road on the east side of Carter Road, south of East Story Road and north of West Colonial Drive, and legally described in ATTACHMENT "A" (the "Property") has petitioned the City to amend the Winter Garden Comprehensive Plan to change the Future Land Use classification from Orange County Low Density Residential to City Multi Office Industrial; and

WHEREAS, the City of Winter Garden's Local Planning Agency and City Commission have conducted the prerequisite advertised public hearings pursuant to Chapter 163, Florida Statutes, regarding the adoption of this ordinance; now, therefore,

BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA:

SECTION I. *FLUM Amendment.* The City of Winter Garden hereby amends the Future Land Use Map of the City of Winter Garden Comprehensive Plan by designating the aforesaid Property to City Multi Office Industrial as set forth in ATTACHMENT "B".

SECTION II. *Effective Date.* Provided that the Property described herein is annexed into the City of Winter Garden pursuant to Ordinance 16-50, this Ordinance shall become effective 31 days after adoption, unless the Ordinance is timely challenged pursuant to § 163.3187(5), Fla. Stat., in which case, the Ordinance shall not be effective until the state land planning agency or the Administrative Commission, respectively, issues a final order determining that the adopted Ordinance is in compliance.

SECTION III. Severability. Should any portion of this Ordinance be held invalid, then such portions as are not declared invalid shall remain in full force and effect.

FIRST READING AND PUBLIC HEARING: _____, 2016.

SECOND READING AND PUBLIC HEARING: _____, 2016.

ADOPTED this _____ day of _____, 2016, by the City Commission of the City of Winter Garden, Florida.

APPROVED:

JOHN REES, Mayor/Commissioner

ATTEST:

KATHY GOLDEN, City Clerk

ATTACHMENT "A"

LEGAL DESCRIPTION

PARCEL ID#: 24-22-27-0000-00-025

DESCRIPTION:

BEGIN AT A POINT 134.32 FEET NORTH OF THE SOUTHEAST CORNER OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 24, TOWNSHIP 22 SOUTH, RANGE 27 EAST, RUN WEST 290 FEET, THENCE NORTH 73 FEET, EAST 290.06 FEET, SOUTH 73 FEET, TO THE POINT OF BEGINNING.

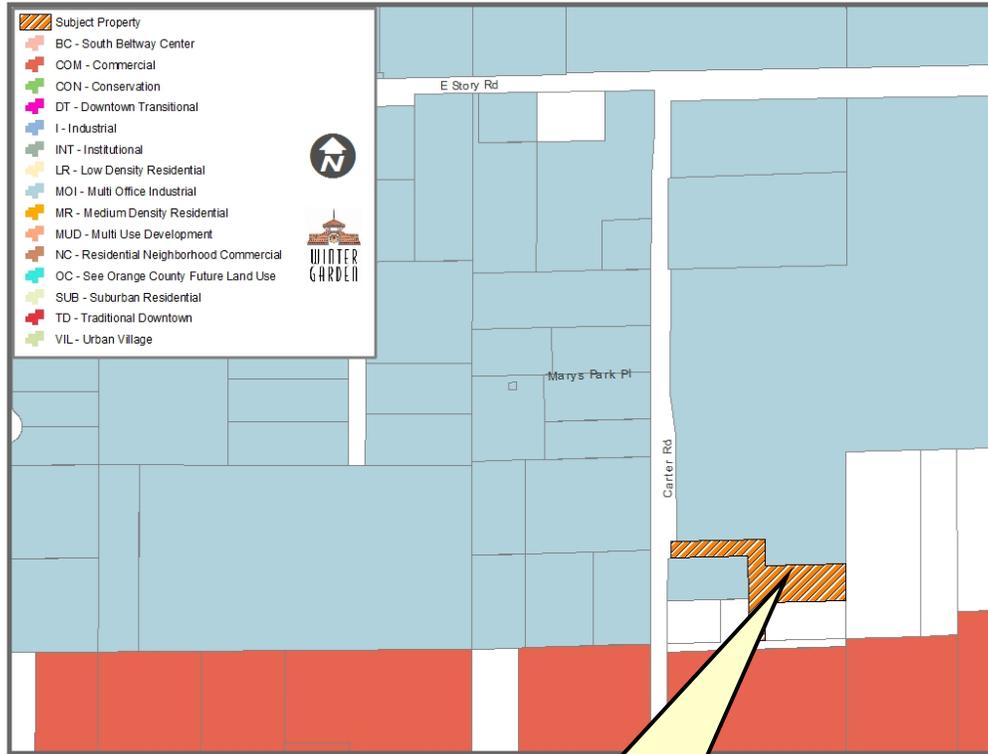
AND

BEGIN 304 FEET NORTH OF THE SOUTHWEST CORNER OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4, RUN EAST 304 FEET, SOUTH 304 FEET, EAST 76.29 FEET, NORTH 208.51 FEET, EAST 290.06 FEET, NORTH 60 FEET, WEST 290.06 FEET, NORTH 95 FEET, WEST 350 FEET SOUTH TO POINT OF BEGINNING, BEING IN SECTION 24, TOWNSHIP 22, RANGE 27, PUBLIC RECORDS OF ORANGE COUNTY

ATTACHMENT "B"

FUTURE LAND USE MAP

917 Carter Road



Subject property changed from Orange County Low Density Residential to City Multi Office Industrial

ORDINANCE 16-52

AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA REZONING APPROXIMATELY 1.7 ± ACRES LOCATED AT 917 CARTER ROAD ON THE EAST SIDE OF CARTER ROAD, SOUTH OF EAST STORY ROAD AND NORTH OF WEST COLONIAL DRIVE FROM ORANGE COUNTY A-1 RURAL DISTRICT TO CITY I-2 GENERAL INDUSTRIAL DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of that certain real property generally described as 1.7 ± acres located at 917 Carter Road on the east side of Carter Road, south of East Story Road and north of West Colonial Drive, and legally described in Section 1 of this ordinance has petitioned the City to rezone said property from Orange County A-1 Rural District to the City’s I-2 General Industrial District zoning classification, therefore; and

WHEREAS, after public notice and due consideration of public comment, the City Commission of the City of Winter Garden hereby finds and declares the rezoning approved by this Ordinance is consistent with the City of Winter Garden Comprehensive Plan; and

WHEREAS, further, the City Commission finds that based on competent, substantial evidence in the record, the rezoning approved by this Ordinance meets all applicable criteria for rezoning the Property to I-2 General Industrial District contained within the City of Winter Garden Comprehensive Plan and the Code of Ordinances.

BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA:

SECTION 1: *Rezoning.* The above “Whereas” clauses constitute findings by the City Commission. After due notice and public hearing, the zoning classification of real property legally described on ATTACHMENT “A,” is hereby rezoned from Orange County A-1 Rural District to City I-2 General Industrial District in the City of Winter Garden, Florida.

SECTION 2: *Zoning Map.* The City Planner is hereby authorized and directed to amend the Official Winter Garden Zoning Map in accordance with the provisions of this ordinance.

SECTION 3: *Non-Severability.* Should any portion of this Ordinance be held invalid, then the entire Ordinance shall be null and void.

SECTION 4: *Effective Date.* This Ordinance shall become effective simultaneously upon the effective date of Ordinance 16-51 which is an amendment to the Future Land Use Map of the City of Winter Garden Comprehensive Plan that allows the property described herein to be zoned as provided in this Ordinance.

FIRST READING AND PUBLIC HEARING: _____, 2016.

SECOND READING AND PUBLIC HEARING: _____, 2016.

ADOPTED this _____ day of _____, 2016, by the City Commission of the City of Winter Garden, Florida.

APPROVED:

JOHN REES, Mayor/Commissioner

ATTEST:

KATHY GOLDEN, City Clerk

ATTACHMENT "A"

LEGAL DESCRIPTION

PARCEL ID#: 24-22-27-0000-00-025

DESCRIPTION:

BEGIN AT A POINT 134.32 FEET NORTH OF THE SOUTHEAST CORNER OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 24, TOWNSHIP 22 SOUTH, RANGE 27 EAST, RUN WEST 290 FEET, THENCE NORTH 73 FEET, EAST 290.06 FEET, SOUTH 73 FEET, TO THE POINT OF BEGINNING.

AND

BEGIN 304 FEET NORTH OF THE SOUTHWEST CORNER OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4, RUN EAST 304 FEET, SOUTH 304 FEET, EAST 76.29 FEET, NORTH 208.51 FEET, EAST 290.06 FEET, NORTH 60 FEET, WEST 290.06 FEET, NORTH 95 FEET, WEST 350 FEET SOUTH TO POINT OF BEGINNING, BEING IN SECTION 24, TOWNSHIP 22, RANGE 27, PUBLIC RECORDS OF ORANGE COUNTY

CITY OF WINTER GARDEN

PLANNING & ZONING DIVISION

300 West Plant Street - Winter Garden, Florida 34787-3011 • (407) 656-4111

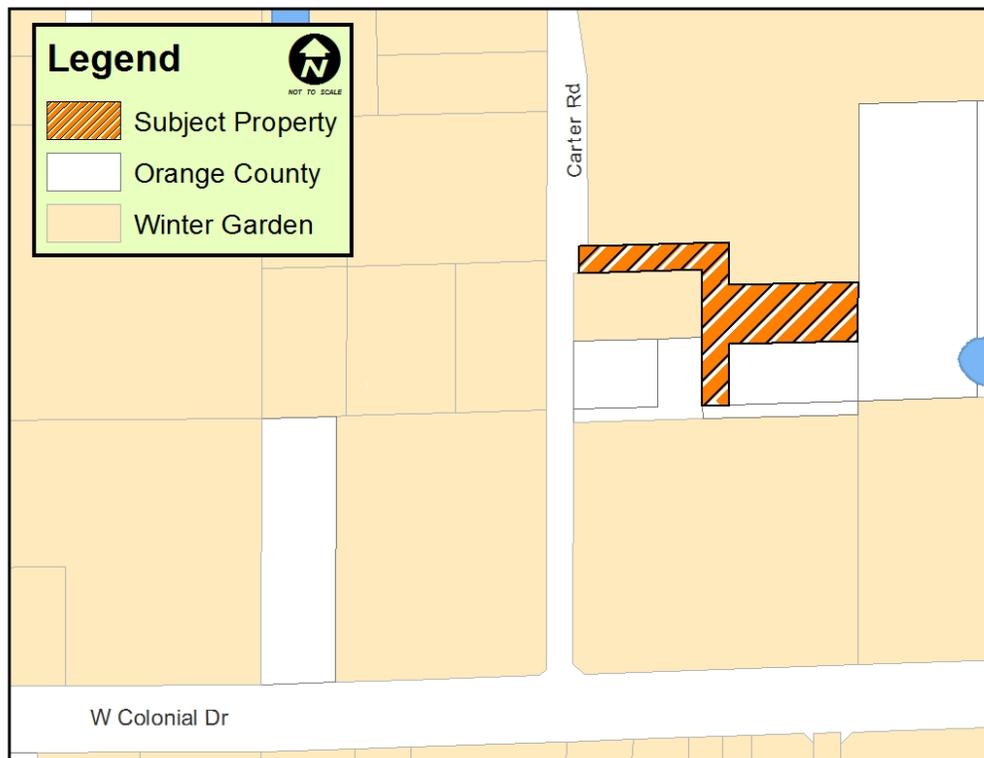
STAFF REPORT

TO: PLANNING AND ZONING BOARD
PREPARED BY: STEVE PASH, COMMUNITY DEVELOPMENT DIRECTOR
DATE: JULY 22, 2016
SUBJECT: ANNEXATION – FLU AMENDMENT – ZONING
917 CARTER ROAD (1.7 +/- ACRES)
PARCEL ID #: 24-22-27-0000-00-025
APPLICANT: PALM COAST ENTERPRISE, LLC

INTRODUCTION

The purpose of this report is to evaluate the proposed project for compliance with the City of Winter Garden Code of Ordinances and Comprehensive Plan.

The subject property is located at 917 Carter Road, on the east side of Carter Road south of East Story Road and north of West Colonial Drive and is approximately 1.7 ± acres. The map below depicts the proximity of the subject property to the City’s jurisdictional limits:



The applicant has requested annexation into the City, amendment to the Future Land Use Map (FLUM) of the City's Comprehensive Plan to designate the property as Multi Office Industrial, and rezoning the property to I-2 General Industrial District.

In accordance with the City's Comprehensive Plan, properties designated with the Multi Office Industrial land use category are required to be developed at a floor area ratio not greater than 0.35 and up to a floor area ratio of 0.75 by development bonus in Activity Centers. Maximum building height is three stories and up to five stories by development bonus in activity centers. The Multi Office Industrial land use shall be located in the northeast area of the City. The Multi Office Industrial land use areas should be developed as planned office and industrial parks with extensive landscaping, coordinated parking, roadway connectors, and cross access. Permitted uses shall include office, research and development, distribution facilities, industrial, support office uses, warehousing, office showroom, support manufacturing, assembly uses, industrial, and support retail. Mixed-use development will be encouraged in this land use where mixed uses may occupy the same building or same parcel. Development shall provide transit and pedestrian-friendly design. Development may exceed the stated 0.5 floor area ratio only by development bonus, no development rights are guaranteed at intensities or densities above the stated permitted range. The zoning classifications that are consistent with Multi Office Industrial land use designation include C-2, C-3, C-4, I-1, I-2, PID, PUD, and INT.

The City endorses infill of its jurisdictional limits through voluntary annexation of enclaves. The elimination of enclaves through voluntary annexation furthers the goals, objectives, and policies of the City's Comprehensive Plan.

EXISTING USE

The subject property currently contains one single family house.

ADJACENT LAND USE AND ZONING

The property located to the north is vacant on the southern end, but the northern portion is a paved parking lot of Manheim Auto Auctions, zoned I-2, and located in Winter Garden. The property located to the east is developed with a single family house, zoned A-1, and located in Orange County. The property to the south is developed with a single family house, zoned A-1, and located in Orange County. The property to the west is developed with a single family house, zoned I-2, and located in Winter Garden.

PROPOSED USE

The applicant intends to annex the property and sometime in the future construct a building to be used for an auto service business.

PUBLIC FACILITY ANALYSIS

The City will provide garbage collection, police protection, and all other services regularly provided to City of Winter Garden residents including building permits. The property will be

served by both Orange County Fire and Rescue and the City of Winter Garden Fire Department under the First Response System.

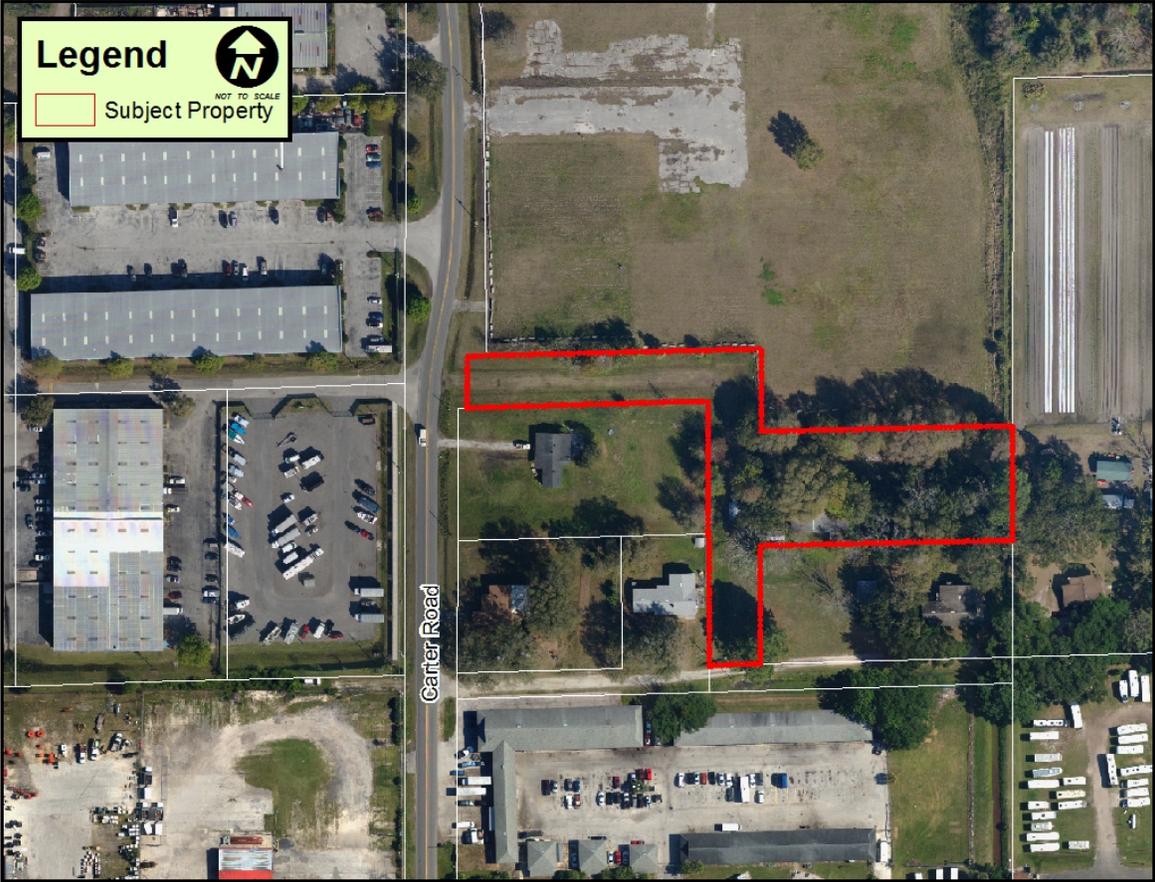
SUMMARY

Annexation will provide a more efficient delivery of services to the property and further the goals and objectives of the City of Winter Garden’s Comprehensive Plan to eliminate enclaves. City Staff recommends approval of the proposed Ordinances.

MAPS

AERIAL PHOTO

917 Carter Road

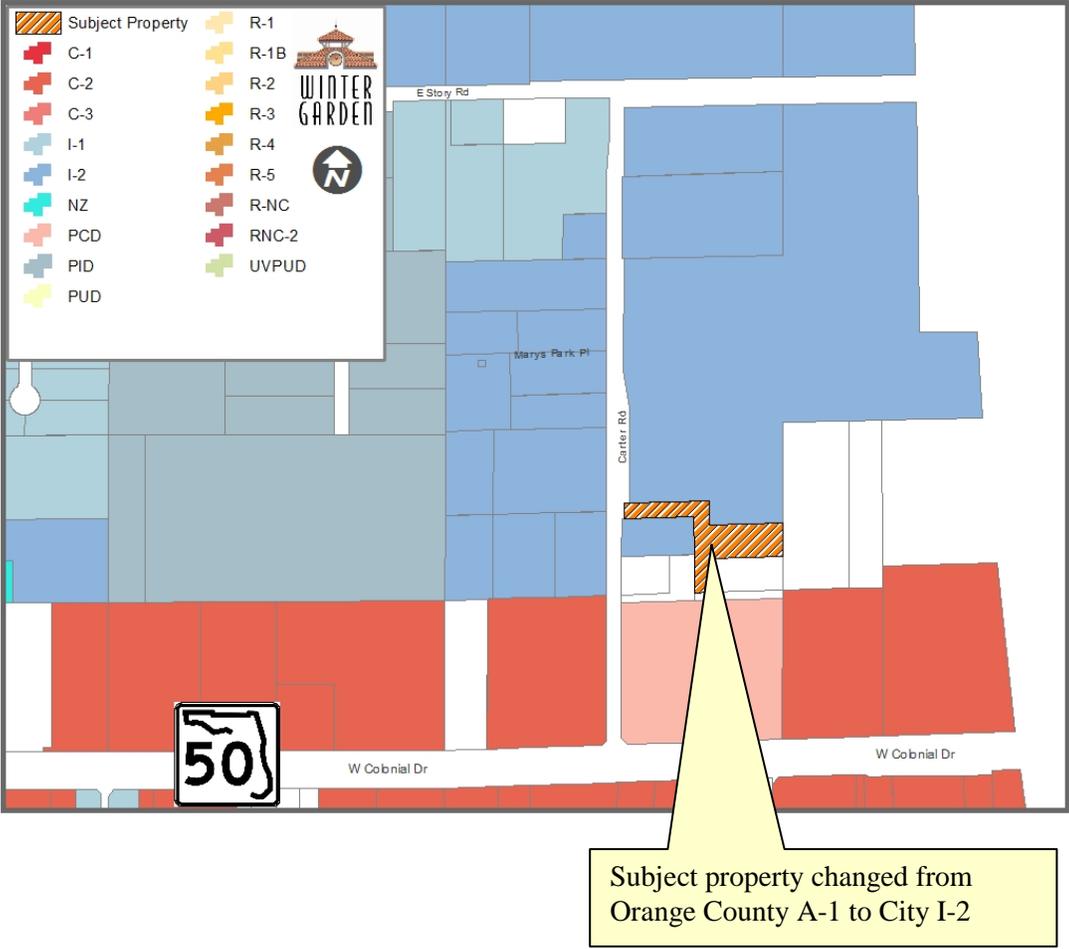


FUTURE LAND USE MAP
917 Carter Road



Subject property changed from Orange County Low Density Residential to City Multi Office Industrial

ZONING MAP
917 Carter Road



END OF STAFF REPORT

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Laura Zielonka, Finance Director

Via: Michael Bollhoefer, City Manager

Date: August 19, 2016

Meeting Date: August 25, 2016

Subject: Sales Tax Revenue Bond Ordinance 16-53

Issue: In order to finance the new downtown parking garage, it is proposed that the City issue a Sales Tax Revenue Bond, Series 2016A (in the amount of \$10,200,000) secured by and payable from the Local Government Half-Cent Sales Tax Revenues. The Series 2016A loan proceeds will be used to finance projects as listed:

Garage	\$8,106,000
Power lines Park & Plant	250,000
North Parking	1,500,000
Joiner	350,000

In addition, it is proposed that the City issue a Sales Tax Revenue Bond, Series 2016B (\$9,810,000) also secured by and payable from the Local Government Half-Cent Sales Tax Revenues in order to refund all of the City's outstanding Sales Tax Revenue Bonds, Series 2006. This refunding will result in approximately \$1,690,000 in present value debt service savings for the City or 17.2% of the principal amount of the refunded Series 2006 Bonds. The Series 2006 Bonds financed costs of the City Hall complex.

Pursuant to a competitive selection process, it was determined that Pinnacle Public Finance, Inc. provided the most beneficial proposal to purchase the Series 2016A Bond and Series 2016B Bond. The interest rate for both bonds is fixed at 2.48% per annum. Average annual debt service for both bonds is estimated at \$1,270,000. Both bonds will be repaid over an approximately 20 year period, maturing on October 1, 2036.

Recommended Action: Motion to approve Ordinance 16-53.

ORDINANCE NO. 16-53

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, FLORIDA SUPPLEMENTING ORDINANCE NO. 06-27, WHICH ORDINANCE NO. 06-27 AUTHORIZED THE ISSUANCE OF SALES TAX REVENUE BONDS FROM TIME TO TIME; AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$10,200,000 AGGREGATE PRINCIPAL AMOUNT OF A CITY OF WINTER GARDEN, FLORIDA SALES TAX REVENUE BOND, SERIES 2016A AND NOT EXCEEDING \$10,000,000 AGGREGATE PRINCIPAL AMOUNT OF A CITY OF WINTER GARDEN, FLORIDA SALES TAX REFUNDING REVENUE BOND, SERIES 2016B, IN ORDER TO, RESPECTIVELY, FINANCE A PORTION OF THE ACQUISITION, CONSTRUCTION AND EQUIPPING THE NEW DOWNTOWN PARKING GARAGE AND REFUND ALL OF THE CITY'S OUTSTANDING SALES TAX REVENUE BONDS, SERIES 2006, IN ORDER TO ACHIEVE DEBT SERVICE SAVINGS; MAKING CERTAIN COVENANTS AND AGREEMENTS IN CONNECTION WITH THE ISSUANCE OF SUCH SERIES 2016 BONDS AND DETERMINING CERTAIN TERMS THEREOF; AUTHORIZING A NEGOTIATED SALE OF SAID SERIES 2016 BONDS AND THE AWARD THEREOF PURSUANT TO THE PROPOSAL OF PINNACLE PUBLIC FINANCE, INC.; DELEGATING CERTAIN AUTHORITY TO THE MAYOR/COMMISSIONER AND CITY MANAGER FOR THE APPROVAL OF THE TERMS AND DETAILS OF SAID SERIES 2016 BONDS; DESIGNATING THE CITY AS THE PAYING AGENT AND REGISTRAR FOR SAID SERIES 2016 BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF AN ESCROW DEPOSIT AGREEMENT AND APPOINTING THE ESCROW AGENT THERETO; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 7, 2006, the City of Winter Garden, Florida (the "Issuer") issued \$12,025,000 aggregate principal amount of its City of Winter Garden, Florida Sales Tax Revenue Bonds, Series 2006 (the "Series 2006 Bonds"), pursuant to Ordinance No. 06-27 which was duly enacted by the Commission on August 10, 2006 (the "Ordinance"), for the principal purpose of financing the acquisition, construction and equipping of a new city hall complex.

WHEREAS, it is hereby determined that a new downtown parking garage should be acquired, constructed and equipped within the Issuer in order to

improve and maintain the health, safety and welfare of the Issuer's citizens, which parking garage is generally described in Exhibit A hereto and more particularly described in the records, plans and specifications on file with the Issuer, as the same may be amended and supplemented by the Issuer from time to time (the "Series 2016 Project").

WHEREAS, in order to achieve debt service savings for the Issuer it is in the best interests of the Issuer to refund, on a current basis, all of the Series 2006 Bonds (the "Refunded Bonds").

WHEREAS, the Ordinance provides for the issuance of Additional Bonds (as defined in the Ordinance) thereunder for the principal purpose of refunding the Refunded Bonds and financing costs of the Series 2016 Project, upon meeting certain requirements set forth in the Ordinance.

WHEREAS, the Issuer deems it to be in its best interest to issue its (i) City of Winter Garden, Florida Sales Tax Revenue Bond, Series 2016A (the "Series 2016A Bond") for the principal purposes of financing and refinancing (including reimbursement) of a portion of the costs of the Series 2016 Project and paying costs associated with the issuance of the Series 2016A Bond, and (ii) City of Winter Garden, Florida Sales Tax Refunding Revenue Bond, Series 2016B (the "Series 2016B Bond," and together with the Series 2016A Bond, the "Series 2016 Bonds") for the principal purposes of refunding the Refunded Bonds and paying costs associated with the issuance of the Series 2016B Bond.

WHEREAS, in connection with the refunding of the Refunded Bonds, the Issuer shall, as provided herein, deposit a portion of proceeds derived from the sale of the Series 2016B Bond, together with other legally available moneys of the Issuer, in an escrow deposit trust fund (the "Escrow Fund"), which shall be sufficient to pay the Refunded Bonds as the same mature or are redeemed prior to maturity, all as provided herein and in the hereinafter described Escrow Deposit Agreement. Subsequent to the defeasance of the Refunded Bonds in accordance with the provisions of the Ordinance and the Escrow Deposit Agreement, the Refunded Bonds shall no longer be payable from or be secured by any portion of the Pledged Funds (as defined in the Ordinance).

WHEREAS, the Issuer's financial advisor, Public Financial Management, Inc. (the "Financial Advisor"), previously solicited proposals on behalf of the Issuer from various financial institutions to provide term loans to the Issuer through the purchase of the Series 2016 Bonds and the proposal (the "Proposal") received from Pinnacle Public Finance, Inc. (the "Purchaser"), a copy of which is attached hereto as Exhibit B, is the most beneficial proposal for the Issuer.

WHEREAS, due to the potential volatility of the market for tax-exempt obligations such as the Series 2016 Bonds and the complexity of the transactions relating to such Series 2016 Bonds, it is in the best interest of the Issuer to sell the Series 2016 Bonds by a negotiated sale to the Purchaser pursuant to the Proposal and the provisions hereof and of the Ordinance, rather than at a specified advertised date, thereby permitting the Issuer to obtain the best possible price, terms and interest rate for the Series 2016 Bonds.

WHEREAS, the Issuer hereby certifies that it is current in all deposits into the various funds and accounts established by the Ordinance and all payments theretofore required to have been deposited or made by the Issuer under the provisions of the Ordinance have been deposited or made and the Issuer has complied with the covenants and agreements of the Ordinance and no Event of Default (as defined in the Ordinance) has occurred and is continuing thereunder.

WHEREAS, the Ordinance provides that the Series 2016 Bonds shall mature on such dates and in such amounts, shall bear such rates of interest, shall be payable in such places and shall be subject to such redemption provisions as shall be determined by Supplemental Ordinance (as defined in the Ordinance) enacted by the Issuer; and it is now appropriate that the Issuer determine such provisions, terms and details.

WHEREAS, the Series 2016 Bonds shall not be or constitute general obligations or indebtedness of the Issuer as "bonds" within the meaning of any constitutional or statutory provision, but shall be special obligations of the Issuer, payable solely from and secured by a lien upon and pledge of the Pledged Funds, with and to the extent set forth herein and in the Ordinance, and no holder of any Series 2016 Bond shall ever have the right to compel the exercise of any ad valorem taxing power to pay such Series 2016 Bond, or be entitled to payment of such Series 2016 Bond from any moneys of the Issuer except from the Pledged Funds in the manner provided herein and in the Ordinance.

WHEREAS, the covenants, pledges and conditions in the Ordinance shall be applicable to the Series 2016 Bonds herein authorized and said Series 2016 Bonds shall be on a parity with and rank equally as to the lien on and source and security for payment from the Pledged Funds and in all other respects with all Additional Bonds hereafter issued pursuant to the Ordinance, and shall constitute "Bonds" within the meaning of the Ordinance; upon the issuance of the Series 2016 Bonds, there shall not exist any other lien on the Pledged Funds on parity with or senior to the liens granted with respect to the Series 2016 Bonds.

BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA:

SECTION 1: *Definitions/Recitals.* When used in this Supplemental Ordinance, the terms defined in the Ordinance shall have the meanings therein stated, except as such definitions may be hereinafter amended and defined. The above recitals are true and correct, constitute findings of the City Commission and are incorporated herein as material provisions.

SECTION 2: *Authority for This Supplemental Ordinance.* This Supplemental Ordinance is enacted pursuant to the provisions of the Ordinance and the Act.

SECTION 3: *Authorization of the Series 2016 Project and Refunding of the Refunded Bonds.* The Issuer hereby authorizes the acquisition, construction and equipping of the Series 2016 Project and the refunding, on a current basis, of the Refunded Bonds.

SECTION 4: *Authorization and Description of the Series 2016 Bonds.* The Issuer hereby authorizes the issuance of two series of Bonds to be known as (i) the "City of Winter Garden, Florida Sales Tax Revenue Bond, Series 2016A," (or such other designation as the Mayor/Commissioner may determine) in an amount not to exceed \$10,200,000, for the principal purposes of providing moneys to finance a portion of the costs of the acquisition, construction and equipping of the Series 2016 Project and paying costs associated with the issuance of the Series 2016A Bond, and (ii) the "City of Winter Garden, Florida Sales Tax Refunding Revenue Bond, Series 2016B," or such other designation as the Mayor/Commissioner may determine) in an amount not to exceed \$10,000,000 for the principal purposes of refunding, on a current basis, the Refunded Bonds and paying costs associated with the issuance of the Series 2016B Bond. The specific principal amount of each Series of the Series 2016 Bonds to be issued pursuant to the Ordinance shall be determined by the Mayor/Commissioner, upon the advice of the Issuer's Financial Advisor, provided the amount does not exceed \$10,200,000 as it pertains to the Series 2016A Bond and \$10,000,000 as it pertains to the Series 2016B Bond.

The Series 2016 Bonds shall be dated as of their respective dates of issuance, or such other date or dates as the City Manager may determine, shall be issued in the form of one fully registered Bond for each Series and the Series 2016A Bond and the Series 2016B Bond shall be numbered "AR-1" and "BR-1," respectively. Each Series of the Series 2016 Bonds shall have an authorized denomination equal to the principal amount outstanding from time to time. The Series 2016A Bonds and the Series 2016B Bonds shall each bear interest from their respective dated date at a fixed interest rate of 2.48% per annum (the "Interest Rate"). The Interest Rate shall be calculated on the basis of a 360-day year consisting of twelve 30-day months. Interest on the Series 2016 Bonds shall be payable semi-annually, on April 1 and October 1 of each year

(each an "Interest Payment Date"), commencing on April 1, 2017. The Series 2016A Bond and the Series 2016B Bond shall each be issued as a single Term Bond with a final maturity of October 1, 2036 and shall be subject to mandatory sinking fund redemption in such Amortization Installments commencing on October 1, 2017 and on each October 1 thereafter through the maturity date of the Series 2016 Bonds, determined by the City Manager, upon the advice of the Issuer's Financial Advisor, and approved by the Purchaser prior to the issuance of the Series 2016 Bonds. Such Amortization Installments shall be set forth in the respective Series 2016 Bonds. Each of the Series 2016 Bonds shall be sold on a negotiated basis to the Purchaser at a purchase price equal to 100% of the respective principal amount thereof. The Purchaser shall provide the Issuer with an executed Disclosure Letter and Truth-in-Bonding Statement as required by Section 218.385, Florida Statutes, prior to the issuance of the Series 2016 Bonds. The Interest Rate on the Series 2016 Bonds shall comply in all respects with Section 215.84, Florida Statutes. The Interest Rate on each of the Series 2016 Bonds is subject to adjustment as provided in Section 5 hereof.

The Series 2016 Bonds shall be payable as to principal and interest by bank wire transfer or in such other manner as is agreed to between the Issuer and the holder of each of the Series 2016 Bonds, to the holder of each of the Series 2016 Bonds in whose name such Series 2016 Bond shall be registered on the registration books maintained by the Issuer as of the close of business on the fifteenth day (whether or not a business day) of the calendar month next preceding an Interest Payment Date; provided, that the holder of a Series 2016 Bond shall be required to present and surrender such Series 2016 Bond to the Issuer for the final payment of the principal of such Series 2016 Bond or shall otherwise provide evidence that such Series 2016 Bond has been cancelled. Principal of, redemption premium, if any, and interest on the Series 2016 Bonds shall be payable in any coin or currency of the United States of America, which at the time of payment, is legal tender for the payment of public and private debts.

The Series 2016 Bonds shall each be in substantially the form set forth in Section 2.10 of the Ordinance and may be modified to reflect the terms of the Series 2016 Bonds set forth herein and as otherwise is necessary or desirable in accordance with said Section 2.10.

SECTION 5: *Adjustments to Interest Rate.* (A) In the event of a Determination of Taxability (as defined below) with respect to a Series 2016 Bond, the Interest Rate on such Series 2016 Bond shall be increased to a fixed interest rate of 3.82% per annum (the "Adjusted Rate"); provided, however, such Adjusted Rate shall never exceed the maximum rate allowable by law. Immediately upon a Determination of Taxability, the Issuer agrees to pay to the Purchaser, the Additional Amount (as defined below).

For purposes of this Section 5, "Determination of Taxability" shall mean the circumstance of interest paid or payable on a Series 2016 Bond becoming includable for federal income tax purposes in the gross income of the Purchaser as a result of any action or inaction of the Issuer. A Determination of Taxability will be deemed to have occurred with respect to a Series 2016 Bond upon (i) the receipt by the Issuer or the Purchaser of an original or a copy of an Internal Revenue Service Technical Advice Memorandum or Statutory Notice of Deficiency or other official letter or correspondence from the Internal Revenue Service which holds, in a final determination, that any interest payable on such Series 2016 Bond is includable in the gross income of the Purchaser; (ii) the issuance of any public or private ruling of the Internal Revenue Service that any interest payable on such Series 2016 Bond is includable in the gross income of the Purchaser, or (iii) receipt by the Issuer or the Purchaser of an opinion of Bond Counsel to the Issuer that any interest on such Series 2016 Bond has become includable in the gross income of the Purchaser for federal income tax purposes. For all purposes of this definition, a Determination of Taxability will be deemed to occur on the date as of which the interest on such Series 2016 Bond is deemed includable in the gross income of the Purchaser. Without limiting the foregoing, a Determination of Taxability shall not include and is not triggered by a change in law by the United States Congress that causes the interest or any portion thereof to be includable in the Purchaser's gross income. A Determination of Taxability shall also not occur solely in the event interest on a Series 2016 Bond is taken into account in determining adjusted current earnings for the purpose of the alternative minimum income tax imposed on corporations.

"Additional Amount" means (i) the difference between (a) interest on a Series 2016 Bond for the period commencing on the date on which the interest on such Series 2016 Bond (or portion thereof) is deemed to have lost its tax-exempt status and ending on the effective date of the adjustment of the Interest Rate to the Adjusted Rate (the "Taxable Period") at a rate per annum equal to the Adjusted Rate and (b) the aggregate amount of interest paid on such Series 2016 Bond during the Taxable Period at the Interest Rate applicable to such Series 2016 Bond prior to the adjustment to the Adjusted Rate, plus (ii) any penalties, fines, fees, costs and interest paid or payable by the Purchaser to the Internal Revenue Service by reason of such Determination of Taxability.

(B) After the occurrence of an Event of Default under Section 6.01 of the Ordinance, the Series 2016 Bond shall bear interest at the Default Rate (as defined below) until such Event of Default is cured.

For purposes of this Section 5(B), "Default Rate" means, so long as the interest rate for the Series 2016 Bond does not equal the Adjusted Rate, the lesser of (i) 6.00%, per annum and (ii) the maximum lawful rate. For purposes of

this Section 5(B), "Default Rate" means, so long as the interest rate for the Series 2016 Bonds does equal the Adjusted Rate, the lesser of (i) 7.00%, per annum and (ii) the maximum lawful rate.

SECTION 6: *Redemption Provisions.* Prior to October 1, 2023, the Series 2016B Bond shall not be subject to optional redemption. The Series 2016A Bond shall only be subject to optional redemption prior to October 1, 2023, pursuant to the fourth paragraph of this Section 6.

On and after October 1, 2023, either Series of the Series 2016 Bonds may be redeemed, at the option of the Issuer, from any moneys legally available therefor, upon notice as provided herein, in whole, on any date by paying to the Purchaser the principal amount of the Series of Series 2016 Bonds to be redeemed, together with the unpaid interest accrued thereon to the date of such redemption, without a premium or penalty.

On and after October 1, 2023, either Series of the Series 2016 Bonds may be redeemed, at the option of the Issuer, from any moneys legally available therefor, upon notice as provided herein, in part, no more than once per Fiscal Year, on an Interest Payment Date, in a minimum principal amount of \$300,000, by paying to the Purchaser the portion of the principal amount to be redeemed, together with the unpaid interest accrued thereon to the date of such redemption plus a \$500 re-amortization fee. Any such partial redemption shall be allocated to the remaining Amortization Installments of the Series of Series 2016 Bonds to be redeemed on a pro-rata basis.

Prior to October 1, 2021, the Series 2016A Bonds may be redeemed, in part, no more than once per Fiscal Year, at a redemption price equal to 101.5% of the principal amount to be redeemed plus accrued interest thereon to the date of such partial redemption. Any such partial redemption shall be allocated to the remaining Amortization Installments of the Series 2016A Bond to be redeemed on a pro-rata basis. The Issuer may redeem no more than \$5,000,000 in aggregate principal amount of the Series 2016A Bond pursuant to the provisions of this paragraph.

Notwithstanding the provisions of Section 3.03 of the Ordinance, any optional redemption of a Series 2016 Bond shall be made on such date as shall be specified by the Issuer in a written notice provided to the holder thereof not less than ten (10) days prior thereto by first class mail. No notice of redemption shall be required for mandatory sinking fund redemption. Notice having been given as aforesaid, the outstanding principal of the Series 2016 Bond to be redeemed shall become due and payable on the date of redemption stated in such notice, together with the interest accrued and unpaid to the date of redemption on the principal amount then being paid. If on the date of redemption

moneys for the payment of the principal amount to be redeemed on such Series 2016 Bond, together with the accrued interest to the date of redemption on such principal amount, shall have been paid to the holder as above provided, then from and after the date of redemption, interest on such redeemed principal amount of the Series 2016 Bond shall cease to accrue. If said money shall not have been so paid on the date of redemption, such principal amount of the Series 2016 Bond to be redeemed shall continue to bear interest until payment thereof at the Interest Rate.

SECTION 7: *Application of Series 2016 Bond Proceeds.* The proceeds derived from the sale of the Series 2016 Bonds shall be applied by the Issuer simultaneously with the delivery thereof as follows:

(A) A sufficient amount of the Series 2016B Bond proceeds, together with other legally available moneys of the Issuer, shall be deposited irrevocably in trust in the escrow deposit trust fund established under the terms and provisions of the hereinafter defined Escrow Deposit Agreement to pay the principal of, Redemption Price, if applicable, and interest on the Refunded Bonds as the same mature and become due and payable or are redeemed prior to maturity.

(B) A sufficient amount of the Series 2016B Bond proceeds shall be applied to the payment of costs and expenses relating to the issuance of the Series 2016B Bond, and any remainder of the Series 2016B Bond proceeds shall be deposited to the Interest Account and used to pay scheduled interest payments on the Series 2016B Bonds. The City Manager is authorized and directed to take such action as is necessary to pay all costs of issuance to the appropriate parties.

(C) A sufficient amount of the Series 2016A Bond proceeds shall be applied to the payment of costs and expenses relating to the issuance of the Series 2016A Bond. The City Manager is authorized and directed to take such action as is necessary to pay all costs of issuance to the appropriate parties.

(D) The balance of the Series 2016A Bond proceeds shall be deposited to a separate account (the "2016 Project Account") in the Construction Fund established with respect to the Series 2016 Project and shall be used to pay the Costs of the Series 2016 Project in accordance with the provisions of Section 4.03 of the Ordinance.

SECTION 8: *Transfer of Certain Moneys.* The Refunded Bonds will be refunded from proceeds of the Series 2016B Bonds and from other legally available funds of the Issuer. Any excess moneys on deposit in the Debt Service Fund established for the benefit of the Refunded Bonds pursuant to the

Ordinance and not required to remain on deposit therein shall be transferred to the Escrow Fund established pursuant to the Escrow Deposit Agreement.

SECTION 9: *Transfer and Assignment.* The Purchaser's right, title and interest in and to either of the Series 2016 Bonds and any amounts payable by the Issuer thereunder may be assigned and reassigned in whole or in part to one or more assignees or subassignees by the Purchaser, without the necessity of obtaining the consent of the Issuer; provided, that any such assignment, transfer or conveyance shall be made only to (i) affiliates of the Purchaser or (ii) banks, insurance companies or their affiliates, provided that any such entity is purchasing a Series 2016 Bond for its own account with no present intention to resell or distribute such Series 2016 Bond, subject to each investor's right at any time to dispose of such Series 2016 Bond as it determines to be in its best interests. Unless to an affiliate controlling, controlled by or under common control with the Purchaser, no assignment, transfer or conveyance permitted by this Section 9 shall be effective until the Issuer shall have received a written notice of assignment that discloses the name and address of each such assignee. If the Purchaser notifies the Issuer of its intent to assign and sell its right, title and interest in and to a Series 2016 Bond as herein provided, the Issuer agrees that it shall execute and deliver to the assignee Purchaser, Series 2016 Bonds in the principal amount and Series so assigned, registered in the name of the assignee Purchaser, executed and delivered by the Issuer in the same manner as provided herein and in the Ordinance and with an appendix attached thereto setting forth the amounts to be paid on each principal payment date with respect to such Series 2016 Bond.

Notwithstanding any other provision of this Section 9, there shall never be more than three (3) holders of each Series of the Series 2016 Bonds at any one time and, to the extent there are two (2) or more holders of either Series of the Series 2016 Bonds at any time, such holders shall engage a paying agent and registrar that is reasonably acceptable to the Issuer, the duties of which shall include, but not be limited to, invoicing the Issuer for scheduled payments on the applicable Series of Series 2016 Bonds, receiving payments from the Issuer, distributing payments to the holders of the applicable Series of Series 2016 Bonds and maintaining registration books with respect to the applicable Series of Series 2016 Bonds and the holders thereof. The holders of the applicable Series of Series 2016 Bonds shall pay all costs and expenses of such paying agent and registrar and the Issuer shall have no liability, economic or otherwise, with respect thereto.

Nothing contained in this Section 9 shall be interpreted to prohibit the Purchaser from selling participations in the Series 2016 Bonds to any investors meeting the conditions set forth in the immediately preceding paragraph.

SECTION 10: *Appointment of Paying Agent and Registrar.* The Issuer is hereby designated Registrar and Paying Agent for the Series 2016 Bonds, acting through the City Manager or his designee. The Issuer shall keep sufficient books and records to identify the holders of the Series 2016 Bonds.

SECTION 11: *Authorization to Execute Escrow Deposit Agreement.* The Issuer hereby authorizes and directs the City Manager to execute and the Clerk to attest an escrow deposit agreement (the "Escrow Deposit Agreement") and to deliver the Escrow Deposit Agreement to U.S. Bank National Association, which is hereby appointed as Escrow Agent. The Escrow Deposit Agreement shall be in substantially the form of the Escrow Deposit Agreement attached hereto as Exhibit C with such changes, amendments, modifications, omissions and additions, including the date of such Escrow Deposit Agreement, as may be approved by said City Manager. Execution by the City Manager of the Escrow Deposit Agreement shall be deemed to be conclusive evidence of approval of such changes.

SECTION 12: *Reserve Account.* Pursuant to the provisions of Section 4.05(A)(4) of the Ordinance, the Issuer hereby establishes a separate subaccount in the Reserve Account for the Series 2016 Bonds which shall be designated as the "Series 2016 Subaccount" of the Reserve Account. The Reserve Account Requirement with respect to the Series 2016 Subaccount and the Series 2016 Bonds shall be zero dollars and zero cents (\$0.00). The Series 2016 Subaccount shall solely secure the Series 2016 Bonds and the Series 2016 Bonds shall not be secured by any other portion of the Reserve Account or any other subaccount therein.

SECTION 13: *Annual Audit and Other Information.* The Issuer shall, immediately after the close of each Fiscal Year, cause the financial statements of the Issuer to be properly audited by a recognized independent certified public accountant or recognized independent firm of certified public accountants, and shall require such accountants to complete their report on the annual financial statements in accordance with applicable law. The annual financial statements shall be prepared in conformity with generally accepted accounting principles as applied to governmental entities. A copy of the audited financial statements for each Fiscal Year shall be furnished to the Purchaser or made available on the Issuer's general website within 210 days after the end of each Fiscal Year. The Issuer shall provide the Purchaser a quarterly statement regarding the expenditure of Series 2016A Bond proceeds deposited to the 2016 Project Account pursuant to Section 7(D) hereof. The Issuer shall also provide the Purchaser with any other financial information reasonably requested by the Purchaser.

SECTION 14: *General Authority.* The Mayor/Commissioner, the City Manager, the Clerk, the City Attorney, and the other officers, attorneys and other agents or employees of the Issuer are hereby authorized to do all acts and things required of them by this Supplemental Ordinance, the Ordinance or the Escrow Deposit Agreement, or desirable or consistent with the requirements hereof or of the Ordinance, or the Escrow Deposit Agreement for the full punctual and complete performance of all the terms, covenants and agreements contained herein or in the Series 2016 Bonds, the Ordinance and the Escrow Deposit Agreement and each member, employee, attorney and officer of the Issuer is hereby authorized and directed to execute and deliver any and all papers and instruments and to be and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated hereunder. The City Manager is authorized to execute an engagement letter with the Financial Advisor with respect to its provision of financial advisory services to the Issuer. If the Mayor/Commissioner is unavailable or unable at any time to perform any duties or functions hereunder, any other duly authorized Commissioner is hereby authorized to act on his behalf.

SECTION 15: *No Pledge of Ad Valorem Taxes.* THE SERIES 2016 BONDS DO NOT PLEDGE THE FULL FAITH AND CREDIT OF THE ISSUER, THE STATE OF FLORIDA, OR ANY POLITICAL SUBDIVISION OR AGENCY THEREOF. AD VALOREM TAXES ARE NOT PLEDGED TO THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE SERIES 2016 BONDS AND THE HOLDER(S) OF SUCH SERIES 2016 BONDS SHALL NEVER HAVE THE RIGHT TO REQUIRE OR COMPEL THE EXERCISE OF ANY AD VALOREM TAXING POWER OF THE ISSUER, THE STATE OF FLORIDA, OR ANY POLITICAL SUBDIVISION OR AGENCY THEREOF, TO THE PAYMENT OF SUCH PRINCIPAL AND INTEREST. THE SERIES 2016 BONDS AND THE OBLIGATION EVIDENCED THEREBY SHALL NOT CONSTITUTE A LIEN UPON ANY PROPERTY OR PROJECT OF THE ISSUER, BUT SHALL CONSTITUTE A LIEN ONLY ON, AND SHALL BE PAYABLE SOLELY FROM, THE PLEDGED FUNDS TO THE EXTENT AND IN THE MANNER PROVIDED IN THE ORDINANCE AND THIS SUPPLEMENTAL ORDINANCE.

SECTION 16: *Severability and Invalid Provisions.* If any one or more of the covenants, agreements or provisions herein contained shall be held contrary to any express provision of law or contrary to the policy of express law, though not expressly prohibited or against public policy, or shall for any reason whatsoever be held invalid, then such covenants, agreements or provisions shall be null and void and shall be deemed separable from the remaining covenants, agreements or provisions and shall in no way affect the validity of any of the other provisions hereof or of the Series 2016 Bonds.

SECTION 17: *Conflicts; Ordinance to Continue In Force.* Except as herein expressly provided, the Ordinance and all the terms and provisions thereof are and shall remain in full force and effect; provided, however, that in the event of a conflict between the terms of this Supplemental Ordinance and the Ordinance, the terms of this Supplemental Ordinance shall govern.

SECTION 18: *Effective Date.* This Supplemental Ordinance shall become effective upon its adoption at its second reading.

FIRST READING AND PUBLIC HEARING: August 11, 2016.

SECOND READING AND PUBLIC HEARING: August 25, 2016.

ADOPTED this 25th day of August, 2016 by the City Commission of the City of Winter Garden, Florida.

APPROVED:

JOHN REES, Mayor/Commissioner

ATTEST:

KATHY GOLDEN, City Clerk

EXHIBIT A

SERIES 2016 PROJECT

The downtown parking garage project generally consists of a 2-story, 3-level parking structure that will provide approximately 525 vehicle parking spaces with a footprint of 65,130 square feet. It will be centrally located in the City's historic downtown district, currently occupied by a surface public parking lot, bound by Tremaine Street on the north, Lakeview Avenue on the west, and Boyd Street on the east. The parking garage is intended to provide sufficient public parking for existing uses and events, as well as providing public parking for future growth of the downtown district. Proceeds of the Series 2016 Bonds may also be used to finance other governmental capital improvements approved by the City Commission.



July 12, 2016
Revised: July 21, 2016

VIA Electronic Mail

Ms. Laura Zielonka
Finance Director
City of Winter Garden
300 West Plant Street
Winter Garden, Florida 34787

RE: Request for Proposals – Sales Tax Revenue Bond, Series 2016A and Sales Tax Refunding Revenue Bond, Series 2016B

Dear Ms. Zielonka,

Pinnacle Public Finance, Inc., a BankUnited Company, is pleased to provide this response to the City of Winter Garden’s Request for Proposals provided by Public Financial Management, Inc., acting as Financial Advisor, to the City.

Corporate Overview: In October 2010, BankUnited acquired the municipal finance business from Koch Financial Corporation and now operates it under the name Pinnacle Public Finance, Inc. Pinnacle is headquartered in Scottsdale, Arizona and is a market leader in providing tax-exempt financing directly to its state and local government clients and through its vendor programs and alliances. With more than \$6 billion in financing and transactional experience in every state in the U.S., our team has the knowledge and the resources to fund complex programs that require innovative and flexible financing solutions.

Since beginning operations as Pinnacle, we have funded over 1,220 municipal transactions totaling nearly \$1.85 billion. As Koch Financial Corporation, our group managed a portfolio in excess of \$1 billion and 2,600 municipal leases.

Given that BankUnited is based in Florida, Pinnacle is strongly committed to meeting the needs of our Florida clients. Members of our team have successfully closed over 30 transactions totaling more than \$370 million in Florida.

Our proposed terms and conditions are as follows:

- Borrower:** City of Winter Garden, Florida (“City”)
- Lender:** Pinnacle Public Finance, Inc. (“Pinnacle”)
- Financial Advisor:** Public Financial Management, Inc. (“Financial Advisor”)
- Bond Counsel:** Nabors, Giblin & Nickerson (“Bond Counsel”)
- Lender’s Counsel:** Chapman and Cutler LLP (“Purchaser’s Counsel”)

Issue Type: Municipal loan structured as a privately placed bond. The registered owner will be Pinnacle Public Finance, Inc. and Pinnacle requests physical delivery of the Bond, printed on safety paper, with no CUSIP and no reference to DTC or book-entry only system.

Transaction

Amount: **Series 2016A:** Not to exceed \$10,200,000
Series 2016B: Not to exceed \$10,000,000

Purpose:

Series 2016A

The loan proceeds will be used to finance a portion of the planning, acquisition and construction of various capital projects, including a parking garage and pay costs of issuance.

Series 2016B

The loan proceeds will be used to currently refund the City's Sales Tax Revenue Bonds, Series 2006 and pay costs of issuance.

Security:

The payment of principal and interest for the loans will be secured by and payable solely from a lien upon and pledge of the City's distribution from the Local Government Half-Cent Sales Tax Clearing Trust Fund pursuant to Florida Statutes.

Term:

The loans will have a final maturity of October 1, 2036.

Interest Rate:

Pinnacle proposed an interest of 2.48% for each loan.

Interest Rate

Expiration: The above rate is valid through August 31, 2016.

Projected

Funding Date: TBD

Payment

Frequency: Principal will be paid annually each October 1, commencing October 1, 2017. Interest will be paid semi-annually each April 1 and October 1, commencing April 1, 2017.

Debt Service

Requirements: Please see the attached Preliminary Debt Service Schedules.

Optional

Prepayment: Prior to October 1, 2023 the loans are not subject to Optional Prepayment.

Beginning October 1, 2023, each loan is subject to Optional Prepayment in whole any time at a price equal to par plus accrued interest.

Beginning October 1, 2023, each loan is subject to Optional Prepayment in part one-time per year on a payment date in a minimum amount of \$300,000 at a price equal to par plus a \$500 re-amortization fee. The prepayment will be allocated on a pro-rata basis.

Extraordinary

Prepayment: Upon receipt of grant monies, the City will be allowed to make partial prepayments on the Series 2016A loan prior to October 1, 2023. The partial prepayments will be limited to one-time per year at a price equal to 101.5% of par plus accrued interest. The Extraordinary Prepayment option will be limited to \$5 million in total par amount.

Documentation:

Pinnacle assumes all financing documentation will be prepared by Bond Counsel in form and content acceptable to Pinnacle and Lender's Counsel. Further, it is assumed Bond Counsel will provide, at no cost to Pinnacle, a validity and tax opinion.

This proposal is subject to review and acceptance of all documents by Pinnacle and Lender's Counsel.

Requested

Provisions: Pinnacle will require a gross up provision in the event the loan(s) become taxable due to actions or omissions of the City. If the loan(s) becomes taxable the taxable rate of interest will be 3.82% and will be effective as of the date the tax status is ruled to have changed.

Pinnacle requests that a default rate of 6% be included in the documents. The default rate will become 7% if the obligation has become taxable as described above. *Subject to negotiation.*

Pinnacle will require the 2016A proceeds either be deposited with a third-party escrow provider or the City agrees to provide a quarterly accounting of the use of proceeds during the construction phase.

Pinnacle assumes the Additional Bonds Test will continue to require coverage of 1.30X for parity debt.

Requested

Provisions cont.: Pinnacle expects that the City will not have the ability to issue debt secured with a lien that is senior to the loan(s) so long as the loan(s) are outstanding.

Pinnacle requires the loan documents make no reference to any Uniform Commercial Code Section relating to Investment Securities (i.e. UCC Article 8).

Pinnacle will agree to transfer restrictions stated below in "Assignment".

Reporting: Pinnacle will request that the City agree to provide its CAFR within 210 days of the close of each fiscal year. Additionally, Pinnacle will request that the City agree to provide such other financial information as Pinnacle may reasonably request, including but not limited to, its annual budget for any prior or current fiscal year or subsequent fiscal years. *Subject to negotiation.*

Assignment: It is our present intention to hold the loan to maturity; however, Pinnacle will require that it reserves the right to assign, transfer or convey the loan (or any interest therein or portion thereof) only to any of its affiliates or to banks, insurance companies or similar financial institutions or their affiliates, including participation arrangements with such entities.

Fees/Closing Costs: If Pinnacle is awarded one loan, it proposes the inclusion of \$5,000 for Lender's Counsel in the costs of issuance. If Pinnacle is awarded both loans, the Lender's Counsel fee paid from costs of issuance will be capped at \$8,000.

The City will be responsible for any fees or expenses with respect to its (i) issuing costs, (ii) legal counsel (iii) Bond Counsel and (iv) title/registration fees, if any.

Pre-Close Requirements: Pinnacle will require a complete executed copy of the transcript by noon the day prior to funding (a scanned copy is acceptable). Ultimately, Pinnacle will require a complete transcript with original signatures.

IRMA Representation: Pinnacle requests the City provide a letter confirming the City's Financial Advisor is acting as Independent Registered Municipal Advisor under the SEC Municipal Advisor Rule. A copy of the requested letter is attached to this proposal as Exhibit A.

Pinnacle's Role

As Lender:

The transaction described in this document is an arm's length, commercial transaction between the City and Pinnacle in which: (a) Pinnacle is acting solely as a principal (*i.e.*, as a lender) and for its own interest; (b) Pinnacle is not acting as a municipal advisor or financial advisor to the City; (c) Pinnacle has no fiduciary duty pursuant to Section 15B of the Securities Exchange Act of 1934 to the City with respect to this transaction and the discussions, undertakings and procedures leading thereto (irrespective of whether Pinnacle has provided other services or is currently providing other services to the City on other matters); (d) the only obligations Pinnacle has to the City with respect to this transaction are set forth in the definitive transaction agreements between Pinnacle and the City; and (e) Pinnacle is not recommending that the City take an action with respect to the transaction described in this document, and before taking any action with respect to this transaction, the City should discuss the information contained herein with its own legal, accounting, tax, financial and other advisors, as it deems appropriate. If the City would like a municipal advisor in this transaction that has legal fiduciary duties to the City, the City is free to engage a municipal advisor to serve in that capacity.

Credit Approval: This proposal is subject to final credit approval by Pinnacle's parent, BankUnited.

Please feel free to call me at **480.419.3634** with any questions or further clarification.

Thank you for the opportunity to present this proposal.

Sincerely,



Blair Swain
Senior Vice President, Direct Markets

CC: Jay Glover, Public Financial Management, Inc.
Nicklas Rocca, Public Financial Management, Inc.

Preliminary Debt Service Schedules

Series 2016A:

Totals:		\$12,945,286.33	\$2,895,286.33	\$10,050,000.00	Rate 2.4800%	\$12,945,286.33	
Pmt #	Payment Date	Payment Amount	Interest	Principal	Purchase Price	Outstanding Balance	Annual Total
	8/30/2016					\$10,050,000.00	
1	4/1/2017	\$146,082.33	\$146,082.33	\$0.00	\$10,200,750.00	\$10,050,000.00	
2	10/1/2017	\$449,620.00	\$124,620.00	\$325,000.00	\$9,870,875.00	\$9,725,000.00	\$595,702.33
3	4/1/2018	\$120,590.00	\$120,590.00	\$0.00	\$9,870,875.00	\$9,725,000.00	
4	10/1/2018	\$505,590.00	\$120,590.00	\$385,000.00	\$9,480,100.00	\$9,340,000.00	\$626,180.00
5	4/1/2019	\$115,816.00	\$115,816.00	\$0.00	\$9,480,100.00	\$9,340,000.00	
6	10/1/2019	\$515,816.00	\$115,816.00	\$400,000.00	\$9,074,100.00	\$8,940,000.00	\$631,632.00
7	4/1/2020	\$110,856.00	\$110,856.00	\$0.00	\$9,074,100.00	\$8,940,000.00	
8	10/1/2020	\$520,856.00	\$110,856.00	\$410,000.00	\$8,657,950.00	\$8,530,000.00	\$631,712.00
9	4/1/2021	\$105,772.00	\$105,772.00	\$0.00	\$8,657,950.00	\$8,530,000.00	
10	10/1/2021	\$530,772.00	\$105,772.00	\$425,000.00	\$8,226,575.00	\$8,105,000.00	\$636,544.00
11	4/1/2022	\$100,502.00	\$100,502.00	\$0.00	\$8,226,575.00	\$8,105,000.00	
12	10/1/2022	\$535,502.00	\$100,502.00	\$435,000.00	\$7,785,050.00	\$7,670,000.00	\$636,004.00
13	4/1/2023	\$95,108.00	\$95,108.00	\$0.00	\$7,785,050.00	\$7,670,000.00	
14	10/1/2023	\$545,108.00	\$95,108.00	\$450,000.00	\$7,220,000.00	\$7,220,000.00	\$640,216.00
15	4/1/2024	\$89,528.00	\$89,528.00	\$0.00	\$7,220,000.00	\$7,220,000.00	
16	10/1/2024	\$554,528.00	\$89,528.00	\$465,000.00	\$6,755,000.00	\$6,755,000.00	\$644,056.00
17	4/1/2025	\$83,762.00	\$83,762.00	\$0.00	\$6,755,000.00	\$6,755,000.00	
18	10/1/2025	\$558,762.00	\$83,762.00	\$475,000.00	\$6,280,000.00	\$6,280,000.00	\$642,524.00
19	4/1/2026	\$77,872.00	\$77,872.00	\$0.00	\$6,280,000.00	\$6,280,000.00	
20	10/1/2026	\$567,872.00	\$77,872.00	\$490,000.00	\$5,790,000.00	\$5,790,000.00	\$645,744.00
21	4/1/2027	\$71,796.00	\$71,796.00	\$0.00	\$5,790,000.00	\$5,790,000.00	
22	10/1/2027	\$576,796.00	\$71,796.00	\$505,000.00	\$5,285,000.00	\$5,285,000.00	\$648,592.00
23	4/1/2028	\$65,534.00	\$65,534.00	\$0.00	\$5,285,000.00	\$5,285,000.00	
24	10/1/2028	\$585,534.00	\$65,534.00	\$520,000.00	\$4,765,000.00	\$4,765,000.00	\$651,068.00
25	4/1/2029	\$59,086.00	\$59,086.00	\$0.00	\$4,765,000.00	\$4,765,000.00	
26	10/1/2029	\$594,086.00	\$59,086.00	\$535,000.00	\$4,230,000.00	\$4,230,000.00	\$653,172.00
27	4/1/2030	\$52,452.00	\$52,452.00	\$0.00	\$4,230,000.00	\$4,230,000.00	
28	10/1/2030	\$602,452.00	\$52,452.00	\$550,000.00	\$3,680,000.00	\$3,680,000.00	\$654,904.00
29	4/1/2031	\$45,632.00	\$45,632.00	\$0.00	\$3,680,000.00	\$3,680,000.00	
30	10/1/2031	\$615,632.00	\$45,632.00	\$570,000.00	\$3,110,000.00	\$3,110,000.00	\$661,264.00
31	4/1/2032	\$38,564.00	\$38,564.00	\$0.00	\$3,110,000.00	\$3,110,000.00	
32	10/1/2032	\$623,564.00	\$38,564.00	\$585,000.00	\$2,525,000.00	\$2,525,000.00	\$662,128.00
33	4/1/2033	\$31,310.00	\$31,310.00	\$0.00	\$2,525,000.00	\$2,525,000.00	
34	10/1/2033	\$636,310.00	\$31,310.00	\$605,000.00	\$1,920,000.00	\$1,920,000.00	\$667,620.00
35	4/1/2034	\$23,808.00	\$23,808.00	\$0.00	\$1,920,000.00	\$1,920,000.00	
36	10/1/2034	\$643,808.00	\$23,808.00	\$620,000.00	\$1,300,000.00	\$1,300,000.00	\$667,616.00
37	4/1/2035	\$16,120.00	\$16,120.00	\$0.00	\$1,300,000.00	\$1,300,000.00	
38	10/1/2035	\$656,120.00	\$16,120.00	\$640,000.00	\$660,000.00	\$660,000.00	\$672,240.00
39	4/1/2036	\$8,184.00	\$8,184.00	\$0.00	\$660,000.00	\$660,000.00	
40	10/1/2036	\$668,184.00	\$8,184.00	\$660,000.00	\$0.00	\$0.00	\$676,368.00

Pinnacle Public Finance, Inc.
City of Winter Garden
Sales Tax Revenue Bond, Series 2016A and Sales Tax Revenue Refunding Bond, Series 2016B
July 12, 2016
Revised: July 21, 2016
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Series 2016B:

Totals:		\$12,357,626.66	\$2,762,626.66	\$9,595,000.00	Rate 2.4800%	\$12,357,626.66	
Pmt #	Payment Date	Payment Amount	Interest	Principal	Purchase Price	Outstanding Balance	Annual Total
	8/30/2016					\$9,595,000.00	
1	4/1/2017	\$139,468.66	\$139,468.66	\$0.00	Non-Callable	\$9,595,000.00	
2	10/1/2017	\$433,978.00	\$118,978.00	\$315,000.00	Non-Callable	\$9,280,000.00	\$573,446.66
3	4/1/2018	\$115,072.00	\$115,072.00	\$0.00	Non-Callable	\$9,280,000.00	
4	10/1/2018	\$485,072.00	\$115,072.00	\$370,000.00	Non-Callable	\$8,910,000.00	\$600,144.00
5	4/1/2019	\$110,484.00	\$110,484.00	\$0.00	Non-Callable	\$8,910,000.00	
6	10/1/2019	\$490,484.00	\$110,484.00	\$380,000.00	Non-Callable	\$8,530,000.00	\$600,968.00
7	4/1/2020	\$105,772.00	\$105,772.00	\$0.00	Non-Callable	\$8,530,000.00	
8	10/1/2020	\$500,772.00	\$105,772.00	\$395,000.00	Non-Callable	\$8,135,000.00	\$606,544.00
9	4/1/2021	\$100,874.00	\$100,874.00	\$0.00	Non-Callable	\$8,135,000.00	
10	10/1/2021	\$505,874.00	\$100,874.00	\$405,000.00	Non-Callable	\$7,730,000.00	\$606,748.00
11	4/1/2022	\$95,852.00	\$95,852.00	\$0.00	Non-Callable	\$7,730,000.00	
12	10/1/2022	\$510,852.00	\$95,852.00	\$415,000.00	Non-Callable	\$7,315,000.00	\$606,704.00
13	4/1/2023	\$90,706.00	\$90,706.00	\$0.00	Non-Callable	\$7,315,000.00	
14	10/1/2023	\$520,706.00	\$90,706.00	\$430,000.00	\$6,885,000.00	\$6,885,000.00	\$611,412.00
15	4/1/2024	\$85,374.00	\$85,374.00	\$0.00	\$6,885,000.00	\$6,885,000.00	
16	10/1/2024	\$525,374.00	\$85,374.00	\$440,000.00	\$6,445,000.00	\$6,445,000.00	\$610,748.00
17	4/1/2025	\$79,918.00	\$79,918.00	\$0.00	\$6,445,000.00	\$6,445,000.00	
18	10/1/2025	\$529,918.00	\$79,918.00	\$450,000.00	\$5,995,000.00	\$5,995,000.00	\$609,836.00
19	4/1/2026	\$74,338.00	\$74,338.00	\$0.00	\$5,995,000.00	\$5,995,000.00	
20	10/1/2026	\$544,338.00	\$74,338.00	\$470,000.00	\$5,525,000.00	\$5,525,000.00	\$618,676.00
21	4/1/2027	\$68,510.00	\$68,510.00	\$0.00	\$5,525,000.00	\$5,525,000.00	
22	10/1/2027	\$548,510.00	\$68,510.00	\$480,000.00	\$5,045,000.00	\$5,045,000.00	\$617,020.00
23	4/1/2028	\$62,558.00	\$62,558.00	\$0.00	\$5,045,000.00	\$5,045,000.00	
24	10/1/2028	\$557,558.00	\$62,558.00	\$495,000.00	\$4,550,000.00	\$4,550,000.00	\$620,116.00
25	4/1/2029	\$56,420.00	\$56,420.00	\$0.00	\$4,550,000.00	\$4,550,000.00	
26	10/1/2029	\$566,420.00	\$56,420.00	\$510,000.00	\$4,040,000.00	\$4,040,000.00	\$622,840.00
27	4/1/2030	\$50,096.00	\$50,096.00	\$0.00	\$4,040,000.00	\$4,040,000.00	
28	10/1/2030	\$580,096.00	\$50,096.00	\$530,000.00	\$3,510,000.00	\$3,510,000.00	\$630,192.00
29	4/1/2031	\$43,524.00	\$43,524.00	\$0.00	\$3,510,000.00	\$3,510,000.00	
30	10/1/2031	\$588,524.00	\$43,524.00	\$545,000.00	\$2,965,000.00	\$2,965,000.00	\$632,048.00
31	4/1/2032	\$36,766.00	\$36,766.00	\$0.00	\$2,965,000.00	\$2,965,000.00	
32	10/1/2032	\$591,766.00	\$36,766.00	\$555,000.00	\$2,410,000.00	\$2,410,000.00	\$628,532.00
33	4/1/2033	\$29,884.00	\$29,884.00	\$0.00	\$2,410,000.00	\$2,410,000.00	
34	10/1/2033	\$604,884.00	\$29,884.00	\$575,000.00	\$1,835,000.00	\$1,835,000.00	\$634,768.00
35	4/1/2034	\$22,754.00	\$22,754.00	\$0.00	\$1,835,000.00	\$1,835,000.00	
36	10/1/2034	\$617,754.00	\$22,754.00	\$595,000.00	\$1,240,000.00	\$1,240,000.00	\$640,508.00
37	4/1/2035	\$15,376.00	\$15,376.00	\$0.00	\$1,240,000.00	\$1,240,000.00	
38	10/1/2035	\$625,376.00	\$15,376.00	\$610,000.00	\$630,000.00	\$630,000.00	\$640,752.00
39	4/1/2036	\$7,812.00	\$7,812.00	\$0.00	\$630,000.00	\$630,000.00	
40	10/1/2036	\$637,812.00	\$7,812.00	\$630,000.00	\$0.00	\$0.00	\$645,624.00

FORM OF ESCROW DEPOSIT AGREEMENT

ESCROW DEPOSIT AGREEMENT, dated as of _____, 2016 (this "Agreement"), by and between the **CITY OF WINTER GARDEN, FLORIDA** (the "Issuer"), and U.S. Bank National Association (the "Escrow Agent"), a national banking association organized and existing under the laws of the United States of America, having its designated corporate trust office in Jacksonville, Florida, as escrow agent hereunder.

WHEREAS, the Issuer has heretofore issued the City of Winter Garden, Florida Sales Tax Revenue Bonds, Series 2006 (the "Series 2006 Bonds") pursuant to Ordinance No. 06-27 enacted on August 10, 2006, as supplemented, and particularly as supplemented by Ordinance No. 16-53 enacted on August 25, 2016 (collectively, the "Ordinance"); and

WHEREAS, the Issuer has determined to exercise its option under the Ordinance to currently refund all of the outstanding Series 2006 Bonds (the "Refunded Bonds"), the description of which is set forth in Schedule A hereto; and

WHEREAS, the Issuer has determined to issue \$_____ aggregate principal amount of its Sales Tax Refunding Revenue Bond, Series 2016B (the "Series 2016B Bond") pursuant to the Ordinance, a portion of the proceeds of which Series 2016B Bond will be used to provide payment for the Refunded Bonds and to discharge and satisfy the pledges, liens and other obligations of the Issuer under the Ordinance in regard to such Refunded Bonds; and

WHEREAS, the issuance of the Series 2016B Bond and the deposit of the proceeds thereof into an escrow deposit trust fund to be held by the Escrow Agent and the discharge and satisfaction of the pledges, liens and other obligations of the Issuer under the Ordinance in regard to the Refunded Bonds shall occur as a simultaneous transaction; and

WHEREAS, this Agreement is intended to effectuate such simultaneous transaction;

NOW, THEREFORE, in consideration of the foregoing and of the mutual covenants hereinafter set forth, the parties hereto agree as follows:

SECTION 1. PREAMBLES. The recitals stated above are true and correct and incorporated herein.

SECTION 2. RECEIPT OF ORDINANCE. Receipt of a true and correct copy of the above-mentioned Ordinance and this Agreement is hereby acknowledged by the Escrow Agent. The applicable and necessary provisions of the Ordinance, including

but not limited to Articles III and IX thereto, are incorporated herein by reference. Reference herein to or citation herein of any provisions of the Ordinance shall be deemed to incorporate the same as a part hereof in the same manner and with the same effect as if the same were fully set forth herein.

SECTION 3. DISCHARGE OF PLEDGE OF HOLDERS OF REFUNDED BONDS. The Issuer by this writing exercises its option to cause all covenants, agreements and other obligations of the Issuer to the holders of the Refunded Bonds to cease, terminate and become void and be discharged and satisfied.

SECTION 4. ESTABLISHMENT OF ESCROW FUND. There is hereby created and established with the Escrow Agent a special, segregated and irrevocable escrow fund designated the "City of Winter Garden, Florida Sales Tax Revenue Bonds, Series 2006 Escrow Deposit Trust Fund" (the "Escrow Fund"). The Escrow Fund shall be held in the custody of the Escrow Agent as a trust fund for the benefit of the holders of the Refunded Bonds, separate and apart from other funds and accounts of the Issuer and the Escrow Agent. The Escrow Agent hereby accepts the Escrow Fund and acknowledges the receipt of and deposit to the credit of the Escrow Fund the sum of \$_____ received from the Issuer from proceeds of the Series 2016B Bond (collectively, the "Bond Proceeds") and \$_____ received from the Issuer from certain moneys on deposit in certain funds and accounts allocated to the Refunded Bonds (the "City Moneys").

SECTION 5. DEPOSIT OF MONEYS AND SECURITIES IN ESCROW FUND. The Issuer hereby directs and the Escrow Agent represents and acknowledges that **ALL OF THE BOND PROCEEDS AND CITY MONEYS DEPOSITED UNDER SECTION 4 ABOVE SHALL BE HELD UNINVESTED IN CASH (THE "CASH DEPOSIT") IN THE ESCROW FUND.**

SECTION 6. SUFFICIENCY OF THE CASH DEPOSIT. The Issuer represents that the Cash Deposit is sufficient such that moneys will be available to the Escrow Agent in amounts sufficient and at the times required to pay the amounts of principal of and interest due and to become due on the Refunded Bonds as described in Schedule B attached hereto. If the Cash Deposit shall be insufficient to make such payments, the Issuer shall timely deposit to the Escrow Fund, solely from legally available funds of the Issuer, such additional amounts as may be required to pay the Refunded Bonds as described in Schedule B hereto. Notice of any insufficiency shall be given by the Escrow Agent to the Issuer as promptly as possible, but the Escrow Agent shall in no manner be responsible for the Issuer's failure to make such deposits.

SECTION 7. CASH DEPOSIT IN TRUST FOR HOLDERS OF REFUNDED BONDS. The deposit of the Cash Deposit in the Escrow Fund shall constitute an irrevocable deposit of cash in trust solely for the payment of the principal of

and interest on the Refunded Bonds at such times and in such amounts as set forth in Schedule B hereto, and the Cash Deposit shall be used solely for such purpose.

SECTION 8. ESCROW AGENT TO PAY REFUNDED BONDS FROM ESCROW FUND. The Issuer hereby directs, and the Escrow Agent hereby agrees, that it will take all actions required to be taken by it under the provisions of the Ordinance referenced in this Agreement, including the timely transfer of money to the Paying Agent for the Refunded Bonds (U.S. Bank National Association) as provided in the Ordinance, in order to effectuate this Agreement and to pay the Refunded Bonds in the amounts and at the times provided in Schedule B hereto. The Cash Deposit shall be used to pay the principal of and interest on the Refunded Bonds as the same mature or are redeemed. The Refunded Bonds maturing on and after October 1, 2017 shall be redeemed prior to their respective maturities on October 1, 2016 (the "Redemption Date") at a redemption price equal to 100% of the principal amount of each Refunded Bond, plus interest accrued to the Redemption Date. The Refunded Bonds maturing on October 1, 2016 shall be paid at maturity. If any payment date shall be a day on which either the Paying Agent for the Refunded Bonds or the Escrow Agent is not open for the acceptance or delivery of funds, then the Escrow Agent may make payment on the next business day. The liability of the Escrow Agent for the payment of the principal of and interest on the Refunded Bonds pursuant to this Agreement shall be limited to the application of the Cash Deposit as provided herein.

SECTION 9. NO INVESTMENT OF MONEYS IN ESCROW FUND. NO PORTION OF THE CASH DEPOSIT SHALL BE INVESTED.

SECTION 10. REDEMPTION OF CERTAIN OF REFUNDED BONDS. The Issuer hereby irrevocably instructs the Escrow Agent to direct, on behalf of the Issuer, that the Registrar and Paying Agent for the Refunded Bonds (U.S. Bank National Association) give at the appropriate times the notice or notices, if any, required by the Ordinance in connection with the redemption of the Refunded Bonds. Such notice of redemption shall be given by the Registrar for such Refunded Bonds in accordance with the Ordinance. The Refunded Bonds maturing on and after October 1, 2017 shall be redeemed on October 1, 2016 at a redemption price equal to 100% of the principal amount thereof plus interest accrued to the Redemption Date. The Escrow Agent shall file, or cause the Registrar for the Refunded Bonds to file, such redemption notice with the Electronic Municipal Market Access system within 10 business days of it being so given. The Refunded Bonds maturing on October 1, 2016 shall be paid at maturity.

SECTION 11. ESCROW FUND IRREVOCABLE. The Escrow Fund hereby created shall be irrevocable and the holders of the Refunded Bonds shall have an express lien on the Cash Deposit deposited in the Escrow Fund pursuant to the terms hereof and the interest earnings thereon until paid out, used and applied in accordance with this Agreement and the Ordinance. Neither the Issuer nor the Escrow Agent shall

cause nor permit any other lien or interest whatsoever to be imposed upon the Escrow Fund.

SECTION 12. AMENDMENTS TO AGREEMENT. This Agreement is made for the benefit of the Issuer and the holders from time to time of the Refunded Bonds and it shall not be repealed, revoked, altered or amended without the written consent of all such holders and the written consent of the Escrow Agent; provided, however, that the Issuer and the Escrow Agent may, without the consent of, or notice to, such holders, enter into such agreements supplemental to this Agreement as shall not adversely affect the rights of such holders and as shall not be inconsistent with the terms and provisions of this Agreement, for any one or more of the following purposes:

- (a) to cure any ambiguity or formal defect or omission in this Agreement;
- (b) to grant, or confer upon, the Escrow Agent for the benefit of the holders of the Refunded Bonds, any additional rights, remedies, powers or authority that may lawfully be granted to, or conferred upon, such holders or the Escrow Agent; and
- (c) to subject to this Agreement additional funds, securities or properties.

The Escrow Agent shall be entitled to rely exclusively upon an unqualified opinion of nationally recognized Bond Counsel with respect to compliance with this Section 12, including the extent, if any, to which any change, modification or addition affects the rights of the holders of the Refunded Bonds, or that any instrument executed hereunder complies with the conditions and provisions of this Section 12.

SECTION 13. FEES AND EXPENSES OF ESCROW AGENT; INDEMNIFICATION. In consideration of the services rendered by the Escrow Agent under this Agreement, the Issuer agrees to and shall pay to the Escrow Agent the fees and expenses as are agreed to in writing between the parties. The Escrow Agent shall have no lien whatsoever upon any of the Cash Deposit in said Escrow Fund for the payment of such proper fees and expenses. The Issuer further agrees to indemnify and save the Escrow Agent harmless, to the extent allowed by law, against any liabilities which it may incur in the exercise and performance of its powers and duties hereunder, and which are not due to its negligence or misconduct. Indemnification provided under this Section 13 shall survive the termination of this Agreement.

Whenever the Escrow Agent shall deem it necessary or desirable that a matter be proved or established prior to taking, suffering or omitting any action under this Agreement, such matter may be deemed to be conclusively established by a certificate signed by an authorized officer of the Issuer. The Escrow Agent may conclusively rely, as to the correctness of statements, conclusions and opinions therein, upon any certificate, report, opinion or other document furnished to the Escrow Agent pursuant to any

provision of this Agreement; the Escrow Agent shall be protected and shall not be liable for acting or proceeding, in good faith, upon such reliance; and the Escrow Agent shall be under no duty to make any investigation or inquiry as to any statements contained or matters referred to in any such instrument. The Escrow Agent may consult with counsel, who may be counsel to the Issuer or independent counsel, with regard to legal questions, and the opinion of such counsel shall be full and complete authorization and protection in respect of any action taken or suffered by it hereunder in good faith in accordance herewith. Prior to retaining such independent counsel, the Escrow Agent shall notify the Issuer of its intention.

The Escrow Agent and its successors, agents and servants shall not be held to any personal liability whatsoever, in tort, contract or otherwise, by reason of the execution and delivery of this Agreement, the establishment of the Escrow Fund, the acceptance and disposition of the various moneys and funds described herein, the purchase, retention or payment, transfer or other application of funds or securities by the Escrow Agent in accordance with the provisions of this Agreement or any nonnegligent act, omission or error of the Escrow Agent made in good faith in the conduct of its duties. The Escrow Agent shall, however, be liable to the Issuer and to holders of the Refunded Bonds to the extent of their respective damages for negligent or willful acts, omissions or errors of the Escrow Agent which violate or fail to comply with the terms of this Agreement. The duties and obligations of the Escrow Agent shall be determined by the express provisions of this Agreement.

SECTION 14. REPORTING REQUIREMENTS OF ESCROW AGENT.

As soon as practicable after October 1, 2016, the Escrow Agent shall forward in writing to the Issuer a statement in detail of the activity of the Escrow Fund since the date hereof.

SECTION 15. RESIGNATION OR REMOVAL OF ESCROW AGENT.

The Escrow Agent, at the time acting hereunder, may at any time resign and be discharged from the duties and obligations hereby created by giving not less than 20 days written notice to the Issuer and mailing notice thereof, specifying the date when such resignation will take effect to the holders of all Refunded Bonds then outstanding, but no such resignation shall take effect unless a successor Escrow Agent shall have been appointed by the holders of a majority in aggregate principal amount of the Refunded Bonds then outstanding or by the Issuer as hereinafter provided and such successor Escrow Agent shall have accepted such appointment, in which event such resignation shall take effect immediately upon the appointment and acceptance of a successor Escrow Agent.

The Escrow Agent may be replaced at any time by an instrument or concurrent instruments in writing, delivered to the Escrow Agent and signed by either the Issuer or the holders of a majority in aggregate principal amount of the Refunded Bonds then outstanding. Such instrument shall provide for the appointment of a successor Escrow

Agent, which appointment shall occur simultaneously with the removal of the Escrow Agent.

In the event the Escrow Agent hereunder shall resign or be removed, or be dissolved, or shall be in the course of dissolution or liquidation, or otherwise become incapable of acting hereunder, or in case the Escrow Agent shall be taken under the control of any public officer or officers, or of a receiver appointed by a court, a successor may be appointed by the holders of a majority in aggregate principal amount of the Refunded Bonds then outstanding by an instrument or concurrent instruments in writing, signed by such holders, or by their attorneys in fact, duly authorized in writing; provided, nevertheless, that in any such event, the Issuer shall appoint a temporary Escrow Agent to fill such vacancy until a successor Escrow Agent shall be appointed by the holders of a majority in aggregate principal amount of the Refunded Bonds then outstanding in the manner above provided, and any such temporary Escrow Agent so appointed by the Issuer shall immediately and without further act be superseded by the Escrow Agent so appointed by such holders. The Issuer shall mail notice of any such appointment made by it at the times and in the manner described in the first paragraph of this Section 15.

In the event that no appointment of a successor Escrow Agent or a temporary successor Escrow Agent shall have been made by such holders or the Issuer pursuant to the foregoing provisions of this Section 15 within 20 days after written notice of resignation of the Escrow Agent has been given to the Issuer, the holder of any of the Refunded Bonds or any retiring Escrow Agent may apply to any court of competent jurisdiction for the appointment of a successor Escrow Agent, and such court may thereupon, after such notice, if any, as it shall deem proper, appoint a successor Escrow Agent.

In the event of replacement or resignation of the Escrow Agent, the Escrow Agent shall remit to the Issuer the prorated portion of prepaid fees not yet incurred or payable, less any termination fees and expenses at the time of discharge, and shall have no further liability hereunder and the Issuer shall indemnify and hold harmless the Escrow Agent, to the extent allowed by law, from any such liability, including costs or expenses incurred by the Escrow Agent or its counsel.

No successor Escrow Agent shall be appointed unless such successor Escrow Agent shall be a corporation with trust powers organized under the banking laws of the United States or any State, and shall have at the time of appointment capital and surplus of not less than \$30,000,000.

Every successor Escrow Agent appointed hereunder shall execute, acknowledge and deliver to its predecessor and to the Issuer an instrument in writing accepting such appointment hereunder and thereupon such successor Escrow Agent, without any further act, deed or conveyance, shall become fully vested with all the rights, immunities, powers, trusts, duties and obligations of its predecessor; but such predecessor shall

nevertheless, on the written request of such successor Escrow Agent or the Issuer execute and deliver an instrument transferring to such successor Escrow Agent all the estates, properties, rights, powers and trust of such predecessor hereunder; and every predecessor Escrow Agent shall deliver all securities and moneys held by it to its successor; provided, however, that before any such delivery is required to be made, all fees, advances and expenses of the retiring or removed Escrow Agent shall be paid in full. Should any transfer, assignment or instrument in writing from the Issuer be required by any successor Escrow Agent for more fully and certainly vesting in such successor Escrow Agent the estates, rights, powers and duties hereby vested or intended to be vested in the predecessor Escrow Agent, any such transfer, assignment and instruments in writing shall, on request, be executed, acknowledged and delivered by the Issuer.

Any corporation into which the Escrow Agent, or any successor to it in the trusts created by this Agreement, may be merged or converted or with which it or any successor to it may be consolidated, or any corporation resulting from any merger, conversion, consolidation or tax-free reorganization to which the Escrow Agent or any successor to it shall be a party shall be the successor Escrow Agent under this Agreement without the execution or filing of any paper or any other act on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

SECTION 16. TERMINATION OF AGREEMENT. This Agreement shall terminate when all transfers and payments required to be made by the Escrow Agent under the provisions hereof shall have been made. Upon such termination, all moneys remaining in the Escrow Fund shall be released to the Issuer.

SECTION 17. GOVERNING LAW. This Agreement shall be governed by the applicable laws of the State of Florida.

SECTION 18. SEVERABILITY. If any one or more of the covenants or agreements provided in this Agreement on the part of the Issuer or the Escrow Agent to be performed should be determined by a court of competent jurisdiction to be contrary to law, such covenant or agreement shall be deemed and construed to be severable from the remaining covenants and agreements herein contained and shall in no way affect the validity of the remaining provisions of this Agreement.

SECTION 19. COUNTERPARTS. This Agreement may be executed in several counterparts, all or any of which shall be regarded for all purposes as one original and shall constitute and be but one and the same instrument.

SECTION 20. NOTICES. Any notice, authorization, request or demand required or permitted to be given in accordance with the terms of this Agreement shall be in writing and sent by registered or certified mail addressed to:

U.S. Bank National Association
225 Water Street, Suite 700
Jacksonville, FL 32202
Attention: Corporate Trust Department

City of Winter Garden, Florida
300 West Plant Street
Winter Garden, FL 34787
Attention: Finance Director

IN WITNESS WHEREOF, the parties hereto have each caused this Escrow Deposit Agreement to be executed by their duly authorized officers and appointed officials and the seal of the Issuer to be hereunder affixed and attested as of the date first written herein.

CITY OF WINTER GARDEN, FLORIDA

(SEAL)

Mayor/Commissioner

ATTEST:

City Clerk

U.S. BANK NATIONAL ASSOCIATION,
Escrow Agent

By: _____
Assistant Vice President

DESCRIPTION OF THE REFUNDED BONDS

<u>Maturity</u> <u>(October 1)</u>	<u>Principal</u> <u>Amount</u>	<u>Interest</u> <u>Rate</u>
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DEBT SERVICE REQUIREMENTS FOR REFUNDED BONDS



Lincoln Plaza
Suite 1170
300 S. Orange Avenue
Orlando, FL
32801-3470

407-648-2208
407-648-1323 fax
www.pfm.com

July 20, 2016

Memorandum

To: Laura Zielonka, Finance Director – City of Winter Garden, Florida
From: Jay Glover, Managing Director – Public Financial Management, Inc.
Nick Rocca, Senior Managing Consultant – Public Financial Management, Inc.
Re: Financing Recommendation – Sales Tax Revenue Bond, Series 2016A and Sales Tax Refunding Revenue Bond, Series 2016B

As financial advisor to the City of Winter Garden, Florida (the “City”), Public Financial Management, Inc. (PFM) has assisted the City with the development of a plan of finance for the Sales Tax Revenue Bond, Series 2016A (the “2016A Bond”) and the Sales Tax Refunding Revenue Bond, Series 2016B (the “2016B Bond”). The 2016A Bond proceeds will be used to fund a portion of various capital projects, including a parking garage in an amount not to exceed \$10,200,000. The 2016B Bond will be issued to refund the City’s outstanding Sales Tax Revenue Bonds, Series 2006 (the “2006 Bonds”) for debt service savings. The 2006 Bonds are outstanding in the principal amount of \$9,810,000 and are callable on October 1, 2016 at par.

PFM prepared an analysis for the City to determine whether a publically offered bond or a direct bank loan would result in the most favorable financing outcome. Based on the City’s desire to have flexible optional prepayment provisions, it was determined that procurement of a direct bank loan would be the initial course of action taken. At the direction of the City, PFM prepared a request for direct bank loan proposals (RFP) to identify the financial institution(s) that could provide the City with the best lending terms for the 2016A Bond and 2016B Bond. The RFP was distributed to a large list of local, regional and national financial institutions. The City received four (4) proposals in response to the RFP which are summarized in Exhibit A.

Based on PFM’s review and discussions with City staff and Bond Counsel, it was determined that Pinnacle Public Finance, Inc. (PPF) provided the best combination of interest rate and terms for the City. PPF offered a fixed interest rate of 2.48% for both financings, which is locked through the end of August and should provide sufficient time to close the financings. If the City approves moving forward with PPF, the City will lock in an interest rate of 2.48% for 20 years for the 2016A Bond and retain the flexibility for optional prepayment prior to October 1, 2023 with a 1.5% premium and at par thereafter. In addition, PFM estimates that the City will achieve approximately \$1,700,000 of net present value debt service savings or 17.4% of the refunded bonds par amount by issuing the 2016B Bond to refund the 2006 Bonds. As such PFM is recommending that PPF be selected as the loan provider for the 2016A Bond and the 2016B Bond.

We anticipate the City bringing the supplemental bond ordinance to the City Commission for consideration at the August 11th and August 25th meetings. If you have any questions please feel free to contact me at 407-406-5760 or gloverj@pfm.com.

EXHIBIT A

	Capital One	Pinnacle Public Finance	Sterling National Bank	SunTrust
Proposal Requirements				
Contact Information	Jaci Bretz Vice President 275 Broadhollow Road Melville, NY 11747 O: 631-457-9582 jaci.bretz@capitalone.com	Blair Swain Senior Vice President 8377 E Hartford Drive, Suite 115 Scottsdale, Arizona 85255 O: 480-419-3634 bswain@ppf-inc.com	Michael Horkey Senior Vice President 168 Wentworth Street Charleston, South Carolina 29401 O: 410-864-8304 mhorkey@snb.com	William C. Jones First Vice President 200 S. Orange Avenue, SOAB 6 Orlando, Florida 32801 O: 407-237-5909 william.c.jones@suntrust.com
Final Maturity	10/1/2036	10/1/2036	10/1/2036	<u>Option 1:</u> 10/1/2036 <u>Option 2:</u> 10/1/2031
Tax Exempt Fixed Interest Rate	(Both Series 2016A and 2016B) <u>Option 1:</u> 3.190% <u>Option 2:</u> 3.290%	(Both Series 2016A and 2016B) 2.480%	(Both Series 2016A and 2016B) 2.399% (Indicative Rate)	(Series 2016A Only) - Indicative Rates <u>Option 1:</u> 2.570% (20 yr. amortization with 10 yr. put) <u>Option 2:</u> 2.610% (15 yr. straight amortization)
Rate expiration dates, or Date to be set	Rate valid through August 12, 2016	Rate valid through August 31, 2016	Rate valid for 14 days Should closing take more than 14 days, rate shall be set 10 days prior to closing	Rate lock available for 30 days for additional 2 bps or 45 days for an additional 3 bps
Prepayment Penalty	<u>Option 1:</u> Callable in whole on 10/1/2024 and any interest payment date thereafter at par <u>Option 2:</u> Callable in whole on 10/1/2024 and any interest payment date thereafter at par. May also partial redeem on any interest payment date once per calendar year (minimum \$2 million, maximum \$5 million).	Prior to 10/1/2023 allowed partial prepayment on payment dates (once per year), in an aggregate amount of not to exceed \$5 million, at a price of 101.5%. Beginning 10/1/2023 loans are prepayable in whole any time at par, and in part once a year on a payment date for a \$500 re-amortization fee.	<u>Years 1 - 5:</u> Allowed one-time partial prepayment without any penalty <u>Years 6 - 10:</u> 102% <u>Years 11 - 20:</u> 101%	Make Whole Provision Par call after 2 years for additional 54 bps (Option 1) or 56 bps (Option 2)
Legal/Other Fees	None	\$5,000 for one loan \$8,000 for both loans	\$5,000	\$6,000
Other Conditions	(i) Term sheet expires if not accepted by July 19, 2016 and closed by August 12, 2016 (ii) Terms are subject to final credit approval (iii) Audited Financials provided within 270 days of Fiscal Year End	(i) Taxable rate of 3.82% and default rate of 6% (7% if deemed taxable) (ii) The City will be subject to an additional bonds test requiring at least 1.30X coverage for parity debt (iii) City will not have the ability to issue debt secured with a lien that is senior to the loans so long as they are outstanding (iv) Subject to final credit approval by Pinnacle's parent, BankUnited (v) 2016A proceeds to be deposited with a third party escrow provider or the City must provide a quarterly accounting of the use of proceeds during construction phase (vi) CAFR to be provided within 210 days of Fiscal Year End	(i) Term sheet subject to final credit approval (ii) Term sheet expires on August 31, 2016 (iii) Purchaser may require a 1.30x additional bonds test	(i) Borrower agrees to execute an agreement authorizing Lender to debit a deposit account maintained by Borrower for all amounts due under the Loan (ii) Default rate shall be the lessor of Prime + 8% or the maximum allowed by law (iii) Yield maintenance in the event of decrease in marginal maximum corporate tax rate subject to a max rate (Option 1 = 3.67%, Option 2 = 3.57%) (iv) ABT of 1.30x (v) DSRF funded at MADS (vi) Audited Financials provided within 270 days of Fiscal Year End, Budget within 30 days of adoption

ORDINANCE 16-54

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN FLORIDA, AMENDING SECTION 98-189 OF CHAPTER 98 OF THE CITY CODE TO AMEND THE TERMS OF CERTAIN ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION BOARD MEMBERS; PROVIDING FOR CODIFICATION, APPLICABILITY, CONTROL, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City Commission has the authority and desires to amend the terms of certain members of the Architectural Review and Historic Preservation Board ("Board") in order to enhance the effectiveness of the Board.

NOW, THEREFORE, BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA:

SECTION 1: Authority: The City of Winter Garden has the authority to adopt this Ordinance pursuant to Article VIII of the Constitution of the State of Florida and Chapter 166, Florida Statutes.

SECTION 2: Adoption: That SECTION 98-189 is hereby amended to read as follows (~~struckout text~~ indicates deletions while underlined text indicates additions):

Sec. 98-189. – Architectural review and historic preservation board (board).

(2) Board membership, officers, etc.

a. *Membership.*

(2) Except for the architect, licensed general contractor and Winter Garden Heritage Foundation Board members who shall be appointed to serve three-year terms, eachEach member shall be appointed to serve a two~~three~~-year term~~except that, initially in order to establish staggered terms, two members shall be appointed to serve a term of one year, three members shall be appointed to serve a term of two years, and two members shall be appointed to serve a term of three years.~~ No person may serve more than two consecutive two~~three~~-year terms except for the architect, licensed general contractor and Winter Garden Heritage Foundation Board members who may not serve more than two consecutive three-year terms. Persons disqualified by this provision may be reappointed after one year elapses after the expiration of the second term of service.

SECTION 3: Codification: Section 2 of this Ordinance shall be codified and made part of the City of Winter Garden Code of Ordinances.

SECTION 4: Applicability: Members of the board appointed after July 1, 2016 shall be subject to the requirements of this Ordinance. Members of the board appointed prior to July 2, 2016 are subject to the term limitations existing prior to the effectiveness of this Ordinance.

SECTION 5: Control: In the event of a conflict or conflicts between this ordinance and other ordinances, this ordinance controls.

SECTION 6: Severability: It is the intent of the City Commission of the City of Winter Garden, and is hereby provided, that if any section, subsection, sentence, clause, phrase or provision of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall be construed as to render invalid or unconstitutional the remaining provisions of this Ordinance.

SECTION 7: Effective Date: This Ordinance shall become effective upon adoption at its second reading.

FIRST READING: _____, 2016

SECOND READING AND PUBLIC HEARING: _____, 2016

ADOPTED this _____ day of _____, 2016, by the City Commission of the City of Winter Garden, Florida.

APPROVED:

John Rees, Mayor/Commissioner

ATTEST:

KATHY GOLDEN, City Clerk

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Steve Pash, Community Development Director

Via: Mike Bollhoefer, City Manager

Date: August 19, 2016

Meeting Date: August 25, 2016

Subject: Plant Street Development Moratorium

Issue: Whether to approve the attached Resolution.

Discussion:

Staff has determined that there is a need to create a vision and design standards for the development and redevelopment of properties along East Plant Street. Staff has been working with a consultant to draft the design standards, but additional time is needed to complete the plan. Staff would like to impose a 6 month extension to the previously approved moratorium to continue reviewing the Land Development Code, Comprehensive Plan, and generate the new design standards. A new ordinance with these design standards will then be presented to City Commission.

Recommended action:

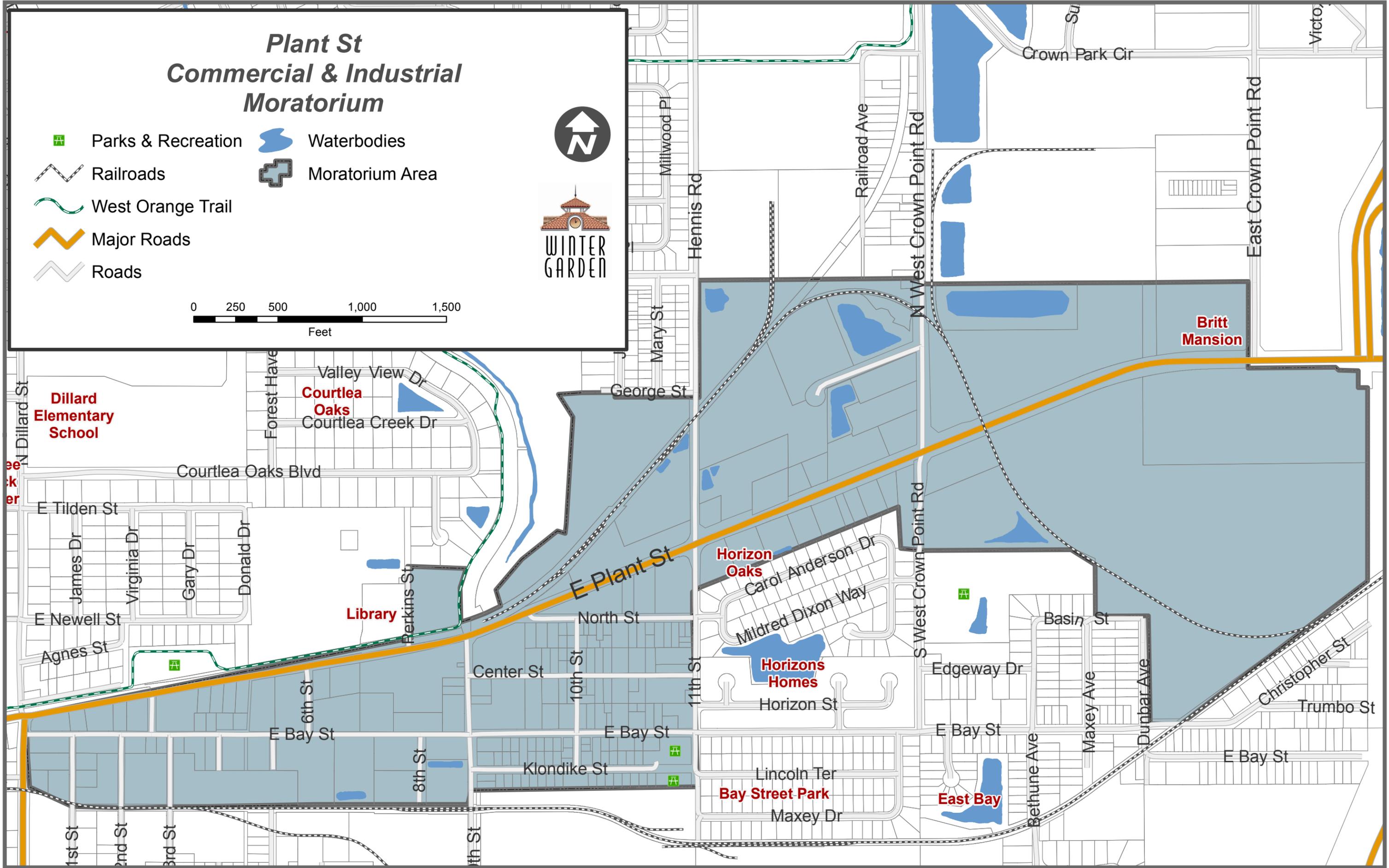
Staff recommends the moratorium be extended for 180 days until February 27, 2016 on the acceptance, processing, and consideration of applications for and development of any properties located within the Moratorium Area.

Attachments/References:

Moratorium Area Map
Resolution 16-07

Plant St Commercial & Industrial Moratorium

-  Parks & Recreation
-  Waterbodies
-  Railroads
-  Moratorium Area
-  West Orange Trail
-  Major Roads
-  Roads



RESOLUTION 16-07

**AN RESOLUTION OF THE CITY OF WINTER GARDEN,
FLORIDA, EXTENDING BY 180 DAYS (UNTIL FEBRUARY 27,
2017) THE TEMPORARY MORATORIUM ESTABLISHED IN
ORDINANCE 16-21 ON THE ACCEPTANCE PROCESSING AND
CONSIDERATION OF APPLICATIONS FOR DEVELOPMENT
ORDERS AND BUILDING PERMITS FOR PROPERTIES
ADJACENT TO EAST PLANT STREET BETWEEN DILLARD
STREET AND STATE ROAD 429 (WESTERN BELTWAY);
PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

WHEREAS, as provided in section 2(b), Article VIII of the Constitution of the State of Florida and chapters 163 and 166, Florida Statutes, the City of Winter Garden (the “City”) enjoys all home rule authority, police power, land development and zoning authority, governmental and proprietary powers necessary to conduct municipal government and perform municipal functions, and the City may exercise any power for municipal purposes, except as expressly prohibited by law; and

WHEREAS, the City has retained Real Estate Research Consultants, Inc. to perform a master planning study for the SR 429 corridor, which study is still underway and such study should be completed within the next several months; and

WHEREAS, there is a need to create a global vision for the development and redevelopment of properties located adjacent to East Plant Street between Dillard Street and SR 429 (Western Beltway) and depicted in the map attached hereto as **Exhibit “A”** (the “Study Area”) and incorporated herein; and

WHEREAS, the City staff is still evaluating the Study Area to create a global vision for development and redevelopment, and is preparing and will process a proposed ordinance(s) amending the Comprehensive Plan and City zoning and land development regulations affecting the permitted uses, conditional uses, prohibited uses, supplemental standards, design standards and other development regulations governing properties within the Study Area; and

WHEREAS, by 16-21 the City established a temporary moratorium on the acceptance, processing and consideration of applications for development orders and building permits concerning properties located within the Study Area; and

WHEREAS, the City wishes to place the public and all parties on notice that it is considering such land development regulation amendments and creating a temporary moratorium on the acceptance, processing and consideration of applications for development orders, development permits and building permits concerning properties located within the Study Area; and

WHEREAS, pursuant to the pending legislation doctrine set forth in *Smith v. City of Clearwater*, 383 So. 2d 681 (Fla. 2d DCA 1980), the City declares and implements the pending ordinance doctrine concerning the zoning and land development regulations governing properties located within the Study Area; and

WHEREAS, the moratorium expires on August 31, 2016 unless extended, and the work by Real Estate Research Consultants, Inc. and the City staff should be completed in the next several months, allowing the City Commission to consider and adopt appropriate ordinances supported by the work and studies of Real Estate Research Consultants, Inc. and City staff; and

WHEREAS, the City Commission in good faith determines that this Resolution is in the best interest of the City and its residents and promotes the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Winter Garden, Florida, that:

Section 1. Intent. The above recitals are hereby adopted as the legislative purpose of this Resolution and as the City Commission's legislative findings.

Section 2. Moratorium. The temporary moratorium (suspension) on the acceptance, processing and consideration of all applications for development orders, development permits and building permits for all properties within the Study Area and effect of Ordinance 16-21 is extended through and including February 27, 2017, unless terminated earlier by the City Commission. Provided however, building permit applications for the interior modification of existing structures that do not affect or alter the current use, intensity or density of property or change the total square footage of the structures on such property are excepted from such temporary moratorium. For the purposes of this Resolution, the terms "development order" and "development permit" mean the same as defined by Section 163.3164, Florida Statutes. The moratorium may be extended or terminated early by adoption of an ordinance or resolution of the City Commission.

Section 3. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is, for any reason, determined invalid, void, voidable, unenforceable, or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portion hereto.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

ADOPTED at a Regular Meeting this _____ day of _____, 2016.

**CITY COMMISSION OF THE CITY OF
WINTER GARDEN, FLORIDA**

John Rees, Mayor/Commissioner

ATTEST:

Kathy Golden, City Clerk

THE CITY OF WINTER GARDEN

AGENDA ITEM

From: Steve Pash, Community Development Director

Via: Mike Bollhoefer, City Manager

Date: August 18, 2016 **Meeting Date:** August 25, 2016

Subject: New Community Event – Winter Garden Health & Harvest Festival on October 29, 2016

Applicant: Healthy West Orange

Discussion:

Healthy West Orange is championed by the West Orange Healthcare District, Orlando Health/Health Central and the Observer/West Orange Times & Windermere. The City is the Host Sponsor for the proposed event.

Healthy West Orange is a community movement led by an engaged network of business, government, faith-based organizations, educational institutions, not for profits, healthcare professionals, neighborhoods and families on a journey to improve the health, happiness, and well-being of those living and working in West Orange.

The one day event called the Winter Garden Health & Harvest Festival will be held on Saturday, October 29 from 9 am to 2 pm as an extension of the Farmers Market. A Farm to Table Event will conclude the day's activities at the Pavilion from 6 pm to 10 pm.

The event will offer an assortment of farm-grown and local food, craft vendors, health fair and assessments, gardening workshops and food demonstrations, active events such as a family bike ride and obstacle course, along with kid's activities and live entertainment.

Recommended Action:

Motion to approve the use of City facilities, waiving of special event and rental fees, and allow the Pavilion to be used for a Farm to Table Dinner that allows beer and wine to be served within a confined area and for the times specified above.

Attachments/References:

Event Application, Event Summary and Event Map



CITY OF WINTER GARDEN
Community Development
300 West Plant Street
WINTER GARDEN, FL 34787

(407) 656-4111
WWW.WINTERGARDEN-FL.GOV

SPECIAL EVENT APPLICATION

OFFICIAL USE ONLY
DATE RECEIVED: _____
PERMIT FEE Pd. ON: _____ INIT. _____

PER CITY CODE 27.1.3 "SPECIAL EVENTS" ARE DEFINED AS ANY PUBLIC ASSEMBLY OF 100 OR MORE PEOPLE IN ANY PARK, SIDEWALK, ALLEY, LAKE OR OTHER PUBLICALLY OWNED AREA. COMPLETED APPLICATIONS SHOULD BE SUBMITTED NO LESS THAN 30 DAYS PRIOR TO THE FIRST DATE OF THE PROPOSED EVENT. EVENTS THAT REQUIRE CLOSURE OF ANY CITY STREET OR ARE ANTICIPATED HAVING MORE THAN 500 PEOPLE IN ATTENDANCE WILL REQUIRE APPROVAL OF THE CITY COMMISSION.

SPECIAL EVENTS ON CITY PROPERTY WHERE 500 OR MORE PEOPLE ARE REASONABLY ANTICIPATED TO BE IN ATTENDANCE OR WHERE THERE ARE REQUESTS FOR STREET CLOSURES WILL REQUIRE PRIOR APPROVAL BY THE CITY COMMISSION, AT LEAST FOUR WEEKS PRIOR TO THE SCHEDULED EVENT. THE APPLICANT MUST COMPLETE ALL OF THE FOLLOWING INFORMATION.

DATE OF APPLICATION: _____
ORGANIZATION/GROUP: _____ NON-PROFIT CORP INDIV.
NAME OF EVENT: _____
CONTACT/REPRESENTATIVE: _____ PHONE # _____
ALT. PHONE #: _____ EMAIL: _____
EVENT LOCATION: _____ PROPOSED DATES: _____
HOURS: _____ ESTIMATED DAILY ATTENDANCE: _____
DATES & TIMES OF EVENT SETUP & BREAKDOWN:
SET UP: _____ BREAKDOWN: _____

PLEASE CHECK ALL OF THE FOLLOWING THAT APPLY:

<u>TYPE OF EVENT</u>	<u>EVENT DETAILS</u>	<u>EQUIPMENT AT EVENT</u>
<input type="checkbox"/> FESTIVAL	<input type="checkbox"/> ADMISSION CHARGE/TICKET SALES	<input type="checkbox"/> AMPLIFIED SPEAKING/MUSIC
<input type="checkbox"/> EXHIBIT(S)	<input type="checkbox"/> ALCOHOL SERVED	HOURS OF: _____
<input type="checkbox"/> CARNIVAL/CIRCUS/FAIR	<input type="checkbox"/> ALCOHOL SALES	<input type="checkbox"/> PORTABLE RESTROOMS
<input type="checkbox"/> GENERAL MEETING	<input type="checkbox"/> FIREWORKS/PYROTECHNICS	<input type="checkbox"/> SPORTS EQUIPMENT
<input type="checkbox"/> PARADE	<input type="checkbox"/> FOOD TRUCKS	<input type="checkbox"/> STAGE/PROPS/PRODUCTION
<input type="checkbox"/> BLOCK PARTY OR PICNIC	<input type="checkbox"/> MERCH. VENDORS # OF: _____	<input type="checkbox"/> TENTS # & SIZE OF: _____
<input type="checkbox"/> SPORTING EVENT/COMPETITION	<input type="checkbox"/> OPEN TO PUBLIC	<input type="checkbox"/> TEMPORARY EVENT SIGNAGE
<input type="checkbox"/> WEDDING/RECEPTION	<input type="checkbox"/> STREET/SIDEWALK CLOSURE	<input type="checkbox"/> DUMPSTERS/RECEPTACLES
<input type="checkbox"/> REVIVAL	HOURS OF: _____	<input type="checkbox"/> COOKING EQUIPMENT USED
<input type="checkbox"/> OTHER (EXPLAIN)	<input type="checkbox"/> CITY WATER USED	<input type="checkbox"/> GAS <input type="checkbox"/> OPEN FLAME
_____	<input type="checkbox"/> EVENT HELP PREVIOUSLY	<input type="checkbox"/> OTHER (EXPLAIN):
_____	<input type="checkbox"/> CITY ELECTRIC USED	_____
_____		_____



CITY OF WINTER GARDEN
Community Development
300 West Plant Street
WINTER GARDEN, FL 34787

(407) 656-4111
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SPECIAL EVENTS POLICIES AND PROCEDURES

FOOD VENDING

THE DEPT. OF BUSINESS AND PROFESSIONAL REGULATION OF THE STATE OF FLORIDA REQUIRES THAT YOU NOTIFY THEIR DIVISION OF HOTELS AND RESTAURANTS NO LATER THAN THREE DAYS PRIOR TO ANY TEMPORARY EVENT WHERE FOOD WILL BE SOLD. ALL FOOD VENDORS MUST MEET MINIMUM SAFETY AND SANITATION REQUIREMENTS AND PAY A TEMPORARY EVENT LICENSING FEE IF THEY DO NOT ALREADY HOLD AN ANNUAL LICENSE WITH THE STATE OF FLORIDA. THE DIVISION OF HOTELS AND RESTAURANTS CAN BE REACHED AT 850-487-1395 OR VISIT http://www.myfloridalicense.com/dbpr/hr/licensing/GT_tempevents.html FOR MORE INFORMATION.

EVENT INSURANCE

LIMITS WILL IN MOST INSTANCES BE REQUIRED IN THE FOLLOWING AMOUNTS:

GENERAL AGGREGATE \$1,000,000 PRODUCTS AGGREGATE \$1,000,000

PERSONAL & ADVERTISING INJURY \$250,000 EACH OCCURRENCE \$250,000

FIRE LEGAL LIABILITY \$50,000 MEDICAL PAYMENTS \$2,000

CITY STAFF RESERVES THE RIGHT TO REQUEST INCREASED LIMITS DEEMED NECESSARY FOR CERTAIN HIGH-RISK ACTIVITIES. INDIVIDUALS, GROUPS WITHOUT INSURANCE, OR GROUPS THAT DO NOT PRODUCE AN APPROPRIATE CERTIFICATE OF INSURANCE TWO WEEKS PRIOR TO THE EVENT DATE WILL BE REQUIRED TO PURCHASE INDIVIDUAL EVENT POLICIES THROUGH THE CITY INSURANCE CARRIER AT LIMITS DEEMED NECESSARY BY CITY STAFF. PRICES FOR APPROPRIATE POLICIES ARE ESTABLISHED BY THE INSURANCE BROKER AND ARE NON-NEGOTIABLE. IF PROPER INSURANCE IS NOT OBTAINED OR PAID FOR AT LEAST TWO WEEKS PRIOR TO THE SCHEDULED EVENT, THE CITY RESERVES THE RIGHT TO CANCEL THE EVENT REQUEST.

PERMIT FEES

EVENTS WITH LESS THAN 25 IN ATTENDANCE: \$25.00

EVENTS WITH 25 - 200 PEOPLE IN ATTENDANCE: \$150.00 EVENTS

WITH OVER 200 PEOPLE IN ATTENDANCE: \$1,000.00

FEES

OTHER FEES WILL BE ASSESSED IF DEEMED NECESSARY BY CERTAIN APPLICABLE DEPARTMENTS. ALTHOUGH NOT AN EXHAUSTIVE LIST, FEES MAY BE ASSESSED FOR POLICE OFFICERS, POLICE SUPERVISORS, FIRE PROTECTION, EMT PERSONNEL, STREET BARRICADING, ELECTRIC USAGE, NECESSARY MAINTENANCE STAFF, TRASH RECEPTACLES & COLLECTION, OTHER NECESSARY STAFF ON-SITE DURING EVENT HOURS, ETC. BONDS OF UP TO \$5,000,000 MAY BE REQUIRED AT THE DISCRETION OF CITY STAFF FOR EVENTS WITH ATTENDANCE OVER 500 PEOPLE AND EVENTS HOSTING CERTAIN HIGH-RISK ACTIVITIES. ALL FEES MUST BE PAID IN FULL IN CASH, CERTIFIED CHECK OR MONEY ORDER AT LEAST TWO WEEKS PRIOR TO THE EVENT DATE TO AVOID CANCELLATION.

MISCELLANEOUS POLICIES

- BOUNCE HOUSES, INFLATABLES, AND ANY TYPE OF RIDES ARE NOT ALLOWED ON CITY PROPERTY.
- EVENT ADVERTISING WILL NOT INCLUDE ANY REFERENCE OF ENDORSEMENT BY THE CITY OF WINTER GARDEN.
- TEMPORARY EVENT SIGNAGE MUST MEET CITY CODE REQUIREMENTS. CONTACT W.G. CODE ENFORCEMENT FOR INFO.
- THERE ARE OTHER SPECIAL REQUIREMENTS FOR MOTION PHOTOGRAPHY PRODUCTION.
- THERE ARE SPECIAL REQUIREMENTS FOR FIREWORKS.
- ANY EVENT UTILIZING PLANT ST. AND EFFECTIVELY CLOSING THE WEST ORANGE TRAIL MUST NOTIFY ORANGE COUNTY PARKS AND RECREATION AT 407-654-1108.
- IF ANY PORTION OF A STATE ROAD IS TO BE CLOSED, A STATE D.O.T. REQUEST FORM MUST BE OBTAINED FROM THE WINTER GARDEN POLICE DEPT., COMPLETED AND RETURNED TO THE WGPD TO BE FILED WITH THE STATE OF FLORIDA. SUCH REQUESTS SHOULD BE SUBMITTED AT LEAST SIX WEEKS PRIOR TO THE EVENT DATE.
- MAY BE REQUIRED TO MEET WITH CITY TO PRESENT DETAILS OF EVENT.

APPROVAL PROCESS

COMMUNITY DEVELOPMENT, ECONOMIC DEVELOPMENT, CITY MANAGER AND PARKS & RECREATION DEPARTMENTS WILL REVIEW ALL REQUESTS AND FORWARD TO ADDITIONAL DEPARTMENTS AS NEEDED. YOU MAY BE CONTACTED TO PROVIDE FURTHER INFORMATION. YOU WILL BE NOTIFIED OF INITIAL APPROVAL, ADDITIONAL FEE REQUIREMENTS AND IF FURTHER COMMISSION APPROVAL WILL BE REQUIRED IN 2 TO 4 WEEKS. CONDITIONS OF APPROVAL DOCUMENT MAY BE INCLUDED AS PART OF FINAL APPROVAL.



CITY OF WINTER GARDEN
Community Development
300 West Plant Street
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SPECIAL EVENTS

PLEASE PROVIDE A GENERAL DESCRIPTION OF THE EVENT THAT INCLUDES ALL FEATURES BEING PROPOSED TO TAKE PLACE. ELABORATE ON ANY7 OF THE ABOVE CHECKED ITEMS, IF NECESSARY: (USE BACK IF NEEDED)

NO APPLICATION WILL BE ACCEPTED UNLESS THE FOLLOWING ITEMS ARE INCLUDED.

(APPROVAL PROCESS WILL NOT BEGIN UNTIL THE FOLLOWING IS SUBMITTED):

- COPY OF 501C-3 FORM SIGNIFYING NON-PROFIT STATUS (IF APPLICABLE)
- SITE PLAN INDICATING ALL AFFECTED AREAS, STREETS PROPOSING TO BE CLOSED, TEMPORARY POWER SOURCES TO BE INSTALLED, PORTABLE RESTROOM LOCATIONS, VENDOR PLACEMENT, PARADE ROUTE OR ANY OTHER SIGNIFICANT FEATURES.
- COPY OF APPLICANT’S INSURANCE CERTIFICATE NAMING THE CITY OF WINTER GARDEN AS ADDITIONALLY INSURED.
- IF ATTENDANCE IS REASONABLY ANTICIPATED TO BE GREATER THAN 100 PEOPLE, YOU SHOULD ALSO INCLUDE A PLAN FOR :
 - SANITATION – RESTROOM, PORT-O-LET PLACEMENT, POTABLE WATER, TRASH RECEPTACLES & COLLECTION PLAN, ETC.
 - PARKING AND TRAFFIC – REROUTING TRAFFIC AROUND BLOCKED STREETS, PARKING FOR EVENT PATRONS, ETC.
 - MEDICAL CARE – FIRST AID STATIONS, EMS SERVICES, AMBULANCE ON SITE, ETC.
 - SECURITY – OFF-DUTY OFFICERS SCHEDULES, SECURITY SERVICE UTILIZED, # OF EVENT STAFF IN ATTENDANCE, ETC.
- IF YOU WANT TO HAVE ANY SIGNAGE, PLEASE PROVIDE A SITE PLAN SHOWING WHERE SIGNS ARE PROPOSED (THE CITY PROHIBITS SNIPE SIGNS).

FOR OFFICIAL USE ONLY			
TECHNICIAN INITIAL: _____	DATE RECEIVED: _____	<input type="checkbox"/> FEE PAID	
CITY MANAGER/DESIGNEE: _____	DATE: _____	APPROVED: <input type="checkbox"/> YES / <input type="checkbox"/> NO	
CONDITIONS: _____			



The champions of the Healthy West Orange Initiative, which are The West Orange Healthcare District, Orlando Health/Health Central Hospital and the Observer, are partnering with the City of Winter Garden to produce the Winter Garden Health & Harvest Festival.

Saturday, October 29, 2016

9 am to 2 pm

Historic Downtown Winter Garden

Followed by a Farm to Table Dinner

6 pm - 10 pm

Fall Farmers Market

Pumpkins, citrus and corn will be showcased at the market. There will be a hay maze, pumpkin painting and fall games.

Health & Wellness Market

Over 40 health and nutrition, gardening and fitness vendors will be added to the Farmers Market

- Vendors will be assigned a booth location by the event coordinators which will be comprised of City of Winter Garden and Healthy West Orange designated team members
- Vendors will provide table, a few chairs and appropriately sized pop-up shade tent (if applicable)
- Vendors will be required to submit a signed Special Event Vendor Rules form (City of Winter Garden)
- Vendors will be required to sign a Commitment to Participate form (Healthy West Orange)
- Vendors will be placed strategically near outlets if electrical needs are pre-determined and pre-approved (vendor will be responsible for extension cords, as needed)



Health Fair at City Hall

Orlando Health/Health Central and Community Health Centers will be providing free health screenings at City Hall from 9 am to 2 pm

Free Screenings include:

- Blood Pressure Check
- Glucose Screening
- Bone Density Check
- Weight Check
- BMI Check

- Cholesterol Check
- Dental Screening
- Vision Screening

Health screenings will require a designated area for screeners to wash hands.

Front steps of City Hall is requested for use as a stage for MC and sound system / DJ for entertainment and speaking purposes. This will draw Health Fair attendees toward the Free Health Screening and Demonstrations area within and in front of City Hall.

Contact: Brenda.LaBattaglia@healthcentral.org, Marketing and Community Relations, 407-296-1491

Family Bike Ride by Winter Garden Wheelworks

10 mile round trip fully supported ride

200 participants anticipated

Cost \$15 for adults, \$5 for children

Check-in begins at 8:00 am in front of City Hall

Bike ride will commence at 8:30 am for all participants

Wheelworks will provide the following:

- On-line Registration prior to day of event and immediately before ride
- Waivers will be signed by all participants and handled by Wheelworks
- Work with the City of Winter Garden for use of barriers to stage bike valet near City Hall (Preferred location – East front corner of City Hall)
- Organize and oversee staffing of bike valet (i.e. Boy Scouts or non-profit in exchange for bike valet proceeds)

Net proceeds from the Charity Family Bike Ride will go to Second Harvest Food Bank and YMCA

Contact: Winter Garden Wheelworks

Website/Facebook/Registration (TBD)

Contact: Dennis Jones, Winter Garden Wheelworks – dennis@wgwheelworks.com, 321-202-0803

Classes and Demonstrations

- Planting a “Winter Garden” by UF/IFAS
- Benefits of Super Foods
- Growing Micro Greens
- Hydroponics, Aeroponics and Soil Gardening
- Composting
- More awaiting confirmation

Kids Activities

- Hay Maze (Kids Activity /Demo Area 1)
- Pumpkin Painting
- Corn Hole Toss
- YMCA Child Development Area - Young Children’s Arts and Crafts (Kids Activity Area 1)

Contact: Brittany Dixon, bdixon@cfymca.org, 407-656-6430

Active Events w/ Educational Components

- Youth Obstacle Course – Sports (Kids Activity / Demo Area 2)
- Kickboxing (City Hall – Front Stage Area)
- Zumba - (City Hall – Front Stage Area)
- Managing Arthritis Through Exercise (City Hall – Front Stage Area)
- Hula Hoop (Kids Activity / Demo Area 2)
- No Equipment, No Problem Exercise Bands (City Hall – Front Stage Area)
- Winter Garden Athletic Club (TBD)
- Yoga (Kids Activity / Demo Area 2)
- Family Bike Ride – Winter Garden Wheelworks – begins at 8:30 am

Insurance Requirements

To be determined and submitted at a later date.

Farm to Table Dinner @ Winter Garden Pavilion

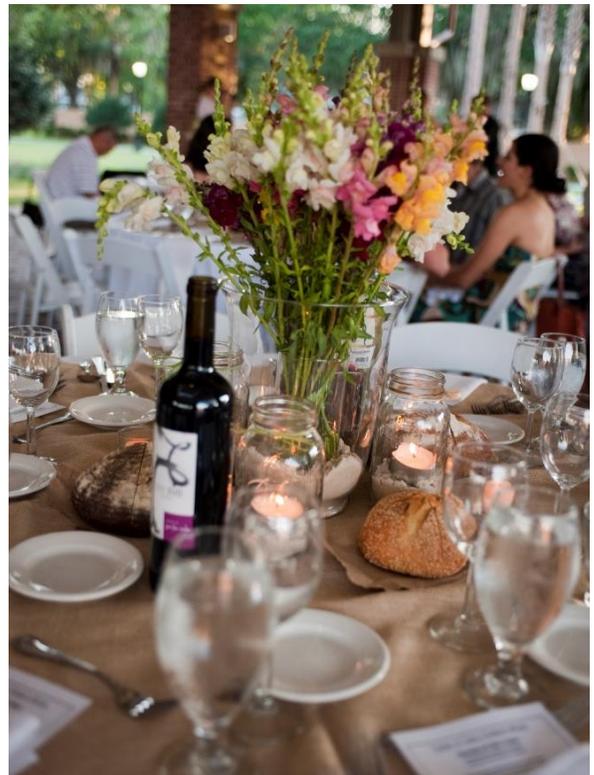
The festival will be followed by a Farm-to-Table dining event in the evening, set in Winter Garden's beautiful downtown pavilion. The ticketed dinner will highlight West Orange County's chefs along with local, seasonal farm-fresh ingredients, as well as some of Central Florida's best micro brews and local wines.

This event is an opportunity to celebrate the community's farming heritage, while spotlighting its modern connection to the local food scene and the health benefits of eating locally. In an effort to build on the community's unique history and offer more options to its citizens, the City of Winter Garden has made local food a priority. The city will continue to strengthen its community bonds and will further the availability of local food to its citizens and businesses.

Sponsors - YMCA, Second Harvest Food Bank, Edible Orlando, Crooked Can Brewery etc.

Logistics:

- Timing
 - 3:30 – 5:45 pm Set-up
 - 6:00 – 7:00 pm Kick-off reception with passed appetizers
 - 7:00 – 9:15 pm 4-course dinner and short presentations
 - 9:30 – 10:00 pm Breakdown, clean up and load out
- Ticketing (slated to be handled by Second Harvest on-line and day of on-site)
- Chefs and prep areas will be under or near pavilion and staged in view of attendees
- Tables needed – 20 large round, 15-20 banquet
- Staging area for entertainment (instrumental music)
- Alcohol license required for beer and wine service and will be provided by a participating non-profit (most likely Second Harvest)



- Décor and center pieces will be handled by the City of Winter Garden
- Catering services will be provided (TBD - most likely Second Harvest Culinary)

Contact: Gary Appelsies, Director Healthy Eating Health Strategies, Central Florida YMCA,
gappelsies@cfymca.org, 407-895-8659

Potential vendors and sponsors can find our more information online at
<http://healthywestorange.org>

<https://www.facebook.com/healthywestorange>

Proceeds benefit the Second Harvest Food Bank and the YMCA Live Strong Program



Stage & Entertainment/Vendor Overflow

Kids Activity & Demonstration Area/Overflow

Health & Harvest Market

Festival Headquarters

Health Assessments

Kids Activity & Demonstration Area

Kids Activity & Demonstration Area



Special Event Permit Approval

Event: Health & Harvest Festival
Organizer: Healthy West Orange with City of Winter Garden as Host Sponsor
Event Date: October 29, 2016
CC Approval Date: August 25, 2016

Conditions of Approval:

- City provides a Waiver of Fee and use of City Facilities
- Event Hours
 - Saturday, 9 am to 2 pm (Held in conjunction with the Farmers Market)
 - Saturday, 6:00 pm to 10:00 pm (Farm to Table Dinner at the Pavilion)
- Set Up Hours
 - Saturday, 7 am to 9 am (Held in conjunction with the Farmers Market)
 - Saturday, 3:30 pm to 6:00 pm (Farm to Table Dinner at the Pavilion)
 - Street Closures – see attached map
 - Tremaine Street – from Highland Street to Boyd Street
 - S. Lakeview Avenue – Plant Street to just south of Tremaine Street
 - *Highland Street – Plant Street to Tremaine Street*
- Site Map and Event Boundary – Attached
- Stage Locations
 - Will use the steps in front of City Hall
- Use of City Property and Equipment – City Hall and Pavilion along with City streets.
- Parking
 - Parking garage will be open.
- Insurance
 - A general Certificate of Insurance (COI) will be required along with individual COI's for various aspects of the event. The food caterer will also be required to supply insurance. All required insurance shall include the City as co-insured.
 - Physical Activities being proposed must be approved by the City.
- Pavilion Use – The Pavilion shall be loaded out by 11 pm.
- Vendors
 - A vendor list and location map will be submitted for approval. This needs to be submitted for approval two weeks prior to event. Vendor rules have been given to organizers.
 - Vendor Parking locations shall be determined by the City.

Attachment: Permit Application, Event Site Map, and Addendum

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Steve Pash, Community Development Director

Via: Mike Bollhoefer, City Manager

Date: August 19, 2016

Meeting Date: August 25, 2016

Subject: Event Approval
Crooked Can Brewery – Oktober Fest
October 14, 15, and 16, 2016

Issue: Applicant is requesting approval to proceed with their event, Oktober Fest, to be held at the Plant Street Market and vacant lot to the east on October 14, 15 and 16.

Discussion:

The owner of the property is requesting approval to hold a special event October 14, 15, and 16, 2016. The event is proposed to be from 4:00 PM to 11:00 PM on Friday, 11:00 AM to 11:00 Pm on Saturday, and from 11:00 AM to 6:00 PM on Sunday. This event proposes to close South Central Avenue, have several tents with food, a stage with live music on the vacant property to the east, and would allow the consumption of alcohol on the closed street as well as the vacant lot that is currently used for parking.

Recommended action:

Staff recommends approval of the event with conditions outlined in the attachment.

Attachments/References:

Permit Application with Site Plan
Conditions of Approval



CITY OF WINTER GARDEN
 PARKS & RECREATION DEPARTMENT
 310 NORTH DILLARD STREET
 WINTER GARDEN, FL 34787

PHONE: (407) 656-4155
 WWW.WINTERGARDEN-FL.GOV

16-1787

WINTER GARDEN • A charming little city with a juicy past.

Official Use Only
 Date Received: _____
 Permit Fee Pd. on: _____ Init. _____

**CITY OF WINTER GARDEN
 SPECIAL EVENT APPLICATION – PUBLIC PROPERTY**

Per City Code Ch. 27, Art 1, Sec.3 "Special Events" are defined as any public assembly of 100 or more people in any park, sidewalk, alley, lake or other publically owned area. Completed applications should be submitted no less than 90 days prior to the first date of the proposed event. Events that require closure of any city street or are anticipated to have more than 500 people in attendance will require approval of the City Commission.

ORGANIZATION/GROUP: Crooked Can Brewing Co. NON PROFIT _____ CORP. X INDIV. _____

NAME OF EVENT: Crooked Can Brewery Oktoberfest

CONTACT/REPRESENTATIVE: Jennifer Farber PHONE # 786-671-1748

ALT. PHONE: 954 736 7099 EMAIL: events@crookedcan.com

EVENT LOCATION: 426 W Plant St. PROPOSED DATES: 10/14-10/16

HOURS: Friday 4-11 Sat-11-11 Sun 11-6 ESTIMATED DAILY ATTENDANCE: 1500

PLEASE CHECK ALL OF THE FOLLOWING THAT APPLY:

TYPE OF EVENT	EVENT DETAILS	EQUIPMENT AT EVENT
<input checked="" type="checkbox"/> FESTIVAL	<input type="checkbox"/> ADMISSION CHARGE/TICKET SALES	<input checked="" type="checkbox"/> AMPLIFIED SPEAKING/MUSIC
<input type="checkbox"/> EXHIBIT(S)	<input checked="" type="checkbox"/> ALCOHOL SERVED ¹	<input checked="" type="checkbox"/> HOURS OF: <u>event hrs.</u>
<input type="checkbox"/> CARNIVAL/CIRCUS/FAIR	<input checked="" type="checkbox"/> ALCOHOL SALES ²	<input checked="" type="checkbox"/> PORTABLE RESTROOMS
<input type="checkbox"/> GENERAL MEETING	<input type="checkbox"/> FIREWORKS/PYROTECHNICS	<input type="checkbox"/> SPORTS EQUIPMENT
<input type="checkbox"/> PARADE	<input checked="" type="checkbox"/> FOOD VENDORS: # OF <u>tbid</u>	<input type="checkbox"/> STAGE/PROPS/PRODUCTION
<input checked="" type="checkbox"/> BLOCK PARTY OR PICNIC	<input type="checkbox"/> MERCHANDISE VENDORS: # OF _____	<input type="checkbox"/> TENTS: #OF & SIZE _____
<input type="checkbox"/> SPORTING EVENT/COMPETITION	<input checked="" type="checkbox"/> OPEN TO PUBLIC	<input checked="" type="checkbox"/> TEMPORARY EVENT SIGNAGE
<input type="checkbox"/> WEDDING/RECEPTION	<input checked="" type="checkbox"/> STREET/SIDEWALK CLOSURE- HOURS OF: <u>entire event</u>	<input type="checkbox"/> DUMPSTERS/RECEPTACLES
<input type="checkbox"/> REVIVAL	<input type="checkbox"/> CITY WATER USED	<input checked="" type="checkbox"/> INFLATABLE DEVICES
<input type="checkbox"/> OTHER: (EXPLAIN) _____	<input checked="" type="checkbox"/> EVENT HELD PREVIOUSLY	<input checked="" type="checkbox"/> COOKING EQUIP. USED. GAS _____ OPEN FLAME <u>tbid</u>
_____	<input type="checkbox"/> CITY ELECTRIC USED	OTHER: _____

¹ PLEASE NOTE THAT BEIRGARTENS OR ZONES WHERE ALCOHOL IS REQUESTED TO BE PERMITTED MUST BE CLEARLY IDENTIFIED ON THE EVENT SITE MAP.

² EVIDENCE OF PROOF OF PERMITTING THROUGH THE STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION MUST BE PROVIDED TO CITY STAFF NO LATER THAN 30 DAYS PRIOR TO THE FIRST DAY OF THE PROPOSED EVENT.

PLEASE CAREFULLY REVIEW ALL OTHER POLICIES AND PROCEDURES ON PAGE 2 OF THIS APPLICATION



CITY OF WINTER GARDEN
PARKS & RECREATION DEPARTMENT
310 NORTH DILLARD STREET
WINTER GARDEN, FL 34787

PHONE: (407) 656-4155
WWW.WINTERGARDEN-FL.GOV

WINTER GARDEN • A charming little city with a juicy past.

CITY OF WINTER GARDEN SPECIAL EVENT POLICIES AND PROCEDURES

FOOD VENDING

THE DEPT. OF BUSINESS AND PROFESSIONAL REGULATION OF THE STATE OF FLORIDA REQUIRES THAT YOU NOTIFY THEIR DIVISION OF HOTELS AND RESTAURANTS NO LATER THAN THREE DAYS PRIOR TO ANY TEMPORARY EVENT WHERE FOOD WILL BE SOLD. ALL FOOD VENDORS MUST MEET MINIMUM SAFETY AND SANITATION REQUIREMENTS AND PAY A TEMPORARY EVENT LICENSING FEE IF THEY DO NOT ALREADY HOLD AN ANNUAL LICENSE WITH THE STATE OF FLORIDA. THE DIVISION OF HOTELS AND RESTAURANTS CAN BE REACHED AT 850-487-1395 OR VISIT http://www.myfloridalicense.com/dbpr/hr/licensing/GT_tempevents.html FOR MORE INFORMATION.

EVENT INSURANCE

IN MOST INSTANCES EVENT INSURANCE WILL BE REQUIRED WITH GENERAL LIABILITY COVERAGE OF AT LEAST 1,000,000. CITY STAFF RESERVES THE RIGHT TO REQUEST INCREASED LIMITS DEEMED NECESSARY FOR CERTAIN HIGH-RISK ACTIVITIES. INDIVIDUALS, GROUPS WITHOUT INSURANCE, OR GROUPS THAT DO NOT PRODUCE AN APPROPRIATE CERTIFICATE OF INSURANCE TWO WEEKS PRIOR TO THE EVENT DATE WILL BE REQUIRED TO PURCHASE INDIVIDUAL EVENT POLICIES THROUGH THE CITY INSURANCE CARRIER AT LIMITS DEEMED NECESSARY BY CITY STAFF. PRICES FOR APPROPRIATE POLICIES ARE ESTABLISHED BY THE INSURANCE BROKER AND ARE NON-NEGOTIABLE. IF PROPER INSURANCE IS NOT OBTAINED OR PAID FOR AT LEAST TWO WEEKS PRIOR TO THE SCHEDULED EVENT, THE CITY RESERVES THE RIGHT TO CANCEL THE EVENT REQUEST.

PERMIT FEES

EVENTS WITH 100-249 PEOPLE IN ATTENDANCE: \$250.00

EVENTS WITH OVER 250 PEOPLE IN ATTENDANCE: \$1,000.00

ADDITIONAL FEES

OTHER FEES WILL BE ASSESSED IF DEEMED NECESSARY BY CERTAIN APPLICABLE DEPARTMENTS. ALTHOUGH NOT AN EXHAUSTIVE LIST, FEES MAY BE ASSESSED FOR POLICE OFFICERS, POLICE SUPERVISORS, FIRE PROTECTION, EMT PERSONNEL, STREET BARRICADING, ELECTRIC USAGE, MAINTENANCE STAFF, TRASH RECEPTACLES & COLLECTION, OR ANY OTHER STAFF DEEMED NECESSARY TO BE ON-SITE DURING EVENT HOURS, ETC. BONDS OF UP TO \$5,000,000 MAY BE REQUIRED AT THE DISCRETION OF CITY STAFF FOR EVENTS WITH ATTENDANCE OVER 500 PEOPLE AND EVENTS HOSTING CERTAIN HIGH-RISK ACTIVITIES. ALL FEES MUST BE PAID IN FULL IN AT LEAST TWO WEEKS PRIOR TO THE EVENT DATE TO AVOID CANCELLATION.

MISCELLANEOUS POLICIES

- EVENT ADVERTISING SHOULD NOT INCLUDE ANY REFERENCE OF ENDORSEMENT BY THE CITY OF WINTER GARDEN.
- ADMISSION FEES MAY NOT BE CHARGED FOR EVENTS TAKING PLACE ON PUBLIC PROPERTY.
- TEMPORARY EVENT SIGNAGE MUST MEET CITY CODE REQUIREMENTS. CONTACT W.G. CODE ENFORCEMENT FOR INFO.
- THERE ARE OTHER SPECIAL REQUIREMENTS FOR MOTION PHOTOGRAPHY PRODUCTION.
- THERE ARE SPECIAL REQUIREMENTS FOR FIREWORKS.
- ANY EVENT UTILIZING PLANT ST. AND EFFECTIVELY CLOSING THE WEST ORANGE TRAIL MUST NOTIFY ORANGE COUNTY PARKS AND RECREATION AT 407-654-1108.
- IF ANY PORTION OF A STATE ROAD IS TO BE CLOSED, A STATE D.O.T. REQUEST FORM MUST BE OBTAINED FROM THE WINTER GARDEN POLICE DEPT., COMPLETED AND RETURNED TO THE WGPD TO BE FILED WITH THE STATE OF FLORIDA. SUCH REQUESTS SHOULD BE SUBMITTED AT LEAST SIX WEEKS PRIOR TO THE EVENT DATE.

APPROVAL PROCESS

THE RECREATION, FIRE & POLICE DEPARTMENTS WILL REVIEW ALL REQUESTS AND FORWARD TO ADDITIONAL DEPARTMENTS AS NEEDED. YOU MAY BE CONTACTED TO PROVIDE FURTHER INFORMATION. YOU WILL BE NOTIFIED OF INITIAL APPROVAL, ADDITIONAL FEE REQUIREMENTS AND IF FURTHER COMMISSION APPROVAL WILL BE REQUIRED IN 2 TO 4 WEEKS.



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PLEASE PROVIDE A GENERAL DESCRIPTION OF THE EVENT THAT INCLUDES ALL FEATURES BEING PROPOSED TO TAKE PLACE. ELABORATE ON ANY OF THE ABOVE CHECKED ITEMS IF NECESSARY: (USE BACK IF NECESSARY)

Same event as last year, we will have food vendors under tents, ~~and~~ a small stage and we will supply porta pottys for the event.

THE FOLLOWING SHOULD ACCOMPANY YOUR APPLICATION: (APPROVAL PROCESS WILL NOT BEGIN UNTIL THESE ARE SUBMITTED)

- COPY OF 501C-3 OR OTHER TAX EXEMPT STATUS CERTIFICATE (IF APPLICABLE)
- SITE PLAN INDICATING ALL AFFECTED AREAS, STREETS PROPOSING TO BE CLOSED, TEMPORARY POWER SOURCES TO BE INSTALLED, PORTABLE RESTROOM LOCATIONS, VENDOR PLACEMENT, PARADE ROUTE, ALCOHOL SERVING ZONES, OR ANY OTHER SIGNIFICANT FEATURES
- COPY OF APPLICANT'S INSURANCE CERTIFICATE NAMING THE CITY OF WINTER GARDEN AS ADDITIONALLY INSURED. (SEE NEXT PAGE FOR INDIVIDUALS AND GROUPS WITHOUT INSURANCE)
- SANITATION PLAN - PORTABLE RESTROOMS, TRASH COLLECTION AND RECEPTACLE PLAN, ETC.
- PARKING AND TRAFFIC PLAN - REROUTING TRAFFIC AROUND BLOCKED STREETS, PARKING FOR EVENT PATRONS, ETC.
- MEDICAL CARE - FIRST AID STATIONS, EMS SERVICES, AMBULANCE ON SITE, ETC.
- SECURITY - OFF-DUTY OFFICERS SCHEDULED, SECURITY SERVICE UTILIZED, # OF EVENT STAFF IN ATTENDANCE, ETC.

In consideration of permission to use, today and on all future dates, the property, facilities, staff, equipment and services of any facility owned, leased, rented, and/or used by the City, the applicant **does hereby release, waive, covenant not to sue, and discharge** the City from all liability, responsibility and claims for personal injury, accidents, loss, illnesses, death, and property damage or loss arising from, related to, or in any way connected to participation in any of the listed Activities, including use of the City's facilities, premises, and equipment.

The applicant also agrees to INDEMNIFY AND HOLD the City HARMLESS from any and all claims, disputes, actions, suits, procedures, costs, expenses, damages, injuries, and liabilities, including attorney's fees (both at the litigation and appellate levels), relating to or arising from applicant's involvement in any of the Activities, and to reimburse the City for any such fees, costs and expenses incurred by the City. Participant further expressly agrees that the foregoing waiver, assumption of risks, indemnification and hold harmless provisions of this document are intended to be as broad and inclusive as is permitted by the laws of the State of Florida, and that if any portion thereof is held invalid or unenforceable, it is agreed that the balance shall remain and continue in full legal force and effect.

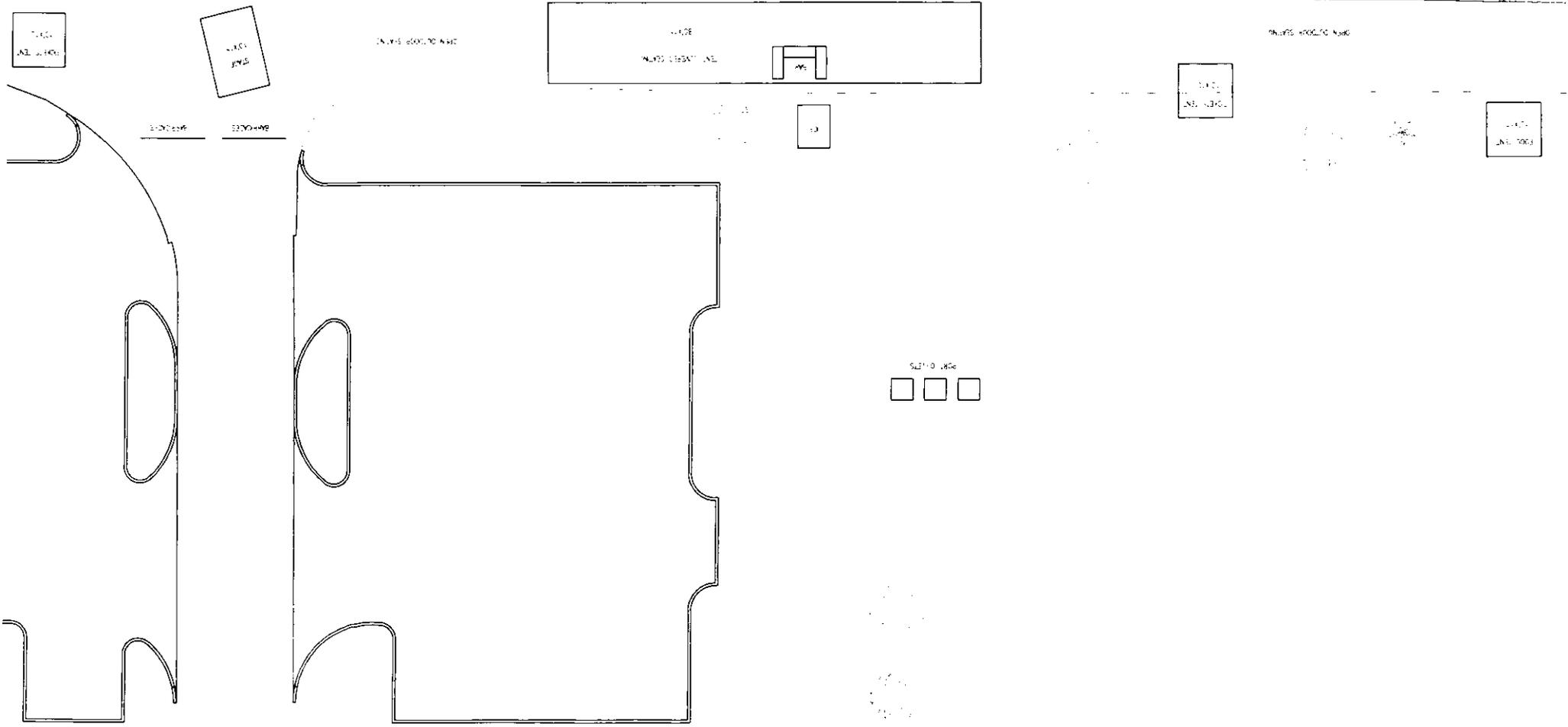
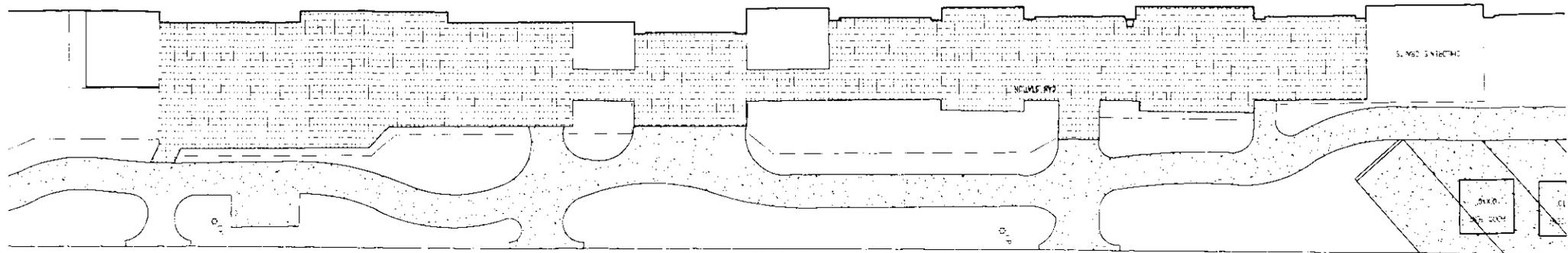
The undersigned has read these special event policies and procedures, waivers of liability, assumption of risks, and indemnity and hold harmless provisions, fully understands them, and **understands that applicant is giving up substantial rights, including applicant's right to sue**. The undersigned acknowledges that the undersigned is signing this document on behalf of the applicant freely and voluntarily, and **intends this, by the undersigned's signature, to be a complete and unconditional release of all liability and responsibility** on the part of the City to the greatest extent allowed by law. The undersigned further agree that no oral representations, statements or inducements apart from the foregoing written agreement have been made by the City, but if made, the undersigned has not, and will not, rely on such.

SIGNATURE OF APPLICANT

7/11/16
DATE

FOR OFFICE USE ONLY

REC.: _____ SCHEDULED FOR MEETING OF: _____
 PD: _____
 FIRE: _____
 PS: _____ OTHER: _____



WINTER GARDEN – SPECIAL EVENT CONDITIONS OF APPROVAL

Event: Crooked Can – Oktober Fest Event

Location: 426 West Plant Street.
Crooked Can Brewery
PARCEL ID# 23-22-27-2888-05-021

Date of Event: October 14, 2016 4:00 PM to 11:00 PM
October 15, 2016 11:00 AM to 11:00 PM
October 16, 2016 11:00 AM to 6:00 PM

Conditions of Approval:

- The location of any outdoor sales of alcohol needs to be approved by the City.
- No glass is allowed in the street, alcohol must be served in opaque cups.
- Barricade fencing shall contain signage at all entrances stating “no alcohol beyond this point”
- An off-duty police officer shall be at the event to ensure state and local laws are followed.
- No waivers from the noise ordinance are being granted as part of this approval, the event is subject to all conditions outlined in Chapter 38, Article IV of the City Code.
- The owner is responsible for supplying bathroom facilities to accommodate the 1,500 guests.
- The City of Winter Garden will provide barricades to close the road at 2:00 PM on October 14, 2016.
- Parking – this event cannot impact downtown parking.