



**COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD
REGULAR MEETING MINUTES
JUNE 14, 2016**

1. CALL TO ORDER

Vice-Chairman Bob Battaglia called the meeting of the Community Redevelopment Agency Advisory Board to order at 5:02 pm in City Hall's 3rd Floor Conference Room

2. ROLL CALL AND DETERMINATION OF QUORUM

A quorum was declared present at 5:02 pm.

Members Present: Vice-Chairman Bob Battaglia and Board Members: Nick Asma, Derek Blakeslee, Alan Haughey, Joy Knight-Bouler, Charlie Roper, and George Spigener

Members Absent: Tim Keating (Excused) and Sandy Schupp (Excused)

City Staff: Assistant to City Manager Amy Martello, Economic Development Director Tanja Gerhartz, Finance Director Laura Zielonka, Community Relations Manager Andrea Vaugh, Community Development Director Steve Pash, and Recording Secretary Kathleen Rathel

3. APPROVAL OF MINUTES

Motion by Charlie Roper to approve the regular meeting minutes of December 8, 2015, and seconded by Joy Knight-Bouler. Motion carried unanimously 7 – 0.

4. ELECTION OF CHAIR AND VICE-CHAIR

Vice-Chairman Battaglia opened the floor for nominations for the open Chair position.

Charlie Roper nominated Derek Blakeslee for Chairman and seconded by Alan Haughey. With no other nominations the motion carried unanimously 7 – 0.

Noted were Board Members with expiring terms: Bob Battaglia, Alan Haughey, Joy Knight-Bouler, and Charlie Roper. Since Vice-Chairman Battaglia's term was expiring he opened the floor for Vice-Chair nominations.

Charlie Roper nominated Nick Asma for Vice-Chairman and seconded by Joy Knight-Bouler. With no other nominations the motion carried unanimously 7 – 0.

**5. Downtown Business Façade Matching Grant Program – Application
BFMGP-10: 100 W. Plant Street – Winter Garden Investments, Inc.**

Economic Development Director Gerhartz presented an application to the Façade Grant Program for the business located at 100 W. Plant Street. The applicant, Winter Garden Investments, Inc., is proposing to add two storefronts to the Boyd Street side of their building. Staff recommends approval of a grant for \$8,000 toward the cost of the two new storefronts.

Board Member Roper asked about the timeline. Tanja Gerhartz replied building permits will be submitted as soon as commission approves as the applicant already has signed leases.

Motion by Charlie Roper to approve the façade grant of \$8,000 for 100 W. Plant Street and seconded by Derek Blakeslee.

Question asked about the windows on the new storefronts and whether they should look similar to windows on the existing building. Tanja Gerhartz explained the property owners are proposing an expansion of the second and third floors and Staff felt the continuity with the storefronts rather than windows looked best.

Discussion continued regarding how grant amounts are figured.

Motion to approve the grant carried unanimously 7 – 0.

6. MEMBER INPUT

Board Member Blakeslee asked about the status of the East Winter Garden project. Economic Development Director Gerhartz stated two new homes were just completed on Klondike Street with a third scheduled to be done in July. She stated the City is in the process of selecting a consultant to help with a master plan for the East Winter Garden community and that the City also plans on building homes on a City-owned property.

She informed the Board that the Farmer's Market just celebrated their 7th Anniversary and thanked the Board Members with expiring terms for their guidance and leadership.

Assistant to the City Manager Martello updated the Board on the parking garage. She stated it is on schedule for substantial completion by the end of August with landscaping to be complete by the end of September.

Other items mentioned:

- Seating options in front of the parking garage
- Crosswalk to be reinstalled on Tremaine Street in front of new garage
- Starting the second phase of the Dillard Street renovation
- Tremaine and Boyd Street building receiving one RFP
- Quarterly car show scheduled for September and having a garage opening

7. ADJOURNMENT

CRAA Board Meeting was called adjourned at 5:29 pm.

ATTEST:



Recording Secretary Kathleen Rathel

APPROVED:



Chairman Derek Blakeslee