



AGENDA
CITY COMMISSION
CITY HALL COMMISSION CHAMBERS
300 W. Plant Street
Winter Garden, Florida

REGULAR MEETING

June 9, 2016

6:30 p.m.

CALL TO ORDER

Determination of a Quorum

Opening Invocation and Pledge of Allegiance

1. APPROVAL OF MINUTES

Regular Meeting Minutes of May 26, 2016

2. FIRST READING AND PUBLIC HEARING OF PROPOSED ORDINANCE

A. **Ordinance 16-34:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA REZONING APPROXIMATELY .193 ± ACRES LOCATED AT 622 VINELAND ROAD ON THE NORTHWEST CORNER OF W LAFAYETTE STREET AND STATE ROAD 535 OR VINELAND ROAD FROM R-2 RESIDENTIAL DISTRICT TO RNC RESIDENTIAL NEIGHBORHOOD COMMERCIAL DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA REZONING 6722 VINELAND ROAD **staff is requesting postponement to a date uncertain (Postponed May 12, 2016)**- Community Development Director Pash

3. REGULAR BUSINESS

A. Recommendation to approve a Site Plan, subject to conditions, for 13575 W. Colonial Drive at S. Dillard Street - Community Development Director Pash

B. Appointments to the Code Enforcement Board for expiring terms of Marvin Vasquez and David Buckles for three-year terms – City Clerk Golden

C. Appointments to the election Canvassing Board – City Clerk Golden

4. MATTERS FROM PUBLIC (Limited to 3 minutes per speaker)

5. MATTERS FROM CITY ATTORNEY – Kurt Ardaman

6. MATTERS FROM CITY MANAGER – Mike Bollhoefer

7. MATTERS FROM MAYOR AND COMMISSIONERS

ADJOURN to a Regular Meeting on June 23, 2016 at 6:30 p.m. in City Hall Commission Chambers, 300 W. Plant Street, 1st floor

NOTICES:

In accordance with Florida Statutes 286.0105, if any person decides to appeal any decision made by said body with respect to any matter considered at such meeting, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Winter Garden does not prepare or provide such record.

Any opening invocation that is offered before the official start of the Commission meeting shall be the voluntary offering of a private person, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Commission or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the City Commission meeting are invited to stand during the opening invocation and to stand and recite the Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Commission Chambers or exit the City Commission Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance. (Reference Resolutions 15-04 and 16-02)

	Those needing assistance to participate in any of these proceedings should contact the City Clerk's Office at least 48 hours in advance of the meeting (407) 656-4111 x2254.		Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained at the meeting from the Information Technology Department (407) 656-4111 x5455.
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CITY OF WINTER GARDEN

CITY COMMISSION REGULAR MEETING MINUTES

May 26, 2016

A **REGULAR MEETING** of the Winter Garden City Commission was called to order by Mayor Rees at 6:31 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida. An Opening Invocation and Pledge of Allegiance were given.

Present: Mayor John Rees, Commissioners Bob Buchanan, Kent Makin, Robert Olszewski and Colin Sharman

Also Present: City Manager Mike Bollhoefer, City Attorney Kurt Ardaman, City Clerk Kathy Golden, Assistant City Manager of Administrative Services Frank Gilbert, Community Development Planner Kelly Carson, Economic Development Director Tanja Gerhartz, Finance Director Laura Zielonka, Fire Chief Matt McGrew, Information Technology Director Chad Morrill, Community Development Consultant Ed Williams, and Police Chief George Brennan

1. **APPROVAL OF MINUTES**

Motion by Commissioner Sharman to approve the regular meeting minutes of May 12, 2016 as submitted. Seconded by Commissioner Makin and carried unanimously 5-0.

2. **PRESENTATION**

A. **Proclamation 16-05:** Honoring the West Orange High School Warrior Softball team on their State Championship title with a record of 30-1 was presented by Mayor Rees and the City Commission.

3. **FIRST READING AND PUBLIC HEARING OF PROPOSED ORDINANCE**

A. **Ordinance 16-35:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, AMENDING THE CITY OF WINTER GARDEN FISCAL YEAR 2015-2016 BUDGET; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

City Attorney Ardaman read Ordinance 16-35 by title only. Finance Director Zielonka stated that this ordinance amends the current year budget to adjust for changes that occurred since it was originally adopted. She noted that those changes are shown in Exhibit 1 and that the second reading would be on June 23, 2016.

City Manager Bollhoefer addressed, while displaying a photograph, power lines in the downtown area along Park Avenue and Plant Street. He described the burying of cables as being included in the budgeted projects. He sought opinions from the City Commission as to whether they would approve this project. He explained that there is the potential for townhomes being built in the area in the future and the need to not have visible power lines.

Commissioner Olszewski asked if the developer would help with the cost. Mr. Bollhoefer responded no; the developers have never been asked, the City will bear all the costs by using taxpayer's funds as it benefits everyone in the City.

Commissioner Buchanan asked if the City would remove the signal. Mr. Bollhoefer answered yes; the poles serve no purpose. There was discussion that it will remain a four-way stop.

City Manager Bollhoefer shared that after the parking garage project is completed there are other areas staff would like to remove additional poles. *There were no objections noted.*

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Buchanan to approve Ordinance 16-35 with the second reading and public hearing being scheduled for June 23, 2016. Seconded by Commissioner Makin and carried unanimously 5-0.

4. **SECOND READING AND PUBLIC HEARING OF PROPOSED ORDINANCE**

- A. **Ordinance 16-32:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA REZONING APPROXIMATELY 126.94 +/- ACRES OF CERTAIN REAL PROPERTY GENERALLY LOCATED EAST OF WILLIAMS ROAD AND WEST OF AVALON ROAD (CR 545) ON THE SOUTH SIDE OF MARSH ROAD, AT 16846, 17000 & 17166 MARSH ROAD, FROM CITY NO ZONING (NZ) TO CITY URBAN VILLAGE PLANNED UNIT DEVELOPMENT (UVPUD); PROVIDING FOR CERTAIN UVPUD REQUIREMENTS AND DESCRIBING THE DEVELOPMENT AS THE PREMIER PROPERTY URBAN VILLAGE PUD; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

City Attorney Ardaman read Ordinance 16-32 by title only. City Planner Carson stated that this is the second reading of Ordinance 16-32. This item is to rezone approximately 126.94 acres on Marsh Road from no zoning to Urban Village Planned Unit Development (UVPUD). She noted that this PD will contain 170 single family lots with a community recreation area, open spaces, and subdivision infrastructure improvements. The ordinance has been approved by the Planning and Zoning Board and staff recommends approval of Ordinance 16-32.

Mayor Rees opened the public hearing.

Heather Himes, representative with the law firm of Akerman LLP, 420 S. Orange Avenue, Orlando, Florida, stated that she was present on behalf of the applicant. She stated that she was also present on behalf of the developer and was available to answer any questions. She stated that they confer with staff's recommendations and look forward to joining the City in this community.

Jane Ferguson, 17701 Davenport Road (*Unincorporated Orange County*), Winter Garden, Florida, in the Lake Avalon Road rural settlement noted that this development would be on the northern edge of Lake Avalon. She stated that the proposed development is not in keeping with the area. Lake Avalon is a very rural lake that is used for fishing. She shared that she is one of three that own a one acre lot but most are upwards of three and five acres. She did not feel that having 30 homes with shared docks is a good fit with the rural community. She stated that she would be against having this development there unless big changes are made.

Commissioner Olszewski inquired of the changes Ms. Ferguson wished to see. Ms. Ferguson replied that the other subdivisions that are going in on the north of Lake Avalon are not having any houses back up to the lake; they are putting in berms and walking trails. She suggested that this could be one reasonable option. If they absolutely insisted that they had to have waterfront houses, then they would need to be at least one acre in order to fit in with the rural properties. Commissioner Olszewski inquired about the Winter Garden code in regards to rural settlements. City Manager Bollhoefer responded that this is not a rural settlement but is a part of the City's Joint Planning Amendment (JPA) that was negotiated with the County. He noted that all of our stipulations have been agreed to in the past and we have had several meetings on this matter that is consistent with what we have done with our communities on the lakes in that area.

City Planner Carson responded that several measures have been put in place to be sure the City maintains the clarity of the lake and described that one thing the City did was require that if the residents surrounding the lake wanted to establish a taxing district, then the developer would have to enter into that taxing district for long term maintenance of the lake. Ms. Carson described buffer requirements, protection regulations, and swales to prevent stormwater run-off so there would be no new materials entering the lake to affect the water quality.

Community Development consultant Ed Williams shared some history of the area when it was designated for up to 12 units per acre under the County's Horizons West plan. He noted that the property owner went to the County and convinced them to take it out of Horizons West and got it into the City at a much lower density. The City would not allow one acre developments here because one acre lots allow for septic tanks, which is the worst thing that can be done to that lake. He shared that the neighbors along the lake did come out and voice their concerns at the community meeting. At the end of the meeting, the area residents were very happy with this plan as opposed to what could have happened under Horizons West or under different scenarios.

Commissioner Sharman asked if boat docks were prohibited because of the size of the lake. Mr. Williams responded no, they were not prohibited but the City has worked with the developer so that there are joint walkways so that they are all laid out and fit in a proper area. He noted that as you get to the east end of the project, docks are not allowed. A retention pond was located behind those lots. He shared that the lake

fluctuates and there will be times when they will not be able to use their docks and that there is a community dock that is for fishing only.

Mr. Williams shared that the community meeting was well attended with many in support of this project.

Commissioner Olszewski asked who the developer is. Ms. Himes responded Hovnanian Homes.

Heather Himes stated that the net density of this project ended up at 1.86 dwelling units per acre. She shared that there is a significant amount of lakefront and only about 32 percent of the lake frontage will have lots abutting the lake. The balance of the lake frontage is either community park area or berms and retention.

Mayor Rees closed the public hearing.

Motion by Commissioner Buchanan to adopt Ordinance 16-32. Seconded by Commissioner Sharman and carried unanimously 5-0.

5. **REGULAR BUSINESS**

A. **Recommendation to approve Culver's Restaurant site plan, subject to Development Review Committee conditions, located at 13649 West Colonial Drive**

Planner Carson stated that this is the site plan review for the Culver's Restaurant which will be built on the west side of the Dillard Street and State Road 50 corner lot. She shared that the applicant is proposing to build a 4,253 square foot restaurant with a drive-through lane and associated landscaping. The plans have been reviewed by the Development Review Committee (DRC) and approval is recommended.

Motion by Commissioner Olszewski to approve Culver's Restaurant site plan, subject to Development Review Committee (DRC) conditions, located at 13649 West Colonial Drive. Seconded by Commissioner Sharman and carried unanimously 5-0.

6. **MATTERS FROM PUBLIC** – There were no items.

7. **MATTERS FROM CITY ATTORNEY** – There were no items.

8. **MATTERS FROM CITY MANAGER**

• **Roundabout (Windermere/Roberson Road) agreement**

City Manager Bollhoefer confirmed with City Attorney Ardaman that the roundabout agreement was approved by Orange County. Mr. Ardaman stated that we do have a fully executed agreement at this point.

• **Emails regarding impervious area issue within Hickory Hammock and possibly another community**

City Manager Bollhoefer noted that he thinks staff has found a solution that he expects by early next week the City Commission should not hear anything else about this from the residents.

• **Wall near Avalon Road**

Mr. Bollhoefer noted that some have commented about a wall over near the 7-11 and Post Office on Avalon Road. He noted that the post office has agreed to clean it.

A. **Change September Budget Hearing dates for Fiscal Year 2016/2017**

The City Commission discussed possible dates for the September budget hearings and noted that the County would need to be notified as to the dates selected. It was the **consensus** of the Commission to hold the hearings on September 7th and 21st, 2016. The Mayor advised that if there are any issues as we get closer to those dates, let the City Manager know no later than the June 23rd meeting.

9. **MATTERS FROM MAYOR AND COMMISSIONERS**

Commissioner Olszewski announced the upcoming Memorial Day event at Veterans Park on Monday at 8:30 a.m., which is always an outstanding event.

Commissioner Buchanan expressed his excitement about the parking garage and thanked the City staff for accommodating the visitors so well. The shuttle had been working really well with the merchants and residents not noticing the change in the parking. City Manager Bollhoefer noted that the method of construction is amazing with a seven man crew. Commissioner Buchanan stated that with the arrival of the second crane this will really go fast.

Commissioner Makin shared that he thought the Fire department would bring out the ladder truck for a view of the project from about 100 feet.

Mayor Rees also expressed that the City did an excellent job in planning for the parking in the downtown area and mentioned that he has not noticed the absence of the parking area.

Mayor Rees reminded everyone about the Memorial Day event.

Mayor Rees asked for those who could to stop by and visit our former Mayor Quesinberry as the doctors have not given him very long.

The meeting adjourned at 7:04 p.m.

ATTEST:

APPROVED:

City Clerk Kathy Golden, CMC

Mayor John Rees

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Steve Pash, Community Development Director

Via: City Manager, Mike Bollhoefer

Date: 06/02/2016 **Meeting Date:** 06/09/2016

Subject: 622 Vineland Rd.
CDM Capital Corp.
16-34
PARCEL ID# 23-22-27-8344-00-040

Issue: The property is requesting to rezone from the R-2 residential zoning district to the RNC residential neighborhood commercial zoning district.

Discussion:
This item was tabled on the May 2, 2016 Planning and Zoning Meeting and the May 12, 2016 City Commission Meeting.

Recommended Action:
Staff would like to postpone the first reading and public hearing for Ordinance 16-34 rezoning for 622 Vineland Road until further notice.

Attachment(s)/References:

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Steve Pash, Community Development Director

Via: Mike Bollhoefer, City Manager

Date: June 3, 2016

Meeting Date: June 9, 2016

Subject: Site Plan Approval
W Colonial Drive & S Dillard Street Site Improvements
13575 West Colonial Drive (3.87 ±Acres)
Parcel ID # 23-22-27-4036-00-130

Issue: Applicant is requesting Site Plan Approval to install the site improvements for the proposed Culvers Restaurant as well as future phases of the development at the corner of West Colonial Drive and South Dillard Street.

Discussion:

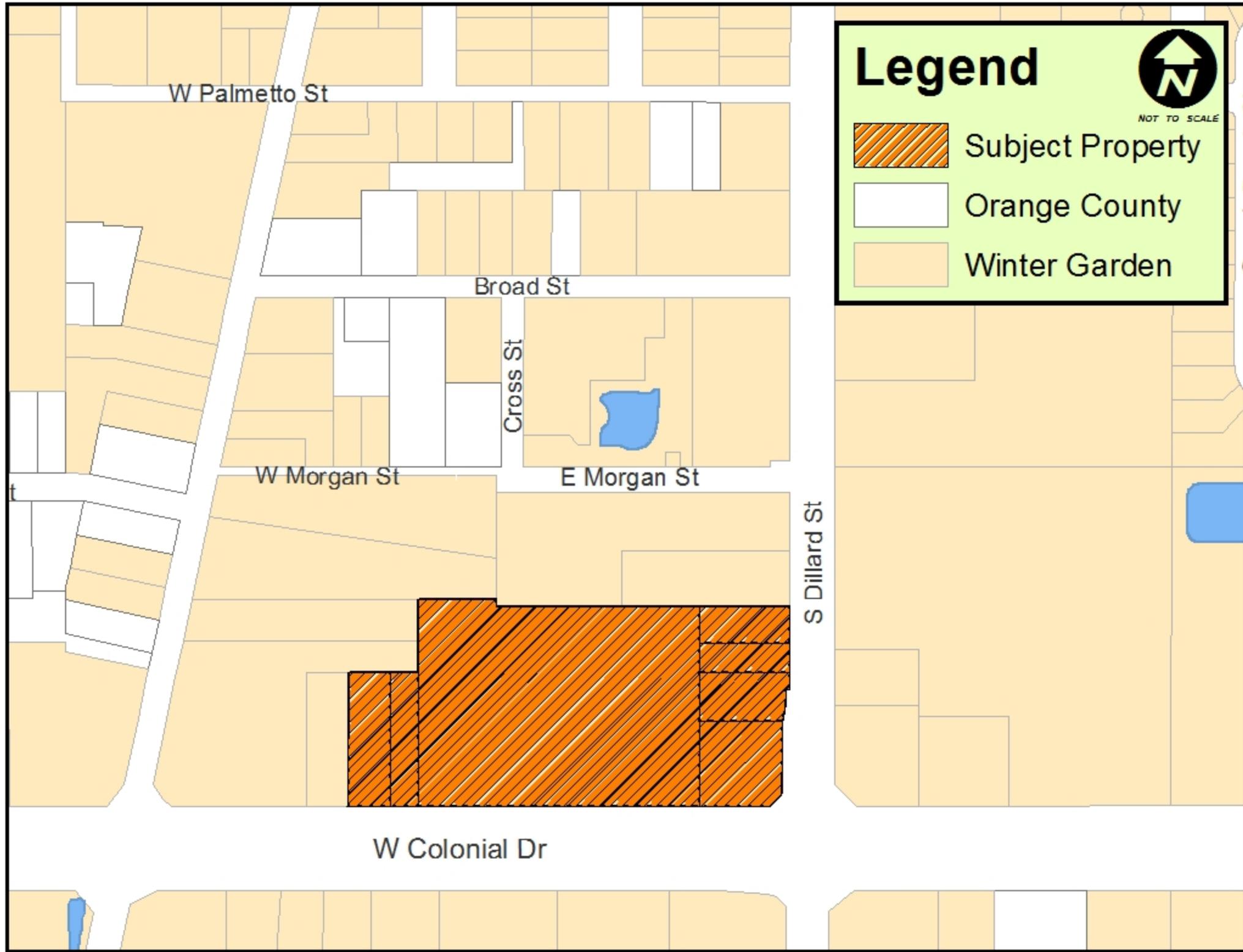
The applicant is proposing to develop this site with asphalt drive lanes, a driveway onto SR-50 with a landscaped median, utilities, as well as parking and landscaping improvements adjacent to the proposed Culvers Restaurant. This approval is for the proposed site work only- the building is not included in this approval.

Recommended action:

Staff recommends approval of the Site Plan subject to the conditions contained in the Staff Report.

Attachments/References:

Location Map
Construction Plans
DRC Staff Report



Legend



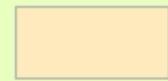
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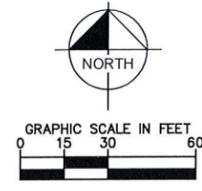
Subject Property



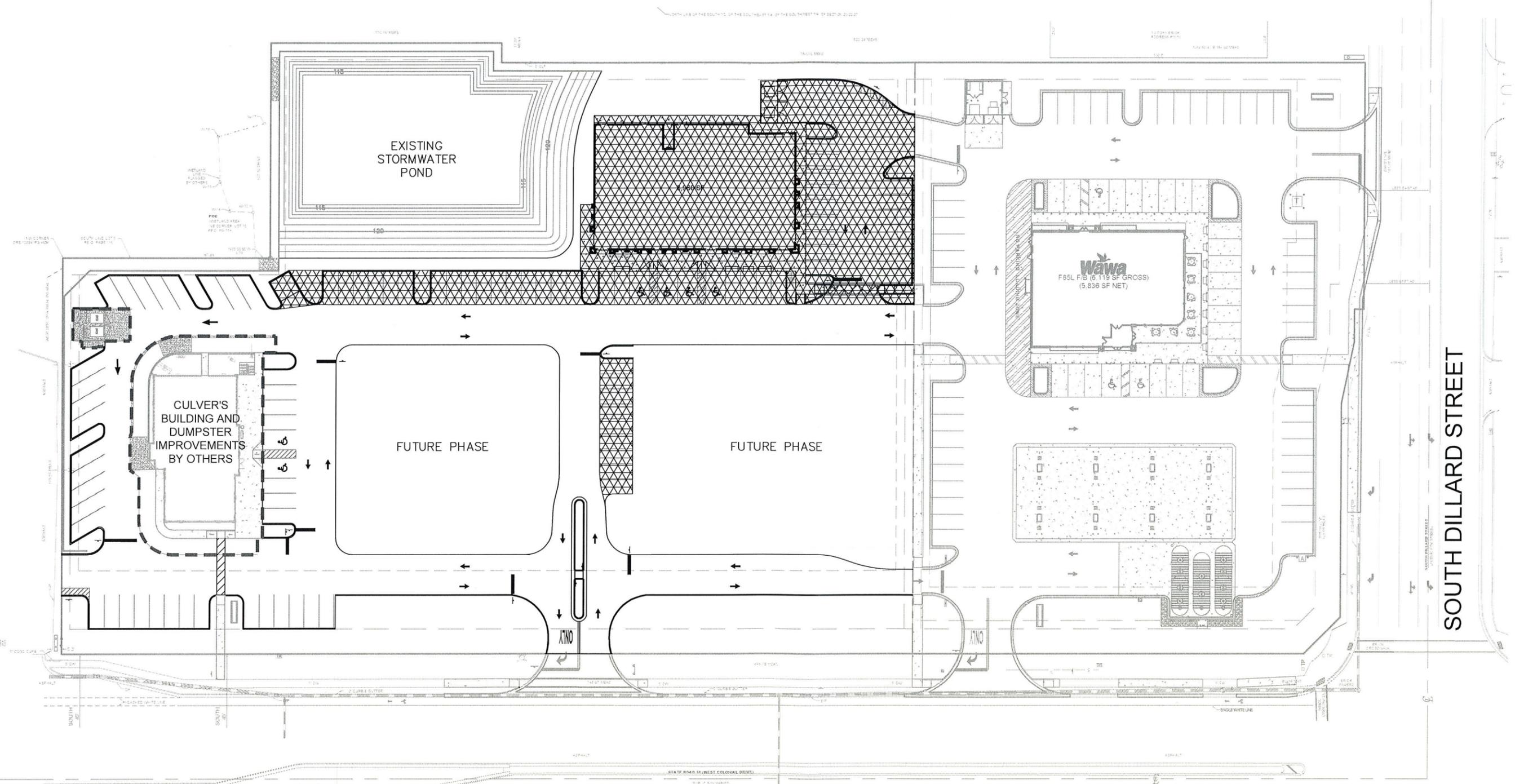
Orange County



Winter Garden



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S.R. 50 (W. COLONIAL DRIVE)

SOUTH DILLARD STREET

- LEGEND**
- CULVER'S IMPROVEMENTS BY OTHERS
 - SITE IMPROVEMENTS TO BE EXCLUDED FROM CURRENT PLANS APPROVAL DUE TO FUTURE SITE PLAN DEVELOPMENT

CALL 48 HOURS BEFORE YOU DIG

IT'S THE LAW! DIAL 811

811

Know what's below. Call before you dig.

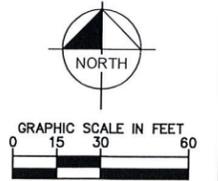
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SR 50 & DILLARD STREET

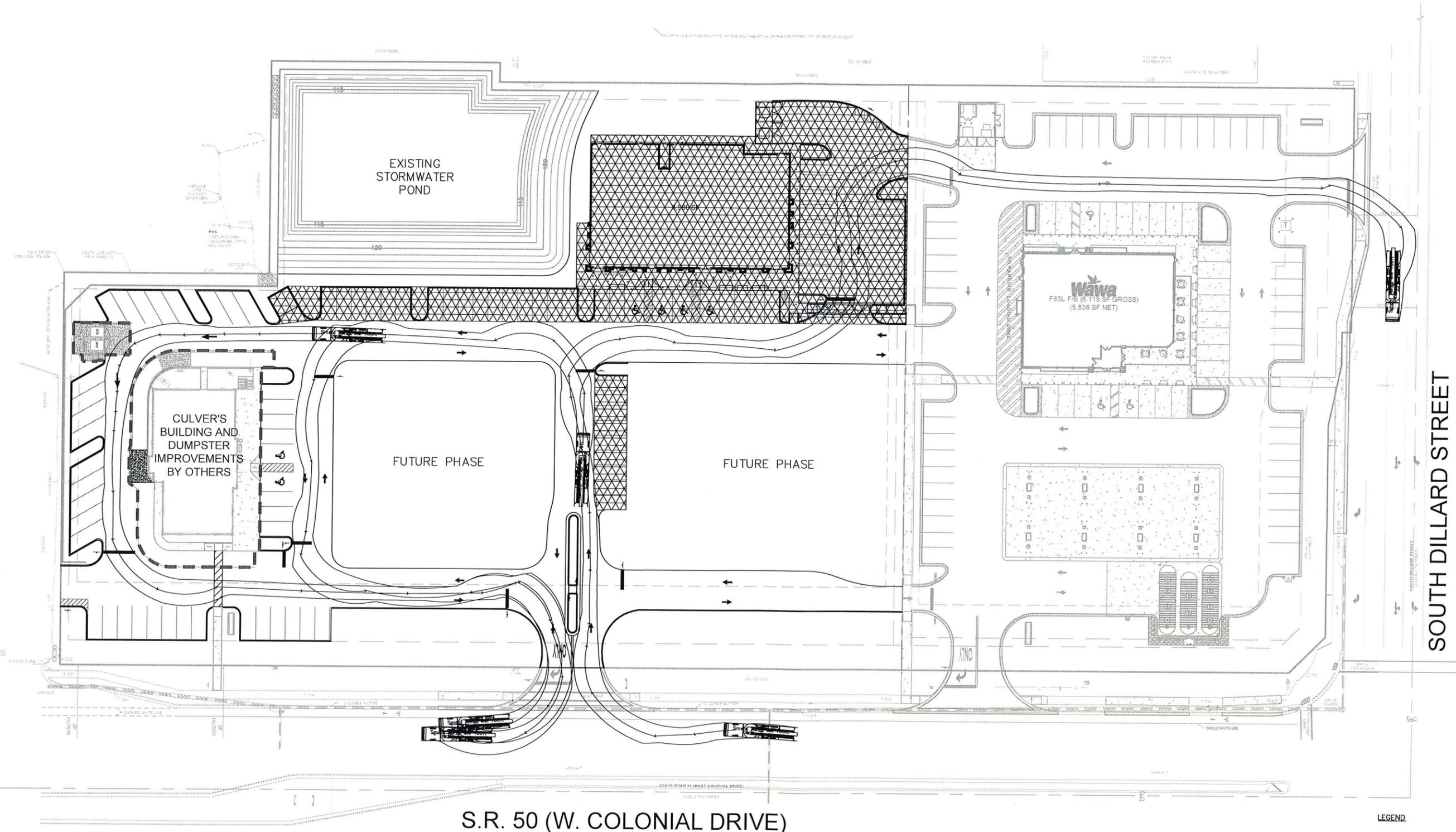
CULVER'S SITE PLAN

KIMLEY-HORN

LICENSED PROFESSIONAL
 BRENT A. LENZEN
 STATE OF FLORIDA
 LICENSE NO. 149626000
 DATE 04/29/2016

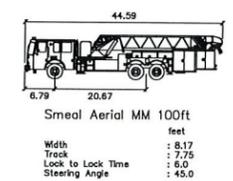


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S.R. 50 (W. COLONIAL DRIVE)

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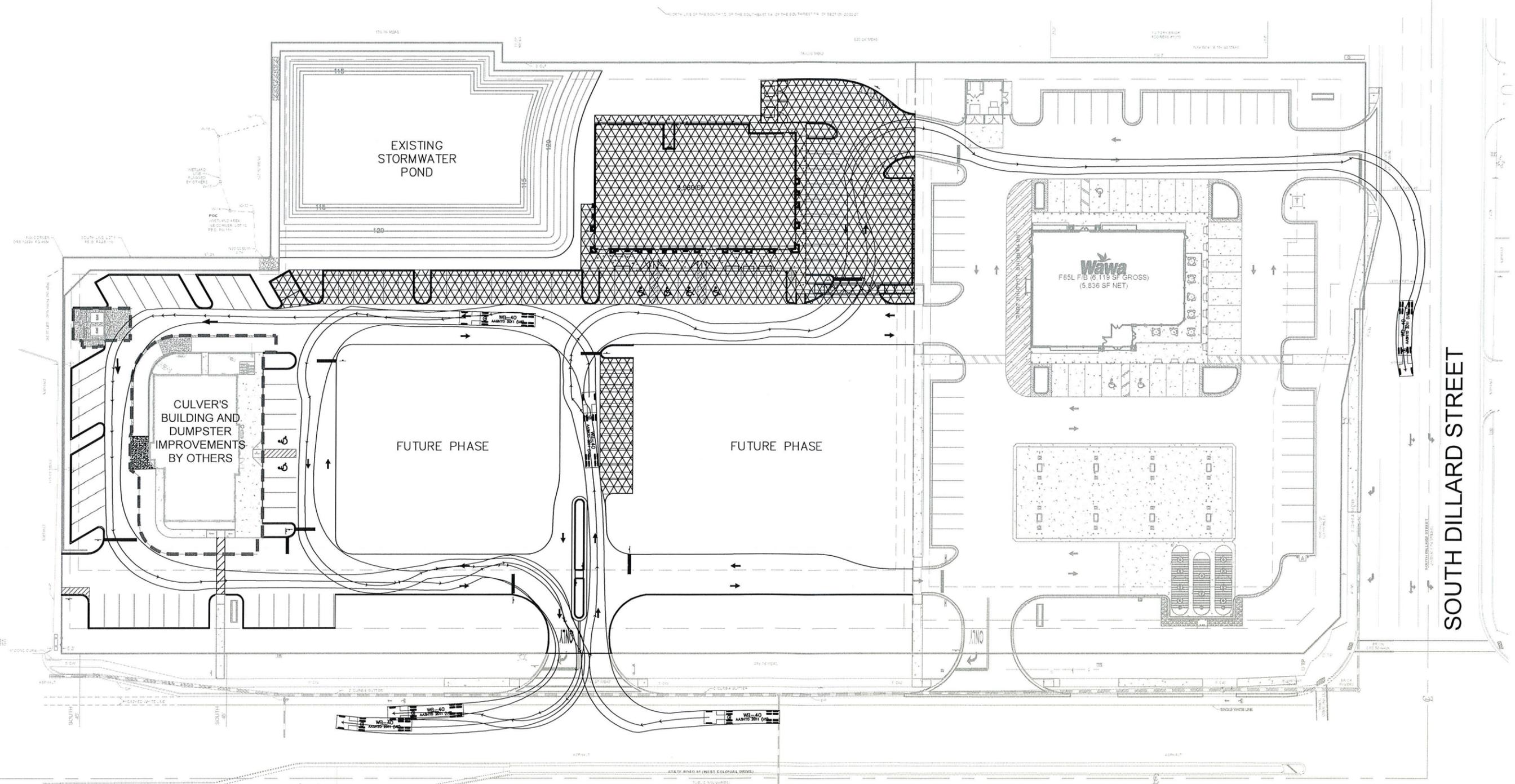
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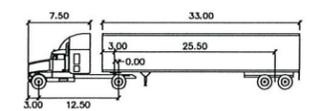
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S.R. 50 (W. COLONIAL DRIVE)

SOUTH DILLARD STREET

- LEGEND**
-  CULVER'S IMPROVEMENTS BY OTHERS
 -  SITE IMPROVEMENTS TO BE EXCLUDED FROM CURRENT PLANS APPROVAL DUE TO FUTURE SITE PLAN DEVELOPMENT



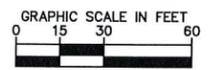
WB-40	feet		
TraCTOR Width	: 8.00	Lock to Lock Time	: 6.0
TraCTOR Width	: 8.00	Steering Angle	: 20.3
TraCTOR Track	: 8.00	Articulating Angle	: 70.0
TraCTOR Track	: 8.00		

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SUNSHINE STATE ONE CALL OF FLORIDA, INC.



SITE DATA

TOTAL SITE AREA:	3.87 ACRES
EXISTING ZONING:	PCD
EXISTING LAND USE:	COMMERCIAL
PROPOSED LAND USE:	COMMERCIAL MAX.
BUILDING HEIGHT:	35'
PROPOSED BUILDING AREA:	13,213 SF

EXISTING STORMWATER POND

EXISTING POND SURFACE AREA:	0.40 AC.
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PROPOSED

BUILDING AREA:	0.21 AC. (5.4%)
CONCRETE/PAVEMENT:	1.67 AC. (43.2%)
TOTAL IMPERVIOUS:	1.88 AC. (48.6%)
TOTAL PERVIOUS AREA:	1.99 AC. (51.4%)

PROPOSED OVERALL DEVELOPMENT IMPERVIOUS AREA

MAXIMUM IMPERVIOUS AREA:	80.0% (3.10 AC)
*(NOT INCLUDING THE WET POND SURFACE AREA)	

REQUIRED BUILDING SETBACKS:

FRONT (SR 50)	50 FEET
SIDE (INTERIOR)	10 FEET
REAR (INTERIOR)	10 FEET

REQUIRED LANDSCAPE BUFFERS:

FRONT (SR 50)	15 FEET
SIDE (INTERIOR)	5 FEET
REAR (INTERIOR)	10 FEET

REQUIRED PARKING:

RETAIL:	
3 SPACES PER 1,000 SF =	27 SPACES
(8,960 SF / 1,000 x 3 = 26.9)	
RESTAURANT:	
1 SPACE PER 4 SEATS =	31 SPACES
(123 SEATS / 4 = 30.8)	
1 SPACE PER 3 EMPLOYEES	4 SPACES
(10 EMPLOYEES / 3 = 3.3)	
TOTAL REQUIRED PARKING	62 SPACES

PROVIDED PARKING:

REGULAR (9'x20')	87 SPACES
HANDICAP ACCESSIBLE (12'x20')	6 SPACES
TOTAL PROVIDED PARKING	93 SPACES

LEGEND

	NEW ASPHALT PAVEMENT SEE TYPICAL PAVEMENT SECTION SHEET C8.0
	CULVER'S IMPROVEMENTS BY OTHERS
	SITE IMPROVEMENTS TO BE EXCLUDED FROM CURRENT PLANS APPROVAL DUE TO FUTURE SITE PLAN DEVELOPMENT

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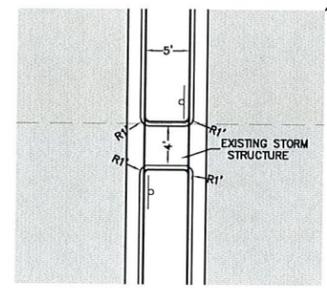
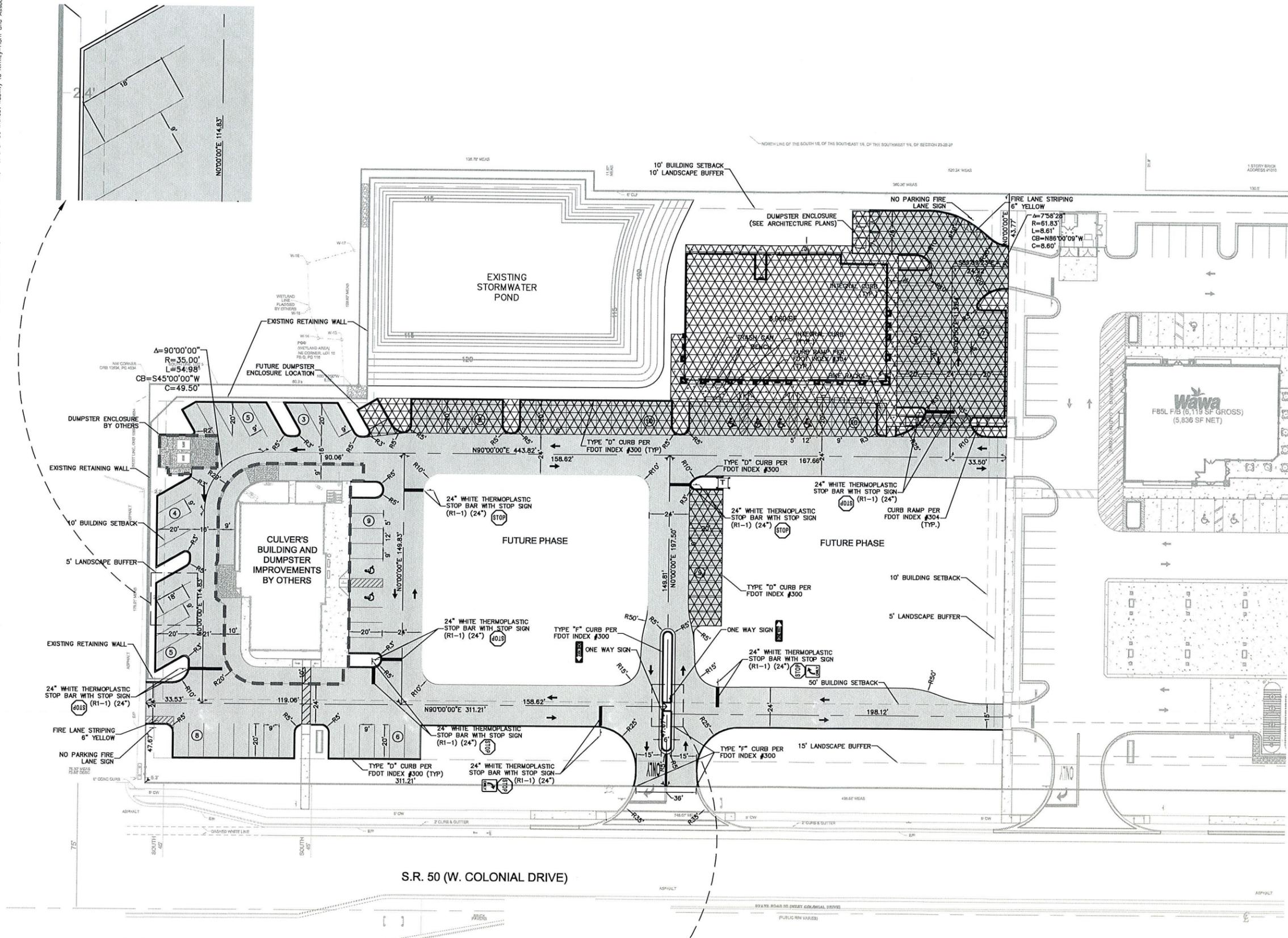
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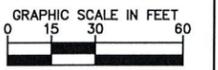
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NOTES

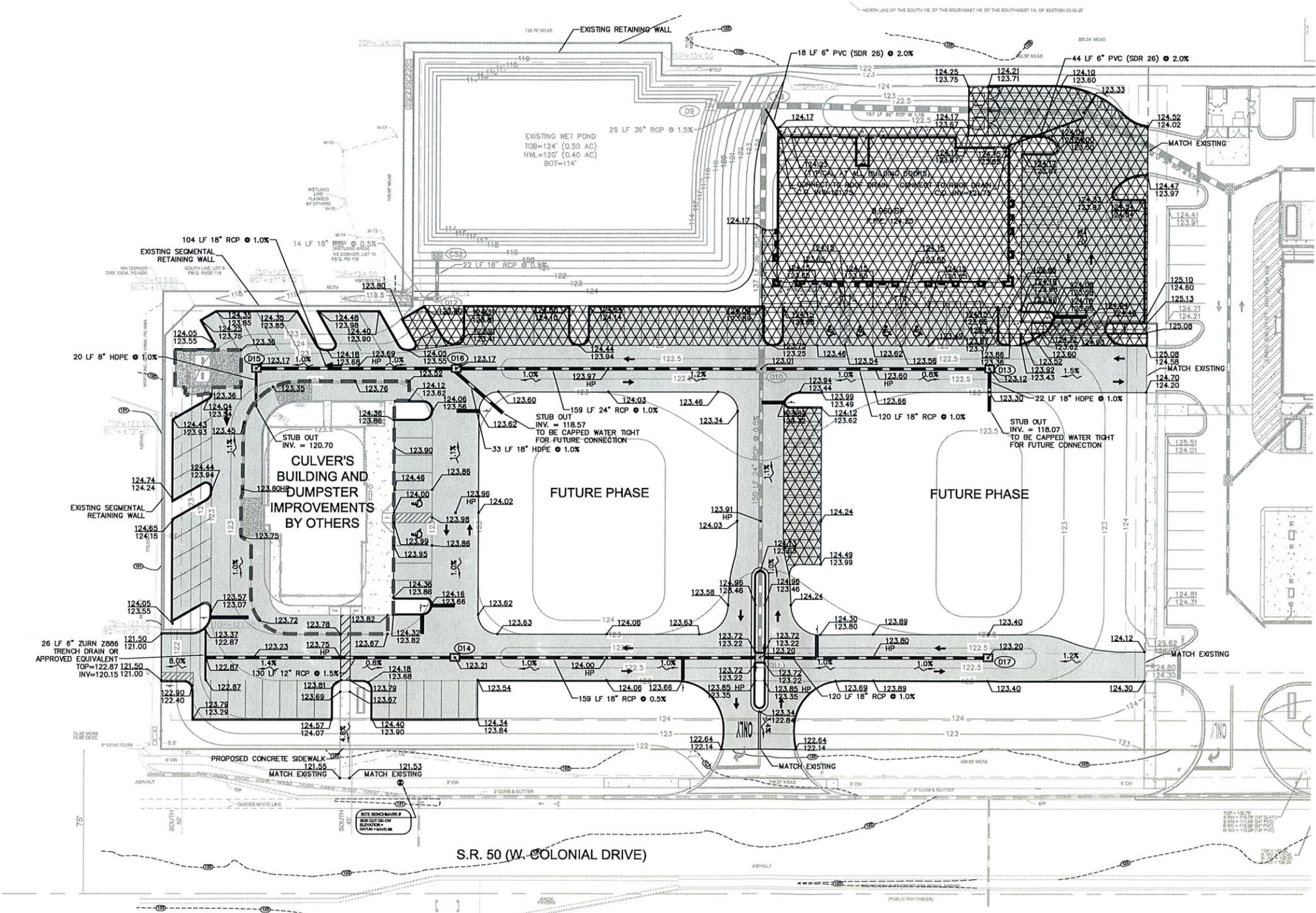
1. ALL PEDESTRIAN SIDEWALKS, PATHWAYS, AND CROSSWALKS SHALL BE CONSTRUCTED NOT TO EXCEED MAX. 2.0% CROSS SLOPE, MAX. 5% RUNNING SLOPE.
2. ALL PLAN ELEVATIONS SHOWN ARE BASED ON THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88).
3. PROPOSED GRADES TO MATCH EXISTING ELEVATIONS AT PROPERTY LINE.
4. CONNECT ALL ROOF DOWNSPOUTS TO 6-INCH HDPE WITH MIN. 1.0% SLOPE, MIN. 16" COVER.
5. ALL LANDSCAPE PLANTERS ADJACENT TO BUILDINGS SHALL BE CONNECTED TO STORM VIA 4" HDPE WITH MIN. 2% SLOPE, 16" COVER. REFER TO SHEET C7.1 AND LANDSCAPE PLANS FOR PLANTER DRAIN DETAILS.
6. FOR EROSION CONTROL NOTES REFER TO SHEET C2.0.
7. ALL DRAINAGE PIPES SHALL BE FILTER FABRIC WRAPPED PER FOOT DETAIL #280.
8. PROVIDE SUMP WITHIN ALL PROPOSED INLETS PER DETAIL, SEE SHEET XXX.
9. BUILDING AND CANOPY PADS WILL BE DELIVERED 12" BELOW F.F.E.
10. STORM DRAINAGE STRUCTURES AND PIPES INSTALLED FOR THIS PROJECT SHALL BE OBSERVED AND EVALUATED BY THE ENGINEER OF RECORD PRIOR TO FINAL PAVING OR SURFACE RESTORATION. THE ENGINEER SHALL EVALUATE WHETHER CONTRACTOR'S WORK IS GENERALLY PROCEEDING IN ACCORDANCE WITH THE CONSTRUCTION DOCUMENTS. PRIOR TO FINAL ACCEPTANCE, ALL STORM PIPES (AND PIPE JOINTS) INSTALLED FOR THIS PROJECT SHALL BE INSPECTED USING A CLOSED CIRCUIT TELEVISION (CCTV) CAMERA. THE CCTV INSPECTION SHALL BE COMPLETED BY A FIRM WITH PERSONNEL THAT SPECIALIZES IN THIS TYPE OF WORK AND MUST BE APPROVED BY THE ENGINEER OF RECORD BEFORE FINAL ACCEPTANCE OF THE PROJECT.

EXISTING DRAINAGE STRUCTURES PROPOSED DRAINAGE STRUCTURES

- | | |
|--|--|
| <p>(D7) TYPE "D" INLET PER FOOT INDEX #232
GRATE=123.33
W. INV=116.25
S. INV=116.25
SE. INV=120.54 (CORE DRILL)</p> <p>(D8) TYPE "B" STORM MH PER FOOT INDEX #200,210
TOP=123.50
W. INV=114.44
S. INV=114.44
SE. INV=118.17 (CORE DRILL)</p> <p>(D10) TYPE "D" INLET PER FOOT INDEX #232
W/S DEEP = 16" WIDE SLOT IN EAST AND WEST COLLAR
GRATE=123.01
N. INV=116.65
S. INV=116.65
EXISTING SLOTS IN STRUCTURE TO BE CAPPED
E. INV=116.65 (CORE DRILL)
W. INV=116.65 (CORE DRILL)</p> <p>(D11) TYPE "D" INLET PER FOOT INDEX #232
W/S DEEP = 16" WIDE SLOT IN EAST AND WEST COLLAR
GRATE=123.20
N. INV=117.40
EXISTING SLOTS IN STRUCTURE TO BE CAPPED
E. INV=117.40 (CORE DRILL)
W. INV=117.40 (CORE DRILL)</p> | <p>(D13) TYPE "D" INLET PER FOOT INDEX #232
GRATE=123.12
W. INV=117.85
S. INV=117.85</p> <p>(D14) TYPE "D" INLET PER FOOT INDEX #232
GRATE=123.21
TOP=123.17
S. INV=120.50
E. INV=119.28</p> <p>(D15) TYPE "D" INLET PER FOOT INDEX #232
TOP=123.17
S. INV=120.50
E. INV=119.28</p> <p>(D16) TYPE "D" INLET PER FOOT INDEX #232
GRATE=123.17
W. INV=118.24
E. INV=118.24
SE. INV=118.24</p> <p>(D17) TYPE "D" INLET PER FOOT INDEX #232
GRATE=123.20
W. INV=118.60</p> |
|--|--|

LEGEND

- 122.62 EXISTING SPOT ELEVATION
- 122--- EXISTING CONTOUR
- 122— PROPOSED CONTOUR
- EXISTING STORMWATER PIPE
- PROPOSED STORMWATER PIPE
- ⊙ PROPOSED STORMWATER MANHOLE
- ⊞ PROPOSED STORMWATER INLET
- XX XX PROPOSED ELEV. TOP OF CURB
XX XX PROPOSED ELEV. BOT. OF CURB
- XX XX PROPOSED SPOT ELEVATION
- ~ DIRECTION OF FLOW
- ▨ NEW ASPHALT PAVEMENT
SEE TYPICAL PAVEMENT SECTIONS ON SHEET C7.0
- ▨ CULVER'S IMPROVEMENTS BY OTHERS
- ▨ SITE IMPROVEMENTS TO BE EXCLUDED FROM CURRENT PLANS APPROVAL DUE TO FUTURE SITE PLAN DEVELOPMENT



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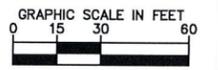


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PAVING, GRADING

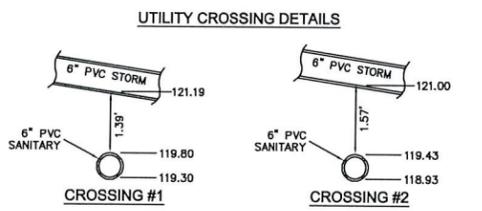
SR 50 & DILLARD STREET

CALL 48 HOURS BEFORE YOU DIG
811
 IT'S THE LAW! DIAL 811 Know what's below. Call before you dig.
 SUNSHINE STATE ONE CALL OF FLORIDA, INC.



UTILITY NOTES

1. ALL ONSITE UTILITIES SHALL BE PRIVATELY OWNED AND MAINTAINED.
2. MAINTAIN A MINIMUM OF 3-FT OF COVER OVER ALL PROPOSED WATER AND WASTEWATER LINES.
3. REFER TO ADDITIONAL UTILITY NOTES AND DETAILS ON SHEETS C1.0 AND C7.2.
4. ALL UTILITIES SHALL BE IN ACCORDANCE WITH CITY OF WINTER GARDEN UTILITY STANDARDS AND CONSTRUCTION SPECIFICATIONS.
5. REFER TO PLUMBING & ARCHITECTURAL PLANS FOR ADDITIONAL INFORMATION REGARDING BUILDING UTILITIES AND REQUIRED CONDUITS/SLEEVES.
6. ALL ELECTRICAL CONDUIT CONSTRUCTION SHALL BE IN ACCORDANCE WITH ELECTRIC SERVICE RULES AND STANDARDS, UTILITIES COMMISSION, CITY OF WINTER GARDEN AND THE NATIONAL ELECTRIC SAFETY CODE.
7. ALL WATER SERVICE CONSTRUCTION SHALL BE IN ACCORDANCE WITH WATER SERVICE RULES AND STANDARDS.
8. ALL SANITARY SEWER SERVICE CONSTRUCTION SHALL BE IN ACCORDANCE WITH WASTEWATER RULES AND STANDARDS, UTILITIES COMMISSION AND CITY OF WINTER GARDEN.
9. THE CONTRACTOR SHALL NOTIFY CITY OF WINTER GARDEN PUBLIC UTILITIES CONSTRUCTION DEPARTMENT 48 HOURS PRIOR TO ANY UTILITY CONSTRUCTION (407) 254-9788.



LEGEND

- EXISTING SANITARY MAIN
- EXISTING WATER MAIN
- GAS — EXISTING GAS LINE
- EXISTING SANITARY MANHOLE
- ⊕ PROPOSED WATER VALVE
- ⊕ PROPOSED FIRE HYDRANT
- ⊕ PROPOSED FIRE DEPARTMENT CONNE
- ⊕ PROPOSED SANITARY MANHOLE
- CULVER'S IMPROVEMENTS BY OTHERS
- S — PROPOSED SANITARY SEWER PIPE
- W — PROPOSED WATER MAIN
- IRR — PROPOSED IRRIGATION LINE
- GAS — PROPOSED GAS LINE
- F — PROPOSED FIRE LINE
- EXISTING STORMWATER PIPE
- PROPOSED STORMWATER PIPE
- ⊕ PROPOSED STORMWATER MANHOLE
- ⊕ PROPOSED STORMWATER INLET
- SITE IMPROVEMENTS TO BE EXCLUDED FROM CURRENT PLANS APPROVAL DUE TO FUTURE SITE PLAN DEVELOPMENT

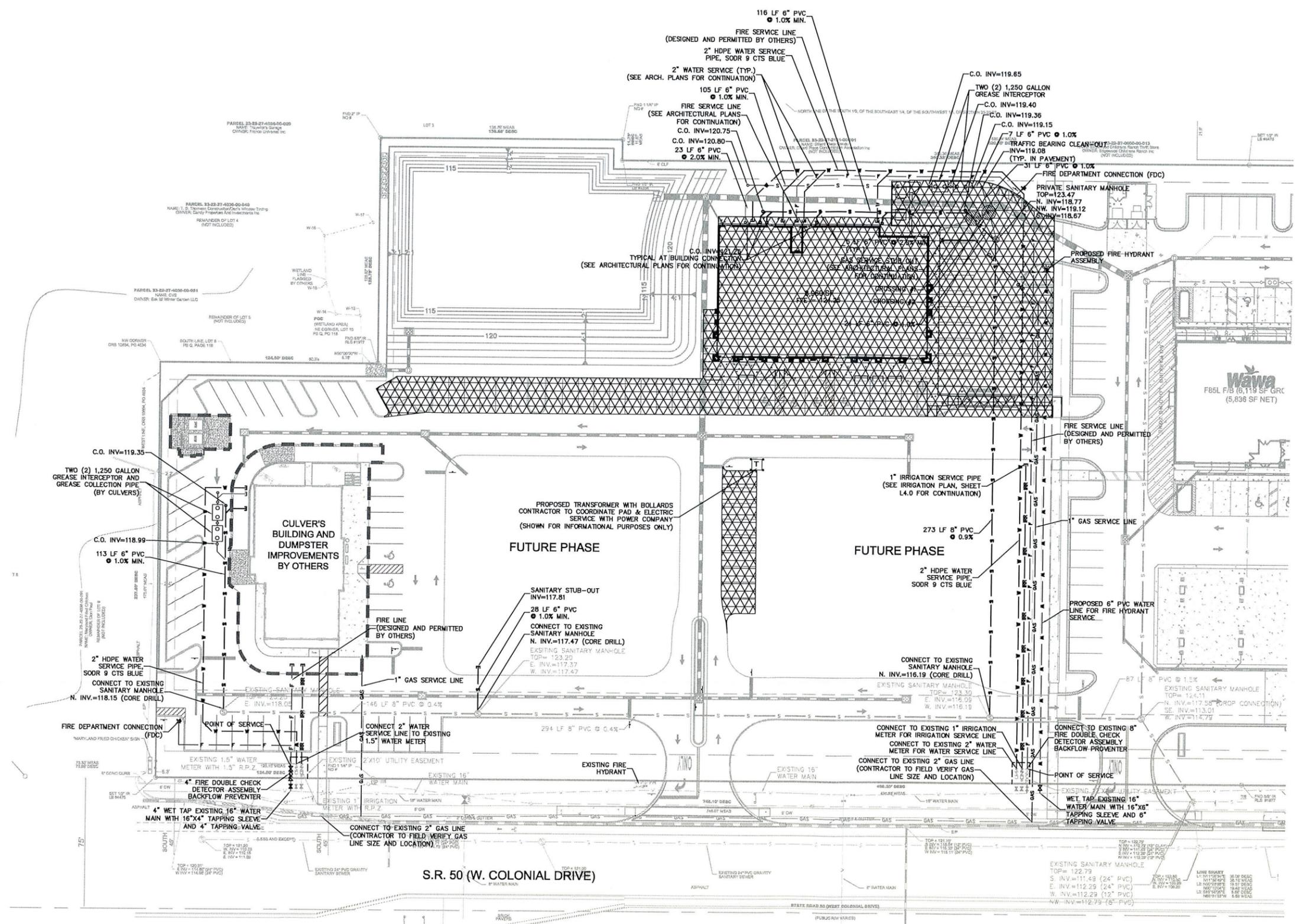
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LICENSED PROFESSIONAL ENGINEER
 BRUCE A. LENZSEN
 STATE OF FLORIDA
 LICENSE NO. 12573
 EXPIRES 12/31/2016

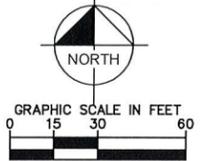
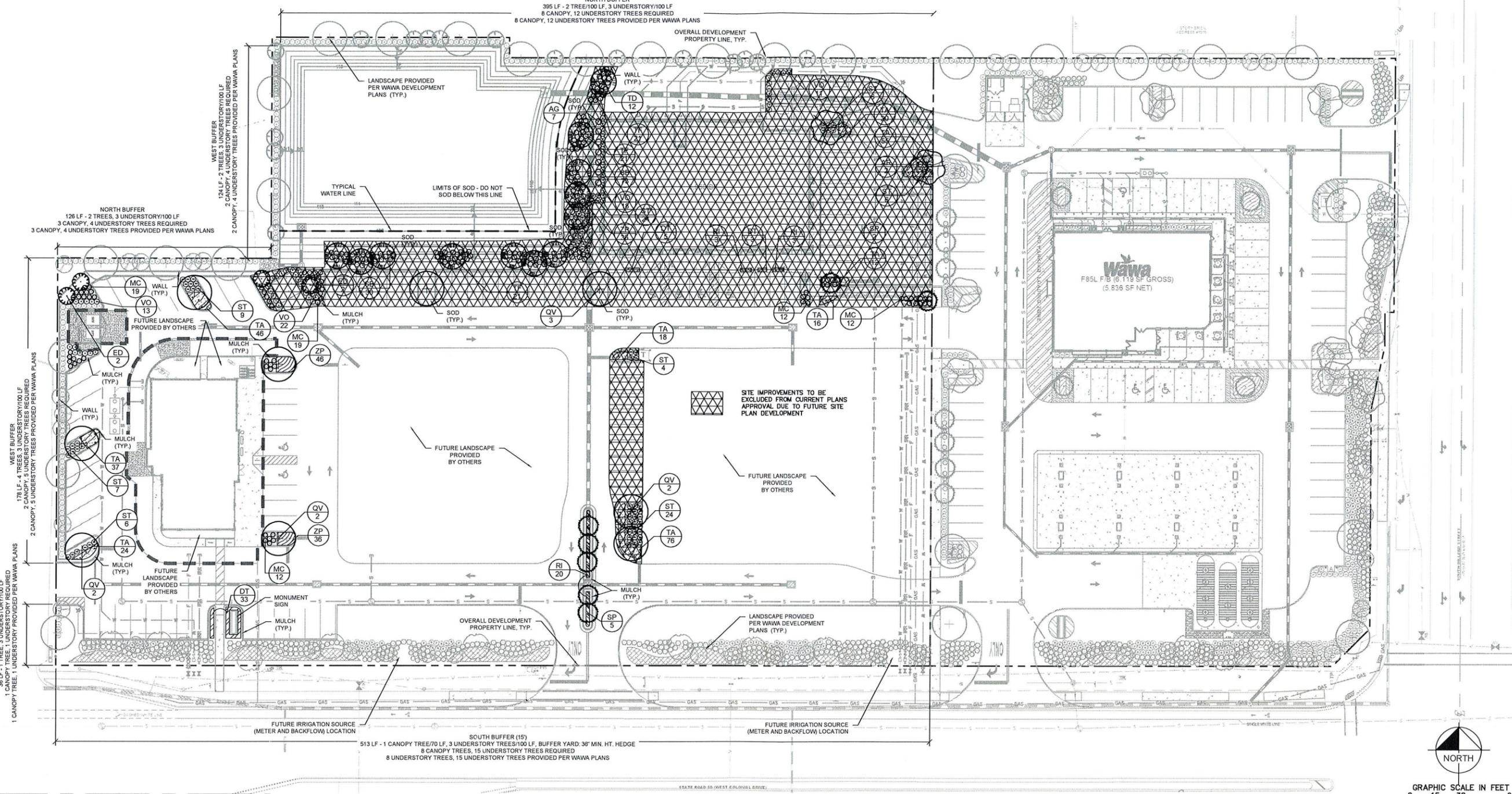
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UTILITY PLAN

SR 50 & DILLARD STREET

SHEET N

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NOTES

- ALL PROPOSED PLANT MATERIAL TO BE FLORIDA FRIENDLY AS LISTED BY FLORIDA YARDS AND NEIGHBORHOODS.
- LANDSCAPE ARCHITECT RESERVES THE RIGHT TO FIELD ADJUST ALL PLANT MATERIAL.
- ALL QUANTITIES PROVIDED FOR CONVENIENCE ONLY. CONTRACTORS SHALL CONFIRM ALL QUANTITIES PER PLAN PRIOR TO BIDDING AND CONSTRUCTION.

MINIMUM SIZE

PER SEC. 118-1523

SR 50 FRONTAGE BUFFER REQUIREMENTS			
	CALIPER	HEIGHT	CONTAINER SIZE
CANOPY TREES	3.5"	13'-0"	65 GAL
UNDERSTORY TREES	3.5"	11'-0"	30 GAL
SHRUBS	-	3'-0"	3 GAL
GROUND COVER	-	-	1 GAL

LANDSCAPE CALCULATIONS

INTERIOR LANDSCAPE REQUIREMENTS PER SECTION 114.34		REQUIRED	PROVIDED
TOTAL PAVED AREA = 55,136 SF			
TOTAL PARKING AREA = 72 SPACES X 380 = 27,360 SF			
MIN. INTERIOR LANDSCAPE REQUIRED = 27,360 X .05 (5% OF PARKING AREA)		1,368 SF	2,259 SF
1 TREE REQUIRED PER 100 SF OF INTERNAL LANDSCAPE = 1,368/100		14 TREES	15 TREES 5 ADDITIONAL PALMS NOT COUNTED TOWARDS REQUIREMENT
BUFFER REQUIREMENTS PER SECTION 114.34			
NORTH BUFFER PROPOSED BUFFER PER WAWA DEVELOPMENT PLANS			
EAST BUFFER PROPOSED BUFFER PER WAWA DEVELOPMENT PLANS			
WEST BUFFER PROPOSED BUFFER PER WAWA DEVELOPMENT PLANS			
BUFFER REQUIREMENTS PER SECTION 118-1523			
SOUTH BUFFER PROPOSED BUFFER PER WAWA DEVELOPMENT PLANS			
RETENTION AREAS PER SECTION 118-1527			
TREE REQUIREMENT 615 LF: 1 TREE/50 LF (615/50)		12 TREES	12 TREES
HEDGE REQUIREMENT 615 LF: 615 X 0.75 75% POND EMBANKMENT TO BE SCREENED		461 LF	177 LF OF TRIPLE ROW WETLAND GRASSES 177 X 3 = 531 LF
FOUNDATION PLANTING PER SECTION 118-1522			
BUILDING LANDSCAPING (NORTH) 393 LF: 30% BUILDING OPEN SPACE TO BE LANDSCAPED (393 X 0.3)		118 LF	189 LF
BUILDING LANDSCAPING (WEST)			PROVIDED BY OTHERS

PLANT SCHEDULE

TREES	CODE	QTY	BOTANICAL NAME / COMMON NAME
	AR	2	ACER RUBRUM 'OCTOBER GLORY' / RED MAPLE
	ED	4	ELAEOCARPUS DECIPIENS TM / JAPANESE BLUEBERRY TREE
	QV	9	QUERCUS VIRGINIANA 'CATHEDRAL' / CATHEDRAL LIVE OAK
	TD	12	TAXODIUM DISTICHUM / BALD CYPRESS
PALM TREES	CODE	QTY	BOTANICAL NAME / COMMON NAME
	SP	7	SABAL PALMETTO / SABAL PALM
SHRUBS	CODE	QTY	BOTANICAL NAME / COMMON NAME
	AG	7	AGAVE AMERICANA 'GAINESVILLE BLUE' / CENTURY PLANT
	MC	74	MUHLBERGIA CAPILLARIS / PINK MUHLY GRASS
	SB	103	SPARTINA BAKERI / SAND CORD GRASS
	ST	86	SHEFFLERA ARBORICOLA 'TRINETTE' / VARIEGATED SCHEFFLERA
	TF	63	TRIPSACUM FLORIDANUM / DWARF FAKAHATCHEE GRASS
	VO	64	VIBURNUM ODORATISSIMUM / SWEET VIBURNUM

SHRUB AREAS	CODE	QTY	BOTANICAL NAME / COMMON NAME
	RI	26	RHAPHIOLLEPSIS INDICA 'ALBA' / WHITE INDIAN HAWTHORN
	ZP	118	ZAMIA PUMILA / COONTIE
GROUND COVERS	CODE	QTY	BOTANICAL NAME / COMMON NAME
	DT	59	DIANELLA TASMANICA / FLAX LILY
	TA	304	TRACHELOSPERMUM ASIATICUM 'MINIMA' / ASIATIC JASMINE MINIM
MISC.	QTY	BOTANICAL/COMMON NAME	
	TBD	FLORIMULCH	
	TBD	PASPALLUM NOTATUM 'PENSACOLA' / PENSACOLA BAHIA GRASS	

*SEE SHEET L3.0 FOR FULL PLANT SPECIFICATIONS

NOTE:

- ALL LANDSCAPING MATERIAL MUST BE OF FLORIDA GRADE #1 OR BETTER QUALITY.
- ALL PLANT SPECIFICATIONS IN THE PLANT SCHEDULE SHALL BE CONSIDERED THE MINIMUM ALLOWABLE SPECIFICATIONS. CONTRACTOR SHALL PROCURE PLAN MATERIALS AND UPSIZE AS NECESSARY TO MEET THE MOST STRINGENT SPECIFICATION.

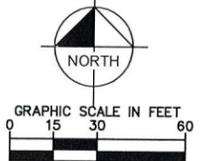
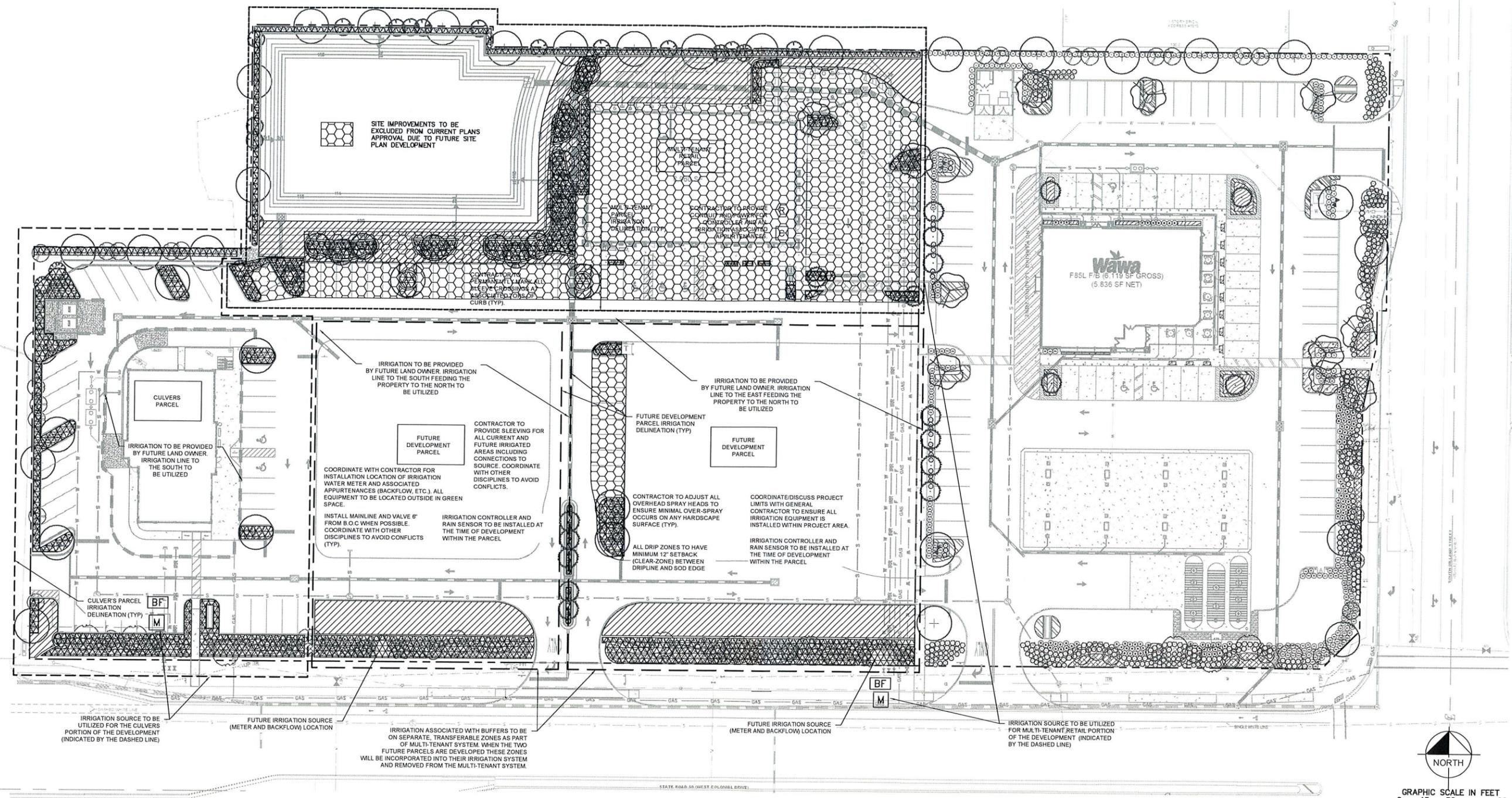
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 CONSULTING ARCHITECTS
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SR 50 & DILLARD STREET



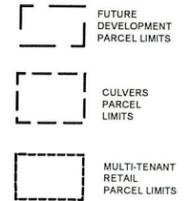
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SCHEMATIC IRRIGATION SCHEDULE

SYMBOL	DESCRIPTION	QUANTITY
	LANDSCAPE PLANTING BEDS TO BE IRRIGATED BY SURFACE DRIP LINE. DRIP LINE TO BE 0.9 GPH EMITTERS WITH 18" EMITTER SPACING AND 18" ROW SPACING	+/- 14,814 SF
	AREA TO BE IRRIGATED VIA 12" POP UP SPRAY HEAD IRRIGATION. SPRAY HEAD IRRIGATION TO PROVIDE 100% HEAD-TO-HEAD COVERAGE AT A PRECIPITATION RATE OF 0.5-1.0 INCHES/HOUR	+/- 13,586 SF
SYMBOL	MANUFACTURER/MODEL/DESCRIPTION	QTY
	BACKFLOW PREVENTER PER CITY DETAIL	2
	WATER METER	2
	WIRELESS RAIN SENSOR	1
	AUTOMATIC CONTROLLER (HOUSED IN LOCKABLE, MOUNTABLE STRUCTURE) - COORDINATE FINAL LOCATION WITH OWNER	1

IRRIGATION SYSTEM DEMAND:
 TOTAL IRRIGATED AREA: 0.652 ACRES
 WEEKLY WATER APPLICATION: PEAK MONTH IS MAY AT 4.73 INCHES AVERAGE IRRIGATION REQUIREMENT PER MONTH. 4.73/31 DAYS PER MONTH = 0.15 INCHES PER DAY
 0.15 INCHES PER DAY x 7 DAYS PER WEEK = 1.05 INCHES PER WEEK REQUIRED
 FORMULA: $Q=K$
 WHERE:
 Q = SPRINKLER SYSTEM CAPACITY IN GALLONS PER MINUTE
 A = TOTAL IRRIGATED AREA
 D = GROSS DEPTH OF APPLICATION IN INCHES
 F = NUMBER OF DAYS ALLOWED FOR ONE COMPLETION OF ONE IRRIGATION APPLICATION
 H = NUMBER OF HOURS THE SYSTEM IS OPERATED IN A DAY
 E = EFFICIENCY OF IRRIGATION SYSTEM (75%)
 $K = 453 = 43560 \text{ SQ FT PER AC} \times 7.48 \text{ GALLONS PER CU. FT.} / 60 \text{ MIN PER HOUR} \times 12 \text{ IN PER FOOT}$
 POINT OF CONNECTION: 2 DAY RUNTIME SCHEDULE
 FORMULA = $Q=K/A$
 FORMULA = $Q = 453 \times 0.652 \text{ AC} \times 1.05 \text{ IN} / 2 \text{ DAYS} \times 6 \text{ HRS.} \times 0.75 \text{ EFF}$
 FORMULA = $Q = 34.46 \text{ GPM}$



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KHA PROJECT
 149626000
 DATE
 05/27/2016

SR 50 & DILLARD STREET

SHEET

CITY OF WINTER GARDEN

Development Review Committee

300 West Plant Street - Winter Garden, Florida 34787-3011

(407) 656-4111 - FAX (407) 877-2363

MEMORANDUM

TO: STEVE PASH, COMMUNITY DEVELOPMENT DIRECTOR
FROM: DEVELOPMENT REVIEW COMMITTEE
DATE: JUNE 3, 2016
SUBJECT: SITE PLAN APPROVAL – 50 @ DILLARD SITE WORK
13575 WEST COLONIAL DRIVE

We recommend approval subject to the following conditions:

ENGINEERING

1. Provide dumpster/compactor detail referenced “See Architectural Plans” for review by Public Services Solid Waste. All dumpsters shall be enclosed and shall provide 12' minimum inside clearance (each way inclusive of bollards).
2. Confirm that a fire service is needed for the Culver’s site. Buildings 6,000 s.f. and greater require fire sprinklers unless the owner/tenant requires otherwise.
3. Verify all utilities shown including fire service to the building(s), etc. Coordinate with Public Services Utilities.
4. Previous utility impact fee credits were based on (3) 1” irrigation meters and (3) 2” potable meters. Verify that the meters shown as proposed were covered by the previous calculation. Fire services?
5. The parking layout shows the angle parking at 20’ perpendicular to the curb; this does not yield a 20 deep parking stall at the angle – revise.
6. Verify that enough handicap parking is provided per ADA and the Florida Accessibility Code.
7. Show (auto-turn) that the turn radii at the northwest corner of the Culver’s site are sufficient for the 10’ wide drive-thru lane and the 16’ wide drive aisle.
8. Provide status of FDOT driveway permit, including whether a right turn lane will be required on SR 50.
9. Landscaping shall not encroach on required sight lines at intersections or driveways. Design Engineer shall provide certification that sight distance requirements are being met.
10. No trees may be planted over or within 5 feet of any utility lines. Only sod or shrubs may be planted over utility lines.
11. Permit from SJRWMD is required as well as permits or exemptions from FDEP for water, wastewater and NPDES. Verify all improvements are covered by the existing permit.
12. On-site lighting will be required pursuant to City Code; dark skies lighting is required; provide photometrics plan for Planning Department review.

PLANNING

13. Traffic Impact Fees (Informational Item) – 8,960 square foot office at \$5,748.00 per 1,000 square feet = \$51,502.08. 8,960 square foot medical office at \$13,279.00 per 1,000 square feet = \$118,979.84. 8,960 square foot sit down restaurant at \$17,048.00 per 1,000 square feet = \$152,750.08
14. Parking – The proposed building is 8,960 square feet. The minimum required parking for a retail or office building of this size is 3 spaces per 1,000 square feet = 27 parking spaces. Only 26 parking spaces have been provided. Please explain any shared parking for this development site.

15. Deliveries – Please provide truck turning movements to verify the movements throughout the site.
16. Lighting – The photometric plan submitted shows that the lighting on the north side of the property near the dumpster is too bright. Please revise plans to meet dark sky requirements and prevent light from encroaching onto neighboring properties.
17. Dumpster Enclosure – Please provide details of the proposed dumpster enclosure that are consistent with Section 118-1529 of the City Code.
18. Section 118-1451 of the City Code requires a pedestrian connection throughout the development site. This section also requires that a bench, bicycle rack, and trash can be installed at the entrance to the building. Please provide this connection, bench, bicycle rack, and trash can
19. Signs – All signs shall meet the requirements of Chapter 102 of the City Code and the PCD Ordinance.
20. No outdoor displays or storage is allowed on this property.
21. Landscaping – This property is located in the West State Road 50 Overlay and shall follow the requirements of the overlay as outlined in Chapter 118 of the City Code.
 - a. Minimum 10 foot wide landscaped area around the building consistent with Table 3.4.1. is required. Shrubs and Ground Cover shall comprise at least 50% of the landscaped area. A 5 foot wide sidewalk may be in this buffer.
 - b. Minimum 5 foot wide landscape buffer is required between parcels. Please provide a 5 foot wide landscaped buffer on the east side consistent with Table 3.4.2.
 - i. 1 Canopy tree shall be provided every 50 linear feet. These trees shall be 3” caliper and 12’ tall.
 - ii. A 3 foot tall hedge shall be installed along the entire landscape tract. The hedge shall be 3’ tall at planting and planted 36 inches on center (Walters Viburnum is suggested to stay consistent with the City landscaping of the medians on State Road 50).
 - c. Parking Lot Landscaping:
 - i. 1 Canopy tree shall be provided in each island. Please replace the Sabal Palms with a canopy tree.

PUBLIC SERVICES

22. The dumpster drawing needs the details (size) of the four sides and the size of the entrance.

FIRE

23. Any commercial building over 6000 Sq. Ft shall be provided with a Fire Sprinkler System and a monitored Fire Alarm System.
24. Fire Department Connections shall be a minimum of 40 ft. off the building. Fire Hydrants shall be no more than 150 ft. away from Fire Dept. Connections. Both FDC’s and hydrants shall be on the same side of the road or driveway. FDC’s shall be stand alone off the backflow.
25. Fire Lanes shall be established around Fire Dept. Connections.
26. Where Point of Service is established by the engineer of record, one set of shop drawings and CD in PDF format shall be required to be submitted to the building department for fire permitting purposes by licensed underground contractors with a Class V license.

STANDARD GENERAL CONDITIONS

27. The Owner is responsible for meeting all provisions of ADA and Florida Accessibility Code.
28. All work shall conform to City of Winter Garden standards and specifications.
29. Fencing, if proposed, shall meet all City requirements for height, type, etc. Chain link fencing shall be vinyl coated per Code. All construction shall conform to City of Winter Garden Standards, Specifications and Ordinances.
30. The City of Winter Garden will inspect private site improvements only to the extent that they connect to City owned/maintained systems (roadways, drainage, utilities, etc.). It is the responsibility of the Owner and Design Engineer to ensure that privately owned and maintained systems are constructed to the

intended specifications. The City is not responsible for the operation and maintenance of privately owned systems, to include, but not be limited to, roadways, parking lots, drainage, stormwater ponds or on-site utilities.

31. The Contractor is responsible for the notification, location and protection of all utilities that may exist within the project limits.
32. No fill or runoff will be allowed to discharge onto adjacent properties; existing drainage patterns shall not be altered. The applicant should note that if approval is granted, the City of Winter Garden is not granting rights or easements for drainage from, or onto, property owned by others. Obtaining permission, easements or other approvals that may be required to drain onto private property is the Owner/Developer's responsibility. Should the flow of stormwater runoff from, or onto adjacent properties be unreasonable or cause problems, the City will not be responsible and any corrective measures required will be the responsibility of the Owner. Site construction shall adhere to the City of Winter Garden erosion and sediment control requirements as contained in Chapter 106 - Stormwater. If approval is granted by the City of Winter Garden, it does not waive any permits that may be required by federal, state, regional, county, municipal or other agencies that may have jurisdiction.
33. After final plan approval, a preconstruction meeting will be required prior to any commencement of construction. The applicant shall provide an erosion control and street lighting plan at the preconstruction meeting and shall pay all engineering review and inspection fees prior to construction. Inspection fees in the amount of 2.25% of the cost of all site improvements shall be paid prior to issuance of the building permit.

Additional comments may be generated at subsequent reviews.

Please review this information and contact our office if you have any questions. Thank you.

END OF MEMORANDUM

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: City Clerk Golden

Date: June 1, 2016 **Meeting Date:** June 9, 2016

Subject: Appointments to fill two seats ending June 30, 2016 on the Code Enforcement/Nuisance Abatement Board

Issue: The current members whose terms are scheduled to expire are:
Marvin Vasquez Dist 4 (eligible for two more appointments)
David Buckles Dist 1 (eligible for one more appointment)
Both eligible members have expressed their desire to be reappointed.

The following residents have submitted their interest form and are attached for your reference.

Name	District
Mack McKinney	1
Neal Lippold	1
Theresa Rodriguez	2
*Rachel Saunders	3
Matthew Matin	4

For informational purposes only, here is the current composition of the board by district.

- Dist 1 – 3 members
- Dist 2 – 2 members
- Dist 3 – 1 member
- Dist 4 – 1 member

**Note: Ms. Saunders is the only applicant for serving on the Canvassing Board*

Attachments: Interest forms

Reference: **City Code Sec. 2-61.** Created; composition; terms; removal; organization; officers; quorum; compensation.

(a) There is created a code enforcement board of the city, which shall consist of seven members appointed by the city commission. Members shall be residents of the city.

(b) The membership of the code enforcement board shall be made on the basis of experience or interest in the fields of zoning and building control in the sole discretion of the city commission and shall, whenever possible, include an architect, a businessman, an engineer, a general contractor, a subcontractor and a realtor.

(c) Appointment to the code enforcement board shall be for a term of three years. Any member may be appointed or reappointed by approval of the city commission. No member of the board shall serve (or, but for resignation would have served) for more than two consecutive three-year terms. A person who has been appointed to two consecutive three-year terms may be reappointed to any vacant seat, provided said candidate does not actually take office for at least a one year period after the end of that candidate's previous two terms. After January 1, 2010, terms of office shall commence and expire in the month of June, **and appointments for new or expired terms shall be made at the first city commission meeting held in June.**



CITY OF WINTER GARDEN
CITY CLERK'S OFFICE
300 WEST PLANT STREET
WINTER GARDEN, FL 34787

P: 407.656.4111
WWW.WINTERGARDEN-FL.GOV

BOARD APPOINTMENT INTEREST FORM

THANK YOU FOR YOUR INTEREST IN SERVING ON ONE OF THE CITY'S BOARDS/COMMITTEES. VOLUNTEERS LIKE YOU ARE ESSENTIAL TO ENSURING THAT YOUR CITY GOVERNMENT IS RESPONSIVE TO THE NEEDS OF THE COMMUNITY. PLEASE HELP US PLACE YOU ON THE MOST APPROPRIATE COMMITTEE BY COMPLETING THIS QUESTIONNAIRE.

FEEL FREE TO ATTACH A RESUME.

5-2015 5-2016

DATE: 09/22/14 VERIFIED INTEREST ON: _____

LAST NAME: McKinney FIRST: Millard MIDDLE: _____

HOME ADDRESS: 1019 Spring Landing Dr

OFFICE ADDRESS: _____

HOME PHONE: 407-656-9900 CELL PHONE: _____ WORK PHONE: _____

EMAIL: M.McKinney11@CFLORR.COM FAX #: _____

CURRENT EMPLOYER: RETIRED LENGTH: _____

POSITION: _____

EDUCATION: HIGH SCHOOL GRADUATE Yes No UNDERGRADUATE COLLEGE DEGREE IN: ENGINEERING TECHNOLOGY

ADVANCED COLLEGE DEGREE IN: _____ OTHER: _____

PLEASE STATE YOUR EXPERIENCE, INTERESTS OR ELEMENTS OF YOUR HISTORY THAT YOU THINK QUALIFY YOU FOR APPOINTMENT:

Experienced in Code enforcement & Planning & Zoning

COMMUNITY INVOLVEMENT:

INTERESTS/ACTIVITIES:

WHY DO YOU DESIRE TO SERVE ON THIS/THESE BOARDS? CITY INTEREST

NAME ANY BUSINESS, PROFESSIONAL, CIVIC OR FRATERNAL ORGANIZATIONS OF WHICH YOU ARE A MEMBER AND THE DATES OF MEMBERSHIP:

ARE YOU A RESIDENT OF WINTER GARDEN? Yes No IF YES, CONTINUOUS RESIDENT SINCE? _____

ARE YOU A REGISTERED VOTER OF ORANGE COUNTY? Yes No WHICH CITY DISTRICT? _____

ARE YOU CURRENTLY SERVING ON ANY OTHER BOARDS? Yes No IF YES, PLEASE STATE NAME OF BOARD: P&Z

HAVE YOU EVER SERVED ON A GOVERNMENT BOARD? Yes No IF YES, PLEASE STATE NAME OF BOARD: P&Z Code enforcement

REFERENCES:

WHICH BOARD(S) ARE YOU INTERESTED?

- *CODE ENFORCEMENT BOARD
- *PLANNING & ZONING BOARD
- *COMMUNITY REDEVELOPMENT AGENCY
- *COMMUNITY REDEVELOPMENT ADVISORY BOARD - CIRCLE ALL THAT APPLY TO YOU WITHIN THE CRA: RESIDE / OWN / OPERATE A BUSINESS / OTHER
- *GENERAL EMPLOYEES PENSION BOARD
- *FIRE/POLICE PENSION BOARD
- *ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION BOARD
- *ARCHITECT / LICENSED GENERAL CONTRACTOR / WG HERITAGE FOUNDATION BOARD MEMBER / OWN COMMERCIAL PROPERTY IN THE HISTORIC DISTRICT / OWN COMMERCIAL PROPERTY IN THE HISTORIC DISTRICT & RESIDE IN THE CITY / RESIDE IN THE CITY
- ELECTION CANVASSING BOARD

PLEASE NOTE: MEMBERS SERVING ON BOARDS WITH AN ASTERISK (*) ARE REQUIRED TO FILE AN ANNUAL FINANCIAL DISCLOSURE FORM WITH THE ORANGE COUNTY SUPERVISOR OF ELECTIONS OFFICE ON OR BEFORE JULY 1ST OF EACH YEAR. APPLICANTS FOR BOARD APPOINTMENT ARE REMINDED OF THE PROVISIONS OF THE FLORIDA STATUTES AS APPLICABLE TO CONFLICTS OF INTEREST. ALL BOARD APPLICATIONS ARE KEPT ON FILE FOR ONE YEAR AND ARE SUBMITTED TO THE CITY COMMISSION WHENEVER A VACANCY OCCURS. UPDATED INFORMATION SHOULD BE SUBMITTED AND MAY BE REQUESTED AT ANY TIME.

DIRECT INTEREST FORM AND QUESTIONS TO THE CITY CLERK'S OFFICE AT 407-656-4111 EXT. 2254

THANK YOU FOR YOUR INTEREST IN SERVING YOUR COMMUNITY.



OT III WINTER GARDEN 3-26-12
 1-10-13
 No response 5-20-14 9-19-14
 CITY OF WINTER GARDEN 5-2015
 300 WEST PLANT STREET
 WINTER GARDEN, FL 34787

Rec'd. 4-19-10 P: 407.656.4111
 WWW.WINTERGARDEN-FL.GOV

WINTER GARDEN • A charming little city with a juicy past.

**CITY OF WINTER GARDEN
 BOARD APPOINTMENT INTEREST FORM**

THANK YOU FOR YOUR INTEREST IN SERVING ON ONE OF THE CITY'S BOARDS/COMMITTEES. VOLUNTEERS LIKE YOU ARE ESSENTIAL TO ENSURING THAT YOUR CITY GOVERNMENT IS RESPONSIVE TO THE NEEDS OF THE COMMUNITY. PLEASE HELP US PLACE YOU ON THE MOST APPROPRIATE COMMITTEE BY COMPLETING THIS QUESTIONNAIRE. FEEL FREE TO ATTACH A RESUME.

DATE: APRIL 16, 2010 VERIFIED INTEREST ON: _____

LAST NAME: LIPPOLD FIRST: NEAL MIDDLE: W
 HOME ADDRESS: 525 S. HIGHLAND AVENUE, WINTER GARDEN, FL 34787
 OFFICE ADDRESS: _____
 HOME PHONE: 407-347-8300 WORK PHONE: _____ FAX: 407-347-8300
 CURRENT EMPLOYER: RETIRED - WAUBONSEE COMMUNITY COLLEGE, SUGAR GROVE, IL LENGTH: 31 YEARS
 POSITION: PROFESSOR EMERITUS OF CRIMINAL JUSTICE

EDUCATION: AURORA EAST HIGH SCHOOL UNDERGRADUATE COLLEGE DEGREE IN: CRIMINAL JUSTICE/SOCIOLOGY
 ADVANCED COLLEGE DEGREE IN: CRIMINAL JUSTICE OTHER: ALL BUT DISSERTATION FOR EDUCATIONAL DOCTORATE IN CURRICULUM AND INSTRUCTION

PLEASE STATE YOUR EXPERIENCE, INTERESTS OR ELEMENTS OF YOUR HISTORY THAT YOU THINK QUALIFY YOU FOR APPOINTMENT:
I was involved in police work for 17 years holding position from patrolman to chief of police; 5 years as a correctional counselor and parole agent with the Illinois Department of Corrections; 31 years a professor of criminal justice. I believe my work and educational qualify for a position on the police committee.

COMMUNITY INVOLVEMENT: Instructor with AARP Driver Safety Program, past member of the Volusia County COP program.

INTERESTS/ACTIVITIES: Sports, reading, gardening
 WHY DO YOU DESIRE TO SERVE ON THIS/THESE BOARDS? I have a strong interest in giving back to the communities were I have lived.

NAME ANY BUSINESS, PROFESSIONAL, CIVIC OR FRATERNAL ORGANIZATIONS OF WHICH YOU ARE A MEMBER AND THE DATES OF MEMBERSHIP.
American Legion, member for over 15 years, Illinois Association of Police Planners, 1980 thru 2006; International Association of Law Enforcement Planners, 2000 thru 2006.

ARE YOU A RESIDENT OF WINTER GARDEN? YES IF YES, CONTINUOUS RESIDENT SINCE? 2008
 ARE YOU A REGISTERED VOTER OF ORANGE COUNTY? YES WHICH CITY DISTRICT? 81
 ARE YOU CURRENTLY SERVING ON ANY OTHER BOARDS? NO IF YES, PLEASE STATE NAME OF BOARD: _____

HAVE YOU EVER SERVED ON A GOVERNMENT BOARD? YES IF YES, PLEASE STATE NAME OF BOARD: POLICE COMMITTEE
AS CHIEF OF POLICE, I SERVED ON THE POLICE COMMITTEE FOR THE VILLAGE OF SUGAR GROVE, ILLINOIS FROM 1980 THRU 1986.

REFERENCES: SUPPLIED ON DEMAND
 WHICH BOARD(S) ARE YOU INTERESTED?
 *CODE ENFORCEMENT BOARD
 *PLANNING & ZONING BOARD
 *COMMUNITY REDEVELOPMENT AGENCY OR ADVISORY BOARD
 *GENERAL EMPLOYEES PENSION BOARD
 *FIRE/POLICE PENSION BOARD
 *ARCHITECTURAL REVIEW AND HISTORICAL PRESERVATION BOARD

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DIRECT INTEREST FORM AND QUESTIONS TO THE CITY CLERK'S OFFICE AT 407-656-4111 EXT. 2254.

NEAL W. LIPPOLD

525 S. Highland Avenue ■ Winter Garden, FL 34787 ■ (407) 347-8300 ■ nlippold@cfi.rr.com

EDUCATION

NORTHERN ILLINOIS UNIVERSITY

Curriculum and Instruction, January, 1992-2002

All course work completed for EdD, except dissertation.

CHICAGO STATE UNIVERSITY

Masters Degree ■ Corrections, May, 1978

AURORA UNIVERSITY

Bachelors of Arts Degree - Sociology and Corrections, June, 1974

WAUBONSEE COMMUNITY COLLEGE

Associate in General Studies Degree, June, 1972

WORK EXPERIENCE

ACADEMIC

8/75-6/06: Professor of Criminal Justice, Waubonsee Community College. Taught all criminal justice courses; promoted the criminal justice program via advertising, flyers, advisory councils and visits to criminal justice agencies. Responsible for budget preparation; preparing semester class schedule; degree and certificate programs; catalog changes; ordering equipment; developing departmental policy and procedures, and hiring of adjunct faculty.

Program Development/Curriculum Design

- Curriculum design written all course work leading to both the Associate in Science and Associate in Applied Science Degrees.
- Created certificates in advance police skills and community policing.

Distance Learning

- Pioneer teacher in two-way interactive teaching.
- Pioneer teacher in the development of online courses.
- Have written a total of ten online courses, 7 criminal justice and 3 Microsoft application courses.

Dual credit course offerings

- Help to create and taught dual credit program that combined the efforts of Waubonsee Community College, Oswego, Illinois school district and the Oswego Illinois Police Department.
- Through the two-way interactive television system I have taught dual credit classes with two high school districts..

Driver Safety:

- Certified DDC 4 Instructor
- Certified 25 Alive Instructor
- Certified instructor with AARP Driver Safety Program

Extracurricular Activities:

- Campus Police Cadet training
- Involvement with Waubonsee Community College Drama Department
- SkillsUSA VICA Criminal Justice Advisor
- Member of the Waubonsee Community College Speakers Bureau

Center for Teaching, Learning and Technology

- Pioneer leadership role with the Center for Teaching and Learning and Technology as a trailblazer and Consultant
- Faculty Liaison for the academic year of 1999 - 2000
- Responsible for coordinating the Spring 2000 Adjunct training workshop
- Developed the foundational study for the development of a Faculty Teaching and Learning Academy
- Created and coordinated the New Faculty Teaching and Learning Academy for new faculty coming to Waubonsee
- Chaired the Faculty Development Committee for the Center for Teaching, Learning and Technology
- Worked with faculty to create a (CATs) classroom assessment techniques program for all Waubonsee faculty
- Tested interactive video and audio software

Presenter--State Level

- Peoria, Illinois, 1995, Illinois Community College Faculty Association
- Bloomington, Illinois, 1997, Statewide Distance Learning Instructional Consortium
- Bloomington, Illinois, 1998, Statewide Distance Learning Instructional Consortium

Research - Classroom Usage

- Developed and conducted a study regarding classroom usage for Waubonsee Community College

ADMINISTRATIVE/PRACTICAL

1987 - 1992, Sergeant, Fox Valley Park District Police Department. Responsible for general patrol, patrol supervision, and training of officers.

1976 - 1986, Chief of Police, Village of Sugar Grove, Illinois. Responsible for the operation of the police department, including budgeting, personnel matters, policy-formulation, and working with the village's governmental officials.

1975 - 1982, Chief of Police, Waubensee Community College Police Department. Responsible for the security of the campus, training of student employees, budgeting, and policy formulation.

1970 - 1975, Parole Agent and Correctional Counselor, State of Illinois, Department of Corrections. Responsible for caseload management and the supervision of incarcerated inmates and parolees.

KNOWLEDGE, ABILITIES, AND SKILLS

-
- X Software: WordPerfect, Microsoft Word, PowerPoint, Publisher, and Outlook, WordPerfect Presentation Graphics, Web Browsers, Working knowledge of Hypertext Markup Language, WebCT course management software, Cu-See-Me.
 - X Equipment: Personal Computers and Macintosh.
 - X Other: various printers, and scanners, telecommunications equipment, interactive video equipment.

COLLEGIATE ACTIVITIES

- Curriculum Council
- Calendar Committee
- Member of committee that planned the new classroom building
- Co-Chair of the Illinois Articulation Initiative Criminal Justice Panel
- Member of Committees to prepare for North Central Accreditation Visit (3 visits)
- Past president of Faculty Federation
- Safety Committee
- Diversity Committee
- Insurance Ad Hoc Committee
- Interview committees
- Faculty Trainer for Two-way Interactive Video
- Evaluation committees
- Student Advisement Committees
- Student health and Safety

- Administration Search Committees
- Semester Orientation Committees
- Advisory Counsel
- Building Committees
- Referendum Committees
 - Criminal Justice Program Advisory Committee
 - Student Conduct Board

PROFESSIONAL AFFILIATIONS

- X Illinois Association of Police Planners
- X International Association of Law Enforcement Planners
- X American Correctional Association
- X Illinois Correctional Association

COMMUNITY ACTIVITIES

- Breaking Free, member of the Board, 1978 - 1982
- Sugar Grove Lions Club, former member and past president
- DeKalb Evening Lions club, 1992 - 2000
- Candidate for Kane County Sheriff, 1986
- Candidate for Alderman, 3rd Ward, City of Aurora, 1991
- Member of the Board, Kane County Association of Chiefs of Police, 1988

HONORS

- Awarded Rank of Professor by the Waubensee Community College Board of Trustees
- Certificate of Merit presented by the Du Page Bar Association
- Who's Who in America 1997 & 2000
- Who's Who in American Education 1998 & 2004
- Certificate of Appreciation, awarded by the Board of Trustees, Waubensee Community College, 1988
- Featured Alumnus, awarded by the Board of Trustees, Waubensee Community College, 1991
- Certificate of Achievement, awarded by the National District Attorneys Association, 1990
- Certificate of Honor, awarded by the Kane County Bar Association, 1991
- Great Teacher Conference, 1987
- National Great Teacher Conference, 1988
- Nominated as Distinguished Alumnus

References sent under separate cover



CITY OF WINTER GARDEN
 CITY CLERK'S OFFICE
 300 WEST PLANT STREET
 WINTER GARDEN, FL 34787

P: 407.656.4111
 WWW.WINTERGARDEN-FL.GOV

BOARD APPOINTMENT INTEREST FORM

THANK YOU FOR YOUR INTEREST IN SERVING ON ONE OF THE CITY'S BOARDS/COMMITTEES. VOLUNTEERS LIKE YOU ARE ESSENTIAL TO ENSURING THAT YOUR CITY GOVERNMENT IS RESPONSIVE TO THE NEEDS OF THE COMMUNITY. PLEASE HELP US PLACE YOU ON THE MOST APPROPRIATE COMMITTEE BY COMPLETING THIS QUESTIONNAIRE.

FEEL FREE TO ATTACH A RESUME.

DATE: April 22, 2015 VERIFIED INTEREST ON: _____

LAST NAME: Rodriguez FIRST: Theresa MIDDLE: _____
 HOME ADDRESS: 203 Horstfield Dr, Winter Garden, FL 34787
 OFFICE ADDRESS: 150 N Lakeshore Dr, Ocoee, FL 34760
 HOME PHONE: _____ CELL PHONE: 407.274.4820 WORK PHONE: 407.905.3100
 EMAIL: trodriguez@ci.ococoe.fl.us FAX #: _____
 CURRENT EMPLOYER: City of Ocoee LENGTH: 13 yrs
 POSITION: Code Enforcement Officer
 EDUCATION: HIGH SCHOOL GRADUATE YES NO UNDERGRADUATE COLLEGE DEGREE IN: _____
 ADVANCED COLLEGE DEGREE IN: _____ OTHER: _____

PLEASE STATE YOUR EXPERIENCE, INTERESTS OR ELEMENTS OF YOUR HISTORY THAT YOU THINK QUALIFY YOU FOR APPOINTMENT:

Been a Code Enforcement Officer for the last 11 years, working with Code Enforcement Board Members and Special Magistrate in the Town of Oakland and Town of Windermere.

COMMUNITY INVOLVEMENT: President HOA

INTERESTS/ACTIVITIES: _____

WHY DO YOU DESIRE TO SERVE ON THIS/THESE BOARDS? To serve better my community based, bringing my experience and knowledge.

NAME ANY BUSINESS, PROFESSIONAL, CIVIC OR FRATERNAL ORGANIZATIONS OF WHICH YOU ARE A MEMBER AND THE DATES OF MEMBERSHIP.

F.A.C.E

ARE YOU A RESIDENT OF WINTER GARDEN? YES NO IF YES, CONTINUOUS RESIDENT SINCE? 2001
 ARE YOU A REGISTERED VOTER OF ORANGE COUNTY? YES NO WHICH CITY DISTRICT? 2
 ARE YOU CURRENTLY SERVING ON ANY OTHER BOARDS? YES NO IF YES, PLEASE STATE NAME OF BOARD: _____

HAVE YOU EVER SERVED ON A GOVERNMENT BOARD? YES NO IF YES, PLEASE STATE NAME OF BOARD: _____

REFERENCES: _____

WHICH BOARD(S) ARE YOU INTERESTED?

- *CODE ENFORCEMENT BOARD
- *PLANNING & ZONING BOARD
- *COMMUNITY REDEVELOPMENT AGENCY
- *COMMUNITY REDEVELOPMENT ADVISORY BOARD - *CIRCLE ALL THAT APPLY TO YOU WITHIN THE CRA: RESIDE / OWN / OPERATE A BUSINESS / OTHER*
- *GENERAL EMPLOYEES PENSION BOARD
- *FIRE/POLICE PENSION BOARD
- *ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION BOARD
CIRCLE ALL THAT APPLY TO YOU: ARCHITECT / LICENSED GENERAL CONTRACTOR / WG HERITAGE FOUNDATION BOARD MEMBER / OWN COMMERCIAL PROPERTY IN THE HISTORIC DISTRICT / OWN COMMERCIAL PROPERTY IN THE HISTORIC DISTRICT & RESIDE IN THE CITY / RESIDE IN THE CITY
- ELECTION CANVASSING BOARD

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DIRECT INTEREST FORM AND QUESTIONS TO THE CITY CLERK'S OFFICE AT 407-656-4111 EXT. 2254

THANK YOU FOR YOUR INTEREST IN SERVING YOUR COMMUNITY.

Board Appointment Interest Form 06-10



CITY OF WINTER GARDEN
CITY CLERK'S OFFICE
 300 WEST PLANT STREET
 WINTER GARDEN, FL 34787
 P: 407.656.4111
 WWW.WINTERGARDEN-FL.GOV

BOARD APPOINTMENT INTEREST FORM

THANK YOU FOR YOUR INTEREST IN SERVING ON ONE OF THE CITY'S BOARDS/COMMITTEES. VOLUNTEERS LIKE YOU ARE ESSENTIAL TO ENSURING THAT YOUR CITY GOVERNMENT IS RESPONSIVE TO THE NEEDS OF THE COMMUNITY. PLEASE HELP US PLACE YOU ON THE MOST APPROPRIATE COMMITTEE BY COMPLETING THIS QUESTIONNAIRE.

FEEL FREE TO ATTACH A RESUME.

DATE: 05/15/2013

VERIFIED INTEREST ON: May 2014 2015
05/15/2013

LAST NAME: Matin FIRST: Matthew MIDDLE: James
 HOME ADDRESS: 2143 Oakington Street, Winter Garden, FL 34787
 OFFICE ADDRESS: 121 South Orange Avenue, Suite 1200, Orlando, FL 32801
 HOME PHONE: N/A CELL PHONE: 321-948-5857 WORK PHONE: 407-487-0061 x130
 EMAIL: matt.matin@gmail.com FAX #: 407-487-0058
 CURRENT EMPLOYER: Renaissance Planning Group LENGTH: 6 mos.
 POSITION: Senior Transportation Planner
 EDUCATION: HIGH SCHOOL GRADUATE YES NO UNDERGRADUATE COLLEGE DEGREE IN: Urban Studies (University of Tennessee)
 ADVANCED COLLEGE DEGREE IN: _____ OTHER: _____

PLEASE STATE YOUR EXPERIENCE, INTERESTS OR ELEMENTS OF YOUR HISTORY THAT YOU THINK QUALIFY YOU FOR APPOINTMENT:
 I am urban planner specializing in transportation, but have experience in all facets of the planning process. I feel that I would bring a good perspective and a passion to help the City of Winter Garden and its residents continue down the path of success that I have observed over the past 10 years living here.

COMMUNITY INVOLVEMENT: _____

INTERESTS/ACTIVITIES: _____

WHY DO YOU DESIRE TO SERVE ON THIS/THESE BOARDS? To help Winter Garden continue down the path of excellence.

NAME ANY BUSINESS, PROFESSIONAL, CIVIC OR FRATERNAL ORGANIZATIONS OF WHICH YOU ARE A MEMBER AND THE DATES OF MEMBERSHIP.

American Planning Association (Hold AICP license), Florida Planning & Zoning Association (FPZA)

ARE YOU A RESIDENT OF WINTER GARDEN? YES NO IF YES, CONTINUOUS RESIDENT SINCE? 2002

ARE YOU A REGISTERED VOTER OF ORANGE COUNTY? YES NO WHICH CITY DISTRICT? 4

ARE YOU CURRENTLY SERVING ON ANY OTHER BOARDS? YES NO IF YES, PLEASE STATE NAME OF BOARD:

Stoneybrook West Community Development District (CDD) - Vice-Chair, FPZA Central Florida Chapter - Executive Board Member

HAVE YOU EVER SERVED ON A GOVERNMENT BOARD? YES NO IF YES, PLEASE STATE NAME OF BOARD:

Stoneybrook West CDD Board of Supervisors

REFERENCES: _____

WHICH BOARD(S) ARE YOU INTERESTED?

- *CODE ENFORCEMENT BOARD
- *PLANNING & ZONING BOARD
- *COMMUNITY REDEVELOPMENT AGENCY
- *COMMUNITY REDEVELOPMENT ADVISORY BOARD - CIRCLE ALL THAT APPLY TO YOU WITHIN THE CRA: RESIDE / OWN / OPERATE A BUSINESS / OTHER
- *GENERAL EMPLOYEES PENSION BOARD
- *FIRE/POLICE PENSION BOARD
- *ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION BOARD
- CIRCLE ALL THAT APPLY TO YOU: ARCHITECT / LICENSED GENERAL CONTRACTOR / WG HERITAGE FOUNDATION BOARD MEMBER / OWN COMMERCIAL PROPERTY IN THE HISTORIC DISTRICT / OWN COMMERCIAL PROPERTY IN THE HISTORIC DISTRICT & RESIDE IN THE CITY / RESIDE IN THE CITY
- ELECTION CANVASSING BOARD

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DIRECT INTEREST FORM AND QUESTIONS TO THE CITY CLERK'S OFFICE AT 407-656-4111 EXT. 2254

THANK YOU FOR YOUR INTEREST IN SERVING YOUR COMMUNITY.

Board Appointment Interest Form 06-10

MATTHEW J. MATIN, AICP

EDUCATION

5/2002 University of Tennessee Knoxville, TN

- B.A., Urban Studies

WORK EXPERIENCE

8/2013 – Current Suzi Karr Realty Windermere, FL
Realtor

1/2013- 8/2013 Renaissance Planning Group Orlando, FL
Senior Transportation Planner

- Go Enhance RTS (Gainesville BRT Alternatives Analysis) – City of Gainesville, Florida
Responsibilities included the analysis of existing conditions, which formed the baseline for the evaluation of the major alternatives that were developed as part of the study.
- State of the System Report – Manatee County, FL
Responsible for the development of the State of the System Report that provided key transportation statistics, identified needs, and recommended solutions for congestion by analyzing numerous performance measures. This report was completed in order to track transportation trends in the County, which included a complete review of each road segment on the Congestion Management System (CMS).

4/2006 – 12/2012 HNTB Corporation Lake Mary, FL
Senior Transportation Planner/Senior Travel Demand Modeler

- Districtwide Modeling and Limited Access Analysis Support, FDOT District 5
Responsible for the development and support of the CFRPM model, which serves as the adopted travel demand model for the Space Coast TPO, Lake-Sumter MPO, Ocala/Marion TPO and the Volusia TPO. Responsible for coordinating with these respective planning organizations and developing all future models, which serve as the basis for their LRTPs.
- General Traffic and Earnings Consultant, Orlando-Orange County Expressway Authority (OOCEA)
Responsible for multiple tasks related to providing traffic and revenue analysis support to OOCEA. The primary task of this project entailed providing annual updates and validations to the OOCEA revenue models. These revenue models were utilized to develop future year traffic and revenue forecasts on existing and future OOCEA system facilities. Numerous traffic and revenue studies were performed analyzing user benefits and revenue impact of several projects on the existing and future OOCEA system. Evaluated potential modifications to OOCEA toll policies, toll structures and the associated impacts to the OOCEA system traffic and revenue.
- Wekiva Parkway PD&E Study Design Traffic, OOCEA
Responsibilities included the development of the project travel demand models which were used to develop design traffic for several alignment alternatives and the preferred alternative for the Wekiva Parkway PD&E Study. The SR 429/Wekiva Parkway project is the northwest portion of the Orlando beltway. The Wekiva Parkway alignment alternatives consisted of varying interchange locations, frontage road configurations, as well as several possible connections to Interstate 4. Traffic analysis included base year land use development, TAZ splits and a sub-area validation. Development of future year land use along with build and no-build networks were also completed as part of this project. Traffic volumes were developed for study area roadways for three future years: 2012, 2022 and 2032. Assisted with the LOS analysis for study area roadways under existing, future year build and no-build conditions.
- SR 836 Express Bus Ridership Study, Miami-Dade Expressway Authority (MDX)
Responsible for the development of multiple alternative models utilizing the SERPM 6.5 TOD model to test ridership of a proposed BRT system which would operate on a fixed-route utilizing the shoulder of SR 836 to

bypass traffic queues during congested conditions. Project entailed the development and analysis of ridership estimates along multiple routes using numerous fare schedules and headways. The proposed BRT line connects Florida International University, UM Medical Center, Miami Intermodal Center (MIC) and Downtown Miami. In addition, multiple park-and-ride locations were tested and local bus routes were modified to connect with the proposed system.

- MyRegion.org Model, How Shall We Grow (HSWG), FDOT District 5

Developed the travel demand model that was used to test multiple land use and transportation network alternatives. The model was a unique, hybrid model that was developed by merging the existing Central Florida Regional Planning Model (CFRPM) and the existing Polk County TPO model. The combination of two separately validated models posed multiple challenges such as the modification of existing model scripts, node and zone renumbering, the distribution of external trips, cross-county interaction and the combination of transit networks. The resulting MyRegion.org model was an integral part of the HSWG decision-making process.

5/2002 – 4/2006

HDR, Inc.

Orlando, FL

Transportation Planner I/Transportation Planner II

- Florida-Alabama TPO 2025 LRTP, West Florida Regional Planning Council, Pensacola, FL

Responsible for validating 2002 base year model and development of input data files. Developed the E+C model which was then used to develop three 2025 Needs Plan alternatives, including individual project costs. Developed the 2025 Cost Feasible model which was adopted by the TPO in December 2005.

- Bay County TPO 2030 LRTP, WFRPC, Bay County, FL

Responsible for two-digit conversion of the previously validated travel demand model as part of the regional validation, expansion and validation of 2003 base year model, development of input data files. Developed E+C model which was then used to develop the 2030 Needs Plan.

- Okaloosa-Walton TPO 2030 LRTP, WFRPC, Okaloosa/Walton County, FL

Responsible for the coding of the E+C model, development of input data files, development of the 2030 needs plan model.

5/2000 – 8/2001

HDR, Inc.

Orlando, FL

Planning Intern

TECHNICAL SKILLS

- Transportation Modeling Software: Tranplan, CUBE/Voyager, SYNCHRO, SimTraffic
- Esri ArcGIS 10
- Microsoft Office: Word, Excel, PowerPoint, Access

PROFESSIONAL AFFILIATIONS

- American Institute of Certified Planners – AICP #022695
- Stonybrook West Community Development District (CDD) – Vice-Chairman (2012 – Current)
- Florida Planning and Zoning Association (FPZA) – Executive Board Member (2011 – Current)



BOARD APPOINTMENT INTEREST FORM

THANK YOU FOR YOUR INTEREST IN SERVING ON ONE OF THE CITY'S BOARDS/COMMITTEES. VOLUNTEERS LIKE YOU ARE ESSENTIAL TO ENSURING THAT YOUR CITY GOVERNMENT IS RESPONSIVE TO THE NEEDS OF THE COMMUNITY. PLEASE HELP US PLACE YOU ON THE MOST APPROPRIATE COMMITTEE BY COMPLETING THIS QUESTIONNAIRE.

FEEL FREE TO ATTACH A RESUME.

DATE: February 24, 2016 VERIFIED INTEREST ON: 3-3-16

LAST NAME: Saunders FIRST: Rachel MIDDLE: Lora

HOME ADDRESS: 13906 Daniels Landing Circle, Winter Garden, FL 34787

OFFICE ADDRESS: _____

HOME PHONE: _____ CELL PHONE: 407-575-3964 WORK PHONE: _____

EMAIL: rachelsaunders@kw.com FAX #: _____

CURRENT EMPLOYER: Keller Williams (KW) & Southeast Ingenuity Investments, Inc (SII) LENGTH: SII-5+ years (see attached)

POSITION: Realtor at KW and President at SII KW-8 months

EDUCATION: HIGH SCHOOL GRADUATE YES NO UNDERGRADUATE COLLEGE DEGREE IN: B.S. Mass Media Communications

ADVANCED COLLEGE DEGREE IN: Master of Business Administration OTHER: _____

PLEASE STATE YOUR EXPERIENCE, INTERESTS OR ELEMENTS OF YOUR HISTORY THAT YOU THINK QUALIFY YOU FOR APPOINTMENT:
 I would like to serve our community by utilizing my unique combined experience in business, government, the arts and communications. *Please see attached resume, stating real estate and zoning experience.

COMMUNITY INVOLVEMENT: Please see attached resume

INTERESTS/ACTIVITIES: Please see attached resume

WHY DO YOU DESIRE TO SERVE ON THIS/THESE BOARDS? Please see attached letter.

NAME ANY BUSINESS, PROFESSIONAL, CIVIC OR FRATERNAL ORGANIZATIONS OF WHICH YOU ARE A MEMBER AND THE DATES OF MEMBERSHIP.
Please see attached resume

ARE YOU A RESIDENT OF WINTER GARDEN? YES NO IF YES, CONTINUOUS RESIDENT SINCE? February 2014

ARE YOU A REGISTERED VOTER OF ORANGE COUNTY? YES NO WHICH CITY DISTRICT? 3

ARE YOU CURRENTLY SERVING ON ANY OTHER BOARDS? YES NO IF YES, PLEASE STATE NAME OF BOARD: _____

HAVE YOU EVER SERVED ON A GOVERNMENT BOARD? YES NO IF YES, PLEASE STATE NAME OF BOARD: _____

REFERENCES:
Please see attached references

WHICH BOARD(S) ARE YOU INTERESTED?

- *CODE ENFORCEMENT BOARD
- *PLANNING & ZONING BOARD
- *COMMUNITY REDEVELOPMENT AGENCY
- *COMMUNITY REDEVELOPMENT ADVISORY BOARD - CIRCLE ALL THAT APPLY TO YOU WITHIN THE CRA: RESIDE / OWN / OPERATE A BUSINESS / OTHER
- *GENERAL EMPLOYEES PENSION BOARD
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- *ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION BOARD
 CIRCLE ALL THAT APPLY TO YOU: ARCHITECT / LICENSED GENERAL CONTRACTOR / WG HERITAGE FOUNDATION BOARD MEMBER / OWN COMMERCIAL PROPERTY
 IN THE HISTORIC DISTRICT / OWN COMMERCIAL PROPERTY IN THE HISTORIC DISTRICT & RESIDE IN THE CITY / RESIDE IN THE CITY
- ELECTION CANVASSING BOARD

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DIRECT INTEREST FORM AND QUESTIONS TO THE CITY CLERK'S OFFICE AT 407-656-4111 EXT. 2254

THANK YOU FOR YOUR INTEREST IN SERVING YOUR COMMUNITY.

RACHEL SAUNDERS, MBA
13906 Daniels Landing Circle
Winter Garden, FL 34787
(407) 575-3964 / rachelsaunders@kw.com

Experience

KELLER WILLIAMS CLASSIC REALTY, ORLANDO, FL
Realtor

2015-Present

Serve and consult families and investors across Central Florida with real estate transactions from inception to post-close

- Market seller properties in expansive online campaign
- Cover costs of professional photography for listings
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- Built relationships with new home builders; negotiated new construction price down 11.7% for investor; property rented at 8.9% ROI minus expenses
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- Stay up-to-date on new developments, particularly in West Orange County and Winter Garden

SOUTHEAST INGENUITY INVESTMENTS, INC., WINTER GARDEN, FL, NASHVILLE, TN, and
SEVERAL NORTHWEST FLORIDA CITIES

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(Real estate investment corporations); Sole founder and manager of home investment division in Tennessee in 2004; company previously consisted of timber-only investments in Florida and Georgia for over 46 years; Manage and grow extensive real estate portfolio; includes rental properties, timberland, land with other natural resources and land development sites

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2015-Present

MEMBERSHIPS/INTERESTS/ACTIVITIES

2015-Present

WEST ORANGE CHAMBER
LEADERSHIP WEST ORANGE
WOMEN'S GIVING ALLIANCE
KW YOUNG PROFESSIONALS
CENTRAL FLORIDA CHRISTIAN CHAMBER
PATRON/SUPPORTER OF GARDEN THEATRE
FORMER TEACHER AT GARDEN MUSIC

Rachel Saunders, MBA
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rachelsaunders@kw.com
407-575-3964

February 24, 2016

Kathy Golden, CMC
Office of the City Clerk
Winter Garden City Hall
300 West Plant Street
Winter Garden, FL 34787

Dear Ms. Golden and Commissioners:

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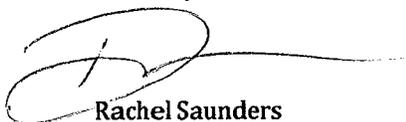
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Sincerely,



Rachel Saunders

REFERENCES

Rick Dreggors (407) 835-3395
Ed Williams (407) 656-4111
Brian Empric (407) 472-2511
Kathy Smith (352) 394-3818 ext 151
Heather Hurry (407) 766-3082
Margaret Shif (321) 696-3517
Aaron Abney (407) 877-6110
Gary Krupinski (813) 431-1278
Dr. Jerry Horner - (706) 315-9172
Cathie Gerhardt (407) 255-4993
Elizabeth Scovil - (407) 947-5006
Ed Jordan-(352) 394-1000
Beth Knight - (407) 704-9655



CITY OF WINTER GARDEN
 CITY CLERK'S OFFICE
 300 WEST PLANT STREET
 WINTER GARDEN, FL 34787

P: 407.656.4111
 WWW.WINTERGARDEN-FL.GOV

BOARD APPOINTMENT INTEREST FORM

THANK YOU FOR YOUR INTEREST IN SERVING ON ONE OF THE CITY'S BOARDS/COMMITTEES. VOLUNTEERS LIKE YOU ARE ESSENTIAL TO ENSURING THAT YOUR CITY GOVERNMENT IS RESPONSIVE TO THE NEEDS OF THE COMMUNITY. PLEASE HELP US PLACE YOU ON THE MOST APPROPRIATE COMMITTEE BY COMPLETING THIS QUESTIONNAIRE.

FEEL FREE TO ATTACH A RESUME.

DATE: 5/20/15

VERIFIED INTEREST ON: _____

LAST NAME: Matin FIRST: Matthew MIDDLE: James
 HOME ADDRESS: 2143 Oakington Street, Winter Garden, FL 34787
 OFFICE ADDRESS: 527 Main Street, Windermere, FL 34786
 HOME PHONE: _____ CELL PHONE: 321-948-5857 WORK PHONE: _____
 EMAIL: matt.matin@gmail.com FAX #: _____
 CURRENT EMPLOYER: Suzi Karr Realty LENGTH: 8 months
 POSITION: Realtor
 EDUCATION: HIGH SCHOOL GRADUATE Yes No UNDERGRADUATE COLLEGE DEGREE IN: Urban Studies (Urban Planning)
 ADVANCED COLLEGE DEGREE IN: _____ OTHER: _____

PLEASE STATE YOUR EXPERIENCE, INTERESTS OR ELEMENTS OF YOUR HISTORY THAT YOU THINK QUALIFY YOU FOR APPOINTMENT:
 I have a background in urban planning, and hold an AICP (American Institute of Certified Planners) license. I spent 12 years working in the planning/engineering industry. For the past 2 years I have been a Realtor, specializing in Winter Garden/Windermere market. I was elected in 2012, and serve as the Vice-Chairman of the Stoneybrook West CDD.

COMMUNITY INVOLVEMENT: Executive Board Member - Florida Planning & Zoning Association, Vice-President of West Orange CC
 INTERESTS/ACTIVITIES: Architecture, Urban Planning, New Urbanism, Historic Preservation, Golf, Photography, Travel

WHY DO YOU DESIRE TO SERVE ON THIS/THESE BOARDS? To use my talents/experience to serve the residents of the City of Winter Garden.

NAME ANY BUSINESS, PROFESSIONAL CIVIC OR FRATERNAL ORGANIZATIONS OF WHICH YOU ARE A MEMBER AND THE DATES OF MEMBERSHIP.

American Planning Association, Florida Planning & Zoning Association, Stoneybrook West Community Development District

ARE YOU A RESIDENT OF WINTER GARDEN? Yes No IF YES, CONTINUOUS RESIDENT SINCE? 2002

ARE YOU A REGISTERED VOTER OF ORANGE COUNTY? Yes No WHICH CITY DISTRICT? 4

ARE YOU CURRENTLY SERVING ON ANY OTHER BOARDS? Yes No IF YES, PLEASE STATE NAME OF BOARD:

Stoneybrook West CDD, Florida Planning & Zoning Association, West Orange Country Club (Winter Garden)

HAVE YOU EVER SERVED ON A GOVERNMENT BOARD? Yes No IF YES, PLEASE STATE NAME OF BOARD:

Stoneybrook West CDD

REFERENCES:

Bob Hennen - 407-765-5300, Ward Britt - 407-491-4783, Jim Karr - 407-257-6866

WHICH BOARD(S) ARE YOU INTERESTED?

- *CODE ENFORCEMENT BOARD
 - *PLANNING & ZONING BOARD
 - *COMMUNITY REDEVELOPMENT AGENCY
 - *COMMUNITY REDEVELOPMENT ADVISORY BOARD - CIRCLE ALL THAT APPLY TO YOU WITHIN THE CRA: RESIDE / OWN / OPERATE A BUSINESS / OTHER
 - *GENERAL EMPLOYEES PENSION BOARD
 - *FIRE/POLICE PENSION BOARD
 - *ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION BOARD
- CIRCLE ALL THAT APPLY TO YOU: ARCHITECT / LICENSED GENERAL CONTRACTOR / WG HERITAGE FOUNDATION BOARD MEMBER / OWN COMMERCIAL PROPERTY IN THE HISTORIC DISTRICT / OWN COMMERCIAL PROPERTY IN THE HISTORIC DISTRICT & RESIDE IN THE CITY / RESIDE IN THE CITY
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THANK YOU FOR YOUR INTEREST IN SERVING YOUR COMMUNITY.

MATTHEW J. MATIN, AICP

EDUCATION

5/2002 University of Tennessee Knoxville, TN

- B.A., Urban Studies

WORK EXPERIENCE

8/2013 – Current Suzi Karr Realty Windermere, FL
Realtor

1/2013- 8/2013 Renaissance Planning Group Orlando, FL

Senior Transportation Planner

- Go Enhance RTS (Gainesville BRT Alternatives Analysis) – City of Gainesville, Florida
Responsibilities included the analysis of existing conditions, which formed the baseline for the evaluation of the major alternatives that were developed as part of the study.
- State of the System Report – Manatee County, FL
Responsible for the development of the State of the System Report that provided key transportation statistics, identified needs, and recommended solutions for congestion by analyzing numerous performance measures. This report was completed in order to track transportation trends in the County, which included a complete review of each road segment on the Congestion Management System (CMS).

4/2006 – 12/2012 HNTB Corporation Lake Mary, FL

Senior Transportation Planner/Senior Travel Demand Modeler

- Districtwide Modeling and Limited Access Analysis Support, FDOT District 5
Responsible for the development and support of the CFRPM model, which serves as the adopted travel demand model for the Space Coast TPO, Lake-Sumter MPO, Ocala/Marion TPO and the Volusia TPO. Responsible for coordinating with these respective planning organizations and developing all future models, which serve as the basis for their LRTPs.
- General Traffic and Earnings Consultant, Orlando-Orange County Expressway Authority (OOCEA)
Responsible for multiple tasks related to providing traffic and revenue analysis support to OOCEA. The primary task of this project entailed providing annual updates and validations to the OOCEA revenue models. These revenue models were utilized to develop future year traffic and revenue forecasts on existing and future OOCEA system facilities. Numerous traffic and revenue studies were performed analyzing user benefits and revenue impact of several projects on the existing and future OOCEA system. Evaluated potential modifications to OOCEA toll policies, toll structures and the associated impacts to the OOCEA system traffic and revenue.
- Wekiva Parkway PD&E Study Design Traffic, OOCEA
Responsibilities included the development of the project travel demand models which were used to develop design traffic for several alignment alternatives and the preferred alternative for the Wekiva Parkway PD&E Study. The SR 429/Wekiva Parkway project is the northwest portion of the Orlando beltway. The Wekiva Parkway alignment alternatives consisted of varying interchange locations, frontage road configurations, as well as several possible connections to Interstate 4. Traffic analysis included base year land use development, TAZ splits and a sub-area validation. Development of future year land use along with build and no-build networks were also completed as part of this project. Traffic volumes were developed for study area roadways for three future years: 2012, 2022 and 2032. Assisted with the LOS analysis for study area roadways under existing, future year build and no-build conditions.
- SR 836 Express Bus Ridership Study, Miami-Dade Expressway Authority (MDX)
Responsible for the development of multiple alternative models utilizing the SERPM 6.5 TOD model to test ridership of a proposed BRT system which would operate on a fixed-route utilizing the shoulder of SR 836 to

bypass traffic queues during congested conditions. Project entailed the development and analysis of ridership estimates along multiple routes using numerous fare schedules and headways. The proposed BRT line connects Florida International University, UM Medical Center, Miami Intermodal Center (MIC) and Downtown Miami. In addition, multiple park-and-ride locations were tested and local bus routes were modified to connect with the proposed system.

- MyRegion.org Model, How Shall We Grow (HSWG), FDOT District 5

Developed the travel demand model that was used to test multiple land use and transportation network alternatives. The model was a unique, hybrid model that was developed by merging the existing Central Florida Regional Planning Model (CFRPM) and the existing Polk County TPO model. The combination of two separately validated models posed multiple challenges such as the modification of existing model scripts, node and zone renumbering, the distribution of external trips, cross-county interaction and the combination of transit networks. The resulting MyRegion.org model was an integral part of the HSWG decision-making process.

5/2002 – 4/2006

HDR, Inc.

Orlando, FL

Transportation Planner I/Transportation Planner II

- Florida-Alabama TPO 2025 LRTP, West Florida Regional Planning Council, Pensacola, FL

Responsible for validating 2002 base year model and development of input data files. Developed the E+C model which was then used to develop three 2025 Needs Plan alternatives, including individual project costs. Developed the 2025 Cost Feasible model which was adopted by the TPO in December 2005.

- Bay County TPO 2030 LRTP, WFRPC, Bay County, FL

Responsible for two-digit conversion of the previously validated travel demand model as part of the regional validation, expansion and validation of 2003 base year model, development of input data files. Developed E+C model which was then used to develop the 2030 Needs Plan.

- Okaloosa-Walton TPO 2030 LRTP, WFRPC, Okaloosa/Walton County, FL

Responsible for the coding of the E+C model, development of input data files, development of the 2030 needs plan model.

5/2000 – 8/2001

HDR, Inc.

Orlando, FL

Planning Intern

TECHNICAL SKILLS

- Transportation Modeling Software: Tranplan, CUBE/Voyager, SYNCHRO, SimTraffic
- Esri ArcGIS 10
- Microsoft Office: Word, Excel, PowerPoint, Access

PROFESSIONAL AFFILIATIONS

- American Institute of Certified Planners – AICP #022695
- Stoneybrook West Community Development District (CDD) – Vice-Chairman (2012 – Current)
- Florida Planning and Zoning Association (FPZA) – Executive Board Member (2011 – Current)

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: City Clerk Golden

Date: June 1, 2016

Meeting Date: June 9, 2016

Subject: Appointments to fill resigning member and expiring seats on the election Canvassing Board

Issue: In accordance with the Charter referenced below, the City Commission shall appoint two regular members and a first and second alternate, each for a one year term.

It is anticipated that a Special Election will be held for District 3 and the regular general election for Districts 1 and 5.

Member	Position	Residency
Andy Bruns (current member)	Regular	District 1
Benjamin LaTorre (current member)	Alt 1	District 2
Vacant Kelly Purdy Stephan (Resigned)	Alt 2	District 2
Lee Douglas (current member)	Regular	District 4

All current members have expressed their interest in being reappointed.

Each appointment should reflect which seat they are filling; regular, 1st alternate or 2nd alternate.

Interest form on file

Rachel Saunders	District 3
-----------------	------------

Reference:

Charter Sec. 48. Canvassing board.

(1) A city canvassing board shall be established for the purposes of canvassing ballots and election results. The canvassing board shall be composed of the city clerk and **two (2) citizens** who shall be selected by majority vote of the city commission. A **third and fourth citizen shall** also be selected by majority vote of the city commission to **serve as a first and second alternate** canvassing board member.

Attached: Kelly Purdy's resignation
Appointment Interest Form

Angela Grimmage

From: Kelly Purdy <kellypurdy@me.com>
Sent: Friday, November 13, 2015 9:48 AM
To: Angela Grimmage
Cc: Kathy Golden
Subject: Canvassing Board - Kelly Purdy Stephan

Hello Angee,

I'm currently on the Canvassing Board as an 2nd alternate. I'm writing to let you know that I've just moved to New Jersey because my husband got a transfer for 2 years with his job. I would like to know what I need to do as a board member at this point? Please let me know who I should contact and what process I should follow in resigning from my board position.

Thank you,

Kelly Purdy Stephan



BOARD APPOINTMENT INTEREST FORM

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FEEL FREE TO ATTACH A RESUME.

DATE: February 24, 2016

VERIFIED INTEREST ON: 3-3-16

LAST NAME: Saunders FIRST: Rachel MIDDLE: Lora
HOME ADDRESS: 13906 Daniels Landing Circle, Winter Garden, FL 34787
OFFICE ADDRESS:
HOME PHONE: CELL PHONE: 407-575-3964 WORK PHONE:
EMAIL: rachelsaunders@kw.com FAX #:
CURRENT EMPLOYER: Keller Williams (KW) & Southeast Ingenuity Investments, Inc (SII) LENGTH: SII-5+ years (see attached)
POSITION: Realtor at KW and President at SII KW-8 months
EDUCATION: HIGH SCHOOL GRADUATE YES NO UNDERGRADUATE COLLEGE DEGREE IN: B.S. Mass Media Communications
ADVANCED COLLEGE DEGREE IN: Master of Business Administration OTHER:

PLEASE STATE YOUR EXPERIENCE, INTERESTS OR ELEMENTS OF YOUR HISTORY THAT YOU THINK QUALIFY YOU FOR APPOINTMENT:
I would like to serve our community by utilizing my unique combined experience in business, government, the arts and communications. *Please see attached resume, stating real estate and zoning experience.

COMMUNITY INVOLVEMENT: Please see attached resume
INTERESTS/ACTIVITIES: Please see attached resume
WHY DO YOU DESIRE TO SERVE ON THIS/THESE BOARDS? Please see attached letter.
NAME ANY BUSINESS, PROFESSIONAL, CIVIC OR FRATERNAL ORGANIZATIONS OF WHICH YOU ARE A MEMBER AND THE DATES OF MEMBERSHIP.
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REFERENCES:
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Board Member

2015-Present

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LEADERSHIP WEST ORANGE
WOMEN'S GIVING ALLIANCE
KW YOUNG PROFESSIONALS
CENTRAL FLORIDA CHRISTIAN CHAMBER
PATRON/SUPPORTER OF GARDEN THEATRE
FORMER TEACHER AT GARDEN MUSIC

Rachel Saunders, MBA
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rachelsaunders@kw.com
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February 24, 2016

Kathy Golden, CMC
Office of the City Clerk
Winter Garden City Hall
300 West Plant Street
Winter Garden, FL 34787

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Brian Empric (407) 472-2511
Kathy Smith (352) 394-3818 ext 151
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