



CITY OF WINTER GARDEN

CITY COMMISSION REGULAR MEETING MINUTES

January 28, 2016

A **REGULAR MEETING** of the Winter Garden City Commission was called to order by Mayor Rees at 6:30 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida. An Opening Invocation and Pledge of Allegiance were given.

Present: Mayor John Rees, Commissioners Bob Buchanan, Kent Makin, Robert Olszewski and Colin Sharman (arrived at 6:32 p.m.)

Also Present: City Manager Mike Bollhoefer, City Attorney Kurt Ardaman, City Clerk Kathy Golden, Assistant City Manager of Public Services Don Cochran, Assistant City Manager of Administrative Services Frank Gilbert, Community Development Director Ed Williams, Economic Development Director Tanja Gerhartz, Finance Director Laura Zielonka, Fire Chief Matt McGrew, Police Chief George Brennan, and Community Development Manager Stephen Pash

1. **APPROVAL OF MINUTES**

Motion by Commissioner Buchanan to approve the regular meeting minutes of January 14, 2016 as submitted. Seconded by Commissioner Makin and carried unanimously 4-0.

Commissioner Sharman arrived at this time in the meeting.

2. **PRESENTATION**

A. **Proclamation 16-01** was presented by Mayor Rees and the City Commissioners to Larry Cappleman in honor of his many years of leadership and commitment to the Community Redevelopment Agency and CRA Advisory Board.

3. **SECOND READING AND PUBLIC HEARING OF PROPOSED ORDINANCE**

A. **Ordinance 16-18:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA REZONING APPROXIMATELY 4.54 ± ACRES LOCATED AT 1401 WEST PLANT STREET ON THE NORTH SIDE OF WEST PLANT STREET, EAST OF TILDENVILLE SCHOOL ROAD AND SOUTH OF BRICK ROAD FROM CITY NZ NO ZONING DISTRICT TO CITY R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

City Attorney Ardaman read Ordinance 16-18 by title only. Community Development Manager Pash stated that this is the second reading of a rezoning of a property from no zoning to R-1. The owners purchased this property and are requesting the rezoning so

they can have the lot split in order to build two single family homes on the property. Staff recommends approval.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Sharman to adopt Ordinance 16-18. Seconded by Commissioner Makin and carried unanimously 5-0.

4. **REGULAR BUSINESS** - None

5. **MATTERS FROM PUBLIC** – There were no items.

6. **MATTERS FROM CITY ATTORNEY**

City Attorney Ardaman shared that on December 17, 2015 three City Commissioners completed their statutorily and constitutionally required four hours of ethics training. He distributed Certificates of Completion to Mayor Rees and Commissioners Makin and Buchanan. Commissioner Olszewski noted that he and Commissioner Sharman also completed their training provided by the Florida League of Cities.

7. **MATTERS FROM CITY MANAGER**

A. **Golf cart discussion**

City Manager Bollhoefer shared that he has had the opportunity to speak with some of the City Commissioners on the golf cart issue and he would like to wait and speak with the remaining Commissioners in the next few weeks.

B. **Request for approval of three Special Events subject to conditions outlined by staff**

City Manager Bollhoefer spoke of the annual Evening at the Pops event, the new Winter Garden Celtic Fest event held by Crooked Can, which will not require staff, and the annual Relay for Life event. He recommended approval of all three events.

Motion by Commissioner Makin to approve the Evening at the Pops event, Winter Garden Celtic Fest event held by Crooked Can, and the Relay for Life event, subject to conditions as outlined by staff. Seconded by Commissioner Buchanan and carried unanimously 5-0.

• **List of Annual Events**

City Manager Bollhoefer distributed a list of annual events which is still being worked on and may have future changes.

• **Movie at Tanner Hall**

City Manager Bollhoefer shared that the Garden Theatre is requesting to hold a movie event at Tanner Hall. He expressed that there is no staff time available so this event would need to be turn-key with them being responsible for handling traffic, trash pick-up, etc. He recommended that this event would be done on a trial basis to see how it goes. There was discussion that this would be done some time in the spring/summer.

It was the **consensus** of the City Commission to approve the one time trial use of Tanner Hall for a movie night to be conducted by the Garden Theatre.

8. **MATTERS FROM MAYOR AND COMMISSIONERS**

Commissioner Olszewski thanked Mayor Rees, City Commissioners, City Manager Bollhoefer, City Attorney Ardaman, City Planner Williams, Orange County staff and the elected County officials for verbally agreeing to turn the round-about project over to the City of Winter Garden for completion.

City Manager Bollhoefer shared some of the details of the joint meeting with Orange County. Staff hopes to bring back a written agreement, to the City Commission, within 30 days. Once the agreement is signed, the City would immediately begin designing the intersection, start right-of-way acquisition, and then construction of the road. It would have to be done in the summer; it would likely be done during the summer of 2017. There was discussion on which entity would pay for the work done.

Commissioner Sharman thanked Larry Cappleman for his years of service to the City.

The meeting adjourned at 6:47 p.m.

APPROVED:

_____/S/_____
Mayor John Rees

ATTEST:

_____/S/_____
City Clerk Kathy Golden, CMC