



CITY OF WINTER GARDEN

CITY COMMISSION BUDGET HEARINGS and REGULAR MEETING MINUTES September 24, 2015

The **BUDGET HEARINGS** and **REGULAR MEETING** of the Winter Garden City Commission were called to order by Mayor Rees at 6:30 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida. An invocation and Pledge of Allegiance were given.

Present: Mayor John Rees, Commissioners Bob Buchanan, Kent Makin, Robert Olszewski and Colin Sharman

Also Present: City Manager Mike Bollhoefer, Assistant City Attorney Dan Langley, City Clerk Kathy Golden, Assistant City Manager - Public Services Don Cochran, Assistant City Manager - Administrative Services Frank Gilbert, Finance Director Laura Zielonka, Fire Chief Matt McGrew, Police Chief George Brennan, and Economic Development Director Tanja Gerhartz

BUDGET HEARINGS

1. **SECOND READING AND PUBLIC HEARINGS TO ADOPT PROPOSED BUDGETS AND MILLAGE RATE AND FOR FISCAL YEAR 2015/2016**

- A. **Ordinance 15-66:** AN ORDINANCE LEVYING TAX UPON ALL TAXABLE PROPERTY WITHIN THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2015 AND ENDING ON SEPTEMBER 30, 2016

Assistant City Attorney Langley read Ordinance 15-66 by title and Section 1 of the ordinance; the City of Winter Garden hereby adopts, establishes and levies a millage rate for ad valorem taxation of real and tangible personal property within the City of Winter Garden for the Fiscal Year beginning October 1, 2015, and ending on September 30, 2016, at the rate of 4.2500 mills (\$4.25 for every \$1,000 of assessed valuation) upon the assessed valuation of property within the corporate limits of the City of Winter Garden, Florida. This millage rate is greater than the rolled back rate of 3.9621 mills by 7.27 percent.

Finance Director Zielonka stated that the budget proposal includes leaving the millage rate the same and is not a tax increase. The emailed questions, by the City Commission, are being responded to via the City Manager.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Buchanan to adopt Ordinance 15-66. Seconded by Commissioner Sharman and carried unanimously 5-0.

- B. **Ordinance 15-67:** AN ORDINANCE APPROPRIATING AND ALLOCATING ALL REVENUE AND FUNDS OF THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2015 AND ENDING ON SEPTEMBER 30, 2016

Assistant City Attorney Langley read Ordinance 15-67 by title and the following excerpt:

Collection of Ad Valorem	\$10,006,888
Revenue other than Ad Valorem	<u>20,827,080</u>
TOTAL REVENUES	\$30,833,968
Appropriations from Fund Balance	<u>10,043</u>
TOTAL AVAILABLE FOR EXPENDITURES	\$30,844,011

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Sharman to adopt Ordinance 15-67. Seconded by Commissioner Buchanan and carried unanimously 5-0.

- C. **Ordinance 15-68:** AN ORDINANCE APPROPRIATING AND ALLOCATING ALL REVENUE AND FUNDS OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2015 AND ENDING ON SEPTEMBER 30, 2016

Assistant City Attorney Langley read Ordinance 15-68 by title with the following excerpt:

Collection of Ad Valorem	\$ 335,361
Revenue other than Ad Valorem	<u>349,940</u>
TOTAL REVENUES	\$ 685,301
Appropriations from Fund Balance	<u>983,125</u>
TOTAL AVAILABLE FOR EXPENDITURES	\$1,668,426

Finance Director Zielonka shared that this ordinance was taken to the CRA Advisory Board who approved it unanimously with no recommended changes.

Commissioner Olszewski asked City Manager Bollhoefer if this CRA budget will help expedite the revitalization efforts in East Winter Garden. Mr. Bollhoefer responded yes; there is approximately \$200,000 set aside for housing rejuvenation.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Olszewski to adopt Ordinance 15-68. Seconded by Commissioner Sharman and carried unanimously 5-0.

- D. **Ordinance 15-69:** AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, FLORIDA, AUTHORIZING THE APPROPRIATIONS OF CITY FUNDS FOR FISCAL YEAR 2015-16 IN ACCORDANCE WITH ARTICLE 3 SECTION 30 (5) OF THE CITY CHARTER OF THE CITY OF WINTER GARDEN, FLORIDA AND FLORIDA STATUTE 166.241 FOR THE PURPOSE OF FULFILLING THE FINANCIAL OBLIGATIONS OF THE CITY

Assistant City Attorney Langley read Ordinance 15-69 by title only.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Sharman to adopt Ordinance 15-69. Seconded by Commissioner Olszewski and carried unanimously 5-0.

REGULAR CITY COMMISSION MEETING

2. APPROVAL OF MINUTES

Motion by Commissioner Makin to approve regular meeting minutes of September 10, 2015 as submitted. Seconded by Commissioner Buchanan and carried unanimously 5-0.

3. PRESENTATION

A. **Proclamation 15-07:** Diaper Need Awareness Week September 28 through October 4, 2015 was read by Mayor Rees and presented by the City Commission. The Proclamation was accepted by Ms. Sharon Lyles of the Second Chance Resource Center.

4. FIRST READING AND PUBLIC HEARING OF PROPOSED ORDINANCES

A. **Ordinance 15-61:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, PROVIDING FOR THE ANNEXATION OF CERTAIN ADDITIONAL LANDS GENERALLY DESCRIBED AS APPROXIMATELY 0.23 ± ACRES LOCATED AT NORTH WEST CROWN POINT ROAD ON THE EAST SIDE OF NORTH WEST CROWN POINT ROAD NORTH OF MACY DU LANE AND SOUTH OF EAST FULLERS CROSS ROAD INTO THE CITY OF WINTER GARDEN FLORIDA; REDEFINING THE CITY BOUNDARIES TO GIVE THE CITY JURISDICTION OVER SAID PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

- B. **Ordinance 15-62:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, AMENDING THE FUTURE LAND USE MAP OF THE WINTER GARDEN COMPREHENSIVE PLAN BY CHANGING THE LAND USE DESIGNATION OF REAL PROPERTY GENERALLY DESCRIBED AS 0.23 ± ACRES LOCATED AT NORTH WEST CROWN POINT ROAD ON THE EAST SIDE OF NORTH WEST CROWN POINT ROAD NORTH OF MACY DU LANE AND SOUTH OF EAST FULLERS CROSS ROAD FROM ORANGE COUNTY LOW DENSITY RESIDENTIAL TO CITY LOW DENSITY RESIDENTIAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.
- C. **Ordinance 15-63:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, REZONING APPROXIMATELY 0.23 ± ACRES LOCATED AT NORTH WEST CROWN POINT ROAD ON THE EAST SIDE OF NORTH WEST CROWN POINT ROAD NORTH OF MACY DU LANE AND SOUTH OF EAST FULLERS CROSS ROAD FROM ORANGE COUNTY A-1 AGRICULTURAL DISTRICT TO CITY R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Assistant City Attorney Langley read Ordinances 15-61, 15-62 and 15-63 by title only.

Community Development Manager Pash stated that this is a voluntary annexation of which the property owners are requesting R-1 zoning and low density residential land use designation. It has been reviewed by staff and approval is recommended of all three ordinances.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Makin to approve Ordinances 15-61, 15-62 and 15-63 with the second reading and public hearing being scheduled for October 8, 2015. Seconded by Commissioner Buchanan and carried unanimously 5-0.

5. **SECOND READING AND PUBLIC HEARING OF PROPOSED ORDINANCE**
- A. **Ordinance 15-60:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, AMENDING THE CITY OF WINTER GARDEN FISCAL YEAR 2014-2015 BUDGET, PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

Assistant City Attorney Langley read Ordinance 15-60 by title only.

Finance Director Zielonka stated that staff is requesting an amendment to the current budget to add an account for capital projects fund for the downtown parking garage.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Makin to adopt Ordinance 15-60. Seconded by Commissioner Sharman and carried unanimously 5-0.

6. **REGULAR BUSINESS**

A. **Recommendation to approve blocking Plant Street from Dillard Street to Park Avenue for the West Orange High School Homecoming Parade on October 15, 2015**

City Manager Bollhoefer stated that the City has done this each year; allowing the closure of the street for approximately 15 minutes from 5:45 p.m. to 6:00 p.m. Staff recommends approval.

Motion by Commissioner Olszewski to approve blocking Plant Street from Dillard Street to Park Avenue for the West Orange High School Homecoming Parade on October 15, 2015. Seconded by Commissioner Makin and carried unanimously 5-0.

7. **MATTERS FROM PUBLIC**

Theo Graham, 213 W. Tilden Street, Winter Garden, Florida, addressed the County collecting over \$10 million from City of Winter Garden property owners and asked where it is being spent in Winter Garden. He asked the City Commission if they could look into how the funds are being disbursed. City Manager Bollhoefer shared that there is no legal requirement that it be equitable. In his discussion with Orange County, the County noted that the City benefits from mosquito spraying, operation of the jail that benefits all the cities, animal control services, etc. He stated that Orange County makes all their decisions on their budget, and they decide how they will spend the money.

8. **MATTERS FROM ASSISTANT CITY ATTORNEY** – There were no items.

9. **MATTERS FROM CITY MANAGER**

A. **Special Events Presentation**

Mr. Bollhoefer shared that he is making a few changes and will be bringing this back to the next meeting.

• **Code Enforcement of downtown building maintenance**

Mr. Bollhoefer gave an update on the maintenance of some of the buildings downtown. He explained that staff did a walk-through of the downtown area to do an evaluation of all the buildings. A meeting with downtown merchants was also held. After seeing all of the violations, he changed his plans and is having staff assemble a book that he will meet with each Commissioner independently to go over the information before the process is started. He anticipates some of the businesses may want to contact them before the next step is taken. Mayor Rees agreed.

10. **MATTERS FROM MAYOR AND COMMISSIONERS**

Commissioner Sharman thanked the City Manager for meeting with him and some of the residents regarding the road improvements at the State Road 429 overpass and CR 535.

Commissioner Olszewski thanked city staff for the outstanding 9-11 memorial dedication.

Commissioner Makin clarified that the downtown merchants sponsored the monthly car show, not the City. He noted that many have asked if the City would get involved in continuing this event and wanted to know the desires of the City Commission. City Manager Bollhoefer gave the City Commission a brief update. There was discussion on the car show and possible changes.

Mayor Rees addressed a call he received from a group that offers an autistic horse riding program. He shared that they are looking to relocate to Winter Garden and would need about 15 acres. There was discussion on possible locations that the City Manager is working on.

The meeting adjourned at 7:03 p.m.

APPROVED:

_____/S/_____
Mayor John Rees

ATTEST:

_____/S/_____
City Clerk Kathy Golden, CMC