



**COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD  
REGULAR MEETING MINUTES  
July 14, 2015**

**1. CALL TO ORDER**

Chairman Larry Cappleman called the meeting of the Community Redevelopment Agency Advisory Board to order at 5:05 pm in City Hall's 3<sup>rd</sup> Floor Conference Room

**2. ROLL CALL AND DETERMINATION OF QUORUM**

A quorum was declared present at 5:05 pm.

**Members Present:** Chairman Larry Cappleman, Vice-Chairman Bob Battaglia and Board Members: Alan Haughey, Joy Knight-Bouler, Charlie Roper and new Board Member George Spigener

**Members Absent:** John Kirby (Excused) and Sandy Schupp (Excused)

**City Staff:** City Manager Mike Bollhoefer, Economic Development Director Tanja Gerhartz, Finance Director Laura Zielonka, and Recording Secretary Kathleen Rathel

**3. APPROVAL OF MINUTES**

***Motion by Charlie Roper to approve the regular meeting minutes of April 14, 2015. Seconded by Bob Battaglia and carried unanimously 6 – 0.***

**DISCUSSION:**

• **CRA FY 2015/2016 Budget**

Finance Director Zielonka handed out a line item CRA fund expenditures sheet. City Manager Bollhoefer discussed the budget for the CRA Advisory Board. The first item was the inter-fund transfer for the loan payment on the garage based on the initial payment to lower future payments. The next item mentioned was the \$200,000 for Zone 1 of EWG and \$50,000 for other projects. He then proposed for the Board to decide on making a minimum payment of \$750,000 per year toward the Garage.

***Motion made by Charlie Roper to approve the budget as submitted. Seconded by Alan Haughey the motion carried unanimously 6 – 0.***

- East Winter Garden update

City Manager Bollhoefer updated the Board on the EWG meetings stating the City's primary focus is on housing:

- a) To improve existing housing and bring in new homes
- b) Create affordable loan plans to help with homeownership

He stated that Habitat for Humanity was willing to work with the City to add architectural details such as front porches on new homes to help with the aesthetic character.

- Board Membership

The Board discussed the vacancies for the three expired terms and the one vacant seat and the necessity for five of the nine seats to be qualifying by being a resident, business owner, or property owner in Winter Garden. Board Member Roper recommended Nick Asma and Board Member Cappleman recommended Derek Blakeslee.

***Motion made by Charlie Roper to recommend to the CRA Board Derek Blakeslee for 2 years for Kelly Randall's vacant seat, Tim Keating, Nick Asma, and to reinstate Sandy Schupp for another term. Seconded by Joy Knight-Bouler the motion carried unanimously 6 – 0.***

#### 4. MEMBER INPUT

The Board asked for an update on the Downtown Parking Garage. Mr. Bollhoefer stated the price has been negotiated and is where it needs to be. The goal is to start construction in April of 2016 after the Bloom and Grow festival. Projected completion on site is four months to five months maximum. Also discussed was the landscaping which will be designed as it goes by the City.

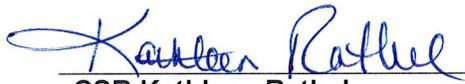
Economic Development Director Gerhartz wanted to thank Larry Cappleman for his Board service.

#### 5. ADJOURNMENT

***CRAAB Meeting adjourned at 5:30 pm.***

ATTEST:

APPROVED:

  
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CSR Kathleen Rathel

  
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Chairman