



CITY OF WINTER GARDEN ELECTION CANVASSING BOARD AGENDA

Meeting Day, Date & Time: Tuesday, March 10, 2015 after 4:00 p.m.

Meeting Location: Orange County Supervisor of Elections, 119 West Kaley Street, Orlando, FL

- I. Call to order and review of legal ad
- II. Public Comment
- III. Approval of meeting minutes - February 11, 2015 and February 24, 2015
- IV. Review logic and accuracy test results on voting equipment performed February 26, 2015
- V. Perform pre-tabulating logic and accuracy test on absentee voting equipment
- VI. Canvass absentee/provisional ballots
- VII. Perform post-tabulating logic and accuracy test on absentee voting equipment
- VIII. Possible certification of the election results and audit

As necessary, the Canvassing Board may reconvene at the Orange County Supervisor of Elections Office, 119 West Kaley Street, Orlando, Florida on Thursday, March 12, 2015, at 12 Noon for a recount and/or at 2:00 p.m. to audit the election and/or at 5:00 p.m. to canvass provisional ballots.

In accordance with Florida Statutes 286.0105: Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based, which such written record is not provided by the City of Winter Garden.

In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact the Orange County Supervisor of Elections Office, 119 W. Kaley St., Orlando, FL 34787, (407) 836-2070 48 hours in advance of the meeting.

Serial Number
15-00637W

**THE West Orange
TIMES**
your community newspaper

West Orange Times
Published Weekly
Winter Garden , Orange County, Florida

COUNTY OF ORANGE

S.S.

STATE OF FLORIDA

Before the undersigned authority personally appeared Jennifer Steiner who on oath says that he/she is Publisher's Representative of the West Orange Times a weekly newspaper published at Winter Garden , Orange County, Florida; that the attached copy of advertisement,

being a Public Board Meetings

in the matter of Canvassing Board Meeting on March 10, 2015 at 4PM

in the Court, was published in said newspaper in the

issues of 2/26/2015

Affiant further says that the said West Orange Times is a newspaper published at Winter Garden , Orange County, Florida, and that said newspaper has heretofore been continuously published and has been entered as periodicals matter at the Post Office in Winter Garden in said Orange County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

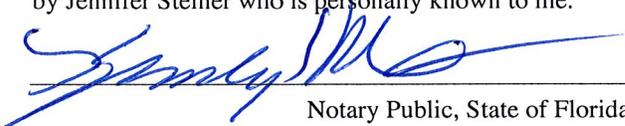
*This Notice was placed on the newspaper's website and floridapublicnotices.com on the same day the notice appeared in the newspaper.


Jennifer Steiner

Sworn to and subscribed before me this

26th day of February, 2015 A.D.

by Jennifer Steiner who is personally known to me.


Notary Public, State of Florida
(SEAL)



Kimberly S. Martin
COMMISSION # FF129146
EXPIRES: July 25, 2018
WWW.AARONNOTARY.COM

**PUBLIC MEETING NOTICE
OF THE CITY OF WINTER GARDEN CANVASSING BOARD
AND ELECTION AUDIT FOR THE MARCH 10, 2015
GENERAL MUNICIPAL ELECTION**

The City of Winter Garden Canvassing Board will meet at the Orange County Supervisor of Elections office, 119 West Kaley Street, Orlando, Florida, after 4:00 p.m. on Tuesday, March 10, 2015, for the purpose of conducting the logic and accuracy test on the absentee ballot tabulating equipment; canvassing the election returns; certifying the results; and conducting an audit of the General Municipal Election for Commissioner District 4 of Winter Garden, Florida, held on March 10, 2015. Tabulation of accepted absentee ballots will not begin until after 7:00 p.m. on Tuesday, March 10, 2015.

In accordance with the Sunshine Law of Florida, this meeting is open to the public and pursuant to Section 101.68(2)(c)2, Florida State Statutes, if any elector or candidate believes that an absentee ballot is illegal due to a defect apparent on the voter's certificate, he or she may at any time before the ballot is removed from the envelope, file with the Canvassing Board a protest against the canvass of that ballot, specifying the ballot precinct, the ballot, and reason he or she believes the ballot to be illegal. A challenge based upon a defect in the voter's certificate may not be accepted after the ballot has been removed from the mailing envelope. Said ballots will be made available to the public for inspection at the Orange County Supervisor of Elections office, 119 West Kaley Street, Orlando, Florida from 8:00 a.m. to 9:00 a.m. prior to the Canvassing Board convening. Absentee ballots received after 12:00 noon Tuesday, March 10, 2015, will be made available to the public for inspection immediately prior to the board convening at 4:00 p.m.

If a recount is necessary, the board will reconvene at the Orange County Supervisor of Elections office, 119 West Kaley Street, Orlando, Florida, at 12:00 noon, Thursday, March 12, 2015. If the election has been certified, the board will reconvene at the same location at 3:00 p.m., Thursday, March 12, 2015, to audit the precincts in accordance with Chapter 101.591, Florida Statutes and Rule 1S-5.026, F.A.C. If necessary, the board will reconvene on Thursday, March 12, 2015, at 5:00 p.m. to canvass any provisional ballots not otherwise previously processed, certify the election results, and audit Precinct 4103. Any ballots cast during the early voting period, in Precinct 4103 for auditing by the Canvassing Board will be segregated from the other early voting ballots cast. The process of separating these early voting ballots will be open to the public for viewing and will commence immediately. The finalized meeting schedule will be posted on the City's website and at City Hall.

Note: §286.0105, Florida Statutes, states that if a person decides to appeal any decision by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability, as defined by the ADA, needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Supervisor of Elections office at 407-836-2070.

February 26, 2015

15-00637W



CITY OF WINTER GARDEN

300 W. PLANT STREET
WINTER GARDEN, FL 34787

CANVASSING BOARD MEETING MINUTES February 11, 2015

A meeting of the City of Winter Garden Canvassing Board was called to order by City Clerk Golden at City Hall, 300 West Plant Street, Winter Garden, Florida on Wednesday, February 11, 2015 at 11:00 a.m.

MEMBERS PRESENT: City Clerk Kathy Golden, Andy Bruns, and Lee Douglas
ALTERNATE MEMBERS PRESENT: Benjamin LaTorre and Kelly Purdy Stephan
OTHERS PRESENT: Assistant City Clerk Angee Grimmage (Recording Clerk)

Please note that all attending members cast their votes on motions during this meeting. Future meetings for the 2015 Election Canvassing Board will reflect votes of only the attending regular members.

I. Call to Order and review of legal ad

The meeting was duly advertised and the Canvassing Board reviewed the legal advertisements.

II. Establish Canvassing criteria for all ballot types

Canvassing Board Member Golden referenced the Canvassing Board ballot criteria matrix included in the agenda package. She stated that this proposed matrix is to be used for all submitted ballot types. She indicated that this is the matrix used by Orange County.

There was discussion on signature matching procedure and comparisons, protocol in the event of a deceased voter, and criteria matrix abbreviations used by Orange County.

Motion by Canvassing Board Member Douglas to accept the canvassing criteria (see attached Exhibit A). Seconded by Canvassing Board Member Bruns and carried unanimously 5-0.

III. Designation of one Canvassing Board member to witness the logic and accuracy testing of the tabulating equipment for the general and any run-off election

There was discussion on Board Member Golden being the witness for the logic and accuracy testing of the tabulating equipment for the general and any run-off election.

Motion by Canvassing Board Member Douglas to select Board Member Golden as the primary designee to witness the logic and accuracy testing of the tabulating equipment for the general election and any run-off election. Seconded by Canvassing Board Member LaTorre and carried unanimously 5-0.

IV. Set Meeting Calendar

Canvassing Board Member Golden stated that the proposed meeting schedule has been provided for March 10th, 12th, and 19th. Canvassing Board Member LaTorre indicated that he is an alternate and would not be available for the March 10, 2015 meeting. *(There were no other noted objections.)*

Canvassing Board Member Golden explained canvassing provisional and absentee ballots, recount requirements, the audit process, and the ballot duplication process for tabulator rejected ballots.

There was discussion on scheduling the audit for the election night and it was noted that this depends on the outcome of events. It was the **consensus** of the members to decide the evening of the election whether or not to audit that night.

It was the **consensus** of the members to accept the proposed calendar.

Further discussions included a coin toss in the event of a tie, percentage of votes needed to win, and information provided by the Florida State statutes.

V. New Business and Other Discussion

Canvassing Board Member Golden shared that there was no new legislature, and also discussed the possibility of the media attending. She also noted that an attorney would be available as needed.

Clarification was given that the next meeting time would be at 4:00 p.m. at the Supervisor of Elections Office. Ms. Golden informed board members that travel expenses and meal reimbursement is available.

Ms. Golden informed the board that in the event of a recount, a full canvassing board is required.

Ms. Golden distributed a synopsis of the events to take place at canvassing and described different scenarios that could come up and the board's responsibility. Ms. Golden expressed that the board is not to share any election results they may encounter while canvassing. Mr. Bruns shared his past thoughts, experiences, and history of past elections as a canvassing board member.

There was discussion on restrictions for campaigning and responsibilities as a board member.

The board further discussed rejected ballots, ballot duplication, and signatures of the elderly.

There was clarification on the location of the Orange County Supervisor of Elections office, future meeting dates, and possible audit date alternatives. Mr. LaTorre inquired as to whether or not an alternate could attend the canvassing without participating. Canvassing Board Member Golden indicated that she would have to find out from Orange County if this is allowed.

VI. Adjourn

Motion by Canvassing Board Member Golden to adjourn the meeting. Seconded by Canvassing Board Member Bruns and carried unanimously 5-0.

The meeting adjourned at 11:34 a.m.

Prepared by:

Recording Clerk - Assistant City Clerk
Angee Grimmage, CMC

Canvassing Board Member

DRAFT

**CITY OF WINTER GARDEN CANVASSING BOARD
2015 CRITERIA**

EXHIBIT A

Absentees	Accept	Reject	Case by Case	CB Review?
No Signature [101.68(2)(c)1]		X		
Signature does not match [101.68(2)(c)1] [101.65-15th day]		X		
Signature printed and does not match the signature on file [101.68(2)(c)1] [101.65]		X		
Voter signed envelope for someone else and the other person had a request on file	X			
Certificate envelope has two signatures and both voters requested ballots and both received the same card numbers.	X			
Voter sends ballot in blank envelope that does not have the oath [101.64(2)]		X		
Voted wrong ballot card (voter has moved) [101.045]			X	
Voter deceased or canceled since ballot returned [101.68(2)(c)1]	X			
Late return of absentee ballot (Except UOCAVA voters) [101.67(2)]		X		
Voted early or at the polls [101.69]		X		
F.S. 101.68 Until 5pm on the day before the election, the supervisor shall allow an elector who has returned an absentee ballot that does not include the elector's signature to complete and submit an affidavit in order to cure the unsigned absentee ballot.				
First time voters who registered by mail - Special Absentees	Accept	Reject	Case by Case	
Voter provides proper identification or indicates exemption [101.6923]	X			
Voter does not provide proper identification or indicate an exemption by 7 pm [101.6923]		X		
Provisional Ballots 101.048	Accept	Reject	Case by Case	
Voter is eligible, signature matches, correct precinct	X			
Voter is eligible but did not have proper ID - Signature matches that on file	X			
Voter given the provisional in error--should have voted a regular ballot	X			
Voter's application was not verified by State, voter furnished additional information prior to 5 p.m. of second day. Voter deemed eligible.	X			
Ballot cast in wrong precinct		X		
Voter name not found - not registered to vote		X		
Voter moved into county- Eligible, signature matches, correct precinct [101.045]	X			
Voter moved out of county		X		
Voter was canceled as a Felon or for other reasons		X		
Voter registered after the books closed		X		

**CITY OF WINTER GARDEN CANVASSING BOARD
2015 CRITERIA**

Provisional Ballots 101.048	Accept	Reject	Case by Case	CB Review?
Voter's application was not verified by State, voter did not furnish additional identification by 5 p.m. of the second day.		X		
Voter's application was incomplete so not eligible to vote		X		
Voter's signature does not match and voter refuses to sign "Signature Differs" Affidavit. If signature on Prov matches that on file in the SOE office	X			
Voter's signature does not match and voter refuses to sign "Signature Differs" Affidavit. If signature on Prov does not match that on file in the SOE office		X		
Voter had been sent an absentee ballot, did not surrender it, absentee ballot has not been received by SOE	X			
Voter's right to vote has been challenged			X	
Voter has disputed party affiliation in PPP and Primary - provisional ballot is the wrong party according to SOE research		X		
Voter has already voted by absentee or at an early voting center		X		
Voting hours extended - voter is eligible and in the correct precinct [101.049]	X			
Voting hours extended - voter is eligible and NOT in the correct precinct		X		
Date Adopted: 2-11-2015				

City Supervisor of Elections
Andy Bruns
Board Member

Winter Garden City Canvassing Board
Kathy Golden



CITY OF WINTER GARDEN

300 W. PLANT STREET
WINTER GARDEN, FL 34787

CANVASSING BOARD MEETING MINUTES February 24, 2015

A meeting of the City of Winter Garden Canvassing Board was called to order by City Clerk Golden at City Hall, 300 West Plant Street, Winter Garden, Florida on Wednesday, February 24, 2015 at 10:00 a.m.

MEMBERS PRESENT: City Clerk Kathy Golden, Andy Bruns, and Lee Douglas

ALTERNATE MEMBERS PRESENT: Kelly Purdy Stephan

OTHERS PRESENT: Assistant City Clerk Angee Grimmage (Recording Clerk)

I. Call to order

The meeting was called to order by Canvassing Board Member Golden.

II. Discussion on voting members (regular members) and non-voting members (alternate members not serving as a regular member)

Canvassing Board Member Golden noted that a motion made at the last Canvassing Board meeting was invalid due to participation by an alternate member. Ms. Golden gave clarification on voting members and non-voting members; this was followed by distribution and discussion of Florida State Statute 102.141(1)(e)4.

III. Re-designation of one Canvassing Board member to witness the logic and accuracy testing of tabulating equipment on February 26, 2015 for the general election

Motion by Canvassing Board Member Douglas to re-designate Canvassing Board Member Golden to witness the logic and accuracy testing of tabulating equipment on February 26, 2015. Seconded by Canvassing Board Member Bruns and carried unanimously 3-0.

The Canvassing Board discussed the 6,900 voters in District 4 and its growth.

Canvassing Board Member Golden shared information about alternates being allowed to attend the March 10, 2015 canvassing. She expressed that they would be allowed to be present, observe, and communicate with the other members, but would not be allowed to touch the ballots. She shared that the County is allowed to touch the ballots as they are the elected officials.

There was discussion that the minutes from February 11th and February 24th would be available for the March 10, 2015 Canvassing Board meeting.

Canvassing Board Member Golden explained that the Orange County Supervisor of Elections would not do anything without direction from the Canvassing Board. She noted that this would be a good way to see the entire process.

Canvassing Board Member Golden also noted that the media may be in attendance.

Canvassing Board Member Stephan informed the board that she would not be attending the March 10, 2015 meeting unless she was needed.

IV. Adjournment to March 10, 2015, 4 p.m. at Orange County Supervisor of Elections office, 119 W. Kaley Street, Orlando, Florida

Motion by Canvassing Board Member Bruns to adjourn the meeting until March 10, 2015 at 4:00 p.m. Seconded by Canvassing Board Member Douglas and carried unanimously 3-0.

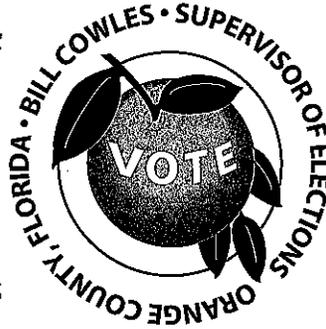
The meeting adjourned at 10:12 a.m.

Prepared by:

Recording Clerk - Assistant City Clerk
Angee Grimage, CMC

Canvassing Board Member

BILL COWLES
Supervisor of Elections
Orange County, Florida



OUR MISSION IS TO:
Ensure the integrity of the electoral process.
Enhance public confidence.
Encourage citizen participation.

**PUBLIC TEST CERTIFICATION
PUBLIC TEST OF DS200 TABULATING EQUIPMENT
CITY OF WINTER GARDEN GENERAL ELECTION**

ELECTION DATE: MARCH 10, 2015 TEST DATE: FEBRUARY 26, 2015

PCT #

SERIAL #

PCT #

SERIAL #

4103

736998

EARLY VOTING

736959

The undersigned were present during the public test of ballot tabulating equipment for the election indicated above.

We hereby certify that all results were correct and the test was completed successfully.

Kathy Golden

DATE 2-26-2015

Custom

DATE 2-26-2015

Sara Osborne

DATE 2-26-2015

