



CITY OF WINTER GARDEN

300 W. PLANT STREET
WINTER GARDEN, FL 34787

CANVASSING BOARD MEETING MINUTES February 11, 2015

A meeting of the City of Winter Garden Canvassing Board was called to order by City Clerk Golden at City Hall, 300 West Plant Street, Winter Garden, Florida on Wednesday, February 11, 2015 at 11:00 a.m.

MEMBERS PRESENT: City Clerk Kathy Golden, Andy Bruns, and Lee Douglas
ALTERNATE MEMBERS PRESENT: Benjamin LaTorre and Kelly Purdy Stephan
OTHERS PRESENT: Assistant City Clerk Angee Grimmage (Recording Clerk)

Please note that all attending members cast their votes on motions during this meeting. Future meetings for the 2015 Election Canvassing Board will reflect votes of only the attending regular members.

I. Call to Order and review of legal ad

The meeting was duly advertised and the Canvassing Board reviewed the legal advertisements.

II. Establish Canvassing criteria for all ballot types

Canvassing Board Member Golden referenced the Canvassing Board ballot criteria matrix included in the agenda package. She stated that this proposed matrix is to be used for all submitted ballot types. She indicated that this is the matrix used by Orange County.

There was discussion on signature matching procedure and comparisons, protocol in the event of a deceased voter, and criteria matrix abbreviations used by Orange County.

Motion by Canvassing Board Member Douglas to accept the canvassing criteria (see attached Exhibit A). Seconded by Canvassing Board Member Bruns and carried unanimously 5-0.

III. Designation of one Canvassing Board member to witness the logic and accuracy testing of the tabulating equipment for the general and any run-off election

There was discussion on Board Member Golden being the witness for the logic and accuracy testing of the tabulating equipment for the general and any run-off election.

Motion by Canvassing Board Member Douglas to select Board Member Golden as the primary designee to witness the logic and accuracy testing of the tabulating equipment for the general election and any run-off election. Seconded by Canvassing Board Member LaTorre and carried unanimously 5-0.

IV. Set Meeting Calendar

Canvassing Board Member Golden stated that the proposed meeting schedule has been provided for March 10th, 12th, and 19th. Canvassing Board Member LaTorre indicated that he is an alternate and would not be available for the March 10, 2015 meeting. *(There were no other noted objections.)*

Canvassing Board Member Golden explained canvassing provisional and absentee ballots, recount requirements, the audit process, and the ballot duplication process for tabulator rejected ballots.

There was discussion on scheduling the audit for the election night and it was noted that this depends on the outcome of events. It was the **consensus** of the members to decide the evening of the election whether or not to audit that night.

It was the **consensus** of the members to accept the proposed calendar.

Further discussions included a coin toss in the event of a tie, percentage of votes needed to win, and information provided by the Florida State statutes.

V. New Business and Other Discussion

Canvassing Board Member Golden shared that there was no new legislature, and also discussed the possibility of the media attending. She also noted that an attorney would be available as needed.

Clarification was given that the next meeting time would be at 4:00 p.m. at the Supervisor of Elections Office. Ms. Golden informed board members that travel expenses and meal reimbursement is available.

Ms. Golden informed the board that in the event of a recount, a full canvassing board is required.

Ms. Golden distributed a synopsis of the events to take place at canvassing and described different scenarios that could come up and the board's responsibility. Ms. Golden expressed that the board is not to share any election results they may encounter while canvassing. Mr. Bruns shared his past thoughts, experiences, and history of past elections as a canvassing board member.

There was discussion on restrictions for campaigning and responsibilities as a board member.

The board further discussed rejected ballots, ballot duplication, and signatures of the elderly.

There was clarification on the location of the Orange County Supervisor of Elections office, future meeting dates, and possible audit date alternatives. Mr. LaTorre inquired as to whether or not an alternate could attend the canvassing without participating. Canvassing Board Member Golden indicated that she would have to find out from Orange County if this is allowed.

VI. Adjourn

Motion by Canvassing Board Member Golden to adjourn the meeting. Seconded by Canvassing Board Member Bruns and carried unanimously 5-0.

The meeting adjourned at 11:34 a.m.

Prepared by:

_____/S/_____
Recording Clerk - Assistant City Clerk
Angee Grimmage, CMC

_____/S/_____
Canvassing Board Member