



AGENDA
CITY COMMISSION
CITY HALL COMMISSION CHAMBERS
300 W. Plant Street

**BUDGET HEARINGS &
REGULAR MEETING**

SEPTEMBER 11, 2014

6:30 P.M.

CALL TO ORDER

Determination of a Quorum

Moment of Silence and Pledge of Allegiance

1. **SPECIAL PRESENTATION** by Orange County Property Appraiser Rick Singh highlighting some points about the 2014 assessments (*2 minutes*)
2. **FIRST READING AND PUBLIC HEARING TO ADOPT THE PROPOSED MILLAGE RATE AND BUDGETS FOR FISCAL YEAR 2014/2015**
 - A. **Ordinance 14-34:** AN ORDINANCE LEVYING TAX UPON ALL TAXABLE PROPERTY WITHIN THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015 **with the second reading and public hearing on September 25, 2014**
 - B. **Ordinance 14-35:** AN ORDINANCE APPROPRIATING AND ALLOCATING ALL REVENUE AND FUNDS OF THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015 **with the second reading and public hearing on September 25, 2014**
 - C. **Ordinance 14-36:** AN ORDINANCE APPROPRIATING AND ALLOCATING ALL REVENUE AND FUNDS OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015 **with the second reading and public hearing on September 25, 2014**
 - D. **Ordinance 14-37:** AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, AUTHORIZING THE APPROPRIATIONS OF CITY FUNDS FOR FISCAL YEAR 2014-15 IN ACCORDANCE WITH ARTICLE 3 SECTION 30 (5) OF THE CITY CHARTER OF THE CITY OF WINTER GARDEN, FLORIDA AND FLORIDA STATUTE 166.241 FOR THE PURPOSE OF FULFILLING THE FINANCIAL OBLIGATIONS OF THE CITY **with the second reading and public hearing on September 25, 2014**

REGULAR CITY COMMISSION MEETING

3. **APPROVAL OF MINUTES**
Budget Workshop and Regular Meeting of August 28, 2014
4. **PRESENTATION**
Introduction of a new Firefighter – Fire Chief McGrew
5. **FIRST READING AND PUBLIC HEARING OF PROPOSED ORDINANCE**
 - A. **Ordinance 14-26:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, REZONING APPROXIMATELY 33.79 ± ACRES OF REAL PROPERTY GENERALLY LOCATED AT 562 BEARD ROAD LOCATED SOUTH OF THE FLORIDA TURNPIKE AND EAST OF DANIELS ROAD AT THE SOUTHWEST CORNER OF BEARD ROAD AND 9TH STREET FROM R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO PUD (PLANNED UNIT DEVELOPMENT DISTRICT); PROVIDING FOR CERTAIN PUD REQUIREMENTS; PROVIDING FOR NON-SEVERABILITY AND AN EFFECTIVE DATE (*postponed June 12, July 10, and August 14, 2014*) **with the second reading and public hearing being scheduled for September 25, 2014** - Community Development Director Williams
6. **SECOND READING AND PUBLIC HEARING OF PROPOSED ORDINANCE**
 - A. **Ordinance 14-27:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, AMENDING ORDINANCE 03-51 ESTABLISHING PCD ZONING FOR APPROXIMATELY

14.14 ACRES OF LAND (WEST ORANGE BUSINESS CENTER, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 71, PAGE 87) GENERALLY LOCATED SOUTH OF THE TURNPIKE AND EAST OF C.R. 535 TO ALLOW FOR ADDITIONAL PERMITTED AND SPECIAL EXCEPTION USES FOR AN APPROXIMATELY 2.55 +/- ACRE LOT WITH ORANGE COUNTY TAX PARCEL IDENTIFICATION NUMBER 26-22-27-9147-00-020 OWNED BY WEST ORANGE OUTPARCEL, LLC; PROVIDING FOR AMENDMENTS, NON-SEVERABILITY AND AN EFFECTIVE DATE and **subject to the conditions in the staff report (POSTPONED 8/28/14) (West Orange Business Center) - Community Development Director Williams**

7. REGULAR BUSINESS

- A. Recommendation to approve entering into a Developer’s Agreement with West Orange Outparcels, LLC for West Orange Business Center generally located south of the Turnpike and East of CR 535 - Community Development Director Williams
- B. Appointment to the General Employees’ Pension Board for expiring term of Theo Graham on September 30, 2014; term is for two years – City Clerk Golden
- C. Appointment to the General Employees’ Pension Board for the seat previously held by Ms. Kennington and declined appointment by Matthew Moore due to employment conflict; term expires September 30, 2015 - City Clerk Golden

8. MATTERS FROM PUBLIC *(Limited to 3 minutes per speaker)*

9. MATTERS FROM CITY ATTORNEY – Kurt Ardaman

10. MATTERS FROM CITY MANAGER – Mike Bollhoefer

11. MATTERS FROM MAYOR AND COMMISSIONERS

ADJOURN to BUDGET HEARINGS and Regular Meeting on September 25, 2014 at 6:30 p.m. in City Hall Commission Chambers, 300 W. Plant Street, 1st floor

NOTICE: In accordance with Florida Statutes 286.0105, if any person decides to appeal any decision made by said body with respect to any matter considered at such meeting, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Winter Garden does not prepare or provide such record.

Persons in attendance at the City Commission meeting are invited to stand during the moment of silence and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in or rise for any moment of silence that is offered or to rise for or recite the Pledge of Allegiance. You may remain seated within the City Commission Chambers or exit the City Commission Chambers and return upon completion of the moment of silence or Pledge of Allegiance if you do not wish to participate in or witness same.

	Those needing assistance to participate in any of these proceedings should contact the City Clerk’s Office at least 48 hours in advance of the meeting (407) 656-4111 x2254.		Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained at the meeting from the Information Technology Department (407) 656-4111 x5455.
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THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Michael Bollhoefer, City Manager

Date: September 5, 2014 **Meeting Dates:** September 11, 2014
September 25, 2014

Subject: Fiscal Year 2014/2015 Proposed Budget and Final Budget Hearing.

Issue: Please find attached the Fiscal Year 2014/2015 Proposed Budget for your review.

The budget will be discussed at the following meetings:

Thursday, September 11, 2014, at 6:30 p.m.-The first budget hearing will be the first item on the agenda.

Thursday, September 25, 2014, at 6:30 p.m.-The second budget hearing will be the first item on the agenda.

The following Ordinances are presented in summary for your consideration and approval:

ORDINANCE 14-34

**AN ORDINANCE LEVYING TAX UPON ALL TAXABLE PROPERTY
WITHIN THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX
YEAR BEGINNING ON OCTOBER 1, 2014, AND ENDING ON
SEPTEMBER 30, 2015**

SECTION 1: The City Commission of the City of Winter Garden hereby adopts, establishes and levies a millage rate for ad valorem taxation of real and tangible personal property within the City of Winter Garden for the Fiscal Year beginning October 1, 2014, and ending on September 30, 2015, at the rate of 4.2500 mills (\$4.2500 for every \$1,000 of assessed valuation) upon the

assessed valuation of property within the corporate limits of the City of Winter Garden, Florida.
This millage rate is greater than the rolled back rate of 3.9458 mills by 7.71 percent.

ORDINANCE 14-35

AN ORDINANCE APPROPRIATING AND ALLOCATING ALL REVENUE AND FUNDS OF THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2014, AND ENDING ON SEPTEMBER 30, 2015

WHEREAS, it is anticipated that there will be available for use and disbursement from the general funds of said City, revenue in the following amounts:

Collection of Ad Valorem	\$ 8,985,856
Revenue other than Ad Valorem	<u>19,116,460</u>
TOTAL REVENUES	\$28,102,316
Appropriations from Fund Balance	<u>11,102</u>
TOTAL AVAILABLE FOR EXPENDITURES	\$28,113,418

ORDINANCE 14-36

AN ORDINANCE APPROPRIATING AND ALLOCATING ALL REVENUE AND FUNDS OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2014, AND ENDING ON SEPTEMBER 30, 2015

WHEREAS, it is anticipated that there will be available for use and disbursement from the CRA funds of said City, revenue in the following amounts:

Collection of Ad Valorem	\$ 310,992
Revenue other than Ad Valorem	<u>324,512</u>
TOTAL REVENUES	\$ 635,504
TOTAL AVAILABLE FOR EXPENDITURES	\$ 635,504

ORDINANCE 14-37

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, AUTHORIZING THE APPROPRIATIONS OF CITY FUNDS FOR FISCAL YEAR 2014-15 IN ACCORDANCE WITH ARTICLE 3 SECTION 30 (5) OF THE CITY CHARTER OF THE CITY OF WINTER GARDEN, FLORIDA, AND FLORIDA STATUTE 166.241 FOR THE PURPOSE OF FULFILLING THE FINANCIAL OBLIGATIONS OF THE CITY

Recommended Action: Motion to approve ordinances 14-34, 14-35, 14-36 and 14-37 with the second hearing on September 25, 2014.

ORDINANCE 14-34

AN ORDINANCE LEVYING TAX UPON ALL TAXABLE PROPERTY WITHIN THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2014, AND ENDING ON SEPTEMBER 30, 2015

WHEREAS, in order to provide the revenue necessary for the operation of the City for its Fiscal Year beginning October 1, 2014, and ending September 30, 2015, the City Commission of the City of Winter Garden has determined the rate of ad valorem tax levy that must be assessed for the year 2014; and

WHEREAS, the provisions of Chapter 200 of the Florida Statutes prescribing the method of fixing millage has been complied with.

NOW, THEREFORE, BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA:

SECTION 1: The City Commission of the City of Winter Garden hereby adopts, establishes and levies a millage rate for ad valorem taxation of real and tangible personal property within the City of Winter Garden for the Fiscal Year beginning October 1, 2014, and ending on September 30, 2015, at the rate of 4.2500 mills (\$4.2500 for every \$1,000 of assessed valuation) upon the assessed valuation of property within the corporate limits of the City of Winter Garden, Florida. This millage rate is greater than the rolled back rate of 3.9458 mills by 7.71 percent.

SECTION 2: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 3: Should any portion of this Ordinance be held invalid, then such portions as are not declared to be invalid shall remain in full force and effect.

SECTION 4: This Ordinance shall become effective immediately upon its becoming a law.

READ FIRST TIME AND PUBLIC HEARING HELD: _____

READ SECOND TIME AND PUBLIC HEARING HELD: _____

APPROVED:

Mayor/Commissioner John Rees

ATTEST:

Kathy Golden, City Clerk

ORDINANCE 14-35

AN ORDINANCE APPROPRIATING AND ALLOCATING ALL REVENUE AND FUNDS OF THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2014, AND ENDING ON SEPTEMBER 30, 2015

WHEREAS, the amount necessary as determined by the City Commission of the City of Winter Garden, Florida, to defray the actual operating requirements of the municipal government of said City for the Tax Collection Year which begins October 1, 2014, and which ends on September 30, 2015, is the sum of \$28,113,418; and

WHEREAS, tax levy on all taxable real and tangible personal property within said City is necessary to be made in the total amount of 4.2500 mills (\$4.2500 for every \$1,000 of assessed valuation) to be allocated to the General Fund; and

WHEREAS, it is anticipated that there will be available for use and disbursement from the general funds of said City, revenue in the following amounts:

Collection of Ad Valorem	\$ 8,985,856
Revenue other than Ad Valorem	<u>19,116,460</u>
TOTAL REVENUES	\$28,102,316
Appropriations from Fund Balance	<u>11,102</u>
TOTAL AVAILABLE FOR EXPENDITURES	\$28,113,418

BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA:

SECTION 1: That the sum of \$28,113,418 and such portion thereof as may be realized from the collection of the remainder of current taxes and other anticipated revenue is hereby allocated and appropriated to the General Fund of said City.

SECTION 2: All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION 3: Should any portion of this Ordinance be held invalid, then such portions as are not declared to be invalid shall remain in full force and effect.

SECTION 4: This Ordinance shall become effective immediately upon its becoming a law.

READ FIRST TIME AND PUBLIC HEARING HELD: _____

READ SECOND TIME AND PUBLIC HEARING HELD: _____

APPROVED:

Mayor/Commissioner John Rees

ATTEST:

Kathy Golden, City Clerk

ORDINANCE 14-36

AN ORDINANCE APPROPRIATING AND ALLOCATING ALL REVENUE AND FUNDS OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF WINTER GARDEN, FLORIDA, FOR THE TAX YEAR BEGINNING ON OCTOBER 1, 2014, AND ENDING ON SEPTEMBER 30, 2015

WHEREAS, the amount necessary as determined by the City Commission of the City of Winter Garden, Florida to defray the actual operating requirements and appropriations to Fund Balance of the CRA of said City for the Tax Collection Year which begins October 1, 2014, and which ends on September 30, 2015, is the sum of \$635,504; and

WHEREAS, tax levy on all taxable real and tangible personal property within said CRA in excess of the base year 1991 taxable value of \$23,063,944 is necessary to be allocated to the CRA for Area I; and

WHEREAS, tax levy on all taxable real and tangible personal property within said CRA in excess of the base year 1996 taxable value of \$548,114 is necessary to be allocated to the CRA for Area II; and

WHEREAS, it is anticipated that there will be available for use and disbursement from the CRA funds of said City, revenue in the following amounts:

Collection of Ad Valorem	\$ 310,992
Revenue other than Ad Valorem	<u>324,512</u>
TOTAL REVENUES	\$ 635,504
TOTAL AVAILABLE FOR EXPENDITURES	\$ 635,504

BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA:

SECTION 1: That the sum of \$635,504 and such portion thereof as may be realized from the collection of the remainder of current taxes and other anticipated revenue is hereby allocated and appropriated to the CRA of said City.

SECTION 2: All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION 3: Should any portion of this Ordinance be held invalid, then such portions as are not declared to be invalid shall remain in full force and effect.

SECTION 4: This Ordinance shall become effective immediately upon its becoming a law.

READ FIRST TIME AND PUBLIC HEARING HELD: _____

READ SECOND TIME AND PUBLIC HEARING HELD: _____

APPROVED:

Mayor/Commissioner John Rees

ATTEST:

Kathy Golden, City Clerk

ORDINANCE 14-37

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, AUTHORIZING THE APPROPRIATIONS OF CITY FUNDS FOR FISCAL YEAR 2014-15 IN ACCORDANCE WITH ARTICLE 3 SECTION 30 (5) OF THE CITY CHARTER OF THE CITY OF WINTER GARDEN, FLORIDA, AND FLORIDA STATUTE 166.241 FOR THE PURPOSE OF FULFILLING THE FINANCIAL OBLIGATIONS OF THE CITY

WHEREAS, the City Manager of the City of Winter Garden, Florida, has submitted an estimate of the expenditures necessary to carry on the City government for the Fiscal Year beginning October 1, 2014, and ending September 30, 2015; and

WHEREAS, the estimated revenues to be received by the City during said period from ad valorem taxes and other sources has been submitted to the City Commission; and

WHEREAS, all applicable legal requirements pertaining to public notices and hearings have been satisfied within specified deadlines and prior to final adoption of this Ordinance; and

WHEREAS, the City Commission has examined and carefully considered the proposed budget;

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, FLORIDA, AS FOLLOWS:

SECTION 1. Authority. The City Commission of the City of Winter Garden has the authority to adopt this Ordinance pursuant to Article VIII of the Constitution of the State of Florida and Florida Statutes Chapters 166 and 200.

SECTION 2. Adoption of Final Budget. Attached hereto as Exhibit "A" and incorporated herein by reference is the final budget for the City of Winter Garden for the Fiscal Year beginning October 1, 2014, and ending September 30, 2015, said final budget being hereby confirmed, adopted and approved in all respects by the City Commission of the City of Winter Garden.

SECTION 3. Appropriations. There are hereby expressly appropriated out of anticipated revenues all funds and monies necessary to meet the appropriations stipulated by and in said final budget.

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereto.

SECTION 5. Effective Date. This Ordinance shall become effective immediately upon it becoming a law.

READ FIRST TIME AND PUBLIC HEARING HELD: _____

READ SECOND TIME AND PUBLIC HEARING HELD: _____

APPROVED:

CITY OF WINTER GARDEN, FLORIDA

Commissioner Kent W. Makin

Mayor/Commissioner John Rees

Commissioner James R. Buchanan

Commissioner Robert M. Olszewski

Commissioner Colin P. Sharman

ATTEST:

Kathy Golden, City Clerk

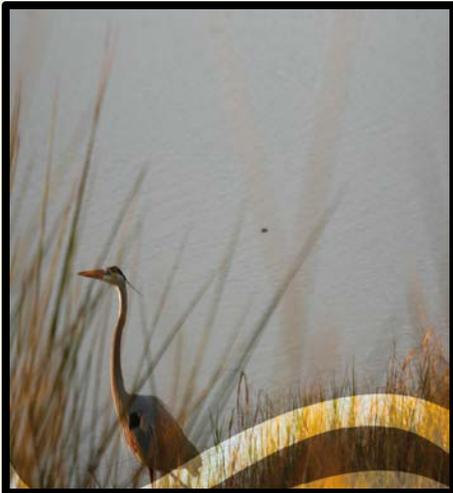


City of Winter Garden

Fiscal Year 2014/2015

Proposed Budget

First Hearing, September 11, 2014





WINTER GARDEN

CITY OF WINTER GARDEN
Fiscal Year 2014/2015
Proposed Budget

JOHN REES
Mayor

KENT W. MAKIN
Commissioner, District 1

JAMES R. BUCHANAN
Commissioner, District 2
Mayor Pro Tem

ROBERT M. OLSZEWSKI
Commissioner, District 3

COLIN P. SHARMAN
Commissioner, District 4

MICHAEL L. BOLLHOEFER
City Manager

**SUMMARY OF ADOPTED BUDGETS
FISCAL YEAR 2014/2015**

<u>CLASSIFICATION</u>	<u>GENERAL FUND</u>	<u>PERMANENT FUNDS</u>	<u>SPECIAL REVENUE FUNDS</u>	<u>DEBT SERVICE FUND</u>	<u>CAPITAL PROJECTS FUNDS</u>	<u>ENTERPRISE FUNDS</u>	<u>FIDUCIARY FUNDS</u>	<u>TOTAL</u>
CARRYFORWARD FUND BALANCE	4,770,491	-	9,875,318	43,186	-	7,046,299	51,877,046	73,612,340
REVENUES								
Ad Valorem Taxes	8,985,856	-	-	-	-	-	-	8,985,856
Sales, Use, and Fuel Taxes	-	-	1,667,824	-	-	-	-	1,667,824
Utility and Service Taxes	4,547,632	-	-	-	-	-	-	4,547,632
Local Business Taxes	175,860	-	-	-	-	-	-	175,860
Permits, Fees, & Special Assessments	3,568,964	-	1,311,797	-	-	2,666,772	-	7,547,533
Intergovernmental Revenue	7,455,040	-	354,646	-	-	-	456,384	8,266,070
Charges for Services	2,821,923	-	-	-	-	13,845,259	-	16,667,182
Fines and Forfeitures	82,512	-	13,056	-	-	-	-	95,568
Interest and Other Earnings	93,694	-	168,440	-	-	200,135	5,139,696	5,601,965
Miscellaneous Revenues	370,835	-	-	-	-	46,624	2,416,332	2,833,791
Total Revenues	28,102,316	-	3,515,763	-	-	16,758,790	8,012,412	56,389,281
NON-REVENUES								
Interfund Transfers	-	-	335,363	718,438	-	835,575	-	1,889,376
Other Non-Revenues	-	-	-	-	-	-	-	-
TOTAL REVENUE & OTHER FINANCING SOURCES	28,102,316	-	3,851,126	718,438	-	17,594,365	8,012,412	58,278,657
TOTAL ESTIMATED REVENUES & BALANCES	32,872,807	-	13,726,444	761,624	-	24,640,664	59,889,458	131,890,997
EXPENDITURES/EXPENSES								
General Government	4,552,276	-	-	-	-	-	2,548,199	7,100,475
Public Safety	15,356,221	-	790,581	-	-	-	-	16,146,802
Physical Environment	1,502,506	-	-	-	-	15,704,063	-	17,206,569
Transportation	1,411,703	-	2,274,195	-	-	-	-	3,685,898
Economic Environment	367,896	-	66,336	-	-	-	-	434,232
Human Services	148,880	-	-	-	-	-	-	148,880
Culture & Recreation	3,647,606	-	-	-	-	-	-	3,647,606
Total Expenditures/Expenses	26,987,089	-	3,131,112	-	-	15,704,063	2,548,199	48,370,463
NON-EXPENSE DISBURSEMENTS								
Debt Service	-	-	10,430	718,438	-	458,851	-	1,187,719
Interfund Transfers	1,053,801	-	-	-	-	835,575	-	1,889,376
Other Non-Expense Disbursements	-	-	-	-	-	-	-	-
TOTALS EXPENDITURES/EXPENSES	28,040,890	-	3,141,542	718,438	-	16,998,489	2,548,199	51,447,558
Reserves	4,831,917	-	10,584,902	43,186	-	7,642,175	57,341,259	80,443,439
TOTAL APPROPRIATED EXPENDITURES & RESERVES	32,872,807	-	13,726,444	761,624	-	24,640,664	59,889,458	131,890,997



WINTER GARDEN

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WINTER GARDEN

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CITY OF WINTER GARDEN



OFFICE OF THE CITY MANAGER

300 W. PLANT STREET

WINTER GARDEN, FL 34787

TEL: (407) 656-4111 • FAX (407) 656-1073

September 11, 2014

To the Honorable Mayor, Members of the City
Commission, and the Citizens of the
City of Winter Garden, Florida:

In accordance with Article III of the City Charter, I am pleased to present for your consideration the recommended balanced budget for fiscal year 2014/2015. This document presents the recommended expenditures for operations and for capital improvements for the upcoming fiscal year.

As a result of the nationwide economic downturn, the City of Winter Garden has endured several years of diminishing revenues, however the City stands on firm financial footing as a direct result of the choices and decisions that have been, and will continue to be made, by the City's elected leaders. There are signs of economic improvement on a local level. The City of Winter Garden has the largest percent increase in taxable property value in all of Orange County for the 2014-2015 fiscal year. Building permits are being issued at a quicker pace and new developments are picking up. We have funded the budget to ensure robust economic development and strong public safety, and to meet the continued need for infrastructure improvements and high quality services to the residents, businesses and visitors of the City.

The General Fund budget for FY 2014/15 totals \$28,040,890. The budget reflects no change to the millage rate, which remains at 4.250. Ad Valorem property tax revenue will increase by approximately \$823k as a result of the increase in Winter Garden's property values. The Utility Tax and Franchise Fees are estimated to increase by approximately \$324k. Total projected General Fund Revenues for Fiscal Year 2014/15 are projected to increase by 9.3% from FY 2013/14. The General Fund budgeted expenditures include funding to public safety by adding four new police officers, three new dispatchers and 4 new school crossing guards. As a result, the City's proposed revenues balance the proposed expenditures and the City's General Fund reserves will remain flat. The projected unassigned fund balance at the end of fiscal year 2015 is \$4,435,865, bringing unassigned fund balance to 16% of expenditures, which is below the target minimum of 30%.

We continue to maintain a conservative approach to fiscal management by controlling costs without compromising the services that add value and serve the City well. The following are brief highlights and changes that are included in the proposed budget.

General Fund Revenues

Ad Valorem [property] taxes, which comprise 31.9% of budgeted General Fund revenues, are projected to increase by \$822,624, or 10.1% as a result of an increase in property values. Local Government Half-Cent Sales Tax and State Revenue Sharing revenues represent 24% of budgeted General Fund revenues, with the Half-Cent Sales Tax Revenue projected to increase \$527,554 or 10.64% and State Shared Revenues projected to increase \$252,976 or 22.32%. Utility Franchise Fees and Taxes have been budgeted at an 11.6% increase, or \$565,210 from last year. These revenues comprise 19% of budgeted general fund revenue. The Communications Service Tax, 4.7% of budgeted General Fund revenue, is projected to decrease by 1.6%.

Citywide Staffing/Salaries and Benefits

On the personnel side, there is a 3% cost-of-living/merit increase budgeted for FY 2015.

Health insurance costs are budgeted to increase by 6% over the FY2014 costs. The City will continue to pay 50% of the cost for dependent coverage and 100% of employee only coverage through December 2015. Approximately 45% of our employees have some type of dependent coverage. City employees pay between 0-15% of the cost for health insurance dependent upon meeting certain criteria in the City's new Wellness Program. The City provides basic life and long-term disability coverage at no cost to the employee.

On a percent of pay basis, the City's pension contribution rates will increase from 13.47% to 14.91% for the General Employee Plan and increase from 13.98% to 14.35% for the Fire and Police Plan.

General Government

The General Government includes the Legislative, City Clerk, Executive and Economic Development departments. The Legislative budget will decrease 8.7% for fiscal year 2014/15 due to a decrease in budgeted promotional items and dues, while the City Clerk budget will increase 4.4% in fiscal year 2014/15. The Executive and Economic Development budgets will decrease 24% from amended fiscal year 2013/2014 budget due to the purchase of land in FY2014. General Government also includes Administrative Services and Finance Services departments that primarily provide services that support the operations of other City Departments and as such is heavily personnel oriented. The Fiscal Management budget will remain flat for fiscal year 2014/15 with a slight increase of 0.3%. The Administrative Services budget will increase by 6.2% over 2013/2014 budget. This increase is due to the capital expenditures to replace 4 blade servers budgeted at \$102K.

Public Safety

The City continues to provide the best Public Safety services to its citizens and residents. Protecting our residents and visitors are government functions that our citizens depend upon every day. The Public Safety services comprise of 50% of the General Fund Budget. The FY

2014/15 budget proposed to add 4 new Police Officers, 4 new Crossing Guards, and 3 new Telecommunications Dispatchers. The Police Department budget will increase by 7.2% this year to fund the new positions. The Fire Department budget will increase by 6.3% from fiscal year 2013/2014, this is primarily due capital expenditures which include the replacement of 27 SCBA units.

Community Development

The Community Development Department budget increased by 7.6% due to the funding of a new code enforcement officer that was approved in 2014 interim budget and a transfer of residual Building Inspection revenues transfer to restricted building inspection reserves.

Parks and Recreation

The Parks and Recreation budget is increased by 23.2% primarily for capital expenditures. These expenditures include the Tucker Ranch Heritage Park phase I, a sunblock/diffuse for the Little League, Braddock Park Field Renovation and Newton Park Landscape enhancements.

Public Services

The Public Services department budget will increase by 2.81% from the amended FY 2013/2014 budget.

Special Revenue Funds

The CRA Fund is budgeted to decrease by 89% due to the payoff of the CRA SunTrust Revenue Note.

Enterprise Funds

The Utility Department operating budget will remain relatively flat with a 1% increase over 2013/14 budget. The Stormwater Fund budget increased by 125% due to Stormwater Capital Improvement Projects and the Solid Waste budget remains flat at 0.3% increase. Trailer City's budget will also remain flat at a 0.3% variance from fiscal year 2013/2014.

In conclusion, the City is in sound financial condition. We continue to maintain a low debt burden and a responsible level of fund balances. This budget serves the citizens of the community well by providing the funds necessary to maintain and improve the City's infrastructure, ensure qualified and responsive fire and police protection, and provide those amenities that define our community.

Respectfully submitted,

Michael L. Bollhoefer
City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Winter Garden
Florida**

For the Fiscal Year Beginning

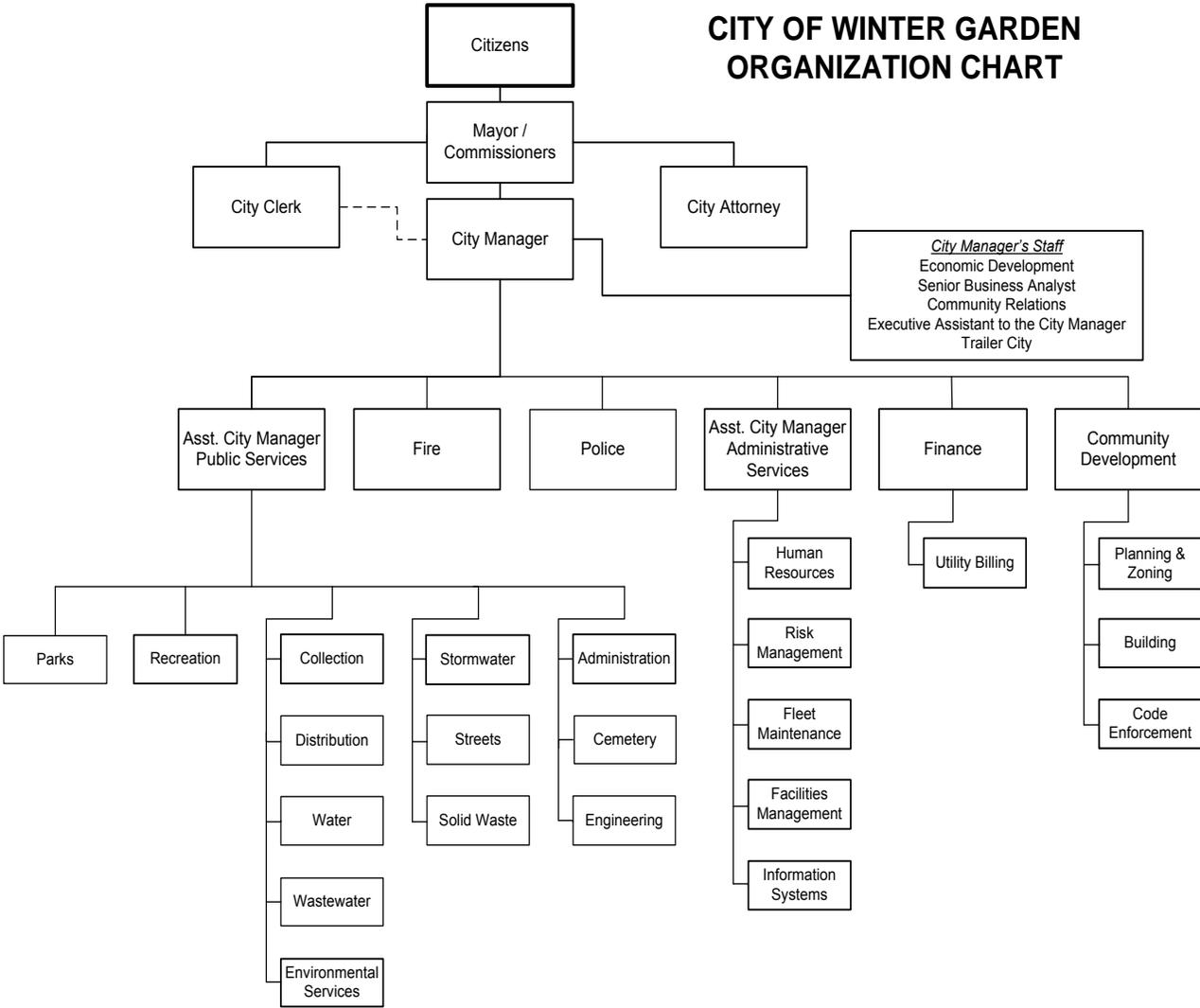
October 1, 2013

A handwritten signature in black ink, appearing to read 'Jeffrey R. Egan'.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Winter Garden, Florida for its annual budget for the fiscal year beginning October 1, 2013. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

CITY OF WINTER GARDEN ORGANIZATION CHART



8/20/2014

City Profile

The City of Winter Garden, Florida was formed by Charter on November 10, 1903 and is located in Orange County, Florida. As with most communities founded in the early 1900's of rural Florida, Winter Garden's economy relied heavily on agriculture. A year-round growing season and fertile soil enabled the production of fruits and vegetables; rail provided direct transportation routes to northern markets; and local orange groves were Florida's gold.



In the late 1960's, Central Florida's economy changed. A new mouse was on the block and tourism quickly became the new gold. Winter Garden's proximity to Orlando and the Walt Disney properties made it an ideal spot for growth.

The City has a commission/manager form of government with a Mayor and four Commissioners elected as the governing body. The Commission is responsible, among other things, for passing ordinances and resolutions, adopting the budget, authorizing indebtedness, appointing advisory boards, and hiring the City Manager, City Clerk, Attorney, and Auditor. The City Manager is responsible for carrying out the policies and ordinances of the Commission, for overseeing the day-to-day operations of the City, and for appointing the heads of various departments. The Commission is elected on a non-partisan basis. Commission members serve three-year staggered terms, with the Mayor and one Commissioner elected every three years and the other three Commissioners elected the following year. The Commissioners are elected by district, and the Mayor is elected at large.

The City provides a full range of services, including police and fire protection; the construction and maintenance of streets, sidewalks, and other infrastructure; planning, community, and economic development; cemetery management and maintenance; code

enforcement and building inspections; parks maintenance; and recreational activities and cultural events. In addition, the City operates four enterprises: water and sewer service, solid waste collection service, stormwater service, and management of the City owned mobile home park.

The Commission embarked upon an aggressive strategy, in recent years, making Winter Garden an ideal place to grow families as well as businesses. Today, Winter Garden is referred to as a modern-day Mayberry USA by residents, and as a Florida destination. At the same time, it attracts new business and quality development/redevelopment. The community's connection to its roots is felt throughout the year with festivals, museums, theater events, a farmers' market, a historic downtown and the West Orange bicycle trail. The City's downtown historic district provides a vibrant community of art studios and live theatre, bicycle stores and flower shops, and a wide range of restaurants that flank the West Orange Trail.

The City's short term goal is to be the best little city in the state of Florida. Its long term goal is to be the best little City in the United States of America.

Numerous events occur each year in the Winter Garden Historic Downtown District including charitable benefits, art festivals, music festivals, holiday events and more. The annual Spring Fever in the Garden event, sponsored by the Bloom N Grow Society, is one of the most popular annual events. There are also ongoing downtown events such as a weekly Farmers Market, a monthly Cruz-N-Car Show, and on most Fridays, you can catch a local musical performer at the Centennial Gazebo.

Live

From bungalows to art-deco, antebellum to modern, architectural styles are abound in Winter Garden with a place that is sure to feel like home.

Oakland Park is the first certified Green community in Central Florida.

Learn

Orange County Public School District operates four elementary schools, two middle schools, and one high school within municipal boundaries.

Play

For those that consider shopping a form of play, Winter Garden Village at Fowler Groves is a shopper's haven. American Eagle, Chico's and Victoria's Secret are a few of the boutique stores in the 1.15 million square foot open-air mall.

A charming historic downtown district adds to Winter Garden's character and ambiance. Unique shops and restaurants flank brick-paved West Plant Street giving another dimension to the shopping experience.

The City's Recreation Department offers a vast variety of programs for people of all ages.

Much more than just another bedroom community - Winter Garden is a place to live, learn and play.

Incorporated:	1903
Population:	38,579
Land Area:	Approximately 17 square miles
Millage:	4.250
Mayor:	John Rees
City Manager:	Michael Bollhoefer

Local Economy

The City's economic environment is heavily influenced by the economy of Orlando and the Central Florida area. The unemployment rate for Orange County was 6.2 percent in 2013

which is down from 8.4 percent in 2012, and is expected to decrease in the near-term. Major industries located in Central Florida include the tourism industry, as well as digital media, software and hardware, and medical industries.

**City of Winter Garden, Florida
Demographic and Economic Statistics
Last Ten Fiscal Years**

Fiscal Year	Population ¹		Personal Income ²		Labor Force (Countywide) ³			Unemployment Rate ⁴
	City of Winter Garden	Orange County	City of Winter Garden		Civilian Labor Force	Employed	Unemployed	
2013	37,172	1,202,978	\$ 1,351,233,796	\$ 36,351	649,312	608,781	40,531	6.2
2012	36,063	1,172,493	1,304,398,710	36,170	637,823	584,475	53,348	8.4
2011	35,281	1,157,342	1,269,763,190	35,990	609,366	547,964	61,402	10.1
2010	34,568	1,145,956	1,206,976,288	34,916	609,900	537,799	72,101	11.8
2009	30,987	1,108,882	1,036,856,007	33,461	604,165	535,531	68,634	11.4
2008	30,838	1,114,979	1,113,745,208	36,116	612,686	573,838	38,848	6.3
2007	30,065	1,105,603	1,075,244,660	35,764	601,260	578,008	23,252	3.9
2006	28,440	1,079,524	991,560,600	34,865	586,102	568,257	17,845	3.0
2005	24,610	1,043,437	805,411,470	32,727	560,375	540,809	19,566	3.5
2004	22,242	1,013,937	683,474,418	30,729	569,814	544,606	25,208	4.4

¹Source: University of Florida, Bureau of Economic and Business Research

²Source: University of Florida, Bureau of Economic and Business Research (2003-2011), 2012 estimated.

Note: Personal income information is only available for Orange County [not City specific].

³Source: Florida Agency for Workforce Innovation

⁴Countywide

While many residents commute to jobs in Orlando and the major tourist attractions, the City maintains a diverse economy within its boundaries. In addition to an industrial component in the City's northeast area, the City has three main commercial districts:

- The downtown historical district is situated along a stretch of the 19 mile West Orange Trail, which attracts bicyclists, roller-bladers, walkers, and joggers. Its brick-lined streets, decorative fountain, and clock tower give this area a quaint, small town feel. The district boasts a number of specialty shops, restaurants, museums, offices, a historic hotel and a historic theatre.
- The State Road 50 corridor is the major thoroughfare through the City and home to a number of major and specialty retail stores, offices, fast-food and full-service restaurants, and financial institutions.

- Winter Garden Village at Fowler Groves (the “Mall”) is a 1.15 million square foot regional open-air shopping center on 175 acres in the City’s southern area, the largest of its kind in Central Florida. It draws shoppers from all of West Orange County in addition to providing convenient shopping for local residents, and contains a mix of big-box, specialty shops, financial institutions, and more than 20 eateries.

Below is a listing of the City of Winter Garden’s Principal Employers ranked by the percentage of Total City Employment.

**City of Winter Garden, Florida
Principal Employers**

Employer	Location	2013		
		Employees ¹	Rank	Percentage of Total City Employment ²
Orange County Public Schools	Various (9)	812	1	8.15%
Heller Bros Packing Co	9th Street	300	2	3.01%
Target Super Center	Daniels Rd	-	3	0.00%
Health Central Park	N Dillard Street	289	4	2.90%
City of Winter Garden	Plant Street	288	5	2.89%
Publix Super Markets	SR 50/SBW	262	6	2.63%
Ranger Construction	Elboc Way	218	7	2.19%
Encore Construction	Crown Park Circle	173	8	1.74%
Orange County National Golf	Phil Ritson Way	134	9	1.35%
Louis Dreyfus Citrus	9th Street	120	10	<u>1.20%</u>
Total				<u>26.07%</u>

¹Source: Surveys of employers listed.

²Source: Total City employment estimated based on 2010 Economic Census data :: US Census Bureau.

³Source: Target Super Center could not disclose their employee count information. Ranked as third based on past reported counts.

During fiscal year 2014/2015, the Florida Hospital of Winter Garden will begin construction. It is located on a 54 acre property adjacent to the Mall to allow for a hospital and ancillary uses, emergency department, and medically related professional and business offices, clinics, and laboratories. It is anticipated that construction will be done in phases over the next four to seven years. We believe this project will be a significant positive for our local economy through both the construction phase and after completion and will provide for superior healthcare for our citizens into the future.

City Strategic Plan

Strategic Model & Framework

In 2009, the City of Winter Garden engaged in an effort to develop a strategic direction and structure that would offer a more disciplined approach when aligning citizen-driven priorities with business goals and day-to-day service activities. The result was the adoption of a strategic performance management framework that enables effective management decisions that are properly congruent with the targeted desirable outcomes of the community.

With ongoing inputs and feedback from the citizens of Winter Garden, this framework ensures a systematic cycle of accountability and ultimately validates the City’s broader mission and vision propositions in terms of performance benchmarks and operational accomplishments.

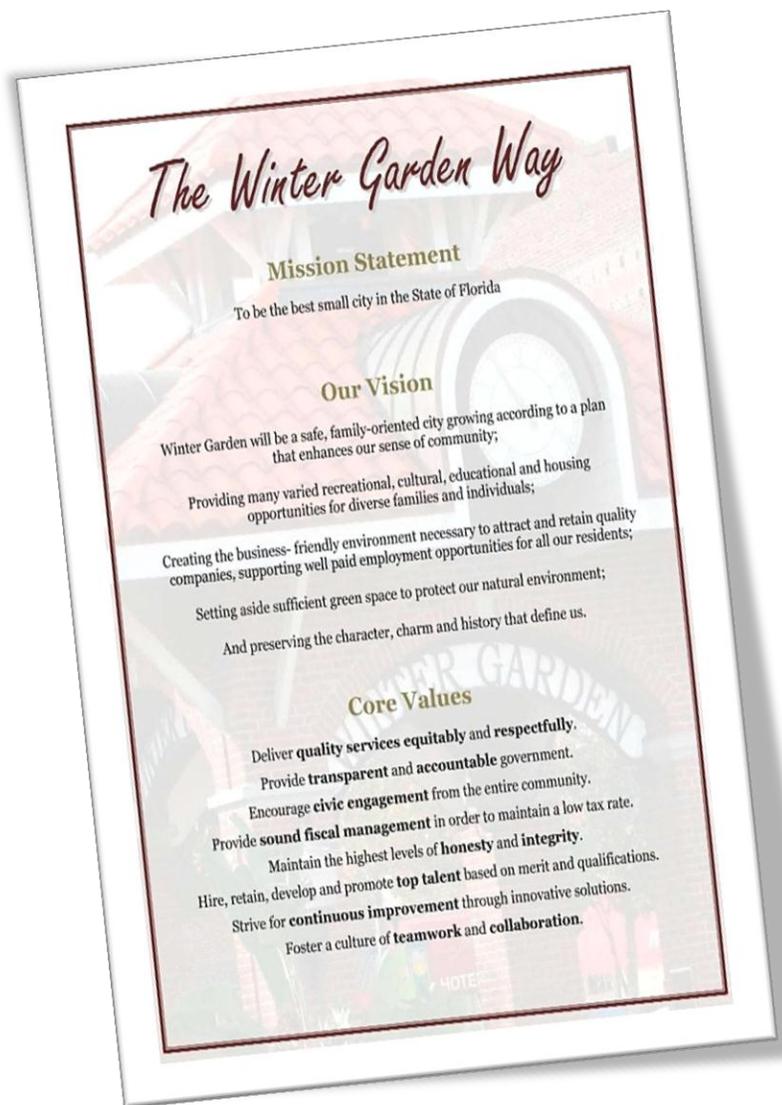
The strategic model is characterized by the pyramid illustrated. It outlines the up and down relationship flow of how the City translates the culmination of mission, vision, core values and strategic priorities into actionable initiatives which result in business plans and operating plans at the department level. Strategic priorities are typically 10-20 years in focus,



business plans are 2-5 years in focus and operating plans are 1-2 years in focus. The annual execution of the broader long-term strategies occurs at the operating level through daily service activities and is validated against stretched performance targets or benchmarks. There are three levels to this model which begins with the long-term directional level, followed by the intermediate business planning level and then the short-term operating planning level. The City's mission and vision propositions should always drive the operational activities and these activities should also in turn relate back to the mission and vision propositions.

Mission, Vision and Core Values

The Winter Garden Way is the City's directional map and foundational philosophy that provides both a narrative and picture of what the desired outcome of success will look like for citizens and residents. It is, therefore, citizen-inspired and fully reflects the expectations of the community based on feedback inputs from the citizen survey, focus groups, stakeholder interviews and town hall meetings. The mission to be *the best small city in the State of Florida* is bold and ambitious, but it sets the tone for leadership, service and performance excellence throughout the City. The vision elements highlight and convey the tangible essence of the City's destination profile and further define



the targeted landmarks of accomplishments. Finally, the City's core values outline the key guiding principles that function as the driving force towards the mission promoting the highest standard for professional and ethical behavior.

City Strategic Priorities

The long-term strategic priorities are the bridges that connect *The Winter Garden Way* to each Department's business and operating plans, such that, the strategic priorities become both a compass and a way of life throughout all service areas. The departmental business plans for the upcoming year are featured in detail in this budget document and can be found in the department operating section.

Along with the *Winter Garden Way*, there are also *nine* primary strategic priorities that were carefully determined from an analysis of various community stakeholders. This included feedback from the citizen survey, resident focus groups, business leader interviews, elected official interviews, a town hall meeting as well as a planning workshop. The goals are not in any particular order since each goal is felt to be equally important to the quality of life in Winter Garden. Accompanying each priority is a list of *target areas* to address as well as the *key initiatives* for achieving them. Below is a list of the City's nine strategic priorities:

- Mobility
- Safe Community
- Thriving Economy
- Sense of Community
- Natural Environment
- Attractive Community
- Recreation, Arts and Culture
- Education and Learning Opportunities
- Quality Services and Infrastructure

In addition to the nine priorities listed above, the City's *eight* core values identified in *The Garden Way* also serve as secondary priority areas for departments, particularly, the internal services areas that have indirect service contact with citizens. Due to the nature of such departments, for instance Finance, that mostly provide support services to other major service areas, some core values were more of a natural fit for the department's core functions, and thus, made the use of the City's core values suitable as a secondary strategic priority. For example, one of the Finance Department's main strategic focuses uses the core value, "Provide sound fiscal management" to help concentrate efforts on more diligent budget controls. It is, therefore, likely to see the City's core values being used as strategic priorities for some department business plans and in some rare instances a combination thereof.

FY2015 Departmental Strategic Priorities & Goals

The City of Winter Garden is committed to offering the best services to its citizens and local businesses. As part of our annual budget process, each department is tasked with setting performance management goals for their respective areas that are aligned with the previously identified City strategic priorities, targets and key initiatives. Below is a summary of the FY 2015 department goals aligned by the City's primary and secondary strategic priorities. The detailed departmental business plans with department goals and objectives, key performance indicators and past year results as well as targets are located in the department operating sections of this budget document.

STRATEGIC PRIORITIES & GOALS

ENSURE A SAFE COMMUNITY

Aim police presence at property and personal crimes to ensure residents feel safe in all parts of Winter Garden, day or night.



FIRE & RESCUE

Protection and preservation of life and property



POLICE

Increase sense of safety throughout downtown and all residential communities

ENCOURAGE A THRIVING COMMUNITY

Encourage a sustainable thriving economy that maintains a prosperous downtown and good jobs for people with different skills.



COMMUNITY DEVELOPMENT

Expedient plan review process that ensures high quality development throughout the City

Speedy and quality turnaround service during plan review, permitting and inspection processes

Annex unincorporated enclaves to ensure efficient, consistent and cost effective services for all residents



ECONOMIC DEVELOPMENT

Provide a business-friendly environment that creates desirable and successful businesses

Foster entrepreneurship and empower business start-ups to bolster commerce

Encourage a vibrant Downtown, which in turn creates a thriving City

PROTECT THE SENSE OF COMMUNITY

Protect the history and small town character of Winter Garden to preserve its sense of community.



COMMUNITY RELATIONS

Provide an improved sense of community inclusion

PROVIDE AN ATTRACTIVE COMMUNITY

Keep the City and its gateway corridors attractive and clean.



COMMUNITY DEVELOPMENT

Improve and preserve the aesthetics throughout the City



PUBLIC SERVICES: Wastewater, Stormwater & Streets

Keep the City corridors attractive and clean



PARKS & LAND

Develop and sustain beautiful park, pedestrian and landscape areas

PROVIDE SOUND FISCAL MANAGEMENT

Preserve the trust of our citizens through smart, accountable and disciplined management of the City's fiscal affairs.



FIRE & RESCUE

Improve control of Fire Department's operating cost



HUMAN RESOURCES

Reduce healthcare costs to the City



FISCAL MANAGEMENT

Submit balanced budget within appropriate parameters to maintain low tax rates



PUBLIC SERVICES: Administration

Provide alternative funding for City capital improvement projects

PRESERVE THE NATURAL ENVIRONMENT

Protect the natural environment and enhance green spaces.



COMMUNITY DEVELOPMENT

Protect natural land areas throughout the City



FACILITIES MANAGEMENT

Improve sustainability program to make the City more green-friendly



PARKS & LAND

Rehab, restore and protect passive green space throughout the City



PUBLIC SERVICES: Administration

More environmentally friendly City focused on reducing ground water withdrawals



PUBLIC SERVICES: Solid Waste

Improve the natural environment through increased recycling awareness

Reduce the amount of solid waste going into the landfill



PUBLIC SERVICES: Environmental Services

Protect groundwater resources through water conservation



PUBLIC SERVICES: Wastewater, Stormwater Collection & Streets

Reduce pollution in Lake Apopka through cleaner streets and storm water systems

PROVIDE RECREATION, ARTS & CULTURE

Provide facilities and programs for recreation, arts and culture that help to keep residents and visitors active and healthy.



RECREATION

Provide a variety of quality parks, facilities, recreational and cultural experiences

SUPPORT PUBLIC EDUCATION & LEARNING OPPORTUNITIES

Support elevating the quality of K-12 public education and broaden opportunities for advanced adult learning.



COMMUNITY RELATIONS

Continue partnering with local schools

RECRUIT AND DEVELOP TOP TALENT

Maximize productivity by acquiring and retaining talent that best matches the City's organizational needs.



HUMAN RESOURCES

Recruit and select high quality candidates for all positions

Increase development opportunities for City employees

Improve productivity of workforce

MAINTAIN QUALITY SERVICES & INFRASTRUCTURE

Maintain a network of high quality services and infrastructure for all parts of Winter Garden.



INFORMATION TECHNOLOGY

Support Public Services utilities to ensure proper asset replacement cycles throughout the City



PUBLIC SERVICES: ENGINEERING

Ensure timely and within budget completion of all planned CIP projects annually



PUBLIC SERVICES: Wastewater, Stormwater Collection & Streets

Prolong the service life of the City's infrastructure

Reduce citizen storm water complaints



PUBLIC SERVICES: Water/Reclaimed Distribution & Streets

Increase water pressure and minimize water service interruptions for residents



PUBLIC SERVICES: Administration

Reduce flooding incidents from adverse weather conditions



PUBLIC SERVICES: Wastewater & Reclaimed Water

Improve odor control at wastewater treatment facility



PUBLIC SERVICES: Water Treatment & Pumping

Raise consumer confidence in the City's drinking water

Compliance with Consumptive Use Permit



PUBLIC SERVICES: Environmental Services

Reduce Fats, Oils and Grease from the wastewater stream through industrial pretreatment public education

IMPROVE AND MAINTAIN MOBILITY

Create and maintain a network of highways, roads, paths and transportation alternatives that make uncongested links to all parts of Winter Garden.



COMMUNITY DEVELOPMENT

Improve and facilitate safe bicycle, pedestrian, and vehicle mobility throughout the City



PUBLIC SERVICES: Water/Reclaimed Distribution & Streets

Improve pedestrian infrastructure, bicycle and automobile transportation

DELIVER QUALITY SERVICES EQUITABLY & RESPECTFULLY

Ensure the highest level of service excellence in all situations for all stakeholders.



CITY CLERK

Provide requested records in the least amount of time as possible



FACILITIES MANAGEMENT

Provide "best in class" customer service by completing work orders timely & effectively

Ensure high quality janitorial services throughout the City



FISCAL MANAGEMENT

Deliver service excellence to all internal customers



FLEET MANAGEMENT

Ensure longevity of City vehicles to maximize economies of scale



INFORMATION TECHNOLOGY

Enable City staff to be more productive in how services are delivered to the community

Ensure accuracy and usefulness of the City's web content

High performing hardware and software systems that enable productivity and service delivery



COMMUNITY RELATIONS

Deliver excellent customer service to all citizens & residents



HUMAN RESOURCES

Achieve a productive and safe workplace

Deliver service excellence to all internal customers



UTILITY BILLING

Provide a responsive and consistent Utility Billing service experience



COMMUNITY DEVELOPMENT

Provide excellent customer service to all citizens & residents



WINTER GARDEN

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OVERVIEW OF THE BUDGET PROCESS

A. BUDGET GUIDES

The City's budget process is conducted within the framework of the Finance Department's fiscal policies, financial forecasts and financial trends. The budget documents serve four fundamental purposes:

Policy Document:

The budget documents contain information that allows the City Commission an opportunity to review policies and goals that address long-term concerns and issues of the City and evaluate City services.

Operations Guide:

The budget describes activities, services and functions carried out through departmental goals and objectives and continuation of performance indicators. The document includes departmental business plans and organizational layouts for the City.

Financial Plan:

The budget presents the City's fiscal resources through a process of needs analysis, service delivery priorities and contingency planning. The document includes the current and long-term debt obligations, and a 5-Year Capital Improvement Plan.

Communications Device:

The budget seeks to communicate summary information, including an overview of significant budgetary issues and trends, to aid the reader in interpreting the documents. It describes the process for preparing, reviewing and adopting the budget for the fiscal year. The document has

been drafted with the goal of providing information that will be valuable and understandable to the average reader.

The City Commission has adopted a number of policies that are designed to guide the budget preparation. The powers and responsibilities of the Commission and the City staff are listed below.

Powers of Commission

Except as otherwise provided in the Charter, all powers of the City and the determination of all matters of policy are vested in the City Commission.

Without limitation of the foregoing, the City Commission has the power to:

- (1) Be the judge of the election and qualification of its own members;
- (2) Authorize the issuance of bonds; revenue certificates, and other evidence of indebtedness;
- (3) Adopt and modify the official map of the city;
- (4) Provide for an independent audit;
- (5) Pass ordinances and laws for the preservation of the public peace and order, and impose penalties for the violation thereof; provided that the maximum penalty to be imposed shall be a fine of not more than five hundred dollars (\$500.00) or imprisonment for a period of time not longer than sixty (60) days;
- (6) Deal with any property of the city, both real or personal, or mixed in any manner the Commission may see fit to do in accordance with the general powers of the City;
- (7) Provide rules and regulations for all purchases and sales made for and on behalf of the City;
- (8) Appoint, remove, and fix the compensation of the City Manager, City Attorney, City Auditor, City Clerk, and a Certified Public Accountant to perform the annual audit;
- (9) Appoint advisory boards to serve without compensation;

- (10) Establish by ordinance, the conditions upon which subdivisions and other areas may be annexed by the City;
- (11) Exercise any right of authority given or permitted by the Constitution and the laws of the State of Florida to city commissions consistent with or in addition to the provisions of the revised Charter;
- (12) By order of the City Commission, those officers listed in paragraph (8) above who are indicted for a felony will be suspended from office, without pay, until acquitted and the office filled by appointment for the period of suspension. By order of the City Manager, any other municipal officer or employee indicted for a felony will be suspended from office, without pay, until acquitted and the office filled as hereinbefore provided for the period of suspension.

Responsibilities of City Commission

- (1) To be responsive to and represent the wishes of the citizens;
- (2) To establish goals and priorities through approval of objectives, plans, and budgets;
- (3) To consider, evaluate and establish laws, policies, regulations and procedures.

The Role of the Staff to the City Commission

- (1) To implement the goals of the City Commission;
- (2) To suggest objectives, plans, and budgets for approval by the City Commission consistent with approved goals;
- (3) To implement City Commission approved objectives, plans and budgets;
- (4) To provide the City Commission with adequate, competent information and professional recommendations upon which the Commission may rely in making decisions and to refrain from criticism of those decisions once made;
- (5) To manage the day-to-day affairs of City government;
- (6) To suggest to the Commission new laws, regulations, and policies or modifications to existing ones.

Fiscal Policy Statement

The City has an important responsibility to its citizens to correctly account for public funds, to manage municipal finances wisely, and to plan for adequate funding of services desired by the public. With the change in federal policies toward local government and the rate of growth in our area, the City needs to ensure that it is capable of adequately funding and providing local government services needed by the community.

Sound fiscal policies that are realistic and consistent provide useful guidance for the long-term programming of services and facilities. They also provide a set of assumptions under which budget and tax decisions should be made. While established for the best management of governmental resources, generally accepted fiscal policy also helps set the parameters for government's role in the broader economy of the community.

The development of the budget is guided by the following laws and objectives:

- The budget must be balanced for all funds. Total anticipated revenues must equal total estimated expenditures for each fund. (Section 166.241 of Florida Statutes requires that all budgets be balanced).
- The City will not levy ad valorem taxes against real and tangible property in excess of 10 mills with the exception of voted levies. (Section 200.081 of Florida Statutes places this millage limitation on all Florida municipalities).
- The City will budget 96 percent of anticipated gross ad valorem proceeds to provide an allowance for discounts for early payment of taxes. (Section 200.065 of Florida Statutes states that each taxing authority shall utilize not less than 95 percent of the taxable value.)
- All operating funds are subject to the annual budget process and reflected in the budget document.

- The enterprise operations of the City are to be self-supporting meaning current revenues will cover current expenditures including debt service.
- The City will coordinate development of the capital improvement budget with the development of the annual operating budget. Each capital improvement project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required and additional operating expenses.
- The guideline and goal for the General Fund fund balance is to have 30% reserves in case of emergencies.

B. BUDGET ADOPTION AND MODIFICATION

The City Commission annually adopts, by ordinance, a balanced budget for all funds of the City, whereby budgeted revenues equal budgeted appropriations within each fund. Budgetary authority is legally maintained at the fund level. Amendments to the adopted budget can occur at any time during the fiscal year through action of the City Commission or the City Manager in the following manner:

1. Budget Amendments: Fund revenue and expenditure amounts may be increased or decreased by formal action of the City Commission following proper public notice as specified in Chapter 129.03(a) of the Florida Statutes. Amendments to adopted budgets normally result from either: (a) the desire to recognize an unanticipated excess amount of an anticipated revenue; or (b) the unanticipated decrease of an anticipated revenue. The purpose of the amendment process is to adjust fund amounts to reflect the level of revenues reasonably anticipated to be received and to balance expenditures to these revenues in accordance with state law and sound fiscal practices.
2. Budget Transfers: Operating unit budgets may be amended by formal transfer action. Budget transfers, which are intrafund in nature, may be approved by the

City Manager. A record of such intrafund transfers is maintained by the Finance Department. Budget transfers, which are interfund or involve fund reserve distributions, must be reviewed and formally approved by the City Commission prior to execution.

Additions to approved positions during the budget year require City Commission review and approval. As previously delegated by the City Commission, personnel reclassifications may be approved by the City Manager.

During the fiscal year, the Finance Department coordinates an interim budget review process. All departments review revenue and expenditures to-date. A budget amendment is prepared for the City Commission to formally adopt any mid-year amendments. The formal interim budget adjustment has proven to be an effective process for the City in ensuring needs are being continually met and the operational and capital improvement plans are adequate.

C. BUDGET PREPARATION

In May the Finance Department develops a fiscal model to project revenues and expenditures for the next fiscal year. This model provides the City with a clear vision of the level of financial control needed to develop upcoming fiscal year budgets. Based on the model's results, target expense levels for FY 2014/15 were provided to operating divisions. Those divisions were challenged to maximize services while maintaining a budget within the City's fiscal capacity.

During the FY 2014/15 budget cycle, the Finance Department made available to each department a budget manual and access to the financial accounting software so that each department's budget could be entered into the system to compare to last fiscal year actual and current fiscal year-to-date figures. This provided a helpful tool to the departments to determine a realistic budget.

Another effort to streamline the budget process included developing and presenting capital improvement budgets simultaneously with operating budgets. This provided a clear picture of the impact of capital improvements on operating budgets. It also allowed divisions to concentrate on putting a realistic business plan together for the upcoming fiscal year.

Expenditure levels to be recommended to the City Commission are determined in department meetings with the City Manager. These meetings provide each department director with the opportunity to discuss his or her budget and the programs it provides. A Commission workshop in August provides a forum for finalizing spending plans, the proposed millage rate, and policy issues. Copies of the proposed budget are distributed to department directors and made available for inspection by the general public prior to the final budget hearings in September.

Following Commission approval of the final spending plan, Finance Department staff will prepare the approved budget for distribution to departments and other interested parties. The budget for the upcoming year becomes effective October 1st and the spending plan, as authorized by the Commission, will be implemented throughout the fiscal year.

FY 2015 Budget Calendar for Departments

<u>Event</u>	<u>Date</u>
Budget Manual sent to Departments	May 30, 2014
Budget entry access given to Departments	May 30, 2014
Personnel request forms due to HR Department	June 13, 2014
Capital Improvement Project request forms due to Finance	June 27, 2014
Fleet Maintenance Vehicle Inspection forms due to Finance	June 27, 2014
All budget request to be entered into GMBA	June 27, 2014
Receive DR 420 Forms from Property Appraiser	July 1, 2014
CIP Committee Meetings	July 7 – 11, 2014
Finance submits preliminary budget proposal to City Manager	July 14, 2014
Commission Sets Proposed Millage Rate	July 24, 2014
FTE and Organization Charts due to Finance Department	August 1, 2014
Performance Measurements due to Finance Department	August 1, 2014
Send in DR 420 Forms to Property Appraiser	August 1, 2014
Budget Workshop	August 28, 2014
1 st Public Hearing	Sept 11, 2014
2 nd Public Hearing	Sept 25, 2014
Send in Adopted Ordinance to PA, DOR and Tax Collector	Sept 26, 2014
Complete and Deliver Form DR422 and TRIM Package	When received

D. FY 2014/15 Budget Assumptions

Based on available economic data and the City Manager's priorities, the Fiscal Year 2014/15 Revenue and Expenditure/Expense budgets were prepared using the following:

Revenues

- Ad valorem revenues were budgeted at 96%.
- The proposed citywide millage rate remained at 4.2500 mills.
- Interest income projections reflect maintenance of current interest rates.
- The budget for certain revenues funded by the State, including the local government half-cent sales tax, was prepared based on estimates provided by the Florida Office of Economic Development and Research. These revenues may be revised during FY 2014-15 based on updated projections or economic changes. The City has adjusted the State's projected revenues due to the economic conditions we are currently facing. Therefore, balancing a budget with less than State projected revenues to limit the impact of an adjustment in the first or second quarter of the new fiscal year to the City.

Expenditures/Expenses

- Personal Services: Budgeted figures for salaries include a 3.0% cost-of-living/merit increase for all employees. Health insurance is budgeted with a 6.0% increase.
- Operating Expenditures/Expenses: Departments were requested to submit a reduced budget after adjustments for salaries and capital expenditures in an effort to operate within revenues estimated to increase marginally.
- Capital Outlay: Departments were requested to provide thorough justifications for all capital equipment needs. Special attention was given to heavy equipment

by looking at creative alternatives such as leasing, contract services, and equipment sharing.

- Capital Improvements: Projects were budgeted according to prioritized needs and funds availability. The detailed listing of projects by fund is located in the 5-Year Capital Improvement Plan.
- Reserves: Efforts have been made to maintain reserves at a healthy level while continuing to provide excellent services to the citizens.

Capital Budgeting

The City maintains a Capital Improvement Program (CIP), which covers a five-year period and is updated annually. The Finance Department determines the amount of funds available for capital projects. Proposed projects are prioritized and the available funds are allocated accordingly. The Capital Improvement Projects detail is included in the 5-Year Capital Improvement Plan section of this book, but the funding for these projects is included in the budget in each appropriate division.

Fund Balance

Section 166.241 of Florida Statutes requires budgets to be balanced, meaning total revenues must equal total estimated expenditures for each fund. Therefore, if anticipated revenues equal estimated expenditures, it can be assumed that the beginning fund balance will be maintained. Fund balance may be used as a source of revenue if there is an imbalance between revenues and expenditures. Since reserves are created over time, drawing down on reserves should be done in measured amounts and for specific purposes. Structural imbalances (revenue insufficient to support ongoing expenditure requirements) cannot be sustained through the use of reserves and must be appropriately addressed.

A major indicator of the City's fiscal health is the reserve balance maintained in the General Fund. The Government Finance Officers Association (GFOA) recommends

maintaining an unrestricted fund balance in the General Fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures, for all general-purpose governments, regardless of size. The City’s target is 30 percent of expenditures.

The following table contains a list of major governmental City funds and nonmajor governmental funds in the aggregate that have a fund balance, the expected draw on or addition to fund balance in the current year, and the use of or addition to fund balance in the proposed budget. Balances shown represent total fund balance less nonspendable amounts. The amount shown as “Expected Change FY2013/2014” is the budgeted use of fund balance since this fiscal year is still underway at the time of publication. There is no expectation that final year-end results will necessitate a draw greater than the amount in the schedule and it is quite possible, in some instances, that the required draw will be less than what is shown.

Spendable Fund Balance Status

Fund	Fund Balances 09/30/2013	Expected Change FY 13/14	Estimated Balance 09/30/2014	Budgeted Change FY 14/15	Projected Balance 09/30/2015	Percent Change FY 14/15
General Fund	\$ 5,987,213	\$(1,551,348)	\$ 4,435,865	\$ 0	\$ 4,435,865	0.0%
Community Redevelopment Agency	94,595	274,745	369,340	558,738	928,078	151.3%
Impact Fee	16,846,289	(7,165,381)	9,680,908	285,087	9,965,955	2.9%
Nonmajor Governmental	1,046,158	(835,594)	210,564	(134,241)	76,323	(63.8%)
Total Governmental Funds	<u>\$23,974,255</u>	<u>\$(9,277,578)</u>	<u>\$14,696,677</u>	<u>\$701,854</u>	<u>\$15,406,261</u>	<u>4.8%</u>

E. METHOD OF BUDGETING

Budgetary Basis

The City adopts budgets for all Governmental Funds and Fiduciary Funds on a modified accrual basis. The budgets for Proprietary Funds are adopted on an accrual basis. However, depreciation expense is not budgeted, whereas expenditures for capital outlays are budgeted. These outlays are capitalized into fixed assets and eliminated from the results of operations on a Generally Accepted Accounting Principles (GAAP) basis.

Fund balance allocations (residual unappropriated liquid assets resulting from prior years' operations) are budgeted and included as revenue or expenditure/expense on a budgetary basis but are eliminated on a GAAP basis for financial reporting.

Actual expenditures for the past fiscal year, along with the original and amended budget for the current fiscal year, and a proposed budget for the upcoming fiscal year are listed for each department and division of the City. The amended budget column reflects all budget amendments approved by the City Manager or the City Commission through August 2014. The 2014/15 budget column includes recommendations for the upcoming fiscal year. These recommendations reflect expenditures proposed by the various City departments as modified by the City Manager. Detailed information on proposed capital expenditures is illustrated in both the Capital Outlay and the Five-Year Capital Improvement Plan sections of this document.

Fund Structure

To provide proper accountability for the different kinds of resources, “funds” are established. Each fund is isolated with its own resources, liabilities and residual balance. Funds with similar objectives, activities and legal restrictions are, for reporting purposes, placed in one of three groups:

Governmental Funds: Governmental Funds account for general governmental activities, such as law enforcement, which are largely supported by taxes and fees. They are accounted for on a “spending” or financial flow basis.

Governmental Funds include the following five fund types:

- a. The General Fund accounts for all resources not reported in other funds. Most citywide activities are accounted for in this fund.
- b. Permanent Funds account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the government’s programs (i.e., for the benefit of the government or its citizenry).
- c. Special Revenue Funds account for resources received from special sources, dedicated or restricted to specific uses.
- d. Debt Service Funds account for the accumulation of resources for, and the payment of, interest, principal and other costs of long-term debt.
- e. Capital Project Funds account for the accumulation and use of resources for the acquisition of major buildings and other capital facilities where a specific project is designated or required.

Proprietary Funds: Proprietary Funds account for those activities which are provided on a basis consistent with private enterprise. They are accounted for on a cost of service or “capital maintenance” basis.

Proprietary Funds include the following fund type:

Enterprise Funds account for activities, such as water and wastewater services, which are similar to those provided by private enterprise and whose costs are substantially or totally recovered from user charges or from revenue sources other than general governmental revenue.

Fiduciary Funds: Fiduciary Funds account for assets belonging to others which are under City control for administration, but are not available to support the City's own programs.

Fiduciary Funds include the following fund type:

Pension Trust Funds account for resources required to be held in trust for the members and beneficiaries of defined benefit pension plans.

Accounting Structure

The accounting policies of the City of Winter Garden (the "City") conform to accounting principles generally accepted in the United States as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting board for establishing governmental accounting and financial reporting principles. The more significant of these accounting policies are summarized below.

1. Deposits and investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. The City maintains a cash and investment

pool that is utilized by all funds except those that require separate accounts. Each pooled cash fund is allocated interest on ending monthly cash balances held by the fund throughout the year.

State statutes authorize the City to invest in the State Board of Administration's (SBA) Local Government Surplus Funds Trust Fund (Florida PRIME), United States government securities, United States government agencies, federal instrumentalities, non-negotiable interest bearing time certificates of deposit, repurchase agreements, bankers' acceptances, commercial paper, state and local government taxable and tax-exempt debt, registered investment companies, and intergovernmental investment pools.

The City's investments are reported at fair value. Investments in Florida PRIME, an external 2a7-like investment pool, are stated at share price. Florida PRIME shares are based on amortized cost, which approximates fair market value. The Office of the Auditor General of the State of Florida performs the operational audit of the activities and investments of Florida PRIME.

2. Restricted assets

Certain resources of the Water and Sewer Utility Fund are classified as restricted assets on the statement of net position because their use is limited to the repayment of customer deposits, to capital projects to expand the capacity of the system, and to fund asset renewals and replacements. Certain proceeds of the

Water and Sewer Utility Fund's loan agreements, as well as certain resources set aside for their repayment, are classified as restricted assets on the statement of net position because their use is limited by applicable loan agreement covenants. These resources are set aside to subsidize potential deficiencies from the Fund's operation that could adversely affect debt service payments and to segregate resources accumulated for debt service payments over the next six months.

3. Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$750 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of the asset are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the City are depreciated using the straight line method over the following estimated useful lives:

Assets	Years
Buildings	50
Building improvements	15-25
Public domain infrastructure	25-50
System infrastructure	15-25
Vehicles	5-10
Office equipment	5
Computer equipment	5

4. Long-term obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

In the fund financial statements, governmental fund types report the face amount of debt issued as other financing sources.

5. Fund balances

Fund balance is divided into five classifications based primarily on the extent to which the City is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of interfund loans.

Restricted Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions or enabling legislation. Enabling legislation authorizes the City to assess, levy, charge, or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means that the City can be compelled by an external party such as citizens, public interest groups, or the judiciary to use resources created by enabling legislation only for the purposes specified by the legislation.

Committed The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (ordinance) of the City Commission. Those committed amounts cannot be used for any other purpose unless the City Commission removes or changes the specified use by taking the same type of action (ordinance) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, the committed fund balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the City Commission, separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints are not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the City Commission. The City has not adopted a formal policy to delegate this authority.

Unassigned Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The City applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**SUMMARY OF ADOPTED BUDGETS
FISCAL YEAR 2014/2015**

<u>CLASSIFICATION</u>	<u>GENERAL FUND</u>	<u>PERMANENT FUNDS</u>	<u>SPECIAL REVENUE FUNDS</u>	<u>DEBT SERVICE FUND</u>	<u>CAPITAL PROJECTS FUNDS</u>	<u>ENTERPRISE FUNDS</u>	<u>FIDUCIARY FUNDS</u>	<u>TOTAL</u>
CARRYFORWARD FUND BALANCE	4,770,491	-	9,875,318	43,186	-	7,046,299	51,877,046	73,612,340
REVENUES								
Ad Valorem Taxes	8,985,856	-	-	-	-	-	-	8,985,856
Sales, Use, and Fuel Taxes	-	-	1,667,824	-	-	-	-	1,667,824
Utility and Service Taxes	4,547,632	-	-	-	-	-	-	4,547,632
Local Business Taxes	175,860	-	-	-	-	-	-	175,860
Permits, Fees, & Special Assessments	3,568,964	-	1,311,797	-	-	2,666,772	-	7,547,533
Intergovernmental Revenue	7,455,040	-	354,646	-	-	-	456,384	8,266,070
Charges for Services	2,821,923	-	-	-	-	13,845,259	-	16,667,182
Fines and Forfeitures	82,512	-	13,056	-	-	-	-	95,568
Interest and Other Earnings	93,694	-	168,440	-	-	200,135	5,139,696	5,601,965
Miscellaneous Revenues	370,835	-	-	-	-	46,624	2,416,332	2,833,791
Total Revenues	28,102,316	-	3,515,763	-	-	16,758,790	8,012,412	56,389,281
NON-REVENUES								
Interfund Transfers	-	-	335,363	718,438	-	835,575	-	1,889,376
Other Non-Revenues	-	-	-	-	-	-	-	-
TOTAL REVENUE & OTHER FINANCING SOURCES	28,102,316	-	3,851,126	718,438	-	17,594,365	8,012,412	58,278,657
TOTAL ESTIMATED REVENUES & BALANCES	32,872,807	-	13,726,444	761,624	-	24,640,664	59,889,458	131,890,997
EXPENDITURES/EXPENSES								
General Government	4,552,276	-	-	-	-	-	2,548,199	7,100,475
Public Safety	15,356,221	-	790,581	-	-	-	-	16,146,802
Physical Environment	1,502,506	-	-	-	-	15,704,063	-	17,206,569
Transportation	1,411,703	-	2,274,195	-	-	-	-	3,685,898
Economic Environment	367,896	-	66,336	-	-	-	-	434,232
Human Services	148,880	-	-	-	-	-	-	148,880
Culture & Recreation	3,647,606	-	-	-	-	-	-	3,647,606
Total Expenditures/Expenses	26,987,089	-	3,131,112	-	-	15,704,063	2,548,199	48,370,463
NON-EXPENSE DISBURSEMENTS								
Debt Service	-	-	10,430	718,438	-	458,851	-	1,187,719
Interfund Transfers	1,053,801	-	-	-	-	835,575	-	1,889,376
Other Non-Expense Disbursements	-	-	-	-	-	-	-	-
TOTALS EXPENDITURES/EXPENSES	28,040,890	-	3,141,542	718,438	-	16,998,489	2,548,199	51,447,558
Reserves	4,831,917	-	10,584,902	43,186	-	7,642,175	57,341,259	80,443,439
TOTAL APPROPRIATED EXPENDITURES & RESERVES	32,872,807	-	13,726,444	761,624	-	24,640,664	59,889,458	131,890,997



WINTER GARDEN

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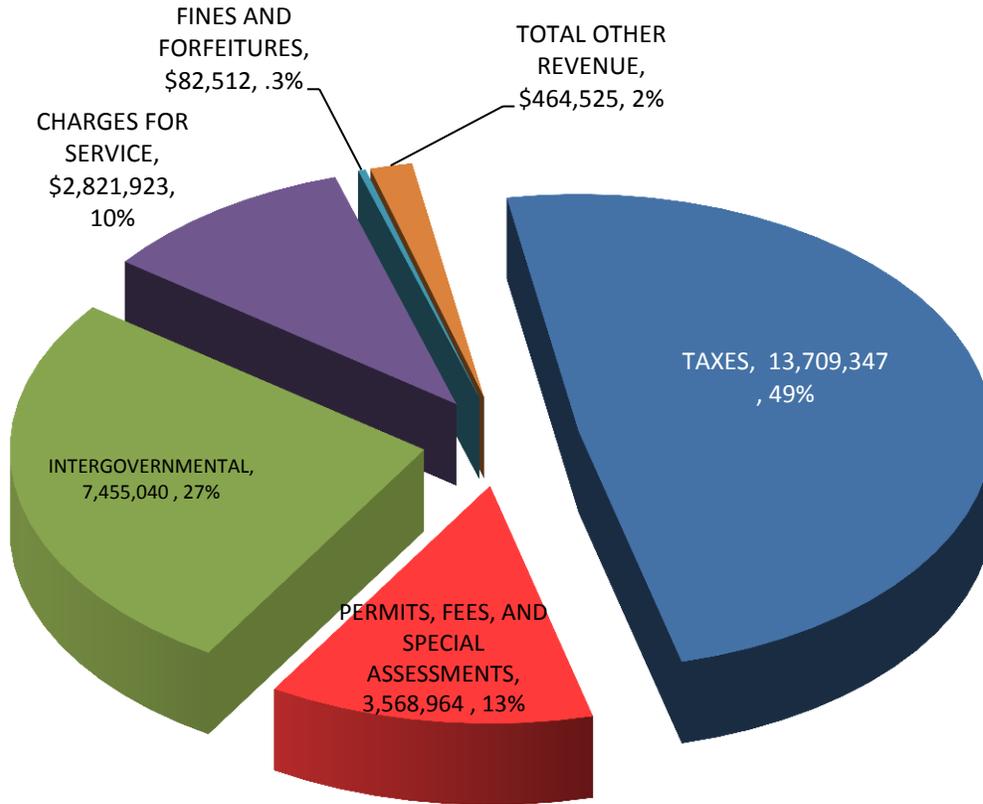
- GENERAL FUND REVENUES -



WINTER GARDEN

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**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 GENERAL FUND
 REVENUES BY SOURCE**



Total Taxes	\$ 13,709,347
Permits, Fees, and Special Assessments	3,568,964
Intergovernmental	7,455,040
Charges for Services	2,821,923
Fines and Forfeitures	82,512
Other Revenues	<u>464,525</u>
Total	\$28,102,316

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND REVENUES
EXECUTIVE DEPARTMENT**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>	
001-0213-311.10-00	ADVALOREM TAXES	7,780,204	8,150,503	8,150,503	8,973,127
001-0213-311.90-00	PENALTIES AND INTEREST	10,641	14,143	14,143	12,729
	TOTAL AD VALOREM	7,790,846	8,164,646	8,164,646	8,985,856
001-0213-314.10-00	UTILITY TAX-ELECTRIC	2,550,293	2,343,740	2,518,025	2,692,085
001-0213-314.30-00	UTILITY TAX-WATER	391,634	404,370	404,370	375,802
001-0213-314.40-00	UTILITY TAX-GAS	106,078	119,303	119,303	121,719
001-0213-314.80-00	UTILITY TAX-PROPANE	45,923	44,609	44,609	46,839
	TOTAL UTILITY TAX	3,093,927	2,912,022	3,086,307	3,236,445
001-0213-315-00-00	COMMUNICATIONS SERVICE TAX	1,313,968	1,322,965	1,322,965	1,311,187
	TOTAL SERVICE TAX	1,313,968	1,322,965	1,322,965	1,311,187
001-0213-323.10-00	FRANCHISE FEES-ELECTRIC	1,967,896	1,862,332	1,862,332	2,073,207
001-0213-323.40-00	FRANCHISE FEES-GAS	98,785	92,318	92,318	122,130
001-0213-325.20-00	WESTSIDE TOWNHOMES	17,895	18,089	18,089	18,089
001-0213-325.30-00	LAKE COVE POINT	-	-	-	2,400
	TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	2,084,577	1,972,739	1,972,739	2,215,826
001-0213-335-12.00	STATE REVENUE PROCEEDS	1,211,321	1,133,191	1,133,191	1,386,167
001-0213-335.14-00	MOBILE HOME LICENSES	44,287	39,840	39,840	41,824
001-0213-335.15-00	ALCOHOLIC BEVERAGE LICENSES	16,900	18,014	18,014	16,014
001-0213-335.18-00	LOCAL GOVT HALF-CENT SALES TAX	4,823,757	4,958,720	4,958,720	5,486,274
001-0213-338.20-00	COUNTY OCCUPATIONAL LICENSES	46,583	26,866	26,866	45,652
	TOTAL INTERGOVERNMENTAL	6,142,848	6,176,631	6,176,631	6,975,931
001-0213-341.30-01	LIEN SEARCH FEES	15,720	17,424	17,424	18,940
001-0213-341.90-01	INTERFUND MANAGEMENT FEES	732,135	733,331	733,331	737,986
001-0213-341.90-02	OCPS COLLECTION ALLOWANCE	56,008	19,929	19,929	39,858
001-0213-341.91-00	FILING FEES	-	600	600	600
	TOTAL CHARGES FOR SERVICES	803,863	771,284	771,284	797,384
001-0213-361.10-00	INTEREST	91,386	35,264	35,264	93,153
001-0213-361.13-00	INTEREST-ORANGE COUNTY TAX COLL	356	541	541	541
001-0213-361.30-00	NET INCR(DECR) IN FAIR VAL OF INVST	(9,436)	-	-	-
001-0213-361.40-00	GAIN ON SALE OF INVESTMENTS	(8,181)	-	-	-
	TOTAL INTEREST AND OTHER EARNINGS	74,125	35,805	35,805	93,694
001-0213-362.11-00	BUILDING LEASES	64,543	41,460	41,460	89,451
001-0213-365.00-00	SALE/SURPL MATERIAL/SCRAP	-	-	-	-
001-0213-366.00-00	CONTRIBUTIONS	-	-	-	-
001-0213-369.90-00	OTHER MISCELLANEOUS REVENUES	5,751	2,962	2,962	3,132
001-0213-369.93-00	CASH OVER OR SHORT	(23)	-	-	-
001-0213-399.99-99	USE OF FUND BALANCE	-	-	1,551,348	-

	TOTAL MISCELLANEOUS REVENUES	70,271	44,422	1,595,770	92,583
001-0215-381.00-00	INTERFUND TRANSFER	-	-	125,000	-
	TOTAL OTHER SOURCES	-	-	125,000	-
	TOTAL EXECUTIVE DEPARTMENT	21,374,425	21,400,514	23,251,147	23,708,906

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 GENERAL FUND REVENUES
 FINANCE DEPARTMENT**

		<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
UTILITY BILLING DIVISION					
001-0223-341.90-01	INTERFUND MANAGEMENT FEES	626,246	571,648	571,648	534,831
	TOTAL CHARGES FOR SERVICES	626,246	571,648	571,648	534,831
TOTAL FINANCE DEPARTMENT		626,246	571,648	571,648	534,831

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND REVENUES
ADMINISTRATIVE SERVICES DEPARTMENT**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
<u>INFORMATION TECHNOLOGY DIVISION</u>				
001-0225-341.90-01	99,323	113,929	113,929	107,341
INTERFUND MANAGEMENT FEES				
TOTAL CHARGES FOR SERVICES	99,323	113,929	113,929	107,341
001-0225-365.00-00	-	3,761	3,761	3,761
SALE OF SURPLUS MATERIALS/SCRAP				
001-0225-369.90-00	-	43	43	43
OTHER MISCELLANEOUS REVS				
TOTAL MISCELLANEOUS REVENUES	-	3,804	3,804	3,804
TOTAL INFORMATION TECHNOLOGY DIVISION	99,323	117,733	117,733	111,145
<u>FACILITIES MANAGEMENT DIVISION</u>				
001-0746-341.90-01	84,473	98,240	98,240	118,818
INTERFUND MANAGEMENT FEES				
TOTAL CHARGES FOR SERVICE	84,473	98,240	98,240	118,818
001-0746-364.00-00	-	735	735	735
DISPOSITION OF FIXED ASSETS				
TOTAL MISCELLANEOUS REVENUES	-	735	735	735
TOTAL FACILITIES MANAGEMENT DIVISION	84,473	98,975	98,975	119,553
<u>FLEET MANAGEMENT DIVISION</u>				
001-0747-341.90-01	205,497	238,627	238,627	206,485
INTERFUND MANAGEMENT FEES				
TOTAL CHARGES FOR SERVICE	205,497	238,627	238,627	206,485
001-0747-364.00-00	-	3,681	3,681	3,681
DISPOSITION OF FIXED ASSETS				
001-0747-365.00-00	1,366	502	502	502
SALE/SURPL MATERIAL/SCRAP				
TOTAL MISCELLANEOUS REVENUES	1,366	4,183	4,183	4,183
TOTAL FLEET MANAGEMENT DIVISION	206,863	242,810	242,810	210,668
TOTAL ADMINISTRATIVE SERVICES DEPARTMENT	390,659	459,518	459,518	441,366

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND REVENUES
COMMUNITY DEVELOPMENT DEPARTMENT**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
<u>PLANNING DIVISION</u>				
001-0315-329.01-00	-	700	700	700
001-0315-329.02-00	9,993	9,500	9,500	9,500
001-0315-329.05-00	21,840	1,000	1,000	1,000
TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	31,833	11,200	11,200	11,200
001-0315-369.90-00	29,353	10,000	10,000	10,000
OTHER MISCELLANEOUS REVENUES				
TOTAL PLANNING DIVISION	61,186	21,200	21,200	21,200
<u>BUILDING INSPECTION DIVISION</u>				
001-0324-322.02-00	666,079	885,570	885,570	932,762
001-0324-329.02-00	34,958	44,050	44,050	48,851
001-0324-329.07-00	23,140	20,760	20,760	24,090
001-0324-329.08-00	9,810	14,820	14,820	14,820
001-0324-329.10-00	9,020	11,250	11,250	11,250
001-0324-342.20-02	-	-	-	47,629
TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	743,007	976,450	976,450	1,079,402
001-0324-369.90-00	6,379	5,314	5,314	5,597
OTHER MISCELLANEOUS REVENUES				
TOTAL MISCELLANEOUS REVENUES	6,379	5,314	5,314	5,597
001-0324-399.99-99	-	-	-	-
USE OF FUND BALANCE				
TOTAL OTHER SOURCES	-	-	-	-
TOTAL BUILDING INSPECTION DIVISION	749,386	981,764	981,764	1,084,999
<u>BUSINESS TAX</u>				
001-0331-316.00-00	189,172	175,860	175,860	175,860
LOCAL BUSINESS TAX				
TOTAL BUSINESS TAX DIVISION	189,172	175,860	175,860	175,860
<u>CODE ENFORCEMENT DIVISION</u>				
001-0528-354.20-00	5,880	16,500	16,500	16,500
CODE VIOLATIONS				
TOTAL CODE ENFORCEMENT DIVISION	5,880	16,500	16,500	16,500
TOTAL COMMUNITY DEVELOPMENT DEPT	1,005,624	1,195,324	1,195,324	1,298,559

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND REVENUES
POLICE DEPARTMENT**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0521-338.30-00	21,906	21,906	21,906	21,906
911 PSAP REIMBURSEMENT				
TOTAL INTERGOVERNMENTAL REVENUE	21,906	21,906	21,906	21,906
001-0521-342.10-01	194,922	211,932	211,932	211,932
SPECIAL DETAIL				
001-0521-342.10-02	100	-	-	-
FALSE ALARMS				
001-0521-342.10-03	60,500	60,500	60,500	81,332
LIAISON OFFICER				
001-0521-342.10-04	1,579	1,440	1,440	1,440
ACCIDENT REPORTS				
TOTAL CHARGES FOR SERVICES	257,101	273,872	273,872	294,704
001-0521-351.10-00	78,631	74,074	74,074	57,374
COURT FINES				
001-0521-351.30-00	7,878	8,121	8,121	6,398
POLICE TRAINING & EDUCATION FEES				
001-0521-354.20-00	(875)	3,585	3,585	2,240
CODE VIOLATIONS				
TOTAL FINES AND FORFEITS	85,634	85,780	85,780	66,012
001-0521-364.00-00	-	-	-	-
DISPOSITION OF FIXED ASSETS				
001-0521-365.00-00	-	-	-	-
SALE OF SURPLUS MATERIALS/SCRAP				
001-0521-366.00-00	750	1,009	1,009	700
CONTRIBUTIONS				
001-0521-369.90-00	1,533	1,818	1,818	1,600
OTHER MISCELLANEOUS REVENUES				
TOTAL MISCELLANEOUS REVENUES	2,283	2,827	2,827	2,300
001-0521-389.99-99	-	10,379	10,379	11,102
USE OF FUND BALANCE				
TOTAL OTHER SOURCES	-	10,379	10,379	11,102
001-0530-342.10-06	27,000	18,000	18,000	18,000
DISPATCH SERVICES				
TOTAL NONSWORN COMMUNICATIONS	27,000	18,000	18,000	18,000
TOTAL POLICE DEPARTMENT	393,924	412,764	412,764	414,024

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 GENERAL FUND REVENUES
 FIRE DEPARTMENT**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0622-335.21-00 FIREFIGHTER SUPPLEMENTAL COMP	11,507	11,376	11,376	11,376
TOTAL INTERGOVERNMENTAL REVENUE	11,507	11,376	11,376	11,376
001-0622-342.20-02 PLAN REVIEW	30,204	37,702	37,702	-
TOTAL CHARGES FOR SERVICES	30,204	37,702	37,702	-
001-0622-366.00-00 CONTRIBUTIONS	1,750	1,350	1,350	1,500
TOTAL MISCELLANEOUS REVENUES	1,750	1,350	1,350	1,500
 TOTAL FIRE DEPARTMENT	 43,461	 50,428	 50,428	 12,876

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND REVENUES
PUBLIC SERVICES DEPARTMENT**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
<u>ADMINISTRATION DIVISION</u>				
001-0701-341.90-01 INTERFUND MANAGEMENT FEES	177,900	225,097	225,097	224,242
TOTAL ADMINISTRATION DIVISION	177,900	225,097	225,097	224,242
<u>CEMETERY DIVISION</u>				
001-0739-343.80-01 SERVICE FEES	94,335	78,000	78,000	90,583
001-0739-343.80-02 CEMETERY FOUNDATION CHARGES	4,250	4,088	4,088	3,574
001-0739-343.80-03 COLUMBARIUMS	-	1,000	1,000	-
001-0739-343.80-05 CEMETERY LOTS	122,475	114,000	114,000	73,671
TOTAL CHARGES FOR SERVICE	221,060	197,088	197,088	167,828
001-0739-362.00-00 RENTAL INCOME	58,551	47,676	47,676	60,463
001-0739-369.90-00 OTHER MISCELLANEOUS REV	63,234	-	-	-
TOTAL MISCELLANEOUS REVENUES	121,785	47,676	47,676	60,463
001-0739-381.00-00 INTERFUND TRANSFER	-	-	-	-
TOTAL OTHER SOURCES	-	-	-	-
TOTAL CEMETERY DIVISION	342,845	244,764	244,764	228,291
<u>STREETS DIVISION</u>				
001-0741-335.49-00 OTHER TRANSPORTATION	32,393	23,992	23,992	25,827
TOTAL INTERGOVERNMENTAL REVENUE	32,393	23,992	23,992	25,827
001-0741-364.00-00 DISPOSITION OF FIXED ASSETS	-	2,703	2,703	1,700
001-0741-369.90-00 OTHER MISCELLANEOUS REVENUES	109,202	8,977	8,977	10,970
TOTAL MISCELLANEOUS REVENUES	109,202	11,680	11,680	12,670
001-0741-381.00-00 INTERFUND TRANSFER	-	75,000	75,000	-
TOTAL OTHER SOURCES	-	75,000	75,000	-
TOTAL STREETS DIVISION	141,595	110,672	110,672	38,497

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND REVENUES
PUBLIC SERVICES DEPARTMENT**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
<u>PARKS DIVISION</u>				
001-0775-334.70-00	STATE GRANT-CULTURE & RECREATION	150,651	380,000	380,000
	TOTAL INTERGOVERNMENTAL	150,651	380,000	380,000
001-0775-366.00-00	CONTRIBUTIONS	23,500	-	-
001-0775-369.90-00	OTHER MISCELLANEOUS REV	10,486	-	-
	TOTAL MISCELLANEOUS REVENUES	33,986	-	-
	TOTAL PARKS DIVISION	184,637	380,000	380,000
<u>RECREATION DIVISION</u>				
001-0872-347.21-01	DAY CAMP	101,397	98,000	98,000
001-0872-347.21-02	FIELD RENTAL	12,677	14,000	14,000
001-0872-347.21-03	POOL	8,032	4,500	4,500
001-0872-347.21-04	OTHER AQUATIC	7,970	7,000	7,000
001-0872-347.21-05	SWIMMING LESSONS	21,881	20,500	20,500
001-0872-347.21-06	SOFTBALL LEAGUE	61,300	50,000	50,000
001-0872-347.21-07	OTHER PROGRAMS	51,779	50,290	50,290
001-0872-347.21-10	TENNIS	22,696	16,000	16,000
001-0872-347.21-11	SENIOR TRIPS	7,876	4,000	4,000
001-0872-347.21-12	OTHER SENIOR PROGRAMS	685	1,000	1,000
001-0872-347.21-13	MIDDLE SCHOOL DANCES	-	-	-
001-0872-347.21-14	SOCCER PROGRAM	71,845	48,000	48,000
	TOTAL CHARGES FOR SERVICES	368,137	313,290	313,290
001-0872-362.19-00	RENTAL INCOME-OTHER	1,737	-	-
001-0872-366.01-00	CONTRIBUTIONS AND DONATIONS	5,075	5,000	5,000
001-0872-369.90-00	OTHER MISCELLANEOUS REVENUES	12,249	5,000	5,000
	TOTAL MISCELLANEOUS REVENUES	19,061	10,000	10,000
	TOTAL RECREATION DIVISION	387,198	323,290	323,290
<u>SPECIAL EVENTS DIVISION</u>				
001-0874-362.00-00	RENTAL INCOME	3,024	2,500	2,500
	TOTAL RENTS AND ROYALTIES	3,024	2,500	2,500
	TOTAL SPECIAL EVENTS DIVISION	3,024	2,500	2,500
<u>NEWTON PARK FACILITIES DIVISION</u>				
001-3658-362.01-00	MISCELLANEOUS RENTALS	12,567	8,000	8,000
001-3658-362.02-00	AUDITORIUM FACILITIES RENTALS	137,400	110,000	110,000
001-3658-362.03-00	JESSIE BROCK RENTALS	14,082	12,000	12,000
001-3658-362.04-00	PAVILLION RENTALS	3,568	3,000	3,000
001-3658-369.90-00	OTHER MISCELLANEOUS REVENUES	5,539	4,500	4,500
	TOTAL MISCELLANEOUS REVENUES	173,156	137,500	137,500
	TOTAL NEWTON PARK FACILITIES DIVISION	173,156	137,500	137,500

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 GENERAL FUND REVENUES
 PUBLIC SERVICES DEPARTMENT**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
001-1016-329.03-00 ENGINEER INSPECTION FEES	330,995	140,308	140,308	171,428
001-1016-329.04-00 REVIEW FEES	84,186	53,737	124,940	91,108
TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	415,181	194,045	265,248	262,536
001-1016-364.00-00 DISPOSITION OF FIXED ASSETS	-	2,748	2,748	-
001-1016-369.90-00 OTHER MISCELLANEOUS REVENUES	-	198	198	-
TOTAL MISCELLANEOUS REVENUES	-	2,946	2,946	-
TOTAL ENGINEERING DIVISION	415,181	196,991	268,194	262,536
TOTAL PUBLIC SERVICES DEPARTMENT	1,825,537	1,620,814	1,692,017	1,702,856
TOTAL GENERAL FUND REVENUES	25,659,875	25,711,010	27,632,846	28,113,418



WINTER GARDEN

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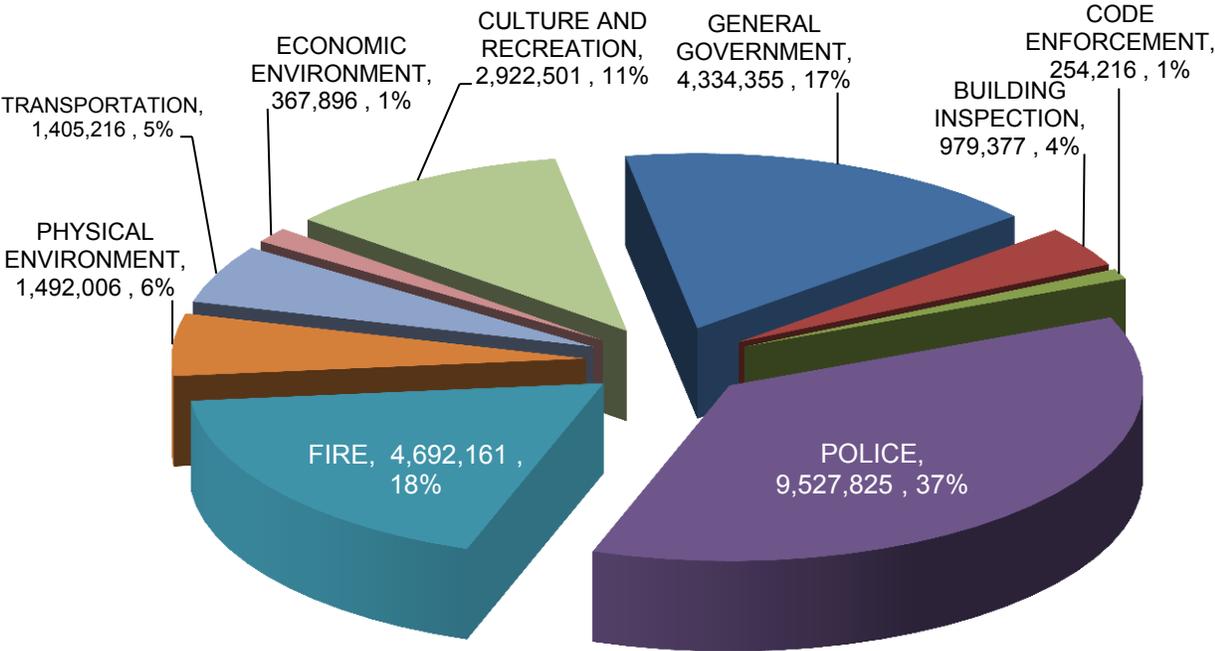
- GENERAL FUND EXPENDITURES -



WINTER GARDEN

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**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND
OPERATING EXPENDITURES BY FUNCTION**





WINTER GARDEN

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- GENERAL GOVERNMENT -

Legislative

Legal

Executive

Economic Development

City Clerk

Finance Department

Administrative Services



WINTER GARDEN

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**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
LEGISLATIVE DEPARTMENT**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0111-511.13-00 OTHER SALARIES AND WAGES	40,800	41,616	41,616	41,616
001-0111-511.21-00 FICA TAXES	2,174	3,184	3,184	3,184
001-0111-511.23-00 EMPLOYEE GROUP INSURANCE	35,844	40,793	40,793	46,500
001-0111-511.24-00 WORKERS' COMPENSATION	72	65	65	82
TOTAL PERSONAL SERVICES	78,889	85,658	85,658	91,382
001-0111-511.31-01 MISC PROFESSIONAL SERVICES	-	-	-	600
001-0111-511.31-02 LEGAL	-	500	500	500
001-0111-511.34-03 CODE OF ORDINANCES	5,141	7,550	7,550	7,550
001-0111-511.40-00 TRAVEL AND PER DIEM	4,634	8,300	8,300	7,870
001-0111-511.41-02 TELEPHONE	92	200	200	200
001-0111-511.41-04 INTERNET	780	1,200	1,200	1,200
001-0111-511.47-01 MISC PRINTING AND BINDING	65	120	120	120
001-0111-511.48-01 PROMOTIONAL ACTIVITIES	165	300	300	200
001-0111-511.48-02 PROMOTIONAL-PROMOTIONAL ITEMS	216	12,500	12,500	5,000
001-0111-511.49-01 MISC OTHR CUR CHGS & OBLIGATIONS	-	3,460	3,460	500
001-0111-511.49-03 ELECTION FEES	-	30,000	30,000	30,000
001-0111-511.51-00 OFFICE SUPPLIES	-	2,500	2,500	2,500
001-0111-511.52-01 MISC. OPERATING SUPPLIES	584	800	800	800
001-0111-511.52-04 UNIFORMS AND ACCESSORIES	-	100	100	210
001-0111-511.54-01 DUES AND SUBSCRIPTIONS	7,428	11,107	11,107	1,100
001-0111-511.54-02 SEMINARS AND COURSES	875	3,490	3,490	3,561
TOTAL OPERATING EXPENDITURES	19,980	82,127	82,127	61,911
001-0111-511.81-00 AID TO GOVERNMENT AGENCIES	246	-	-	-
001-0111-511.82-00 AIDS TO PRIVATE ORGANIZATIONS	5,300	1,500	1,500	1,500
001-0111-564.83-00 OTHER GRANTS AND AIDS	68,460	75,600	75,600	68,880
TOTAL GRANTS AND AIDS	74,006	77,100	77,100	70,380
TOTAL LEGISLATIVE DEPARTMENT	172,876	244,885	244,885	223,673

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 GENERAL FUND EXPENDITURES
 LEGAL DEPARTMENT**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0914-514.31-00 LEGAL SERVICES REIMBURSEMENT	(140,337)	(40,297)	(40,297)	(40,297)
001-0914-514.31-02 LEGAL SERVICES	450,173	275,000	275,000	275,000
001-0914-514.41-02 TELEPHONE SERVICES	-	-	-	-
001-0914-514.43-00 UTILITY SERVICES	-	-	-	-
TOTAL LEGAL DEPARTMENT	309,836	234,703	234,703	234,703



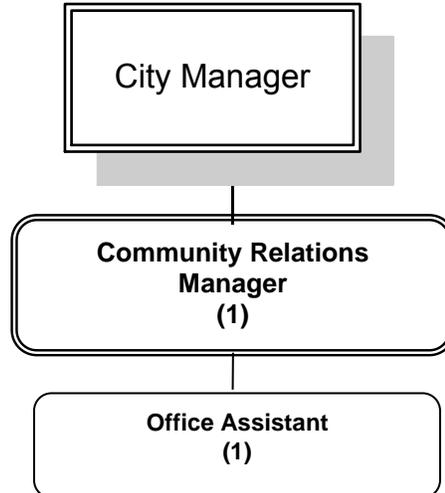
COMMUNITY RELATIONS DEPARTMENT

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: Proactively engage the Winter Garden community to establish relationships between the City and its residents, businesses, governmental entities, and other stakeholders.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Lead publicity initiatives with residents and businesses regarding City functions, services and programs • Direct marketing programs to enhance the public image of the City • City liaison with community groups, residents, governmental agencies, and the media
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Apathy towards local government • Difficulty in communicating effectively to various groups due to language and cultural barriers 	<p>BUSINESS ASSUMPTIONS</p> <ul style="list-style-type: none"> • More information provided to citizens will increase their understanding of City functions • Knowledge of events in the City will lead to increased participation and attendance • Citizens want to experience a sense of community and to be a part of their community

Organizational Structure

FTE: 2



FY 2014-2015 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1
Protect the Sense of Community

Department Goal

Provide an improved sense of community inclusion

Objective

- Monitor and improve strategies to encourage and better engage Winter Garden citizens to achieve higher levels of inclusion and a stronger sense of community towards City affairs, events and quality of life opportunities.
-

Strategic Priority #2

Support Public Education and Learning Opportunities

Department Goal

Continue partnering with local schools

Objective

- Continue to build and nurture partnerships with local school administration and parent organizations through outreach programs.
-

Strategic Priority #3

Deliver Quality Services Equitably and Respectfully

Department Goal

Deliver excellent customer service to all citizens & residents

Objectives

- Continue to monitor and improve the GovQa service delivery process to achieve timely and satisfactory outcomes when handling all citizen service needs.
 - Actively monitor and improve City Reception's telephone customer service to achieve timely and satisfactory outcomes when handling and responding to the service needs of all citizens or customers.
-

Strategic Priority #4

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Opportunities to Participate in Community Matter Satisfaction Index	73%	73%	75%↑
Sense of Community Satisfaction Index	88%	88%	90%↑
Service Process Satisfaction Rating *	94.3%	99%	100%↑
Service Outcome Satisfaction Rating *	91.3%	98%	100%↑
% Satisfied with Resolution Timeframe *	91.2%	97%	100%↑
Employee Motivation and Productivity Satisfaction Rating	N/A	N/A	90%↑
OPERATIONAL INDICATORS			
Average Queue Wait Time	0:37	0:37	0:40↓
Call Abandonment Rate	8%	8%	5%↓

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

* GovQA citizen survey on service request experience conducted monthly

FY 13/14 Actual results reflect current values through Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
EXECUTIVE DEPARTMENT**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0213-512.12-00	REGULAR SALARIES AND WAGES	352,555	352,894	352,894	369,067
001-0213-512.13-00	OTHER SALARIES & WAGES	9,171	26,763	26,763	30,844
001-0213-512.14-00	OVERTIME	54	-	-	-
001-0213-512.21-00	FICA TAXES	24,972	29,044	29,044	31,041
001-0213-512.22-00	RETIREMENT CONTRIBUTIONS	39,971	47,535	47,535	59,048
001-0213-512.23-00	LIFE AND HEALTH INSURANCE	30,189	31,381	32,466	34,414
001-0213-512.24-00	WORKERS' COMPENSATION	631	597	597	755
001-0213-512.25-00	UNEMPLOYMENT COMPENSATION	-	-	-	-
001-0213-512.26-00	OTHER POST EMPLOYMENT BENEFITS	-	-	-	-
	TOTAL PERSONAL SERVICES	457,543	488,214	489,299	525,169
001-0213-512.31-01	MISC PROFESSIONAL SERVICES	34,594	18,800	58,300	46,800
001-0213-512.31-02	LEGAL SERVICES	-	2,500	2,500	2,500
001-0213-512.31-06	MEDICAL SERVICES	-	15	15	15
001-0213-512.34-01	MISC OTHER CONTRACTUAL SERVICES	26,020	21,880	21,880	21,880
001-0213-512.40-00	TRAVEL AND PER DIEM	623	1,500	1,500	1,500
001-0213-512.41-02	TELEPHONE SERVICES	7,381	5,050	5,050	7,546
001-0213-512.41-03	RADIO SERVICES	-	80	80	-
001-0213-512.41-04	INTERNET SERVICES	716	750	750	750
001-0213-512.41-05	POSTAGE	13,472	14,750	14,750	14,750
001-0213-512.43-00	UTILITY SERVICES	21,286	14,000	14,000	22,110
001-0213-512.44-00	RENTALS AND LEASES	8,315	9,000	9,000	9,000
001-0213-512.45-00	INSURANCE	22,454	22,857	25,205	23,381
001-0213-512.46-01	MISCELLANEOUS	36	-	-	-
001-0213-512.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	-	400	400	400
001-0213-512.46-03	REPAIR AND MAINT SVCS-VEHICLES	1,927	900	900	900
001-0213-512.46-05	REPAIR AND MAINT SVCS-SOFTWARE	12,590	12,000	12,000	12,000
001-0213-512.46-10	REPAIR AND MAINT SVCS-BUILDING	2,571	1,230	1,230	1,230
001-0213-512.47-01	MISC PRINTING AND BINDING	37,564	38,804	38,804	38,804
001-0213-512.48-01	PROMOTIONAL-ADVERTISEMENTS	32	16,500	16,500	16,500
001-0213-512.48-02	PROMOTIONAL ITEMS	4,703	4,800	4,800	4,800
001-0213-512.49-01	MISC OTHR CUR CHGS & OBLIGATIONS	2,677	250	250	250
001-0213-512.49-05	LICENSES/TAXES/CERTIFICATES	-	-	-	-
001-0213-512.49-11	EMPLOYEE SOCIAL EVENTS	2,354	1,000	1,000	1,000
001-0213-512.51-00	OFFICE SUPPLIES	1,355	1,750	1,750	1,750
001-0213-512.52-01	MISCELLANEOUS OPERATING SUPPLIES	5,022	1,500	1,500	4,800
001-0213-512.52-03	GASOLINE AND OIL	1,097	300	300	1,297
001-0213-512.52-04	UNIFORMS AND ACCESSORIES	400	1,400	1,400	1,000
001-0213-512.54-01	DUES AND SUBSCRIPTIONS	(6,662)	11,350	11,350	12,350
001-0213-512.54-02	SEMINARS AND COURSES	3,455	4,822	4,822	2,822
001-0213-512.54-03	EDUCATIONAL ASSISTANCE PROGRAM	2,307	3,000	3,000	3,000
	TOTAL OPERATING EXPENDITURES	206,289	211,188	253,036	253,135

001-0213-512.61-00	LAND	219,078	-	197,216	-
001-0213-512.62-00	BUILDINGS	-	-	-	-
001-0213-512.63-00	IMPROVEMENT OTHER THAN BUILDING	1,701	-	181,298	-
001-0213-512.64-00	MACHINERY AND EQUIPMENT	4,448	-	-	-
	TOTAL CAPITAL OUTLAY	225,227	-	378,514	-
001-0213-512.81-00	AID TO GOVERNMENT AGENCIES	-	-	-	-
001-0213-512.82-00	AID TO PRIVATE ORGANIZATIONS	60,000	80,000	80,000	80,000
	TOTAL GRANTS AND AIDS	60,000	80,000	80,000	80,000
001-0213-581.91-01	CONTINGENT EXPENSE	-	100,000	100,000	100,000
001-0213-599.99-99	TRANSFER TO FUND BALANCE	-	-	-	-
	TOTAL OTHER USES	-	100,000	100,000	100,000
	TOTAL EXECUTIVE DEPARTMENT	949,059	879,402	1,300,849	958,304



WINTER GARDEN

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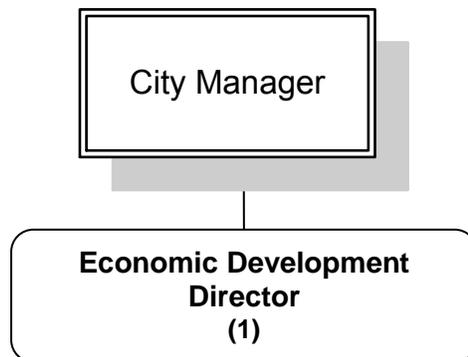
ECONOMIC DEVELOPMENT DEPARTMENT

BUSINESS PLAN & PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: Promote a sustainable and thriving economy that maintains a prosperous business community that yields diverse job opportunities.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Business Recruitment • Economic Gardening – Business Development, Technical Assistance & Partnerships • Downtown and Redevelopment • Business Marketing & Promotion • Strategic Educational Alliances Formation
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Recovering economic environment, including: <ul style="list-style-type: none"> ○ Tightened capital markets ○ Housing market beginning to rebound ○ Modest business growth ○ Improved consumer confidence ○ Lower unemployment rate (7%) 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Growth expected within small to mid-sized businesses • Growth expected in health and wellness, manufacturing, construction, digital and creative technology, and retail sectors • Increasing tax revenues and job growth (5%)

Organizational Structure

FTE: 1



FY 2014-2015 STRATEGIC PRIORITY, GOALS & OBJECTIVES

Strategic Priority #1

Encourage a Thriving Economy

Department Goals

*Provide a business-friendly environment that creates desirable and successful businesses
Foster entrepreneurship and empower business start-ups to bolster commerce
Encourage a vibrant Downtown, which in turn creates a thriving City*

Objectives

- Develop programs that encourage successful businesses through business development, technical assistance and networking to improve employment opportunities and a business climate that promotes success.
- Provide local businesses with assistance and create programs that better facilitate and expedite entrepreneurial growth.
- Develop and execute a Downtown strategy to strengthen and enhance the District in order to maintain a downtown occupancy rate of at least **95%** annually.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Employment Opportunity Satisfaction Index	42%	42%	45% ↑
OPERATIONAL INDICATORS			
City-wide Occupancy Rate	92%	TBD	93% ↑
Downtown Occupancy Rate	98.6%	99.5%	100% ↑
Downtown Lease Rates/Square Footage	\$18.00	\$19.00	\$20.00 ↑
Construction \$ Value per Residential Building Permit	\$46,798	\$30,426	\$50,000 ↑
# of Jobs Created	45	TBD	60 ↑
Average Wage of Jobs Created	\$46,638	TBD	\$47,000 ↑
Average Wage of Total Jobs	\$41,479	\$42,336	\$45,000 ↑
Average Purchase Price of a New Home (Single-Family)	\$316,966	\$265,000	\$300,000 ↑

TBD – To be determined and calculated by the end of the fiscal year

FY 13/14 Actual results reflect current values through Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
ECONOMIC DEVELOPMENT DEPARTMENT**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0215-552.12-00	REGULAR SALARIES AND WAGES	107,073	108,796	108,796	112,060
001-0215-552.14-00	OVERTIME	-	-	-	-
001-0215-552.21-00	FICA TAXES	7,702	8,323	8,323	8,733
001-0215-552.22-00	RETIREMENT CONTRIBUTIONS	12,951	14,655	14,655	16,708
001-0215-552.23-00	LIFE AND HEALTH INSURANCE	12,773	12,763	13,204	13,997
001-0215-552.24-00	WORKERS' COMPENSATION	188	171	171	216
001-0215-552.25-00	UNEMPLOYMENT COMPENSATION	-	5,445	5,445	-
	TOTAL PERSONAL SERVICES	140,688	150,153	150,594	151,714
001-0215-552.31-01	MISC PROFESSIONAL SERVICES	-	-	-	-
001-0215-552.31-06	MEDICAL SERVICES	-	-	-	-
001-0215-552.34-01	MISC OTHER CONTRACTUAL SERVICES	(34,775)	60,000	144,775	192,000
001-0215-552.40-00	TRAVEL AND PER DIEM	-	-	-	-
001-0215-552.41-02	TELEPHONE SERVICES	1,155	1,690	1,690	1,690
001-0215-552.41-05	POSTAGE	157	900	900	900
001-0215-552.43-00	UTILITY SERVICES	1,194	1,100	1,100	1,100
001-0215-552.45-00	GENERAL INSURANCE	1,171	1,192	1,315	1,203
001-0215-552.46-02	REPAIR/MAINT SVC-EQUIPMNT	-	500	500	500
001-0215-552.46-05	REPAIR AND MAINT SVCS-SOFTWARE	-	250	250	250
001-0215-552.46-10	REPAIR AND MAINT SVCS-BUILDING	171	124	124	124
001-0215-552.47-01	MISC PRINTING AND BINDING	73	60	60	60
001-0215-552.48-01	PROMOTIONAL-ADVERTISEMENTS	8,949	10,500	10,500	10,500
001-0215-552.48-02	PROMOTIONAL-PROMOTIONAL ITEMS	939	900	900	900
001-0215-552.51-00	OFFICE SUPPLIES	25	750	750	750
001-0215-552.52-01	MISCELLANEOUS OPERATING SUPPLIES	1,156	400	400	400
001-0215-552.52-03	GASOLINE AND OIL	-	200	200	200
001-0215-552.52-04	UNIFORMS AND ACCESSORIES	-	200	200	200
001-0215-552.54-01	DUES AND SUBSCRIPTIONS	366	1,005	1,005	1,005
001-0215-552.54-02	SEMINARS AND COURSES	100	600	600	600
	TOTAL OPERATING EXPENDITURES	(19,319)	80,371	165,269	212,382
001-0215-552.82-01	QTI - QUALIFIED TARGET INDUSTRIES	-	-	-	3,800
	TOTAL GRANTS AND AIDS	-	-	-	3,800
001-0215-554.34-01	CDBG MISC	-	-	125,000	-
	TOTAL CDBG	-	-	125,000	-
	TOTAL ECONOMIC DEVELOPMENT DEPARTMENT	121,369	230,524	440,863	367,896



WINTER GARDEN

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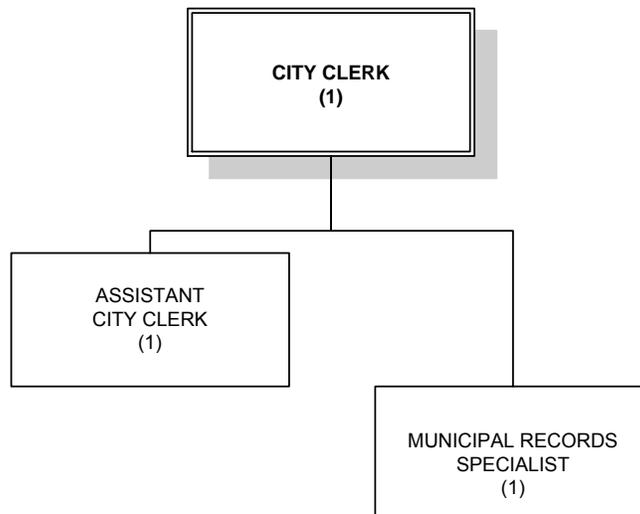
CITY CLERK'S DEPARTMENT

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

MISSION STATEMENT: Ensure the integrity of the legislative process, municipal elections, administrative support, disseminated information and official public documents.	CORE FUNCTIONS: <ul style="list-style-type: none">• Proceedings management office of the legislative body• Custodian of the city seal, all ordinances, resolutions, and records of general or permanent character pertaining to the affairs of the city• Administer oaths• Administration of municipal elections
CHALLENGES: <ul style="list-style-type: none">• Simultaneously receive multiple records requests• Administrative or city staffing turnover challenges response time to public records requests and completion of records projects	BUSINESS ASSUMPTIONS: <ul style="list-style-type: none">• Monitoring of legislative statutory or administrative law actions related to records• Maintaining good partnerships with departments to reduce records request response times• Prompt notification by the City Attorney of impending litigation to ensure proper maintenance of the related records• Necessary tools available to properly maintain and secure the city's public records, both paper and electronic

Organizational Structure

FTE: 3



FY 2014-2015 STRATEGIC PRIORITY, GOAL & OBJECTIVE

Strategic Priority #1

Deliver Quality Services Equitably and Respectfully

Department Goal

Provide requested records in the least amount of time as possible

Objective

- Monitor and enhance the City's records management process to ensure that **100%** of all standard requests are fulfilled within **10** business days.

Strategic Priority #2

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Employee Motivation and Productivity Satisfaction Rating	N/A	N/A	90% ↑
OPERATIONAL INDICATOR			
Percentage of Standard Requests Fulfilled within 10 Business Days	100%	100%	100% ↑

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

FY 13/14 Actual results reflect current values through Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
CITY CLERK DEPARTMENT**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0218-512.12-00	REGULAR SALARIES AND WAGES	167,844	168,689	168,689	173,749
001-0218-512.14-00	OVERTIME	90	1,000	1,000	1,000
001-0218-512.21-00	FICA TAXES	12,428	12,981	12,981	13,567
001-0218-512.22-00	RETIREMENT CONTRIBUTIONS	20,420	22,857	22,857	26,055
001-0218-512.23-00	LIFE AND HEALTH INSURANCE	24,304	24,662	25,516	27,046
001-0218-512.24-00	WORKERS' COMPENSATION	295	265	265	335
001-0218-512.25-00	UNEMPLOYMENT COMPENSATION	-	144	144	144
	TOTAL PERSONAL SERVICES	225,381	230,598	231,452	241,896
001-0218-512.31-01	MISC PROFESSIONAL SERVICES	-	250	250	250
001-0218-512.34-01	MISC CONTRACTUAL SERVICES	68	-	-	-
001-0218-512.40-00	TRAVEL AND PER DIEM	1,095	1,980	1,980	2,477
001-0218-512.41-02	TELEPHONE SERVICES	1,357	1,576	1,576	1,576
001-0218-512.41-05	POSTAGE	333	350	350	350
001-0218-512.43-00	UTILITY SERVICES	9,060	8,700	8,700	8,700
001-0218-512.44-00	RENTALS AND LEASES	4,028	4,908	4,908	4,908
001-0218-512.45-00	GENERAL INSURANCE	9,426	9,595	10,581	9,682
001-0218-512.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	-	300	300	300
001-0218-512.46-05	REPAIR AND MAINT SVCS-SOFTWARE	499	500	500	500
001-0218-512.46-10	REPAIR AND MAINT SVCS-BUILDING	1,381	1,000	1,000	1,000
001-0218-512.47-01	MISC PRINTING AND BINDING	35	300	300	100
001-0218-512.47-02	RECORDS MANAGEMENT	300	500	500	550
001-0218-512.48-01	PROMOTIONAL-ADVERTISEMENTS	63	250	250	250
001-0218-512.49-01	MISC OTHR CUR CHGS & OBLIGATIONS	-	200	200	200
001-0218-512.49-05	LICENSES, TAXES, AND CERTIFICATIONS	121	100	100	100
001-0218-512.51-00	OFFICE SUPPLIES	1,339	1,200	1,200	1,000
001-0218-512.52-01	MISCELLANEOUS OPERATING SUPPLIES	1,009	1,100	1,100	1,100
001-0218-512.52-03	GASOLINE AND OIL	-	100	100	-
001-0218-512.52-04	UNIFORMS AND ACCESSORIES	800	600	600	600
001-0218-512.54-01	DUES AND SUBSCRIPTIONS	1,007	1,357	1,357	1,369
001-0218-512.54-02	SEMINARS AND COURSES	1,195	1,255	1,255	1,560
	TOTAL OPERATING EXPENDITURES	33,115	36,121	37,107	36,572
	TOTAL CITY CLERK DEPARTMENT	258,496	266,719	268,559	278,468



WINTER GARDEN

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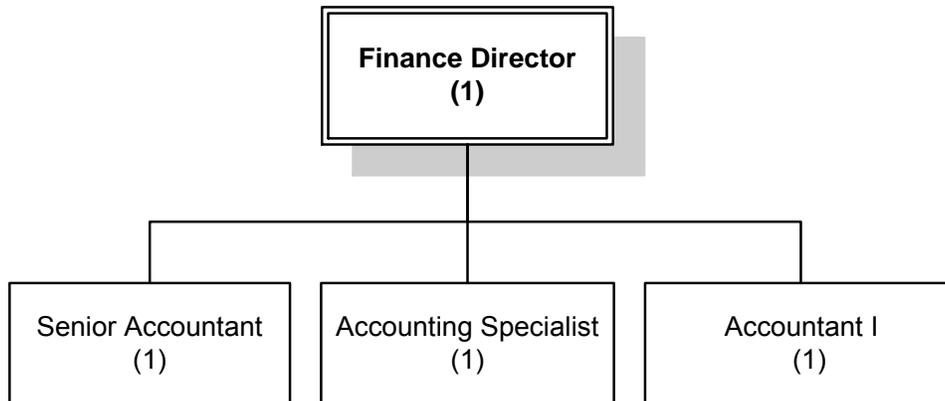
FINANCE DEPARTMENT FISCAL MANAGEMENT

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: Preserve financial wellness and the fiscal integrity of the City as well as facilitate accounting and procurement standards.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> Financial Management – Treasury, Management & Budgeting, Accounting & Controls Payroll Administration Accounts Payable & Accounts Receivable
<p>CHALLENGES:</p> <ul style="list-style-type: none"> Unfavorable legislative changes Economic instability of the state and nation Declining availability of Federal and State funding 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> Favorable audited financial statements Sufficient revenue will be available to maintain current service levels

Organizational Structure

FTE: 4



FY 2014-2015 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Provide Sound Fiscal Management

Department Goal

Submit balanced budget within appropriate parameters to maintain low tax rates

Objective

- Proactively support departments with fiscal guidance and using periodic department financial reports that provide an early alert on spending trends in an effort to contain and achieve a 'budget to actual' variance of +/- 5% in the City's overall financials.

Strategic Priority #2

Deliver Quality Services Equitably & Respectfully

Department Goal

Deliver service excellence to all internal customers

Objective

- Ensure that all service contact points make every customer feel important and cared for and that the staff takes initiative to always find solutions with a can-do attitude.

Strategic Priority #3

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATOR			
Fiscal Management Overall Customer Service Satisfaction Rating *	97.6%	96%	98%↑
Employee Motivation and Productivity Satisfaction Rating	N/A	N/A	90%↑
FINANCIAL INDICATOR			
Budget to Actual Variance Percent (City Overall Financials)	+2%	+5%	≤ +5%↓

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

FY 13/14 Actual results reflect current values through Q2

* Survey conducted once per year engaging a sample of the City's employee population representative of directors, managers and supervisors groups only. These groups are likely to have frequent and meaningful interactions with the departments being evaluated.

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
FINANCE DEPARTMENT
FISCAL MANAGEMENT DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0222-513.12-00	REGULAR SALARIES AND WAGES	350,739	285,235	285,235	260,873
001-0222-513.14-00	OVERTIME	-	675	675	1,000
001-0222-513.21-00	FICA TAXES	25,631	21,872	21,872	20,202
001-0222-513.22-00	RETIREMENT CONTRIBUTIONS	33,745	38,421	38,421	39,045
001-0222-513.23-00	LIFE AND HEALTH INSURANCE	35,163	40,650	42,056	34,843
001-0222-513.24-00	WORKERS' COMPENSATION	602	463	463	586
001-0222-513.25-00	UNEMPLOYMENT COMPENSATION	-	299	299	4,950
	TOTAL PERSONAL SERVICES	445,880	387,615	389,021	361,499
001-0222-513.31-01	MISC PROFESSIONAL SERVICES	2,625	8,250	8,250	-
001-0222-513.31-03	INVESTMENT COUNSEL	23,542	23,864	23,864	23,864
001-0222-513.31-06	MEDICAL SERVICES	-	-	-	-
001-0222-513.32-00	ACCOUNTING AND AUDITING	28,350	28,500	28,500	29,500
001-0222-513.34-01	MISC OTHER CONTRACTUAL SERVICES	9,863	31,060	31,060	55,490
001-0222-513.34-04	BANKING SERVICES	18,967	32,530	25,530	25,030
001-0222-513.40-00	TRAVEL AND PER DIEM	287	530	530	2,130
001-0222-513.41-02	TELEPHONE SERVICES	2,625	2,650	2,650	2,650
001-0222-513.41-05	POSTAGE	1,582	4,194	4,194	4,194
001-0222-513.43-00	UTILITY SERVICES	8,288	8,611	8,611	8,611
001-0222-513.44-00	RENTALS AND LEASES	5,348	4,857	4,857	5,304
001-0222-513.45-00	INSURANCE	8,962	8,987	9,897	9,067
001-0222-513.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	280	300	300	300
001-0222-513.46-05	REPAIR AND MAINT SVCS-SOFTWARE	19,137	19,349	19,349	19,702
001-0222-513.46-06	REPAIR AND MAINT SVCS-HARDWARE	1,500	2,250	2,250	2,250
001-0222-513.46-10	REPAIR AND MAINT SVCS-BUILDING	1,264	1,006	1,006	1,007
001-0222-513.47-01	MISC PRINTING AND BINDING	1,808	1,615	1,615	1,614
001-0222-513.48-01	PROMOTIONAL-ADVERTISEMENTS	1,528	1,150	1,150	2,150
001-0222-513.49-01	MISC OTHR CUR CHGS & OBLIGATIONS	4	90	90	90
001-0222-513.49-05	LICENSES, TAXES, AND CERTIFICATIONS	-	110	110	110
001-0222-513.51-00	OFFICE SUPPLIES	1,721	1,920	1,920	2,345
001-0222-513.52-01	MISCELLANEOUS OPERATING SUPPLIES	647	1,260	1,260	1,260
001-0222-513.52-03	GASOLINE AND OIL	-	134	134	134
001-0222-513.52-04	UNIFORMS AND ACCESSORIES	775	1,000	1,000	800
001-0222-513.54-01	DUES AND SUBSCRIPTIONS	2,092	2,719	2,719	1,936
001-0222-513.54-02	SEMINARS AND COURSES	570	936	936	1,186
001-0222-513.54-03	EDUCATION REIMBURSEMENT	-	-	-	12,000
	TOTAL OPERATING EXPENDITURES	141,765	187,872	181,782	212,724
001-0222-581.91-00	INTRAGOVERNMENT TRANSFERS	1,030,180	1,065,638	1,065,638	1,047,519
	TOTAL OTHER USES	1,030,180	1,065,638	1,065,638	1,047,519
	TOTAL FISCAL MANAGEMENT DIVISION	1,617,825	1,641,125	1,636,441	1,621,742



WINTER GARDEN

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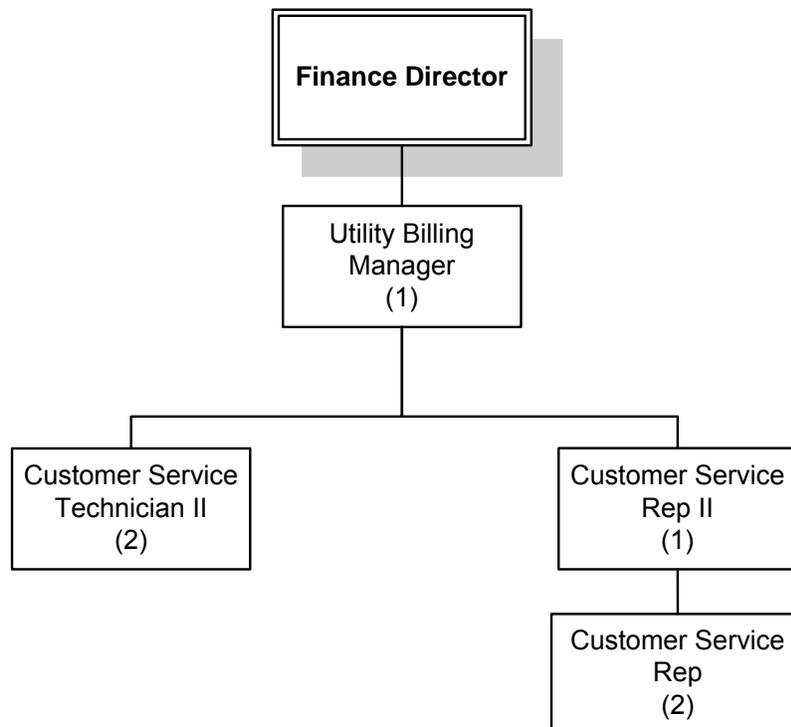
FINANCE DEPARTMENT UTILITY BILLING

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

MISSION STATEMENT: To provide exceptional customer service experience as well as ensure an efficient and effective billing process.	CORE FUNCTIONS: <ul style="list-style-type: none">• Customer Service including a payment center for utility service (water, sewer, solid waste, storm water, irrigation)• Meter Reading management• Account Maintenance including set up, billing, cancellations, collections, and liens
CHALLENGES: <ul style="list-style-type: none">• Economic pressures could adversely affect delinquencies and cut-offs• Perception of quality customer service could decline if current economic pressures continue	BUSINESS ASSUMPTIONS: <ul style="list-style-type: none">• Stable staffing levels to effectively meet service demands

Organizational Structure

FTE: 6



FY 2014-2015 STRATEGIC PRIORITY, GOAL AND OBJECTIVE

Strategic Priority #1

Deliver Quality Services Equitably and Respectfully

Department Goal

Provide a responsive and consistent Utility Billing service experience

Objective

- Improve customer service delivery processes through reinforced phone and counter service training to achieve a citizen service satisfaction rating of **80%** or higher.
- Monitor and improve telephone customer service to achieve timely and satisfactory outcomes when handling all citizen service needs.

Strategic Priority #2

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Utility Billing Service Satisfaction Index	73%	73%	80%↑
Service Resolution Satisfaction Rating-Customer Svc	93%	98%	95%↑
Employee Motivation and Productivity Satisfaction Rating	N/A	N/A	90%↑
OPERATIONAL INDICATORS			
Average Queue Wait Time	1:27	1:06	1:00↓
Call Abandonment Rate	17.4%	17.8%	15%↓

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

FY 13/14 Actual results reflect current values through Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
FINANCE DEPARTMENT
UTILITY BILLING DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0223-513.12-00	REGULAR SALARIES AND WAGES	219,631	230,766	230,766	240,241
001-0223-513.14-00	OVERTIME	3,201	2,000	2,000	2,000
001-0223-513.21-00	FICA TAXES	16,605	17,807	17,807	18,812
001-0223-513.22-00	RETIREMENT CONTRIBUTIONS	27,708	31,354	31,354	36,118
001-0223-513.23-00	LIFE AND HEALTH INSURANCE	35,409	43,410	44,911	47,606
001-0223-513.24-00	WORKERS' COMPENSATION	2,167	2,069	2,069	2,617
001-0223-513.25-00	UNEMPLOYMENT COMPENSATION	-	-	-	-
001-0223-513.26-00	OTHER POSTEMPLOYMENT BENEFITS	500	3,000	3,000	3,000
	TOTAL PERSONAL SERVICES	305,222	330,406	331,907	350,394
001-0223-513.31-06	MEDICAL SERVICES	-	-	-	-
001-0223-513.34-01	MISC OTHER CONTRACTUAL SERVICES	32,320	33,008	33,008	33,008
001-0223-513.34-04	BANKING SERVICES	59,086	2,000	2,000	2,000
001-0223-513.40-00	TRAVEL AND PER DIEM	-	1,700	1,700	1,700
001-0223-513.41-02	TELEPHONE SERVICES	5,156	5,000	5,000	6,095
001-0223-513.41-03	RADIO SERVICES	15	-	-	-
001-0223-513.41-04	INTERNET SERVICES	1,368	1,664	1,664	1,664
001-0223-513.41-05	POSTAGE	75,205	74,618	74,618	78,264
001-0223-513.43-00	UTILITY SERVICES	4,964	4,800	4,800	4,800
001-0223-513.44-00	RENTALS AND LEASES	3,426	3,525	3,525	3,525
001-0223-513.45-00	INSURANCE	5,591	5,691	6,276	5,759
001-0223-513.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	523	459	459	459
001-0223-513.46-03	REPAIR AND MAINT SVC-VEHICLES	983	1,100	1,100	1,100
001-0223-513.46-05	REPAIR AND MAINT SVCS-SOFTWARE	22,418	22,950	22,950	22,950
001-0223-513.46-06	REPAIR AND MAINT SVCS-HARDWARE	1,455	1,925	1,925	1,925
001-0223-513.46-10	REPAIR AND MAINT SVCS-BUILDING	786	750	750	750
001-0223-513.47-01	MISC PRINTING AND BINDING	15,592	8,400	8,400	8,400
001-0223-513.48-01	ADVERTISEMENT-LEGAL, OTHER	46	-	-	-
001-0223-513.49-01	MISC OTHER CURRENT CHRGS & OBLG	-	-	-	-
001-0223-513.49-05	LICENSES/TAXES/CERTIFICATIONS	1,922	2,500	2,500	2,500
001-0223-513.51-00	OFFICE SUPPLIES	1,425	1,750	1,750	1,750
001-0223-513.52-01	MISCELLANEOUS OPERATING SUPPLIES	1,154	1,250	1,250	1,250
001-0223-513.52-03	GASOLINE AND OIL	7,206	9,000	9,000	9,000
001-0223-513.52-04	UNIFORMS AND ACCESSORIES	1,783	1,800	1,800	1,800
001-0223-513.54-02	SEMINARS AND COURSES	25	1,200	1,200	1,200
	TOTAL OPERATING EXPENDITURES	242,449	185,090	185,675	189,899
001-0223-513.64-00	MACHINERY AND EQUIPMENT	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-
	TOTAL UTILITY BILLING DIVISION	547,671	515,496	517,582	540,293
	TOTAL FINANCE DEPARTMENT	2,165,496	2,156,621	2,154,023	2,162,035



WINTER GARDEN

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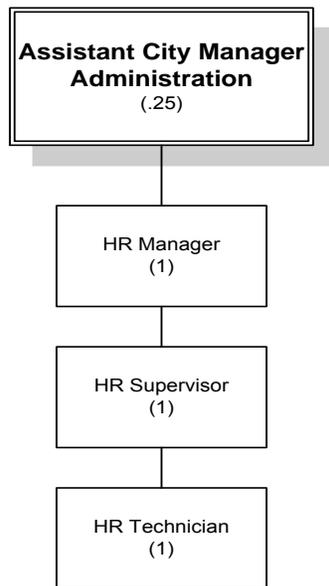
ADMINISTRATIVE SERVICES HUMAN RESOURCES

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: To recruit, retain, develop and support a skilled, diverse workforce.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Recruitment and Retention • Employee Support Services • Organizational Development • Employee Relations • Risk Management
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Uncertainty of Healthcare Reform Impacts • Loss of key personnel • Employee compliance with safety practices 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Employees will want to continue to learn and improve skills if given the opportunity • Will have the resources to continue employee training

Organizational Structure

FTE: 3.25



FY 2014-2015 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Recruit and Develop Top Talent

Department Goals

*Recruit and select high quality candidates for all positions
Increase development opportunities for City employees
Improve productivity of workforce*

Objectives

- Monitor and improve the overall recruitment and on-boarding procedures to ensure high employee satisfaction levels.
 - Develop and implement targeted employee training programs to increase the skill set quality for all managers and supervisors.
 - Create and roll-out a career mobility roadmap initiative that will ensure employees are coached and knowledgeable about career paths and development opportunities throughout the organization.
 - Develop and enforce policies including guidelines that minimize the abusive use of employee time-off and encourages more responsible behavior.
-

Strategic Priority #2

Provide Sound Fiscal Management

Department Goal

Reduce healthcare costs to the City

Objective

- Promote a healthier workforce and negotiate better healthcare contracts with insurers to reduce medical benefits payments.
-

Strategic Priority #3

Deliver Quality Services Equitably & Respectfully

Department Goals

*Achieve a productive and safe workplace
Deliver service excellence to all internal customers*

Objectives

- Continue to expand City-wide safety training efforts to minimize employee injuries and lost work days.
 - Continue to promote and demonstrate professional values at all employee touch points in an effort to uphold the City's service philosophy standards for excellence.
-

Strategic Priority #4

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Overall Employee On-Boarding Satisfaction Rate	96.1%	98%	100%↑
Training Experience Satisfaction Rating	94%	TBD	90%↑
HR Overall Customer Service Satisfaction Rating *	95.7%	100%	98%↑
Employee Motivation and Productivity Satisfaction Rating	N/A	N/A	90%↑
OPERATIONAL INDICATORS			
Average Time to Fill High-Level Salaried Position	N/A	TBD	150↓
Average Time to Fill Mid-Level Salaried Position	N/A	TBD	120↓
Percentage of Employees Informed on Career Paths	N/A	N/A	50%↑
Citywide Lost Workday Due to Injury Rate per 100 Employees (days)	26.8	TBD	25↓

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

TBD – To be determined and calculated by the end of the fiscal year

FY 13/14 Actual results reflect current values through Q2

* Survey conducted once per year engaging a sample of the City's employee population representative of directors, managers and supervisors groups only. These groups are likely to have frequent and meaningful interactions with the departments being evaluated.

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCES DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0745-513.12-00	146,801	165,659	165,659	177,365
001-0745-513.13-00	4,553	-	-	-
001-0745-513.14-00	200	750	750	750
001-0745-513.21-00	11,303	12,730	12,730	13,999
001-0745-513.22-00	17,753	22,314	22,314	26,557
001-0745-513.23-00	16,983	27,503	28,454	30,161
001-0745-513.24-00	272	299	299	378
001-0745-513.25-00	-	156	156	-
001-0745-513.26-00	-	3,000	3,000	3,000
TOTAL PERSONAL SERVICES	197,864	232,411	233,362	252,210
001-0745-513.31-01	-	5,000	5,000	-
001-0745-513.31-02	1,048	2,500	2,500	2,500
001-0745-513.31-06	19,002	32,600	32,600	32,600
001-0745-513.34-01	37,421	48,500	48,500	91,800
001-0745-513.34-08	10,200	-	-	5,000
001-0745-513.40-00	139	1,000	1,000	500
001-0745-513.41-02	2,592	2,656	2,656	2,656
001-0745-513.41-04	360	954	954	954
001-0745-513.41-05	592	350	350	350
001-0745-513.43-00	7,765	8,450	8,450	8,450
001-0745-513.44-00	4,856	6,000	6,000	6,000
001-0745-513.45-00	8,168	8,315	9,169	8,364
001-0745-513.46-01	1,698	-	-	-
001-0745-513.46-02	1,874	-	-	-
001-0745-513.46-06	-	350	350	350
001-0745-513.46-10	1,184	600	600	600
001-0745-513.47-01	43	628	628	200
001-0745-513.48-01	12,700	12,500	12,500	12,500
001-0745-513.48-02	982	1,000	1,000	1,000
001-0745-513.51-00	1,706	2,500	2,500	2,500
001-0745-513.52-01	2,125	10,000	10,000	10,000
001-0745-513.52-03	60	157	157	157
001-0745-513.52-04	600	600	600	800
001-0745-513.54-01	3,365	3,000	3,000	3,000
001-0745-513.54-02	16,396	20,000	20,000	20,000
001-0745-513.54-03	-	1,300	1,300	1,300
TOTAL OPERATING EXPENDITURES	134,876	168,960	169,814	211,581
001-0745-513.64-00	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-
TOTAL HUMAN RESOURCES DIVISION	332,740	401,371	403,176	463,791



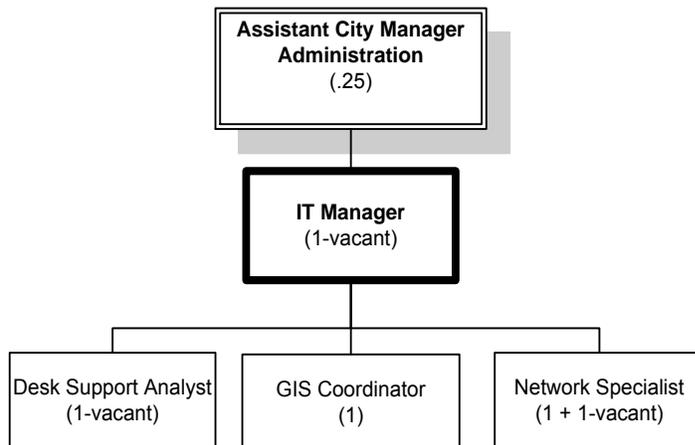
ADMINISTRATIVE SERVICES INFORMATION TECHNOLOGY

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

MISSION STATEMENT: Provide timely and effective end-user support to ensure that all information and communication systems are secure, reliable and performing as expected.	CORE FUNCTIONS: <ul style="list-style-type: none"> • Integrate and support computer hardware, software, and voice technology • Provide quality Geographic Information Services • Support internal service requests
CHALLENGES: <ul style="list-style-type: none"> • Service demands may exceed staff's ability to fully meet operational needs • Failure to receive information or requirements in a timely manner • Upfront costs of IT based solutions may not always be affordable 	BUSINESS ASSUMPTIONS: <ul style="list-style-type: none"> • Current security setup will adequately guard data and overall network integrity • Call volumes will remain at a manageable level • Level of staff training will be adequate for any changes in technology

Organizational Structure

FTE: 5.25



FY 2014-2015 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Deliver Quality Services Equitably & Respectfully

Department Goals

Enable City staff to be more productive in how services are delivered to the community

Ensure accuracy and usefulness of the City's web content

High performing hardware and software systems that enable productivity and service delivery

Objectives

- Continue to assess and implement service delivery strategies to improve the speed and manner in which service issues are resolved and followed-up.
- Monitor and maintain the City's website to ensure all expired or obsolete content is up-to-date and relevant for citizen and public usefulness.
- Maintain the City's phone system (infrastructure delivery) by ensuring optimal call flow design and reporting visibility for key service areas to help support overall service excellence.
- Monitor and maintain uninterrupted system uptime to effectively ensure high levels of system performance, access and availability throughout the City

Strategic Priority #2

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATOR			
IT Overall Service Satisfaction Rating *	66.7%	N/A	80%↑
Employee Motivation and Productivity Satisfaction Rating	N/A	N/A	90%↑
OPERATIONAL INDICATORS			
CISCO Phone System Uptime Rate	N/A	TBD	99.9%↑
Involuntary Abandonment Rate	N/A	TBD	0.1%↓
% Uptime and Availability of Systems	N/A	99.98%	99.9%↑

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

TBD – To be determined and calculated by the end of the fiscal year

FY 13/14 Actual results reflect current values through Q2

* Survey conducted once per year engaging a sample of the City's employee population representative of directors, managers and supervisors groups only. These groups are likely to have frequent and meaningful interactions with the departments being evaluated.

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
ADMINISTRATIVE SERVICES DEPARTMENT
INFORMATION TECHNOLOGY DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0225-513.12-00	REGULAR SALARIES AND WAGES	170,650	269,151	269,151	269,819
001-0225-513.14-00	OVERTIME	4,378	1,000	1,000	1,000
001-0225-513.21-00	FICA TAXES	12,800	20,667	20,667	20,809
001-0225-513.22-00	RETIREMENT CONTRIBUTIONS	18,502	36,389	36,389	40,379
001-0225-513.23-00	LIFE AND HEALTH INSURANCE	17,600	42,363	43,828	39,078
001-0225-513.24-00	WORKERS' COMPENSATION	303	415	415	525
001-0225-513.25-00	UNEMPLOYMENT COMPENSATION	-	284	284	-
	TOTAL PERSONAL SERVICES	<u>224,233</u>	<u>370,269</u>	<u>371,734</u>	<u>371,610</u>
001-0225-513.31-01	MISC PROFESSIONAL SERVICE	179,535	5,000	5,000	5,000
001-0225-513.31-02	LEGAL SERVICES	100	-	-	-
001-0225-513.34-01	MISC OTHER CONTRACTUAL SERVICES	29,696	63,300	63,300	63,300
001-0225-513.34-08	PERSONNEL SERVICES	62,842	5,000	5,000	5,000
001-0225-513.40-00	TRAVEL AND PER DIEM	-	1,750	1,750	1,750
001-0225-513.41-02	TELEPHONE SERVICES	3,645	5,200	5,200	5,200
001-0225-513.41-04	INTERNET SERVICES	34,362	35,100	35,100	42,150
001-0225-513.41-05	POSTAGE	129	50	50	50
001-0225-513.43-00	UTILITY SERVICES	8,623	8,400	8,400	8,400
001-0225-513.45-00	INSURANCE	18,363	18,692	20,613	20,913
001-0225-513.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	53,404	77,550	77,550	77,550
001-0225-513.46-03	REPAIR AND MAINT SVCS-VEHICLES	-	500	500	500
001-0225-513.46-05	REPAIR AND MAINT SVCS-SOFTWARE	75,024	96,800	96,800	96,800
001-0225-513.46-06	REPAIR AND MAINT SVCS-HARDWARE	113,599	56,946	56,946	56,946
001-0225-513.46-10	REPAIR AND MAINT SVCS-BUILDING	1,717	952	952	952
001-0225-513.51-00	OFFICE SUPPLIES	1,130	43,300	43,300	43,300
001-0225-513.52-01	MISCELLANEOUS OPERATING SUPPLIES	62,167	73,650	73,650	77,600
001-0225-513.52-03	GASOLINE AND OIL	-	150	150	150
001-0225-513.52-04	UNIFORMS AND ACCESSORIES	400	1,000	1,000	1,000
001-0225-513.54-01	DUES AND SUBSCRIPTIONS	670	975	975	975
001-0225-513.54-02	SEMINARS AND COURSES	1,010	3,320	3,320	2,470
001-0225-513.54-03	EDUCATION ASSISTANCE PROGRAM	-	4,500	4,500	4,500
	TOTAL OPERATING EXPENDITURES	<u>646,415</u>	<u>502,135</u>	<u>504,056</u>	<u>514,506</u>
001-0225-513.63-00	IMPROV. OTHER THAN BUILDINGS	-	100,000	100,000	-
001-0225-513.64-00	MACHINERY AND EQUIPMENT	212,034	81,000	81,000	117,000
	TOTAL CAPITAL OUTLAY	<u>212,034</u>	<u>181,000</u>	<u>181,000</u>	<u>117,000</u>
	TOTAL INFORMATION TECHNOLOGY DIVISION	<u>1,082,682</u>	<u>1,053,404</u>	<u>1,056,790</u>	<u>1,003,116</u>



WINTER GARDEN

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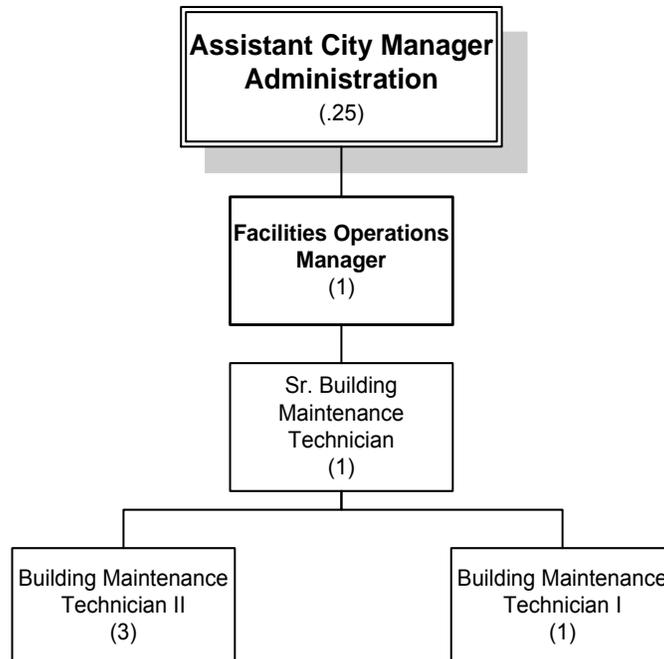
ADMINISTRATIVE SERVICES FACILITIES MANAGEMENT

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

MISSION STATEMENT: Enhance and maintain the appearance and safety of the City by the efficient management of its facilities.	CORE FUNCTIONS: <ul style="list-style-type: none">• Maintenance of City facilities• Selection and management of products, contracts and vendors• Manage the City's sustainability program (also known as green initiatives)
CHALLENGES: <ul style="list-style-type: none">• Cost of sustainability innovations• Staffing levels to adequately maintain facilities at desired service levels• Realizing higher than expected costs of maintaining facilities	BUSINESS ASSUMPTIONS: <ul style="list-style-type: none">• Sufficient funding will be available for training, education, sustainability and maintenance

Organizational Structure

FTE: 6.25



FY 2014-2015 STRATEGIC PRIORITIES, GOALS AND OBJECTIVES

Strategic Priority #1

Deliver Quality Services Equitably and Respectfully

Department Goals

*Provide “best in class” customer service by completing work orders timely and effectively
Ensure high quality janitorial services throughout the City*

Objectives

- Proactively review the service delivery process and experience to achieve an overall facilities management satisfaction rating of at least **95%**.
 - Provide janitorial staff with steady feedback on the overall cleaning performance to maintain high janitorial satisfaction levels and increase the percentage of clean or pass inspections.
-

Strategic Priority #2

Preserve the Natural Environment

Department Goal

Improve sustainability program to make the City more green-friendly

Objectives

- Through proactive green maintenance, achieve an energy consumption reduction of **40,000 kWh** or **27.6 CO₂e** (Greenhouse Gases Reduced).
 - Continue to support and deploy innovative electric vehicle (EV) sustainable ideas to achieve a carbon dioxide reduction of at least **4,000 GHG (kg)** through greater EV utilization City-wide.
-

Strategic Priority #3

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATOR			
Facilities Overall Customer Service Satisfaction Rating *	79.5%	93%	95%↑
Employee Motivation and Productivity Satisfaction Rating	N/A	N/A	90%↑
FINANCIAL INDICATOR			
Net Cost Savings from Energy Reductions	\$2671	\$4055	\$4800.00↑
OPERATIONAL INDICATORS			
Energy Consumption Reduction (kWh)	22,260	33,790	40,000↑

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

FY 13/14 Actual results reflect current values through Q3

* Survey conducted once per year engaging a sample of the City's employee population representative of directors, managers and supervisors groups only. These groups are likely to have frequent and meaningful interactions with the departments being evaluated.

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
ADMINISTRATIVE SERVICES DEPARTMENT
FACILITIES MANAGEMENT DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0746-539.12-00	187,505	208,750	217,390	280,458
001-0746-539.14-00	8,907	5,000	5,000	5,000
001-0746-539.21-00	14,333	16,352	17,013	22,102
001-0746-539.22-00	24,311	28,792	29,994	42,562
001-0746-539.23-00	33,535	45,909	47,497	55,496
001-0746-539.24-00	4,107	4,727	4,727	5,980
001-0746-539.25-00	-	184	184	-
001-0746-539.26-00	-	-	-	-
TOTAL PERSONAL SERVICES	272,698	309,714	321,805	411,598
001-0746-539.34-01	24,044	23,028	23,028	23,928
001-0746-539.34-06	42,238	51,080	51,080	73,594
001-0746-539.41-02	3,971	4,245	4,581	4,917
001-0746-539.41-04	1,026	2,680	2,860	2,160
001-0746-539.44-00	2,985	2,352	2,352	2,352
001-0746-539.45-00	1,211	1,233	1,360	1,463
001-0746-539.46-02	272	350	350	350
001-0746-539.46-03	4,828	2,400	2,400	2,400
001-0746-539.46-05	1,000	1,645	1,645	1,645
001-0746-539.46-10	76,422	43,693	77,179	56,650
001-0746-539.47-01	-	64	64	64
001-0746-539.48-01	60	-	-	-
001-0746-539.49-05	379	350	350	350
001-0746-539.51-00	904	360	360	360
001-0746-539.52-01	21,715	20,000	20,000	20,000
001-0746-539.52-02	2,542	2,500	2,500	2,500
001-0746-539.52-03	4,676	4,000	4,000	5,000
001-0746-539.52-04	3,243	3,452	4,597	3,650
001-0746-539.54-01	1,491	885	885	1,695
001-0746-539.54-02	2,229	2,300	2,300	2,300
001-0746-539.54-03	-	2,365	2,365	-
TOTAL OPERATING EXPENDITURES	195,236	168,982	204,256	205,378
001-0746-539.62-00	6,005	12,000	48,912	6,000
001-0746-539.64-00	-	-	-	4,500
TOTAL CAPITAL OUTLAY	6,005	12,000	48,912	10,500
TOTAL FACILITIES MANAGEMENT DIVISION	473,939	490,696	574,973	627,476



ADMINISTRATIVE SERVICES

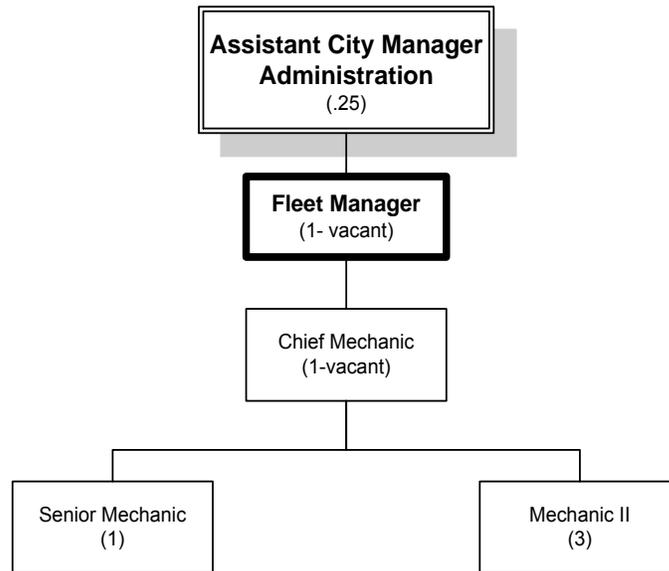
FLEET MANAGEMENT

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: To efficiently maintain a safe and reliable fleet of City vehicles.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Preventive maintenance and repairs of vehicles and equipment • Fleet management and replacement • Fuel management & Fuel management systems
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Increasing costs associated with maintaining an aging fleet • Skill level keeping pace with evolving technology 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Vehicle replacement cycles will be increased

Organizational Structure

FTE: 6.25



FY 2014-2015 STRATEGIC PRIORITY, GOAL & OBJECTIVE

Strategic Priority #1

Deliver Quality Services Equitably and Respectfully

Department Goal

Ensure longevity of City vehicles to maximize economies of scale

Objective

- Control maintenance and repair cost and ensure that all fleet vehicles are available, reliable and sufficiently utilized to help achieve a productive workforce.

Strategic Priority #2

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Overall Fleet Management Satisfaction Rating *	86.1%	79%	90%↑
Employee Motivation and Productivity Satisfaction Rating	N/A	N/A	90%↑
OPERATIONAL INDICATORS			
Overall Preventative Maintenance Adherence Rate	85%	97%	95%↑
Average Fleet Availability **	N/A	TBD	97%↑
Average Fleet Vehicle Productivity (Fleet Utilization) ***	N/A	TBD	75%↑

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

TBD – To be determined and calculated by the end of the fiscal year

FY 13/14 Actual results reflect current values through Q2

* Survey conducted once per year engaging a sample of the City's employee population representative of directors, managers and supervisors groups only. These groups are likely to have frequent and meaningful interactions with the departments being evaluated.

** Measures the negative or positive effects of vehicle downtime annually

*** Measures percentage of vehicles with high or low utilization annually

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
ADMINISTRATIVE SERVICES DEPARTMENT
FLEET MANAGEMENT DIVISION**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>	
001-0747-539.12-00	REGULAR SALARIES AND WAGES	246,930	265,333	265,333	262,756
001-0747-539.14-00	OVERTIME	10,354	2,500	2,500	2,500
001-0747-539.21-00	FICA TAXES	19,150	20,489	20,489	20,547
001-0747-539.22-00	RETIREMENT CONTRIBUTIONS	30,949	36,077	36,077	39,550
001-0747-539.23-00	LIFE AND HEALTH INSURANCE	32,898	45,750	47,332	41,594
001-0747-539.24-00	WORKERS' COMPENSATION	4,296	4,458	4,458	5,639
001-0747-539.25-00	UNEMPLOYMENT COMPENSATION	-	264	264	-
001-0747-539.26-00	OTHER POST EMPLOYMENT BENEFITS	6,032	6,125	6,125	9,760
	TOTAL PERSONAL SERVICES	350,608	380,996	382,578	382,346
001-0747-539.34-01	MISC OTHER CONTRACTUAL SERVICES	411	725	725	725
001-0747-539.34-08	PERSONNEL SERVICES	5,015	-	-	-
001-0747-539.41-02	TELEPHONE SERVICES	3,346	2,700	2,700	3,960
001-0747-539.41-03	RADIO SERVICES	76	77	77	77
001-0747-539.41-05	COMMUNICATIONS/FREIGHT-POSTAGE	-	50	50	50
001-0747-539.44-00	RENTALS AND LEASES	5,028	4,378	4,378	4,512
001-0747-539.45-00	INSURANCE	2,734	2,783	3,069	4,199
001-0747-539.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	5,033	2,100	2,100	2,100
001-0747-539.46-03	REPAIR AND MAINT SVCS-VEHICLES	1,584	2,500	2,500	2,500
001-0747-539.46-05	REPAIR AND MAINT SVCS-SOFTWARE	1,608	5,305	5,305	6,295
001-0747-539.46-10	REPAIR AND MAINT SVCS-BUILDING	5,677	2,000	2,000	2,000
001-0747-539.47-01	MISC PRINTING AND BINDING	32	160	160	160
001-0747-539.49-01	MISC OTHR CUR CHGS & OBLIGATIONS	-	200	200	200
001-0747-539.49-05	LICENSES, TAXES, AND CERTIFICATIONS	50	50	50	50
001-0747-539.51-00	OFFICE SUPPLIES	1,122	500	500	500
001-0747-539.52-01	MISCELLANEOUS OPERATING SUPPLIES	18,566	15,000	15,000	18,500
001-0747-539.52-02	CHEMICALS	1,550	2,580	2,580	2,580
001-0747-539.52-03	GASOLINE AND OIL	12,282	18,458	18,458	18,573
001-0747-539.52-04	UNIFORMS AND ACCESSORIES	6,853	5,671	5,671	6,183
001-0747-539.54-01	DUES AND SUBSCRIPTIONS	-	530	530	530
001-0747-539.54-02	SEMINARS AND COURSES	90	1,250	1,250	1,500
	TOTAL OPERATING EXPENDITURES	71,058	67,017	67,303	75,194
001-0747-539.62-00	BUILDINGS	-	5,600	5,600	-
001-0747-539.64-00	EQUIPMENT	28,231	4,114	17,300	-
	TOTAL CAPITAL OUTLAY	28,231	9,714	22,900	-
	TOTAL FLEET MANAGEMENT DIVISION	449,898	457,727	472,781	457,540
	TOTAL ADMINISTRATIVE SERVICES DEPARTMENT	2,339,258	2,403,198	2,507,720	2,551,923



WINTER GARDEN

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- PUBLIC SAFETY -

Police – Sworn

Police – Non-sworn

Police – Communications

Fire/Rescue Department



WINTER GARDEN

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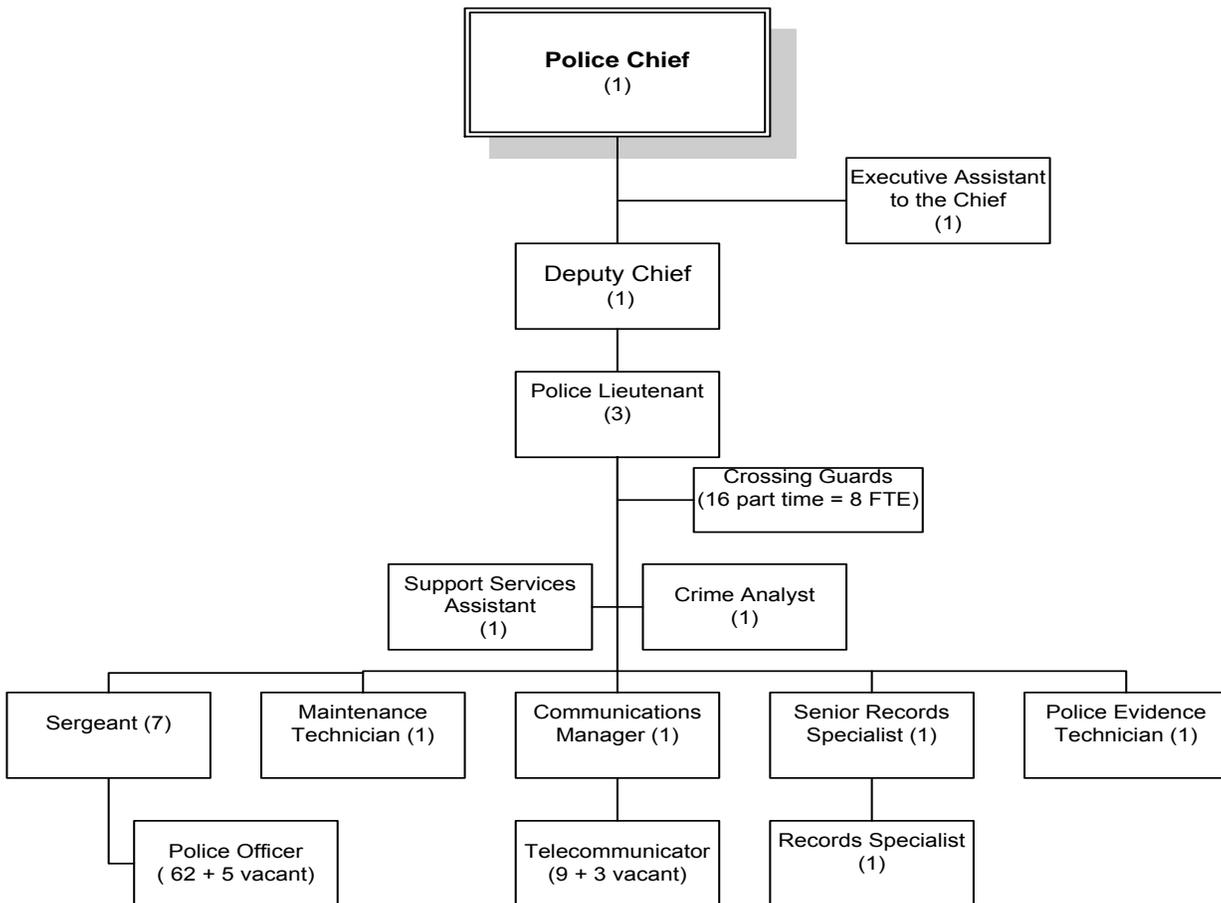
POLICE DEPARTMENT

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: Create safe communities by building partnerships to prevent crime and utilizing modern technology to target criminal activities.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Patrol • Criminal Investigations • Community Oriented Policing • Forensics • Dispatch (911 and Non-Emergency Services)
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Prolonged economic pressures could increase crime and negatively affect police resources • Citizen's apathy towards public safety initiatives • Population growth with no staff increases 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Citizens will respond favorably to outreach efforts • Economy will stabilize • Staffing levels will remain • Sufficient forfeiture revenue to support 'at risk youth' programs

Organizational Structure

FTE: 107



FY 2014-2015 STRATEGIC PRIORITY, GOAL & OBJECTIVES

Strategic Priority #1

Ensure a Safe Community

Department Goal

Increase sense of safety throughout downtown and all residential communities

Objectives

- Identify and address crime trends to improve the perceived sense of 'safety from property crime index'.
 - Analyze trends and improve violent crime prevention initiatives throughout the community to achieve a high sense of safety regarding violent crimes.
 - Expand Crime Prevention initiatives to improve the sense of safety around the 'crime prevention index'.
 - Provide proactive education and community awareness through increased use of technology-based solutions to improve how residents feel about neighborhood safety.
 - Improve patrol presence and activity throughout the downtown district to increase the overall sense of safety throughout Winter Garden's downtown district.
-

Strategic Priority #2

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Safety From Property Crime Index	69%	69%	72%↑
Safety From Violent Crime Index	81%	81%	83%↑
Sense of Safety Throughout the City Composite Satisfaction Index *	87%	87%	89%↑
Employee Motivation and Productivity Satisfaction Rating	N/A	N/A	90%↑
OPERATIONAL INDICATORS			
Property Crime Clearance Rate	37.6%	TBD	38%↑
Crime Clearance Rate	39.5%	TBD	39%↑
Code 3 Calls Response Time (high priority emergencies)	6:37	4:57	4:00↓

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

TBD – To be determined and calculated by the end of the fiscal year

FY 13/14 Actual results reflect current values through Q2

* Represents an average of four community safety indices from the bi-annual citizen survey: 'Safety in Your Neighborhood during the Day Index', 'Safety in Your Neighborhood after Dark Index', 'Safety in Downtown during the Day Index' and 'Safety in Downtown after Dark Index'.

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT
SWORN DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0521-521.12-00	REGULAR SALARIES AND WAGES	3,743,530	4,093,250	4,040,426	4,253,609
001-0521-521.14-00	OVERTIME	58,264	40,000	50,000	40,000
001-0521-521.15-00	SPECIAL PAY	59,340	60,659	60,659	64,740
001-0521-521.16-00	SPECIAL DETAIL	179,683	165,000	165,000	211,932
001-0521-521.21-00	FICA TAXES	290,255	333,457	333,457	349,626
001-0521-521.22-00	RETIREMENT CONTRIBUTIONS	506,322	606,324	606,324	625,423
001-0521-521.23-00	LIFE AND HEALTH INSURANCE	593,714	621,562	643,058	681,641
001-0521-521.24-00	WORKERS' COMPENSATION	109,128	90,745	90,745	114,792
001-0521-521.25-00	UNEMPLOYMENT COMPENSATION	8,222	3,472	3,472	4,447
001-0521-521.26-00	OTHER POST EMPLOYMENT BENEFITS	46,359	51,038	51,038	41,735
	TOTAL PERSONAL SERVICES	5,594,817	6,065,507	6,044,179	6,387,945
001-0521-521.31-01	MISC PROFESSIONAL SERVICES	1,088	2,920	4,120	3,020
001-0521-521.31-02	LEGAL SERVICES	18,858	7,000	15,000	15,000
001-0521-521.31-06	MEDICAL SERVICES	4,100	3,380	3,380	3,400
001-0521-521.34-01	MISC OTHER CONTRACTUAL SERVICES	42,904	46,805	50,710	52,939
001-0521-521.40-00	TRAVEL AND PER DIEM	1,022	1,800	2,600	3,900
001-0521-521.41-01	CABLE SERVICES	606	612	612	780
001-0521-521.41-02	TELEPHONE SERVICES	24,204	24,372	26,372	28,884
001-0521-521.41-03	RADIO SERVICES	4,326	5,184	6,174	5,184
001-0521-521.41-04	INTERNET SERVICES	36,359	35,700	40,189	41,200
001-0521-521.41-05	POSTAGE	1,048	972	972	1,704
001-0521-521.43-00	UTILITY SERVICES	58,223	53,904	53,904	54,012
001-0521-521.44-00	RENTALS AND LEASES	38,602	35,912	35,912	50,048
001-0521-521.45-00	INSURANCE	41,014	41,750	46,040	42,652
001-0521-521.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	18,268	20,372	21,767	22,027
001-0521-521.46-03	REPAIR AND MAINT SVCS-VEHICLES	90,964	84,192	84,192	87,179
001-0521-521.46-05	REPAIR AND MAINT SVCS-SOFTWARE	75,206	81,073	81,073	84,114
001-0521-521.46-06	REPAIR AND MAINT SVCS-HARDWARE	-	-	-	250
001-0521-521.46-10	REPAIR AND MAINT SVCS-BUILDING	7,894	5,352	5,352	8,244
001-0521-521.47-01	MISC PRINTING AND BINDING	2,184	5,266	5,266	5,470
001-0521-521.49-01	MISC OTHR CUR CHGS & OBLIGATIONS	-	-	-	200
001-0521-521.49-05	LICENSES, TAXES, AND CERTIFICATIONS	1,556	1,277	1,277	1,100
001-0521-521.51-00	OFFICE SUPPLIES	9,685	10,904	10,904	11,436
001-0521-521.52-01	MISCELLANEOUS OPERATING SUPPLIES	146,625	166,426	182,671	201,766
001-0521-521.52-03	GASOLINE AND OIL	232,454	252,288	252,288	252,000
001-0521-521.52-04	UNIFORMS AND ACCESSORIES	46,501	46,945	46,945	55,033
001-0521-521.54-01	DUES AND SUBSCRIPTIONS	4,999	6,365	6,365	7,205
001-0521-521.54-02	SEMINARS AND COURSES	3,427	3,975	4,275	4,115
001-0521-521.54-03	EDUCATIONAL ASSISTANCE PROGRAM	47,015	40,000	40,000	48,000
001-0521-521.54-04	EDUCATION-SECOND DOLLAR FUNDING	15,161	18,500	18,500	17,500
	TOTAL OPERATING EXPENDITURES	974,293	1,003,246	1,046,860	1,108,362

001-0521-521.62-00	BUILDING	-	36,836	40,336	30,000
001-0521-521.64-00	MACHINERY AND EQUIPMENT	<u>264,557</u>	<u>229,860</u>	<u>229,860</u>	<u>271,780</u>
	TOTAL CAPITAL OUTLAY	264,557	266,696	270,196	301,780
001-0521-581.91-02	GRANTS-CITY MATCH	<u>7,530</u>	<u>1,478</u>	<u>1,478</u>	<u>6,282</u>
	TOTAL OTHER USES	7,530	1,478	1,478	6,282
	TOTAL SWORN DIVISION	<u>6,841,197</u>	<u>7,336,927</u>	<u>7,362,713</u>	<u>7,804,369</u>

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT
NONSWORN-MISCELLANEOUS DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0520-521.12-00	REGULAR SALARIES AND WAGES	275,185	274,476	274,476	282,710
001-0520-521.13-00	OTHER SALARIES AND WAGES	100,452	104,126	104,126	130,375
001-0520-521.14-00	OVERTIME	3,577	6,000	6,000	6,000
001-0520-521.21-00	FICA TAXES	27,697	29,422	29,422	32,060
001-0520-521.22-00	RETIREMENT CONTRIBUTIONS	32,630	36,972	36,972	43,047
001-0520-521.23-00	LIFE AND HEALTH INSURANCE	47,472	53,941	55,806	59,155
001-0520-521.24-00	WORKERS' COMPENSATION	4,476	5,300	5,300	6,705
001-0520-521.25-00	UNEMPLOYMENT COMPENSATION	-	343	343	343
001-0520-521.26-00	OTHER POSTEMPLOYMENT BENEFITS	-	3,000	3,000	6,000
	TOTAL PERSONAL SERVICES	491,488	513,580	515,445	566,395
001-0520-521.31-01	MISC PROFESSIONAL SERVICES	-	115	115	230
001-0520-521.31-02	LEGAL SERVICES	-	-	-	-
001-0520-521.31-06	MEDICAL	-	250	250	-
001-0520-521.34-01	MISC CONTRACTUAL SERVICES	-	100	100	-
001-0520-521.40-00	TRAVEL AND PER DIEM	1,698	2,068	2,068	2,625
001-0520-521.41-02	TELEPHONE SERVICES	1,266	1,452	1,452	1,440
001-0520-521.46-05	REPAIR AND MAINT SVCS-SOFTWARE	1,474	1,475	1,475	1,475
001-0520-521.47-01	MISC PRINTING AND BINDING	-	-	-	-
001-0520-521.48-01	PROMOTIONAL-ADVERTISEMENTS	-	-	-	-
001-0520-521.49-05	LICNSES/TAXES/CERTIFICTNS	-	145	145	294
001-0520-521.51-00	OFFICE SUPPLIES	-	-	-	1,480
001-0520-521.52-01	MISCELLANEOUS OPERATING SUPPLIES	24	250	250	450
001-0520-521.52-04	UNIFORMS AND ACCESSORIES	1,533	1,968	1,968	1,794
001-0520-521.54-01	DUES AND SUBSCRIPTIONS	245	345	345	345
001-0520-521.54-02	SEMINARS AND COURSES	914	750	750	1,050
001-0520-521.54-03	EDUCATIONAL ASSISTANCE PROGRAM	5,626	6,000	6,000	10,000
	TOTAL OPERATING EXPENDITURES	12,780	14,918	14,918	21,183
	TOTAL NONSWORN-MISCELLANEOUS DIVISION	504,269	528,498	530,363	587,578

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT
NONSWORN-COMMUNICATIONS DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0530-521.12-00	REGULAR SALARIES AND WAGES	383,307	398,386	388,442	517,765
001-0530-521.14-00	OVERTIME	35,764	25,000	30,000	25,000
001-0530-521.21-00	FICA TAXES	30,240	32,389	32,389	41,549
001-0530-521.22-00	RETIREMENT CONTRIBUTIONS	50,701	58,893	58,893	80,306
001-0530-521.23-00	LIFE AND HEALTH INSURANCE	71,146	78,879	81,607	117,387
001-0530-521.24-00	WORKERS' COMPENSATION	721	614	614	877
001-0530-521.25-00	UNEMPLOYMENT COMPENSATION	-	355	355	-
001-0530-521.26-00	OTHER POSTEMPLOYMENT BENEFITS	3,000	3,000	3,000	3,000
	TOTAL PERSONAL SERVICES	<u>574,879</u>	<u>597,516</u>	<u>595,300</u>	<u>785,884</u>
001-0530-521.31-01	MISC PROFESSIONAL SERVICES	365	230	230	1,725
001-0530-521.31-06	MEDICAL SERVICES	185	200	200	-
001-0530-521.34-01	MISC CONTRACTUAL SERVICES	-	-	-	-
001-0530-521.40-00	TRAVEL AND PER DIEM	-	515	2,515	2,504
001-0530-521.41-02	TELEPHONE SERVICES	1,501	1,320	1,770	2,220
001-0530-521.43-00	UTILITY SERVICES	3,038	3,604	3,604	1,980
001-0530-521.44-00	RENTALS AND LEASES	2,953	2,952	2,952	2,988
001-0530-521.45-00	INSURANCE	10	10	10	10
001-0530-521.46-02	REPAIR AND MAINT SVCS-EQUIPMNT	13,181	13,068	13,562	13,800
001-0530-521.46-05	REPAIR AND MAINT SVCS-SOFTWARE	12,010	10,000	10,000	10,000
001-0530-521.46-10	REPAIR AND MAINT SVCS-BUILDING	1,543	4,025	4,025	8,209
001-0530-521.47-01	MISC PRINTING AND BINDING	-	50	50	100
001-0530-521.49-05	LICNSES/TAXES/CERTIFICTNS	-	1,900	1,900	150
001-0530-521.51-00	OFFICE SUPPLIES	1,073	1,290	1,290	3,030
001-0530-521.52-01	MISCELLANEOUS OPERATING SUPPLIES	253	4,331	8,831	3,520
001-0530-521.52-04	UNIFORMS AND ACCESSORIES	563	1,750	1,750	3,250
001-0530-521.54-01	DUES AND SUBSCRIPTIONS	231	230	230	270
001-0530-521.54-02	SEMINARS AND COURSES	229	450	2,450	2,300
001-0530-521.54-03	EDUC ASSIST PROG REIMBURS	1,517	3,000	3,000	2,000
	TOTAL OPERATING EXPENDITURES	<u>38,651</u>	<u>48,925</u>	<u>58,369</u>	<u>58,056</u>
001-0530-521.62-00	BUILDINGS	-	-	20,895	-
001-0530-521.64-00	MACHINERY AND EQUIPMENT	-	100,000	215,086	-
	TOTAL CAPITAL OUTLAY	<u>-</u>	<u>100,000</u>	<u>235,981</u>	<u>-</u>
	TOTAL NONSWORN-COMMUNICATIONS DIVISION	<u>613,530</u>	<u>746,441</u>	<u>889,650</u>	<u>843,940</u>
	TOTAL POLICE DEPARTMENT	<u>7,958,995</u>	<u>8,611,866</u>	<u>8,782,726</u>	<u>9,235,887</u>



WINTER GARDEN

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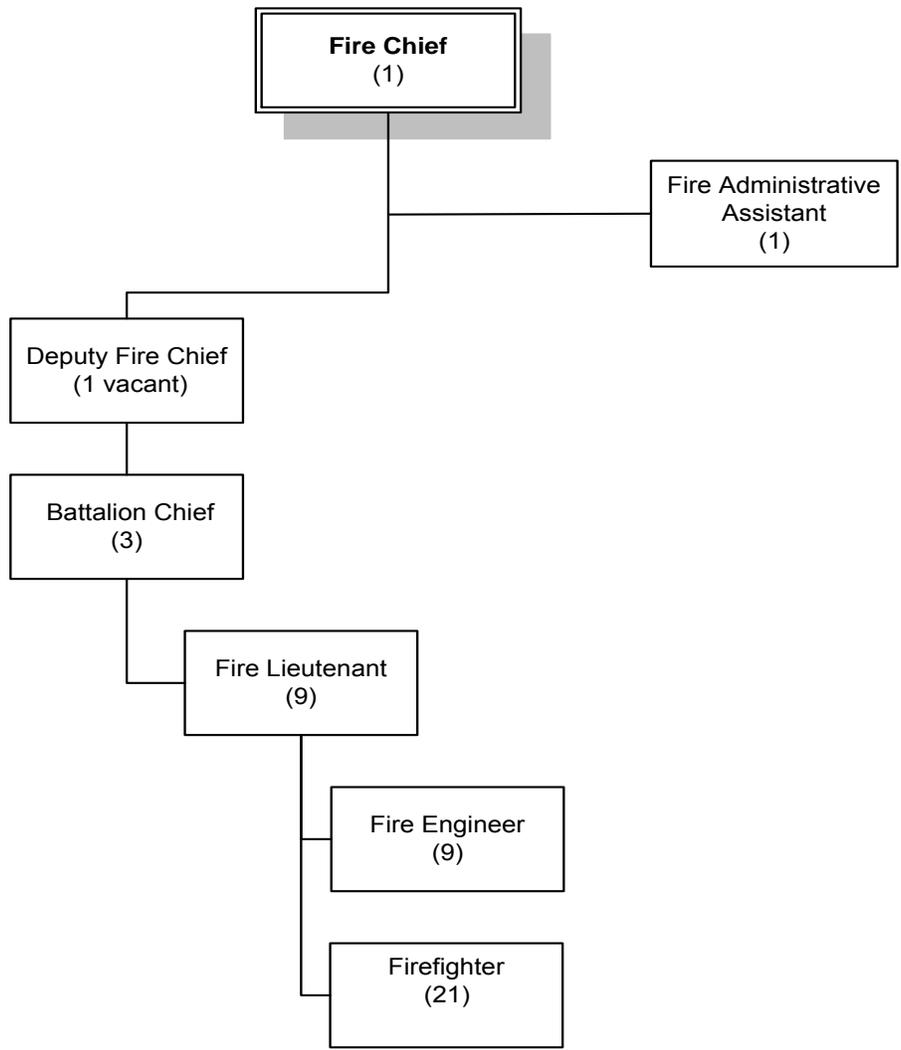
FIRE/RESCUE DEPARTMENT

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

MISSION STATEMENT: Protect life and property from fire and other emergencies within our community through public education, fire code management, and timely responses to incidents.	CORE FUNCTIONS: <ul style="list-style-type: none">• Fire, medical, and other incident responses• Fire inspections• Emergency Preparedness
CHALLENGES: <ul style="list-style-type: none">• Insufficient funding to maintain service levels in a weak poor economy	BUSINESS ASSUMPTIONS: <ul style="list-style-type: none">• Reliable dispatching/communication services• Citizens will respond well to outreach efforts

Organizational Structure

FTE: 45



FY 2014-2015 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Ensure a Safe Community

Department Goal

Protection and preservation of life and property

Objectives

- Prepare community for natural disasters and other emergency situations by rolling out an emergency awareness campaign/program and distributing resource kits to improve the 'emergency preparedness satisfaction index'.
 - Improve the 'fire prevention & education satisfaction index' through continued fire prevention outreach campaign to conduct smoke detector inspections in all manufactured homes.
 - Ensure efficient and timely responsiveness to fire emergency calls and the overall delivery of fire services to the community.
 - Ensure efficient and timely responsiveness to medical emergency calls and the overall delivery of ambulance and EMS services to the community.
 - Continue to provide the Citizen CPR training program to improve the 'CPR certified per 1,000 residents ratio' from **12.24** to **17.65** (where for every 1,000 residents there are 18 individuals in the community trained to use CPR).
-

Strategic Priority #2

Provide Sound Fiscal Management

Department Goal

Improve control of Fire Department's operating cost

Objective

- Continue to monitor as well as control usage of firefighter overtime and ensure policies and management practices are adhered to by all supervisors.
-

Strategic Priority #3

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Fire Services Satisfaction Index	92%	92%	94%↑
Emergency Medical Services Satisfaction Index	90%	90%	92%↑
Employee Motivation and Productivity Satisfaction Rating	N/A	N/A	90%↑
OPERATIONAL INDICATORS			
Fire Average Response Time	7:09	5:31	6:00↓
EMS Average Response Time	5:57	5:08	5:45↓

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

FY 13/14 Actual results reflect current values through Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
FIRE DEPARTMENT**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
001-062X-522.12-00	2,358,536	2,354,798	2,354,798	2,509,917
001-062X-522.14-00	206,011	182,300	182,300	182,300
001-062X-522.15-00	181,926	180,260	180,260	35,180
001-062X-522.21-00	200,450	207,878	207,878	212,764
001-062X-522.22-00	359,858	377,985	377,985	391,382
001-062X-522.23-00	382,839	414,919	429,268	450,691
001-062X-522.24-00	84,837	71,808	71,808	90,837
001-062X-522.25-00	-	2,190	2,190	2,190
001-062X-522.26-00	11,500	12,500	12,500	7,500
TOTAL PERSONAL SERVICES	3,785,957	3,804,638	3,818,987	3,882,761
001-062X-522.31-02	8,358	5,000	5,000	7,500
001-062X-522.31-06	13,410	14,880	14,880	16,472
001-062X-522.34-01	179,236	185,090	185,090	188,444
001-062X-522.40-00	89	3,025	3,025	1,300
001-062X-522.41-01	1,553	1,485	1,485	1,825
001-062X-522.41-02	13,083	12,900	12,900	14,900
001-062X-522.41-03	656	750	750	750
001-062X-522.41-04	26,718	27,950	27,950	31,725
001-062X-522.41-05	631	1,000	1,000	1,000
001-062X-522.43-00	64,968	57,980	57,980	61,860
001-062X-522.44-00	9,022	8,900	8,900	8,900
001-062X-522.45-00	43,311	44,087	48,617	47,544
001-062X-522.46-01	267	450	450	450
001-062X-522.46-02	22,176	27,940	27,940	25,350
001-062X-522.46-03	55,210	55,000	55,000	73,520
001-062X-522.46-05	-	1,000	1,000	1,000
001-062X-522.46-06	-	1,500	1,500	1,625
001-062X-522.46-10	20,152	17,000	17,000	18,750
001-062X-522.47-01	980	3,375	3,375	2,000
001-062X-522.48-01	-	200	200	400
001-062X-522.48-02	4,274	5,000	5,000	6,000
001-062X-522.49-05	2,626	5,300	5,300	3,255
001-062X-522.51-00	4,540	6,050	6,050	4,650
001-062X-522.52-01	108,653	97,423	97,423	100,850
001-062X-522.52-03	56,024	57,000	57,000	65,000
001-062X-522.52-04	53,212	49,942	49,942	62,400
001-062X-522.54-01	9,028	9,232	9,232	8,605
001-062X-522.54-02	2,075	5,020	5,020	3,925
001-062X-522.54-03	23,644	49,000	49,000	49,400
TOTAL OPERATING EXPENDITURES	723,895	753,479	758,009	809,400

001-062X-522.62-00	BUILDINGS	44,102	22,143	22,143	17,650
001-062X-522.64-00	MACHINERY AND EQUIPMENT	51,948	24,328	472,683	183,212
	TOTAL CAPITAL OUTLAY	96,050	46,471	494,826	200,862
	TOTAL FIRE DEPARTMENT	4,605,901	4,604,588	5,071,822	4,893,023



WINTER GARDEN

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- COMMUNITY DEVELOPMENT -

Planning

Building Inspection

Business Tax

Code Enforcement



WINTER GARDEN

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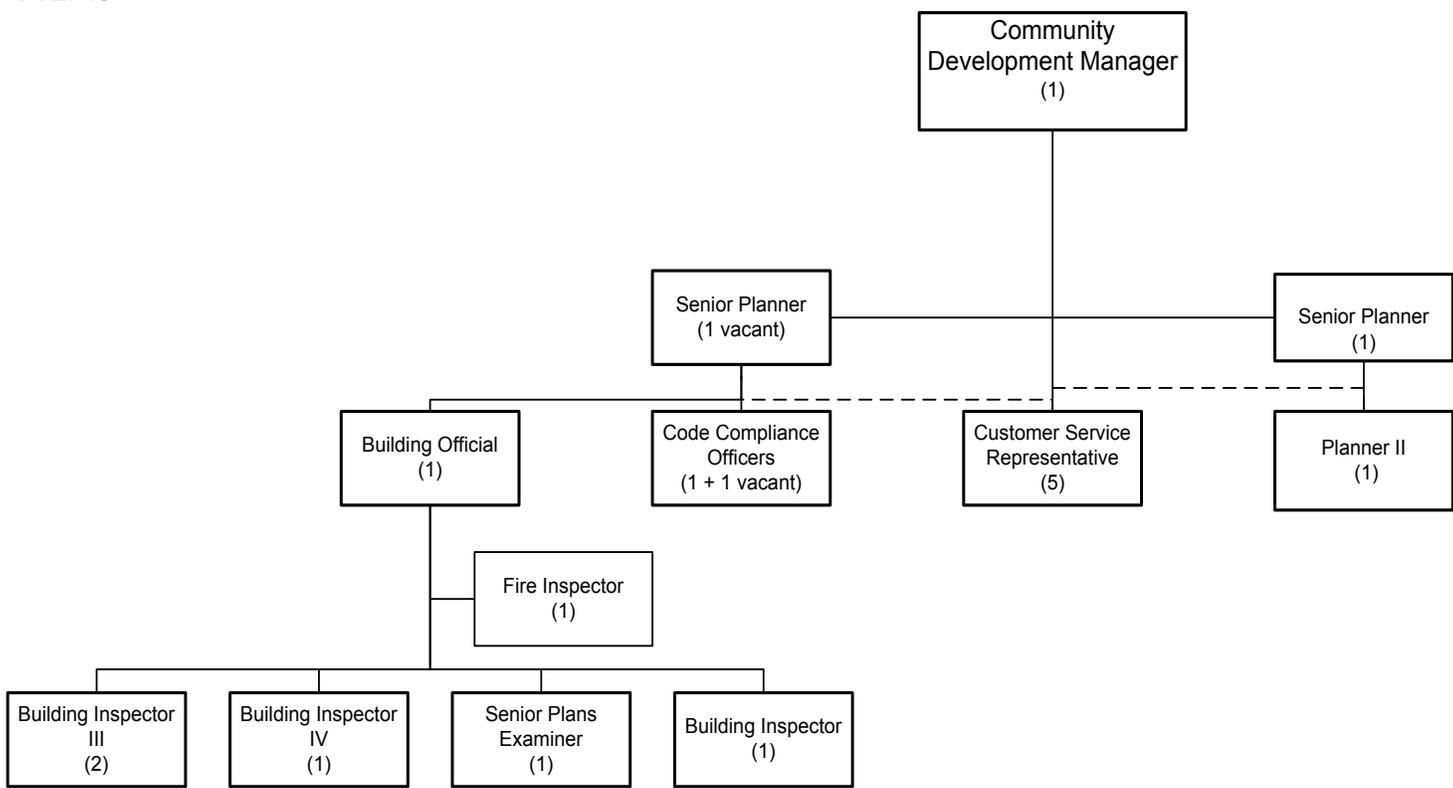
COMMUNITY DEVELOPMENT DEPARTMENT

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: To grow a sustainable City while preserving and enhancing both its natural and built environments.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Oversee Development Review of Land Development Projects • Maintain City's Comprehensive Plan • Maintain and update City's development codes • Review building plans • Issue building permits • Conduct building inspections • Enforce City codes • Collect business taxes
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Legislative growth management changes and mandates • Effect of the state of the economy on land/property maintenance, development and re-development. • Impact of concurrency requirements and standards • Coordination of state and regional agencies with municipal goals 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Political support in place to grow community in a responsible manner • Necessary tools will be available to enable an effective and efficient Development Review Process

Organizational Structure

FTE: 18



FY 2014-2015 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Improve and Maintain Mobility

Department Goal

Improve and facilitate safe bicycle, pedestrian, and vehicle mobility throughout the City

Objective

- Partner with developers and community stakeholders to redesign as well as improve bicycle and pedestrian connectivity and access to the Downtown district.
-

Strategic Priority #2

Encourage a Thriving Economy

Department Goals

*Expedient plan review process that ensures high quality development throughout the City
Speedy and quality turnaround service during plan review, permitting and inspection processes
Annex unincorporated enclaves to ensure efficient, consistent and cost effective services for all residents*

Objectives

- Establish and uphold design quality standards that effectively support the plan review process for all commercial and residential development projects.
 - Review and streamline Planning's project plan review processes to achieve average review cycle times of **90** days for sub-division projects and **60** days for commercial projects.
 - Continue to evaluate and improve Building process for plan review and permitting to reduce average overall permitting turnaround time by 12.5% from **16** days to **14** days.
 - Monitor and streamline service delivery procedures for all construction and building alterations project inspections.
 - Evaluate and target unincorporated segments of Winter Garden for annexation opportunities to expand the overall incorporated service area footprint.
-

Strategic Priority #3

Preserve the Natural Environment

Department Goal

Protect natural land areas throughout the City

Objective

- Ensure sufficient green space is allotted by new developers to continue improving the 'preservation of natural land areas satisfaction index'.
-

Strategic Priority #4
Provide an Attractive Community

Department Goal

Improve and preserve the aesthetics throughout the City

Objective

- Continue to proactively educate and engage citizens on enforcement standards and process to achieve and maintain high levels of voluntary citizen compliance.
-

Strategic Priority #5
Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

Strategic Priority #6
Deliver Quality Services Equitably and Respectfully

Department Goal

Provide excellent customer service to all citizens and residents

Objective

- Monitor and quality control Building and Planning's telephone customer service operations to achieve timely and satisfactory outcomes when handling or responding to the service needs of the business community and all citizens.
-

KEY PERFORMANCE INDICATORS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Amount of Public Parking Satisfaction Index	66%	66%	70%↑
Availability of Paths and Walking Trails Satisfaction Index	84%	84%	85%↑
Ease of Car Travel Satisfaction Index	80%	80%	82%↑
Ease of Bicycle Travel Satisfaction Index	82%	82%	84%↑
Traffic Flow on Major Streets Satisfaction Index	72%	72%	74%↑
Code Enforcement Satisfaction Index	56%	56%	60%↑
Employee Motivation and Productivity Satisfaction Rating	N/A	N/A	90%↑
OPERATIONAL INDICATORS			
Average Overall Cycle Time for Project Plan Reviews - Subdivision (days)	N/A	TBD	90↓
Average Overall Cycle Time for Project Plan Reviews - Commercial (days)	N/A	TBD	60↓
Avg. Overall Permitting Turnaround Time (days)	15.7	19.03	14↓
% of Total Inspections Performed by Requested Date	98%	99%	100%↑
Ratio of Unincorporated Winter Garden	26.1%	25.5%	25.5%↓
Average Days Taken to Close a Code Case	25	25	24↓
% of Complaints/Cases Brought into Compliance without Official Action	91%	97%	100%↑

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

TBD – To be determined and calculated by the end of the fiscal year

FY 13/14 Actual results reflect current values through Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>	
001-0315-515.12-00	REGULAR SALARIES AND WAGES	155,774	158,212	158,212	140,570
001-0315-515.14-00	OVERTIME	522	1,200	1,200	-
001-0315-515.21-00	FICA TAXES	10,857	12,195	12,195	10,754
001-0315-515.22-00	RETIREMENT CONTRIBUTIONS	19,208	21,473	21,473	20,959
001-0315-515.23-00	LIFE AND HEALTH INSURANCE	28,232	35,553	36,783	38,990
001-0315-515.24-00	WORKERS' COMPENSATION	277	282	282	357
001-0315-515.25-00	UNEMPLOYMENT COMPENSATION	-	11,043	11,043	11,043
	TOTAL PERSONAL SERVICES	214,871	239,958	241,188	222,673
001-0315-515.31-01	MISC PROFESSIONAL SERVICES	118,888	85,000	85,000	85,000
001-0315-515.31-02	LEGAL	-	-	-	-
001-0315-515.31-04	ENGINEERING	1,722	15,000	15,000	15,000
001-0315-515.31-06	MEDICAL SERVICES	-	-	-	-
001-0315-515.34-01	MISC OTHER CONTRACTUAL SERVICES	282	500	500	500
001-0315-515.34-08	PERSONNEL SERVICES	8,001	-	-	-
001-0315-515.40-00	TRAVEL AND PER DIEM	-	375	375	375
001-0315-515.41-02	TELEPHONE SERVICES	2,502	4,078	4,078	4,078
001-0315-515.41-05	POSTAGE	1,638	2,500	2,500	2,500
001-0315-515.43-00	UTILITY SERVICES	9,647	10,400	10,400	10,400
001-0315-515.44-00	RENTALS AND LEASES	7,850	8,500	8,500	8,500
001-0315-515.45-00	INSURANCE	8,994	9,155	10,096	9,225
001-0315-515.46-05	REPAIR AND MAINT SVCS-SOFTWARE	9,743	10,702	10,702	10,702
001-0315-515.46-10	REPAIR AND MAINT SVCS-BUILDING	1,272	1,138	1,138	1,138
001-0315-515.47-01	MISC PRINTING AND BINDING	137	1,200	1,200	1,200
001-0315-515.48-01	PROMOTIONAL-ADVERTISEMENTS	11,628	5,000	5,000	5,000
001-0315-515.49-05	LICENSES/TAXES/CERTIFICATIONS	559	-	-	-
001-0315-515.51-00	OFFICE SUPPLIES	2,684	3,000	3,000	3,000
001-0315-515.52-01	MISCELLANEOUS OPERATING SUPPLIES	805	1,000	1,000	1,000
001-0315-515.52-03	GASOLINE AND OIL	-	100	100	100
001-0315-515.52-04	UNIFORMS AND ACCESSORIES	400	1,000	1,000	1,000
001-0315-515.54-01	DUES AND SUBSCRIPTIONS	-	1,250	1,250	1,250
001-0315-515.54-02	SEMINARS AND COURSES	-	350	350	350
001-0315-515.54-03	EDUCATIONAL ASSISTANCE PROGRAM	2,356	8,000	8,000	8,500
	TOTAL OPERATING EXPENDITURES	189,108	168,248	169,189	168,818
001-0315-515.64-00	MACHINERY AND EQUIPMENT	-	-	-	-
001-0315-554.43-00	UTILITY SERVICES	72	-	-	-
001-0315-554.61-00	LAND	271	-	-	-
	TOTAL CAPITAL OUTLAY	343	-	-	-
	TOTAL PLANNING DIVISION	404,322	408,206	410,377	391,491

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING INSPECTION DIVISION**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
001-0324-524.12-00	382,600	511,399	530,708	570,338
001-0324-524.14-00	-	1,000	1,000	1,000
001-0324-524.21-00	27,570	39,198	40,675	44,038
001-0324-524.22-00	43,158	69,020	71,621	85,186
001-0324-524.23-00	49,161	67,153	69,595	90,361
001-0324-524.24-00	5,797	6,084	6,084	7,696
001-0324-524.25-00	-	619	619	-
001-0324-524.26-00	-	4,750	4,750	3,000
TOTAL PERSONAL SERVICES	508,286	699,223	725,052	801,619
001-0324-524.31-06	-	-	-	-
001-0324-524.34-01	125	5,000	5,000	67,600
001-0324-524.34-08	13,225	-	-	-
001-0324-524.40-00	337	1,350	1,350	1,500
001-0324-524.41-02	10,056	8,832	9,102	10,001
001-0324-524.41-04	1,680	1,545	1,760	2,060
001-0324-524.41-05	37	100	100	100
001-0324-524.43-00	14,255	15,700	15,700	15,700
001-0324-524.44-00	5,421	5,050	5,050	5,050
001-0324-524.45-00	18,568	18,901	20,843	18,926
001-0324-524.46-03	2,084	2,050	2,050	2,050
001-0324-524.46-05	19,527	19,548	19,548	23,555
001-0324-524.46-06	-	500	500	500
001-0324-524.46-10	2,013	1,872	1,872	1,872
001-0324-524.47-01	310	650	650	650
001-0324-524.47-02	360	1,250	1,250	500
001-0324-524.48-01	412	-	-	-
001-0324-524.49-05	169	-	-	250
001-0324-524.51-00	1,432	1,200	1,200	1,450
001-0324-524.52-01	1,219	1,820	1,820	1,920
001-0324-524.52-03	3,944	4,200	4,200	5,450
001-0324-524.52-04	977	1,720	2,000	2,000
001-0324-524.54-01	106	535	535	5,200
001-0324-524.54-02	-	1,175	1,175	1,325
001-0324-524.54-03	3,552	5,328	3,386	10,099
TOTAL OPERATING EXPENDITURES	99,808	98,326	99,091	177,758
001-0324-599.99-99	118,758	152,034	127,762	72,528
TOTAL BUILDING INSPECTION DIVISION	608,094	949,583	951,905	1,051,905

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
COMMUNITY DEVELOPMENT DEPARTMENT
BUSINESS TAX DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0331-513.12-00	REGULAR SALARIES AND WAGES	13,323	20,488	20,488	20,898
001-0331-513.21-00	FICA TAXES	957	1,567	1,567	1,599
001-0331-513.22-00	RETIREMENT CONTRIBUTIONS	1,681	2,760	2,760	2,907
001-0331-513.23-00	LIFE AND HEALTH INSURANCE	2,557	3,008	3,112	3,299
001-0331-513.24-00	WORKERS' COMPENSATION	24	130	130	164
	TOTAL PERSONAL SERVICES	18,542	27,953	28,057	28,867
001-0331-513.31-06	MEDICAL SERVICES	-	-	-	-
001-0331-513.41-02	TELEPHONE SERVICES	269	373	373	372
001-0331-513.41-05	POSTAGE	211	1,050	1,050	1,050
001-0331-513.45-00	INSURANCE	8	8	8	8
001-0331-513.46-05	REPAIR AND MAINT SVCS-SOFTWARE	1,618	1,597	1,597	1,597
001-0331-513.47-01	MISC PRINTING AND BINDING	879	700	700	700
001-0331-513.51-00	OFFICE SUPPLIES	-	250	250	250
001-0331-513.52-01	MISC OPERATING SUPPLIES	-	150	150	150
001-0331-513.52-04	UNIFORMS AND ACCESSORIES	120	100	100	100
001-0331-513.54-03	EDUCATION ASSISTANCE	888	-	-	-
	TOTAL OPERATING EXPENDITURES	3,993	4,228	4,228	4,227
	TOTAL OCCUPATIONAL LICENSING DIVISION	22,535	32,181	32,285	33,094

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
COMMUNITY DEVELOPMENT DEPARTMENT
CODE ENFORCEMENT DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0528-521.12-00	69,065	101,593	113,380	139,288
001-0528-521.21-00	5,018	7,772	8,674	10,656
001-0528-521.22-00	8,987	13,685	15,273	20,768
001-0528-521.23-00	14,959	36,869	38,863	27,356
001-0528-521.24-00	525	1,524	1,524	1,928
001-0528-521.25-00	-	2,951	2,951	-
TOTAL PERSONAL SERVICES	98,554	164,394	180,665	199,996
001-0528-521.31-02	-	1,000	1,000	1,000
001-0528-521.31-06	-	-	-	-
001-0528-521.34-01	1,655	35,000	28,000	35,000
001-0528-521.40-00	-	1,200	1,200	1,200
001-0528-521.41-02	1,636	1,966	2,236	1,966
001-0528-521.41-04	624	1,272	1,487	1,272
001-0528-521.41-05	498	1,000	1,000	1,000
001-0528-521.45-00	382	389	429	392
001-0528-521.46-03	146	600	600	600
001-0528-521.46-05	2,247	3,430	3,430	3,430
001-0528-521.47-01	72	750	750	750
001-0528-521.48-01	-	500	500	500
001-0528-521.49-05	496	1,250	1,250	1,250
001-0528-521.51-00	-	250	250	250
001-0528-521.52-01	-	200	200	200
001-0528-521.52-03	4,889	3,750	3,750	3,750
001-0528-521.52-04	113	840	1,120	840
001-0528-521.54-01	105	145	145	145
001-0528-521.54-02	565	675	675	675
TOTAL OPERATING EXPENDITURES	13,428	54,217	48,022	54,220
TOTAL CODE ENFORCEMENT DIVISION	111,982	218,611	228,687	254,216
TOTAL COMMUNITY DEVELOPMENT DEPT	1,146,932	1,608,581	1,623,254	1,730,706

- PUBLIC SERVICES -

Administration

Cemetery

Streets

Engineering



WINTER GARDEN

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PUBLIC SERVICES DEPARTMENT

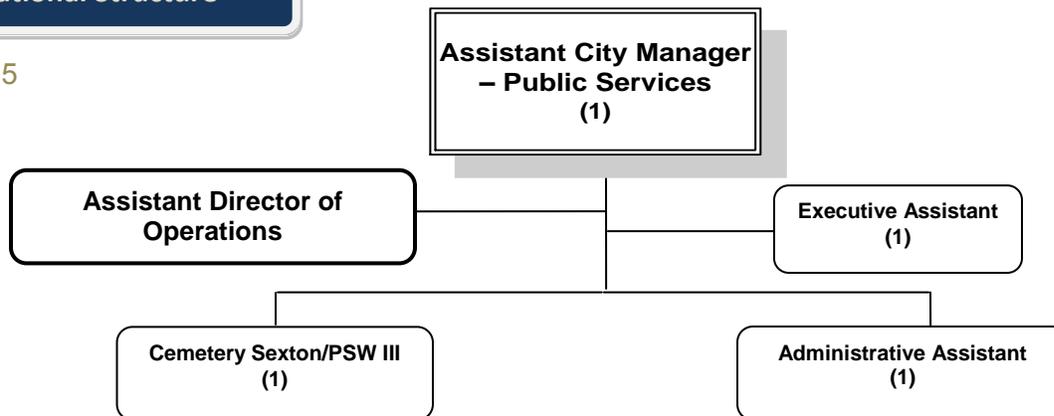
ADMINISTRATION/CEMETERY DIVISIONS

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT:</p> <p>Administration: To facilitate the provision and maintenance of high quality infrastructure to efficiently deliver safe, reliable and responsive services.</p> <p>Cemetery: To compassionately assist family members with the planning of cemetery needs of our customers.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Management of Public Services Divisions • Liaison to State & Federal Regulatory Agencies • Assist with cemetery needs and maintain attractive cemetery grounds
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Unforeseen roadblocks while partnering with Orange County • Reliance on State and Federal Regulatory Agencies for approvals (permits and other requirements) • Impact Fee funding slowing on the rise for roadway and utility projects 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Few changes if any will be made to the Utility Rates. • Permitting of the new drinking water well at Woodlark Water Plant by SJRWMD.

Organizational Structure

FTE: 5



FY 2014-2015 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Preserve the Natural Environment

Department Goal

More environmentally friendly City focused on reducing ground water withdrawals

Objective

- Enhance wastewater and reclaimed water infrastructure to ensure NPDES/DEP compliance and expand system for future growth to reduce the volume of ground water withdrawals.

Strategic Priority #2
Provide Sound Fiscal Management

Department Goal

Provide alternative funding for City capital improvement projects

Objective

- Continuously pursue and acquire grant funding from state and federal levels to facilitate targeted City infrastructural improvements and achieve a capital improvements external funding rate of at least 5%.
-

Strategic Priority #3
Maintain Quality Services and Infrastructure

Department Goal

Reduce flooding incidents from adverse weather conditions

Objective

- Identify and correct problem areas in the storm water system to minimize flooding incidents.
-

Strategic Priority #4
Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Employee Motivation and Productivity Satisfaction Rating	N/A	N/A	90%↑
FINANCIAL INDICATORS			
Capital Improvements External Funding Rate *	0%	0%	20%↑
Capital Improvements External Funding Received *	\$0	\$479,000	\$500,000↑
OPERATIONAL INDICATORS			
Volume of Ground Water Withdrawals (in million gallons)	1835.2	871.8	1,700↓
Total Number of Flooding Incidents	1	0	0↓

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

FY 13/14 Actual results reflect current values through Q2

* Represents grant funding received or anticipated from state and/or federal programs (based on availability) that helps to offset the City's CIP budget

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
ADMINISTRATION DIVISION**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>	
001-0701-539.12-00	REGULAR SALARIES AND WAGES	126,837	156,724	156,724	163,392
001-0701-539.14-00	OVERTIME	-	-	-	-
001-0701-539.21-00	FICA TAXES	9,279	11,989	11,989	12,955
001-0701-539.22-00	RETIREMENT CONTRIBUTIONS	14,510	21,111	21,111	24,362
001-0701-539.23-00	LIFE AND HEALTH INSURANCE	15,815	15,369	15,901	19,589
001-0701-539.24-00	WORKERS' COMPENSATION	482	187	187	237
001-0701-539.25-00	UNEMPLOYMENT COMPENSATION	-	163	163	-
001-0701-539.26-00	OTHER POSTEMPLOYMENT BENEFITS	-	3,000	3,000	3,000
	TOTAL PERSONAL SERVICES	166,923	208,543	209,075	223,535
001-0701-539.31-01	MISC PROFESSIONAL SERVICES	3,250	500	500	300
001-0701-539.31-02	LEGAL	-	-	-	-
001-0701-539.31-04	ENGINEERING	-	-	-	-
001-0701-539.31-06	MEDICAL SERVICES	-	-	-	-
001-0701-539.34-01	MISC OTHER CONTRACTUAL SERVICES	1,089	2,084	2,084	2,084
001-0701-539.40-00	TRAVEL AND PER DIEM	7	500	500	500
001-0701-539.41-02	TELEPHONE SERVICES	2,464	2,350	2,350	2,950
001-0701-539.41-03	RADIO SERVICES	15	-	-	-
001-0701-539.41-04	INTERNET	-	-	-	-
001-0701-539.41-05	POSTAGE	263	300	300	300
001-0701-539.43-00	UTILITY SERVICES	33,639	25,500	25,500	25,500
001-0701-539.44-00	RENTALS AND LEASES	4,724	3,200	3,200	3,200
001-0701-539.45-00	INSURANCE	8,058	8,203	9,046	8,307
001-0701-539.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	68	100	100	100
001-0701-539.46-03	REPAIR AND MAINT SVCS-VEHICLES	1,110	200	200	100
001-0701-539.46-10	REPAIR AND MAINT SVCS-BUILDING	1,395	1,100	1,100	2,100
001-0701-539.47-01	PRINTING AND BINDING	-	-	-	100
001-0701-539.48-01	PROMOTIONAL-ADVERTISEMENTS	659	-	-	-
001-0701-539.51-00	OFFICE SUPPLIES	200	300	300	200
001-0701-539.52-01	MISCELLANEOUS OPERATING SUPPLIES	679	650	650	1,500
001-0701-539.52-03	GASOLINE AND OIL	(117)	1,500	1,500	1,500
001-0701-539.52-04	UNIFORMS AND ACCESSORIES	346	692	692	692
001-0701-539.54-01	DUES AND SUBSCRIPTIONS	724	475	475	300
001-0701-539.54-02	SEMINARS AND COURSES	345	500	500	300
001-0701-539.54-03	EDUCATIONAL ASSISTANCE PROGRAM	-	-	-	-
	TOTAL OPERATING EXPENDITURES	58,918	48,154	48,997	50,033
	TOTAL ADMINISTRATION DIVISION	225,841	256,697	258,072	273,568

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
CEMETERY DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0739-539.12-00	REGULAR SALARIES AND WAGES	38,477	37,251	37,251	38,264
001-0739-539.14-00	OVERTIME	2,541	1,500	1,500	1,500
001-0739-539.16-00	SPECIAL DETAIL	4,877	2,000	2,000	2,953
001-0739-539.21-00	FICA TAXES	2,934	3,117	3,117	3,268
001-0739-539.22-00	RETIREMENT CONTRIBUTIONS	5,376	5,018	5,018	5,929
001-0739-539.23-00	LIFE AND HEALTH INSURANCE	11,720	10,870	11,246	14,731
001-0739-539.24-00	WORKERS' COMPENSATION	2,130	1,740	1,740	2,201
001-0739-539.25-00	UNEMPLOYMENT COMPENSATION	-	33	33	-
	TOTAL PERSONAL SERVICES	<u>68,056</u>	<u>61,529</u>	<u>61,905</u>	<u>68,846</u>
001-0739-539.31-06	MEDICAL SERVICES	-	100	100	100
001-0739-539.41-02	TELEPHONE SERVICES	1,233	1,144	1,144	1,144
001-0739-539.41-04	INTERNET	419	300	300	300
001-0739-539.43-00	UTILITY SERVICES	5,150	4,518	4,518	4,518
001-0739-539.44-00	RENTALS AND LEASES	1,459	1,500	1,500	1,000
001-0739-539.45-00	INSURANCE	1,084	1,103	1,216	2,099
001-0739-539.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	-	500	500	200
001-0739-539.46-03	REPAIR AND MAINT SVCS-VEHICLES	388	300	300	300
001-0739-539.46-10	REPAIR AND MAINT SVCS-BUILDING	-	-	-	1,000
001-0739-539.47-01	PRINTING AND BINDING	32	400	400	150
001-0739-539.49-05	LICENSES, TAXES, AND CERTIFICATIONS	792	1,300	1,300	1,300
001-0739-539.49-07	VAULT OPENINGS	65,665	56,158	56,158	56,158
001-0739-539.51-00	OFFICE SUPPLIES	96	100	100	100
001-0739-539.52-01	MISCELLANEOUS OPERATING SUPPLIES	2,305	2,560	2,560	3,910
001-0739-539.52-02	CHEMICALS	132	50	50	50
001-0739-539.52-03	GASOLINE AND OIL	1,403	1,407	1,407	1,407
001-0739-539.52-04	UNIFORMS AND ACCESSORIES	601	521	521	690
001-0739-539.54-01	DUES AND SUBSCRIPTIONS	-	300	300	300
001-0739-539.54-02	SEMINARS AND COURSES	-	350	350	350
	TOTAL OPERATING EXPENDITURES	<u>80,759</u>	<u>72,611</u>	<u>72,724</u>	<u>75,076</u>
001-0213-512.62-00	BUILDINGS	-	-	-	-
001-0213-512.63-00	IMPROVEMENT OTHER THAN BUILDING	157,355	-	-	-
	TOTAL CAPITAL OUTLAY	<u>157,355</u>	<u>-</u>	<u>-</u>	<u>-</u>
	TOTAL CEMETERY DIVISION	<u>306,170</u>	<u>134,140</u>	<u>134,629</u>	<u>143,922</u>

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
STREETS DIVISION**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>	
001-0741-541.12-00	REGULAR SALARIES AND WAGES	93,882	90,911	90,911	77,375
001-0741-541.14-00	OVERTIME	5,397	6,200	6,200	6,200
001-0741-541.21-00	FICA TAXES	7,318	7,429	7,429	6,429
001-0741-541.22-00	RETIREMENT CONTRIBUTIONS	12,310	13,081	13,081	12,461
001-0741-541.23-00	LIFE AND HEALTH INSURANCE	22,253	31,888	32,991	33,702
001-0741-541.24-00	WORKERS' COMPENSATION	5,921	4,417	4,417	5,588
001-0741-541.25-00	UNEMPLOYMENT COMPENSATION	550	3,713	3,713	3,713
001-0741-541.26-00	OTHER POST EMPLOYMENT BENEFITS	3,000	3,000	3,000	5,750
	TOTAL PERSONAL SERVICES	150,630	160,639	161,742	151,218
001-0741-541.31-01	MISC PROFESSIONAL SERVICES	-	500	500	300
001-0741-541.31-06	MEDICAL SERVICES	-	200	200	200
001-0741-541.34-01	MISC OTHER CONTRACTUAL SERVICES	66,279	73,475	73,475	73,475
001-0741-541.34-08	PERSONNEL SERVICES	22,057	-	-	21,948
001-0741-541.40-00	TRAVEL AND PER DIEM	-	-	-	-
001-0741-541.41-02	TELEPHONE SERVICES	862	1,260	1,260	1,260
001-0741-541.41-03	RADIO SERVICES	214	350	350	350
001-0741-541.41-05	POSTAGE	32	-	-	-
001-0741-541.43-00	UTILITY SERVICES	6,974	6,051	6,051	6,930
001-0741-541.44-00	RENTALS AND LEASES	18,928	14,820	14,820	18,500
001-0741-541.45-00	INSURANCE	20,044	20,404	22,500	28,355
001-0741-541.46-01	REPAIR AND MAINT SVCS-MISC	-	400	400	400
001-0741-541.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	25,687	26,008	26,008	26,500
001-0741-541.46-03	REPAIR AND MAINT SVCS-VEHICLES	8,393	23,548	23,548	23,548
001-0741-541.46-05	REPAIR AND MAINT SVCS-SOFTWARE	-	1,711	1,711	1,710
001-0741-541.46-09	REPAIR AND MAINT SVCS-SIDEWALKS	32,204	30,000	30,000	14,565
001-0741-541.46-10	REPAIR AND MAINT SVCS-BUILDING	653	5,000	5,000	500
001-0741-541.48-01	ADVERTISEMENT-LEGAL, OTHER	-	-	-	-
001-0741-541.49-04	TRAFFIC SIGNALS AND SIGNS	23,316	28,465	28,465	28,465
001-0741-541.49-05	LICENSES, TAXES, AND CERTIFICATIONS	2,138	2,800	2,800	2,800
001-0741-541.49-08	STREET LIGHTS	121,385	200,000	200,000	495,500
001-0741-541.49-09	MEDIANS	18,000	18,000	18,000	18,000
001-0741-541.52-01	MISCELLANEOUS OPERATING SUPPLIES	17,657	15,650	15,650	15,650
001-0741-541.52-02	CHEMICALS	450	500	500	300
001-0741-541.52-03	GASOLINE AND OIL	(2,483)	56,054	41,375	56,054
001-0741-541.52-04	UNIFORMS AND ACCESSORIES	1,920	1,474	1,474	1,779
001-0741-541.53-00	ROAD MATERIALS AND SUPPLIES	13,093	25,500	25,500	13,093
001-0741-541.54-01	DUES AND SUBSCRIPTIONS	140	186	186	186
	TOTAL OPERATING EXPENDITURES	397,942	552,356	539,773	850,368
001-0741-541.63-00	IMPROVEMENT OTHER THAN BUILDINGS	52,998	75,000	314,150	-
001-0741-541.64-00	MACHINERY AND EQUIPMENT	22,650	13,000	13,000	-
	TOTAL CAPITAL OUTLAY	75,648	88,000	327,150	-
	TOTAL STREETS DIVISION	624,221	800,995	1,028,665	1,001,586



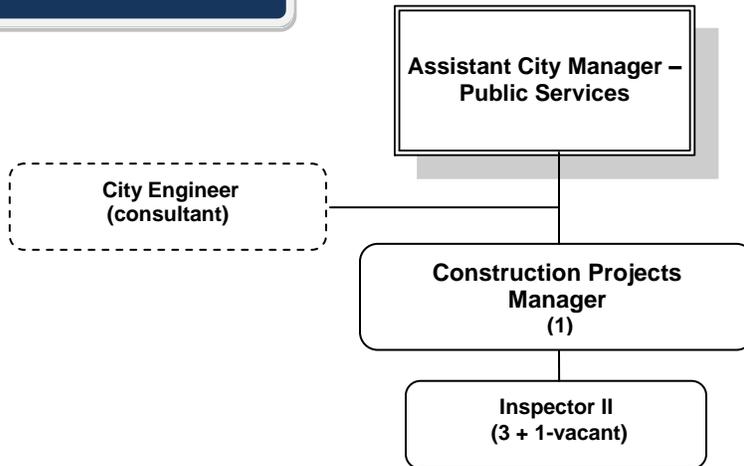
ENGINEERING DEPARTMENT

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: Provide professional engineering services, technical support, and problem resolution for the City as well as private entities through long-term infrastructure planning while ensuring sound project design and quality construction management.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> Stormwater Management/Planning Monitor, Report and ensure FDEP National Pollutant Discharge Elimination System (NPDES) Compliance Capital improvement project management Construction inspections (public and private development) Public & private plan reviews and consultation GIS support for City Assets and Infrastructure
<p>CHALLENGES:</p> <ul style="list-style-type: none"> Additional unexpected mandates from NPDES and FEMA State and Federal regulatory agencies Train new Projects Manager on the Winter Garden Way and the more citizen focused approach of doing business 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> Minimal change orders and schedule delays on construction projects Sufficient funding for CIP Projects

Organizational Structure

FTE: 5



FY 2014-2015 STRATEGIC PRIORITY, GOAL & OBJECTIVE

Strategic Priority #1

Maintain Quality Services and Infrastructure

Department Goal

Ensure timely and within budget completion of all planned CIP projects annually

Objective

- Evaluate, improve and diligently monitor Engineering's capital improvement projects process to ensure on-time starts, on-time completions, quality design and controlled costs.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
FINANCIAL INDICATORS			
CIP Bid to Budget Cost Variance %	-125.9%	TBD	≤ 2% ↓
CIP Bid to Actual Cost Variance %	16.6%	TBD	≤ 2% ↓
OPERATIONAL INDICATORS			
% of On-Time CIP Starts (Design Phase)	N/A	TBD	95% ↑
CIPs Completed and/or on Schedule	82%	TBD	95% ↑
% of CIPs Completed within Bid Amount	50%	TBD	95% ↑

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

TBD – To be determined and calculated by the end of the fiscal year

FY 13/14 Actual results reflect current values through Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
ENGINEERING DIVISION**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>	
001-1016-541.12-00	REGULAR SALARIES AND WAGES	187,440	128,991	128,991	192,444
001-1016-541.14-00	OVERTIME	3,540	2,000	6,500	2,000
001-1016-541.21-00	FICA TAXES	13,947	10,021	10,021	15,093
001-1016-541.22-00	RETIREMENT CONTRIBUTIONS	21,997	17,375	17,375	28,992
001-1016-541.23-00	LIFE AND HEALTH INSURANCE	21,380	24,181	25,017	34,570
001-1016-541.24-00	WORKERS' COMPENSATION	1,826	1,935	1,935	2,448
001-1016-541.25-00	UNEMPLOYMENT COMPENSATION	-	2,050	2,050	-
	TOTAL PERSONAL SERVICES	250,130	186,553	191,889	275,547
001-1016-541.31-04	ENGINEERING SERVICES	98,964	50,000	116,703	81,514
001-1016-541.31-06	MEDICAL SERVICES	180	-	-	-
001-1016-541.34-01	MISC CONTRACTUAL SERVICES	2,041	3,000	3,000	3,000
001-1016-541.40-00	TRAVEL AND PER DIEM	46	600	600	600
001-1016-541.41-02	TELEPHONE SERVICES	4,702	6,618	6,618	4,800
001-1016-541.41-04	INTERNET SERVICES	415	450	450	1,450
001-1016-541.41-05	POSTAGE	6	100	100	100
001-1016-541.45-00	INSURANCE	5,374	5,470	6,032	5,501
001-1016-541.46-03	REPAIR AND MAINT SVCS-VEHICLES	2,926	3,100	3,100	3,100
001-1016-541.46-05	REPAIR AND MAINT SVCS-SOFTWARE	837	-	-	-
001-1016-541.47-01	MISC PRINTING AND BINDING	-	200	200	200
001-1016-541.48-01	ADVERTISEMENT-LEGAL, OTHER	58	-	-	-
001-1016-541.49-05	LICENSES, TAXES, AND CERTIFICATIONS	177	350	350	350
001-1016-541.51-00	OFFICE SUPPLIES	463	400	400	400
001-1016-541.52-01	MISCELLANEOUS OPERATING SUPPLIES	878	500	500	500
001-1016-541.52-03	GASOLINE AND OIL	11,305	10,100	10,100	8,700
001-1016-541.52-04	UNIFORMS AND ACCESSORIES	1,585	2,044	2,044	2,044
001-1016-541.54-01	DUES AND SUBSCRIPTIONS	-	200	200	299
001-1016-541.54-02	SEMINARS AND COURSES	978	2,550	2,550	2,550
001-1016-541.54-03	EDUCATIONAL ASSISTANCE	-	-	5,465	12,975
	TOTAL OPERATING EXPENDITURES	130,935	85,682	158,412	128,083
001-0872-572.64-00	MACHINERY AND EQUIPMENT	-	-	-	6,487
	TOTAL CAPITAL OUTLAY	-	-	-	6,487
	TOTAL ENGINEERING DIVISION	381,065	272,235	350,301	410,117
	TOTAL PUBLIC SERVICES DEPARTMENT	4,758,098	4,469,923	5,003,442	5,476,799



WINTER GARDEN

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- PARKS & RECREATION -

Parks

Recreation

Heritage Depot Museum

Special Events

Newton Park



WINTER GARDEN

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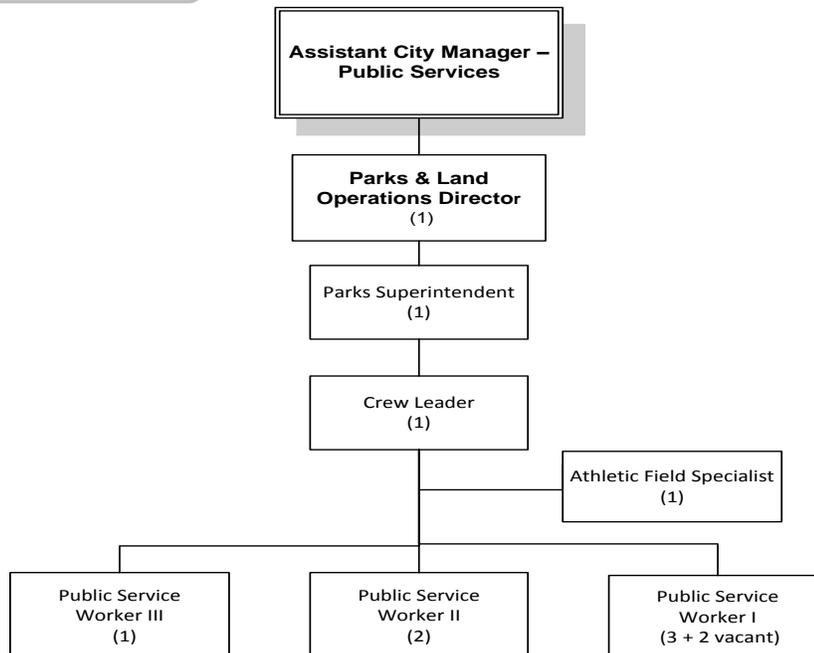
PUBLIC SERVICES DEPARTMENT PARKS AND LAND DIVISION

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: To provide desirable and high quality outdoor spaces, recreation, parks, and facilities to ensure exceptional experiences for all residents and visitors to Winter Garden.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Provide active and passive recreational facilities for individuals, families and local athletic groups and organizations • Provide quality outdoor spaces to enhance the downtown and city-wide experience
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Lack of funding would result in the inability to maintain outdoor green space and facilities at proper functional and aesthetic levels of expectation • Poor administration of Recreation programs and scheduling could result in field overuse and failure • Deferred maintenance of green/growing assets could result in plant/tree failure, poor community aesthetics and increased future costs. • Possible lack of taxpayer support for increased athletic field space 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • There will be a growing demand from residents and visitors to participate in recreational and athletic activities • Availability of appropriate funding to expand/improve and sustain outdoor assets and associated facilities

Organizational Structure

FTE: 12



FY 2014-2015 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Provide an Attractive Community

Department Goal

Develop and sustain beautiful park, pedestrian and landscape areas

Objective

- Continuously evaluate and improve hardscape, landscape and park maintenance throughout the City and the downtown district to ensure the highest aesthetic and satisfaction levels.
 - Facilitate the landscape design, implementation and construction of the multi-year roadway and highway median improvement initiative specifically targeting SR. 50, Stoneybrook Pkwy, Dillard Street and Plant Street.
-

Strategic Priority #2

Preserve the Natural Environment

Department Goal

Rehab, restore and protect passive green space throughout the City

Objective

- Continue development and implementation of the multi-year, phased site and amenity improvements to the Tucker Ranch property.
-

Strategic Priority #3

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees.
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Pedestrian and Landscape Areas Satisfaction Index	77%	77%	80%↑
Quality of City Parks Satisfaction Index	88%	88%	90%↑
Downtown Pedestrian and Landscape Areas Satisfaction Rating	N/A	0%	80%↑
Employee Motivation and Productivity Satisfaction Rating	N/A	N/A	90%↑
Quality of the Overall Natural Environment Satisfaction Index	86%	86%	88%↑
Preservation of Natural Land Areas Satisfaction Index	66%	68%	70%↑

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

FY 13/14 Actual results reflect current values through Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
PARKS DIVISION**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>	
001-0775-572.12-00	REGULAR SALARIES AND WAGES	286,193	305,005	372,989	446,326
001-0775-572.14-00	OVERTIME	37,049	34,500	34,500	34,500
001-0775-572.21-00	FICA TAXES	23,999	25,972	32,703	37,072
001-0775-572.22-00	RETIREMENT CONTRIBUTIONS	38,911	45,731	57,582	71,691
001-0775-572.23-00	LIFE AND HEALTH INSURANCE	57,870	71,954	83,742	98,687
001-0775-572.24-00	WORKERS' COMPENSATION	8,122	8,030	8,030	10,158
001-0775-572.25-00	UNEMPLOYMENT COMPENSATION	-	299	299	299
	TOTAL PERSONAL SERVICES	452,144	491,491	589,845	698,733
001-0775-572.34-01	MISC OTHER CONTRACTUAL SERVICES	86,389	141,000	141,000	223,000
001-0775-572.34-02	LAWN MAINTENANCE	181,660	163,500	138,500	168,000
001-0775-572.34-08	PERSONNEL SERVICES	49,716	45,000	65,000	55,000
001-0775-572.40-00	TRAVEL AND PER DIEM	-	400	400	400
001-0775-572.41-02	TELEPHONE SERVICES	5,441	5,200	5,200	5,200
001-0775-572.41-03	RADIO SERVICES	168	200	200	200
001-0775-572.43-00	UTILITY SERVICES	154,859	145,000	145,000	145,000
001-0775-572.44-00	RENTALS AND LEASES	5,950	5,750	5,750	5,750
001-0775-572.45-00	INSURANCE	29,992	30,530	33,667	34,133
001-0775-572.46-01	REPAIR AND MAINT SVCS-MISC	17,554	16,500	16,500	16,500
001-0775-572.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	25,282	15,500	15,500	15,500
001-0775-572.46-03	REPAIR AND MAINT SVCS-VEHICLES	7,912	6,500	6,500	6,500
001-0775-572.46-05	REPAIR AND MAINT SVCS-SOFTWARE	-	1,710	1,710	1,710
001-0775-572.46-06	REPAIR AND MAINT SVCS-HARDWARE	77	100	100	100
001-0775-572.46-10	REPAIR AND MAINT SVCS-BUILDING	12,077	33,200	33,200	33,200
001-0775-572.48-01	ADVERTISEMENT-LEGAL, OTHER	395	200	200	200
001-0775-572.49-05	LICENSES/TAXES/CERTIFICATIONS	1,748	2,200	2,200	2,200
001-0775-572.51-00	OFFICE SUPPLIES	-	1,500	1,500	1,500
001-0775-572.52-01	MISCELLANEOUS OPERATING SUPPLIES	193,875	146,000	146,000	146,000
001-0775-572.52-02	CHEMICALS	31,388	32,000	32,000	32,000
001-0775-572.52-03	GASOLINE AND OIL	18,048	16,000	16,000	16,000
001-0775-572.52-04	UNIFORMS AND ACCESSORIES	8,196	7,900	7,900	7,900
001-0775-572.54-01	DUES AND SUBSCRIPTIONS	-	100	100	100
001-0775-572.54-02	SEMINARS AND COURSES	1,802	1,050	1,050	1,050
	TOTAL OPERATING EXPENDITURES	832,529	817,040	815,177	917,143
001-0775-572.62-00	BUILDINGS	34,906	-	-	-
001-0775-572.63-00	IMPROVEMENT OTHER THAN BUILDINGS	244,346	380,000	518,518	725,000
001-0775-572.64-00	MACHINERY AND EQUIPMENT	77,295	16,400	16,400	-
	TOTAL CAPITAL OUTLAY	356,547	396,400	534,918	725,000
001-0775-581.91-00	INTERFUND TRANSFER	400,000	-	50,000	-
	TOTAL OTHER USES	400,000	-	50,000	-
	TOTAL PARKS DIVISION	2,041,220	1,704,931	1,989,940	2,340,876



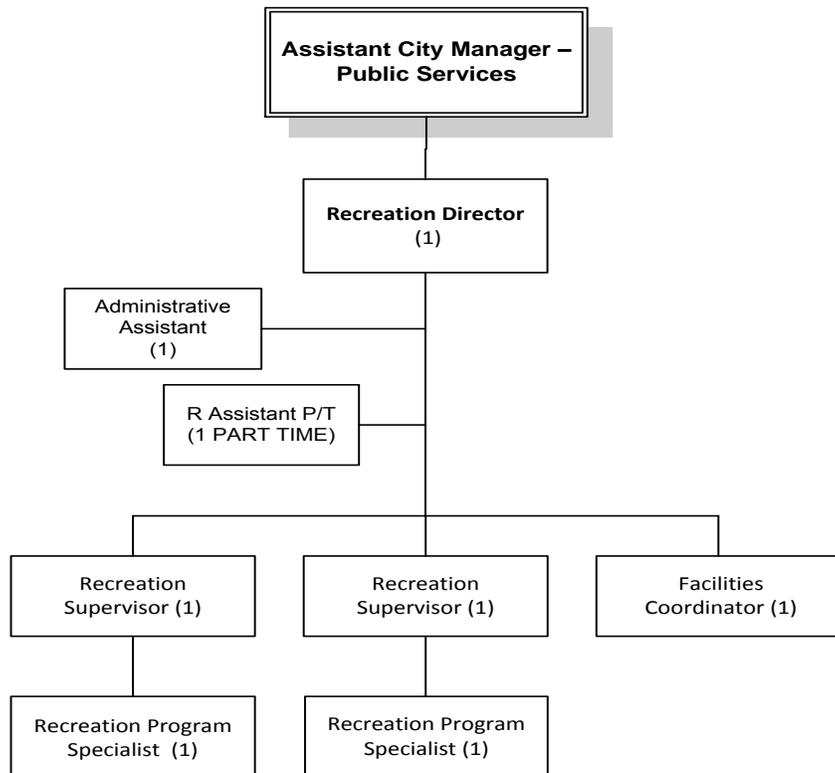
PUBLIC SERVICES DEPARTMENT RECREATION DIVISION

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: To provide desirable and high quality recreation programs and events for all of the residents of and visitors to Winter Garden</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Provide programs, events, and rental facilities that cater to diverse leisure needs
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Only a portion of programs are financially self-sustaining. A lack of adequate funding could limit the diversity or depth of programs and services • Insufficient demand to justify programs 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Residents and visitors will continue to have a desire to participate in recreational activities and events • Availability of appropriate funding to carry out programming

Organizational Structure

FTE: 7.5



FY 2014-2015 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Provide Recreation, Arts and Culture

Department Goal

Provide a variety of quality parks, facilities, recreational and cultural experiences

Objective

- Improve quality of recreation programs through enhanced survey methods and utilizing target marketing strategies.

Strategic Priority #2

Foster a Culture of Teamwork and Collaboration

Department Goal

Promote a high performing organization

Objective

- Foster an environment of collaboration and effective communication through ongoing coaching and feedback opportunities that will result in highly motivated and productive employees..

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Recreational Opportunities Satisfaction Index	80%	80%	82%↑
% Satisfied with Recreation Programs	93%	92%	95%↑
Employee Motivation and Productivity Satisfaction Index	N/A	N/A	90%↑

A value denoted by "N/A" indicates a measurement was not assessed or will not be assessed

FY 13/14 Actual results reflect current values through Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
RECREATION DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-0872-572.12-00	REGULAR SALARIES AND WAGES	239,802	308,438	257,520	277,264
001-0872-572.13-00	OTHER SALARIES AND WAGES	156,201	152,410	152,410	152,410
001-0872-572.14-00	OVERTIME	10,220	7,000	7,000	4,000
001-0872-572.21-00	FICA TAXES	30,602	35,790	31,895	33,176
001-0872-572.22-00	RETIREMENT CONTRIBUTIONS	30,435	41,547	34,688	41,340
001-0872-572.23-00	LIFE AND HEALTH INSURANCE	35,462	65,260	53,217	51,970
001-0872-572.24-00	WORKERS' COMPENSATION	9,866	6,802	6,802	8,605
001-0872-572.25-00	UNEMPLOYMENT COMPENSATION	-	6,007	6,007	-
001-0872-572.26-00	OTHER POSTEMPLOYMENT BENEFITS	3,000	3,000	3,000	2,500
	TOTAL PERSONAL SERVICES	515,589	626,254	552,539	571,265
001-0872-572.34-01	MISC OTHER CONTRACTUAL SERVICES	35,238	51,150	51,150	54,200
001-0872-572.34-04	BANKING FEES	6,525	-	-	5,000
001-0872-572.34-06	JANITORIAL SERVICES	15,989	16,000	16,000	12,000
001-0872-572.34-08	PERSONNEL SERVICES	94,612	80,040	80,040	82,020
001-0872-572.40-00	TRAVEL AND PER DIEM	1,118	2,832	2,832	4,200
001-0872-572.41-02	TELEPHONE SERVICES	8,143	9,000	9,000	9,000
001-0872-572.41-04	INTERNET SERVICES	9,119	9,500	9,500	9,500
001-0872-572.41-05	POSTAGE	271	750	750	400
001-0872-572.43-00	UTILITY SERVICES	41,017	38,000	38,000	44,000
001-0872-572.44-00	RENTALS AND LEASES	10,835	10,000	10,000	9,100
001-0872-572.45-00	INSURANCE	35,658	36,217	39,476	59,004
001-0872-572.46-01	REPAIR AND MAINT SVCS-MISC	1,891	1,000	1,000	1,000
001-0872-572.46-02	REPAIR AND MAINT SVCS-EQUIPMENT	8,627	10,000	10,000	12,000
001-0872-572.46-03	REPAIR AND MAINT SVCS-VEHICLES	635	2,000	2,000	1,500
001-0872-572.46-05	REPAIR AND MAINT SVCS-SOFTWARE	5,177	5,400	5,400	5,400
001-0872-572.46-06	REPAIR AND MAINT SVCS-HARDWARE	-	500	500	500
001-0872-572.46-10	REPAIR AND MAINT SVCS-BUILDING	12,455	10,000	10,000	14,000
001-0872-572.47-01	MISC PRINTING AND BINDING	1,547	1,900	1,900	1,500
001-0872-572.48-01	PROMOTIONAL-ADVERTISEMENTS	50	500	500	200
001-0872-572.48-02	PROMOTIONAL-PROMOTIONAL ITEMS	950	1,000	1,000	-
001-0872-572.49-01	MISC OTHR CUR CHGS & OBLIGATIONS	16,827	16,150	16,150	18,360
001-0872-572.49-05	LICENSES, TAXES, AND CERTIFICATIONS	3,811	6,195	6,195	4,745
001-0872-572.49-11	EMPLOYEE SOCIAL EVENTS	108	500	500	500
001-0872-572.51-00	OFFICE SUPPLIES	3,810	3,500	3,500	3,500
001-0872-572.52-01	MISCELLANEOUS OPERATING SUPPLIES	54,946	58,500	58,500	69,050
001-0872-572.52-02	CHEMICALS	26,798	22,000	22,000	25,000
001-0872-572.52-03	GASOLINE AND OIL	2,229	2,500	2,500	2,500
001-0872-572.52-04	UNIFORMS AND ACCESSORIES	4,350	4,650	4,650	5,400
001-0872-572.54-01	DUES AND SUBSCRIPTIONS	4,116	4,405	4,405	4,285
001-0872-572.54-02	SEMINARS AND COURSES	4,156	4,080	4,080	5,230
001-0872-572.54-03	EDUC ASSIST PROG REIMBURS	3,766	4,200	4,200	4,200
	TOTAL OPERATING EXPENDITURES	414,774	412,469	415,728	467,294
001-0872-572.62-00	BUILDINGS	-	-	-	-
001-0872-572.63-00	IMPROVEMENTS OTHER THAN BUILDING	8,268	-	5,130	-
001-0872-572.64-00	MACHINERY AND EQUIPMENT	7,032	-	-	-
	TOTAL CAPITAL OUTLAY	15,300	-	5,130	-
	TOTAL RECREATION DIVISION	945,663	1,038,723	973,397	1,038,559

CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
HERITAGE DEPOT MUSEUM DIVISION

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0873-573.45-00 INSURANCE	2,699	2,747	3,029	2,824
001-0873-573.46-10 REPAIRS & MAINT. - BUILDING	1,745	2,500	2,500	2,500
TOTAL OPERATING EXPENDITURES	4,444	5,247	5,529	5,324
001-0873-573.62-00 BUILDINGS	-	2,700	2,700	-
TOTAL CAPITAL OUTLAY	-	2,700	2,700	-
TOTAL HERITAGE DEPOT MUSEUM DIVISION	4,444	7,947	8,229	5,324

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 GENERAL FUND EXPENDITURES
 PUBLIC SERVICES DEPARTMENT
 SPECIAL EVENTS DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
001-0874-574.34-01 MISC OTHER CONTRACTUAL SERVICES	68,053	76,850	81,850	67,850
001-0874-574.34-08 PERSONNEL SERVICES	150	300	300	300
001-0874-574.44-00 RENTALS AND LEASES	7,781	5,400	5,400	6,800
001-0874-574.47-01 MISC PRINTING AND BINDING	-	750	750	-
001-0874-574.48-01 PROMOTIONAL-ADVERTISEMENTS	1,215	7,400	7,400	2,400
001-0874-574.49-01 MISC OTHER CUR CHGS & OBLIGATIONS	425	500	500	500
001-0874-574.52-01 MISCELLANEOUS OPERATING SUPPLIES	7,483	13,500	13,500	13,750
TOTAL OPERATING EXPENDITURES	85,107	104,700	109,700	91,600
TOTAL SPECIAL EVENTS DIVISION	85,107	104,700	109,700	91,600

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC SERVICES DEPARTMENT
NEWTON PARK FACILITIES DIVISION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
001-3658-575.12-00	REGULAR SALARIES AND WAGES	51,001	51,738	51,738	34,571
001-3658-575.13-00	OTHER SALARIES	14,995	15,000	15,000	32,000
001-3658-575.14-00	OVERTIME	2,056	2,500	2,500	2,500
001-3658-575.21-00	FICA TAXES	4,873	5,297	5,297	5,284
001-3658-575.22-00	RETIREMENT CONTRIBUTIONS	6,360	6,969	6,969	5,154
001-3658-575.23-00	LIFE AND HEALTH INSURANCE	13,029	14,678	15,186	9,749
001-3658-575.24-00	WORKERS' COMPENSATION	1,016	530	530	670
001-3658-575.25-00	UNEMPLOYMENT COMPENSATION	-	1,182	1,182	-
	TOTAL PERSONAL SERVICES	93,329	97,894	98,402	89,928
001-3658-575.31-06	MEDICAL	-	160	160	160
001-3658-575.34-01	MISC CONTRACTUAL SERVICES	580	1,000	1,000	3,260
001-3658-575.34-06	JANITORIAL SERVICES	2,682	3,000	3,000	4,800
001-3658-575.40-00	TRAVEL AND PER DIEM	-	100	100	100
001-3658-575.41-02	TELEPHONE SERVICES	1,402	1,500	1,500	1,500
001-3658-575.41-04	INTERNET SERVICES	550	720	720	720
001-3658-575.41-05	POSTAGE	-	50	50	50
001-3658-575.43-00	UTILITY SERVICES	9,558	9,500	9,500	10,000
001-3658-575.45-00	INSURANCE	12,443	12,341	12,787	12,880
001-3658-575.46-10	REPAIR AND MAINT SVCS-BUILDING	7,935	8,140	8,140	29,250
001-3658-575.47-01	MISC PRINTING AND BINDING	-	300	300	100
001-3658-575.51-00	OFFICE SUPPLIES	57	1,200	1,200	300
001-3658-575.52-01	MISCELLANEOUS OPERATING SUPPLIES	15,736	13,300	13,300	17,850
001-3658-575.52-04	UNIFORMS AND ACCESSORIES	96	350	350	350
	TOTAL OPERATING EXPENDITURES	51,038	51,661	52,107	81,320
001-3658-575.62-00	BUILDINGS	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-
	TOTAL NEWTON PARK FACILITIES DIVISION	144,368	149,555	150,509	171,248

SPECIAL REVENUE FUNDS

Special Revenue Funds are funds that have a specific revenue source that are legally restricted for specific purposes. Following is a list of the City of Winter Garden Special Revenue Funds:

**Downtown Parking District Fund
Community Redevelopment Agency Fund
Law Enforcement Trust Fund
Law Enforcement Grants Fund
Local Option Gas Tax Fund
General Impact Fee Fund
Police and Fire Premium Tax Trust Fund**

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 DOWNTOWN PARKING DISTRICT FUND REVENUES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
110-0000-325.10-00 CAPITAL IMPROVEMENT	42,500	46,750	46,750	-
110-0000-361.10-00 INTEREST	2,143	1,433	1,433	1,433
TOTAL INTEREST AND OTHER EARNINGS	44,643	48,183	48,183	1,433
110-0741-399.99-99 USE OF FUND BALANCE	-	-	-	4,167
TOTAL DOWNTOWN PARKING DISTRICT FUND	44,643	48,183	48,183	5,600

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
DOWNTOWN PARKING DISTRICT FUND EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
110-0741-545.43-00 UTILITY SERVICES	5,514	5,000	5,000	5,600
TOTAL OPERATING EXPENDITURES	5,514	5,000	5,000	5,600
110-0741-541.63-00 IMPROV OTHER THAN BUILDING	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-
110-0741-581.91-00 INTRAGOVERNMENTAL TRANSFERS	-	43,183	43,183	-
110-0741-599.99-99 CARRYFORWARD FUND BALANCE	39,129	-	-	-
TOTAL OTHER USES	39,129	43,183	43,183	-
TOTAL DOWNTOWN PARKING DISTRICT FUND	<u>44,643</u>	<u>48,183</u>	<u>48,183</u>	<u>5,600</u>

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 COMMUNITY REDEVELOPMENT AGENCY FUND REVENUES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
120-0213-338.00-00 SHARED REVENUES - OTHER LOCAL	319,576	342,370	342,370	324,507
120-0213-361.10-00 INTEREST	1	5	5	5
120-0213-381.00-00 INTER-FUND TRANSFER IN	305,342	328,111	328,111	310,992
120-0213-384.00-00 DEBT PROCEEDS	-	-	7,174,710	-
120-0213-399.99-99 USE OF FUND BALANCE	-	-	125,000	-
TOTAL COMMUNITY REDEVELOPMENT AGENCY FUND	624,919	670,486	7,970,196	635,504

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
COMMUNITY REDEVELOPMENT AGENCY FUND EXPENDITURES**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
120-0213-552.31-02	LEGAL SERVICES	-	1,500	1,500
120-0213-552.46-10	REPAIRS AND MAINTENANCE-BUILDINGS	19,392	16,092	-
120-0213-552.48-01	PROMOTIONAL-ADVERTISEMENTS	58	200	200
120-0213-552.49-02	INTERFUND MANAGEMENT FEES	17,564	17,564	14,436
120-0213-552.54-01	DUES AND SUBSCRIPTIONS	-	200	200
	TOTAL OPERATING EXPENDITURES	<u>37,014</u>	<u>35,556</u>	<u>16,336</u>
120-0213-552.61-00	LAND	288	-	-
120-0213-552.63-00	IMPROVEMENT OTHER THAN BUILDINGS	-	-	-
	TOTAL CAPITAL OUTLAY	<u>288</u>	<u>7,174,710</u>	<u>-</u>
120-0213-552.72-00	INTEREST	12,541	14,521	10,430
	TOTAL DEBT SERVICE	<u>12,541</u>	<u>14,521</u>	<u>10,430</u>
120-0213-552.82-00	AIDS TO PRIVATE ORGANIZATIONS	15,400	50,000	50,000
	TOTAL GRANTS AND AIDS	<u>15,400</u>	<u>50,000</u>	<u>50,000</u>
120-0213-581.91-00	INTERFUND TRANSFER	450,016	570,409	-
120-0213-599.99-99	TRANSFER TO FUND BALANCE	109,660	-	558,738
	TOTAL OTHER USES	<u>559,676</u>	<u>570,409</u>	<u>558,738</u>
	TOTAL COMMUNITY REDEVELOPMENT AGENCY FUND	<u>624,919</u>	<u>670,486</u>	<u>7,970,196</u>

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 LAW ENFORCEMENT TRUST FUND REVENUES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
121-1121-359.00-00 FORFEITURES	107,986	13,056	13,056	13,056
121-1121-361.10-00 INTEREST	-	-	-	-
121-1121-399.99-99 USE OF FUND BALANCE-STATE	-	10,853	21,070	41,008
121-1321-399.99-99 USE OF FUND BALANCE-FEDERAL	-	-	800	-
TOTAL LAW ENFORCEMENT TRUST FUND	107,986	23,909	34,926	54,064

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
LAW ENFORCEMENT TRUST FUND EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
<u>STATE-DESIGNATED</u>				
121-1221-521.31-01	1,036	-	-	-
121-1221-521.34-01	5,000	5,000	5,000	10,000
121-1221-521.46-05	3,500	-	-	-
121-1221-521.52-01	31,662	7,759	10,348	5,064
121-1221-521.62-00	2,654	-	-	-
121-1221-521.64-00	27,364	1,800	9,428	-
121-1221-521.82-00	2,500	8,000	8,000	4,000
121-1221-599.99-99	34,270	-	-	-
TOTAL STATE-DESIGNATED	107,986	22,559	32,776	19,064
<u>FEDERAL-DESIGNATED</u>				
121-1421-521.52-01	-	1,350	2,150	35,000
121-1421-521.64-00	-	-	-	-
	-	1,350	2,150	35,000
TOTAL LAW ENFORCEMENT TRUST FUND	107,986	23,909	34,926	54,064

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 LAW ENFORCEMENT GRANTS FUND REVENUES**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
122-0521-331.21-00 LOCAL LAW ENFORCEMENT GRANT	32,692	23,512	23,512	30,139
TOTAL INTERGOVERNMENTAL	32,692	23,512	23,512	30,139
122-0521-361.10-00 INTEREST	-	-	-	-
TOTAL INTEREST AND OTHER EARNINGS	-	-	-	-
122-0521-381.00-00 INTER-FUND TRANSFER IN	7,530	1,478	1,478	6,282
122-0521-399.99-99 USE OF FUND BALANCE	-	-	3,363	-
TOTAL OTHER SOURCES	7,530	1,478	4,841	6,282
TOTAL LAW ENFORCEMENT GRANTS FUND	40,222	24,990	28,353	36,421

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
LAW ENFORCEMENT GRANTS FUND EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
122-0521-521.12-00	3,628	-	-	-
122-0521-521.21-00	259	-	-	-
122-0521-521.22-00	475	-	-	-
122-0521-521.23-00	987	-	-	-
122-0521-521.24-00	95	-	-	-
122-0521-521.46-06	-	-	-	13,514
122-0521-521.52-01	14,804	1,062	3,192	10,343
122-0521-521.52-04	7,390	2,956	2,956	12,564
122-0521-521.54-03	-	-	-	-
TOTAL OPERATING EXPENDITURES	27,638	4,018	6,148	36,421
122-0521-521.64-00	5,980	20,972	22,205	-
TOTAL CAPITAL OUTLAY	5,980	20,972	22,205	-
122-0521-599.99-99	6,604	-	-	-
TOTAL OTHER USES	6,604	-	-	-
 TOTAL LAW ENFORCEMENT GRANTS FUND	 40,222	 24,990	 28,353	 36,421

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
LOCAL OPTION GAS TAX FUND REVENUES**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
160-0741-312.41-00 LOCAL OPTION GAS TAX	1,130,741	1,129,858	1,221,768	1,211,440
TOTAL TAXES	1,130,741	1,129,858	1,221,768	1,211,440
160-0741-361.10-00 INTEREST	1,350	-	-	-
160-0741-366.00-00 CONTRIBUTIONS	-	-	-	-
TOTAL INTEREST AND OTHER EARNINGS	1,350	-	-	-
160-0741-381.91-00 INTRAFUND TRANSFER IN	-	18,089	18,089	18,089
160-0741-399.99-99 USE OF FUND BALANCE	725,676	-	775,780	89,066
TOTAL OTHER SOURCES	725,676	18,089	793,869	107,155
TOTAL LOCAL OPTION GAS TAX FUND	<u>1,857,767</u>	<u>1,147,947</u>	<u>2,015,637</u>	<u>1,318,595</u>

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
LOCAL OPTION GAS TAX FUND EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
160-0741-541.34-01 MISC CONTRACTUAL SERVICES	2,136	5,000	5,000	6,500
160-0741-541.46-02 REPAIR/MAINT SVC-EQUIPMENT	-	-	-	6,500
160-0741-541.46-03 REPAIR/MAINT SVC-VEHICLES	2,201	-	-	-
160-0741-541.49-04 TRAFFIC SIGNALS AND SIGNS	61,785	61,662	61,662	61,662
160-0741-541.49-08 STREET LIGHTS	272,195	295,500	295,500	-
160-0741-541.52-01 MISC OPERATING SUPPLIES	-	3,000	3,000	1,500
160-0741-541.52-03 GASOLINE AND OIL	-	-	-	-
160-0741-541.53-00 ROAD MATERIALS & SUPPLIES	6,175	-	-	-
TOTAL OPERATING EXPENDITURES	344,492	365,162	365,162	76,162
160-0741-541.61-00 LAND	-	-	-	-
160-0741-541.63-00 IMPROVEMENT OTHER THAN BUILDINGS	1,513,275	782,785	1,650,475	1,242,433
160-0741-541.64-00 MACHINERY AND EQUIPMENT	-	-	-	-
TOTAL CAPITAL OUTLAY	1,513,275	782,785	1,650,475	1,242,433
160-0741-599.99-99 CARRYFORWARD FUND BALANCE	-	-	-	-
TOTAL OTHER USES	-	-	-	-
TOTAL LOCAL OPTION GAS TAX FUND	1,857,767	1,147,947	2,015,637	1,318,595

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL IMPACT FEE FUND REVENUES**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
<u>ADMINISTRATION DIVISION</u>				
170-0213-361.10-00	-	-	-	-
170-0213-361.30-00	-	-	-	-
170-0213-361.40-00	-	-	-	-
TOTAL ADMINISTRATION DIVISION	-	-	-	-
<u>POLICE-SWORN DIVISION</u>				
170-0521-324.11-00	84,760	55,770	55,770	55,770
170-0521-324.12-00	13,529	15,195	15,195	15,195
170-0521-399.99-99	-	127,999	153,183	172,747
TOTAL POLICE-SWORN DIVISION	98,289	198,964	224,148	243,712
<u>FIRE DEPARTMENT</u>				
170-0622-324.11-00	110,840	72,930	72,930	72,930
170-0622-324.12-00	16,505	18,753	18,753	18,753
170-0622-369.90-00	-	-	-	-
TOTAL FIRE DEPARTMENT	127,345	91,683	91,683	91,683
<u>STREETS DIVISION</u>				
170-0741-399.99-99	-	-	-	-
TOTAL STREETS DIVISION	-	-	-	-
<u>RECREATION DIVISION</u>				
170-0872-324.61-00	200,629	157,618	157,618	157,618
170-0872-331.70-00	-	-	-	-
170-0872-334.70-00	838,377	-	-	-
170-0872-381.00-00	400,000	-	-	-
TOTAL RECREATION DIVISION	1,439,006	157,618	157,618	157,618
TOTAL GENERAL IMPACT FEES FUND	1,664,640	448,265	473,449	493,013

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL IMPACT FEES SPECIAL REVENUE FUND EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
<u>POLICE-SWORN DIVISION</u>				
170-0521-521.62-00	-	-	-	-
170-0521-521.64-00	5,888	198,964	224,148	243,712
	5,888	198,964	224,148	243,712
170-0521-599.99-99	-	-	-	-
	-	-	-	-
	5,888	198,964	224,148	243,712
<u>FIRE DEPARTMENT</u>				
170-0622-522.62-00	-	-	-	-
	-	-	-	-
170-0622-599.99-99	-	91,683	91,683	91,683
	-	91,683	91,683	91,683
	-	91,683	91,683	91,683
<u>STREETS DIVISION</u>				
170-0741-541.61-00	-	-	-	-
170-0741-541.63-00	-	-	-	-
	-	-	-	-
170-0741-581.91-00	-	-	-	-
170-0741-599.99-99	-	-	-	-
	-	-	-	-
	-	-	-	-
<u>RECREATION DIVISION</u>				
170-0872-572.61-00	-	-	-	-
170-0872-572.63-00	-	-	-	-
	-	-	-	-
170-0872-599.99-99	1,658,752	157,618	157,618	157,618
	1,658,752	157,618	157,618	157,618
	1,658,752	157,618	157,618	157,618
TOTAL GENERAL IMPACT FEES SPECIAL REVENUE FUND	1,664,640	448,265	473,449	493,013

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL TRANSPORTATION IMPACT FEE FUND REVENUES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
174-0213-361.10-00 INTEREST	176,325	66,063	66,063	167,002
174-0213-361.30-00 INCR (DECR) IN FV OF INVST	(99,904)	-	-	-
174-0213-361.40-00 GAIN ON SALE OF INVESTMENTS	(13,055)	-	-	-
TOTAL INTEREST AND OTHER EARNINGS	63,366	66,063	66,063	167,002
174-0741-324.31-00 RESIDENTIAL-TRANSPORTATIO	30,062	813,572	813,572	813,572
174-0741-324.32-00 COMMERCIAL-TRANSPORTATION	(1,318,171)	177,959	177,959	177,959
174-0741-363.24-00 TRANSPORTATION IMPACT FEE	-	-	-	-
174-0741-366.00-00 CONTRIBUTIONS	(392,030)	-	-	-
174-0741-381.00-00 INTER-FUND TRANSFER IN	-	-	-	-
174-0741-399.99-99 USE OF FUND BALANCE	4,051,954	-	7,420,782	-
TOTAL GENERAL TRANSPORT IMPACT FEE FUND REVENUES	<u>2,435,181</u>	<u>1,057,594</u>	<u>8,478,376</u>	<u>1,158,533</u>

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 GENERAL TRANSPORTATION IMPACT FEE FUND EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
174-0741-541.61-00 LAND	34,759	-	172,873	-
174-0741-541.63-00 IMPROVEMENT OTHER THAN BUILDINGS	2,400,422	675,000	8,305,503	950,000
TOTAL CAPITAL OUTLAY	<u>2,435,181</u>	<u>675,000</u>	<u>8,478,376</u>	<u>950,000</u>
174-0741-590.91-00 INTERGOVERNMENTAL TRANSFERS				
174-0741-599.90-99 CARRYFORWARD FUND BALANCE	-	382,594	-	208,533
TOTAL OTHER USES	-	382,594	-	208,533
TOTAL GENERAL TRANSPORTATION IMPACT FEE FUND EXPENDITURES	<u>2,435,181</u>	<u>1,057,594</u>	<u>8,478,376</u>	<u>1,158,533</u>

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 POLICE AND FIRE PREMIUM TAX TRUST FUND REVENUES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
190-0000-312.51-00 FIRE INSURANCE PREMIUM	213,806	236,483	236,483	233,806
190-0000-312.52-00 CASUALTY INSURANCE PREMIUM TAX	222,578	212,926	212,926	222,578
TOTAL POLICE AND FIRE PREMIUM TAX TRUST FUND REVENUES	<u>436,384</u>	<u>449,409</u>	<u>449,409</u>	<u>456,384</u>

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 POLICE AND FIRE PREMIUM TAX TRUST FUND EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
190-0000-521.91-00 TRANSFERS	213,806	236,483	236,483	233,806
190-0000-522.91-00 TRANSFERS	222,578	212,926	212,926	222,578
TOTAL POLICE AND FIRE PREMIUM TAX TRUST FUND EXPENDITURES	<u>436,384</u>	<u>449,409</u>	<u>449,409</u>	<u>456,384</u>



WINTER GARDEN

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DEBT SERVICE FUND

The Debt Service Fund is used for the accumulation of resources for the payment of the principal and interest on the following debt issues:

Sales Tax Revenue Bonds, Series 2006

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
DEBT SERVICE FUND REVENUES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
230-0000-361.10-00 INTEREST	-	1	1	-
TOTAL INTEREST AND OTHER EARNINGS	-	1	1	-
230-0000-381.00-00 INTER-FUND TRANSFER IN	724,838	762,621	762,621	718,438
230-0000-381.12-00 INTER-FUND TRANSFER IN	450,016	495,409	495,409	-
TOTAL OTHER SOURCES	1,174,854	1,258,030	1,258,030	718,438
TOTAL DEBT SERVICE FUND	<u>1,174,854</u>	<u>1,258,031</u>	<u>1,258,031</u>	<u>718,438</u>

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 DEBT SERVICE FUND EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
230-0000-517.71-00 PRINCIPAL	690,917	690,916	690,916	280,000
230-0000-517.72-00 INTEREST	483,937	523,929	523,929	438,438
TOTAL DEBT SERVICE	1,174,854	1,214,845	1,214,845	718,438
230-0000-599.99-99 CARRYFORWARD FUND BALANCE	-	43,186	43,186	-
TOTAL OTHER USES	-	43,186	43,186	-
TOTAL DEBT SERVICE FUND	<u>1,174,854</u>	<u>1,258,031</u>	<u>1,258,031</u>	<u>718,438</u>



WINTER GARDEN

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ENTERPRISE FUNDS

Enterprise Funds are types of funds used for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges; or operations where the governing body has decided that income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Following is a list of the City of Winter Garden’s Enterprise Funds:

**Utilities Fund
Stormwater Fund
Solid Waste Fund
Trailer City Fund**



WINTER GARDEN

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- UTILITIES -

Administration

Water

Distribution

Wastewater

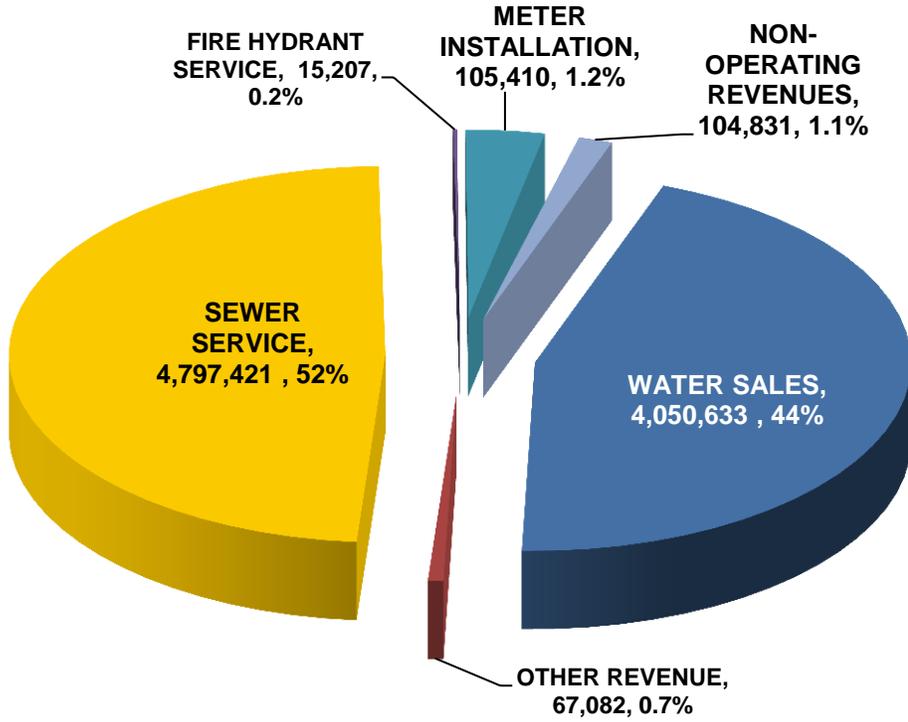
Collection

Environmental Services

Utilities Impact Fees

Utilities Renewal & Replacement

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 UTILITIES OPERATING FUND
 REVENUES BY SOURCE**

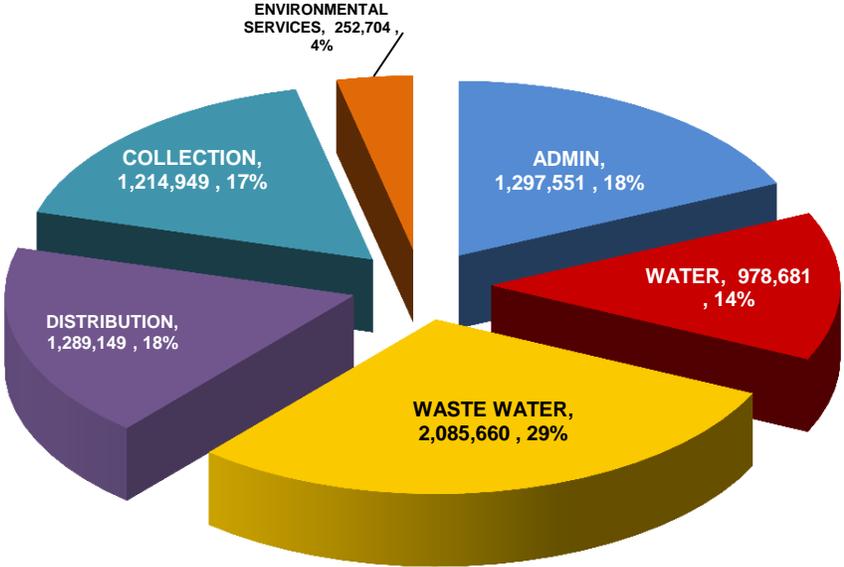


Water Sales	\$4,050,633
Meter Installations	105,410
Sewer Service	4,797,421
Fire Hydrant Service	15,207
Other Revenue	67,082
Non-operating Revenues	<u>104,831</u>
Total	\$9,410,584

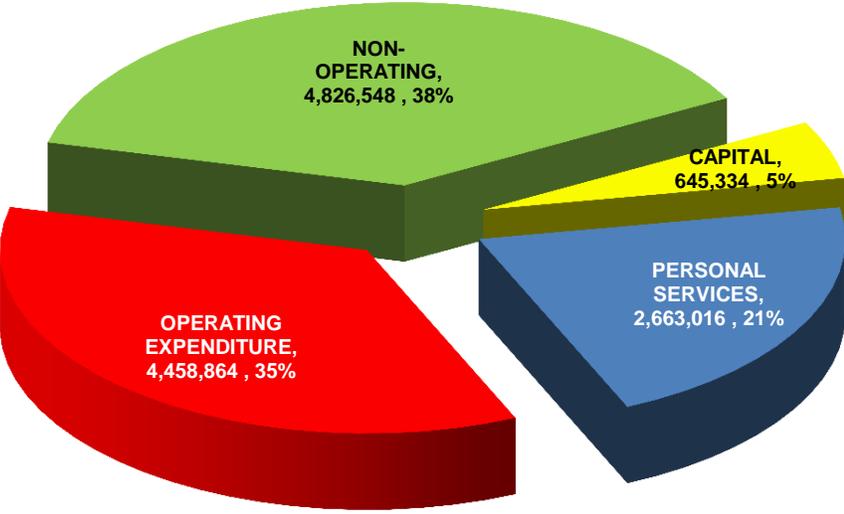
**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
UTILITIES OPERATING FUND REVENUES**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
410-2116-329.09-00	7,375	6,177	6,177	8,571
IRRIGATION & WELLS				
TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	7,375	6,177	6,177	8,571
410-2116-334.31-00	-	-	-	-
GRANT - WATER SUPPLY				
TOTAL INTERGOVERNMENTAL	-	-	-	-
410-2116-343.30-00	4,167,878	4,187,125	4,187,125	4,050,633
WATER SERVICE				
410-2116-343.30-01	33,470	31,033	31,033	33,668
INITIATION FEE				
410-2116-343.30-02	1,450	6,107	6,107	1,872
WATER TAP-IN CHARGE				
410-2116-343.31-00	108,850	92,362	92,362	105,410
METER INSTALLATIONS				
410-2116-343.32-00	40,310	15,207	15,207	15,207
FIRE HYDRANT SERVICE				
410-2116-343.33-00	221,051	223,474	223,474	225,852
SERVICE CHARGES				
410-2116-343.50-00	4,763,652	4,780,441	4,780,441	4,797,421
SEWER SERVICE				
410-2116-343.50-01	-	118	118	118
SEWER CONNECTION FEE				
410-2116-343.68-00	66,245	64,609	64,609	60,510
PENALTIES				
TOTAL CHARGES FOR SERVICES	9,402,907	9,400,476	9,400,476	9,290,691
410-2116-361.10-00	157,299	135,156	135,156	104,831
INTEREST				
410-2116-361.30-00	(101,135)	-	-	-
INCR (DECR) IN FV OF INVST				
410-2116-361.40-00	2,120	-	-	-
GAIN ON SALE OF INVESTMENT				
TOTAL INTEREST AND OTHER EARNINGS	58,285	135,156	135,156	104,831
410-2116-362.00-00	30,245	57,744	57,744	-
RENTAL INCOME				
410-2116-364.00-00	-	-	-	-
DISPOSITION OF FIXED ASSETS				
410-2116-369.90-00	-	706	706	706
OTHER				
410-2116-369.92-00	-	-	-	-
UNABLE TO DETERMINE CUST				
410-2116-369.93-00	146	-	-	-
CASH OVER OR SHORT				
410-2116-389.40-00	2,350	-	-	-
OTHER GRANTS & DONATIONS				
410-2117-364.00-00	-	915	915	915
DISPOSITION OF FIXED ASSETS				
410-2117-365.00-00	(1,667)	531	531	531
SALE/SURPLUS MATERIAL/SCRAP				
410-2126-369.90-00	-	-	-	-
OTHER MISCELLANEOUS REVS				
410-2127-343.50-02	8,637	3,790	3,790	3,789
TV UTILITY LINES				
410-2127-365.00-00	-	-	-	-
SALE/SURPLUS MATERIAL/SCRAP				
410-2127-369.90-00	569	550	550	550
OTHER MISCELLANEOUS REVS				
TOTAL MISCELLANEOUS REVENUES	40,280	64,236	64,236	6,491
410-2116-399.99-99	2,274,219	-	2,409,503	-
USE OF FUND BALANCE				
TOTAL OTHER SOURCES	2,274,219	-	2,409,503	-
TOTAL UTILITIES OPERATING FUND	11,783,066	9,606,045	12,015,548	9,410,584

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 UTILITIES OPERATING FUND
 OPERATING USES BY DIVISION**



USES BY CATEGORY



**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
UTILITIES OPERATING FUND
ADMINISTRATIVE DIVISION EXPENDITURES**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
410-2113-536.12-00 SALARIES	96,631	126,561	126,561	130,358
410-2113-536.14-00 OVERTIME	-	-	-	-
410-2113-536.21-00 FICA TAXES	6,929	9,682	9,682	9,972
410-2113-536.22-00 RETIREMENT CONTRIBUTION	11,724	17,048	17,048	19,436
410-2113-536.23-00 EMPLOYEE GROUP INSURANCE	10,412	9,970	9,970	10,568
410-2113-536.24-00 WORKERS COMP INSURANCE	429	177	177	224
410-2113-536.25-00 UNEMPLOYMENT COMPENSATION	-	163	163	163
TOTAL PERSONAL SERVICES	126,125	163,601	163,601	170,721
410-2113-536.31-01 PROFESSIONAL SERVICE MISC	8,150	5,800	48,610	5,800
410-2113-536.31-02 LEGAL	10,688	7,200	7,200	7,200
410-2113-536.31-03 INVESTMENT COUNSEL	27,152	27,304	27,304	27,304
410-2113-536.31-04 ENGINEERING	-	5,500	5,500	5,500
410-2113-536.32-00 ACCOUNTING AND AUDIT	15,000	16,000	16,000	16,000
410-2113-536.34-01 CONTRACTUAL SVCS MISC	13,065	-	-	-
410-2113-536.40-00 TRAVEL	-	400	400	300
410-2113-536.41-02 TELEPHONE	2,154	1,650	1,650	1,650
410-2113-536.41-04 INTERNET	-	500	500	500
410-2113-536.41-05 POSTAGE	3	100	100	100
410-2113-536.43-00 UTILITY SERVICES	244	2,628	2,628	2,628
410-2113-536.44-00 RENTALS AND LEASE	-	3,573	3,573	3,573
410-2113-536.45-00 GENERAL INSURANCE	3,225	32,797	23,018	33,505
410-2113-536.46-03 REPAIRS/MAINT-VEHICLES	4,293	4,495	4,495	4,495
410-2113-536.46-05 REPAIRS/MAINT-SOFTWARE	1,000	1,000	1,000	1,000
410-2113-536.46-06 REPAIRS/MAINT-HARDWARE	33,471	38,193	38,193	38,193
410-2113-536.46-10 REPAIRS/MAINT-BUILDING	4,224	4,912	4,912	4,912
410-2113-536.47-01 MISC PRINTING AND BINDING	100	150	150	150
410-2113-536.48-01 PROMOTIONAL-ADVERTISEMENTS	833	925	925	500
410-2113-536.49-01 MISCELLANEOUS	-	-	390	-
410-2113-536.49-02 MANAGEMENT FEES	954,983	950,875	950,875	966,030
410-2113-536.49-05 LICENSES & TAXES	6,203	1,638	1,638	1,638
410-2113-536.49-10 BAD DEBT EXPENSE	(123,517)	-	-	-
410-2113-536.51-00 OFFICE SUPPLIES	374	850	850	750
410-2113-536.52-01 OPERATING SUPPLIES MISC	59	500	500	200
410-2113-536.52-03 GASOLINE & OIL	1,624	1,321	1,321	1,100
410-2113-536.52-04 UNIFORMS & ACCESSORIES	187	800	800	800
410-2113-536.54-01 DUES & SUBSCRIPTIONS	2,622	2,100	2,100	3,100
410-2113-536.54-02 SEMINARS & COURSES	85	950	950	500
TOTAL OPERATING EXPENDITURES	966,221	1,112,161	1,145,582	1,127,428

410-2113-536.62-00	BUILDING	-	-	-	-
410-2113-536.63-00	IMPROVEMENTS OTHER THAN BLDG	-	-	-	-
410-2113-536.64-00	MACHINERY AND EQUIPMENT	-	-	-	21,861
	TOTAL CAPITAL OUTLAY	-	-	-	21,861
410-2113-536.91-01	CONTINGENT EXPENSE	-	150,000	150,000	150,000
410-2113-581.91-00	INTRAFUND TRANSFERS	2,600,000	1,033,445	2,854,673	835,575
410-2113-590.90-00	CARRYFORWARD FUND BALANCE	-	915,450	-	618,454
	TOTAL OTHER USES	2,600,000	2,098,895	3,004,673	1,604,029
	TOTAL ADMINISTRATIVE DIVISION	3,692,346	3,374,657	4,313,856	2,924,039



PUBLIC SERVICES DEPARTMENT

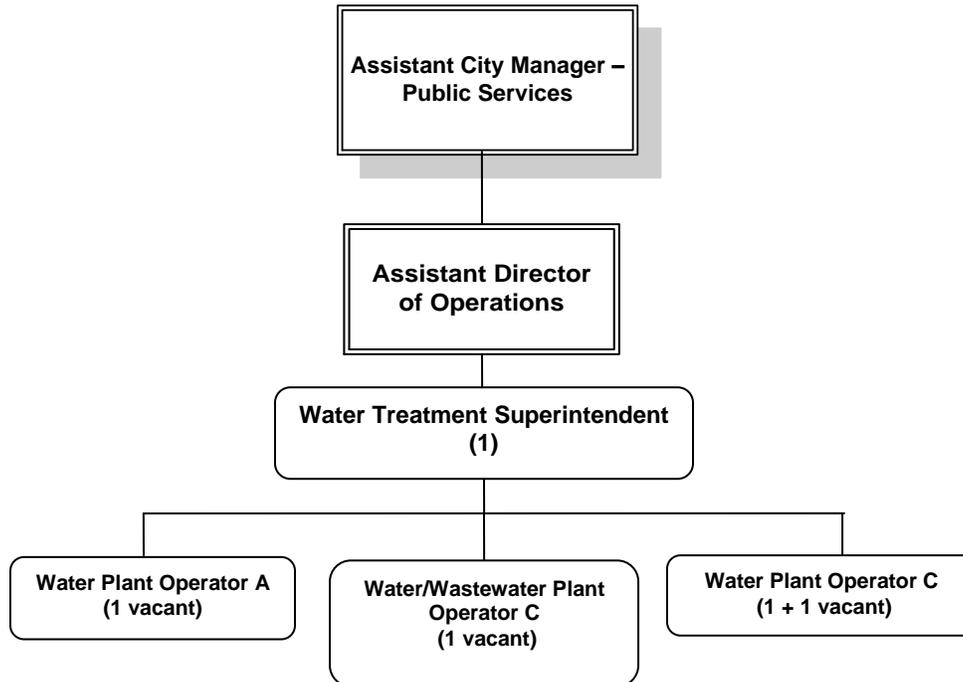
WATER TREATMENT & PUMPING DIVISION

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: Provide quality and safe drinking water.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Provide safe drinking water • Maintain water system pressures and flows
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • St. John River Water Management District requirements for Alternative Water Supply Projects, using the expansion of the City's Reclaimed Water System as our Alternative Water Supply Project. 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Continue to meet compliance with the City's CUP as mandated by the SJRWMD. The City accomplished this through the connection to the Conserv II Reclaimed Water main this past year for irrigation water in the southwest neighborhoods. • Continue reduction in water use through water conservation, according to the recent Water and Sewer Rate Study the City achieved a 9% reduction in water consumption through water conservation.

Organizational Structure

FTE: 5



FY 2014-2015 STRATEGIC PRIORITY, GOALS & OBJECTIVES

Strategic Priority #1

Maintain Quality Services and Infrastructure

Department Goals

*Raise consumer confidence in the City's drinking water
Compliance with Consumptive Use Permit*

Objectives

- Continue to sustain and improve the drinking water public education program in an effort to elevate the 'drinking water quality satisfaction index'.
- Ensure quality delivery of water services to City neighborhoods by maintaining a water pressure level of **50** psi or higher at least **90%** of the time.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATOR			
Drinking Water Quality Satisfaction Index	61%	61%	63% ↑
OPERATIONAL INDICATORS			
Percentage of time Water Pressure ≥ 50 PSI During Hydrant Static Testing *	75%	100%	95% ↑
# of Water Pressure Interruptions that Resulted in < 50 PSI	7	0	5 ↓

FY 13/14 Actual results reflect current values through Q2

* Water pressure flow and static tests conducted on a sample of neighborhood fire hydrants

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
UTILITIES OPERATING FUND
WATER DIVISION EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
410-2116-533.12-00 SALARIES REGULAR	136,615	203,382	203,382	216,629
410-2116-533.13-00 OTHER SALARIES AND WAGES	1,529	4,457	4,457	4,457
410-2116-533.14-00 OVERTIME	2,568	3,100	3,100	3,100
410-2116-533.21-00 FICA TAXES	11,061	16,137	16,137	17,281
410-2116-533.22-00 RETIREMENT CONTRIBUTION	18,545	27,396	27,396	33,426
410-2116-533.23-00 EMPLOYEE GROUP INSURANCE	24,689	48,568	48,568	48,740
410-2116-533.24-00 WORKERS COMP INSURANCE	3,994	5,925	5,925	7,495
410-2116-533.25-00 UNEMPLOYMENT COMPENSATION	1,989	196	196	196
410-2116-533.26-00 OTHER POST EMPLOYMENT BENEFITS	16,187	14,942	14,942	15,000
TOTAL PERSONAL SERVICES	217,177	324,103	324,103	346,324
410-2116-533.31-01 MISC PROFESSIONAL SVCS	18,345	6,500	6,500	6,500
410-2116-533.31-04 ENGINEERING	16,319	15,500	15,500	15,500
410-2116-533.31-06 MEDICAL	100	-	-	-
410-2116-533.34-01 CONTRACTUAL SVCS MISC.	37,637	64,200	79,200	37,526
410-2116-533.40-00 TRAVEL EXPENSE	567	2,160	2,160	1,440
410-2116-533.41-02 TELEPHONE	3,667	3,240	3,240	3,676
410-2116-533.41-03 RADIO	92	250	250	250
410-2116-533.41-04 INTERNET SERVICES	885	500	500	500
410-2116-533.41-05 POSTAGE	302	1,825	1,825	1,825
410-2116-533.43-00 UTILITY SERVICES	309,455	336,237	331,237	336,237
410-2116-533.44-00 RENTALS AND LEASES	4,656	3,000	3,000	9,288
410-2116-533.45-00 GENERAL INSURANCE	52,975	53,925	59,466	54,525
410-2116-533.46-01 REPAIRS & MAINTENANCE MISC.	1,854	1,625	1,625	1,854
410-2116-533.46-02 REPAIRS/MAINT-EQUIPMENT	8,738	29,994	29,994	29,994
410-2116-533.46-03 REPAIRS/MAINT-VEHICLES	5,832	3,030	3,030	4,648
410-2116-533.46-05 REPAIRS/MAINT-COMPUTER SOFTWARE	1,000	1,000	1,000	1,000
410-2116-533.46-06 REPAIRS/MAINT-COMPUTER HARDWARE	12,552	14,323	14,323	14,323
410-2116-533.46-10 BUILDING	39,478	44,208	44,208	44,208
410-2116.533.47-01 PRINTING AND BINDING MISC.	1,839	1,800	1,800	1,800
410-2116.533.48-01 ADVERTISEMENT-LEGAL, OTHER	294	-	-	-
410-2116.533.48-02 PROMOTIONAL ITEMS	-	-	-	-
410-2116-533.49-05 LICENSES & TAXES	250	1,050	1,050	1,050
410-2116-533.51-00 OFFICE SUPPLIES	56	200	200	200
410-2116-533.52-01 OPERATING SUPPLIES MISC.	3,088	2,200	2,200	2,200
410-2116-533.52-02 CHEMICALS	49,078	39,450	39,450	50,365
410-2116-533.52-03 GASOLINE & OIL	13,187	15,100	15,100	9,500
410-2116-533.52-04 UNIFORMS & ACCESSORIES	2,130	3,481	3,481	2,100
410-2116-533.54-01 DUES AND SUBSCRIPTIONS	294	500	500	500
410-2116-533.54-02 SEMINARS AND COURSES	443	750	750	750
TOTAL OPERATING EXPENDITURES	585,113	646,048	661,589	631,759
410-2116-533.62-00 BUILDINGS	-	-	-	-
410-2116-533.63-00 IMPROVEMENTS O/T BUILDING	-	150,000	608,394	100,000
410-2116-533.64-00 MACHINERY & EQUIPMENT	-	-	-	66,120
TOTAL CAPITAL OUTLAY	-	150,000	608,394	166,120
410-2116-591.93-00 SERVICE DEPOSIT INTEREST	40,153	39,340	39,341	39,341
TOTAL OTHER USES	40,153	39,340	39,341	39,341
TOTAL WATER DIVISION	842,444	1,159,491	1,633,427	1,183,544



WINTER GARDEN

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PUBLIC SERVICES DEPARTMENT

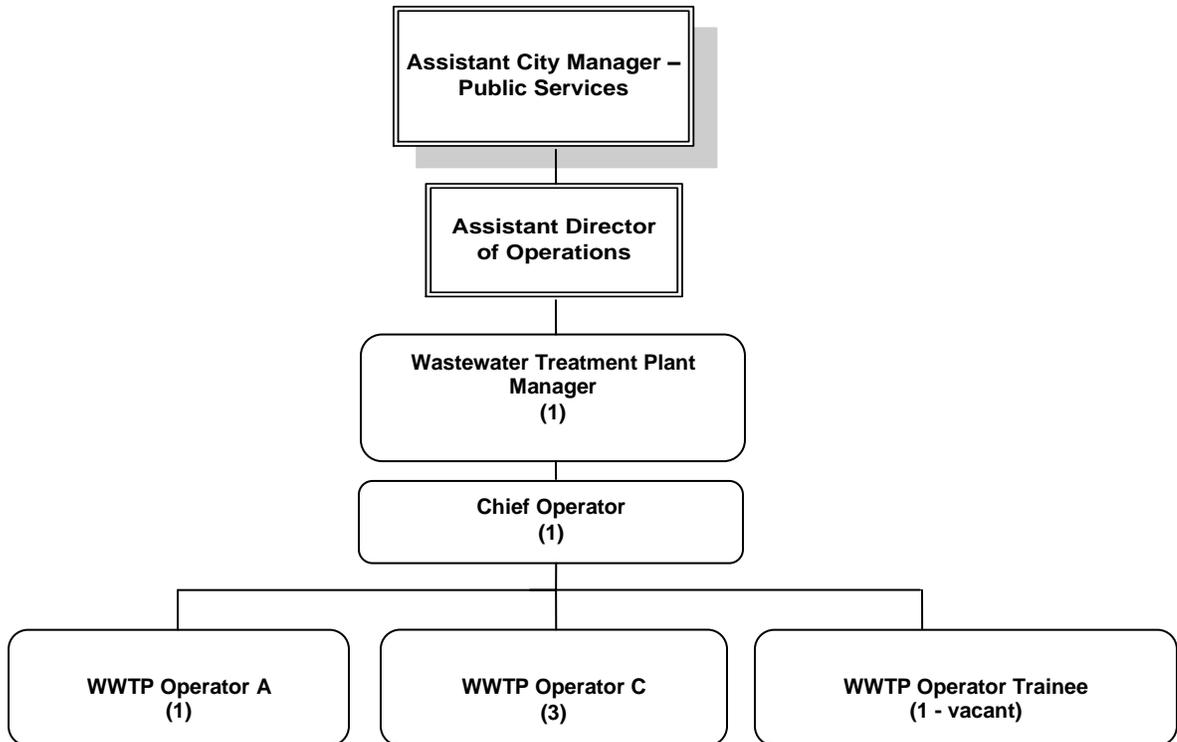
WASTEWATER & RECLAIMED WATER DIVISION

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

MISSION STATEMENT: To protect the natural environment through sound environmental practices with wastewater and reclaimed water treatment.	CORE FUNCTIONS: <ul style="list-style-type: none">• Treatment of sewage to FDEP Permit levels• Production of reclaimed water
CHALLENGES: <ul style="list-style-type: none">• Excessive rainfall leading to higher infiltration to the collection system• Reliance on third party for sludge removal	BUSINESS ASSUMPTIONS: <ul style="list-style-type: none">• City will be able to continue to dispose of the sludge produced by the treatment plant• Phase three of the reclaimed water system will be operational in 2015.• Design and Installation of the new headworks and odor control unit in 2015.

Organizational Structure

FTE: 7



FY 2014-2015 STRATEGIC PRIORITY, GOAL & OBJECTIVE

Strategic Priority #1

Maintain Quality Services and Infrastructure

Department Goal

Improve odor control at wastewater treatment facility

Objective

- Continue to evaluate and implement odor control solutions to reduce odors effects from the wastewater treatment facility and decrease the number of odor complaints.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
OPERATIONAL INDICATORS			
Number of Odor Complaints (Wastewater Treatment Plant)	1	0	0↓
Number of Repeated Odor Complaints (Wastewater Treatment Plant)	0	0	0↓

FY 13/14 Actual results reflect current values through Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
UTILITIES OPERATING FUND
WASTEWATER DIVISION EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
410-2117-535.12-00 SALARIES REGULAR	207,907	304,773	304,773	322,319
410-2117-535.13-00 OTHER SALARIES AND WAGES	1,529	4,457	4,457	4,457
410-2117-535.14-00 SALARIES OVERTIME 1.5	18,281	13,200	13,200	13,200
410-2117-535.21-00 FICA TAXES	16,333	24,666	24,666	26,251
410-2117-535.22-00 RETIREMENT CONTRIBUTION	27,171	41,653	41,653	50,690
410-2117-535.23-00 EMPLOYEE GROUP INSURANCE	39,798	67,655	67,655	69,642
410-2117-535.24-00 WORKERS COMP INSURANCE	4,444	4,985	4,985	6,306
410-2117-535.25-00 UNEMPLOYMENT COMPENSATION	-	262	262	262
410-2117-535.26-00 OTHER POST EMPLOYMENT BENEFITS	16,562	15,519	15,519	15,000
TOTAL PERSONAL SERVICES	332,025	477,170	477,170	508,127
410-2117-535.31-01 MISC PROFESSIONAL SERVICES	7,560	8,500	8,500	9,366
410-2117-535.31-04 ENGINEERING	1,921	9,500	9,500	4,802
410-2117-535.34-01 CONTRACTUAL SVCS MISC.	493,731	423,400	438,400	500,326
410-2117-535.34-02 LAWN MAINTENANCE	-	16,200	11,200	4,355
410-2117-535.34-06 JANITORIAL	-	500	500	1,469
410-2117-535.40-00 TRAVEL EXPENSES	1,825	1,440	1,440	2,160
410-2117-535.41-02 TELEPHONE	5,315	3,900	3,900	6,349
410-2117-535.41-03 RADIO	61	150	150	150
410-2117-535.41-05 POSTAGE	214	200	200	200
410-2117-535.43-00 UTILITY SERVICES	471,833	419,633	419,633	444,434
410-2117-535.44-00 RENTALS & LEASES	2,944	3,000	3,000	4,113
410-2117-535.45-00 GENERAL INSURANCE	128,006	130,303	143,691	132,778
410-2117-535.46-01 REPAIRS & MAINTENANCE MISC.	44,947	33,237	33,237	44,394
410-2117-535.46-02 REPAIRS/MAINT-EQUIPMENT	74,068	65,200	75,200	90,385
410-2117-535.46-03 REPAIRS/MAINT-VEHICLES	6,622	2,493	2,493	4,493
410-2117-535.46-05 REPAIRS/MAINT-COMPUTER SOFTWARE	1,000	21,500	21,500	19,526
410-2117-535.46-06 REPAIRS/MAINT-COMPUTER HARDWARE	9,127	9,634	9,634	10,493
410-2117-535.46-10 BUILDING	57,518	64,384	64,384	67,710
410-2117-535.48-01 ADVERTISEMENT	1,747	-	-	-
410-2117-535.49-05 LICENSES & TAXES	3,750	5,100	5,100	5,100
410-2117-535.51-00 OFFICE SUPPLIES	1,005	1,150	1,150	1,075
410-2117-535.52-01 OPERATING SUPPLIES MISC.	10,104	8,500	8,500	9,932
410-2117-535.52-02 CHEMICALS	196,090	194,800	194,800	196,429
410-2117-535.52-03 GASOLINE & OIL	3,606	4,558	4,558	4,558
410-2117-535.52-04 UNIFORMS & ACCESSORIES	3,653	4,250	4,250	4,615
410-2117-535.52-05 LABORATORY SUPPLIES	6,416	5,500	5,500	6,415
410-2117-535.54-01 DUES & SUBSCRIPTIONS	120	550	550	550
410-2117-535.54-02 SEMINARS & COURSES	788	1,357	1,357	1,356
TOTAL OPERATING EXPENDITURES	1,533,972	1,438,939	1,472,327	1,577,533
410-2117-535.63-00 IMPROV OTHER THAN BUILDING	-	-	482,318	79,000
410-2117-535.64-00 MACHINERY & EQUIPMENT	-	94,000	94,000	52,184
TOTAL CAPITAL OUTLAY	-	94,000	576,318	131,184
TOTAL WASTEWATER	1,865,997	2,010,109	2,525,815	2,216,844



WINTER GARDEN

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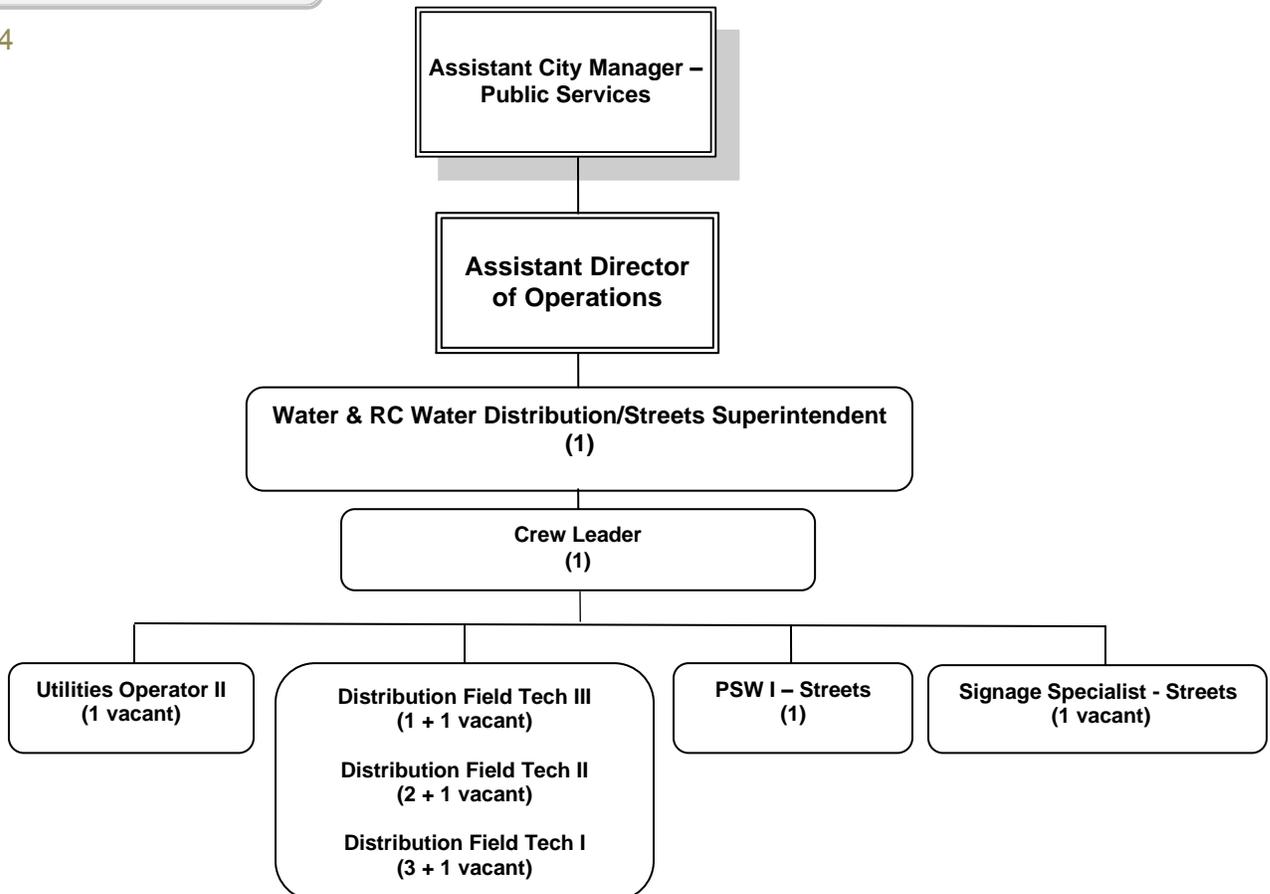
PUBLIC SERVICES DEPARTMENT WATER & RECLAIMED WATER DISTRIBUTION/STREETS DIVISION

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: <u>Water Distribution:</u> Consistently deliver quality potable and reclaimed water to all residents and business owners 24 hours a day and 7 days a week.</p> <p><u>Streets:</u> Preserve and improve the City's roadways and sidewalks to provide safe, durable and efficient commute.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> Provide reliable water services Provide and maintain roadways and sidewalks Maintain traffic signs, traffic lights and street lights
<p>CHALLENGES:</p> <ul style="list-style-type: none"> Adverse and abnormal weather patterns and conditions 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> Completion of Phase II installation of the new FlexNet water meters, which allows water meter consumption to be read remotely

Organizational Structure

FTE: 14



FY 2014-2015 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Improve and Maintain Mobility

Department Goal

Improve pedestrian infrastructure, bicycle and automobile transportation

Objectives

- Execute and perpetually evaluate City street maintenance program, including bicycle lanes, to increase the 'street repair/maintenance satisfaction index'.
- Execute and perpetually evaluate City sidewalk maintenance plan, including bicycle trails, to improve the 'sidewalk maintenance satisfaction index'.
- Deploy a traffic communication plan during maintenance work and activities to increase the 'ease of car travel in Winter Garden satisfaction index'.

Strategic Priority #2

Maintain Quality Services and Infrastructure

Department Goal

Increase water pressure and minimize water service interruptions for residents

Objective

- Timely execute water main capital improvements and provide enhanced fire training information to reduce water main breaks that occur annually.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Street Repair/Maintenance Satisfaction Index	64%	64%	66%↑
Sidewalk Maintenance Satisfaction Index	72%	72%	75%↑
Ease of Car Travel in Winter Garden Satisfaction Index	80%	80%	82%↑
OPERATIONAL INDICATORS			
% Street Repairs Resolved Within Timeframe Standard	100%	96%	100%↑
% of Sidewalk Repairs Resolved Within Timeframe Standard	100%	100%	100%↑

FY 13/14 Actual results reflect current values through Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
UTILITIES OPERATING FUND
DISTRIBUTION DIVISION EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
410-2126-533.12-00	SALARIES REGULAR	326,293	411,378	411,378	405,775
410-2126-533.14-00	SALARIES OVERTIME 1.5	19,952	17,540	17,540	17,540
410-2126-533.21-00	FICA TAXES	23,611	32,812	32,812	32,509
410-2126-533.22-00	RETIREMENT CONTRIBUTION	40,957	57,775	57,775	63,116
410-2126-533.23-00	EMPLOYEE GROUP INSURANCE	81,944	119,739	119,739	133,754
410-2126-533.24-00	WORKERS COMP INSURANCE	11,140	10,284	10,284	13,009
410-2126-533.25-00	UNEMPLOYMENT COMPENSATION	-	277	277	277
410-2126-533.26-00	OTHER POST EMPLOYMENT BENEFITS	20,437	14,808	14,808	14,308
	TOTAL PERSONAL SERVICES	524,334	664,613	664,613	680,288
410-2126-533.31-04	ENGINEERING	-	5,000	5,000	5,000
410-2126-533.31-06	MEDICAL	-	200	200	200
410-2126-533.34-01	CONTRACTUAL SVCS MISC.	10,668	12,945	12,945	12,945
410-2126-533.40-00	TRAVEL EXPENSE	565	1,872	1,872	1,872
410-2126-533.41-02	TELEPHONE	1,708	6,000	6,000	2,319
410-2126-533.41-03	RADIO	137	150	150	150
410-2126-533.41-04	INTERNET	507	200	200	507
410-2126-533.41-05	POSTAGE	-	-	-	-
410-2126-533.44-00	RENTALS AND LEASES	1,645	2,500	2,500	2,500
410-2126-533.45-00	GENERAL INSURANCE	12,952	13,184	14,539	18,035
410-2126-533.46-01	REPAIRS & MAINTENANCE MISC.	-	5,000	5,000	500
410-2126-533.46-02	REPAIRS/MAINT-EQUIPMENT	3,769	5,600	5,600	5,600
410-2126-533.46-03	REPAIRS/MAINT-VEHICLES	10,145	7,464	7,464	11,761
410-2117-535.46-05	REPAIRS/MAINT-COMPUTER SOFTWARE	1,000	3,710	3,710	3,710
410-2126-533.46-06	REPAIRS/MAINT-COMPUTER HARDWARE	12,552	14,323	14,323	14,323
410-2126-533.46-07	UTILITY LINE	37,677	85,018	85,018	85,017
410-2126-533.47-01	MISC PRINTING AND BINDING	107	-	-	-
410-2126-533.48-01	ADVERTISEMENT-LEGAL, OTHER	72	-	-	-
410-2126-533.49-05	LICNSES/TAXES/CERTIFICTNS	1,283	1,602	1,602	1,602
410-2126-533.51-00	OFFICE SUPPLIES	71	250	250	250
410-2126-533.52-01	OPERATING SUPPLIES MISC.	393,109	400,950	400,950	400,950
410-2126-533.52-03	GASOLINE & OIL	33,950	30,000	30,000	30,000
410-2126-533.52-04	UNIFORMS & ACCESSORIES	6,178	10,950	10,950	10,950
410-2126-533.54-01	DUES & SUBSCRIPTIONS	804	2,500	2,500	2,500
410-2126-533.54-02	SEMINARS & COURSES	250	1,356	1,356	1,356
	TOTAL OPERATING EXPENDITURES	529,149	610,774	612,129	612,047
410-2126-533.63-00	IMPROVEMENTS O/T BUILDING	-	8,395	70,556	100,000
410-2126-533.64-00	MACHINERY & EQUIPMENT	-	168,830	168,830	69,980
	TOTAL CAPITAL OUTLAY	-	177,225	239,386	169,980
	TOTAL DISTRIBUTION DIVISION	1,053,483	1,452,612	1,516,128	1,462,315



WINTER GARDEN

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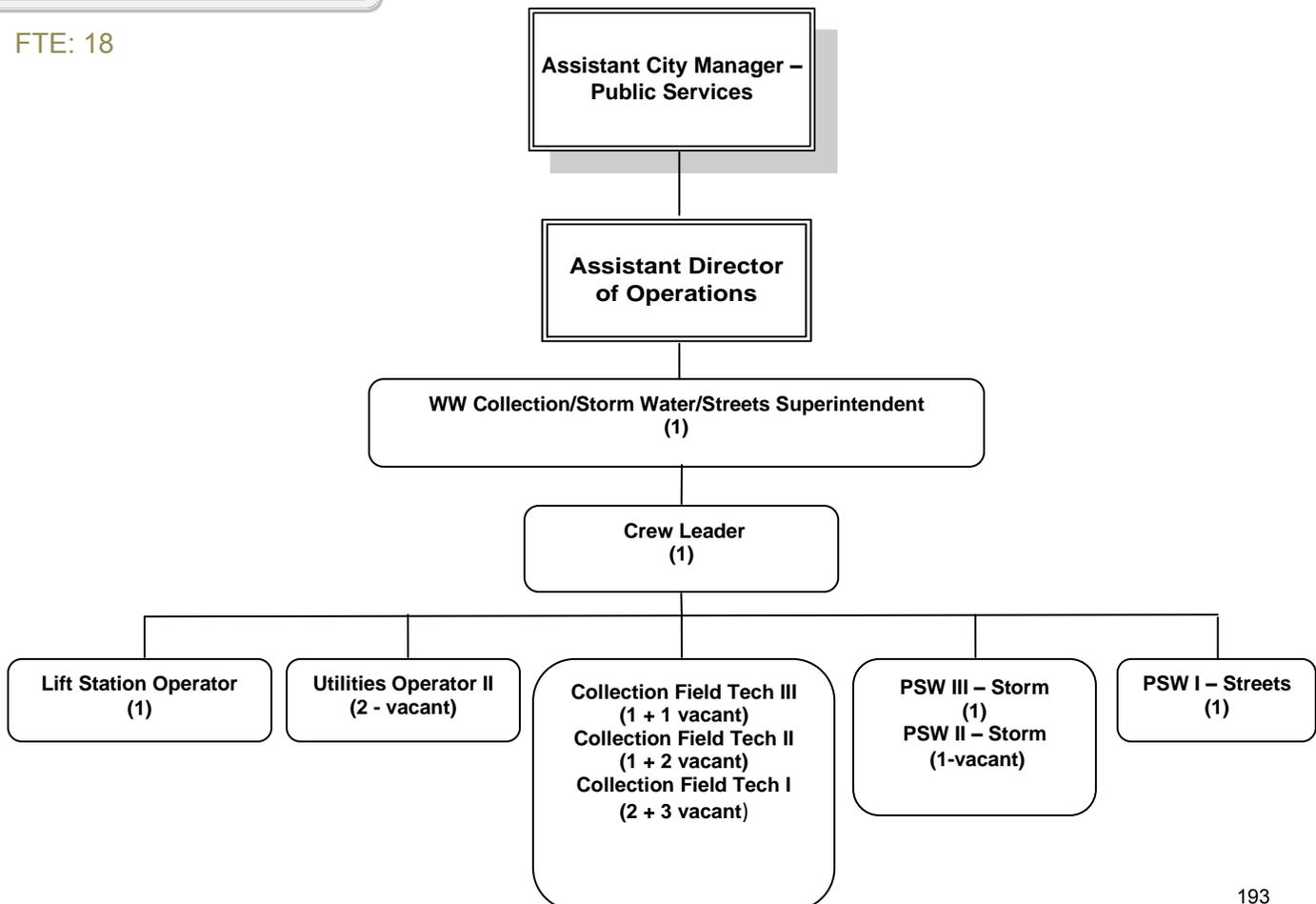
PUBLIC SERVICES DEPARTMENT WASTEWATER/STORMWATER COLLECTION/STREETS DIVISION

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: <u>Wastewater/Stormwater Collection:</u> Provide citizens with efficient and responsive collection services for wastewater/stormwater.</p> <p><u>Streets:</u> To keep the City and its gateway corridors attractive, clean and safe for all modes of travel.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> Maintain wastewater and stormwater collection systems Monitoring lift stations Mowing and maintenance of street right-of-ways, sidewalks and stormwater ponds
<p>CHALLENGES:</p> <ul style="list-style-type: none"> Adverse weather conditions and tropical storms State and Federal Environmental Mandates Lack of cooperation from Federal, State and Regional agencies Lack of funding for Storm Water Action Team (SWAT) 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> Use of computerized Maintenance Management Work Order System will improve operational efficiency and effectiveness

Organizational Structure

FTE: 18



FY 2014-2015 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Preserve the Natural Environment

Department Goal

Reduce pollution in Lake Apopka through cleaner streets and storm water systems

Objective

- Improve level of service with street cleaning and storm water system maintenance to increase the volume of pollutants removed from storm water drain.
-

Strategic Priority #2

Provide an Attractive Community

Department Goal

Keep the City corridors attractive and clean

Objective

- Evaluate and improve procedures for street cleaning and right of way maintenance to increase the 'street cleaning satisfaction index'.
-

Strategic Priority #3

Maintain Quality Services and Infrastructure

Department Goals

*Prolong the service life of the City's infrastructure
Reduce citizen storm water complaints*

Objectives

- Improve sewer preventative maintenance to increase the 'sewer satisfaction index'.
 - Ensure timely assessment and resolution of citizen storm water complaints or requests by providing professional drainage assistance services through the City's Storm Water Action Team (SWAT).
-

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATORS			
Street Cleaning Satisfaction Index	77%	77%	78%↑
Sewer Service Satisfaction Index	86%	86%	87%↑
Storm Water Drainage Satisfaction Index	81%	81%	82%↑
OPERATIONAL INDICATORS			
% of Sewer Calls Responded to Within 45 Minutes	100%	100%	100%↑
% of Storm Water Calls Responded to Within 24 Hours	100%	100%	100%↑

FY 13/14 Actual results reflect current values through Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
UTILITIES OPERATING FUND
COLLECTION DIVISION EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
410-2127-535.12-00	281,805	449,822	449,822	465,816
410-2127-535.14-00	21,598	25,350	25,350	25,350
410-2127-535.21-00	22,010	36,351	36,351	37,895
410-2127-535.22-00	37,530	64,006	64,006	73,233
410-2127-535.23-00	59,537	125,587	125,587	128,394
410-2127-535.24-00	8,021	11,246	11,246	14,226
410-2127-535.25-00	-	301	301	301
410-2127-535.26-00	23,249	17,885	17,885	17,885
TOTAL PERSONAL SERVICES	453,750	730,548	730,548	763,100
410-2127-535.31-01	10,030	-	-	-
410-2127-535.31-04	5,625	3,000	3,000	3,000
410-2127-535.31-06	200	200	200	200
410-2127-535.34-01	19,933	18,000	13,000	10,000
410-2127-535.34-08	13,466	4,000	4,000	4,000
410-2127-535.40-00	565	1,260	1,260	1,260
410-2127-535.41-02	13,314	17,000	17,000	12,500
410-2127-535.41-03	122	300	300	300
410-2127-535.41-04	912	1,200	1,200	1,200
410-2127-535.41-05	71	100	100	100
410-2127-535.43-00	81,815	92,500	92,500	92,500
410-2127-535.44-00	1,825	2,200	2,200	2,200
410-2127-535.45-00	42,795	43,563	48,038	46,649
410-2127-535.46-01	260	1,500	1,500	1,000
410-2127-535.46-02	7,116	10,000	10,000	10,588
410-2127-535.46-03	50,485	57,547	57,547	69,578
410-2127-535.46-04	64,903	62,475	62,475	80,443
410-2117-535.46-05	1,000	2,710	2,710	2,710
410-2127-535.46-06	8,368	9,685	9,685	9,685
410-2127-535.46-07	22,353	11,025	11,025	16,243
410-2127-535.46-10	8,447	14,824	14,824	9,824
410-2127-535.47-01	316	450	450	450
410-2127-535.48-01	417	100	100	100
410-2127-535.49-05	133	450	450	450
410-2127-535.51-00	839	550	550	550
410-2127-535.52-01	24,895	25,288	25,288	25,288
410-2127-535.52-02	1,635	5,500	5,500	3,000
410-2127-535.52-03	33,097	23,799	23,799	33,718
410-2127-535.52-04	6,936	11,450	11,450	11,450
410-2127-535.54-01	864	1,000	1,000	1,000
410-2127-535.54-02	225	1,423	1,423	1,863
TOTAL OPERATING EXPENDITURES	422,962	423,099	422,574	451,849
410-2127-535.63-00	-	-	417,651	-
410-2127-535.64-00	-	208,020	208,020	156,189
TOTAL CAPITAL OUTLAY	-	208,020	625,671	156,189
TOTAL COLLECTION DIVISION	876,712	1,361,667	1,778,793	1,371,138



PUBLIC SERVICES DEPARTMENT

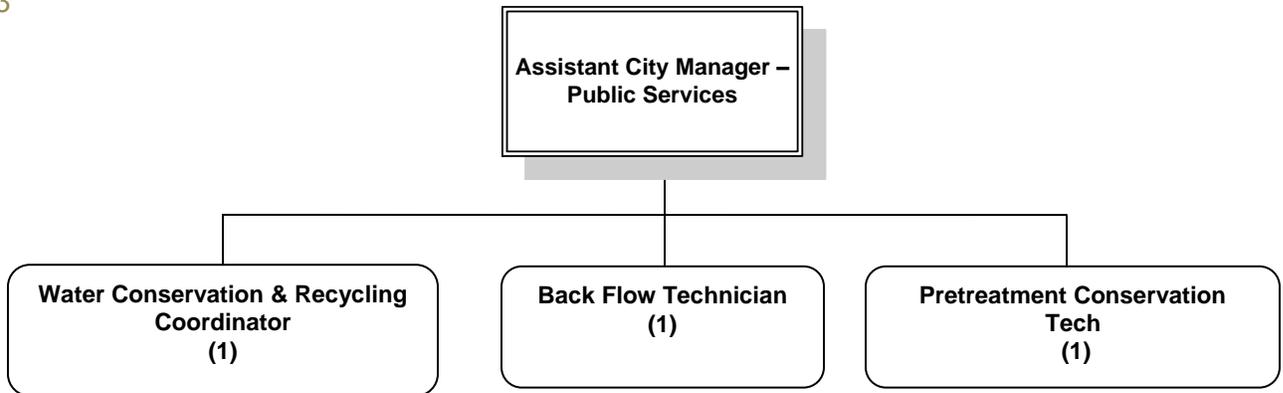
ENVIRONMENTAL SERVICES DIVISION

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

<p>MISSION STATEMENT: Provide environmentally sound solutions for industrial wastewater pretreatment and water conservation practices.</p>	<p>CORE FUNCTIONS:</p> <ul style="list-style-type: none"> • Administer Water Conservation Program • Administer Industrial Wastewater Pretreatment Program
<p>CHALLENGES:</p> <ul style="list-style-type: none"> • Meeting St. Johns River Water Management District's requirements for reduction in water consumption through water conservation • Unfunded FDEP's requirements for reductions in oils, fats and grease that enter the City's wastewater system 	<p>BUSINESS ASSUMPTIONS:</p> <ul style="list-style-type: none"> • Enforcement of the new water conservation irrigation rules will reduce water consumption • Water conservation public education will reduce water consumption • Public education related to properly disposing of cooking oil and grease will reduce wastewater operations expenses

Organizational Structure

FTE: 3



FY 2014-2015 STRATEGIC PRIORITIES, GOALS & OBJECTIVES

Strategic Priority #1

Maintain Quality Services and Infrastructure

Department Goal

Reduce Fats, Oils and Grease (F.O.G.) from the wastewater stream through industrial pretreatment public education

Objective

- Reduce grease in wastewater by educating restaurant owners on grease trap maintenance.

Strategic Priority #2
Preserve the Natural Environment

Department Goal

Protect groundwater resources through water conservation

Objective

- Ensure compliance with St John's Water allocation through proactive conservation awareness efforts not to exceed allowable groundwater withdrawal restrictions.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
CUSTOMER SERVICE INDICATOR			
Water Conservation Participation Index	78%	78%	80%↑
OPERATIONAL INDICATORS			
Restaurant Site Inspection Compliance Rate *	100%	TBD	100%↑
Million Gallons / Day in Groundwater Withdrawals **	5.09	TBD	4.85↓

FY 13/14 Actual results reflect current values through Q2

TBD – To be determined and calculated by the end of the fiscal year

* Annual grease trap inspections of over 80 local restaurants to reduce grease contaminants in the waste water system

** Minimize volume of underground water withdrawals from the aquifer that supplement City water supply. The City also adheres to the SJWMD and FDEP compliance standards. The target shown in FY 13/14 is well below the annual withdrawal allowance of 5.8 million gallons

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
UTILITIES OPERATING FUND
ENVIRONMENTAL SERVICES DIVISION EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
410-2132-537.12-00 SALARIES REGULAR	83,743	118,487	118,487	121,094
410-2132-537.14-00 SALARIES OVERTIME 1.5	45	358	358	358
410-2132-537.21-00 FICA TAXES	5,898	9,064	9,064	9,310
410-2132-537.22-00 RETIREMENT CONTRIBUTION	10,231	15,960	15,960	18,055
410-2132-537.23-00 EMPLOYEE GROUP INSURANCE	18,705	32,554	32,554	33,309
410-2132-537.24-00 WORKERS COMP INSURANCE	2,384	3,134	3,134	3,965
410-2132-537.25-00 UNEMPLOYMENT COMPENSATION	-	130	130	-
410-2132-537.26-00 OTHER POST EMPLOYMENT BENEFITS	8,812	8,365	8,365	8,365
TOTAL PERSONAL SERVICES	129,818	188,052	188,052	194,456
410-2132-537.34-01 CONTRACTUAL SVCS MISC.	52	-	-	-
410-2132-537.40-00 TRAVEL EXPENSES	-	900	900	900
410-2132-537.41-02 COMMUNICATIONS/FREIGHT-PHONE	854	500	500	800
410-2132-537.41-03 RADIO	15	-	-	-
410-2132-537.41-04 INTERNET	456	-	-	-
410-2132-537.41-05 POSTAGE	4,100	5,230	5,230	4,950
410-2132-537.45-00 GENERAL INSURANCE	180	183	202	85
410-2132-537.46-02 REPAIRS/MAINT-EQUIPMENT	234	500	500	500
410-2132-537.46-03 VEHICLES	1,263	890	890	890
410-2132-537.46-05 COMPUTER SOFTWARE	1,530	1,750	1,750	1,750
410-2132-537.46-06 COMPUTER HARDWARE	12,552	14,323	14,323	14,323
410-2132-537.47-01 PRINTING & BINDING	4,302	2,350	2,350	3,530
410-2132-537.48-01 PROMOTIONAL-ADVERTISEMENTS	405	11,500	11,500	12,100
410-2132-537.48-02 PROMOTIONAL-PROMOTIONAL ITEMS	17,237	7,190	7,190	7,130
410-2132-537.49-05 LICENSES & TAXES	-	200	200	200
410-2132-537.51-00 OFFICE SUPPLIES	175	200	200	300
410-2132-537.52-01 OPERATING SUPPLIES-MISCELLANEOUS	1,735	1,500	1,500	1,500
410-2132-537.52-03 GASOLINE & OIL	2,923	3,500	3,500	3,500
410-2132-537.52-04 UNIFORMS & ACCESSORIES	734	750	750	750
410-2132-537.54-01 DUES AND SUBSCRIPTIONS	629	150	150	700
410-2132-537.54-02 SEMINARS & COURSES	504	840	840	840
410-2132-537.54-03 OTHER EDUCATIONAL SERVICE	3,328	7,000	7,000	3,500
TOTAL OPERATING EXPENDITURES	53,208	59,456	59,475	58,248
TOTAL ENVIRONMENTAL SERVICES DIVISION	183,026	247,508	247,527	252,704

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 UTILITIES OPERATING FUND EXPENDITURES
 DEPRECIATION**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
410-2190-536.59-01 DEPRECIATION BUILDING	128,454	-	-	-
410-2190-536.59-02 DEPRECIATION IMPROVEMENTS	2,915,412	-	-	-
410-2190-536.59-03 DEPRECIATION EQUIPMENT	225,192	-	-	-
TOTAL OPERATING EXPENDITURES	3,269,058	-	-	-
TOTAL DEPRECIATION	3,269,058	-	-	-
TOTAL UTILITIES OPERATING FUND	11,783,066	9,606,045	12,015,547	9,410,584



WINTER GARDEN

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**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
UTILITIES IMPACT FEES FUND REVENUES**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
411-2116-324.21-00 RESIDENTIAL-PHYSICAL ENVR	1,114,701	841,987	841,987	786,947
411-2116-324.22-00 COMMERCIAL-PHYSICAL ENVIR	15,094	8,713	8,713	17,447
411-2117-324.21-00 RESIDENTIAL-PHYSICAL ENVR	961,373	458,738	458,738	452,793
411-2117-324.22-00 COMMERCIAL-PHYSICAL ENVIR	13,192	14,464	14,464	6,058
TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	2,104,360	1,323,902	1,323,902	1,263,245
411-2117-334.35-00 STATE GRANTS	-	-	-	-
TOTAL INTERGOVERNMENTAL	-	-	-	-
411-2116-361.10-00 INTEREST	96,882	84,645	84,645	95,304
411-2116-361.30-00 INCR(DECR) IN FV OF INVST	(64,129)	-	-	-
411-2116-361.40-00 GAIN ON SALE OF INVESTMNT	2,280	-	-	-
TOTAL INVESTMENTS	35,033	84,645	84,645	95,304
411-2116-363.23-01 IMPACT FEES WATER SRVC	15,295	-	-	25,612
411-2116-363.23-02 IMPACT FEES SEWER SRVC	2,853	-	-	6,647
411-2116-366.00-00 CONTRIBUTIONS	-	-	-	-
411-2117-366.00-00 CONTRIBUTIONS	-	-	-	-
411-2117-369.90-00 OTHER MISCELLANEOUS REVENUES				
411-2117-389.40-00 OTHER GRANTS & DONATIONS	263,575	479,040	479,040	-
TOTAL MISCELLANEOUS REVENUES	281,723	479,040	479,040	32,259
411-2116-399.99-99 USE OF FUND BALANCE-WATER	-	2,729,146	6,575,784	-
411-2117-399.99-99 USE OF FUND BALANCE-WASTEWATER	-	-	3,423,309	-
TOTAL NON-OPERATING REVENUES	-	2,729,146	9,999,093	-
TOTAL UTILITIES IMPACT FEES FUND	2,421,116	4,616,733	11,886,680	1,390,808

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
UTILITIES IMPACT FEE FUND EXPENDITURES**

		<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
<u>WATER DIVISION</u>					
411-2116-517.72-00	INTEREST	36,267	33,601	33,601	33,601
	TOTAL DEBT SERVICE	36,267	33,601	33,601	33,601
411-2116-599.99-99	CARRYFORWARD FUND BALANCE	1,146,709	-	-	838,881
	TOTAL DEBT SERVICE	1,146,709	-	-	838,881
	TOTAL WATER DIVISION	1,182,976	33,601	33,601	872,482
<u>WASTEWATER DIVISION</u>					
411-2117-535.49-10	BAD DEBT EXPENSE	(5,919)	-	-	-
411-2117-535.63-00	IMPROV OTHER THAN BUILDING	-	-	2,889,232	-
	TOTAL CAPITAL OUTLAY	(5,919)	-	2,889,232	-
411-2117-517.72-00	INTEREST	202,274	213,027	213,027	213,027
411-2117-599.99-99	CARRYFORWARD FUND BALANCE	1,041,785	-	-	245,824
	TOTAL DEBT SERVICE	1,244,059	213,027	213,027	458,851
	TOTAL WASTEWATER DIVISION	1,238,140	213,027	3,102,259	458,851
<u>DISTRIBUTION DIVISION</u>					
411-2126-533.63-00	IMPROV OTHER THAN BUILDING	-	4,292,655	8,147,573	59,475
	TOTAL CAPITAL OUTLAY	-	4,292,655	8,147,573	59,475
	TOTAL DISTRIBUTION DIVISION	-	4,292,655	8,147,573	59,475
<u>COLLECTION DIVISION</u>					
411-2127-535.63-00	IMPROV OTHER THAN BUILDING	-	77,450	603,247	-
	TOTAL CAPITAL OUTLAY	-	77,450	603,247	-
	TOTAL COLLECTION DIVISION	-	77,450	603,247	-
	TOTAL UTILITIES IMPACT FEES FUND	2,421,116	4,616,733	11,886,680	1,390,808

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 UTILITIES RENEWAL AND REPLACEMENT FUND REVENUES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
412-2116-361.10-00 INTEREST	-	-	-	-
TOTAL INVESTMENTS	-	-	-	-
412-2116-381.41-00 INTERFUND TRANSFER	2,600,000	1,033,445	2,854,673	835,575
TOTAL NON-OPERATING REVENUES	2,600,000	1,033,445	2,854,673	835,575
TOTAL UTILITIES RENEWAL AND REPLACEMENT FUND	2,600,000	1,033,445	2,854,673	835,575

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
UTILITIES RENEWAL AND REPLACEMENT FUND EXPENDITURES**

		<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
<u>WATER DIVISION</u>					
412-2116-599.99-99	FUND BALANCE	2,600,000	-	-	-
	TOTAL OTHER USES	2,600,000	-	-	-
<u>DISTRIBUTION DIVISION</u>					
412-2126-533.63-00	IMPROV OTHER THAN BUILDING	-	550,000	1,040,000	200,000
	TOTAL CAPITAL OUTLAY	-	550,000	1,040,000	200,000
	TOTAL DISTRIBUTION DIVISION	-	550,000	1,040,000	200,000
<u>COLLECTION DIVISION</u>					
412-2127-535.49-10	BAD DEBT EXPENSE	-	-	-	-
	TOTAL OPERATING EXPENDITURES	-	-	-	-
412-2127-535.63-00	IMPROV OTHER THAN BUILDING	-	483,445	1,814,673	635,575
	TOTAL CAPITAL OUTLAY	-	483,445	1,814,673	635,575
	TOTAL COLLECTION DIVISION	-	483,445	1,814,673	635,575
	TOTAL UTILITIES RENEWAL & REPLACEMENT FUND	2,600,000	1,033,445	2,854,673	835,575

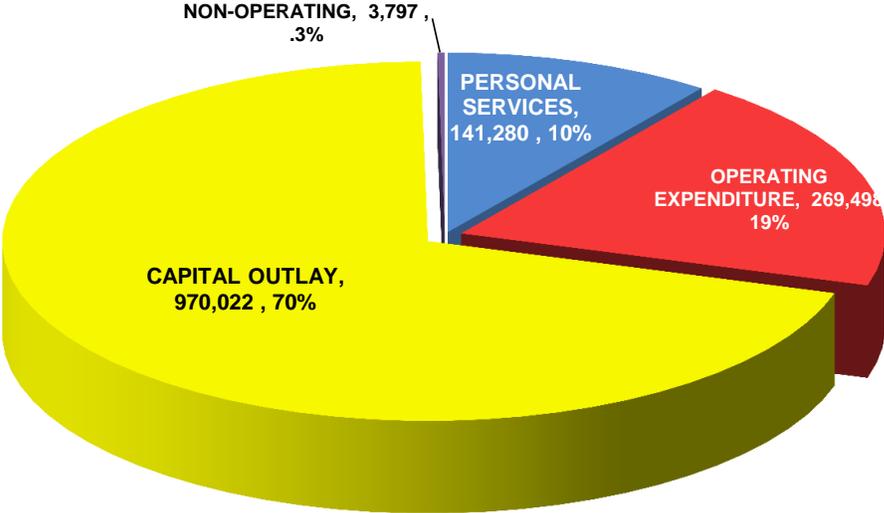


WINTER GARDEN

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- STORMWATER -

CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
STORMWATER FUND
USES BY CATEGORY



**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
STORMWATER OPERATING FUND REVENUES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
420-2618-329.00-00 STORMWATER	1,379,039	1,374,888	1,374,888	1,394,956
TOTAL PERMITS, FEES AND SPECIAL ASSESSEMENTS	1,379,039	1,374,888	1,374,888	1,394,956
420-2618-364.00-00 DISPOSITION/FIXED ASSETS	1,716	1,487	1,487	1,487
TOTAL MISCELLANEOUS REVENUES	1,716	1,487	1,487	1,487
420-2618-381.00-00 INTERFUND TRANSFER	-	-	25,000	-
TOTAL NON-OPERATING REVENUES	-	-	25,000	-
420-2618-399.99-99 USE OF FUND BALANCE	-	-	61,781	-
TOTAL OTHER SOURCES	-	-	61,781	-
TOTAL STORMWATER OPERATING FUND	1,380,755	1,376,375	1,463,156	1,396,443

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
STORMWATER OPERATING FUND EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
STORMWATER OPERATING DIVISION					
420-2618-538.12-00	SALARIES REGULAR	79,145	95,543	95,543	80,128
420-2618-538.13-00	OTHER SALARIES AND WAGES	1,529	4,457	4,457	4,457
420-2618-538.14-00	OVERTIME	3,830	5,000	5,000	6,765
420-2618-538.21-00	FICA TAXES	5,661	8,033	8,033	7,075
420-2618-538.22-00	RETIREMENT CONTRIBUTION	7,952	14,143	14,144	13,701
420-2618-538.23-00	EMPLOYEE GROUP INSURANCE	13,721	24,484	24,484	18,184
420-2618-538.24-00	WORKERS COMP INSURANCE	2,870	3,369	3,369	4,262
420-2618-538.25-00	UNEMPLOYMENT COMPENSATION	-	131	131	131
420-2618-538.26-00	OTHER POST EMPLOYMENT BENEFITS	6,875	9,577	9,577	6,577
	TOTAL PERSONAL SERVICES	121,582	164,737	164,738	141,280
420-2618-538.31-01	MISCELLANEOUS PROFESSIONAL SVCS	11,015	-	-	-
420-2618-538.31-04	ENGINEERING	16,521	2,000	46,329	6,000
420-2618-538.31-06	MEDICAL	-	147	147	147
420-2618-538.32-00	ACCOUNTING AND AUDIT	2,200	2,500	2,500	2,500
420-2618-538.34-01	CONTRACTUAL SVCS MISC.	32,229	23,625	23,625	23,625
420-2618-538.34-08	PERSONNEL SERVICES	2,892	-	-	-
420-2618-538.34-12	TIPPING FEES	21,222	17,913	17,913	17,913
420-2618-538.40-00	TRAVEL AND PER DIEM	565	-	-	934
420-2618-538.41-02	TELEPHONE SERVICES	173	300	300	300
420-2618-538.41-03	RADIO	46	100	100	100
420-2618-538.41-05	POSTAGE	-	-	-	-
420-2618-538.43-00	WATER/SEWER UTILITIES	-	500	500	200
420-2618-538.44-00	RENTALS AND LEASES	-	1,000	1,000	1,657
420-2618-538.45-00	GENERAL INSURANCE	4,246	4,322	4,322	4,785
420-2618-538.46-01	REPAIRS & MAINTENANCE MISC.	424	5,500	5,500	500
420-2618-538.46-02	REPAIRS/MAINT-EQUIPMENT	12,686	4,200	4,200	13,314
420-2618-538.46-03	REPAIRS/MAINT-VEHICLES	23,526	36,553	36,553	31,553
420-2618-538.46-05	REPAIRS/MAINT-COMPUTER SOFTWARE	1,180	1,000	1,000	1,000
420-2618-538.46-06	REPAIRS/MAINT-COMPUTER HARDWARE	-	-	-	-
420-2618-538.46-07	REPAIRS/MAINT-UTILITY LINES	591	2,500	2,500	2,500
420-2618-538.48-02	PROMOTIONAL ITEMS	-	500	500	500
420-2618-538.49-02	MANAGEMENT FEES	126,290	122,731	122,731	121,235
420-2618-538.49-05	LICENSES & TAXES	1,005	3,000	3,000	3,000
420-2618-538.49-10	BAD DEBT EXPENSE	(1,369)	-	-	-
420-2618-538.51-00	OFFICE SUPPLIES	-	100	100	100
420-2618-538.52-01	OPERATING SUPPLIES MISC.	5,138	3,689	3,689	3,689
420-2618-538.52-02	CHEMICALS	1,019	2,000	2,000	2,000
420-2618-538.52-03	GASOLINE & OIL	20,586	20,000	20,000	28,549
420-2618-538.52-04	UNIFORMS	797	1,300	1,300	1,300
420-2618-538.54-01	MEMBERSHIP DUES	30	200	200	741
420-2618-538.54-02	SEMINARS AND COURSES	291	1,356	1,355	1,356
	TOTAL OPERATING EXPENDITURES	283,303	257,036	301,364	269,498

420-2618-538.63-00	CAPITAL IMPROVEMENTS	-	181,390	974,257	730,305
420-2618-538.64-00	CAPITAL EQUIPMENT	-	19,000	19,000	239,717
	TOTAL CAPITAL OUTLAY	-	200,390	993,257	970,022
420-2618-517.72-00	INTEREST	2,375	3,797	3,797	3,797
	TOTAL DEBT SERVICE	2,375	3,797	3,797	3,797
420-2618-599.99-99	CARRYFORWARD FUND BALANCE	647,638	750,415	-	11,846
	TOTAL OTHER USES	647,638	750,415	-	11,846
	TOTAL STORMWATER OPERATING	1,054,898	1,376,375	1,463,156	1,396,443
	<u>STORMWATER DEPRECIATION</u>				
420-2690-538.59-02	DEPRECIATION IMPROVEMENTS	284,837	-	-	-
420-2690-538.59-03	DEPRECIATION EQUIPMENT	41,020	-	-	-
	TOTAL OPERATING EXPENDITURES	325,857	-	-	-
	TOTAL STORMWATER DEPRECIATION	325,857	-	-	-
	TOTAL STORMWATER OPERATING FUND	1,380,755	1,376,375	1,463,156	1,396,443



WINTER GARDEN

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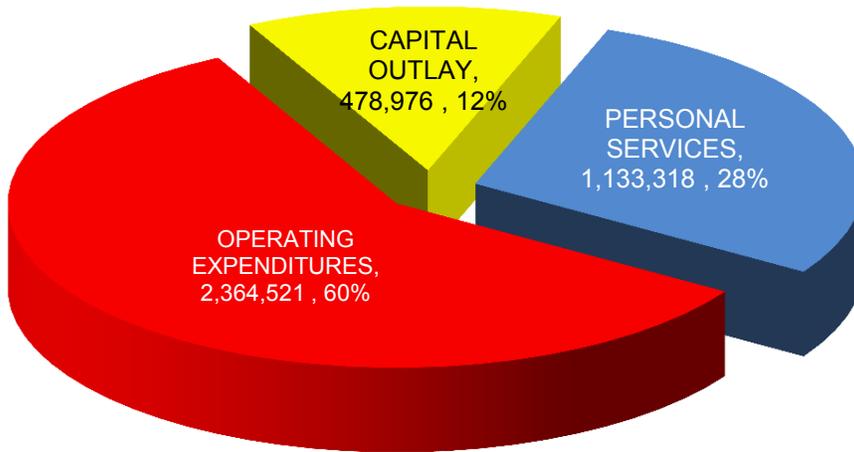
- SOLID WASTE -



WINTER GARDEN

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**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
SOLID WASTE FUND
USES BY CATEGORY**



**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
SOLID WASTE OPERATING FUND REVENUES**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
430-3134-343.41-01 RESIDENTIAL	2,805,383	2,790,168	2,790,168	2,836,803
430-3134-343.41-02 COMMERCIAL	1,418,660	1,419,036	1,419,036	1,449,300
430-3134-343.41-03 COMMERCIAL RECYCLING	32,790	32,400	32,400	17,500
430-3134-343.41-04 EXTRA CHARGES	5,486	4,979	4,979	5,500
430-3134-343.42-01 RESIDENTIAL	1	25	25	25
430-3134-343.42-03 RECYCLE BINS FEE	33,707	28,800	28,800	17,500
TOTAL CHARGES FOR SERVICES	4,296,027	4,275,408	4,275,408	4,326,628
430-3134-365.00-00 SALE OF SURPLUS MATERIALS/SCRAP	4,655	3,662	3,662	1,500
TOTAL MISCELLANEOUS REVENUES	4,655	3,662	3,662	1,500
TOTAL SOLID WASTE OPERATING FUND REVENUES	4,300,683	4,279,070	4,279,070	4,328,128



PUBLIC SERVICES DEPARTMENT

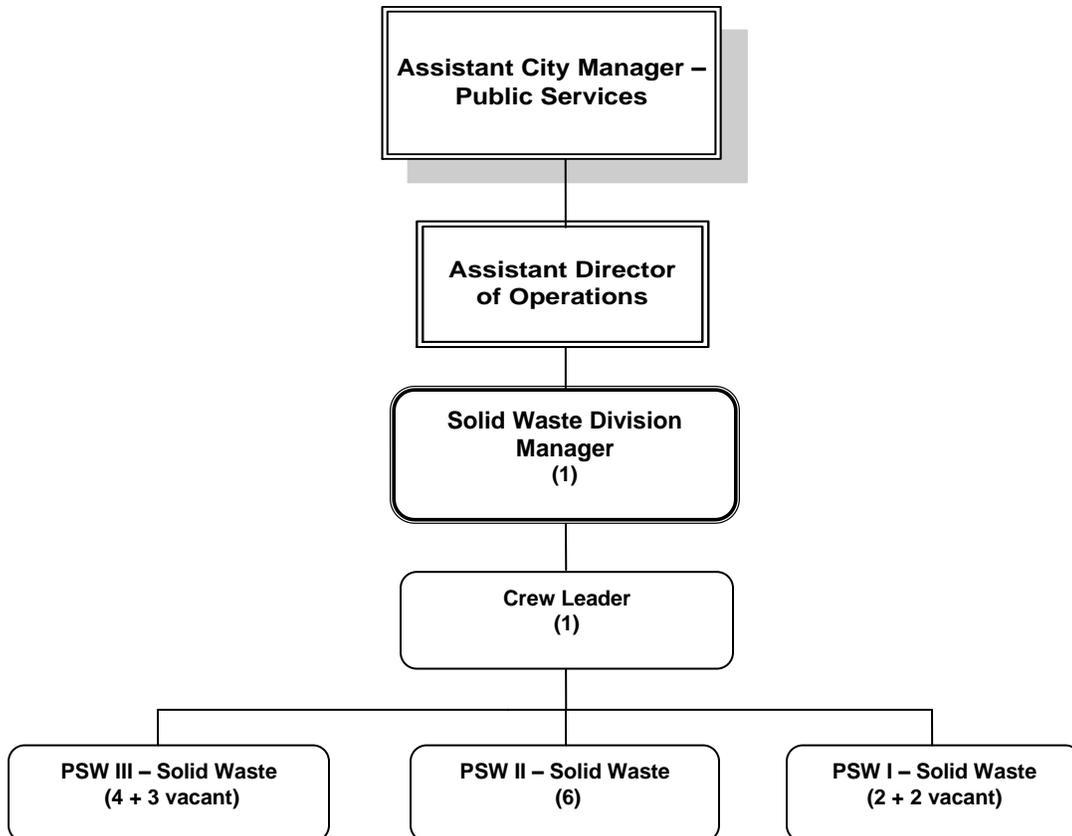
SOLID WASTE DIVISION

BUSINESS PLAN & KEY PERFORMANCE INDICATORS SUMMARY

MISSION STATEMENT: Provide responsive as well as efficient collection and disposal of solid waste.	CORE FUNCTIONS: <ul style="list-style-type: none">• Collection and removal of solid waste materials<ul style="list-style-type: none">○ Residential/Commercial garbage○ Recyclables○ Yard Waste
CHALLENGES: <ul style="list-style-type: none">• Excessive employee turnover• Public apathy towards recycling	BUSINESS ASSUMPTIONS: <ul style="list-style-type: none">• The Orange County Landfill will continue to accept solid waste from the City of Winter Garden• There will be a continued market or demand for recycled materials• Vehicles and equipment will be properly maintained in a timely manner• Public will comply with disposal requirements

Organizational Structure

FTE: 19



FY 2014-2015 STRATEGIC PRIORITY, GOALS & OBJECTIVES

Strategic Priority #1

Preserve the Natural Environment

Departmental Goals

Improve the natural environment through increased recycling awareness

Reduce the amount of solid waste going into the landfill

Objective

- Continue to improve the recycling awareness outreach effort and the overall effectiveness of Solid Waste operation in order to reduce non-recyclable tonnage and increase recyclable tonnage to the landfill facility.

KEY PERFORMANCE INDICATOR RESULTS & TARGETS

Key Performance Indicators	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Target
FINANCIAL INDICATOR			
Solid Waste Direct Cost per Tonnage	\$125.81	\$135.01	\$131.65↓
OPERATIONAL INDICATORS			
% of Commercial Accounts Recycling	6.7%	6.7%	7.1%↑
Recycled Waste as a % of Total Waste	6.9%	6.3%	7%↑

FY 13/14 Actual results reflect current values through Q2

↑ - Target's goal is to maximize/increase; ↓ - Target's goal is to minimize/decrease

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
SOLID WASTE OPERATING FUND**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
SOLID WASTE OPERATING DIVISION					
430-3134-534.12-00	SALARIES REGULAR	636,316	735,849	735,849	665,851
430-3134-534.13-00	OTHER SALARIES AND WAGES	1,527	4,457	4,457	4,457
430-3134-534.14-00	OVERTIME	65,709	53,500	53,500	53,500
430-3134-534.21-00	FICA TAXES	51,370	60,726	60,726	55,723
430-3134-534.22-00	RETIREMENT CONTRIBUTION	79,585	106,927	106,927	107,920
430-3134-534.23-00	EMPLOYEE GROUP INSURANCE	117,965	149,562	149,562	157,653
430-3134-534.24-00	WORKERS COMP INSURANCE	46,151	42,311	42,311	53,523
430-3134-534.25-00	UNEMPLOYMENT COMPENSATION	4,125	710	710	710
430-3134-534.26-00	OTHER POST EMPLOYMENT BENEFITS	39,811	36,981	36,981	33,981
	TOTAL PERSONAL SERVICES	1,042,559	1,191,023	1,191,023	1,133,318
430-3134-534.31-01	PROFESSIONAL SERVICE MISC.	11,344	5,000	5,000	5,000
430-3134-534.31-02	LEGAL	632	10,000	7,051	10,000
430-3134-534.31-06	MEDICAL	70	500	500	500
430-3134-534.32-00	ACCOUNTING AND AUDIT	2,500	2,750	2,750	2,750
430-3134-534.34-01	CONTRACTUAL SVCS MISC.	1,075	500	500	500
430-3134-534.34-08	PERSONNEL	158,856	160,000	160,000	150,775
430-3134-534.34-12	TIPPING FEES	992,094	880,176	880,176	924,176
430-3134-534.41-02	TELEPHONE	4,117	2,100	2,100	4,000
430-3134-534.41-03	RADIO	214	3,000	3,000	-
430-3134-534.41-05	POSTAGE	30	-	-	-
430-3134-534.44-00	RENTALS & LEASES	4,042	5,310	5,310	5,150
430-3134-534.45-00	GENERAL INSURANCE	28,195	28,701	31,650	30,311
430-3134-534.46-01	REPAIRS & MAINTENANCE MISC.	173	-	-	-
430-3134-534.46-02	REPAIRS/MAINT-EQUIPMENT	7,404	5,000	5,000	5,000
430-3134-534.46-03	REPAIRS/MAINT-VEHICLES	297,415	319,709	319,709	316,834
430-3134-534.46-05	REPAIRS/MAINT-COMPUTER SOFTWARE	1,316	1,000	1,000	1,000
430-3134-534.46-06	REPAIRS/MAINT-COMPUTER HARDWARE	7,640	9,114	9,114	9,114
430-3134-534.46-10	BUILDING	6,106	9,912	9,912	4,912
430-3134-534.47-01	PRINTING & BINDING MISC.	2,537	3,100	3,100	2,550
430-3134-534.48-01	PROMOTIONAL-ADVERTISEMENTS	25	600	600	600
430-3134-534.48-02	PROMOTIONAL ITEMS	390	1,900	1,900	1,900
430-3134-534.49-02	MANAGEMENT FEES	427,005	430,184	430,184	423,127
430-3134-534.49-05	LICENSES & TAXES	269	400	400	400
430-3134-534.49-10	BAD DEBT EXPENSE	6,705	-	-	-
430-3134-534.51-00	OFFICE SUPPLIES	204	500	500	500
430-3134-534.52-01	OPERATING SUPPLIES MISC.	184,157	185,475	185,475	198,420
430-3134-534.52-02	CHEMICALS	2,066	3,000	3,000	3,000
430-3134-534.52-03	GAS & OIL	233,079	215,000	215,000	247,707
430-3134-534.52-04	UNIFORMS AND ACCESSORIES	11,917	16,000	16,000	15,500
430-3134-534.54-01	DUES & SUBSCRIPTIONS	35	-	-	795
430-3134-534.54-02	SEMINARS AND COURSES	189	-	-	-
	TOTAL OPERATING EXPENDITURES	2,391,799	2,298,931	2,298,931	2,364,521
430-3134-534.64-00	MACHINERY & EQUIPMENT	-	475,768	475,768	478,976

	TOTAL CAPITAL OUTLAY	-	475,768	475,768	478,976
430-3134-599.99-99	CARRYFORWARD FUND BALANCE	454,020	313,348	313,348	351,313
	TOTAL OTHER USES	454,020	313,348	313,348	351,313
	TOTAL SOLID WASTE OPERATING	3,888,378	4,279,070	4,279,070	4,328,128
	<u>SOLID WASTE DEPRECIATION</u>				
430-3190-534.59-91	DEPRECIATION BUILDING	24,977	-	-	-
430-3190-534.59-92	DEPRECIATION IMPROVEMENTS	15,042	-	-	-
430-3190-534.59-93	DEPRECIATION EQUIPMENT	372,286	-	-	-
	TOTAL OPERATING EXPENDITURES	412,305	-	-	-
	TOTAL SOLID WASTE DEPRECIATION	412,305	-	-	-
	TOTAL SOLID WASTE OPERATING FUND	4,300,683	4,279,070	4,279,070	4,328,128

- TRAILER CITY -



WINTER GARDEN

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**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
TRAILER CITY FUND REVENUES**

	<u>2013 ACTUAL</u>	<u>2014 ORIGINAL BUDGET</u>	<u>2014 AMENDED BUDGET</u>	<u>2015 PROPOSED BUDGET</u>
450-3657-361.10-00 INTEREST	-	-	-	-
TOTAL INTEREST AND OTHER EARNINGS	-	-	-	-
450-3657-362.45-00 RENTALS	225,713	227,640	227,640	227,940
TOTAL CHARGES FOR SERVICES	225,713	227,640	227,640	227,940
450-3657-364.00-00 DISPOSITION OF FIXED ASSETS	4,083	-	-	-
450-3657-369.90-00 OTHER MISC REVENUES	400	270	270	270
450-3657-369.91-00 COIN LAUNDRY SERVICE	3,950	4,617	4,617	4,617
TOTAL MISCELLANEOUS REVENUES	8,433	4,887	4,887	4,887
450-3657-399.99-99 USE OF FUND BALANCE	-	22,147	22,147	22,578
TOTAL OTHER SOURCES	-	22,147	22,147	22,578
TOTAL TRAILER CITY FUND	234,146	254,674	254,674	255,405

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
TRAILER CITY FUND EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>	
<u>TRAILER CITY OPERATING</u>					
450-3657-539.12-00	SALARIES REGULAR	78,584	79,883	79,883	81,073
450-3657-539.14-00	OVERTIME	-	1,000	1,000	1,000
450-3657-539.21-00	FICA TAXES	5,862	6,188	6,188	6,394
450-3657-539.22-00	RETIREMENT CONTRIBUTION	9,686	10,760	10,760	12,237
450-3657-539.23-00	EMPLOYEE GROUP INSURANCE	15,773	17,952	17,952	20,622
450-3657-539.24-00	WORKERS COMP INSURANCE	2,217	2,039	2,039	2,579
450-3657-539.25-00	UNEMPLOYMENT COMPENSATION	-	65	65	65
450-3657-539.26-00	OTHER POST EMPLOYMENT BENEFITS	3,875	3,577	3,577	3,577
	TOTAL PERSONAL SERVICES	115,996	121,464	121,464	127,547
450-3657-539.31-02	LEGAL	19,869	2,000	2,000	2,000
450-3657-539.32-00	ACCOUNTING AND AUDIT	1,700	2,000	2,000	2,000
450-3657-539.34-01	CONTRACTUAL SVCS MISC.	3,589	10,000	10,000	16,000
450-3657-539.34-06	JANITORIAL SERVICES	3,000	3,000	3,000	3,000
450-3657-539.41-02	TELEPHONE	1,493	1,500	1,500	1,500
450-3657-539.41-05	POSTAGE	37	100	100	100
450-3657-539.43-00	UTILITY SERVICES	5,728	7,100	7,100	7,100
450-3657-539.45-00	GENERAL INSURANCE	1,755	1,786	1,786	2,194
450-3657-539.46-02	REPAIRS/MAINT-EQUIPMENT	1,896	2,000	2,000	2,000
450-3657-539.46-03	REPAIRS/MAINT-VEHICLES	922	694	694	1,000
450-3657-539.46-06	REPAIRS/MAINT-HARDWARE	3,820	4,557	4,557	4,557
450-3657-539.46-10	REPAIRS/MAINT-BUILDING	1,418	5,000	5,000	5,000
450-3657-539.49-01	MISCELLANEOUS OTHER CHARGES	33	375	375	375
450-3657-539.49-02	MANAGEMENT FEES	10,439	10,538	10,538	10,672
450-3657-539.49-05	LICENSES & TAXES	31,146	31,140	31,140	31,140
450-3657-539.51-00	OFFICE SUPPLIES	341	500	500	500
450-3657-539.52-01	OPERATING SUPPLIES MISC.	1,890	2,000	2,000	2,000
450-3657-539.52-03	GASOLINE & OIL	1,204	1,600	1,600	1,600
450-3657-539.52-04	UNIFORMS & ACCESSORIES	763	675	675	675
450-3657-539.54-02	SEMINARS AND COURSES	-	-	-	-
	TOTAL OPERATING EXPENDITURES	91,043	86,565	86,565	93,413
450-3657-539.62-00	BUILDINGS	-	-	-	-
450-3657-539.63-00	IMPROV OTHER THAN BUILDING	-	38,445	38,445	34,445
450-3657-539.64-00	MACHINERY & EQUIP	-	8,200	8,200	-
	TOTAL CAPITAL OUTLAY	-	46,645	46,645	34,445
450-3657-599.99-99	CARRYFORWARD FUND BALANCE	8,236	-	-	-
	TOTAL OTHER USES	8,236	-	-	-
	TOTAL TRAILER CITY OPERATING	215,275	254,674	254,674	255,405
<u>TRAILER CITY DEPRECIATION</u>					
450-3690-539.59-91	DEPRECIATION BUILDING	4,623	-	-	-
450-3690-539.59-92	DEPRECIATION IMPROVEMENTS	12,826	-	-	-
450-3690-539.59-93	DEPRECIATION EQUIPMENT	1,422	-	-	-
	TOTAL OPERATING EXPENDITURES	18,871	-	-	-
	TOTAL TRAILER CITY DEPRECIATION	18,871	-	-	-
	TOTAL TRAILER CITY FUND	234,146	254,674	254,674	255,405

FIDUCIARY FUNDS

Fiduciary Funds are types of funds that the government acts as a trustee or agent on behalf of another party. Following is a list of the City of Winter Garden Fiduciary Funds:

**General Employee Pension Fund
Firefighter and Police Officer Pension Fund**

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL EMPLOYEE PENSION FUND REVENUES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
610-0000-361.10-00 INTEREST	121,987	127,093	127,093	127,093
610-0000-361.20-00 DIVIDENDS	333,782	334,249	334,249	334,249
610-0000-361.30-00 INCREASE IN FAIR VALUE OF INVEST	2,225,142	915,724	915,724	2,003,321
610-0000-367.00-00 GAIN ON THE SALE OF INVESTMENTS	(19,686)	(13,745)	(13,745)	(9,428)
TOTAL INTEREST AND OTHER EARNINGS	2,661,225	1,363,320	1,363,320	2,455,235
610-0000-368.00-00 EMPLOYER CONTRIBUTIONS	694,026	964,770	964,770	981,674
610-0000-368.02-00 EMPLOYEE CONTRIBUTIONS	153,410	179,059	179,059	164,600
610-0000-369.90-00 OTHER MISCELLANEOUS REVENUES	3,294	3,316	3,316	3,315
TOTAL MISCELLANEOUS REVENUES	850,730	1,147,145	1,147,145	1,149,589
TOTAL GENERAL EMPLOYEE PENSION FUND	3,511,955	2,510,465	2,510,465	3,604,824

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL EMPLOYEE PENSION FUND EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
610-0000-513.31-01 PROF SVCS MISC.	13,542	24,084	24,084	14,184
610-0000-513.31-02 LEGAL	5,751	11,949	11,949	6,749
610-0000-513.31-03 INVESTMENT COUNSEL	106,246	102,565	102,565	108,371
610-0000-513.34-01 CONTRACT SVCS MISC	9,067	12,919	12,919	10,819
610-0000-513.40-00 TRAVEL AND PER DIEM	-	597	597	200
610-0000-513.45-00 INSURANCE	5,007	5,007	5,007	5,007
610-0000-513.49-06 RETIREMENT CONTRB REFUNDED	2,870	5,383	5,383	6,370
610-0000-513.54-01 DUES AND SUBSCRIPTIONS	-	799	799	100
610-0000-513.54-02 SEMINARS AND COURSES	-	292	292	200
610-0000-518.36-00 PENSION BENEFITS	1,006,184	933,907	933,907	1,026,307
TOTAL OPERATING EXPENDITURES	1,148,666	1,097,502	1,097,502	1,178,307
610-0000-599.99-99 CARRYFORWARD FUND BALANCE	2,363,289	1,412,963	1,412,963	2,426,517
TOTAL OTHER USES	2,363,289	1,412,963	1,412,963	2,426,517
TOTAL GENERAL EMPLOYEE PENSION FUND	3,511,955	2,510,465	2,510,465	3,604,824

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
FIREFIGHTER'S AND POLICE OFFICER'S PENSION FUND REVENUES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
620-0000-312.51-00 FIRE INSURANCE PREMIUM	213,806	236,483	236,483	233,806
620-0000-312.52-00 CASUALTY INS PREMIUM TAX	<u>222,578</u>	<u>212,926</u>	<u>212,926</u>	<u>222,578</u>
TOTAL INTERGOVERNMENTAL	436,384	449,409	449,409	456,384
620-0000-361.10-00 INTEREST	172,814	185,696	185,696	185,696
620-0000-361.20-00 DIVIDENDS	342,685	357,584	357,584	357,584
620-0000-361.30-00 INCR ON FV OF INV	2,741,211	1,199,250	1,199,250	2,087,756
620-0000-367.00-00 GAIN ON SALE OF INVESTMENTS	<u>4,994</u>	<u>53,425</u>	<u>53,425</u>	<u>53,425</u>
TOTAL INTEREST AND OTHER EARNINGS	3,261,704	1,795,955	1,795,955	2,684,461
620-0000-368.01-00 EMPLOYER CONTRIBUTIONS	836,241	984,308	984,308	1,016,805
620-0000-368.02-00 EMPLOYEE CONTRIBUTIONS	228,959	247,670	247,670	248,001
620-0000-369.90-00 OTHER	<u>207</u>	<u>1,937</u>	<u>1,937</u>	<u>1,937</u>
TOTAL MISCELLANEOUS REVENUES	<u>1,065,407</u>	<u>1,233,915</u>	<u>1,233,915</u>	<u>1,266,743</u>
TOTAL FIREFIGHTER'S AND POLICE OFFICER'S PENSION FUND	<u>4,763,495</u>	<u>3,479,279</u>	<u>3,479,279</u>	<u>4,407,588</u>

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 FIREFIGHTER'S AND POLICE OFFICER'S PENSION FUND EXPENDITURES**

	<u>2013</u> <u>ACTUAL</u>	<u>2014</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2014</u> <u>AMENDED</u> <u>BUDGET</u>	<u>2015</u> <u>PROPOSED</u> <u>BUDGET</u>
620-0000-513.31-01 PROF SVCS MISC.	14,439	14,046	14,046	14,046
620-0000-513.31-02 LEGAL	14,033	17,271	17,271	17,271
620-0000-513.31-03 INVESTMENT COUNSEL	113,291	106,341	106,341	113,291
620-0000-513.34-01 CONTRACT SVCS MISC	31,966	15,547	15,547	31,966
620-0000-513.40-00 TRAVEL AND PER DIEM	83	85	85	85
620-0000-513.45-00 GENERAL INSURANCE	4,433	5,121	5,121	5,121
620-0000-513.49-06 RTRMT CONTRB REFUNDED	22,419	9,401	9,401	9,401
620-0000-513.51-00 OFFICE SUPPLIES	-	158	158	158
620-0000-518.36-00 PENSION BENEFITS	1,155,444	1,107,215	1,107,215	1,178,553
TOTAL OPERATING EXPENDITURES	1,356,108	1,275,185	1,275,185	1,369,892
620-0000-599.99-99 CARRYFORWARD FUND BALANCE	3,407,387	2,204,094	2,204,094	3,037,696
TOTAL OTHER USES	3,407,387	2,204,094	2,204,094	3,037,696
TOTAL FIREFIGHTER'S & POLICE OFFICER'S PENSION FUND	4,763,495	3,479,279	3,479,279	4,407,588



WINTER GARDEN

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**FY 2014/15 BUDGET
PROPOSED CAPITAL EXPENDITURES**

		CATEGORY			
		LAND 61	BUILDING 62	IMPROVEMENTS OTHER THAN BUILDING 63	CAPITAL EQUIPMENT 64
GENERAL FUND					
Information Systems	Switches (4)	-	-	-	15,000
	Blade Servers (4)	-	-	-	102,000
Police - Sworn	HVAC - 251 W Plant St	-	30,000	-	-
	Laptops (13)	-	-	-	38,610
	Marked Vehicles (7)	-	-	-	233,170
Fire	Station Remodel - Station 24	-	17,650	-	-
	Roof Cover - CART 24	-	-	-	1,750
	LifePak 15 Upgrade	-	-	-	4,671
	LifePak AEDs (6)	-	-	-	8,622
	Exhaust Removal System	-	-	-	9,042
	SCBA Units (27)	-	-	-	159,127
Facilities Maint.	Theatre - Exterior Paint	-	6,000	-	-
	Carpet Cleaner	-	-	-	4,500
Parks	Newton Park Landscape Enhancement	-	-	25,000	-
	Little League Sunblock/Diffuse	-	-	30,000	-
	Braddock Park Field Renovation	-	-	50,000	-
	Newton Park Fishing Pier	-	-	220,000	-
	Tucker Ranch Heritage Park	-	-	400,000	-
Engineering	Sport Utility Truck (Cost share-Utilities)	-	-	-	6,487
TOTAL - GENERAL FUND		-	53,650	725,000	582,979

**FY 2014/15 BUDGET
PROPOSED CAPITAL EXPENDITURES**

	CATEGORY			
	LAND 61	BUILDING 62	IMPROVEMENTS OTHER THAN BUILDING 63	CAPITAL EQUIPMENT 64
LOCAL OPTION GAS TAX FUND				
Highland Av - Smith to Tremaine (Design)	-	-	21,163	-
Main St - Plant to Newell (Design)	-	-	22,250	-
Park Av Stormwater Rehabilitation	-	-	110,500	-
Dillard St - Surprise to Division	-	-	239,315	-
Tremaine - Main to Dillard	-	-	249,205	-
Stoneybrook Py - Avalon to CR 535	-	-	600,000	-
TOTAL - LOCAL OPTION GAS TAX FUND	-	-	1,242,433	-
GENERAL IMPACT FEE FUND				
Police CSI 360 degree Camera Kit	-	-	-	12,932
Vehicles & Equipment for 4 New Officers	-	-	-	230,780
TOTAL - GENERAL IMPACT FEE FUND	-	-	-	243,712
GENERALTRANSPORTATION IMPACT FEE FUND				
E Plant St Median Landscaping	-	-	100,000	-
Sunridge Blvd Four-laning	-	-	850,000	-
TOTAL - GENERALTRANSPORTATION IMPACT FEE FUND	-	-	950,000	-

**FY 2014/15 BUDGET
PROPOSED CAPITAL EXPENDITURES**

		CATEGORY			
		LAND 61	BUILDING 62	IMPROVEMENTS OTHER THAN BUILDING 63	CAPITAL EQUIPMENT 64
UTILITIES FUND					
Administration	Utility Locators (3)	-	-	-	2,400
	Sport Utility Truck (Cost share-Engineering)	-	-	-	19,461
Water	Marsh Rd Potable and Reuse Tanks (Design)	-	-	100,000	-
	Pump Motors (5)	-	-	-	30,495
	Pump Assemblies (5)	-	-	-	35,625
Wastewater	WWTP Shop Roof Repair	-	29,000	-	-
	WWTP Disc Filter (Design)	-	-	50,000	-
	Chlorine Analyzers (2)	-	-	-	7,584
	Waste Pumps (2)	-	-	-	10,500
	Effluent Pump	-	-	-	16,500
	RAS Pumps (2)	-	-	-	17,600
Distribution	Southwest Reuse Expansion Ph 3 (Design)	-	-	100,000	-
	Dual Wheel Drive Truck	-	-	-	69,980
Collection	Flygt Pump 5 hp	-	-	-	5,088
	Flygt Pumps 10 hp (4)	-	-	-	29,757
	Flygt Pumps 20 hp (4)	-	-	-	54,016
	Flygt Pump 30 hp	-	-	-	19,435
	Generator 100 kW - Towable	-	-	-	47,892
TOTAL - UTILITIES FUND		-	29,000	250,000	366,333
UTILITIES IMPACT FEE FUND					
Distribution	Main St - Plant to Newell (Design)	-	-	3,000	-
	Highland Av - Smith to Tremaine (Design)	-	-	4,500	-
	Tremaine - Main to Dillard	-	-	10,000	-
	Dillard St - Surprise to Division	-	-	41,975	-
TOTAL - UTILITIES IMPACT FEE FUND		-	-	59,475	-

**FY 2014/15 BUDGET
PROPOSED CAPITAL EXPENDITURES**

		CATEGORY			
		LAND 61	BUILDING 62	IMPROVEMENTS OTHER THAN BUILDING 63	CAPITAL EQUIPMENT 64
UTILITIES RENEWAL & REPLACEMENT FUND					
Distribution	2" Water Main Upgrades (city-wide)	-	-	200,000	-
Collection	Highland Av - Smith to Tremaine (Design)	-	-	4,500	-
	Main St - Plant to Newell (Design)	-	-	6,100	-
	Tremaine St - Main to Dillard	-	-	10,000	-
	Dillard St - Surprise to Division	-	-	64,975	-
	Gravity Sewer Rehabilitation	-	-	200,000	-
	Lift Station #16 Rehabilitation	-	-	350,000	-
TOTAL - UTILITIES RENEWAL & REPLACEMENT FUND		-	-	835,575	-
STORMWATER FUND					
	Main St - Plant to Newell (Design)	-	-	3,400	-
	Highland Av - Smith to Tremaine (Design)	-	-	10,300	-
	Stormwater R&R Improvements	-	-	30,000	-
	Tremaine St - Main to Dillard	-	-	47,035	-
	Dillard St - Surprise to Division	-	-	59,570	-
	Bradford Park Erosion Control	-	-	141,000	-
	9th Street Canal Repair	-	-	149,500	-
	Park Av Stormwater Rehabilitation	-	-	289,500	-
	Mechanical Broom Sweeper	-	-	-	239,717
TOTAL - STORMWATER FUND		-	-	730,305	239,717
SOLID WASTE FUND					
	Automated Front-load Truck	-	-	-	234,106
	Automated Side-load Truck	-	-	-	244,870
TOTAL - SOLID WASTE FUND		-	-	-	478,976
TRAILER CITY FUND					
	Trailer City Electrical Upgrades	-	-	34,445	-
TOTAL - TRAILER CITY FUND		-	-	34,445	-
TOTAL PROPOSED CAPITAL EXPENDITURES		-	82,650	4,827,233	1,911,717

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
RECOMMENDED MAJOR CAPITAL EXPENDITURES**

PROJECT NAME	SOURCE FUND	2015	2016	2017	2018	2019	Totals	
Blade Servers	GF	INFO SYS	102,000	-	-	-	-	102,000
Police Department HVAC	GF	POLICE	30,000	-	-	-	-	30,000
Fire Station 24 Remodel	GF	FIRE	17,650	22,339	-	-	-	39,989
Fire Station 23 - Hennis Rd	GF	FIRE	-	150,000	1,200,000	-	-	1,350,000
Fire Engine - Station 24 (Palmetto)	GF	FIRE	-	517,500	-	-	-	517,500
Dillard St Improvements - SR 50 to Plant St	GF	STREETS	-	150,000	1,050,000	-	-	1,200,000
Newton Park Landscape Enhancement	GF	PARKS AND LAND	25,000	-	-	-	-	25,000
Little League Sunblock/Diffuse	GF	PARKS AND LAND	30,000	-	-	-	-	30,000
Braddock Park Field Renovation	GF	PARKS AND LAND	50,000	50,000	-	-	-	100,000
Newton Park Fishing Pier Replacement	GF	PARKS AND LAND	220,000	-	-	-	-	220,000
Daniels Rd Median Enhancement	GF	PARKS AND LAND	-	110,000	-	-	-	110,000
Stoneybrook Median Enhancement	GF	PARKS AND LAND	-	200,000	-	-	-	200,000
Tucker Ranch Heritage Park	GF	PARKS AND LAND	400,000	550,000	250,000	1,000,000	-	2,200,000
General Fund Total			874,650	1,749,839	2,500,000	1,000,000	-	6,124,489
Dillard St Improvements - SR 50 to Plant St	CRA	CRA	-	400,000	-	-	-	400,000
CRA Fund Total			-	400,000	-	-	-	400,000
Fire Station - Southwest	GIF	FIRE	-	-	2,000,000	-	-	2,000,000
Fire Engine - Southwest Station	GIF	FIRE	-	-	460,000	-	-	460,000
Vehicles and New Equipment for New Officers	GIF	POLICE	230,780	-	-	-	-	230,780
E Plant St Median Landscaping	GIF	PARKS AND LAND	100,000	-	-	-	-	100,000
SunRidge Blvd Four-laning	GIF	STREETS	850,000	-	-	-	-	850,000
Marsh Rd (545 to Hickory Hammock)	GIF	STREETS	-	-	1,000,000	3,250,000	-	4,250,000
General Impact Fee Fund Total			1,180,780	-	3,460,000	3,250,000	-	7,890,780
Downtown Brick Pavers	LOGT	STREETS	-	30,000	30,000	30,000	30,000	120,000
North Dillard - Surprise to Division	LOGT	STREETS	239,315	-	-	-	-	239,315
N. Main Street - Plant to Newell	LOGT	STREETS	22,250	148,250	-	-	-	170,500
S. Highland - Smith to Tremaine	LOGT	STREETS	21,163	141,100	-	-	-	162,263
Palm Dr - Regal to Division	LOGT	STREETS	-	434,200	-	-	-	434,200
Park Ave - part of stormwater rehabilitation	LOGT	STREETS	110,500	-	-	-	-	110,500
Tremaine Street - Main to Dillard	LOGT	STREETS	249,205	-	-	-	-	249,205
Stoneybrook Street Resurfacing	LOGT	STREETS	600,000	-	-	-	-	600,000
Local Option Gas Tax Total			1,242,433	753,550	30,000	30,000	30,000	2,085,983

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
RECOMMENDED MAJOR CAPITAL EXPENDITURES**

PROJECT NAME	SOURCE FUND	2015	2016	2017	2018	2019	Totals	
Mechanical Broom Sweeper	S	STORMWATER	239,717	-	-	-	-	239,717
North Dillard - Surprise to Division	S	STORMWATER	59,570	-	-	-	-	59,570
N. Main Street - Plant to Newell	S	STORMWATER	3,400	22,850	-	-	-	26,250
S. Highland - Smith to Tremaine	S	STORMWATER	10,300	69,000	-	-	-	79,300
Tremaine Street - Main to Dillard	S	STORMWATER	47,035	-	-	-	-	47,035
Stormwater R&R Improvements	S	STORMWATER	30,000	30,000	30,000	30,000	30,000	150,000
Bradford Park Erosion Control	S	STORMWATER	141,000	-	-	-	-	141,000
9th Street Canal Repair	S	STORMWATER	149,500	-	-	-	-	149,500
Park Ave Stormwater Rehabilitation	S	STORMWATER	289,500	-	-	-	-	289,500
Stormwater Pollution Control Boxes	S	STORMWATER	-	74,500	225,500	-	-	300,000
Palm Dr - Regal to Division	S	STORMWATER	-	113,346	-	-	-	113,346
Orange Cove Drainage and Underdrain	S	STORMWATER	-	205,750	-	-	-	205,750
Stormwater Line Upgrade - E Plant/9th St	S	STORMWATER	-	-	-	1,500,000	-	1,500,000
Lulu Creek	S	STORMWATER	-	-	-	1,500,000	-	1,500,000
Stormwater Total			970,022	515,446	255,500	3,030,000	30,000	4,800,968
Automated Front-Load Truck	SW	SOLID WASTE	234,106	-	-	-	-	234,106
Automated Side-Load Truck	SW	SOLID WASTE	244,870	-	-	-	-	244,870
Solid Waste Total			478,976	-	-	-	-	478,976
Palmetto Water Tank Painting	U-W	WATER	-	150,000	-	-	-	150,000
Marsh Rd Potable and Reuse Water Tanks	U-W	WATER	100,000	-	4,400,000	-	-	4,500,000
Dual Wheel Drive Truck	U-W	DISTRIBUTION	69,980	-	-	-	-	69,980
Southwest Reuse Expansion Phase III	U-W	DISTRIBUTION	100,000	1,400,000	-	-	-	1,500,000
Wintermere Harbour Reuse Main Ext. & Retro	U-W	DISTRIBUTION	-	-	-	324,000	-	324,000
Wintermere Pt. Reuse Main Ext. & Retrofit	U-W	DISTRIBUTION	-	-	-	1,224,000	-	1,224,000
Maple St Reuse Water Main Extension	U-W	DISTRIBUTION	-	-	-	-	1,300,000	1,300,000
Portable Generator	U-WW	COLLECTION	47,892	-	-	-	-	47,892
WWTP Maintenance Shop Roof Repair	U-WW	WASTEWATER	29,000	-	-	-	-	29,000
WWTP Disc Filter	U-WW	WASTEWATER	50,000	689,750	-	-	-	739,750
WWTP Equalization Basin Cover	U-W	WASTEWATER	-	-	-	100,000	1,000,000	1,100,000
Utilities Total			396,872	2,239,750	4,400,000	1,648,000	2,300,000	10,984,622

**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
RECOMMENDED MAJOR CAPITAL EXPENDITURES**

PROJECT NAME	SOURCE FUND		2015	2016	2017	2018	2019	Totals
Tremaine Street - Main to Dillard	UIF-W	DISTRIBUTION	10,000	-	-	-	-	10,000
North Dillard - Surprise to Division	UIF-W	DISTRIBUTION	41,975	-	-	-	-	41,975
N. Main Street - Plant to Newell	UIF-W	DISTRIBUTION	3,000	19,750	-	-	-	22,750
S. Highland - Smith to Tremaine	UIF-W	DISTRIBUTION	4,500	28,175	-	-	-	32,675
Windward Cay Reuse Main Ext. & Retrofit	UIF-W	DISTRIBUTION	-	-	288,000	-	-	288,000
Westfield Retrofit Phases 1 & 2	UIF-W	DISTRIBUTION	-	-	-	500,000	500,000	1,000,000
Palm Dr - Regal to Division	U-WW	COLLECTION	-	166,400	-	-	-	166,400
Crest Avenue WWTP Expansion	UIF-WW	WASTEWATER	-	-	-	300,000	2,200,000	2,500,000
Reclaimed Water PH 3	UIF-WW	WASTEWATER	-	-	-	200,000	2,700,000	2,900,000
Dreyfus Flow Improvements	UIF-WW	WASTEWATER	-	-	-	-	1,200,000	1,200,000
Utility Impact Fee Total			59,475	214,325	288,000	1,000,000	6,600,000	8,161,800
2" Water Main Upgrades	URR-W	DISTRIBUTION	200,000	200,000	200,000	200,000	200,000	1,000,000
Dillard St Improvements - SR 50 to Plant St	URR-W	DISTRIBUTION	-	350,000	-	-	-	350,000
Dillard St Improvements - SR 50 to Plant St	URR-WW	COLLECTION	-	350,000	-	-	-	350,000
N. Main Street - Plant to Newell	URR-WW	COLLECTION	6,100	40,650	-	-	-	46,750
S. Highland - Smith to Tremaine	URR-WW	COLLECTION	4,500	29,750	-	-	-	34,250
Tremaine Street - Main to Dillard	URR-WW	COLLECTION	10,000	-	-	-	-	10,000
North Dillard - Surprise to Division	URR-WW	COLLECTION	64,975	-	-	-	-	64,975
Palm Dr - Regal to Division	URR-WW	COLLECTION	-	157,300	-	-	-	157,300
Gravity Sewer Rehabilitation	URR-WW	COLLECTION	200,000	200,000	200,000	200,000	200,000	1,000,000
Lift Station #18 Rehabilitation	URR-WW	COLLECTION	350,000	-	-	-	-	350,000
Utility Renewal and Replacement Total			835,575	1,327,700	400,000	400,000	400,000	3,363,275
Trailer City Electrical Upgrades	TC	TRAILER CITY	34,445	-	-	-	-	34,445
Trailer City Total			34,445	-	-	-	-	34,445
Total			6,073,228	7,200,610	11,333,500	10,358,000	9,360,000	44,325,338



WINTER GARDEN

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CITY OF WINTER GARDEN, FLORIDA
DEBT INFORMATION

Summary of Debt Outstanding

Note: Neither the City of Winter Garden Charter or Code of Ordinances nor the Florida Statutes limit the amount of debt the City of Winter Garden can issue.

Debt Outstanding—Governmental Fund Types:	Amount Expected at October 1, 2014
Sales Tax Revenue Bonds, Series 2006 \$12,025,000; principal due in annual installments of \$280,000 to \$690,000 through October 1, 2036; interest due in semi-annual installments of \$15,525 to \$222,019 through October 1, 2036; interest varies between 4.0% to 4.5% depending on maturity	10,100,000
Total Outstanding—Governmental Fund Types	\$10,100,000
Debt Outstanding—Proprietary Fund Types	Amount Expected at October 1, 2014
2001 State Revolving Fund Loan \$1,097,149; due in semi-annual principal and interest installments of \$37,525 through July 15, 2024; Interest at 3.330%	\$ 633,901
2003 State Revolving Fund Loan \$10,810,898; due in semi-annual principal and interest installments of \$366,572 through July 15, 2024; Interest at 2.820%	6,349,728
2004 State Revolving Fund Loan \$2,066,219; due in semi-annual principal and interest installments of \$67,727 through May 15, 2024; Interest at 2.670%	1,181,909
Total Outstanding—Proprietary Fund Types	\$8,165,538

CITY OF WINTER GARDEN, FLORIDA
DEBT INFORMATION

Annual Requirements to Amortize Long-Term Debt by Fund

DEBT OUTSTANDING—GOVERNMENTAL FUND TYPES:

General Fund

Debt service requirements of the Sales Tax Bonds, Series 2006 are as follows:

Fiscal Year Ending	Principal	Interest	Total
2015	\$ 290,000	\$ 427,038	\$ 717,038
2016	300,000	415,238	715,238
2017	315,000	402,938	717,938
2018-2036	9,195,000	4,326,669	13,521,669
	\$10,100,000	\$5,571,883	\$15,671,883

Community Redevelopment Agency Fund

Debt service requirements of the Community Redevelopment Revenue Note, Series 2001 are the greater of (1) \$325,000 or (2) \$325,000 plus half of the prior year Community Redevelopment Agency Tax Increment Revenues in excess of \$375,000. Total debt service payments are estimated to be \$176,468 for Fiscal Year 2014 to pay the Note in-full.

CITY OF WINTER GARDEN, FLORIDA
DEBT INFORMATION

DEBT OUTSTANDING—PROPRIETARY FUND TYPES:

Utility Fund

Debt service requirements of the 2001 State Revolving Fund Loan are as follows:

Fiscal Year Ending	Principal	Interest	Total
2015	\$ 54,391	\$ 20,660	\$ 75,051
2016	56,217	18,834	75,051
2017	58,105	16,946	75,051
2018-2024	465,188	60,167	525,355
	\$633,901	\$116,607	\$750,508

Debt service requirements of the 2003 State Revolving Fund Loan are as follows:

Fiscal Year Ending	Principal	Interest	Total
2015	\$ 557,987	\$ 175,156	\$ 733,143
2016	573,833	159,310	733,143
2017	590,130	143,014	733,144
2018-2024	4,627,778	504,224	5,132,002
	\$6,349,728	\$981,704	\$7,331,432

Debt service requirements of the 2004 State Revolving Fund Loan are as follows:

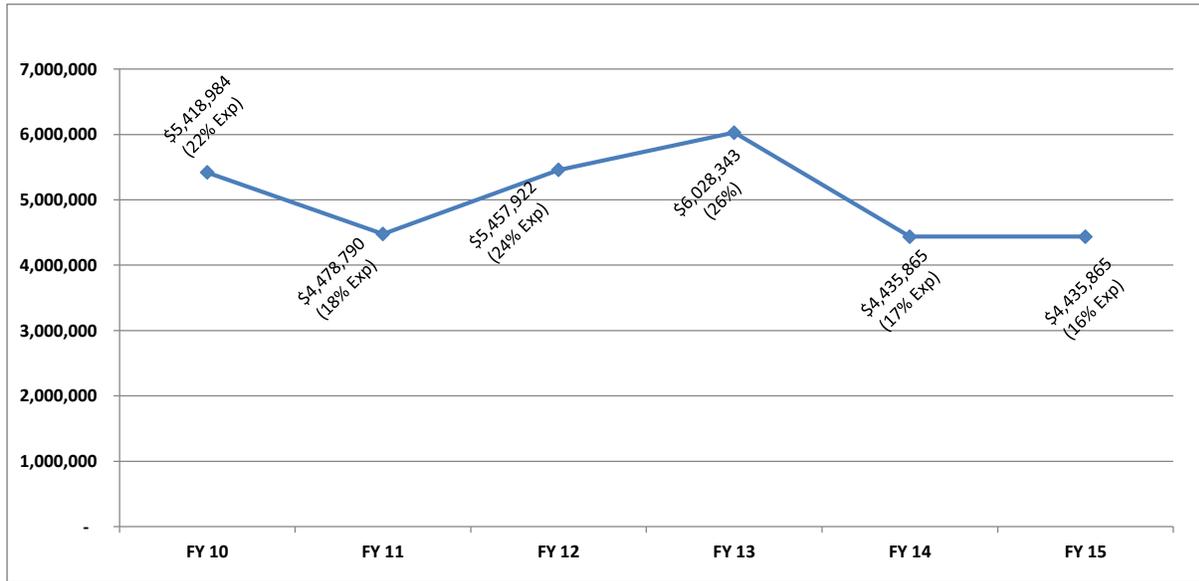
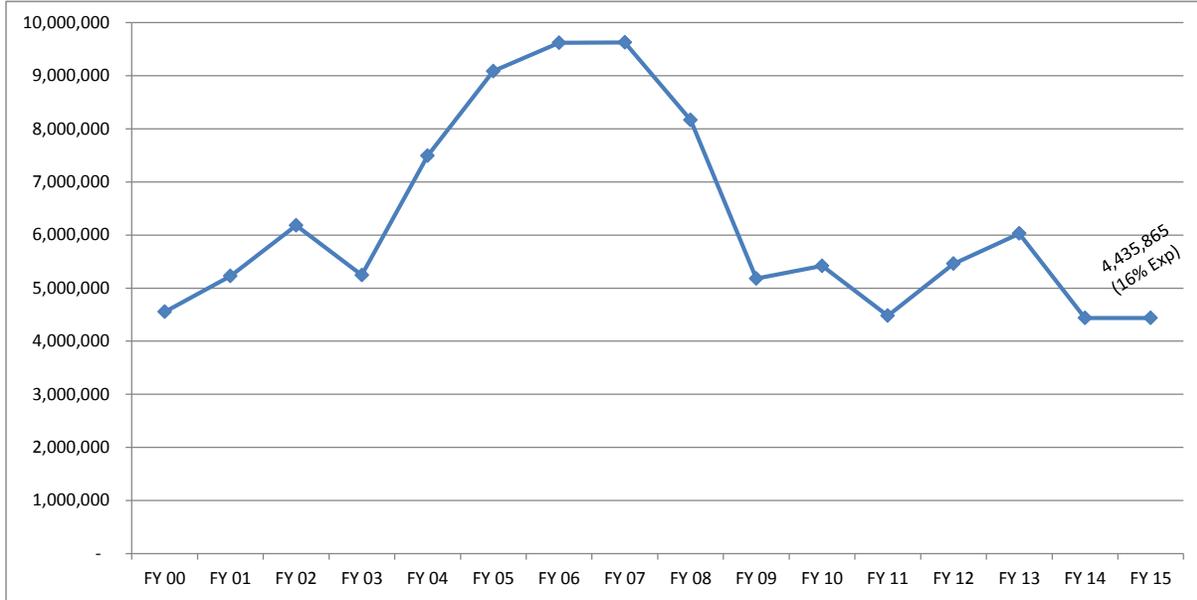
Fiscal Year Ending	Principal	Interest	Total
2015	\$ 104,590	\$ 30,863	\$ 135,453
2016	107,401	28,052	135,453
2017	110,288	25,166	135,454
2018-2024	859,630	88,542	948,172
	\$1,181,909	\$172,623	\$1,354,532



WINTER GARDEN

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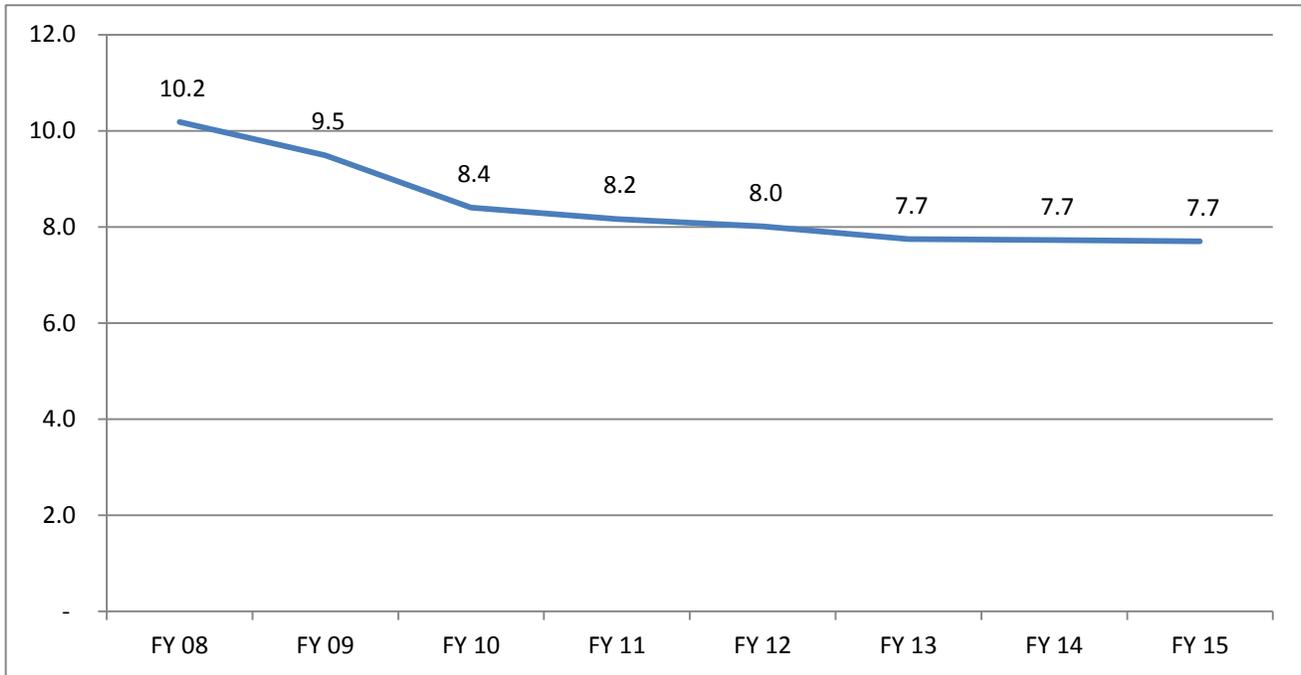
**CITY OF WINTER GARDEN
FY 2014/2015 BUDGET
GENERAL FUND UNRESERVED/UNASSIGNED FUND BALANCE TREND**



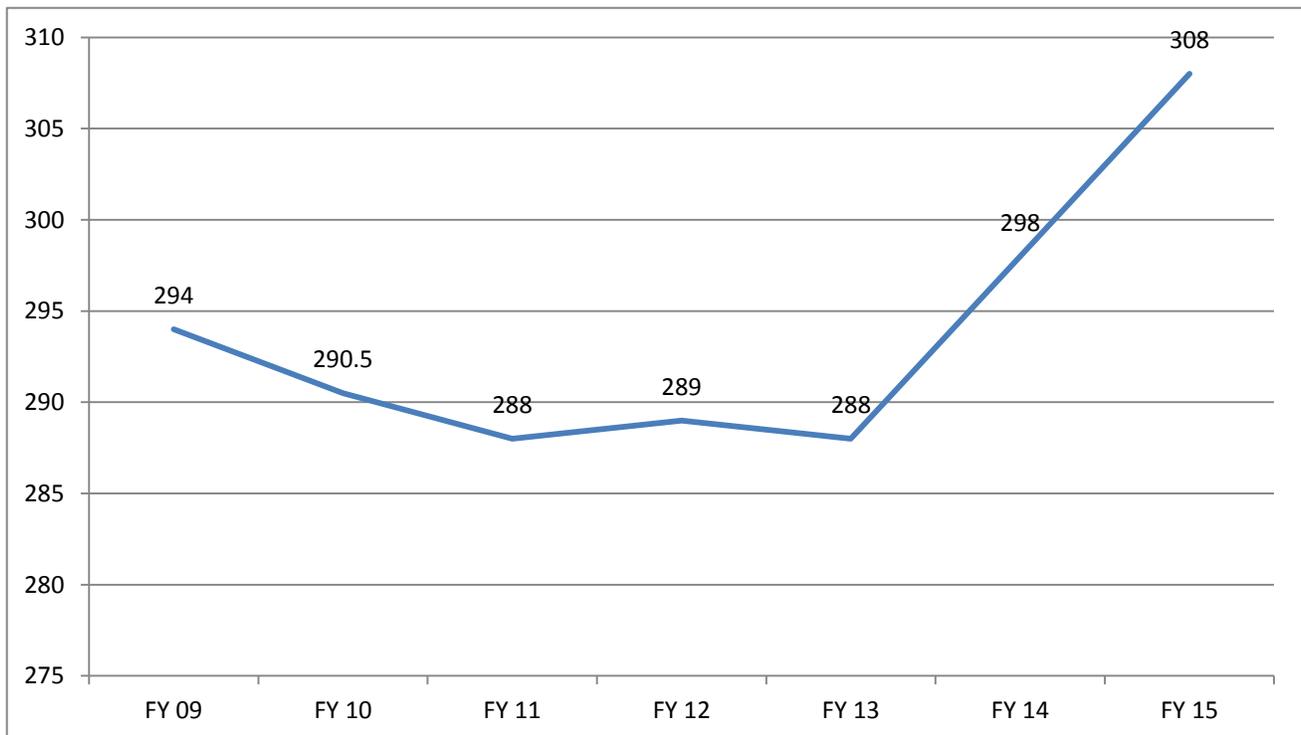
CITY OF WINTER GARDEN
Proposed FULL TIME EQUIVALENT FISCAL YEAR 2014-2015

DEPARTMENT	FY10-11	FY11-12	FY12-13	FY13-14	Proposed FY14-15
GENERAL GOVERNMENT					
City Commission	5	5	5	5	5
Executive	7	7	5.5	5.5	5.5
Economic Development	1	1	1	1	1
City Clerk	3	3	3	3	3
Finance	11	11	11	10	10
ADMINISTRATIVE SERVICES					
Human Resources	3	3	4	4	4
Human Resources part-time	0.5	0.5	0	0	0
Human Resources-Building Maint.	5	0	0	0	0
Facilities Management	0	5	6	6	6
Fleet Management	6	6	6	6	6
Information Systems	5	5	5	5	5
TOTAL GENERAL GOVERNMENT	46.5	46.5	46.5	45.5	45.5
PUBLIC SAFETY					
Police - sworn	70	71	71	75	79
Police - non-sworn	17	17	17	17	20
Police - non-sworn part-time	6	6	6	6	8
Fire	46	46	46	45	45
TOTAL PUBLIC SAFETY	139	140	140	143	152
COMMUNITY DEVELOPMENT					
Building - Inspection	5	4	4	6	6
Building - Code Enforcement	2	2	2	2	2
Planning - Administration	3	4	4	4	4
Building - Administration	5.5	6	6	6	6
TOTAL COMMUNITY DEVELOPMENT	15.5	16	16	18	18
PUBLIC SERVICES					
Administration	4	4	5	4	4
Streets	6	3	3	3	3
Cemetery	1	1	1	1	1
Engineering	5	0	0	0	0
Sanitation	19	19	19	19	19
Stormwater	2	2	2	2	2
Environmental Services	3	3	3	3	3
Water	5	5	5	5	5
Wastewater	7	7	7	7	7
Distribution	8	9	9	12	12
Collection	10	12	12	15	15
TOTAL PUBLIC WORKS AND UTILITIES	70	65	66	71	71
ENGINEERING					
	0	5	4	5	5
Recreation	9	8	8	8	7
Recreation - part-time FTE	1	0.5	0.5	0.5	0.5
Parks	10	11	10	10	12
TOTAL PARKS/RECREATION	20	19.5	18.5	18.5	19.5
TOTAL PUBLIC SERVICES			88.5	94.5	95.5
TRAILER CITY					
	2	2	2	2	2
TOTALS (less Commission)	288	289	288	298	308 244

**CITY OF WINTER GARDEN
 FY 2014/2015 BUDGET
 FULL-TIME EQUIVALENT EMPLOYEES PER 1,000 POPULATION**

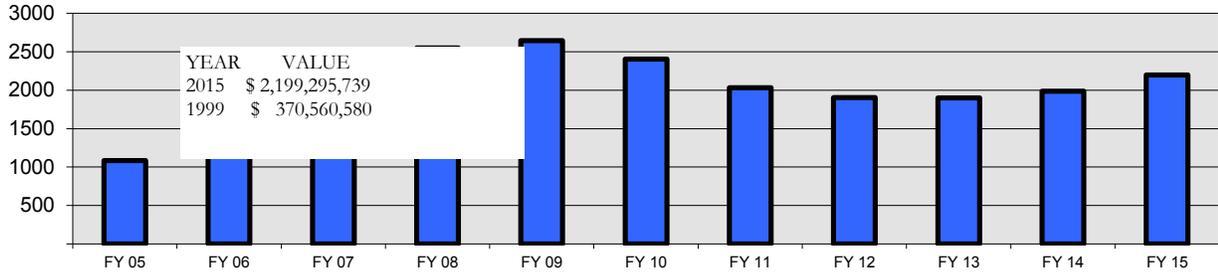


FULL-TIME EQUIVALENT EMPLOYEES

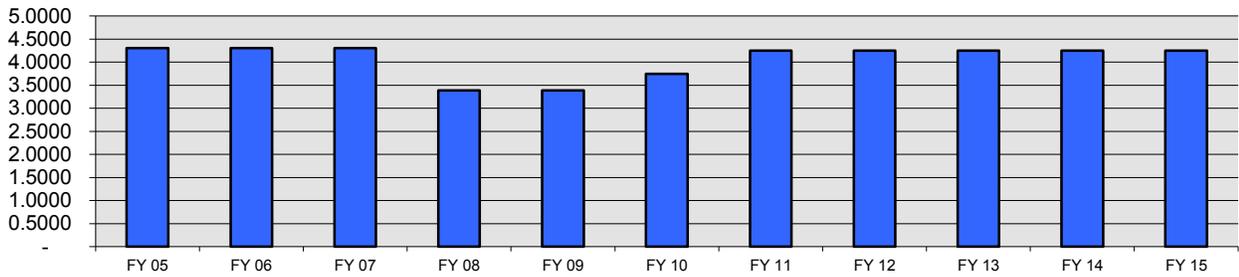


CITY OF WINTER GARDEN AD VALOREM TAXES

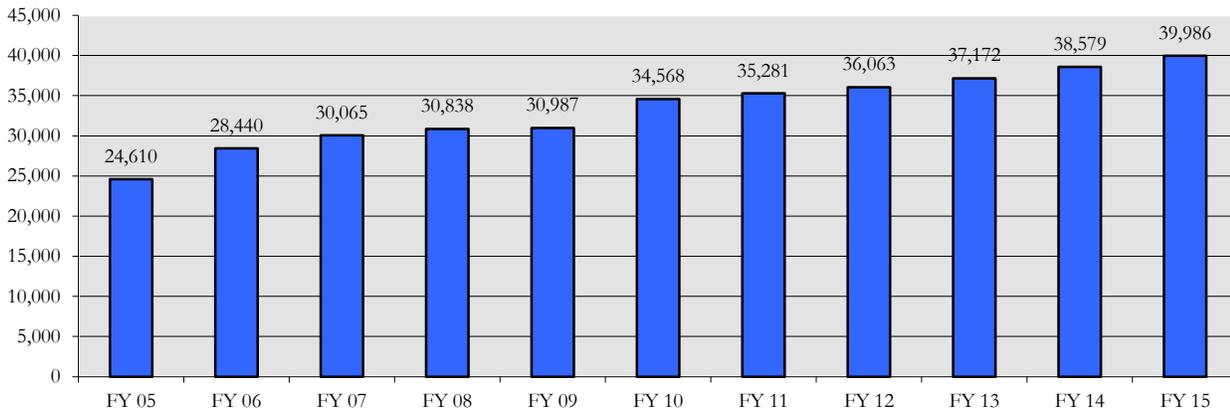
TOTAL ASSESSED VALUATION
IN MILLIONS



MILLAGE RATE



WINTER GARDEN POPULATION



Orange County Property Taxable Values and Millage Rates

FY 2013/14 Taxable Values Compared to FY 2014/15 Taxable Values

Government Organization	Prior Year Taxable Property Value FY 2013/14	Preliminary Tax Roll Property Value FY 2014/15	% Increase / (Decrease) in Property Value FY14 to FY15	FY 2014/15 Proposed Millage Rate
Oakland	189,585,130	202,136,424	6.62%	7.7500
Eatonville	176,766,154	190,810,654	7.95%	7.2938
Orlando	18,678,543,091	20,076,929,885	7.49%	6.6500
Ocoee	1,673,418,810	1,818,693,039	8.68%	6.5000
Edgewood	267,513,154	275,755,231	3.08%	5.7000
Maitland	1,972,678,521	2,060,711,080	4.46%	5.3600
Orange County (General)	84,092,787,233	90,389,830,566	7.49%	4.4347
Belle Isle	581,385,820	603,075,188	3.73%	4.4018
Winter Park	3,943,795,215	4,163,887,024	5.58%	4.3907
Winter Garden	1,986,372,701	2,199,295,739	10.72%	4.2500
Windermere	536,686,276	561,535,310	4.63%	3.7896
Apopka	1,992,832,887	2,171,919,117	8.99%	3.4727

CRA	Prior Year Taxable Property Value FY 2013/14	Preliminary Tax Roll Property Value FY 2014/15	% Increase / (Decrease) in Property Value FY14 to FY15
Apopka	89,480,604	92,950,491	3.88%
Eatonville	92,012,428	92,385,754	0.41%
Maitland	157,561,710	172,302,524	9.36%
Ocoee	178,613,111	180,956,437	1.31%
Orlando	3,659,588,059	3,893,661,179	6.40%
Winter Garden	99,072,038	100,418,406	1.36%
Winter Park	525,010,642	561,611,467	6.97%



WINTER GARDEN

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GLOSSARY

AD VALOREM TAX: A tax levied on the assessed value of real and personal property (also known as “property tax”).

ADOPTED BUDGET: The proposed budget as formally approved by the City Commission.

AGENCY FUND: A type of fund used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

APPROPRIATION: A specific amount of money set apart by the City Commission for the purchase of goods and services.

ASSESSED PROPERTY VALUE: A valuation set upon real estate or personal property by the County Property Appraiser as a basis for levying taxes.

BALANCED BUDGET: A budget in which budgeted revenues equal budgeted expenditures/expenses.

BOND: A written promise to pay a specified sum of money (face value or principal), at a specified date in the future (maturity date), together with interest at a specified rate.

BUDGET: A fiscal plan of programs, services, and construction projects expected to be carried out, funded within available revenues, and designated within a specific period of time, usually 12 months.

CAPITAL EQUIPMENT: Equipment with a value in excess of \$750 and an expected life of more than two years such as automobiles, computers, and furniture.

CAPITAL IMPROVEMENT: A physical asset, constructed or purchased, that has a minimum useful life of three years.

CAPITAL IMPROVEMENT BUDGET: A budget including those approved capital improvement projects contained in the first year of the five-year Capital Improvement Program.

CAPITAL IMPROVEMENTS ELEMENT: That portion of the Capital Improvement Program which is necessary to meet the requirements of the Growth Management Act.

CAPITAL IMPROVEMENT PROGRAM (CIP): A comprehensive long-range schedule of approved capital improvements indicating priority in terms of need and ability to finance. The program covers a five-year period, the first year of which is adopted as the Capital Improvement Budget.

CONTINGENCY: Money that has been set aside to cover unplanned expenditures.

DEBT SERVICE: The payment of principal and interest on borrowed funds.

DEBT SERVICE FUND: Used to account for the accumulation of resources for, and the payment of, debt service.

DEPARTMENT: An organizational unit responsible for carrying out a major governmental function, such as Police or Public Works.

ENTERPRISE FUND: A type of fund used to account for operations that are financed and operated in a manner similar to private business enterprises; i.e., where charges for services are intended to cover the cost of providing the service.

EXPENDITURE: Transactions and events that decrease the amount of net spendable resources in a governmental fund.

FIDUCIARY FUND: A type of fund in which the government acts as a trustee or agent on behalf of another party. An example is pension funds.

FISCAL YEAR (FY): Any consecutive 12-month period designated as a budget year. The City's budget year begins October 1, and ends September 30 of the following calendar year.

FRANCHISE FEE: A fee paid by public service businesses for use of City streets, rights-of-way, and property in providing their services. Services requiring franchises include electric, telephone, natural gas, water, cable television, and roll-off service.

FUND: An accounting structure which isolates specific revenues and appropriations for a designated purpose, such as the General Fund or the Capital Project Fund.

FUND BALANCE: The excess of assets over liabilities. A positive ending fund balance from one fiscal year can be utilized as a resource for the following year's activities. A negative fund balance is sometimes referred to as a deficit.

GENERAL FUND: The general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

GRANT: Contributions of cash or other assets to be used for a specified purpose, activity, or facility. Grants may be classified as either categorical or block, depending on the amount of discretion allowed the grantee.

IMPACT FEE: A charge for infrastructure improvements that must be provided to the local government.

INTERFUND TRANSFER: Payment from one fund to another fund primarily for services provided.

INTERGOVERNMENTAL REVENUE: Revenue from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

LOCAL OPTION: Voted by local referendum, e.g., Local Option Sales Tax.

MILL: A value equal to \$.001 or \$1.00 per \$1,000. The mill is used to determine property taxes by multiplying the mill rate times the assessed property value.

MILLAGE RATE: The rate established each year by City Commission action which is used in the calculation of property taxes.

MISSION STATEMENT: This statement establishes the basis for the goals of the department by describing in broad terms what the department intends to accomplish during the budget year.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which revenues are recorded when collectable within the current period, and expenditures are recognized when the related liability is incurred.

NON-OPERATING EXPENDITURE: The cost of government services not directly attributable to a specific City program or operation, i.e., debt service obligations and contributions to human service organizations.

NON-OPERATING REVENUE: The income received by the government not directly attributable to providing a service, e.g., interest on cash in banks or investments.

OPERATING BUDGET: A financial plan which presents proposed expenditures for the fiscal year and estimates of revenue to finance them.

OPERATING EXPENSES: Expenses which are directly related to service activities.

OPERATING REVENUES: Revenues which are directly related to service activities, e.g., user charges, fees, or taxes.

PERMANENT FUND: A governmental fund type used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs (i.e., for the benefit of the government or its citizenry).

PROPERTY TAX: A tax levied on the assessed value of real property, i.e., ad valorem tax.

PROPRIETARY ACCOUNT: An account that shows actual financial position and results of operations, such as actual assets, liabilities, fund equity balances, revenues and expenses.

PROPRIETARY FUND: A type of fund which is similar to private sector companies, whereby the focus is on the measurement of net income.

REVENUE: Money received by the City from external sources.

REVENUE BOND: A bond whose principal and interest are payable exclusively from a specific revenue source.

ROLLED-BACK MILLAGE RATE: The millage rate that would generate the same dollar amount of ad valorem tax revenue as was generated in the previous year, exclusive of new construction.

SPECIAL REVENUE FUND: A type of fund used to account for the proceeds of a specified revenue source (other than special assessments or major capital projects) that are legally restricted to expenditures for specified purposes. An example is revenue from the Community Development Block Grant.

TAX INCREMENT FINANCING: A method for providing money to pay for infrastructure related to development in a designated district. The money comes from the increase in property tax above the redevelopment level, and can be used for a predetermined time period.

TAX LEVY: The total revenue amount to be raised by general property taxes for purposes specified in the adopted budget.

TAXABLE VALUE: The assessed value less homestead and other exemptions, if applicable.

TRANSPORTATION IMPACT FEE: A charge based on projected trips that will be generated by development or redevelopment of a property.

UTILITY TAX: A tax levied by the City on the customers of various utilities such as electric, telephone, gas and water. The average rate is 10.0 percent of the sales price of such utility service or commodity.



CITY OF WINTER GARDEN

CITY COMMISSION BUDGET WORKSHOP AND COMMUNITY REDEVELOPMENT AGENCY REGULAR MEETING MINUTES

August 28, 2014

A **REGULAR MEETING** of the Winter Garden City Commission was called to order by Mayor Rees at 6:30 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida. The invocation and Pledge of Allegiance were given.

Present: Mayor John Rees, Commissioners Bob Buchanan, Kent Makin, Robert Olszewski and Colin Sharman

Also Present: City Manager Mike Bollhoefer, City Attorney Kurt Ardaman, City Clerk Kathy Golden, Assistant City Manager - Public Services Don Cochran, Assistant City Manager - Administrative Services Frank Gilbert, Community Development Director Ed Williams, Finance Director Laura Zielonka, Fire Chief Matt McGrew, Police Chief George Brennan, Economic Development Director Tanja Gerhartz, and West Orange Times Reporter Peter M. Gordon

1. **WORKSHOP ON PROPOSED BUDGET FOR FISCAL YEAR 2014/2015**

Finance Director Zielonka presented a PowerPoint presentation titled "2015 Budget Introduction" which highlights the proposed budget for fiscal year 2014-2015 (*see attached Exhibit A*).

Ms. Zielonka highlighted information on ad valorem revenues by stating that it is projected that the revenues will be increased by ten percent.

Areas highlighted in the presentation were ad valorem revenues, one-half cent sales tax revenue sharing, fund balance, FTE's per one thousand residents, general fund tax revenues, intergovernmental revenues, operating expenses by function, capital expenses by function, general fund operating expenses, general fund capital items, and future capital items.

City Manager Bollhoefer gave part of the PowerPoint presentation and brought the City Commission up-to-date on some items happening in Winter Garden such as the development of Tucker Ranch, and East Winter Garden whereby some buildings are going through the process necessary in order to be demolished.

Mayor Rees asked if there was anything scheduled to go back on the lots after they are demolished. City Manager Bollhoefer responded no, the plan is to just remove the homes. Commissioner Olszewski asked if the City or others owns the land and if there is a lien placed on the property for tearing it down. City Manager Bollhoefer responded that the property owner will remain owning the land and the City will place a lien on the land for the cost of the demolition. This is how the City will recoup its costs in this effort.

City Manager Bollhoefer shared that staff has recently met with Habitat for Humanity, who is working with St. Luke's, on the possibility of several projects in East Winter Garden. Mr. Bollhoefer mentioned that the Community Development Block Grants are going forward and staff expects those houses to be under construction in October.

Commissioner Olszewski requested a status update on the lift station on Ninth Street and its anticipated completion date. Mr. Bollhoefer deferred to the Assistant City Manager of Public Services Cochran who stated that this is in process and is expected to be completed sometime within the next couple of months.

Finance Director Zielonka also noted that the budget shows an increase of six percent for the City's cost for health insurance. She also noted that the City is extending its wellness program for the employees and possibly their spouses. There was discussion on the increase in health insurance.

Additional PowerPoint topics and discussion included challenges, the cemetery and creating perpetual care, local option gas tax projects, general impact fee projects, enterprise funds, utility revenues and expenses, stormwater expenses, solid waste expenses, and Trailer City expenses.

Mayor Rees commended the City on the employees per thousand residents noting that six years ago we were at 10.2 and now at 7.7. He noted that when you look at the revenues going up it confirms that we have a bigger City; our employees work hard and they do a great job. City Manager Bollhoefer stated that there is a three percent increase included in this budget for all employees. The last item was a listing of fund balance projections.

The budget workshop concluded at 6:48 p.m. and the regular meeting was immediately opened.

2. **APPROVAL OF MINUTES**

Motion by Commissioner Olszewski to approve regular meeting minutes of August 14, 2014, as submitted. Seconded by Commissioner Sharman and carried unanimously 5-0.

3. **PRESENTATION**

A. Mayor Rees read and presented **Proclamation 14-08** declaring the week of September 7th, 2014 as "Diaper Need Awareness Week" to Eryn Vargo.

4. **SECOND READING AND PUBLIC HEARING OF PROPOSED ORDINANCES**

A. **Ordinance 14-27**: AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, AMENDING ORDINANCE 03-51 ESTABLISHING PCD ZONING FOR APPROXIMATELY 14.14 ACRES OF LAND (WEST ORANGE BUSINESS CENTER, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 71, PAGE 87) GENERALLY LOCATED SOUTH OF THE TURNPIKE AND EAST OF C.R. 535

TO ALLOW FOR ADDITIONAL PERMITTED AND SPECIAL EXCEPTION USES FOR AN APPROXIMATELY 2.55 +/- ACRE LOT WITH ORANGE COUNTY TAX PARCEL IDENTIFICATION NUMBER 26-22-27-9147-00-020 OWNED BY WEST ORANGE OUTPARCEL, LLC; PROVIDING FOR AMENDMENTS, NON-SEVERABILITY AND AN EFFECTIVE DATE (*West Orange Business Center*)

City Attorney Ardaman read Ordinance 14-27 by title only. Community Development Director Williams stated that this item is being continued until September 11, 2014, due to the fact the developer's agreement was not signed in time for this item to be presented tonight.

Motion by Commissioner Buchanan to postpone Ordinance 14-27 until September 11, 2014 at 6:30 p.m. Seconded by Commissioner Makin and carried unanimously 5-0.

- B. **Ordinance 14-31**: AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, REZONING APPROXIMATELY 10.475 +/- ACRES OF REAL PROPERTY GENERALLY LOCATED SOUTH OF SUNRIDGE BOULEVARD, NORTH OF BLACK LAKE, EAST OF AVALON ROAD, AND WEST OF SIPLIN ROAD FROM CITY NZ NO ZONING DISTRICT TO CITY R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

City Attorney Ardaman read Ordinance 14-31 by title only. Community Development Director Williams stated that this property is proposing to be developed as one home site as an estate. Staff and the Planning and Zoning Board have reviewed this and recommend approval subject to conditions.

Mayor Rees opened the public hearing, hearing and seeing none, he closed the public hearing.

Motion by Commissioner Olszewski to adopt Ordinance 14-31. Seconded by Commissioner Sharman and carried unanimously 5-0.

5. **REGULAR BUSINESS**

- A. **Recommendation to approve the Site Plan for Plant Street Market located at 426 W. Plant Street, subject to conditions**

Community Development Director Williams stated that staff has reviewed the site plan and is recommending approval subject to conditions.

Motion by Commissioner Makin to approve the site plan for Plant Street Market located at 426 W. Plant Street, subject to conditions (see attached Exhibit B). Seconded by Commissioner Buchanan and carried unanimously 5-0.

B. Recommendation to approve entering into a SunRidge Boulevard Fair Share Agreement with Tilden Groves Holding Corporation

Community Development Director Williams stated this is related to the rezoning that was done earlier in the meeting for estate home site. He noted that every property owner that is accessing this road and the utilities system is entering this agreement to pay their fair share of the costs of those infrastructure improvements. Staff recommends approval of the agreement.

Commissioner Olszewski asked how the City would collect the fair share amounts on this agreement. Mr. Williams answered that when the road project is complete a letter is sent to each of the applicants and they will be given 30 days to pay their fair share of the agreed costs and they pay it. Commissioner Olszewski stated that he is asking, for the record, if this is a tax on these residents. Mr. Williams responded no; it is a proportionate fair share for the impacts they create on those systems.

Motion by Commissioner Buchanan to approve entering into a SunRidge Boulevard Fair Share Agreement with Tilden Groves Holding Corporation. Seconded by Commissioner Sharman and carried unanimously 5-0.

C. Recommendation to approve entering into a Mitigation Agreement with Orange County School Board and Sift Oaks Investment, LLC for Canopy Oaks Subdivision

Community Development Director Williams stated that item is a recommendation to approve entering into a mitigation agreement with Orange County School Board and Sift Oaks Investments, LLC for the Canopy Oaks Subdivision on Roper Road. Staff has reviewed this agreement, which is a standard agreement with Orange County School Board. It provides for their fair share of the impacts. He noted that the high school is over capacity and no resolution to that issue. He also shared that this has taken some time and staff has reviewed this item and recommends approval of the agreement.

Motion by Commissioner Olszewski to approve entering into a Mitigation Agreement with Orange County School Board and Sift Oaks Investment, LLC for Canopy Oaks Subdivision. Seconded by Commissioner Sharman and carried unanimously 5-0.

D. Recommendation to approve the Site Plan for the Shoppes at Lake Butler, subject to conditions

Community Development Director Williams stated that this site plan has been reviewed by the Development Review Committee and they recommend approval subject to conditions. He noted that the applicant was in attendance for questions.

Motion by Commissioner Sharman to approve the site plan for the Shoppes at Lake Butler, subject to conditions (see attached Exhibit C). Seconded by Commissioner Makin and carried unanimously 5-0.

E. **Recommendation to approve bids and award contract for Phase II of the Southwest Reuse Expansion Project to TB Landmark for a total bid not to exceed \$1,944,650.00, which includes a 15 percent contingency**

Assistant City Manager of Public Services Cochran stated that staff is here to ask for approval of the bids and award the contract for the Southwest Reuse Expansion Project Phase II to TB Landmark company. He noted that Phase II is also known as the reuse distribution retrofit of the transmission veins in the Stoneybrook development. He noted that the plans are to do the neighborhoods in Lakehurst, Pebble Ridge, and Fox Hunt.

Mr. Cochran stated that the engineers estimate was a total of \$2 million. TB Landmark's bid was \$1,691,000.00. Staff is also requesting a 15 percent contingency which brings the total project amount to \$1,944,650.00.

Mr. Cochran noted that the City was eligible for a 40 percent grant from St. Johns Water Management District. Unfortunately, they put a cap on the 40 percent grant and the City will receive only \$479,900.00 for this project.

Motion by Commissioner Buchanan to approve bids and award contract for Phase II of the Southwest Reuse Expansion Project to TB Landmark for a total bid not to exceed \$1,944,650.00, which includes a 15 percent contingency. Seconded by Commissioner Sharman and carried unanimously 5-0.

Dispensed as the City Commission and convened as the Community Redevelopment Agency (CRA) at 7:03 p.m.

Members Present: Chairman John Rees, Members Robert Olszewski, Bob Buchanan, Kent Makin, Colin Sharman, and CRAAB Chairman Larry Cappleman

F. **Recommendation to approve \$6 million of CRA funds to construct a 3-story 4-level parking garage on the site of the existing parking lot south of Tremaine Street and to hire Walker Parking Consultants to prepare and distribute the design/build package**

CRA Member Cappleman stated that the CRA heard the recommendation of the Community Redevelopment Agency Advisory Board (CRAAB) at the last meeting and he will place a motion on the table for discussion.

Motion by CRA Member Cappleman to approve \$6 million of CRA funds to the City of Winter Garden to construct a 3-floor 4-level parking garage located on the site of the existing parking lot between [South] Boyd Street and [South] Lakeview Avenue, south of Tremaine Street. Seconded by CRA Member Buchanan.

City Manager Bollhoefer noted that staff has met with GAI Consultants, which is a engineering and planning firm who has a tax credits program. Staff feels confident in working with them for a fee of \$2,500.00 to administer the application for tax credits,

which will pay for 20 percent of any garage the City will build. He noted that if the City proceeds with the parking garage project, other future projects could also be reviewed as a bundle to receive a larger tax credit.

Chairman Rees noted that he has spent some time with the City Manager and reviewed the materials and noted there are two different distinct studies. The utilization study, which in his opinion, clearly demonstrates there is not much need for parking downtown. There is the shared parking study, which clearly shows there is a need for parking downtown. He noted that both studies have their strong values, weaknesses, and both have some estimates; he questioned which study should be believed. He expressed that he personally believes there is a need for parking downtown but disagrees on the number of spaces needed; both currently and in the next few years. He prefers another location for several reasons and shared that the current location already has had funds spent to make it attractive and it is great for parking. He shared his thoughts on other possible options for parking, including parking options on the north side. He believes that providing parking on both sides of downtown would benefit all our downtown merchants. He understands that people feel that everyone is already used to the current parking location, but with good signage and direction of traffic, people would get use to both. Chairman Rees addressed the issues of traffic control and getting the cars in and out on the service roads. There is not much argument there, but he thinks that splitting the parking out into two locations better serves our community.

Commissioner Olszewski addressed the issue of possibly building the garage on the north side, as mentioned by the Mayor, and questioned what conditions are associated with this option.

City Manager Bollhoefer replied that the City does not own the property and would have to negotiate the purchase or take it by eminent domain. The other issue would be the unknowns as related to environmental issues. He noted that staff is fairly confident the south parking lot would be clean because it went through the Dunn Oil process several years ago with the City.

CRA Member Cappleman stated that the CRAAB has spent a number of years evaluating this project as well as others. He noted that they too have looked at the various parameters mentioned. At one time the north side was the preferred location by the board members. They have listened to staff and came back with the recommendation to build on the south side believing that the traffic impact on the local neighborhoods would be less on the south side than on the north. He noted that this is assuming that Tilden will become the most convenient east/west arterial road to get to and from that parking garage if an event downtown is blocking Plant Street. He stated that he wanted to assure the CRA that the advisory board has spent a lot of time wrestling this issue and did consider the elements that CRA Chairman Rees has mentioned. He noted that the CRAAB concluded, by unanimous vote, the recommendation he has presented tonight.

CRA Chairman Rees thanked CRA Member Cappleman and the CRAAB for all the work they do.

CRA Member Makin noted that when this process was started there were three locations selected and then it was down to two. He shared that he reviewed the traffic and the impact on the residents on both the north and south sides. In his opinion, when there is an event on Plant Street and everything is blocked, a parking garage placed on the north side would cause undue burden on the roads and its residents; it would create more of a problem. Once he looked at the south side, in the same scenario, he found that it would be a lot easier to disburse to the main roads. He stated that even with road improvements to the north side, such as widening the roads, etc. traffic would have to come out, go to the north, go east and west, and go back to the south instead of just coming out and disbursing to the south; he thinks this would create a problem.

CRA Member Makin noted that on the environmental aspect, this could be addressed during the acquisition of the property as a contingency for buying the property. He expressed that he does not want to burden the City for the future impact or future growth for the downtown. He wants to make sure that the right decision is made on what is best for the growth of our downtown, for possible new development, for possible new business, for possible new employment, and the sustainability of the residents. He noted that there are a lot of factors in making this decision.

Commissioner Buchanan stated that when the City started out with this issue he wanted the south side. He was later convinced, by the City Manager, that the north side would be better. Then consultants were hired to advise us on what they thought would be the best place and best condition. Then our own staff got involved, also the CRA, and the downtown merchants got involved and all the recommendations came down to the south side. He can't understand why any other place than the south side would be the best location.

Commissioner Sharman stated that one thing that weighed in his mind is when we have our Fourth of July celebration, because once you get past Plant Street, you can then flow out of the event if you park anywhere close to the lake. That is why the north side does not sit well with him in his mind as a good location.

Commissioner Olszewski expressed that every time they meet as the CRA he wants to be sure that everything possible is being done that can help the East Winter Garden community from future CRA funds. He asked the City Manager Bollhoefer what is included in the design/build package from Walker Parking consultants and what does it entail. **Mr. Bollhoefer** explained that the City Commission selected this group previously to put together a package that will include all the details and specifications and give a brief description. He explained the design/build process and how the selection committee would go through and make the selection that will be presented to the City Commission as their recommendation for approval.

Timothy Maddalena, 168 S. Lakeview Avenue, Winter Garden, Florida, addressed the issue that this parking garage will be the south side's largest building which he believes is not in keeping with our small town feel. He noted that two members of the CRA own five buildings bordering the north side of the parking lot, which he believes constitutes a conflict of interest. Mr. Maddalena spoke of information included in a utilization sheet as part of the October 2013 minutes regarding the Tremaine Street lot and using 13 percent of capacity on the average day. He stated that it did not make sense to him to need more when you cannot fill the ones you have. Mr. Maddalena spoke of other businesses and their parking spaces in the downtown area. He addressed how existing businesses will survive during the construction period.

John Kirby, 322 W. Tilden Street, Winter Garden, Florida, who is also a member of the CRAAB, stated he was not present when the vote was taken but he would have voted for the garage on the south side for a number of reasons. As a resident of W. Tilden Street, to try to push traffic to the north side would prove difficult for him because of the school traffic. He disclosed that he is an owner of 252 W. Plant Street in front of the Farmer's Market and has a vested interest in the parking garage. He noted that there is no doubt that it will help their property and a majority of the City. He shared that he thinks the garage is so important for the City. He spoke to the need for the garage, the trouble with the north location and costs involved with widening roads, fixing intersections, and dealing with traffic. He agrees that it needs to be on the south side.

Theo Graham, 213 W. Tilden Street, Winter Garden, Florida, stated that he had asked if CRA funds could be used on building the parking garage and found that they can. He spoke of issues with acquiring property elsewhere and felt that building on the north side was better because the City already owns some property from the telephone company and it would remove some blight. He noted that in the future either side will require the widening of roads. He also noted that you cannot control the direction of people exiting the downtown. He noted that if you ever want to see the blight, just drive down Center Street. He suggested installing sidewalks with the CRA funds to keep our youth safe.

Nick Farrell, 219 S. Lakeview Avenue, Winter Garden, Florida, noted that he sent the City Commission an email and had a few questions. He noted that his largest concern is traffic. The study regarding traffic devices showed that there are a lot of things that can be done regarding traffic but he questions if those improvements have been budgeted into this parking garage project or is that a different project altogether. He also asked the timetable and can the two be linked. **City Manager Bollhoefer** responded yes, it is staff's recommendation to take a look at those improvements and do them at the same time. He shared some of the traffic control ideas currently being reviewed and other ideas to discourage through traffic on some of the streets. He described barricades during events as means of controlling traffic. He spoke of bundling those packages in order to get tax credits to pay for 20 percent as a way of leveraging the City's money. Mr. Bollhoefer also noted that in Mr. Farrell's email he asked about lighting and advised that

it would be dark skies lighting so that it will be the least amount of lighting legally allowed in the garage. It would also have the noise minimized as best as possible.

Mr. Farrell stated the flipside of this argument is that it is tough to argue for a parking garage that will remain empty a lot of the time with the traffic argument. If it is not going to be used a lot of time there will not be a lot of traffic. He spoke of the parking garage as an empty structure and voiced that he preferred a multiuse structure with usage during the day and night. He stated that he questions whether a parking garage is the highest and best use of that land.

Commissioner Makin stated that when this issue first came up his goal was to look at a more multiuse rather than a parking garage. Once the various codes were reviewed as to what was allowed, it sent the price through the roof.

City Manager Bollhoefer stated that staff talked with urban experts and to other cities to see what they were doing. You get more life with programmed events than with store fronts. He noted that the parking garage actually fronts to Main Street. He shared that it would be an opportunity to expand the farmer's market and events could be scheduled on the weekend.

CRA Chairman Rees called for the vote. **Motion carried 5-1; CRA Chairman Rees opposed.**

The Community Redevelopment Agency adjourned and reconvened as the City Commission at 7:45 p.m.

6. **MATTERS FROM PUBLIC** - There were no items.
7. **MATTERS FROM CITY ATTORNEY** – There were no items.
8. **MATTERS FROM CITY MANAGER** – There were no items.
9. **MATTERS FROM MAYOR AND COMMISSIONERS**
Commissioner Buchanan commended Mayor Rees on his decision of sticking to his principles.

The meeting adjourned at 7:46 p.m.

APPROVED:

Mayor John Rees

ATTEST:

City Clerk Kathy Golden, CMC

DRAFT

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Ed Williams, Community Development Director

Via: City Manager Mike Bollhoefer

Date: September 4, 2014

Meeting Date: September 11, 2014

Subject: 562 BEARD ROAD
BEARD ROAD SUBDIVISION
ORDINANCE 14-26
PARCEL ID# 26-22-27-0000-00-092

Issue: Applicant is requesting to rezone 33.79 +/- Acres of land. The subject property is located within the City of Winter Garden municipal limits, and carries the zoning designation R-1 and is designated Low Density Residential on the Future Land Use Map of the Comprehensive Plan.

Discussion:

The applicant is requesting to rezone the subject property from City R-1 to City PUD to develop the property with 77 single-family homes. The request is consistent with the Code of Ordinances, the City's Comprehensive Plan, and the surrounding property uses. (See attached Staff Report).

Recommended Action:

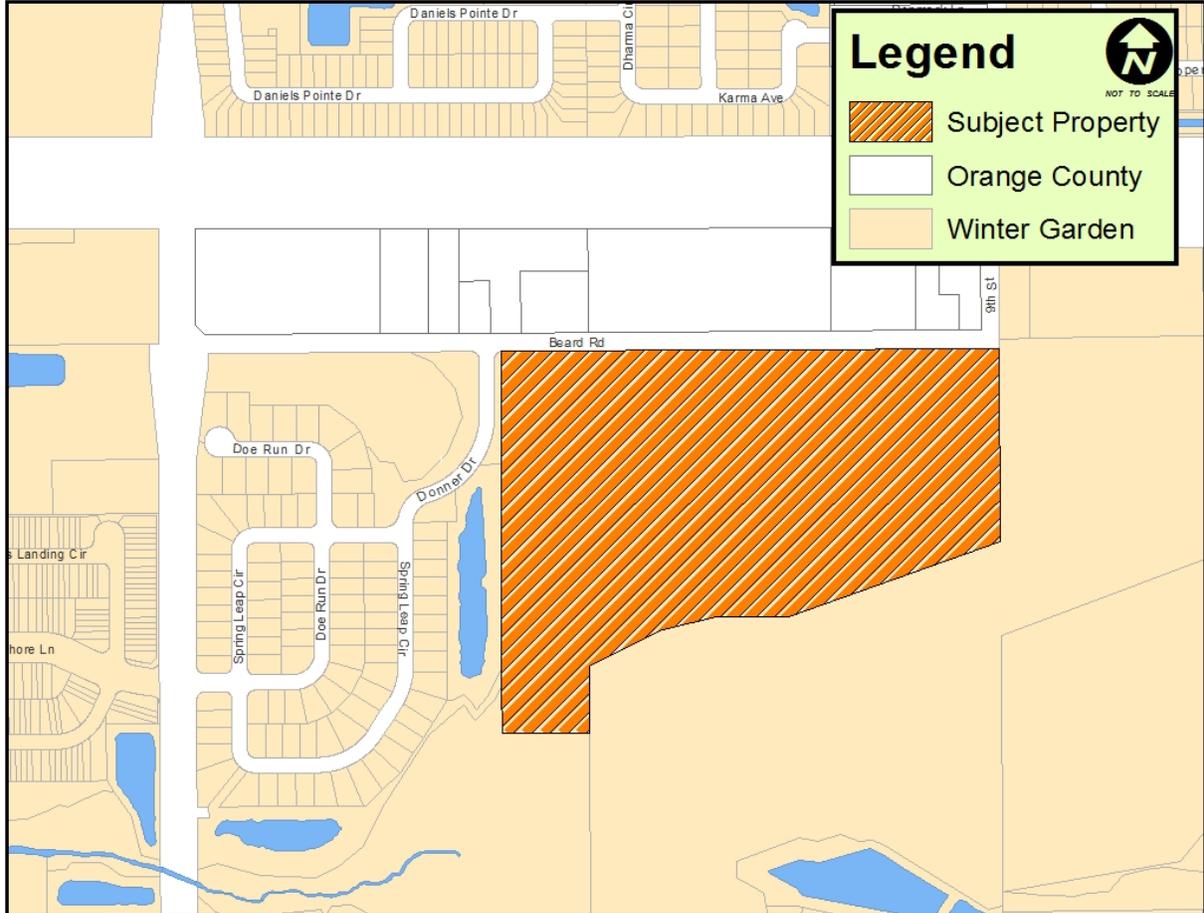
Staff recommends approval of Ordinance 14-26, rezoning 33.79 +/- acres located at 562 Beard Road from City R-1 to City PUD with second reading scheduled for the September 25, 2014 meeting.

Attachment(s)/References:

Location Map
Ordinance 14-26
Staff Report

LOCATION MAP

562 BEARD ROAD



ORDINANCE 14-26

AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, REZONING APPROXIMATELY 33.79 ± ACRES OF REAL PROPERTY GENERALLY LOCATED AT 562 BEARD ROAD LOCATED SOUTH OF THE FLORIDA TURNPIKE AND EAST OF DANIELS ROAD AT THE SOUTHWEST CORNER OF BEARD ROAD AND 9TH STREET FROM R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO PUD (PLANNED UNIT DEVELOPMENT DISTRICT); PROVIDING FOR CERTAIN PUD REQUIREMENTS; PROVIDING FOR NON-SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the owner of that certain real property generally described as 33.79 ± acres of land located at 562 Beard Road located south of the Florida Turnpike and east of Daniels Road at the southwest corner of Beard Road and 9th Street, and legally described in Section 1 of this ordinance has petitioned the City to rezone said property from City R-1 Single-Family Residential District to the City's PUD Planned Unit Development District zoning classification, therefore;

WHEREAS, further, the City Commission finds that based on competent, substantial evidence in the record, the rezoning approved by this Ordinance meets all applicable criteria for rezoning; and

WHEREAS, after public notice and due consideration of public comment, the City Commission of the City of Winter Garden hereby finds and declares the adoption of this Ordinance and the proposed development of the Property is consistent with the City of Winter Garden Comprehensive Plan, and the City of Winter Garden Code of Ordinances; therefore,

BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA:

SECTION I. *Rezoning. The above "Whereas" clauses constitute findings by the City Commission. After due notice and public hearing, the zoning classification of the Property, as described in Exhibit "A" attached hereto, is hereby rezoned from Single-Family Residential District (R-1) to Planned Unit Development (PUD) in the City of Winter Garden, Florida subject to the following conditions, provisions and restrictions:*

- a. Conceptual Plan- All development on the Property must substantially conform to the requirements identified in the Roper Subdivision PUD Development Plan attached hereto as Exhibit "B." Should any conflict be found between this Ordinance and the Roper Subdivision PUD Development Plan attached hereto as Exhibit "B", then the standards and conditions established by this Ordinance shall control.

- b. Zoning- Unless specifically noted elsewhere in Exhibit “B” attached hereto, all residential development on the Property must comply with the general zoning requirements of the R-1 Single Family Residential District for any structures, including but not limited to swimming pools, screen rooms accessory structures and buildings that are developed on the Property.
1. Prohibited Uses- Retail uses, Townhomes and Condominiums.
- c. Staff Conditions- All development on the Property must comply with the following conditions:
1. Beard Road improvements: At the developer’s expense, Beard Road shall be improved along the full project frontage to include 24 foot pavement width, 2’ wide concrete curb & gutter or 12” flush ribbon curb as is determined appropriate by the City Engineer, 5’ wide concrete sidewalk, streetlights meeting dark skies requirements, etc. per City Standards. Turn lane(s) on Beard Road at the access points into the Project are required unless waived by the City after further review and evaluation of traffic study and plans to be submitted by the Developer. Developer shall convey or caused to be conveyed in fee simple ownership to the City, at no cost to the City, such portions of the Property as may be necessary to accommodate such Beard Road improvements.
 2. Utilities: At the developer’s expense, utilities shall be installed and extended in accordance with Section 78-2, City Code. A 10” water main shall be extended for the full project frontage on Beard Road from its current terminus at Donner Drive. Reuse main (8” minimum) shall be extended from Daniels Road for the full project frontage (the two existing 12” reuse mains on Beard Road are transmission mains and do not have sufficient distribution pressure). Sanitary force main shall be designed and extended to the property unless a gravity sanitary design can be found feasible – coordinate with Public Services Utilities.
 3. 100 year flood zone/Wetlands: An overlay of the 100 year floodplain appears to encroach farther into the property than shown on the plan. A LOMR shall be filed with FEMA as a condition of final plat approval for any areas requiring fill within the 100 year flood zone. Fill within the 100 year flood zone will only be allowed if compensating storage is provided. Future plan submittals shall include 100 year floodplain, topography, and wetlands delineation.
 4. A fully engineered site plan, meeting all City requirements shall be reviewed and approved by the City prior to any construction. Permits or exemptions from SJRWMD and FDEP will be required. FDEP NPDES NOI will also be required if any disturbed area is over 1.0 acre.

5. All irrigation shall be metered and connected to the reclaimed water mains within the development. Coordinate with Utilities Department on location and size of reclaimed water mains, etc. All irrigation lines within the City's right-of-way shall be purple color.
6. Provide conceptual drainage plan and geotechnical report with preliminary plat submittal.
7. Plans indicate that the project will be gated. If gated, the streets will be private and maintained by the HOA. While portions of the right-of-way may be dedicated to the City, maintenance of special pavements, landscaping, hardscaping, etc. shall be performed by the HOA under a R/W maintenance agreement.
8. All proposed easements shall be 30' minimum width for sanitary, water and storm; improvements shall be centered within the easement. Common areas not abutting right-of-way shall include a minimum 20' wide tract (not easement) for access and maintenance.
9. The Owner is responsible for meeting all provisions of ADA and Florida Accessibility Code.
10. All work shall conform to City of Winter Garden standards and specifications.
11. The City of Winter Garden will inspect private site improvements only to the extent that they connect to City owned/maintained systems (roadways, drainage, utilities, etc.). It is the responsibility of the Owner and Design Engineer to ensure that privately owned and maintained systems are constructed to the intended specifications. The City is not responsible for the operation and maintenance of privately owned systems, to include, but not be limited to, roadways, parking lots, drainage, stormwater ponds or on-site utilities.
12. The Owner's/Developer's Contractor is responsible for the notification, location and protection of all utilities that may exist within the project limits.
13. No fill or runoff will be allowed to discharge onto adjacent properties; existing drainage patterns shall not be altered. The applicant should note that if approval is granted, the City of Winter Garden is not granting rights or easements for drainage from, or onto, property owned by others. Obtaining permission, easements or other approvals that may be required to drain onto private property is the Owner/Developer's responsibility. Should the flow of stormwater runoff from, or onto adjacent properties be unreasonable or cause problems, the City will not be responsible and any corrective measures required will be the responsibility of the Owner. Site construction

shall adhere to the City of Winter Garden erosion and sediment control requirements as contained in Chapter 106 - Stormwater. If approval is granted by the City of Winter Garden, it does not waive any permits that may be required by federal, state, regional, county, municipal or other agencies that may have jurisdiction.

14. After final plan approval, a preconstruction meeting will be required prior to any commencement of construction. The applicant shall provide an erosion control and street lighting plan at the preconstruction meeting and shall pay all engineering review and inspection fees prior to construction. Inspection fees in the amount of 2.25% of the cost of all site improvements shall be paid prior to issuance of site or building permits.

SECTION II: General Requirements.

- a. Developer's Agreement- A Developer's Agreement shall be drafted, approval obtained and recorded prior to approval of Preliminary Plat of the Property and prior to the issuance of any site or building permits. The Developer's Agreement shall include, but is not limited to the following: project phasing, Beard Road improvements, lift station construction and tract conveyance, utilities extension and upsizing, internal roadways and utility lines, right-of-way conveyances, bonding requirements for public infrastructure improvements, and adherence to all City Codes and Standards.
- b. Stand Alone Clause- Each phase of development of the Property must operate as an individual unit in that each particular phase will be able to stand-alone in the event that no other phase is developed.
- c. Land Development Approvals and Permits- This Ordinance does not require the City to issue any permit or approval for development, construction, preliminary plat, final plat, building permit, or other matter by the City relating to the Property or the project or any portion thereof. These and any other required City development approvals and permits shall be processed and issued by the City in accordance with procedures set forth in the City's Code of Ordinances and subject to this Ordinance.
- d. Amendments- Minor amendments to this Ordinance will be achieved by Resolution of the City Commission of the City of Winter Garden. Major amendments to this Ordinance will require approval of the City Commission of the City of Winter Garden by Ordinance.
- e. Expiration- Expiration of this PUD shall be governed in accordance with Section 118-830, City of Winter Garden Code of Ordinances. Time extensions may be granted in accordance with Section 118-829, City of Winter Garden Code of Ordinances.

SECTION III: Rezoning. After due notice and public hearing, the zoning classification of real property legally described on ATTACHMENT "A," is hereby rezoned from City R-1 Single-Family Residential District to City PUD Planned Unit Development District in the City of Winter Garden, Florida.

SECTION IV: Zoning Map. The City Planner is hereby authorized and directed to amend the Official Winter Garden Zoning Map in accordance with the provisions of this ordinance.

SECTION V: Non-Severability. Should any portion of this Ordinance be held invalid, then the entire Ordinance shall be null and void.

SECTION VI: Effective Date. This Ordinance shall become effective upon adoption at its second reading..

SECTION III. *Severability.* Should any portion of this Ordinance be held invalid, then such portions as are not declared invalid shall remain in full force and effect.

FIRST READING AND PUBLIC HEARING: _____, 2014.

SECOND READING AND PUBLIC HEARING: _____, 2014.

ADOPTED this _____ day of _____, 2014, by the City Commission of the City of Winter Garden, Florida.

APPROVED:

JOHN REES, Mayor/Commissioner

ATTEST:

KATHY GOLDEN, City Clerk

ATTACHMENT "A"

LEGAL DESCRIPTION

PARCEL ID#: 26-22-27-0000-00-029

That part of the NE 1/4 of the SE 1/4 of Section 26, Township 22 South, Range 27 East, Orange County, Florida, lying north of Canal. The NW 1/4 of the SE 1/4 of Section 26, Township 22 South, Range 27 East, Orange County, Florida, LESS West 1054.79 feet thereof. Less also the 30 feet of both of the above tracts for road, described as follows: (Parent Tract Description taken from Official Records Book 9992, Page 1216, Public Records of Orange County, Florida.)

Commence at the Northeast corner of the Northeast 1/4 of the Southeast 1/4 of Section 26, Township 22 South, Range 27 East, Orange County, Florida and a point on the North boundary of COBBLESTONE OF WINTER GARDEN as described and recorded in Plat Book 65, Pages 70 through 74, Public Records of Orange County, Florida, thence South 00 degrees 20 minutes 59 seconds East 30.00 feet along the East boundary of said Southeast 1/4 and the North Boundary of said Plat Book 65, Pages 70 through 74 to a point on the South right of way line of Beard Road per Official Records Book 9992, Page 1216, Public Records of Orange County, Florida for the POINT OF BEGINNING; thence continue South 00 degrees 20 minutes 59 seconds East 630.44 feet along the East boundary of said Southeast 1/4 and the North Boundary of said Plat Book 65, Pages 70 through 74; thence South 70 degrees 19 minutes 23 seconds West 734.78 feet along said North boundary; thence North 89 degrees 40 minutes 37 seconds West 235.82 feet along said North boundary; thence South 76 degrees 19 minutes 23 seconds West 178.83 feet along said North boundary; thence South 63 degrees 19 minutes 23 seconds West 266.69 feet along said North boundary to a point on the East boundary of the Northwest 1/4 of the Southeast 1/4 of said Section 26; thence South 00 degrees 15 minutes 59 seconds East 217.60 feet along said North boundary and said East boundary of the Northwest 1/4 of the Southeast 1/4 to a point on the East boundary of said DEERFIELD PLACE as described and recorded in Plat Book 57, Pages 119 through 121, Public Records of Orange County, Florida; thence South 89 degrees 47 minutes 08 seconds West 287.75 feet along said East boundary to a point on the West boundary of the West 1054.79 feet of the Northwest 1/4 of the Southeast 1/4 of said Section 26; thence North 00 degrees 10 minutes 57 seconds West 1247.54 feet along said East boundary of Plat Book 57, Pages 119 through 121 and said West boundary of the West 1054.79 feet of the Northwest 1/4 of the Southeast 1/4 to a point on the aforesaid South right of way line of Beard Road; thence North 89 degrees 39 minutes 34 seconds East 1626.64 feet along said right of way line to the Point of Beginning.

CONTAINING: 33.785 acres, more or less.

LEGAL DESCRIPTION

THAT PART OF THE NE 1/4 OF THE SE 1/4 OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 27 EAST, ORANGE COUNTY, FLORIDA, LYING NORTH OF CANAL THE NW 1/4 OF THE SE 1/4 OF SECTION 26, TOWNSHIP 22 SOUTH, RANGE 27 EAST, ORANGE COUNTY, FLORIDA, LESS WEST 1054.79 FEET THEREOF. LESS ALSO THE 30 FEET OF BOTH OF THE ABOVE TRACTS FOR ROAD.

PRELIMINARY DEVELOPMENT PLAN

FOR:

ROPER SUBDIVISION

RESIDENTIAL PLANNED UNIT DEVELOPMENT

SEC OF BEARD ROAD
& DONNER DRIVE
CITY OF WINTER GARDEN, FL

PARCEL I.D. NUMBER 26-22-27-0000-00-029

PREPARED FOR:



9102 SOUTHPARK CENTER LOOP #100
ORLANDO, FL 32019
PH : (407) 587-3497

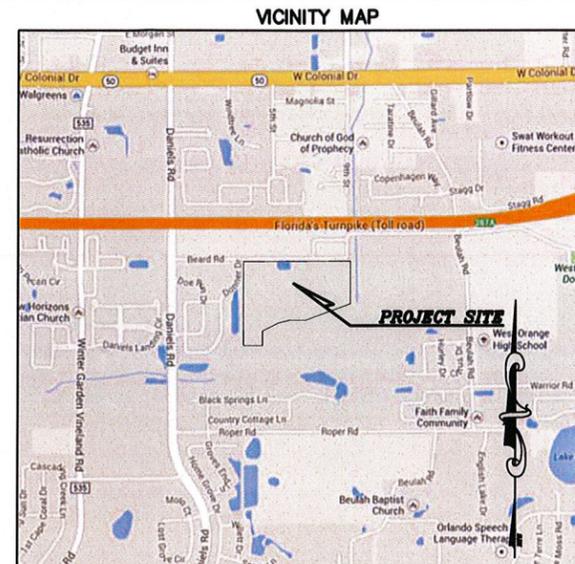
PREPARED BY:



1700 NORTH ORANGE AVENUE
SUITE 400
ORLANDO, FLORIDA 32804
PHONE (407) 898-7858
FAX (407) 898-1488

Beard Road - 562
ROPER PROPERTY
PUD / REZONING (3rd Rev 03/21/14)
Adalee J. Roper Trust
26-22-27-0000-00-029

Community Development
Planning & Zoning
MAR 21 2014
Received By: PH13-068



ROPER SUBDIVISION DEVELOPMENT PLAN

SHEET INDEX

SHEET TITLE	SHEET NO.
COVER SHEET	PD-1
PDP	PD-2
TYPICAL PRODUCT LAYOUTS & OPTIONS	PD-3
SCHEMATICS PLAN	SC-01 TO SC-06

CIVIL DISCIPLINE ONLY P.E. CERT. OF AUTHORIZATION # 0007350	JOB NO 1011.000 DATE 03/21/2014
SHEET PD-1	

REVISION NOTE:

REVISION CLOUDS PROVIDED TO ASSIST THE CONTRACTOR. ONLY THE LATEST REVISION IS SHOWN. OTHER PLAN CHANGES MAY BE NECESSARY AS A RESULT OF THIS REVISION WHICH MAY NOT BE CLOUDED. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO REVIEW THIS PLAN SET IN ITS ENTIRETY TO ENSURE ALL PLAN CHANGES ARE ACCOUNTED FOR, INCLUDING PREVIOUS REVISIONS, AND CHANGES TO OTHER PLAN SHEETS AS A RESULT OF THE REVISIONS SHOWN.

REVISIONS:

DATE	DESCRIPTION
1	
2	
3	

SEAN C. FORTIER, P.E.
FLORIDA REGISTRATION 68396
NOT VALID FOR CONSTRUCTION
UNLESS SIGNED IN THIS BLOCK

DEVELOPMENT TEAM:

DEVELOPER
KB HOME ORLANDO
9102 SOUTHPARK CENTER
LOOP #100
ORLANDO, FLORIDA 32019
PHONE: (407) 587-3497

ENGINEER
KELLY, COLLINS & GENTRY, INC.
1700 NORTH ORANGE AVENUE,
SUITE 400
ORLANDO, FLORIDA 32804
PHONE: (407) 898-7858
FAX: (407) 898-1488

SURVEYOR
JONES, WOOD & GENTRY, INC.
2800 EAST ROBINSON STREET
ORLANDO, FLORIDA 32803
PHONE: (407) 898-7780

LANDSCAPE ARCHITECT
LAND RESOURCE DESIGN GROUP
1700 NORTH ORANGE AVENUE,
SUITE 400
ORLANDO, FLORIDA 32804
PHONE: (407) 898-7838 EXT 117

SECTION 26 TOWNSHIP 22 SOUTH, RANGE 27 EAST, ORANGE COUNTY, FLORIDA

PRODUCT OPTIONS
CONTIGUOUS BUILDING
PRODUCTS: MAX 3

PAVER DRIVEWAYS: 100%



TYPICAL PAVER DRIVEWAY

STONE FRONT ELEVATIONS: MIN 50%



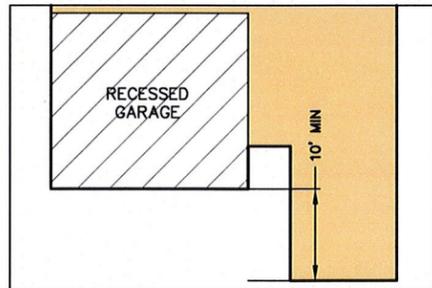
TYPICAL STONE FACADE

FRONT PORCH: MIN 50%
PORCH DEPTH: MIN 6'



TYPICAL PORCH LAYOUT

RECESSED GARAGE: 100%
MIN. GARAGE RECESS: 10'



TYPICAL RECESSED GARAGE LAYOUT

		LOT WIDTHS			
		60'	65'	70'	75'
BUILDING PAD WIDTHS	38'				
	40'				
	42'				
	45'				
	50'				

FOR REVIEW ONLY
ONE ORIGINAL ONLY
CERTIFICATE OF AUTHORIZATION
NUMBER 00007300

SEAN C. PORTER, P.L.C.
FLORIDA REGISTRATION NUMBER
NOT VALID FOR CONSTRUCTION
UNLESS SIGNED IN THIS BLOCK

KELLY,
COLLINS &
GENTRY, INC.
1700 NORTH ORANGE AVENUE, SUITE 400
ORLANDO, FLORIDA 32804
(407) 886-7500 FAX (407) 886-1488

KCG

NO.	DATE	REVISION
6		
5		
4		
3		
2		
1		

PREPARED FOR:
KB HOME ORLANDO
9102 SOUTH PARK CENTER LOOP #100
ORLANDO, FL 32019

PROJECT:
ROPER
SUBDIVISION
RESIDENTIAL PUD

TYPICAL PRODUCT
LAYOUTS & OPTIONS

DRAWN: GFR
DESIGN: SCF
CHECKED: SMG
JOB NO.: 1911.000
DATE: 03/21/14

SHEET
PD-3

CITY OF WINTER GARDEN

PLANNING & ZONING DIVISION

300 West Plant Street - Winter Garden, Florida 34787-3011 • (407) 656-4111

STAFF REPORT

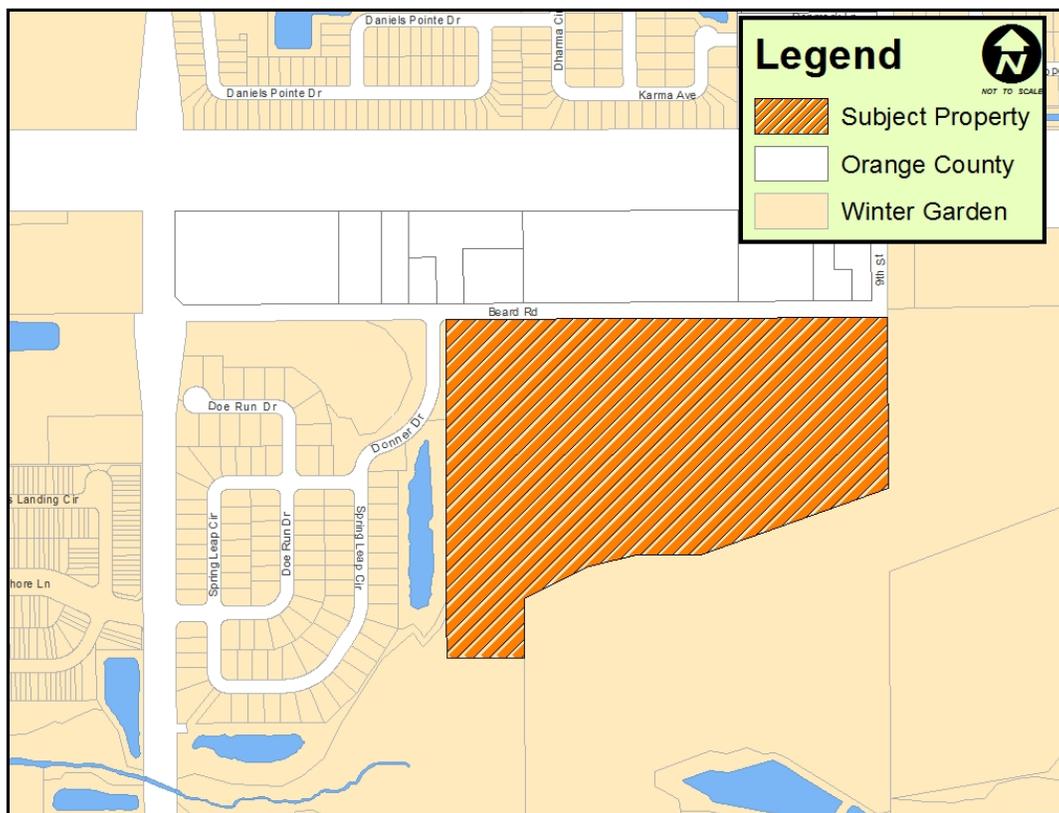
TO: PLANNING AND ZONING BOARD
PREPARED BY: STEVE PASH, SENIOR PLANNER
DATE: SEPTEMBER 8, 2014
SUBJECT: REZONING – BEARD ROAD SUBDIVISION
562 Beard Road (33.79+/- ACRES)
PARCEL ID # 26-22-27-0000-00-029

APPLICANT: Adalee J. Roper Trust

INTRODUCTION

The purpose of this report is to evaluate the proposed project for compliance with the City of Winter Garden Code of Ordinances and Comprehensive Plan.

The subject property, located south of the Florida Turnpike and east of Daniels Road at the southwest corner of Beard Road and 9th Street is approximately 33.79 ± acres. The map below depicts the location of the subject property within the City of Winter Garden municipal limits.



The applicant is requesting to rezone 33.79 ± acres of land. The subject property is located within the City of Winter Garden municipal limits, and carries the zoning designation R-1 (Single Family Residential). The subject property is designated LR- Low Density Residential on the Future Land Use Map of the City's Comprehensive Plan (see attached map).

EXISTING USE

The subject property is currently used for agricultural purposes (planted pines).

ADJACENT LAND USE AND ZONING

The properties located to the north of the subject property are vacant or developed with single-family homes, located in un-incorporated Orange County with A-1 Zoning. The properties located to the south and east are vacant wetlands that are owned by the neighboring single-family HOA's, located in the City with PUD and R-1 Zoning. The properties located to the west are single family residential homes within the City of Winter Garden with PUD Zoning.

PROPOSED USE

The applicant is proposing two options to build the new subdivision. Option one has one connection to Beard Road and a second connection through the Dearfield (neighborhood to the west). They are currently working with Dearfield to gate both communities and make the connection. If they cannot work out the connection with Dearfield, they are proposing a second option that has two connections to Beard Road and they will only gate the new neighborhood.

The applicant proposes to develop the 33.79 ± acre site into a residential planned unit development with 5.35 ± acres of wetlands, 2.54 ± acres of ponds, and the remaining area (25.9 ± acres) will contain 77 single-family dwelling units (minimum 1,800 square feet) on lots ranging in size from 60'x115' to 75'x115' (see Exhibit B Ordinance 14-26). The proposed lot size mixture is:

Lot Size	% of lots
75'x115'	> 15%
70'x115'	> 28%
65'x115'	< 32%
60'x115'	< 25%

The proposed subdivision will be a gated community with gross density proposed at 2.71 dwelling units per acre, the LR-Low Density Residential Future Land Use Designation allows up to 6 dwelling units per acre. Under the existing R-1 Zoning District, the property is vested for 78 units.

The proposed subdivision will contain an active recreational park (tot-lot, gazebo, and outdoor fitness equipment). The proposed park is 0.71 acres, which does not meet the minimum required 5% of the gross developable area (1.42 acres). The developer will be required to contribute the value of the 0.71 acres into the City Park fund.

The proposed development will contain lot widths that are less than required by the R-1 Zoning District, but larger than the minimum lot width in the Dearfield Subdivision located on the east side of the subject property.

PUBLIC FACILITY ANALYSIS

Potable Water, Reclaimed Water, and Wastewater Services

The proposed residential development will be served by and required to connect to City of Winter Garden water, wastewater, and reclaimed water which are available and have adequate capacity to serve the proposed residential development. At such time that the property is developed, all necessary utility lines will be extended and connections made, all extension and connection costs shall be borne by the property owner.

Stormwater

The stormwater retention/detention facilities designed to service the proposed development will meet or exceed the LOS Standards stated in Policy 4-1.1.1 of the Public Facilities Element included in the City of Winter Garden Comprehensive Plan. In addition, the stormwater facilities will be designed in accordance with St. Johns River Water Management District and City of Winter Garden requirements.

Common Recreation and Open Space

Section 118-923 (b) states that in no case shall there be less than 5% of the total developable area set aside for active, dry-land recreational uses (1.42 acres). The proposed park is 0.71 acres and will have a gazebo with outdoor cooking equipment, a tot lot, outdoor fitness equipment, and an open area. In order to meet the minimum required park area, they will be required to donate money to the Recreation Fund to purchase the additional required 0.71 acres of park area.

All of the common recreation and open space will be maintained by a homeowner's association and available to the residents. The developer shall establish a homeowner's association in accordance with Chapter 720, Florida Statutes and having governing documents in compliance with Chapter 110 of the City of Winter Garden Code of Ordinances.

Transportation

The developer is in the process of working with the neighboring subdivision (Deerfield Place) to connect the two neighborhoods and provide better access to Daniels Road. The current configuration is based on Dearfield Place approving the proposed connection. If the connection is not approved, the property will need to be redesigned and may require Board approval.

Other Services

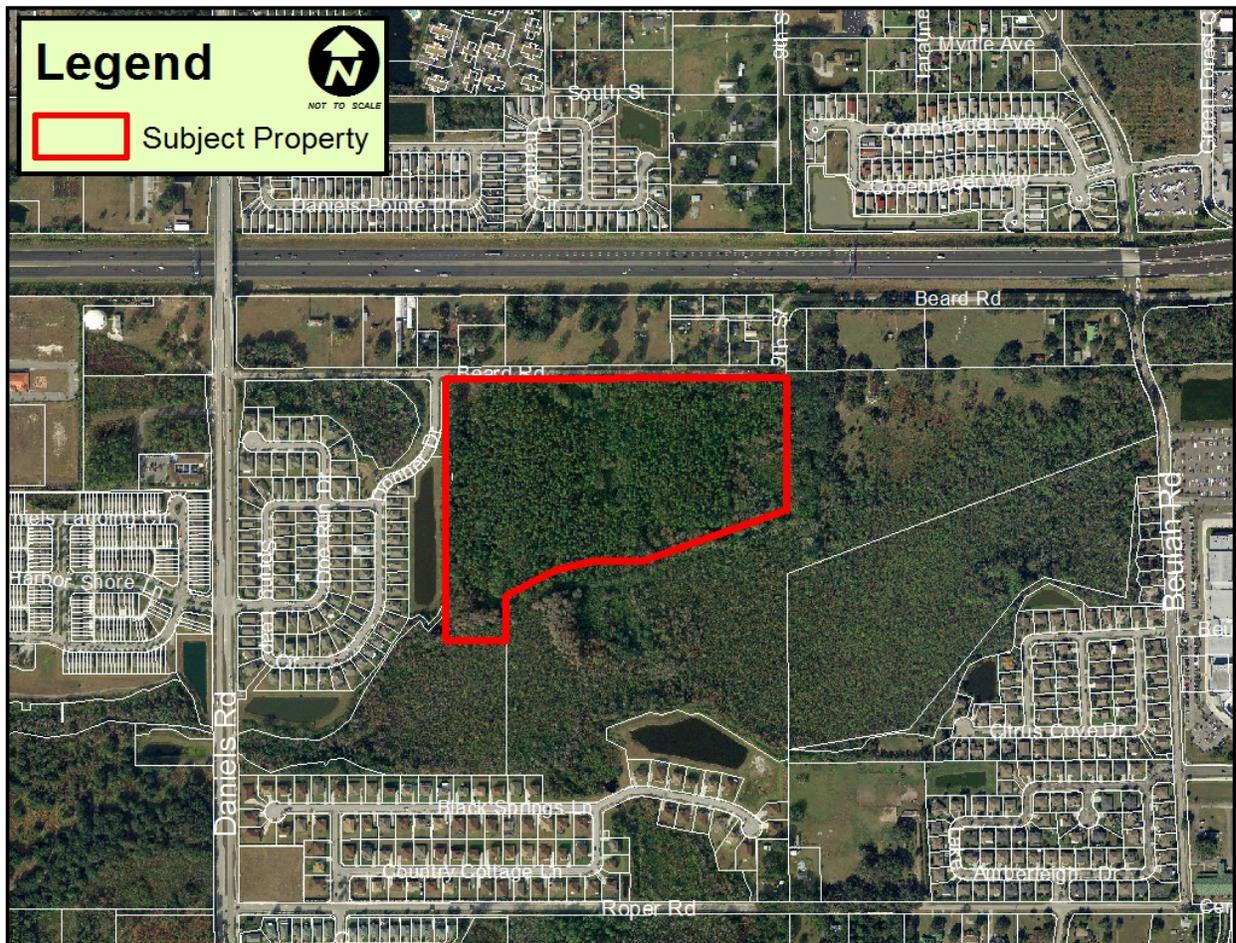
The City will provide garbage collection, police protection, and all other services regularly provided to City of Winter Garden residents including building permits. The property will be served by both Orange County Fire and Rescue and the City of Winter Garden Fire Department under the First Response System.

SUMMARY

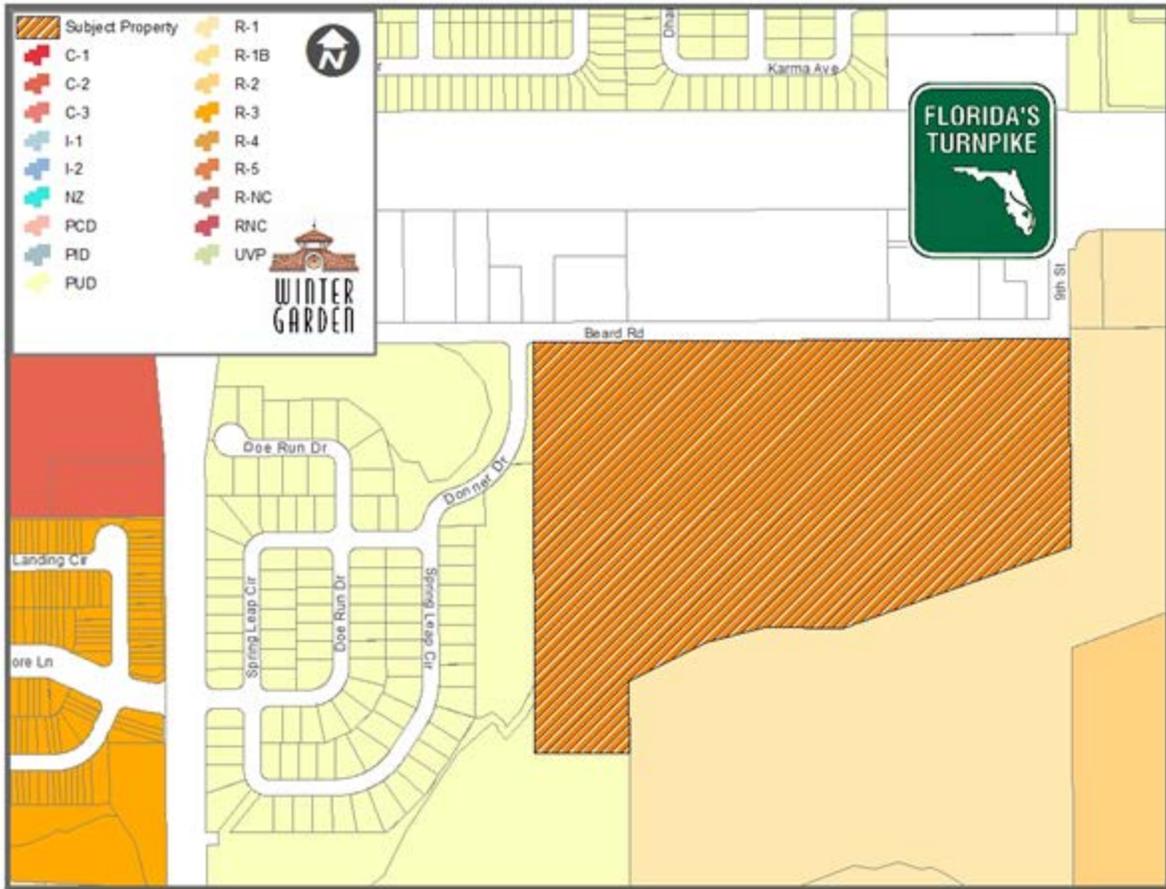
Staff recommends approval of the proposed Ordinance rezoning the subject property from City R-1 to City PUD. The rezoning is consistent with the Future Land Use Map of the City's Comprehensive. The proposed PUD is consistent with surrounding development in the area and is compatible with the uses in the surrounding area. The proposed development of the subject property is consistent with the goals, objectives and policies of the City's Comprehensive Plan and land development regulations.

MAPS

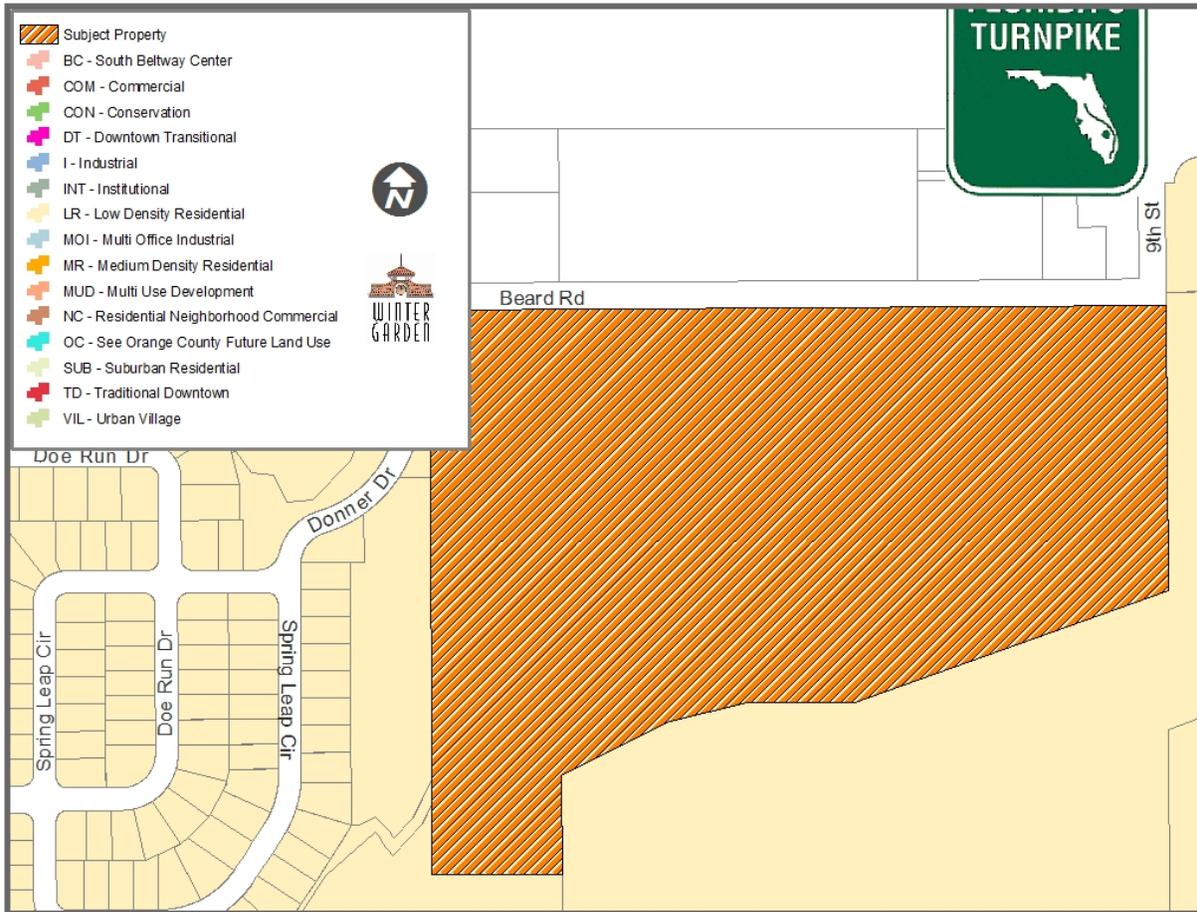
**AERIAL PHOTO
562 BEARD ROAD SUBDIVISION**



ZONING MAP 562 BEARD ROAD SUBDIVISION



FUTURE LAND USE MAP 562 BEARD ROAD SUBDIVISION



END OF STAFF REPORT

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Ed Williams, Community Development Director

Via: City Manager Mike Bollhoefer

Date: September 3, 2014

Meeting Date: September 11, 2014

Subject: Winter Garden Vineland Road
West Orange Outparcels, LLC
Planned Commercial Development Amendment
PARCEL ID# 26-22-27-9147-00-020

Issue:

The applicant is requesting an amendment to the West Orange Business Center Planned Commercial Development (PCD) Ordinance 03-51 to allow for additional uses on the subject outparcel.

Discussion:

The applicant requests that permitted and special exception uses similar to those permitted on the other tracts within the West Orange Business Center PCD be included for the subject outparcel.

Recommended Action:

City Staff recommends approval of the proposed Ordinance 14-27 subject to the conditions of the Staff Report (See Attached).

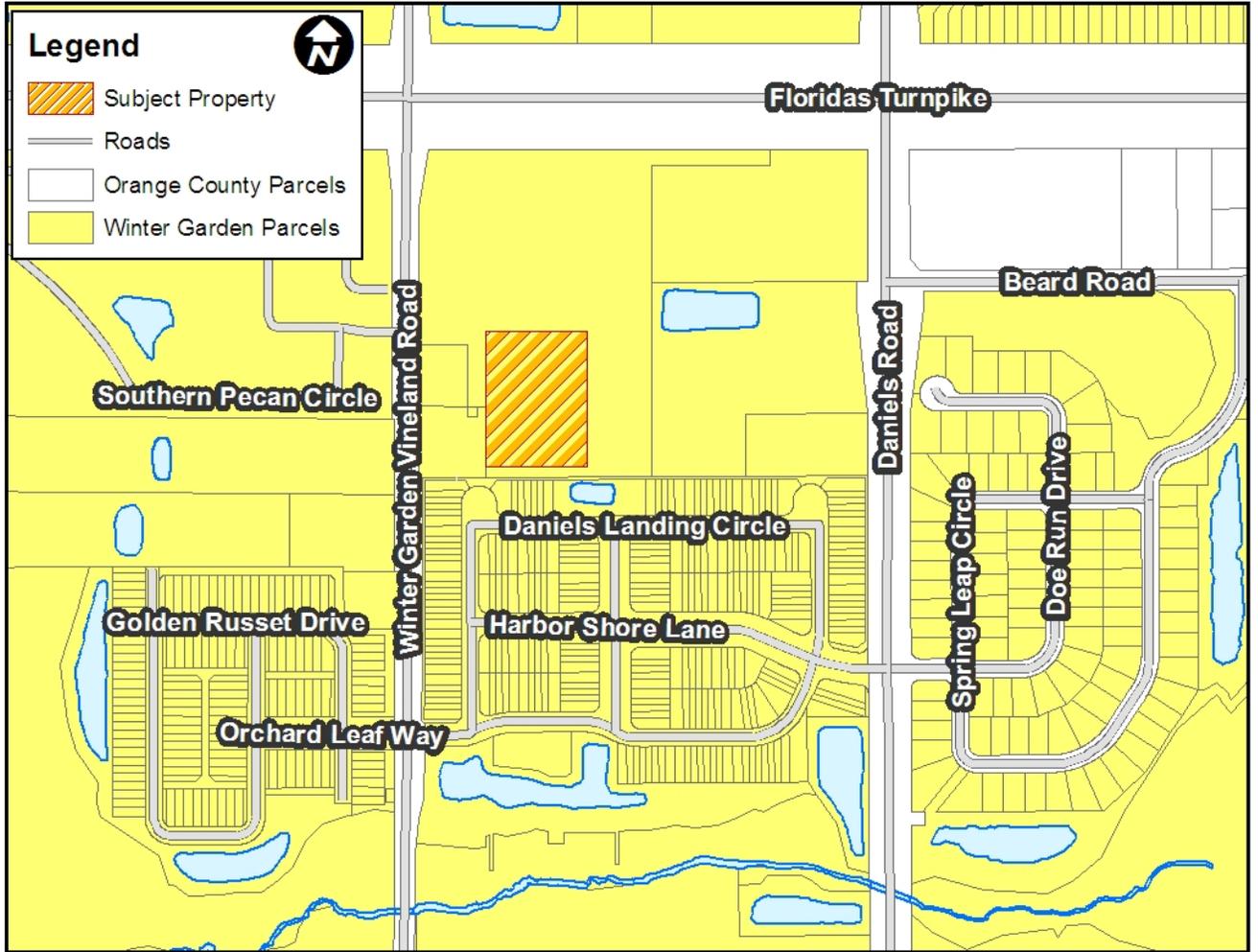
Attachment(s)/References:

Location Map
Ordinance 14-27
Staff Report

LOCATION MAP

ORDINANCE 14-27

WEST ORANGE OUTPARCELS



ORDINANCE 14-27

AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, AMENDING ORDINANCE 03-51 ESTABLISHING PCD ZONING FOR APPROXIMATELY 14.14 ACRES OF LAND (WEST ORANGE BUSINESS CENTER, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 71, PAGE 87) GENERALLY LOCATED SOUTH OF THE TURNPIKE AND EAST OF C.R. 535 TO ALLOW FOR ADDITIONAL PERMITTED AND SPECIAL EXCEPTION USES FOR AN APPROXIMATELY 2.55 +/- ACRE LOT WITH ORANGE COUNTY TAX PARCEL IDENTIFICATION NUMBER 26-22-27-9147-00-020 OWNED BY WEST ORANGE OUTPARCEL, LLC; PROVIDING FOR AMENDMENTS, NON-SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, on December 11, 2003, the City Commission of the City of Winter Garden adopted Ordinance 03-51 rezoning approximately 14.14 ± acres of certain real property generally located south of the Turnpike and east of CR535, from City C-2 to City PCD (the "Property"); and

WHEREAS, the property that is the subject of Ordinance 03-51 was subsequently platted as the West Orange Business Center, according to the plat thereof as recorded in Plat Book 71, Page 87, Public Records of Orange County, Florida; and

WHEREAS, West Orange Outparcels, LLC, the owner of Lot 2, West Orange Business Center, according to the plat thereof as recorded in Plat Book 71, Page 87, Public Records of Orange County, Florida, having Orange County Tax Identification Number 26-22-27-9147-00-020 (herein "LOT 2") and being a substantial portion of the developable area of Tract D described on the Conceptual Site Plan for West Orange Business Center attached to Ordinance 03-51, has requested to amend the PCD Zoning (Ordinance 03-51) to include additional permitted and special exception uses for LOT 2; and

WHEREAS, after public notice and due consideration of public comment, the City Commission of the City of Winter Garden hereby finds and declares the adoption of this Ordinance is consistent with the City of Winter Garden Comprehensive Plan, and the City of Winter Garden Code of Ordinances; and

WHEREAS, further, the City Commission finds that based on competent, substantial evidence in the record, the amendment to the PCD zoning approved by this Ordinance meets all applicable criteria contained within the City of Winter Garden Comprehensive Plan and the Code of Ordinances, therefore,

BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA:

SECTION I. Recitals. The above recitals are true and correct and incorporated herein as findings of the City Commission.

SECTION II: Adoption/Amendment. Section II – General Requirements of Ordinance 03-51 of the City of Winter Garden is amended to read as follows (words that are ~~stricken out~~ are deletions; words that are underlined are additions; provisions not included are not being amended):

SECTION II: General Requirements

(2) **Uses** – The permitted, prohibited and special exception uses for the subject property will be as follows:

~~c. Tract D (the mini storage parcel) – The permitted use for this Tract is a ministorage facility, Except for the mini-storage office, any other businesses operating from this site are strictly prohibited. Outdoor Storage or display is prohibited.~~ Lot 2, West Orange Business Center, according to the plat thereof as recorded in Plat Book 71, Page 87, Public Records of Orange County, Florida (“LOT 2”), being the developable portion of Tract D not encumbered with easements benefiting the lots within the West Orange Business Center subdivision.

Permitted Uses within LOT 2

- Retail
- Business, Professional and Medical Office
- Eating and Drinking Establishments
- Financial Institutions
- Personal Services
- Warehousing, wholesaling and storage facilities within enclosed structures
- Mini storage warehouse facilities
- Light manufacturing, processing and assembly within enclosed structures
- Research and development facilities, provided that all activities are within enclosed structures

Special Exception Uses within LOT 2

- Churches
- Schools; public, private and charter
- Child day care facilities

Prohibited Uses within LOT 2

- All residential uses, except in the case of a care taker for mini storage warehousing
- Outdoor storage and/or display of any kind
- All uses prohibited in the I-1 & I-2 Industrial Zoning Districts
- Commercial garages
- Semi-truck and/or trailer parking
- All uses prohibited within Tract C
- Automobile sales
- Gas stations
- Any other use not specifically listed as a permitted or special exception use for LOT 2.

(7) Staff Conditions Concerning LOT 2

- a. *Fair Share Payment for Turn Lane Improvements* – In order to support the development of LOT 2 with the uses as modified by Ordinance #14-27, it is necessary to construct a northbound right turn lane on County Road 535 (a/k/a Winter Garden Vineland Road) into the Property (“Turn Lane Improvements”). The owner and its successors and assigns in interests of LOT 2 shall pay the City of Winter Garden its proportionate fair share for the cost of permitting, design, engineering, procurement and construction of the Turn Lane Improvements (“Fair Share Payment”). The amount of the Fair Share Payment shall be determined based on a traffic study to be obtained by the owner of LOT 2 (which is subject to the review and approval of the City) and the uses proposed for LOT 2. The Fair Share Payment shall be paid to the City at the earlier of the following events: (i) prior to the issuance of any certificates of occupancy for any building or structure on LOT 2; or (ii) within sixty (60) days written notice being sent by the City of Winter Garden to owner of LOT 2 that the Turn Lane Improvements have been completed. A Developer’s Agreement, in a form and with terms acceptable to the City, between the City of Winter Garden and the owner of LOT 2 addressing the requirements of this paragraph shall be drafted, approval obtained from the City Commission and recorded in the public records of Orange County, Florida (the “Developer’s Agreement Condition”). As part of the Developer’s Agreement Condition, the Owner shall cause mortgage lien holders, if any, to execute a consent and subordination of lien interests to the Developer’s Agreement for recording in the public records concurrently with the recording of the Developer’s Agreement. No development orders and building permits concerning the development of LOT 2 shall be issued unless and until the Developer’s Agreement Condition is satisfied.

- b. Code of Ordinances. The City of Winter Garden Code of Ordinances, as amended from time to time, shall govern the development of the LOT 2 to the extent a specific matter is not addressed in the PCD (Ordinance 03-51 as amended by Ordinance 14-27).

SECTION III: Amendments. Minor amendments to this Ordinance will be achieved by Resolution of the City Commission of the City of Winter Garden. Major amendments to this Ordinance will require approval of the City Commission of the City of Winter Garden by Ordinance.

SECTION IV: Non-Severability. Should any portion of this Ordinance be held invalid, then the entire Ordinance shall be null and void.

SECTION V: Effective Date. This Ordinance shall become effective upon adoption at its second reading and after the satisfaction of the Developer's Agreement Condition set forth in Section II (7)a. of the PCD as amended/adopted by Section II of this Ordinance. If the Developer's Agreement Condition is not satisfied within six (6) months from the adoption of this Ordinance, this Ordinance shall be null and void and have no force and effect.

FIRST READING AND PUBLIC HEARING: _____, 2014.

SECOND READING AND PUBLIC HEARING: _____, 2014.

ADOPTED this ____ day of _____, 2014, by the City Commission of the City of Winter Garden, Florida.

APPROVED:

JOHN REES, Mayor/Commissioner

ATTEST:

KATHY GOLDEN, City Clerk

CITY OF WINTER GARDEN

PLANNING & ZONING DIVISION

300 West Plant Street - Winter Garden, Florida 34787-3011 • (407) 656-4111

STAFF REPORT

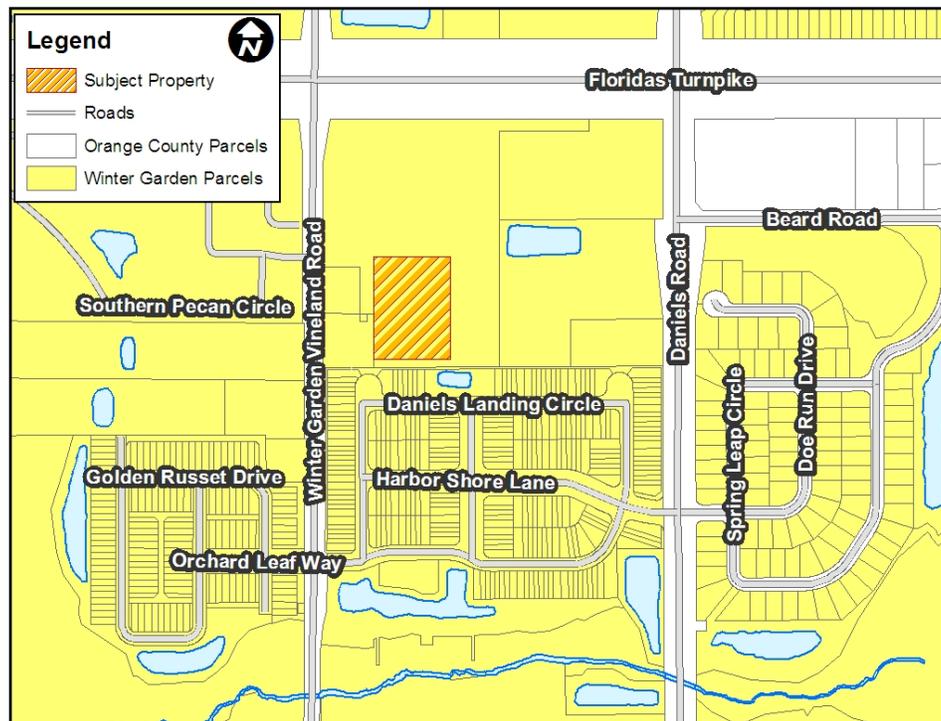
TO: PLANNING AND ZONING BOARD
PREPARED BY: LAURA SMITH, SENIOR PLANNER
DATE: JULY 30, 2014
SUBJECT: WINTER GARDEN VINELAND ROAD – PCD AMENDMENT
(West Orange Outparcels, LLC)
West Orange Business Center
PARCEL ID # 26-22-27-9147-00-020

APPLICANT: West Orange Outparcels, LLC

INTRODUCTION

The purpose of this report is to evaluate the proposed Planned Commercial Development Amendment for compliance with the City of Winter Garden Code of Ordinances and Comprehensive Plan.

The subject property is generally located south of the Turnpike and east of C.R. 535, in the West Orange Business Center Planned Commercial Development. The map below depicts the location of the subject property within the City of Winter Garden municipal limits:



The applicant is requesting an amendment to the West Orange Business Center Planned Commercial Development (PCD) Ordinance 03-51 to allow for additional uses on the subject outparcel, which in accordance with Ordinance 03-51 is currently only permitted for min-storage facility uses. The applicant requests that permitted and special exception uses similar to those permitted on the other tracts within the West Orange Business Center PCD be included for the subject outparcel.

EXISTING USE

The property is currently an unimproved vacant outparcel within the West Orange Business Center PCD.

ADJACENT LAND USE AND ZONING

The property is bordered on the north by the Turnpike. The properties to the south are townhomes within the Daniel's Landing residential subdivision zoned R-3 within the City of Winter Garden. The properties located to the east include retention ponds for the West Orange Business Center and vacant unimproved commercial properties within the property commonly known as the Birket Subdivision, includes Bright Horizons Daycare, which are zoned C-2 within the City of Winter Garden. The properties to the west include a developed commercial property, which contains a Law Office and is zoned C-2 within the City of Winter Garden; additionally to the west of the subject outparcel is another vacant unimproved outparcel within the West Orange Business Center PCD.

PROPOSED USE

The applicant does not have any proposed development plan for the property at this time. The applicant requests that additional permitted and special exception uses be granted for the subject outparcel so that the property may be more marketable for development.

Proposed Permitted Uses

- Retail
- Business, Professional and Medical Office
- Eating and Drinking Establishments
- Financial Institutions
- Personal Services
- Warehousing, wholesaling and storage facilities within enclosed structures
- Mini storage warehouse facilities
- Light manufacturing, processing and assembly within enclosed structures
- Research and development facilities, provided that all activities are within enclosed structures

Proposed Special Exception Uses

- Churches
- Schools; public, private and charter
- Child day care facilities

Proposed Prohibited Uses

- All residential uses, except in the case of a care taker for mini storage warehousing
- Outdoor storage and/or display of any kind

- All uses prohibited in the I-1 & I-2 Industrial Zoning Districts
- Commercial garages
- Semi-truck and/or trailer parking
- All uses prohibited within Tract C
- Automobile sales
- Gas stations
- Any other use not specifically listed as a permitted or special exception use for LOT 2.

SUMMARY

City Staff recommends approval of the proposed Amendment to the West Orange Business Center Planned Commercial Development subject to the following conditions:

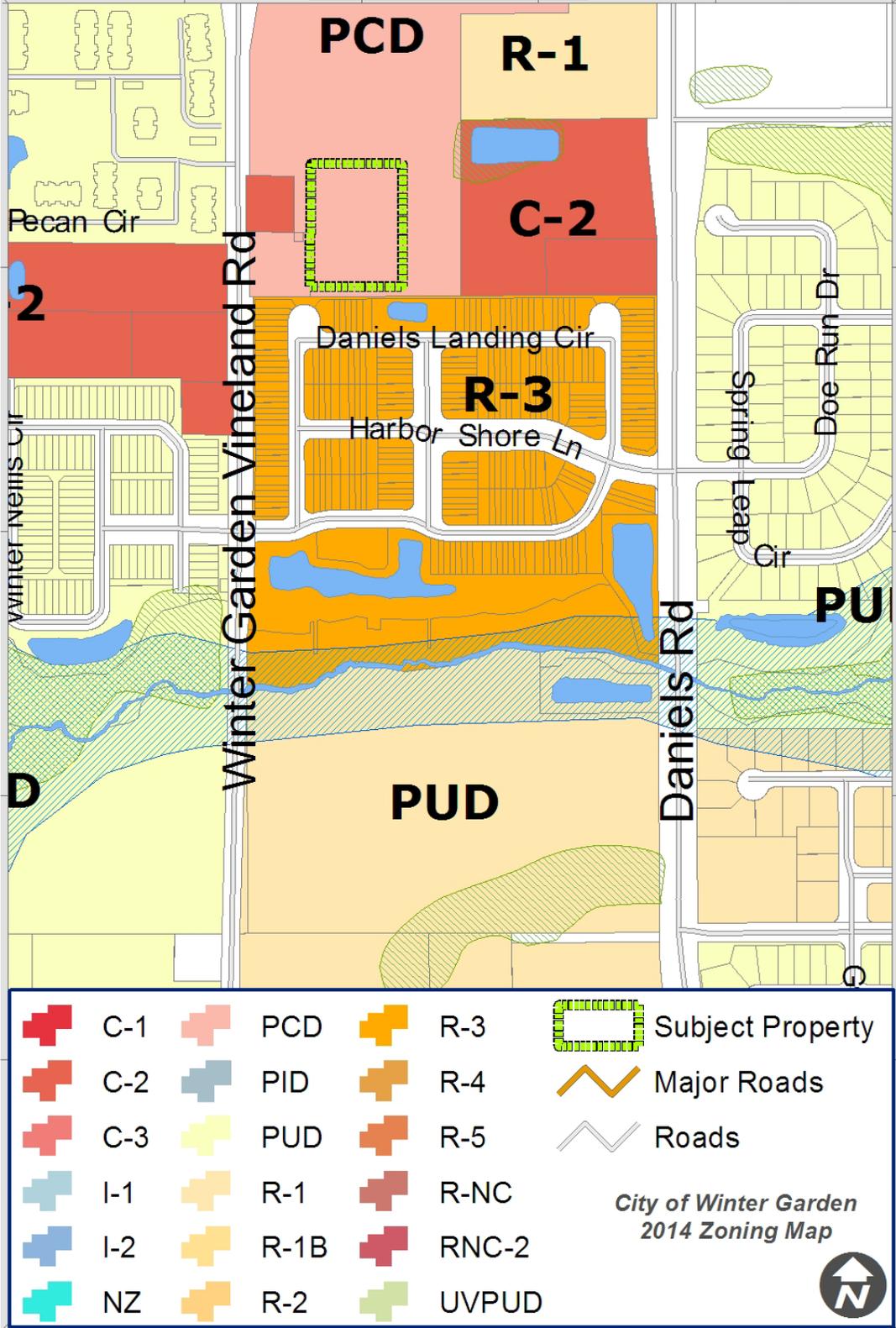
- With the exception of the additional uses defined by Ordinance 14-27, the owner/developer shall comply with all other conditions and stipulations of Ordinance 03-51, including but not limited to signage, setbacks, buffering and screening.
- The owner/developer shall pay their proportionate fair share of the cost of constructing a north bound right turn lane into the entrance of the West Orange Business Center.
- The owner shall enter into a Developer's Agreement prior to Ordinance 14-27 becoming effective, which among other topics, will outline the proportionate fair share responsibility of the owner/developer for construction of the northbound right turn lane.
- The proposed Special Exception Uses permitted within the subject outparcels have been reviewed by City Staff in conjunction with a traffic study which supports these types of uses. Though these special exception uses are contemplated uses, such uses due to their uniqueness may require further review than typical Site Plan review and may necessitate the application of certain conditions and restrictions, therefore these uses have been listed as Special Exception Uses.
- The Permitted Uses listed within Ordinance 14-27 are categorized uses. Ordinance 03-51 which established the PCD zoning for the property provided for an exhaustive list of specific permitted uses, however as the business environment continually changes and evolves it has become evident that these exhaustive lists can be limiting. Therefore Ordinance 14-27 has provided a categorized list of uses for the subject outparcel which would include the majority of the permitted uses listed for the other tracts within the West Orange Business Center.

MAPS/EXHIBITS

AERIAL PHOTO
West Orange Outparcels

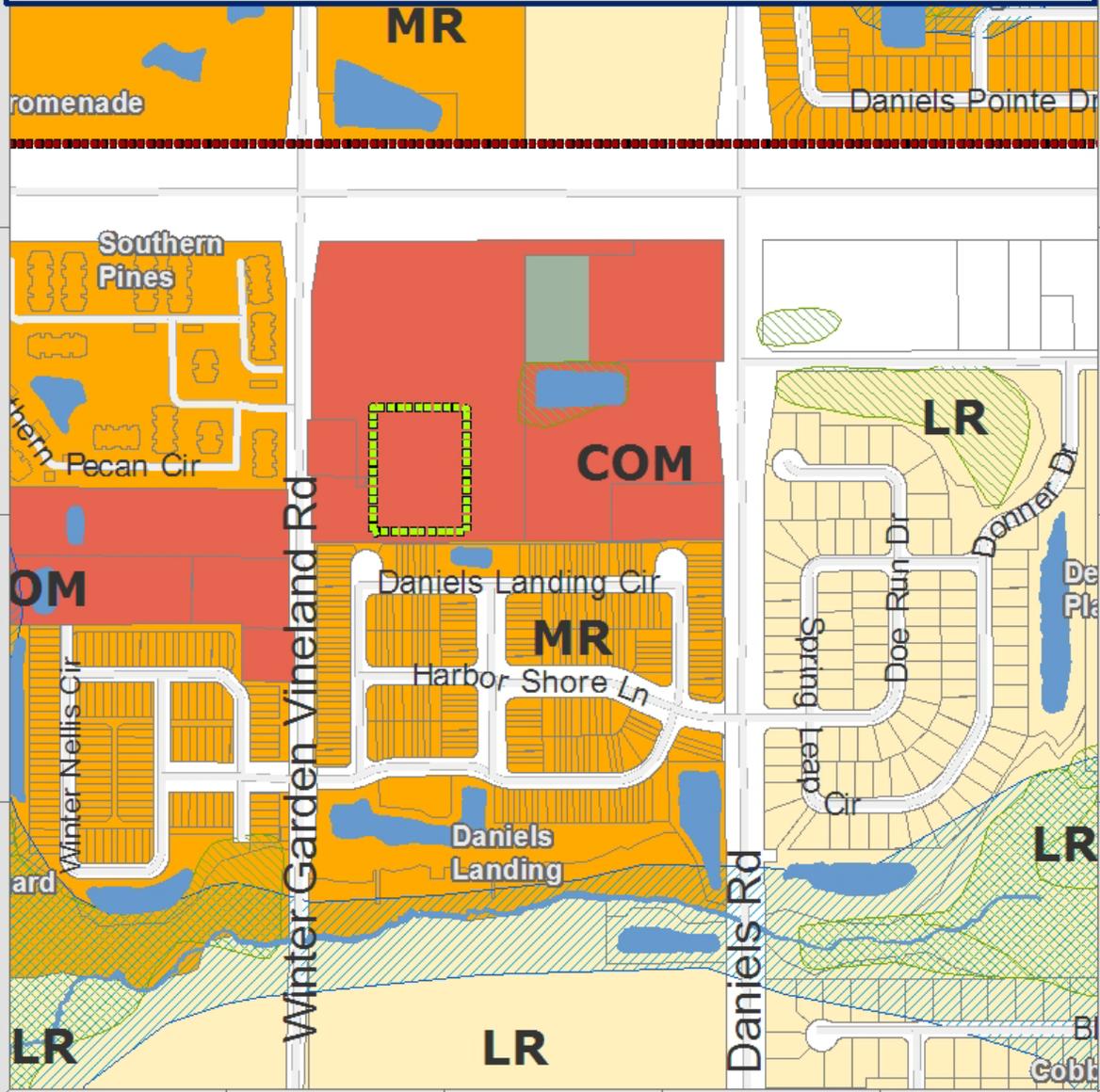


Zoning Map
West Orange Outparcels



**Future Land Use Map
 West Orange Outparcels**

Future Land Use	MOI - Multi Office Industrial	Parcels selection	
BC - South Beltway Center	MR - Medium Density Residential	Activity Centers	
COM - Commercial	MUD - Multi Use Development	Major Roads	
CON - Conservation	NC - Res. Neighborhood Commercial	Roads	
DT - Downtown Transitional	OC - See Orange County FLU Map	County Line	
I - Industrial	SUB - Suburban Residential	City of Winter Garden Future Land Use Map 2020	
INT - Institutional	TD - Traditional Downtown		
LR - Low Density Residential	ML - Urban Village		



END OF STAFF REPORT

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Ed Williams, Community Development Director

Via: City Manager Mike Bollhoefer

Date: September 3, 2014

Meeting Date: September 11, 2014

Subject: West Orange Outparcels Developer's Agreement
West Orange Outparcels, LLC
PARCEL ID# 26-22-27-9147-00-020

Issue:

Approval of the West Orange Outparcels Developer's Agreement for West Orange Outparcels, LLC.

Recommended Action:

Staff recommends approval of the West Orange Outparcels Developer's Agreement for West Orange Outparcels, LLC.

Attachment(s)/References:

West Orange Outparcels Developer's Agreement

This Instrument Prepared by and Return to:

Daniel W. Langley
Fishback, Dominick, Bennett, Ardaman,
Ahlers, Langley & Geller LLP
1947 Lee Road
Winter Park, Florida 32789-1834

Tax Parcel Number: 26-22-27-9147-00-020

DEVELOPER'S AGREEMENT
WEST ORANGE BUSINESS CENTER LOT 2

THIS DEVELOPER'S AGREEMENT (the "**Agreement**") is made this ____ day of _____, 2014, by and among the CITY OF WINTER GARDEN, FLORIDA, a Florida municipal corporation (the "**City**") and WEST ORANGE OUTPARCEL, LLC, a Florida limited liability company (the "**Developer**").

RECITALS:

WHEREAS, Developer is the fee simple owner of that certain approximately 2.55 +/- acre real property generally located on east of C.R. 535 and south of the Florida Turnpike, in Winter Garden, Orange County, Florida and being legally described as:

Lot 2, West Orange Business Center, according to the plat thereof as recorded in Plat Book 71, Page 87, Public Records of Orange County, Florida

(the "**Subject Property**"); and

WHEREAS, the Subject Property is a part of the West Orange Business Center subdivision (recorded at PB 71, PG 87) (the "**Subdivision**"); and

WHEREAS, the Subject Property is zoned PCD, and subject to and governed by City of Winter Garden Ordinance No. 03-51 as amended by Ordinance 14-27 (the "**PCD Ordinance**"); and

WHEREAS, Developer shall comply with all provisions of the PCD Ordinance in the development of the Subject Property in addition to other approvals by the City; and

WHEREAS, this Agreement is not a statutory development agreement pursuant to Chapter 163, Florida Statutes (Florida Local Government Development Agreement Act), and is being entered into by the City pursuant to the City's home rule authority and as a condition of the PCD Ordinance; and

WHEREAS, Development of the Subject Property at the intensity and configuration proposed requires the Developer to perform certain obligations and

provide for certain mitigation of traffic impacts of such development in order to comply with the City's Code of Ordinances, Comprehensive Plan and state law and otherwise address the impacts generated by the development of the Subject Property, all as more particularly provided in this Agreement; and

WHEREAS, Developer acknowledges that some of the public traffic facilities, infrastructure and services existing at this time are not sufficient to adequately serve the Project and, therefore, the Developer with certain uses will need to provide its proportionate fair share payment in accordance with this Agreement to mitigate impacts of such development in order to comply with the City's Code of Ordinances, Comprehensive Plan, regulations, policies and state law; and

WHEREAS, the Developer acknowledges that construction of the improvements and satisfaction of obligations required herein, which are necessary to serve the development of the Subject Property, will be of direct benefit to the Developer and the Subject Property.

NOW, THEREFORE, for and in consideration of the above premises, the promises and provisions contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Developer and the City agree as follows:

1. Recitals. The above Recitals are true and correct and are incorporated herein as material provisions of this Agreement.

2. City Approvals. In addition to the requirements and obligations of the Developer herein, the development of the Subject Property shall be subject to the PCD Ordinance, City Code requirements, final plat, site plans, construction plans, and other development orders and permits for the Subject Property, including the approval conditions of such development orders, approvals and permits.

3. CR 535 Turn Lane Improvements. In order to support the development of the Subject Property, it is necessary to construct a northbound right turn lane on County Road 535 (a/k/a Winter Garden Vineland Road) into the Subdivision (the "Turn Lane Improvements"). The Turn Lane Improvements will address safety and capacity concerns that exist for current traffic and which will deteriorate as new development on the Subject Property. The City shall control all aspects of the design, engineering, permitting, procurement, construction and completion of the Turn Lane Improvements and the City makes no representations concerning the timing for the occurrence of the same. The estimated cost of the Turn Lane Improvements is **ONE-HUNDRED THOUSAND DOLLARS (\$100,000.00)**.

4. Fair Share Payment. A study by Traffic Planning and Design, Inc. ("Traffic Study") was conducted to identify the developments having traffic impacts to County Road 535 in the area near the Subdivision. The costs of the design, engineering, permitting, installation, construction, provision and completion of the Turn

Lane Improvements shall be borne in part by the Subject Property. Based on the Traffic Study the development of Subject Property accounts for: (i) 50% of average daily trips impacting County Road 535 in the area near the Subdivision if the Subject Property is developed with any of the following uses: Business Park or Retail; (ii) 34.50% of average daily trips impacting County Road 535 if the Subject Property is developed with K-8 Charter School; (iii) 13.50% of the average daily trips impacting County Road 535 if the Subject Property is developed with a Church; and (iv) zero additional trips if developed with a mini-storage facility.

Based on average daily trips, City and Developer agree that Developer's fair share allocation is: (i) **FIFTY THOUSAND DOLLARS (\$50,000.00)**, if the Subject Property is developed with the following uses: Business Park or Retail; (ii) **THIRTY-FOUR THOUSAND FIVE HUNDRED DOLLARS (\$34,500.00)**, if the Subject Property is developed with a K-8 Charter School; (iii) **THIRTEEN THOUSAND FIVE HUNDRED DOLLARS (\$13,500.00)** if the Subject Property is developed with a Church; and (iv) zero if the Subject Property is developed with a mini-storage facility (herein the "Fair Share Payment"), which represents respectively 50%, 34.50%, 13.50% and 0% of the total cost of the design, engineering, permitting, installation, construction, provision and completion of the Turn Lane Improvements. Developer acknowledges and agrees that the Fair Share Payment is proportionate to the impacts of the development of the Subject Property and that the Turn Lane Improvements provide a direct benefit to the Subject Property.

If in the future, Developer proposes a lot split of the Subject Property, the City may require as a condition of the lot split, an amendment to this Agreement addressing the pro-rata division of the Fair Share Payment for each lot based upon the proposed uses and building square footage for each lot.

Developer shall be required to pay Developer's Fair Share Payment for the Turn Lane Improvements to the City prior to the issuance of any building permits for any building or structure on the Subject Property. In no event shall building permits and certificates of occupancy be issued for any structure or building on the Subject Property unless and until the Fair Share Payment is paid in full.

In the event the Fair Share Payment is not timely made (regardless of whether by mistake or oversight by the City in issuing a permit without seeking such payment), interest of twelve percent (12%) per annum shall accrue in favor of the City on the Fair Share Payment, or any portion thereof outstanding. Developer hereby assumes any and all risk arising out of or in any related to building permits and certificates of occupancy not being issued by the City until Developer has made the Fair Share Payment.

5. Compliance with Law. Nothing in this Agreement shall allow, or be construed to allow the Developer or Developer's successors and assigns to avoid or delay compliance with any or all provisions of the City's Comprehensive Plan, the City

Code, City resolutions and other requirements pertaining to the use and development of the Subject Property.

6. Indemnity. The Developer hereby indemnifies and holds City and its elected and appointed officials, employees and agents harmless from and against any and all claims, disputes, lawsuits, injuries, damages, attorneys' fees (including trial and appellate fees), costs and experts' fees, interest and all adverse matters in any way arising out of or relating to the Developer's and its officers', employees' and agents' negligent acts, negligent omissions, negligence, negligent misrepresentation and default under this Agreement, or any combination thereof, arising from or related to the Developer's exercise of (or failure to exercise) the rights or obligations of the Developer under this Agreement and for the risk assumed by Developer under this Agreement.

7. Validity. If any portion of this Agreement is finally determined by a court of competent jurisdiction to be invalid, unconstitutional, unenforceable or void, the balance of the Agreement shall continue in full force and effect.

8. Notices. Any notices required or permitted under this Agreement, and copies thereof, shall be addressed to the City and the Developer at the following addresses, or at such other addresses designated in writing by the party to receive notice.

City: City Manager
City of Winter Garden
300 West Plant Street
Winter Garden, Florida 34787

With a copy to:
City Attorney
City of Winter Garden
300 West Plant Street
Winter Garden, Florida 34787

Developer: WEST ORANGE OUTPARCEL, LLC
Attn: Todd South
1000 LEGION PLACE, SUITE 1200
ORLANDO, FL 32801

Notices shall be either: (i) personally delivered (including delivery by Federal Express or other overnight courier service) to the addresses set forth above, in which case they shall be deemed delivered on the date of delivery; or (ii) sent by certified mail, return receipt requested, in which case they shall be deemed delivered on the date shown on the receipt unless delivery is refused or intentionally delayed by the addressee, in which event they shall be deemed delivered on the date of deposit in the U.S. Mail. If no address is provided for the Developer above, then the address of

Developer's registered agent on file with the Florida Department of State Division of Corporations shall be Developer's address for notice purposes.

9. Attorney's Fees. In any lawsuit between the parties to this Agreement arising from this Agreement, each party shall bear their own respective attorneys' fees and costs.

10. Entire Agreement. This Agreement embodies the entire understanding of the parties with respect to the matters specifically enumerated herein, and all negotiations, representations, warranties and agreements made between the parties are merged herein. The making, execution and delivery of this Agreement by all parties have been induced by no representations, statements, warranties or agreements that are not expressed herein. There are no further or other agreements or understandings; written or oral, in effect between or among the parties related to the subject matter hereof.

11. Interpretation. None of the parties shall be considered the drafter of all or any portion of this Agreement for the purposes of interpreting all or any portion of this Agreement, it being recognized that all parties have contributed substantially and materially to the preparation of this Agreement.

12. Binding Effect and Successors. This Agreement shall run with the land of the Subject Property and the rights and obligations under this Agreement shall benefit, burden, and be binding upon the successors, heirs and assigns of all parties to this Agreement. The rights granted to Developer under this Agreement relate specifically to the Subject Property and are not permitted to be transferred to any other property.

13. Local Development Approvals and Permits. Notwithstanding anything herein to the contrary, all development of the Subject Property shall be in compliance with all applicable federal, state, county and municipal laws and ordinances, rules and regulations (including, but not limited to, the City's land development regulations, zoning requirements and comprehensive plan). Unless expressly authorized or granted herein, nothing in this Agreement shall constitute or be deemed to constitute or require the City to issue any approval by the City of any rezoning, Comprehensive Plan amendment, variance, special exception, final site plan, preliminary subdivision plan, final subdivision plan, lot split, building permit, grading, stormwater drainage, engineering, or any other land use or development approval. Nor shall this Agreement be deemed to reduce, eliminate, derogate from or otherwise adversely affect any such approvals, permissions or rights. These and any other required City development approvals and permits shall be processed and issued by the City in accordance with procedures with respect to same as otherwise set forth in the City's Code of Ordinances and subject to any conditions of approval thereof. Nothing in this Agreement shall constitute or be deemed to constitute a limitation, restriction or any other type of waiver of Developer's right or ability to seek a rezoning, comprehensive plan amendment, variance, special

exception, site plan, preliminary subdivision plan, final subdivision plan, or any other land use or development approval.

14. Rights-of-Way. The City shall be under no obligation to condemn any rights-of-way, easement or other property rights for the construction of the Turn Lane Improvements or for any of Developer's obligations provided for herein.

15. Impact Fees.

(a) Transportation Impact Fees. Transportation impact fees within the Project shall be paid at rates applicable within the City at the time of building permit issuance.

(b) Water and Sewer Impact Fees. Water and sewer impact fees shall be paid in accordance with the City of Winter Garden Code of Ordinances.

(c) Police, Fire and Parks/Recreation Services Impact Fees. Applicants for building permits within the Subject Property shall comply with the City Code, as it may from time to time be amended, imposing impact fees for police, fire, and parks/recreation facilities and/or services. In addition, impact fees, which may be adopted in the future or which currently exist, applicable to the development of the Subject Property, will be paid consistent with the applicable adopted ordinance or inter-local agreement at time of building permit issuance.

(d) The impact fee determination of subsections (a) through (c) above shall be determined pursuant to City Code as such may be amended from time to time. The Developer shall not receive any compensation or impact fee credits for the Fair Share Payment or any other obligations of the Developer provided in this Agreement.

16. Permit Approvals. Developer shall be responsible for providing to City and obtaining any and all approval and permits for, by way of example not limitation, all drainage improvements, drainage connections, driveway connections, and utility connections from all applicable governmental agencies or jurisdictions, including but not limited to, the St. John's River Water Management District ("SJRWMD"), Orange County and the Florida Department of Environmental Protection ("FDEP"). If permit requirements and conditions imposed by Orange County, the St. John's River Water Management District, the Florida Department of Environmental Protection, the Florida Department of Transportation, or any other applicable jurisdiction significantly change the design of the Project or create conflict or inconsistencies with the conditions of this Agreement, the Agreement must be amended and approved by the City prior to the continuation of any development activities within the Subject Property.

17. Authority. Each party represents and warrants to the other parties that it has all necessary power and authority to enter into and consummate the terms and conditions of this Agreement, that all acts, approvals, procedures, and similar matters

required in order to authorize this Agreement have been taken, obtained, or followed, as the case may be, and that, upon the execution of this Agreement by all parties, this Agreement shall be valid and binding upon the parties hereto and their successors in interest and assigns. In the event Developer fails to pay the monies, dedicate the lands so required by this Agreement, or otherwise fails to meet Developer's obligations under this Agreement, no further development (including without limitation the issuance of permits, review of applications, or construction) of the Subject Property shall continue until such obligations are met.

Furthermore, Developer represents and warrants to City that it is the fee simple owner of the Subject Property, free and clear of any encumbrances including but not limited to mortgages, liens or easements, or, in the event an encumbrance exists, Developer at Developer's sole cost, shall obtain the necessary joinders and consents and subordinations to this Agreement (and documents called for herein) or releases from the appropriate parties with an interest in the Subject Property. Developer shall provide to City, certified surveys, title reports or other documents evidencing said ownership interest.

18. Effective Date. This Agreement shall become effective upon execution by all parties (the "**Effective Date**").

19. Breach. In the event of a breach, default, or violation of one or more of the provisions herein by the Developer or the City, the violating party shall be given ten (10) days to cure such violation upon receipt of written notice of the violation from a non-violating party. In the event such violation is not cured within said period, the City or the Developer, as the case may be, shall have the right to pursue any and all legal and equitable remedies available provided by law. Notwithstanding the foregoing, the City shall be permitted to without notice immediately withhold the issuance of, and revoke, certificates of occupancy or building permits associated with the Subject Property in the event Developer is in violation of any provision of this Agreement. If Developer fails to timely pay the City any monies due pursuant to this Agreement, the City may record a Notice of Lien against the Subject Property in the amount owed to the City. A copy of such Notice of Lien shall also be delivered to Developer in the same manner as required under this Agreement for delivery of written notices. Such recorded Notice of Lien shall be superior to all other liens and encumbrances subordinated to this Agreement and superior to all other liens and encumbrances that become a matter of record after the recording date of this Agreement regardless of when the Notice of Lien is recorded. The City may foreclose the lien in accordance with the procedures established in Chapter 702, Florida Statutes, or successor statute or other statute providing for lien foreclosure procedures. Amounts past due shall accrue interest in favor of the City at the rate of twelve percent (12%) per annum. The recorded Notice of Lien shall constitute a lien upon the Subject Property and the lien may be foreclosed upon for the benefit of the City any time after ten (10) days after the Notice of Lien has been recorded in the public records. The Developer may obtain a release from the lien by paying the amount stated in the lien, plus accrued interest, plus attorney's fees and costs incurred by the City in filing and collecting upon the lien. Without regard to

anything herein to the contrary, the Developer shall have the right to transfer any liens off the Subject Property to other security as provided by law.

20. Amendment. This Agreement may be amended, modified or cancelled by mutual consent of the parties hereto as represented by a written document executed by the City and the Developer.

21. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Exclusive venue in any action to construe or enforce the provisions of this Agreement shall be in the circuit court of and for Orange County, Florida.

22. Recording. Within fourteen (14) days after the execution of this Agreement by the parties, the City shall record this Agreement with the cost thereof to be borne by the Developer.

23. Non-Waiver of Sovereign Immunity. Nothing contained in this Agreement nor in any instruments executed pursuant to the terms of this Agreement shall be construed as a waiver or attempted waiver by the City of its sovereign immunity under the Constitution and laws of the State of Florida.

24. Informed Execution. This Agreement is entered into voluntarily by the Developer without duress and after full review, evaluation and consideration by the Developer. Developer is represented by counsel, or alternatively, has been afforded an opportunity to retain counsel for review of this Agreement.

25. Reimbursement. On or before ten (10) days after the date of invoicing, Developer shall reimburse the City for all the City's direct costs, expenses and fees incurred relating to the review, processing, inspection, and regulation (or any combination thereof) of applications related to the Project, including without limitation, the City's consultants', engineers' and attorneys' fees, concerning the preparation of this Agreement and for other development review expenses in accordance with Chapter 88, City of Winter Garden Code of Ordinances.

26. Time is of the Essence. Time is hereby declared to be of the essence in the performance of the duties and obligations of the respective parties to this Agreement.

27. Captions. The captions or section headings of this Agreement are provided for convenience only and shall not be deemed to explain, modify, amplify or aid in the interpretation, or meaning of this Agreement.

28. Independent Parties. City and Developer are not partners and this Agreement is not a joint venture and nothing in this Agreement shall be construed to authorize the Developer to represent or bind the City to matters not expressly authorized or provided in this Agreement.

AGREED by the City Commission of the City of Winter Garden, a Florida municipality, and WEST ORANGE OUTPARCEL, LLC as of the day first written above.

Signed, sealed and delivered in the presence of:

“CITY”

CITY OF WINTER GARDEN, FLORIDA

By: _____
JOHN REES, MAYOR

ATTEST:

By: _____
KATHY GOLDEN, CITY CLERK

Approved by the City Commission on _____, 2014.

[Developer’s Signature Page on Next Page]

“DEVELOPER”

WEST ORANGE OUTPARCEL, LLC

Print Name: _____
Witness

J. Todd South, Manager

Print Name: _____
Witness

STATE OF FLORIDA
COUNTY OF ORANGE

The foregoing instrument was executed, sworn to and acknowledged before me this _____, 2014 by J. Todd South, as Manager of WEST ORANGE OUTPARCEL, LLC, a Florida limited liability company. He (check one) is personally known to me, or has produced a valid driver’s license as identification.

Notary Public, State and County Aforesaid
Name: _____
My Commission Expires: _____
My Commission Number is: _____

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Kathy Golden, City Clerk

Date: September 4, 2014 **Meeting Date:** September 11, 2014

Subject: Expiring term of the General Employees Pension Board Trustee

Issue: Trustee Theo Graham has indicated in his indicated verbally at his last board meeting that he is interested in being reappointment by the City Commission. Mr. Graham has served on the board since 1999 and his term is scheduled to expire on September 30, 2014.

Reference:

City Code Sec. 54-28. Board of trustees.

(a) The sole and exclusive administration of and responsibility for the proper operation of the system and for making effective the provisions of this ordinance is hereby vested in a board of trustees. The board is hereby designated as the plan administrator. The board shall consist of five trustees, **two of whom**, unless otherwise prohibited by law, **shall be appointed by the city commission**, and two of whom shall be members of the system, who shall be elected by a majority of the general employees who are members of the system.

Attachments:

Appointment interest form on file with the City Clerk is the same one for Ms. Kennington's seat under Item 7.D.

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Kathy Golden, City Clerk

Via: Mike Bollhoefer, City Manager

Date: September 4, 2014 **Meeting Date:** September 11, 2014

Subject: Fill the unexpired seat held by Marguerite Kennington until September 30, 2015 on the General Employees Pension Board

Issue: Marguerite Kennington resigned her position on this board. Mr. Moore was appointment but did not serve due a conflict with his employment.

Reference:

City Code Sec. 54-28. Board of trustees.

(a) The sole and exclusive administration of and responsibility for the proper operation of the system and for making effective the provisions of this article is hereby vested in a board of trustees. The board is hereby designated as the plan administrator. The board shall consist of five trustees, **two of whom, unless otherwise prohibited by law, shall be appointed by the city commission**, and two of whom shall be members of the system, who shall be elected by a majority of the general employees who are members of the system. The fifth trustee shall be chosen by a majority of the previous four trustees as provided for herein, and such person's name shall be submitted to the city commission. Upon receipt of the fifth person's name, the city commission shall, as a ministerial duty, appoint such person to the board of trustees as its fifth trustee. The fifth trustee shall have the same rights as each of the other four trustees appointed or elected as herein provided and shall serve a two-year term unless he sooner vacates the office. Each commission appointed trustee shall serve as trustee for a period of two years, unless he sooner vacates the office or is sooner replaced by the city commission at whose pleasure he shall serve. **Each member trustee shall serve as trustee for a period of two years, unless he sooner leaves the employment of the city as a general employee or otherwise vacates his office as trustee, whereupon a successor shall be chosen in the same manner as the departing trustee.**

Attachments:

Resignation

Board appointment interest forms on file with the City Clerk.



CITY OF WINTER GARDEN
CITY CLERK'S OFFICE
300 WEST PLANT STREET
WINTER GARDEN, FL 34787

P: 407.656.4111

WWW.WINTERGARDEN-FL.GOV

Rec'd 4-23-13

2014

BOARD APPOINTMENT INTEREST FORM

THANK YOU FOR YOUR INTEREST IN SERVING ON ONE OF THE CITY'S BOARDS/COMMITTEES. VOLUNTEERS LIKE YOU ARE ESSENTIAL TO ENSURING THAT YOUR CITY GOVERNMENT IS RESPONSIVE TO THE NEEDS OF THE COMMUNITY. PLEASE HELP US PLACE YOU ON THE MOST APPROPRIATE COMMITTEE BY COMPLETING THIS QUESTIONNAIRE. FEEL FREE TO ATTACH A RESUME.

DATE: April 19, 2013

VERIFIED INTEREST ON: _____

LAST NAME: Garcia FIRST: Lisa MIDDLE: M
 HOME ADDRESS: 723 Rainfall Dr. 471 Dunoon St. Ocoee 34761
 OFFICE ADDRESS: 1060 Maitland Center Commons, Suite 360, Maitland, FL 32751
 HOME PHONE: _____ CELL PHONE: 407-791-3562 WORK PHONE: 407-740-6111 ext 205
 EMAIL: lisagarcia@fiduciaryfirst.com FAX #: _____
 CURRENT EMPLOYER: FiduciaryFirst LENGTH: 2.5 years
 POSITION: Investment Specialist
 EDUCATION: HIGH SCHOOL GRADUATE YES NO UNDERGRADUATE COLLEGE DEGREE IN: International Business & World Trade
 ADVANCED COLLEGE DEGREE IN: MBA, Specialization in Human Resources OTHER: _____

PLEASE STATE YOUR EXPERIENCE, INTERESTS OR ELEMENTS OF YOUR HISTORY THAT YOU THINK QUALIFY YOU FOR APPOINTMENT:
I have worked in the financial services field for 10+ years and half of the experience working directly with the management of institutional retirement plans, generally private defined contribution and defined benefit plans, as well as some public plans, FINRA licensed Series 6, 7, 63, and 66. Designations include Accredited Investment Fiduciary and working towards CIMA.

COMMUNITY INVOLVEMENT: My son plays in Winter Garden Little League; spouse assists coach

INTERESTS/ACTIVITIES: _____

WHY DO YOU DESIRE TO SERVE ON THIS/THESE BOARDS? Become more involved in the community and provide input based on my expertise

NAME ANY BUSINESS, PROFESSIONAL, CIVIC OR FRATERNAL ORGANIZATIONS OF WHICH YOU ARE A MEMBER AND THE DATES OF MEMBERSHIP.

None

ARE YOU A RESIDENT OF WINTER GARDEN? YES NO IF YES, CONTINUOUS RESIDENT SINCE? 2006 - 2013

ARE YOU A REGISTERED VOTER OF ORANGE COUNTY? YES NO WHICH CITY DISTRICT? X

ARE YOU CURRENTLY SERVING ON ANY OTHER BOARDS? YES NO IF YES, PLEASE STATE NAME OF BOARD: _____

HAVE YOU EVER SERVED ON A GOVERNMENT BOARD? YES NO IF YES, PLEASE STATE NAME OF BOARD: _____

REFERENCES:
Sheila Blakely, Project Manager at Digital Risk, 305-793-1400 or 407-756-2996
Holly Harber, Client Service Operations at FiduciaryFirst, 407-740-6111 ext. 202

WHICH BOARD(S) ARE YOU INTERESTED?

- *CODE ENFORCEMENT BOARD
- *PLANNING & ZONING BOARD
- *COMMUNITY REDEVELOPMENT AGENCY
- *COMMUNITY REDEVELOPMENT ADVISORY BOARD - CIRCLE ALL THAT APPLY TO YOU WITHIN THE CRA: RESIDE / OWN / OPERATE A BUSINESS / OTHER
- *GENERAL EMPLOYEES PENSION BOARD
- *FIRE/POLICE PENSION BOARD
- *ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION BOARD
- CIRCLE ALL THAT APPLY TO YOU: ARCHITECT / LICENSED GENERAL CONTRACTOR / WG HERITAGE FOUNDATION BOARD MEMBER / OWN COMMERCIAL PROPERTY IN THE HISTORIC DISTRICT / OWN COMMERCIAL PROPERTY IN THE HISTORIC DISTRICT & RESIDE IN THE CITY / RESIDE IN THE CITY
- ELECTION CANVASSING BOARD

PLEASE NOTE: MEMBERS SERVING ON BOARDS WITH AN ASTERISK (*) ARE REQUIRED TO FILE AN ANNUAL FINANCIAL DISCLOSURE FORM WITH THE ORANGE COUNTY SUPERVISOR OF ELECTIONS OFFICE ON OR BEFORE JULY 1ST OF EACH YEAR. APPLICANTS FOR BOARD APPOINTMENT ARE REMINDED OF THE PROVISIONS OF THE FLORIDA STATUTES AS APPLICABLE TO CONFLICTS OF INTEREST. ALL BOARD APPLICATIONS ARE KEPT ON FILE FOR ONE YEAR AND ARE SUBMITTED TO THE CITY COMMISSION WHENEVER A VACANCY OCCURS. UPDATED INFORMATION SHOULD BE SUBMITTED AND MAY BE REQUESTED AT ANY TIME.

DIRECT INTEREST FORM AND QUESTIONS TO THE CITY CLERK'S OFFICE AT 407-656-4111 EXT. 2254

THANK YOU FOR YOUR INTEREST IN SERVING YOUR COMMUNITY.

Board Appointment Interest Form 06-10