



**CITY COMMISSION AGENDA
CITY HALL COMMISSION CHAMBERS
300 W. Plant Street**

REGULAR MEETING

MAY 22, 2014

6:30 P.M.

CALL TO ORDER

Determination of a Quorum

Invocation and Pledge of Allegiance

1. APPROVAL OF MINUTES

Regular Meeting of May 8, 2014

2. REGULAR BUSINESS

A. Recommendation to approve bids and award contract for Crest Avenue Wastewater Treatment Plant Screening and Odor Control Improvements project to Brandes Design-Build, Inc. in the amount of \$921,745.00, which includes a ten percent contingency – Assistant City Manager – Public Services Cochran

B. Request approval to utilize Edward Byrne Memorial Justice Assistance Grant (JAG) program funds to purchase additional data storage equipment for \$13,514.00, with public comment – Police Chief Brennan

C. Recommendation to approve annual MusicFest October 10 to 12, 2014, waiving special event fee, blocking Plant Street from Woodland Street to Highland Avenue, allowing beer and wine to be sold, and providing city staff at no charge to accommodate the festival needs – Parks and Recreation Director Conn

D. Recommendation to approve Winter Garden Culture Fest November 1 and 2, 2014, waiving special event fee, blocking various streets, allowing beer and wine to be sold, and provide city staff at no charge to accommodate the festival – Parks and Recreation Director Conn

E. Recommendation to approve annual 5k run by Tri & Run of West Orange on November 8, 2014, waiving special event fee, blocking portions of Plant Street and Lakeview Avenue - Parks and Recreation Director Conn

F. Appointment to the General Employees Pension Board to fill seat vacated by Marguerite Kennington, scheduled to expire September 30, 2015 – City Clerk Golden

3. MATTERS FROM PUBLIC (Limited to 3 minutes per speaker)

4. MATTERS FROM CITY ATTORNEY – Kurt Ardaman

5. MATTERS FROM CITY MANAGER – Mike Bollhoefer

6. MATTERS FROM MAYOR AND COMMISSIONERS

ADJOURN to a Regular Meeting on June 12, 2014 at 6:30 p.m. in City Hall Commission Chambers, 300 W. Plant Street, 1st floor

NOTICE: In accordance with Florida Statutes 286.0105, if any person decides to appeal any decision made by said body with respect to any matter considered at such meeting, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Winter Garden does not prepare or provide such record.

	Those needing assistance to participate in any of these proceedings should contact the City Clerk's Office at least 48 hours in advance of the meeting (407) 656-4111 x2254.		Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained at the meeting from the Information Technology Department (407) 656-4111 x5455.
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CITY OF WINTER GARDEN

CITY COMMISSION REGULAR MEETING MINUTES

May 8, 2014

A **REGULAR MEETING** of the Winter Garden City Commission was called to order by Mayor Rees at 6:30 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida. The invocation and Pledge of Allegiance were given.

Present: Mayor John Rees, Commissioners Bob Buchanan, Robert Olszewski and Colin Sharman

Absent: Commissioner Kent Makin

Also Present: City Manager Mike Bollhoefer, City Attorney Kurt Ardaman, City Clerk Kathy Golden, Assistant City Manager - Public Services Don Cochran, Assistant City Manager - Administrative Services Frank Gilbert, Finance Director Laura Zielonka, Fire Chief Matt McGrew, Police Chief George Brennan, Economic Development Director Tanja Gerhartz, Recreation Director Jay Conn, Senior Planner Stephen Pash, and West Orange Times Reporter Peter M. Gordon

Mayor Rees reversed the order of the first two agenda items.

2. **PRESENTATIONS of Annual Drop Savers Poster Contest Winners**

Assistant City Manager - Public Services Director Cochran stated that every year the City has its water conservation public education program. He recognized Water Conservation and Recycling Coordinator Angela Ewanitz to introduce the drop saver poster contest winners as follows:

Dillard Street Elementary School

Caitlin Foster (Division 2) – School Winner

Whispering Oak Elementary School

Morgan Jacob (Division 3) – School Winner and City Winner

Tildenville Elementary School

Seth Guzman (Division 3) – School Winner

Ariana Gonzalez Ramos (Division 2) – School Winner and City Winner

1. **APPROVAL OF MINUTES**

Motion by Commissioner Buchanan to approve regular meeting minutes of April 24, 2014, as submitted. Seconded by Commissioner Sharman and carried unanimously 4-0.

2. **REGULAR BUSINESS**

A. **Recommendation to approve Hickory Hammock Phase 1B Final Plat**

Senior Planner Pash stated that this is the final plat for Hickory Hammock Phase 1B which is 19.78 acres and contains 67 lots. This has been reviewed by the Development Review Committee and staff; both recommend approval.

Motion by Commissioner Olszewski to approve Hickory Hammock Phase 1B Final Plat as submitted. Seconded by Commissioner Buchanan and carried unanimously 4-0.

B. **Recommendation to approve Hickory Hammock Phase 2A Final Plat**

Senior Planner Pash stated that this is the final plat for Hickory Hammock Phase 2A which is 23.2 acres and contains 61 lots. This has been reviewed by the Development Review Committee and staff; both recommend approval.

Motion by Commissioner Sharman to approve Hickory Hammock Phase 2A Final Plat as submitted. Seconded by Commissioner Olszewski and carried unanimously 4-0.

C. **Recommendation to approve Developer's Agreement with Royal Oak Homes, LLC for Black Lake Preserve**

Senior Planner Pash stated that this is the developer agreement for Black Lake Preserve, a development of 91 single family homes on the southwest corner of SunRidge Boulevard and Siplin Road. This agreement outlines all the development requirements as well as the SunRidge Boulevard Fair Share Agreement. Staff recommends approval of the developer agreement.

Motion by Commissioner Buchanan to approve Developer's agreement with Royal Oak Homes, LLC. for Black Lake Preserve as submitted. Seconded by Commissioner Sharman and carried unanimously 4-0.

D. **Recommendation to approve bids and award contract for Vineland Road Improvements Project to DeWitt Excavating, Inc. for \$842,334.13 that includes a ten percent contingency**

Assistant City Manager - Public Services Cochran stated that this item is for the Vineland Road improvements project. He noted that this project consists of restructuring the road and utilities between Palmetto Street and State Road 50 on Vineland Road. He noted that two bids were received with DeWitt Excavating being the lowest responsive and qualified bidder at \$765,758.30. Staff recommends the addition of a ten percent contingency, which brings the total project amount to \$842,334.13.

Commissioner Olszewski thanked the City Manager and Mr. Cochran for getting this done and also noted that this is in his district.

Motion by Commissioner Olszewski to approve the bids received and award the contract for the Vineland Road Improvements Project to DeWitt Excavating, Inc. for \$842,334.13, that includes a ten percent contingency. Seconded by Commissioner Sharman and carried unanimously 4-0.

E. Recommendation to approve bids and award contract for North Dillard Street Phase 4 Improvements to DeWitt Excavating, Inc. for \$426,305.00 that includes a ten percent contingency

Assistant City Manager - Public Services Cochran stated that this item is for the North Dillard Street Phase 4 improvements project. This project is for the reconstruction of the utilities, roadway, and stormwater lines on North Dillard Street between Verna Street and Division Street. He noted that this is the last phase of improvements on Dillard Street. He shared that the City is trying to complete this project when school is out so as to lessen the impact on Dillard Street Elementary School. Plans are to start this project right away.

Mr. Cochran stated that DeWitt Excavating was the lowest responsive and qualified bidder at \$387,550.00. Staff recommends the addition of ten percent contingency, which brings the total project amount to \$426,305.00.

Mayor Rees asked if there would be a problem with DeWitt doing both projects at the same time. Mr. Cochran responded no, they are also doing most of their work in Winter Garden. They are a pretty big operation and should have no problem doing these jobs and are glad to be at home and doing this work for the City.

Commissioner Sharman inquired of Dillard Street being down to one lane in each direction at certain times during this project. Mr. Cochran replied that the streets will be open to through traffic as to access the businesses and homes in the area.

Motion by Commissioner Buchanan to approve bids and award contract for North Dillard Street Phase 4 Improvements to DeWitt Excavating, Inc. for \$426,305.00 that includes a ten percent contingency. Seconded by Commissioner Sharman and carried unanimously 4-0.

F. Recommendation to approve utilizing up to \$6,500.00 in confiscation funds to acquire and transport an armored vehicle through Florida's Federal Property Assistance Program

Police Chief Brennan stated that he is requesting authorization to utilize up to \$6,500.00 of confiscation funds to acquire and transport an armored vehicle through the Florida Federal Property Assistance Program.

Mayor Rees asked if the funds have to be used for police equipment. Police Chief Brennan responded yes. He noted that they also cannot be used for normal operating costs.

Commissioner Olszewski sought clarification that this purchase would not cost the City as it is coming from a special fund. Police Chief Brennan replied that these are not taxpayer dollars but funds forfeited from drug seizures. He noted that the City will never own this vehicle and if for any reason the City no longer wants it, the vehicle must go back to the program.

There was discussion on the use of this vehicle in keeping our officers safe. Chief Brennan stated that he hopes to never need it, but is best to have it just in case. He also described that it will need to be specially outfitted and he will not actually know the cost for this until the City receives the vehicle.

Commissioner Buchanan stated for the record, due to an email he received concerning this vehicle, that he has had an opportunity to have all his questions answered from the City Manager before the City Commission meeting in an effort to not take up too much time asking the same questions during a meeting.

Police Chief Brennan shared that this vehicle can go through flooded areas that other vehicles may have limited access. He also shared other areas where these confiscated funds are making a difference in our community. Commissioner Sharman thanked the Chief for informing the public of the contributions to the community.

Motion by Commissioner Buchanan to approve utilizing up to \$6,500.00 in confiscation funds to acquire and transport an armored vehicle through Florida's Federal Property Assistance Program. Seconded by Commissioner Olszewski and carried unanimously 4-0.

3. **FIRST AND FINAL PUBLIC HEARING MATTER**

- A. **Resolution 14-04:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, FLORIDA, RELATING TO THE FUNDING OF IMPROVEMENT TO THE STORMWATER AND DRAINAGE MANAGEMENT INFRASTRUCTURE AND SYSTEMS LOCATED ON, ABOUT, OR WITHIN PHASE I OF THE LAKE COVE POINTE SUBDIVISION; ESTABLISHING ANNUAL ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014; APPROVING AN ASSESSMENT ROLL FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014; ESTABLISHING THE LIEN ASSOCIATED THEREWITH; DIRECTING THAT THE ASSESSMENT ROLL BE CERTIFIED TO THE ORANGE COUNTY TAX COLLECTOR; PROVIDING FOR COLLECTION OF THE ASSESSMENTS PURSUANT TO FLORIDA'S UNIFORM ASSESSMENT COLLECTION ACT; AND PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE

City Attorney Ardaman read Resolution 14-04 by title only. Finance Director Zielonka stated that a while ago the City Commission agreed to work with the Lake Cove Subdivision to address their drainage issues. At the time, the City agreed to the Developer paying one-third, the City paying one-third, and the residents paying one-third. She noted that this resolution addresses the residents paying their one-third. This is a special assessment for over a 30-year period. The developer has already paid for their portion and the City cannot pay its portion until we actually have done the work.

City Manager Bollhoefer acknowledged the residents attending this meeting from Lake Cove Pointe and noted there have been draining issues in this neighborhood for quite some time. He expressed that this is not a special assessment where the City is coming in and forcing payments on people. The residents support this item and want the fix to take place. He also shared that this is almost ready to go and can start approximately in June.

Commissioner Sharman stated that he has heard a lot about this and noted that the City has done this for other neighborhoods and he has no questions.

Commissioner Buchanan asked the amount of the special assessment. Ms. Zielonka replied that it is \$86,000 for the entire community and for each resident it is \$48.65 per year per parcel.

Mayor Rees opened the public hearing.

David Campbell, 406 Terra Vierde Lane, Winter Garden, Florida, asked if the special assessment can be paid upfront as he does not want a lien placed on his house for 30 years. City Attorney Ardaman replied yes, you do have the right to do that. Mr. Campbell stated that this amount is \$1,460.00.

City Manager Bollhoefer directed staff to have a letter sent to each resident informing them of this right and also to give a timeframe of when they can do this.

Mr. Campbell stated that the second thing he would like to know is that he gave the City the right to an easement across his property to put in a drain pipe to clear another problem to keep it from going down the hill that might not take care of this. He asked if this was in this bid. City Manager Bollhoefer responded yes, noting that staff nodded to him that this is indeed included.

City Manager Bollhoefer noted that staff met with every owner in this project to customize this for everyone.

Motion by Commissioner Buchanan to approve Resolution 14-04. Seconded by Commissioner Sharman and carried 3-1; opposed by Commissioner Olszewski.

4. **MATTERS FROM THE PUBLIC**

Ervin Sharpless, 336 Sunset Oaks Road, Winter Garden, Florida, voiced his concerns about Story Road. He noted that he lives in Winter Oaks and the property south of Story Road is horrible and asked if they are rentals. Mayor Rees responded that the area is mostly Orange County. City Manager Bollhoefer responded that a lot of it is Orange County but some is Winter Garden and the City does a lot of code enforcement in this area.

Mr. Sharpless asked about the homes being built by Mathews Hope and the revenue stream. Mr. Bollhoefer responded that he would have to get him an answer on this, but believes it may be taxed as they are charging rent. He will get this answer and let him know.

5. **MATTERS FROM CITY ATTORNEY**

City Attorney Ardaman stated that the City Commission should have received a memo on May 2, 2014 regarding the City's Community Development Block Program. He noted that attached to the memo was a list (**Attachment "A"**) of 35 homes who are the applicants for the grant. He noted that part of the Federal requirements is that each commissioner and each member of the advisory task force review this list and indicate yes or no if they have any relationship or potential conflict. He noted that it is required that the applicants names be read publicly.

Mayor Rees asked if the conflict is whether the Mayor or City Commission knows the applicants. Mr. Ardaman clarified that it is not knowing them but actually having some form of a financial or business relationship with them or their family. The City Commission may know all of them but that does not constitute a conflict.

Mr. Ardaman directed that once he read the names out loud, if there is a conflict it should be voiced and the last page of the form be signed. If there are no conflicts, the form should be signed and dated with the City Clerk as the witness.

• **Consent form for Fishback Dominick to Represent Standard Pacific Homes**

City Attorney Ardaman stated that he has presented a consent form for Fishback Dominick to represent Standard Pacific Homes. He noted that he has spoken to each of the Commissioners regarding this subject. Standard Pacific Homes has requested his firm be involved in the high school rezoning in the east part of the county regarding Timber Creek and East River High School. He noted that their law firm does not see any conflict, nor does the City Manager. He noted that in the event of a conflict they would decline any representation of them and clearly represent the City; they have agreed to these terms. He requested City Commission approval to allow the Mayor to sign.

Motion by Commissioner Olszewski to approve the Mayor signing the consent form as submitted. Seconded by Commissioner Buchanan and carried 4-0.

6. **MATTERS FROM CITY MANAGER**

- City Manager Bollhoefer announced that a light is on order with Duke Energy [for the Tilden and Belle Meade school crossing] and is approximately five weeks away.

A. **Draft ordinance amending the subdivision code**

City Manager Bollhoefer asked that the City Commission read the draft ordinance very carefully. He shared that it addresses what staff thinks are holes in the development code. He stated that staff has found a way, within the City Code, to provide more protection for our current and future residents.

Commissioner Sharman asked if this will cover wastewater and stormwater in subdivisions as we seem to have a problem with this issue. Mr. Bollhoefer replied that the biggest issue is more stormwater than wastewater. One of the most important things

this does is it changes things to a period of time in which the City can take action against a developer that begins two years after the final Certificate of Occupancy.

Commissioner Sharman shared there is an issue in his neighborhood. What is nice is that the proposed change is for the homeowners association being run by the developer, most of the time, the first year. Usually, by the time these conditions become noticeable by the resident, the developer is gone and it is too late.

City Attorney Ardaman expressed that the legislative change has caused the City to step up, as a community, to protect the residents.

7. **MATTERS FROM MAYOR AND COMMISSIONERS**

Commissioner Sharman stated that he is glad that the Lake Cove Pointe community came to the meeting and wanted to pay the special assessment fee upfront. It shows that the community is behind it and no one came to speak against it. He noted that we have done this for other communities and he thinks this is a good thing that the City does to help.

Commissioner Olszewski thanked everyone on the City staff for a great Relay for Life Event.

Commissioner Olszewski thanked the Garden Theatre and noted that they invited him for a guest appearance in Hairspray that was a lot of fun.

Commissioner Olszewski thanked the friends of Orange County Community Action for allowing him to give their welcome address at their banquet at the Rosen Center.

Mayor Rees thanked Community Relations Manager Andrea Edwards for all her work on the Relay for Life event, and city staff for all their efforts.

The meeting adjourned at 7:12 p.m.

APPROVED:

Mayor John Rees

ATTEST:

City Clerk Kathy Golden, CMC

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: Don Cochran, Assistant City Manager – Public Services

Via: Mike Bollhoefer, City Manager

Date: May 14, 2014 **Meeting Date:** May 22, 2014

Subject: Approve bids and award a contract for the Crest Ave. WWTP Screening and Odor Control Improvements project

Issue: On May 1, 2014, the City received the following three bids for the Crest Ave. WWTP Screening and Odor Control Improvements project:

Brandes Design-Build, Inc.	\$837,950.00
Garney Companies, Inc.	\$1,035,000.00
Jones Mechanical Corp.	\$1,120,000.00

Brandes Design-Build, Inc., was the apparent low bidder with a total base bid of \$837,950.00. According to the Engineer of Record – Tetra Tech Engineering – the contractor’s references all reported positive comments about their work, and their projects were completed successfully and satisfactorily.

Recommended Action:

Recommend approving the bids and awarding a contract for the Crest Ave. WWTP Screening and Odor Control Improvements project to Brandes Design-Build, Inc., in the amount of \$837,950.00, plus a 10% contingency, bringing the total project amount to \$921,745.00.

Attachments/References:

- Engineer’s letter of recommendation, including bid tabulation



May 8, 2014

Mr. Donald Cochran
Assistant City Manager – Public Services
City of Winter Garden
300 West Plant Street
Winter Garden, FL 34787

**Subject: Crest Avenue WWTP Screening and Odor Control Improvements
Recommendation of Award**

Tt #: 200-08490-13005

Dear Mr. Cochran:

This letter provides our recommendation for award of the Contract for Construction of the City of Winter Garden Crest Avenue WWTP Screening and Odor Control Improvements. On May 1, 2014, three (3) Contractors submitted bids for this project. Tetra Tech has completed our evaluation of these bids.

Attached to this letter is the bid tabulation for the three (3) bidders for the project. The project total bid prices submitted for the three (3) bidders are as shown below:

Company	Brandes Design-Build	Garney Companies	Jones Mechanical
BASE BID	\$837,950.00	\$1,035,000.00	\$1,120,000.00

Attached to this letter is the bid item checklist, which details the specific items required of each bidder to be submitted. The bid item checklist shows that all bidders had omissions within their bids. These omissions are considered minor and do not warrant any bids to be disqualified.

Brandes Design-Build was the apparent low bidder with a total base bid of \$837,950.00. References provided by Brandes Design-Build were contacted and discussions with select references for representative projects, Brandes Design-Build appears to have completed all the projects successfully and to the satisfaction of each Owner. In view of these findings, Brandes Design-Build is qualified to complete the referenced project.

Based on this evaluation, our recommendation is that the project be awarded to Brandes Design-Build in the amount of \$837,950.00. Prior to award, Brandes Design-Build should be requested to submit an executed Corporate Resolution.

If you have any questions or comments, please do not hesitate to call.

Very truly yours,

Tetra Tech

Jon D. Fox, P.E.
Vice President

JDF/slh/200-08490-13005/construction/bidsupport/Rec of Award

C: Mike Kelly, P.E., City of Winter Garden
Craig Sandt, City of Winter Garden
Brenda Keenan, P.E., Tetra Tech

Tetra Tech, Inc.

201 E. Pine Street, Suite 1000, Orlando, FL 32801
Tel 407.839.3955 Fax 407.839.3790 www.tetrattech.com

CITY OF WINTER GARDEN
 CREST AVENUE WWTP SCREENING AND ODOR CONTROL IMPROVEMENTS

Apparent Low Bidder



Bid Opening: May 1, 2014

Bid Item	Bid Item Name & Category	Total Quantity (A)	Unit	Brandes Design Build, Inc.		Garney Companies, Inc.		Jones Mechanical	
				Unit Cost (B)	Item Cost (AxB)	Unit Cost (B)	Item Cost (AxB)	Unit Cost (B)	Item Cost (AxB)
1	Mobilization and Demobilization	1	LS	\$ 40,000.00	\$ 40,000.00	\$ 50,000.00	\$ 80,000.00	\$ 40,000.00	\$ 40,000.00
2	General Requirements	1	LS	\$ 40,000.00	\$ 40,000.00	\$ 35,000.00	\$ 8,000.00	\$ 60,000.00	\$ 60,000.00
3	Indemnification	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
4	All Other Work Not Included in Items 1 through 3	1	LS	\$ 756,950.00	\$ 756,950.00	\$ 200,000.00	\$ 946,000.00	\$ 1,019,000.00	\$ 1,019,000.00
TOTAL BASE BID					\$ 837,950.00		\$ 1,035,000.00		\$ 1,120,000.00



TETRA TECH

BID ITEM CHECKLIST

CITY OF WINTER GARDEN
CREST AVENUE WWTP SCREENING AND ODOR CONTROL IMPROVEMENTS

Bid Opening: May 1, 2014

Bid Item	Brandes Design-Build	Garney Companies, Inc.	Jones Mechanical
Section 00300 - Bid Form			
Bid Form (Executed)	X	X	X
Acknowledgement of All Addenda (1)	X	X	X
Section 00301 - Questionnaire	X	X	X
AIA G805 - List of Subcontractors	(1)	(1)	(1)
Section 00302 - References	X	X	X
Section 00303 - Similar Projects	X	X	X
Section 00310 - Drug-Free Workplace	X	X	X
Section 00410 - Bid Bond	X	X	X
Surety Included?	X	X	X
Section 00420 - Corporate Resolution	(2)	X	(3)
Section 00470 - Public Entity Crimes Form	X	X	X
Section 00480 - Non-Collusion Affidavit	X	X	X
Section 00490 - Trench Safety Affidavit	X	X	X
Evidence of Bidder's Certification and License to Perform Work	X	X	(4)

- (1) Contractor did not submit proper AIA form.
- (2) Contractor did not submit form.
- (3) Contractor submitted form with N/A.
- (4) Contractor did not submit required licenses.

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: George Brennan, Police Chief

Via: City Manager Mike Bollhoefer

Date: May 15, 2014

Meeting Date: May 22, 2014

Subject: The police department requests to utilize grant funds to purchase additional data storage equipment to allow for the expansion of in-car or body-worn video recorders. The grant guidelines require us to allow for any public comment.

Issue: The Fiscal Year 2014 Local Edward Byrne Memorial Justice Assistance Grant (JAG) Program has earmarked \$13,514 for the Winter Garden Police Department. The funds cannot be utilized for on-going expenses.

Recommended action: Authorize the police department to purchase additional data storage equipment with the \$13,514 awarded grant funds.

Attachment: Cost proposal for equipment to be purchased
Grant announcement and list of awarded funds



QUOTATION

Quote #: 682490176
 Customer #: 4399364
 Contract #: WN05ACA
 CustomerAgreement #: 250WSCA10ACS;B27160
 Quote Date: 05/14/2014
 Date: 5/14/2014 Customer Name: CITY OF WINTER GARDEN

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

Sales Professional Information

SALES REP: BECKY S MAHON PHONE: 1800 - 4563355
 Email Address: Becky_Mahon@DELL.com Phone Ext: 512-725-2773

GROUP: 1 QUANTITY: 1 SYSTEM PRICE: \$13,513.98 GROUP TOTAL: \$13,513.98

Description	Quantity
PowerVault MD3200, 6G SAS, 2U-12 drive, Dual 2G Cache Controller (224-8254)	1
HD Multi-Select (341-4158)	1
6Gb SAS HBA, Dual Port (342-1091)	1
Bezel Option, MD3200 (313-9451)	1
ReadyRails II Static Rails for 4-post Racks (770-BBCL)	1
Dell ProSupport Plus. For tech support, visit www.dell.com/prosupport/regionalcontacts (951-2015)	1
Dell Hardware Limited Warranty Initial Year (954-3485)	1
Dell Hardware Limited Warranty Extended Year(s) (954-3486)	1
ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, Initial Year (954-3533)	1
ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, 2 Year Extended (954-3534)	1
ProSupport Plus: 7x24 HW/SW Tech Support and Assistance, 3 Year (954-3548)	1
Proactive Maintenance Service Declined (926-2979)	1
Proactive Maintenance Service Declined (926-2979)	1
Power Supply, AC 600W, Redundant (332-0746)	1
Power Cord, NEMA 5-15P to C13, 15 amp, wall plug, 6 feet / 2 meter (310-9965)	1
Power Cord, NEMA 5-15P to C13, 15 amp, wall plug, 6 feet / 2 meter (310-9965)	1
No Additional Software (410-1074)	1
4TB 7.2K RPM Near-Line SAS 6Gbps 3.5in Hot-plug Hard Drive (342-5296)	4
Hard Drive Filler, Single Blank (342-0121)	8
6Gb Mini to Mini SAS Cable, 1M (330-6062)	1

***Total Purchase Price:**

\$13,513.98

Product Subtotal:	\$13,513.98
Tax:	\$0.00
Shipping & Handling:	\$0.00
State Environmental Fee:	\$0.00
Shipping Method:	LTL 5 DAY OR LESS
	<i>(* Amount denoted in \$)</i>

Statement of Conditions

The information in this document is believed to be accurate. However, Dell assumes no responsibility for inaccuracies, errors, or omissions, and shall not be liable for direct, indirect, special, incidental, or consequential damages resulting from any such error or omission. Dell is not responsible for pricing or other errors, and reserves the right to cancel orders arising from such errors. Dell may make changes to this proposal including changes or updates to the products and services described, including pricing, without notice or obligation.

Terms of Sale

This quote is valid for 30 days unless otherwise stated. Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request:

If this purchase is for your internal use only: Dell's Commercial Terms of Sale (www.dell.com/CTS), which incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (www.dell.com/warrantyterms).

If this purchase is intended for resale: Dell's Reseller Terms of Sale (www.dell.com/resellerterms).

If this purchase includes services: in addition to the foregoing applicable terms, Dell's Service Terms (www.dell.com/servicecontracts/global).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Additional Terms for Public Customers

If you are a department, agency, division, or office of any district, state, county or municipal government within the United States ("Public Customer"), the following terms ("Public Customer Terms") apply in addition to the foregoing terms: A. If any portion of the foregoing terms and conditions (or any terms referenced therein) is prohibited by law, such portion shall not apply to you. Notwithstanding anything to the contrary, the End User License Agreements shall take precedence in all conflicts relevant to your use of any software. B. By placing your order, you confirm that (1) you are a contracting officer or other authorized representative of Public Customer with authority to bind the Public Customer to these terms and conditions, and (2) you have read and agree to be bound by these terms and conditions.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Sales tax on products shipped is based on your "Ship To" address, and for software downloads is based on your "Bill To" address. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: Dell Marketing L.P. Note: All tax quoted above is an estimate; final taxes will be listed on the invoice. If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

All information supplied to CITY OF WINTER GARDEN for the purpose of this proposal is to be considered confidential information belonging to Dell.

About Dell

Dell Inc. listens to customers and delivers innovative technology and services they trust and value. Uniquely enabled by its direct business model, Dell is a leading global systems and services company and No. 34 on the Fortune 500. For more information, visit www.dell.com.

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George Brennan

From: owner-bvp-list@ojp.usdoj.gov on behalf of Justice, BJA <bja.justice@usdoj.gov>
Sent: Thursday, April 24, 2014 9:59 AM
Subject: Fiscal Year (FY) 2014 Local Edward Byrne Memorial Justice Assistance Grant (JAG) Program announcement

The Bureau of Justice Assistance (BJA) is pleased to announce that FY 14 Local JAG Program funding information is now available and appears on the [BJA JAG web page](#).

Please note that this email is being sent to a large group of potential Local JAG applicants and **does not necessarily confirm your jurisdiction's eligibility under the FY 2014 Local JAG Program**.

Eligible jurisdictions under FY 2014 Local JAG are limited to units of local government appearing on the [FY 2014 Local JAG Allocations list](#). Please verify your eligibility, and **if eligible**, review the associated [FY 2014 Local JAG solicitation](#) and submit an application for funding through the Office of Justice Program's (OJP) Grants Management System (GMS) **by 8:00 p.m. Eastern on Tuesday, June 10, 2014**.

Please contact the GMS Help Desk at 1-888-549-9901 (Option 3) prior to the deadline if you experience any technical difficulties with submission. Applications must be submitted by the stated deadline, regardless of whether the 30 day governing body review requirement has been satisfied. BJA will hold applications prior to processing until the 30 day governing body review requirement has been met OR attach a withholding of funds special condition to the award until the governing body requirement has been satisfied.

For questions related to the JAG solicitation, please contact the BJA Justice Information Center at 1-877-927-5657, via e-mail to JIC@telesishq.com or by [live web chat](#).

For GMS assistance, please contact the GMS Help Desk at 1-888-549-9901; Option 3 or refer to: <http://www.ojp.usdoj.gov/gmscbt/>.

2014 FLORIDA JAG ALLOCATIONS

Listed below are all jurisdictions in the state that are eligible for FY 2014 JAG funding, as determined by the JAG formula. If your jurisdiction is listed with another city or county government in a shaded area, you are in a funding disparity. In this case, the units of local government must develop a Memorandum of Understanding (MOU) and apply for an award with a single, joint application.

Finding your jurisdiction:(1) Disparate jurisdictions are listed in shaded groups below, in alphabetic order by county.(2) Eligible individual allocations are listed alphabetically below the shaded, disparate groupings.

Counties that have an asterisk (*) under the "Eligible Individual Allocation" column did not submit the level of violent crime data to qualify for a direct award from BJA, but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and must be a signatory on the required Memorandum of Understanding (MOU). A sample MOU is provided online at: <https://www.bja.gov/Funding/JAGMOU.pdf>. Disparate jurisdictions do not need to abide by the listed individual allocations, which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual amounts within the Eligible Joint Allocation and for documenting individual allocations in the MOU. For additional details regarding the JAG formula and award calculation process, with examples, please refer to the updated JAG Technical report: <https://www.bja.gov/Publications/JAGTechRpt.pdf>.

For JAG Frequently Asked Questions, please refer to BJA's JAG webpage: <https://www.bja.gov/Funding/JAGFAQ.pdf>.

FL	ALACHUA COUNTY	County	\$44,541	
FL	GAINESVILLE CITY	Municipal	\$67,546	\$112,087
FL	BROWARD COUNTY	County	\$23,764	
FL	CORAL SPRINGS CITY	Municipal	\$18,373	
FL	DANIA BEACH CITY	Municipal	\$15,615	
FL	DAVIE TOWN	Municipal	\$27,661	
FL	DEERFIELD BEACH CITY	Municipal	\$29,230	
FL	FORT LAUDERDALE CITY	Municipal	\$112,973	
FL	HALLANDALE BEACH CITY	Municipal	\$24,067	
FL	HOLLYWOOD CITY	Municipal	\$48,059	
FL	LAUDERDALE LAKES CITY	Municipal	\$25,485	
FL	LAUDERHILL CITY	Municipal	\$44,668	
FL	MARGATE CITY	Municipal	\$11,085	
FL	MIRAMAR CITY	Municipal	\$40,264	
FL	NORTH LAUDERDALE CITY	Municipal	\$15,767	
FL	OAKLAND PARK CITY	Municipal	\$24,295	
FL	PEMBROKE PINES CITY	Municipal	\$20,853	
FL	PLANTATION CITY	Municipal	\$21,790	
FL	POMPANO BEACH CITY	Municipal	\$75,138	
FL	SUNRISE CITY	Municipal	\$21,182	
FL	TAMARAC CITY	Municipal	\$13,565	\$613,834
FL	LEON COUNTY	County	\$21,157	
FL	TALLAHASSEE CITY	Municipal	\$127,676	\$148,833
FL	PINELLAS COUNTY	County	\$77,517	
FL	ST PETERSBURG CITY	Municipal	\$190,540	\$268,057
FL	ST LUCIE COUNTY	County	\$19,892	
FL	FORT PIERCE CITY	Municipal	\$36,342	\$56,234

FL	ALTAMONTE SPRINGS CITY	Municipal	\$12,148
FL	APOPKA CITY	Municipal	\$15,109
FL	BAY COUNTY	County	\$26,269
FL	BELLE GLADE CITY	Municipal	\$26,548
FL	BOCA RATON CITY	Municipal	\$13,109
FL	BOYNTON BEACH CITY	Municipal	\$34,747
FL	BRADENTON CITY	Municipal	\$27,484
FL	BREVARD COUNTY	County	\$70,684
FL	CAPE CORAL CITY	Municipal	\$18,728
FL	CASSELBERRY CITY	Municipal	\$13,615
FL	CHARLOTTE COUNTY	County	\$28,370
FL	CITRUS COUNTY	County	\$32,925
FL	CLAY COUNTY	County	\$52,108
FL	CLEARWATER CITY	Municipal	\$58,283
FL	COCOA CITY	Municipal	\$28,471
FL	COLLIER COUNTY	County	\$68,786
FL	COLUMBIA COUNTY	County	\$17,209
FL	CUTLER BAY TOWN	Municipal	\$13,261
FL	DAYTONA BEACH CITY	Municipal	\$59,751
FL	DE LAND CITY	Municipal	\$10,629
FL	DELRAY BEACH CITY	Municipal	\$40,770
FL	ESCAMBIA COUNTY	County	\$143,494
FL	FLAGLER COUNTY	County	\$15,286
FL	FLORIDA CITY	Municipal	\$21,537
FL	FORT MYERS CITY	Municipal	\$56,233
FL	GADSDEN COUNTY	County	\$12,224
FL	GREENACRES CITY	Municipal	\$15,944
FL	HENDRY COUNTY	County	\$16,096
FL	HERNANDO COUNTY	County	\$38,569
FL	HIALEAH CITY	Municipal	\$66,331
FL	HIGHLANDS COUNTY	County	\$13,742
FL	HILLSBOROUGH COUNTY	County	\$187,731
FL	HOMESTEAD CITY	Municipal	\$72,607
FL	INDIAN RIVER COUNTY	County	\$24,877
FL	JACKSON COUNTY	County	\$11,768
FL	JACKSONVILLE BEACH CITY	Municipal	\$15,539
FL	JACKSONVILLE CITY	Municipal	\$400,871
FL	KEY WEST CITY	Municipal	\$14,780
FL	KISSIMMEE CITY	Municipal	\$44,415
FL	LAKE CITY	Municipal	\$14,349
FL	LAKE COUNTY	County	\$40,720
FL	LAKE WORTH CITY	Municipal	\$33,102
FL	LAKELAND CITY	Municipal	\$37,253
FL	LARGO CITY	Municipal	\$32,216
FL	LEE COUNTY	County	\$95,814
FL	LEESBURG CITY	Municipal	\$13,590
FL	MANATEE COUNTY	County	\$115,478
FL	MARION COUNTY	County	\$96,472
FL	MARTIN COUNTY	County	\$25,333
FL	MELBOURNE CITY	Municipal	\$52,969
FL	MIAMI BEACH CITY	Municipal	\$68,128
FL	MIAMI CITY	Municipal	\$369,085
FL	MIAMI GARDENS CITY	Municipal	\$75,695
FL	MIAMI-DADE COUNTY	County	\$503,265
FL	MONROE COUNTY	County	\$12,628

FL	NEW PORT RICHEY CITY	Municipal	\$10,882
FL	NORTH MIAMI BEACH CITY	Municipal	\$23,840
FL	NORTH MIAMI CITY	Municipal	\$44,086
FL	NORTH PORT CITY	Municipal	\$12,249
FL	OCALA CITY	Municipal	\$30,217
FL	OCOE CITY	Municipal	\$11,591
FL	OKALOOSA COUNTY	County	\$41,859
FL	OKEECHOBEE COUNTY	County	\$14,172
FL	OPA-LOCKA CITY	Municipal	\$32,647
FL	ORANGE COUNTY	County	\$395,784
FL	ORLANDO CITY	Municipal	\$194,185
FL	ORMOND BEACH CITY	Municipal	\$16,197
FL	OSCEOLA COUNTY	County	\$63,345
FL	PALATKA CITY	Municipal	\$10,958
FL	PALM BAY CITY	Municipal	\$42,390
FL	PALM BEACH COUNTY	County	\$164,802
FL	PALMETTO CITY	Municipal	\$12,527
FL	PANAMA CITY	Municipal	\$22,220
FL	PASCO COUNTY	County	\$94,599
FL	PENSACOLA CITY	Municipal	\$32,292
FL	PINELLAS PARK CITY	Municipal	\$20,347
FL	PLANT CITY	Municipal	\$12,831
FL	POLK COUNTY	County	\$94,549
FL	PORT ST LUCIE CITY	Municipal	\$29,154
FL	PUTNAM COUNTY	County	\$33,659
FL	RIVIERA BEACH CITY	Municipal	\$39,125
FL	SANFORD CITY	Municipal	\$25,510
FL	SANTA ROSA COUNTY	County	\$16,096
FL	SARASOTA CITY	Municipal	\$36,645
FL	SARASOTA COUNTY	County	\$53,247
FL	SEMINOLE COUNTY	County	\$45,275
FL	ST CLOUD CITY	Municipal	\$10,376
FL	ST JOHNS COUNTY	County	\$37,860
FL	TAMPA CITY	Municipal	\$166,017
FL	TARPON SPRINGS CITY	Municipal	\$10,604
FL	TITUSVILLE CITY	Municipal	\$23,131
FL	VOLUSIA COUNTY	County	\$62,256
FL	WALTON COUNTY	County	\$11,996
FL	WELLINGTON VILLAGE	Municipal	\$10,427
FL	WEST PALM BEACH CITY	Municipal	\$60,207
FL	WINTER GARDEN CITY	Municipal	\$13,514
FL	WINTER HAVEN CITY	Municipal	\$20,018

Local total

\$6,729,876

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: *Jay Conn, Parks and Recreation Department Director*

Via: City Manager Mike Bollhoefer

Date: May 15, 2014

Meeting Date: May 22, 2014

Subject: *Recommendation to approve the 2014 MusicFest to be held on Plant St. on Oct. 10, 11 and 12, 2014.*

Issue:

The Winter Garden Heritage Foundation Inc. has again requested to hold their annual MusicFest on Plant St. in downtown Winter Garden. This year's event is to take place on October 10 to 12, 2014. This will be the 9th annual event to take place in Winter Garden. All proceeds from the event go directly to help subsidize the operational costs of the Winter Garden Heritage Foundation. The MusicFest event is one of their largest annual fundraisers.

The event has been professionally produced and managed since its inception. Our downtown receives positive exposure from the advertising that is associated with the event and the thousands of attendees that come to the festival. Staff recommends approval for the festival to continue.

The request requires commission approval for several issues pertaining to the event:

1. *Block traffic on Plant St. to accommodate the festival* – The request entails blocking Plant St. from Woodland St. to Highland Ave. from 2pm, Friday, Oct. 10 to 9pm, Sunday, Oct. 12.
2. *Allow alcohol to be served* – MusicFest staff would like to allow the sale of beer and wine as has been permitted during the last several festivals. No serious incidents have been reported during the previous events related to the presence of alcohol. It is recommended to allow this to continue to further the group's fundraising efforts.
3. *Waive the \$1,000 special event permit fee* – The Winter Garden Heritage Foundation is a 501c-3 non-profit organization and as mentioned previously, all proceeds are funding the Heritage museum operations.
4. *Provide city staff and support necessary to accommodate festival needs* – Several departments would be required to provide assistance to support festival needs. City staff would be required from the following departments:
 - a) Building Maintenance – 1 staff member during all festival hours
 - b) EMS (Fire Dept.) Presence – Staff to main a first aid station during festival hours
 - c) Police Presence – Officers to conduct foot patrols during all festival hours

- d) Parks (Trash Disposal) – Staff members to empty trash receptacles during all festival hours
- e) Barricade Streets – At opening and closing of festival
- f) Port-o-Let Use/Supplies
- g) Generator Use (3)
- h) Electric Usage
- i) Use of City Stage

Total investment of city services approximates \$12,000.

Recommended action:

Motion to approve to block streets, allow alcohol to be served, waive event fees, and provide city staff as necessary to accommodate the 2014 MusicFest.

Attachments/References:

MusicFest Event Application



CITY OF WINTER GARDEN
 PARKS & RECREATION DEPARTMENT
 310 NORTH DILLARD STREET
 WINTER GARDEN, FL 34787

PHONE: (407) 656-4155
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Official Use Only
 Date Received: 3/6/14
 Permit Fee Pd. on: _____ Init: gc

**CITY OF WINTER GARDEN
 SPECIAL EVENT APPLICATION – PUBLIC PROPERTY**

Per City Code Ch. 27, Art 1, Sec.3 "Special Events" are defined as any public assembly of 100 or more people in any park, sidewalk, alley, lake or other publically owned area. Completed applications should be submitted no less than 90 days prior to the first date of the proposed event. Events that require closure of any city street or are anticipated to have more than 500 people in attendance will require approval of the City Commission.

ORGANIZATION/GROUP: Winter Garden Heritage Foundation NON PROFIT CORP. _____ INDIV. _____

NAME OF EVENT: Winter Garden Music Fest 2014

CONTACT/REPRESENTATIVE: Susan House PHONE # 407-256-9364 (cell)

ALT. PHONE: 407-654-8881 (home) EMAIL: shouse07@earthlink.net

EVENT LOCATION: Plant Street - Woodland to Highland PROPOSED DATES: Oct. 10, 11 & 12, 2014

HOURS: Fri 6-11pm; Sat 12-11pm; Sun 12-6pm ESTIMATED DAILY ATTENDANCE: 7500

PLEASE CHECK ALL OF THE FOLLOWING THAT APPLY:

TYPE OF EVENT	EVENT DETAILS	EQUIPMENT AT EVENT
<input checked="" type="checkbox"/> FESTIVAL	_____ ADMISSION CHARGE/TICKET SALES	<input checked="" type="checkbox"/> AMPLIFIED SPEAKING/MUSIC
<input checked="" type="checkbox"/> EXHIBIT(S)	<input checked="" type="checkbox"/> ALCOHOL SERVED ¹	HOURS OF: <u>see above</u>
_____ CARNIVAL/CIRCUS/FAIR	<input checked="" type="checkbox"/> ALCOHOL SALES ²	<input checked="" type="checkbox"/> PORTABLE RESTROOMS
_____ GENERAL MEETING	_____ FIREWORKS/PYROTECHNICS	_____ SPORTS EQUIPMENT
_____ PARADE	<input checked="" type="checkbox"/> FOOD VENDORS: # OF <u>TBD</u>	<input checked="" type="checkbox"/> STAGE/PROPS/PRODUCTION
_____ BLOCK PARTY OR PICNIC	<input checked="" type="checkbox"/> MERCHANDISE VENDORS: # OF <u>TBD</u>	<input checked="" type="checkbox"/> TENTS: #OF & SIZE <u>TBD</u>
_____ SPORTING EVENT/COMPETITION	<input checked="" type="checkbox"/> OPEN TO PUBLIC	<input checked="" type="checkbox"/> TEMPORARY EVENT SIGNAGE
_____ WEDDING/RECEPTION	<input checked="" type="checkbox"/> STREET/SIDEWALK CLOSURE- <u>see above</u>	<input checked="" type="checkbox"/> DUMPSTERS/RECEPTACLES
_____ REVIVAL	HOURS OF: <u>above</u>	<input checked="" type="checkbox"/> INFLATABLE DEVICES
_____ OTHER: (EXPLAIN) _____	_____ CITY WATER USED	<input checked="" type="checkbox"/> COOKING EQUIP. USED.
_____	<input checked="" type="checkbox"/> EVENT HELD PREVIOUSLY	GAS <input checked="" type="checkbox"/> OPEN FLAME _____
_____	<input checked="" type="checkbox"/> CITY ELECTRIC USED	OTHER: _____

¹ PLEASE NOTE THAT BEIRGARTENS OR ZONES WHERE ALCOHOL IS REQUESTED TO BE PERMITTED MUST BE CLEARLY IDENTIFIED ON THE EVENT SITE MAP.

² EVIDENCE OF PROOF OF PERMITTING THROUGH THE STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION MUST BE PROVIDED TO CITY STAFF NO LATER THAN 30 DAYS PRIOR TO THE FIRST DAY OF THE PROPOSED EVENT.

PLEASE CAREFULLY REVIEW ALL OTHER POLICIES AND PROCEDURES ON PAGE 2 OF THIS APPLICATION



CITY OF WINTER GARDEN
 PARKS & RECREATION DEPARTMENT
 310 NORTH DILLARD STREET
 WINTER GARDEN, FL 34787
 PHONE: (407) 656-4155
 WWW.WINTERGARDEN-FL.GOV

PLEASE PROVIDE A GENERAL DESCRIPTION OF THE EVENT THAT INCLUDES ALL FEATURES BEING PROPOSED TO TAKE PLACE. ELABORATE ON ANY OF THE ABOVE CHECKED ITEMS IF NECESSARY: (USE BACK IF NECESSARY)

Please see attached description.

THE FOLLOWING SHOULD ACCOMPANY YOUR APPLICATION: (APPROVAL PROCESS WILL NOT BEGIN UNTIL THESE ARE SUBMITTED)

- COPY OF 501C-3 OR OTHER TAX EXEMPT STATUS CERTIFICATE (IF APPLICABLE)
- SITE PLAN INDICATING ALL AFFECTED AREAS, STREETS PROPOSING TO BE CLOSED, TEMPORARY POWER SOURCES TO BE INSTALLED, PORTABLE RESTROOM LOCATIONS, VENDOR PLACEMENT, PARADE ROUTE, ALCOHOL SERVING ZONES, OR ANY OTHER SIGNIFICANT FEATURES
- COPY OF APPLICANT'S INSURANCE CERTIFICATE NAMING THE CITY OF WINTER GARDEN AS ADDITIONALLY INSURED. (SEE NEXT PAGE FOR INDIVIDUALS AND GROUPS WITHOUT INSURANCE)
- SANITATION PLAN – PORTABLE RESTROOMS, TRASH COLLECTION AND RECEPTACLE PLAN, ETC.
- PARKING AND TRAFFIC PLAN - REROUTING TRAFFIC AROUND BLOCKED STREETS, PARKING FOR EVENT PATRONS, ETC.
- MEDICAL CARE - FIRST AID STATIONS, EMS SERVICES, AMBULANCE ON SITE, ETC.
- SECURITY - OFF-DUTY OFFICERS SCHEDULED, SECURITY SERVICE UTILIZED, # OF EVENT STAFF IN ATTENDANCE, ETC.

In consideration of permission to use, today and on all future dates, the property, facilities, staff, equipment and services of any facility owned, leased, rented, and/or used by the City, the applicant **does hereby release, waive, covenant not to sue, and discharge** the City from all liability, responsibility and claims for personal injury, accidents, loss, illnesses, death, and property damage or loss arising from, related to, or in any way connected to participation in any of the listed Activities, including use of the City's facilities, premises, and equipment.

The applicant also agrees to INDEMNIFY AND HOLD the City HARMLESS from any and all claims, disputes, actions, suits, procedures, costs, expenses, damages, injuries, and liabilities, including attorney's fees (both at the litigation and appellate levels), relating to or arising from applicant's involvement in any of the Activities, and to reimburse the City for any such fees, costs and expenses incurred by the City. Participant further expressly agrees that the foregoing waiver, assumption of risks, indemnification and hold harmless provisions of this document are intended to be as broad and inclusive as is permitted by the laws of the State of Florida, and that if any portion thereof is held invalid or unenforceable, it is agreed that the balance shall remain and continue in full legal force and effect.

The undersigned has read these special event policies and procedures, waivers of liability, assumption of risks, and indemnity and hold harmless provisions, fully understands them, and **understands that applicant is giving up substantial rights, including applicant's right to sue.** The undersigned acknowledges that the undersigned is signing this document on behalf of the applicant freely and voluntarily, and **intends this, by the undersigned's signature, to be a complete and unconditional release of all liability and responsibility** on the part of the City to the greatest extent allowed by law. The undersigned further agree that no oral representations, statements or inducements apart from the foregoing written agreement have been made by the City, but if made, the undersigned has not, and will not, rely on such.

Dusan D'Keen Horvath

 SIGNATURE OF APPLICANT

2/21/14

 DATE

FOR OFFICE USE ONLY	
REC.: _____	SCHEDULED FOR MEETING OF: _____
PD: _____	
FIRE: _____	
PS: _____	OTHER: _____



CITY OF WINTER GARDEN
PARKS & RECREATION DEPARTMENT
310 NORTH DILLARD STREET
WINTER GARDEN, FL 34787

PHONE: (407) 656-4155
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CITY OF WINTER GARDEN SPECIAL EVENT POLICIES AND PROCEDURES

FOOD VENDING

THE DEPT. OF BUSINESS AND PROFESSIONAL REGULATION OF THE STATE OF FLORIDA REQUIRES THAT YOU NOTIFY THEIR DIVISION OF HOTELS AND RESTAURANTS NO LATER THAN THREE DAYS PRIOR TO ANY TEMPORARY EVENT WHERE FOOD WILL BE SOLD. ALL FOOD VENDORS MUST MEET MINIMUM SAFETY AND SANITATION REQUIREMENTS AND PAY A TEMPORARY EVENT LICENSING FEE IF THEY DO NOT ALREADY HOLD AN ANNUAL LICENSE WITH THE STATE OF FLORIDA. THE DIVISION OF HOTELS AND RESTAURANTS CAN BE REACHED AT 850-487-1395 OR VISIT http://www.myfloridalicense.com/dbpr/hr/licensing/GT_tempevents.html FOR MORE INFORMATION.

EVENT INSURANCE

IN MOST INSTANCES EVENT INSURANCE WILL BE REQUIRED WITH GENERAL LIABILITY COVERAGE OF AT LEAST 1,000,000. CITY STAFF RESERVES THE RIGHT TO REQUEST INCREASED LIMITS DEEMED NECESSARY FOR CERTAIN HIGH-RISK ACTIVITIES. INDIVIDUALS, GROUPS WITHOUT INSURANCE, OR GROUPS THAT DO NOT PRODUCE AN APPROPRIATE CERTIFICATE OF INSURANCE TWO WEEKS PRIOR TO THE EVENT DATE WILL BE REQUIRED TO PURCHASE INDIVIDUAL EVENT POLICIES THROUGH THE CITY INSURANCE CARRIER AT LIMITS DEEMED NECESSARY BY CITY STAFF. PRICES FOR APPROPRIATE POLICIES ARE ESTABLISHED BY THE INSURANCE BROKER AND ARE NON-NEGOTIABLE. IF PROPER INSURANCE IS NOT OBTAINED OR PAID FOR AT LEAST TWO WEEKS PRIOR TO THE SCHEDULED EVENT, THE CITY RESERVES THE RIGHT TO CANCEL THE EVENT REQUEST.

PERMIT FEES

EVENTS WITH 100-249 PEOPLE IN ATTENDANCE: \$250.00

EVENTS WITH OVER 250 PEOPLE IN ATTENDANCE: \$1,000.00

ADDITIONAL FEES

OTHER FEES WILL BE ASSESSED IF DEEMED NECESSARY BY CERTAIN APPLICABLE DEPARTMENTS. ALTHOUGH NOT AN EXHAUSTIVE LIST, FEES MAY BE ASSESSED FOR POLICE OFFICERS, POLICE SUPERVISORS, FIRE PROTECTION, EMT PERSONNEL, STREET BARRICADING, ELECTRIC USAGE, MAINTENANCE STAFF, TRASH RECEPTACLES & COLLECTION, OR ANY OTHER STAFF DEEMED NECESSARY TO BE ON-SITE DURING EVENT HOURS, ETC. BONDS OF UP TO \$5,000,000 MAY BE REQUIRED AT THE DISCRETION OF CITY STAFF FOR EVENTS WITH ATTENDANCE OVER 500 PEOPLE AND EVENTS HOSTING CERTAIN HIGH-RISK ACTIVITIES. ALL FEES MUST BE PAID IN FULL IN AT LEAST TWO WEEKS PRIOR TO THE EVENT DATE TO AVOID CANCELLATION.

MISCELLANEOUS POLICIES

- EVENT ADVERTISING SHOULD NOT INCLUDE ANY REFERENCE OF ENDORSEMENT BY THE CITY OF WINTER GARDEN.
- ADMISSION FEES MAY NOT BE CHARGED FOR EVENTS TAKING PLACE ON PUBLIC PROPERTY.
- TEMPORARY EVENT SIGNAGE MUST MEET CITY CODE REQUIREMENTS. CONTACT W.G. CODE ENFORCEMENT FOR INFO.
- THERE ARE OTHER SPECIAL REQUIREMENTS FOR MOTION PHOTOGRAPHY PRODUCTION.
- THERE ARE SPECIAL REQUIREMENTS FOR FIREWORKS.
- ANY EVENT UTILIZING PLANT ST. AND EFFECTIVELY CLOSING THE WEST ORANGE TRAIL MUST NOTIFY ORANGE COUNTY PARKS AND RECREATION AT 407-654-1108.
- IF ANY PORTION OF A STATE ROAD IS TO BE CLOSED, A STATE D.O.T. REQUEST FORM MUST BE OBTAINED FROM THE WINTER GARDEN POLICE DEPT., COMPLETED AND RETURNED TO THE WGPD TO BE FILED WITH THE STATE OF FLORIDA. SUCH REQUESTS SHOULD BE SUBMITTED AT LEAST SIX WEEKS PRIOR TO THE EVENT DATE.

APPROVAL PROCESS

THE RECREATION, FIRE & POLICE DEPARTMENTS WILL REVIEW ALL REQUESTS AND FORWARD TO ADDITIONAL DEPARTMENTS AS NEEDED. YOU MAY BE CONTACTED TO PROVIDE FURTHER INFORMATION. YOU WILL BE NOTIFIED OF INITIAL APPROVAL, ADDITIONAL FEE REQUIREMENTS AND IF FURTHER COMMISSION APPROVAL WILL BE REQUIRED IN 2 TO 4 WEEKS.

Attachment to Special Event Application: Winter Garden Heritage Foundation, Inc. and Winter Garden Music Fest 2014

The Winter Garden Heritage Foundation is proud to be sponsoring the 9th annual Winter Garden Music Fest in historic downtown Winter Garden. The proposed event is to be held on Friday, October 10 from 6pm-11pm; Saturday, October 11 from 12pm-11pm; and Sunday October 12 from 12pm-5pm.

The name of this event is ***Winter Garden Music Fest 2014***.

The plan is to again present live musical performances from a wide variety of styles and musical genres. All entertainment will be appropriate for family audiences. From Jazz to Gospel, Bluegrass to Classic Rock, Latin Rhythms to African Folklore – the Foundation's desire is to present music that will appeal to a large variety of residents and guests throughout the region.

This event will be open to the public and free of charge. Nevertheless, it is designed to be both a fundraiser and an awareness raiser. We are inviting food vendors to augment the selections already available from established restaurants in downtown Winter Garden. We will also invite merchants with specialty items to join us. A KidZone will again be included so all ages can enjoy the event. All rental fees from the vendors will be used to offset costs and to fund continuing operations of the Foundation. In addition, we will promote the sale of memberships in the Foundation and sponsorships for the event. This event has become the Foundation's principle yearly fund raiser.

We also intend to offer beer and wine sales from one or two booths. Sales will again be restricted to one beverage per purchaser/per purchase, following age verification. We intend to again ask the West Orange Junior Service League to staff our booth(s). All proceeds from the sales will go to fund operation of the Foundation's activities.

We are requesting the closing of Main Street at Plant Street and S. Lakeview at Plant Street from 4pm on Thursday, October 9th to begin setting stages, sound and lighting. On Friday, October 10th we would request the closing of Plant Street from Woodland to Highland at 2pm through 9:00pm on Sunday, October 12th. We ask that the City owned stage be placed at the intersection of Main & Plant Streets on Thursday, October 9th at approximately 4pm. We will park and set up an additional rental stage at the intersection of S. Lakeview & Plant Streets at approximately the same time. We will coordinate this with City Representatives. In addition, we may place a smaller stage within the festival area – with the suggested location being near the Rail Road Museum on South Boyd. The exact location and size of this stage will be confirmed in the coming months. This stage will be our Education Station where we hope to offer various performances from local schools & colleges.

A temporary event policy which names the City of Winter Garden as additionally insured will be issued for the event via Hillcrest Insurance. Portable restrooms, valet and shuttle parking, medical services and event security will be provided and coordinated with City Representatives.

Waiver of the event fee is respectfully requested. Our 501(c) (3) is on file with your offices.

Thank you!

Supplemental Document for the Special Event Application: Winter Garden Heritage Foundation, Inc. and Winter Garden Music Fest 2014

The intent of this Supplemental Document is to provide more information in regards to the recent Special Event Application for the Winter Garden Heritage Foundation's annual event, ***Winter Garden Music Fest 2014***.

More detail was requested on our initial application and we will try to clarify the information here.

Alcohol Consumption Area(s)

The enclosed map will outline in the alcohol consumption areas. As in years past barricades will be set up at exit points, where possible, with signs reading "No Alcohol Beyond This Point".

Alcohol sale location(s)

The enclosed map will outline in detail the two intended locations for alcohol sales.

The first/main location will be at the far end of the Gazebo (near the fountain). We will park a refrigerated trailer with beer taps on the side(s). The trailer will be plugged into a City outlet(s). The kegs will be locked inside and beer will be dispensed from the taps on the side(s) of the trailer. Trained volunteers will sell and dispense beverages from tables set up in front of the trailer. This location will be operational during all hours of the festival.

The second/temporary site will be under a pop up tent at the intersection of Plant & Main Streets on the grass median. We will have 2-4 coolers icing kegs that we set up during hours of operation only. They will be removed and locked up during off hours. We may also set up two small freezers to hold ice, to be plugged into City outlet(s). Trained volunteers will sell and dispense beverages from tables set up in front of the coolers. This location will be operational on Friday evening, Saturday afternoon and evening. We intend to keep it closed on Sunday.

Parking

The following plans will be put in place for 2014:

Vendors will park their vehicles and/or trailers in the public parking lot located at Joiner & Woodland. This parking lot will be identified with signage for Vendor Parking Only. The vendors will be sent packets prior to the event with their space info and parking details.

Public parking will be available in the following areas:

1. The main downtown parking lot at Tremaine & Smith Streets. As in years past we will block off 100 parking spots for Winter Garden Theater performances on all three days of the Festival.
2. Veteran's Memorial Park will be another area for public parking. We will use stakes and caution tape to define parking in the open areas. A shuttle bus and driver (to be provided by the First United Methodist Church) will move people back and forth to the Veteran's Memorial Parking lot. The van will pick up and drop off festival goers at the intersection of Plant & Highland Streets.
3. Various side streets will be available for public parking as determined by the City.
4. Valet Parking will be offered. This will be set up at the intersection of Plant & Woodland. Valet drivers will park vehicles at the Jessie Brock Recreation Center.

Stages

The stages will be located as follows:

1. Main Street & Plant Street
2. Lakeview & Plant Street
3. Tremaine & South Boyd

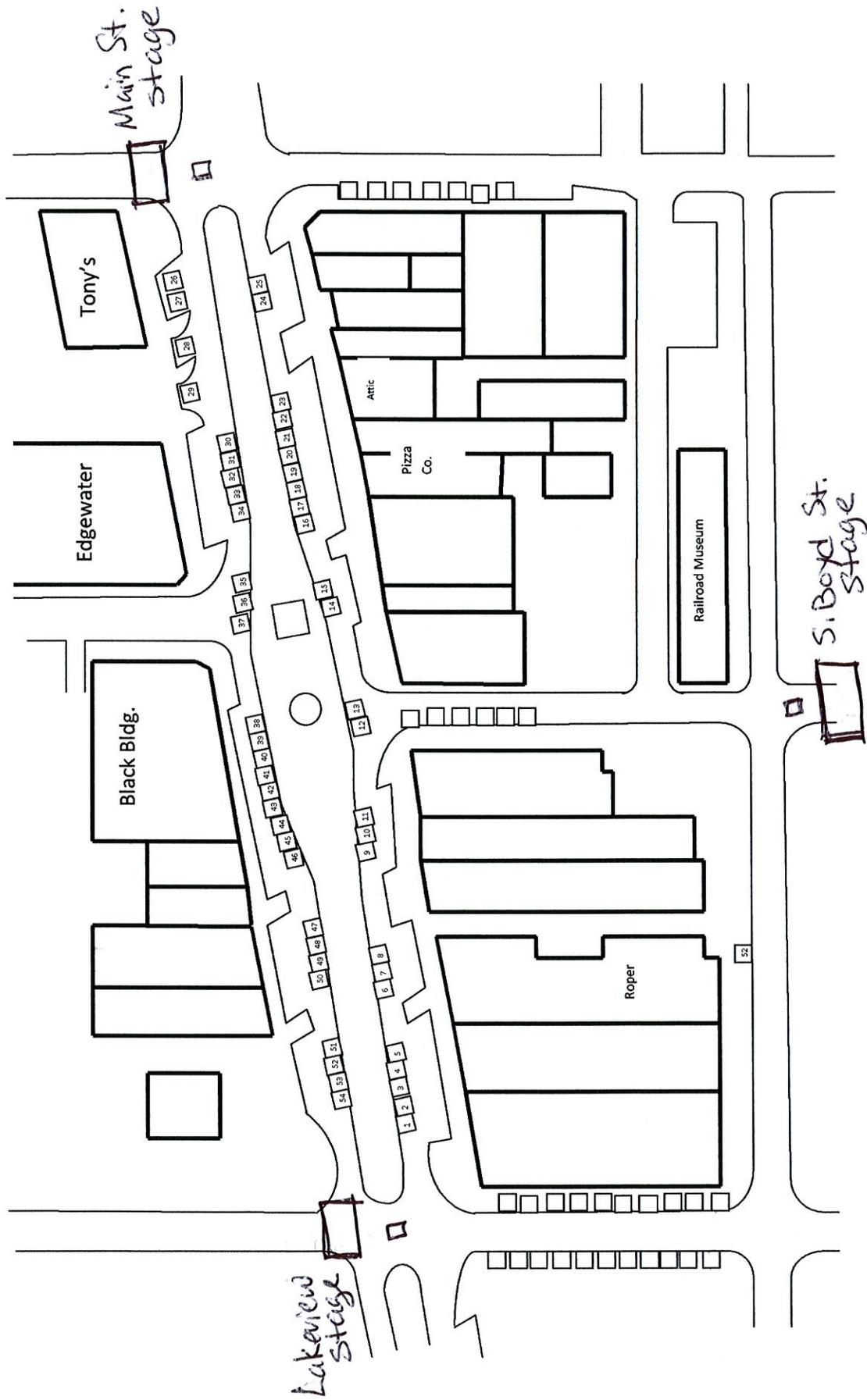
Please contact us with any further questions or concerns.

Susan Skeen-House

Board Member

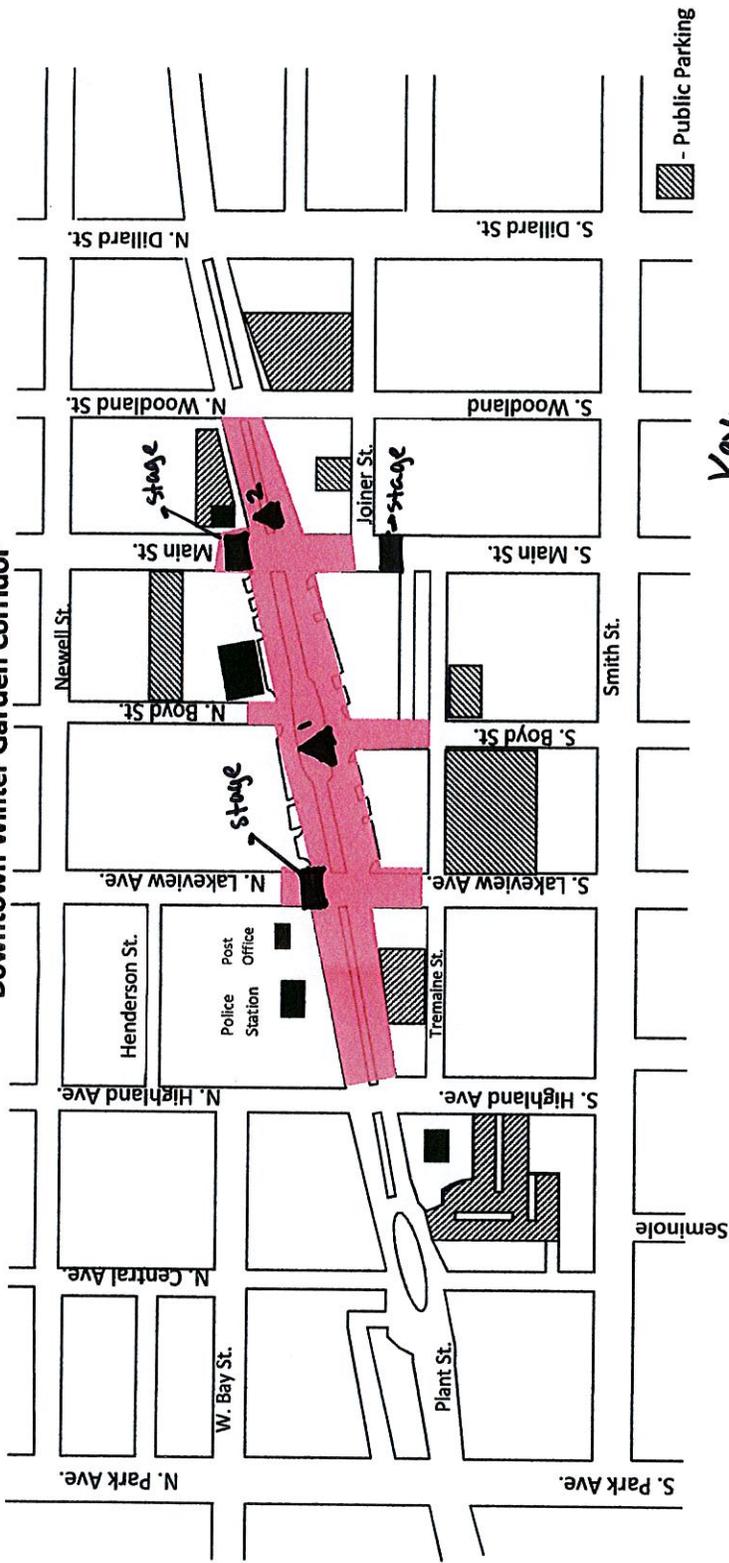
Winter Garden Heritage Foundation

407-256-9364 (cell)



Suggested Vendor + Stage Placement
 (subject to change)

Downtown Winter Garden Corridor



Key:



- Stages



- Alcohol Sales



- Public Parking

2014 Music Fest
 Oct. 10-12

Alcohol consumption requested to be permitted within the barricaded areas of the festival (shaded in red above).

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: *Jay Conn, Director, Parks and Recreation Department*

Via: City Manager Mike Bollhoefer

Date: May 16, 2014

Meeting Date: May 22, 2014

Subject: *Approval of accommodations necessary to proceed with the Winter Garden Culture Fest on Nov. 1 & 2, 2014*

Issue:

Stefanie Esquijarosa and Kay Hill of the Florida Film Academy have approached the City with the idea to host an additional event in the downtown area. They are proposing for their event to take the place of the existing Downtown Merchants Art Festival normally held each November. Most merchants were amicable to this request since support for the existing art festival had been waning in recent years.

They are proposing to rebrand this event as the Winter Garden Culture Fest. It will continue to host booths of local artisans, however it will also infuse stage performances, an art auction, film, street performers and an evening light show. The festival would take place on Saturday, Nov. 1 from 10:00am to 8:00pm and on Sunday, Nov. 2 from 10am to 4pm. Elements of the festival would include:

- A “wine walk” around the block on the south side of Plant St. between S. Boyd St. and S. Main St. Patrons would not be permitted to travel outdoors with alcohol along this route however. Instead, beverages would need to be consumed in various shops and indoor buildings along the route. The only exception to this practice would be a fenced off beer and wine tent at the corner of S. Main St. and Tremaine.
- A kids zone area on Plant St.
- Artists booths on Tremaine St.
- Street performances and the main stage on Plant St.

Because this is a first year event and attendance is largely unknown, the \$1000 event fee is requested to be waived. The Florida Film Academy is absorbing all other event start-up costs associated with Culture Fest.

City services needed to support the event are anticipated to be the following:

- City stage set up and break down
- Portable restrooms (likely already in place from Halloweenfest the evening before)
- Street blocking and unblocking
- Staff to manage trash during the festival
- Foot patrols by city police officers
- Facilities staff to monitor electrical usage and issues

Recommended action:

Motion to approve the 2014 Winter Garden Culture Fest on Nov. 1 & 2, 2014.

Attachments/References:

Event Application



CITY OF WINTER GARDEN
 PARKS & RECREATION DEPARTMENT
 310 NORTH DILLARD STREET
 WINTER GARDEN, FL 34787

PHONE: (407) 656-4155
 WWW.WINTERGARDEN-FL.GOV

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Official Use Only
 Date Received: _____
 Permit Fee Pd. on: _____ Init. _____

**CITY OF WINTER GARDEN
 SPECIAL EVENT APPLICATION – PUBLIC PROPERTY**

Per City Code Ch. 27, Art 1, Sec.3 "Special Events" are defined as any public assembly of 100 or more people in any park, sidewalk, alley, lake or other publically owned area. Completed applications should be submitted no less than 90 days prior to the first date of the proposed event. Events that require closure of any city street or are anticipated to have more than 500 people in attendance will require approval of the City Commission.

ORGANIZATION/GROUP: Florida Film Academy + City of Winter Garden NON PROFIT _____ CORP. INDIV. _____

NAME OF EVENT: Culture Fest

CONTACT/REPRESENTATIVE: Stefanie Esquivarosa PHONE # 407-654-8400

ALT. PHONE: 305-790-9061 EMAIL: Stefanie@FLFilmAcademy.com

EVENT LOCATION: Plant street / Tremaine / Boyd st / main street / lakeview / highland PROPOSED DATES: Nov. 1st & 2nd 2014

HOURS: SAT: 10am - 8pm ESTIMATED DAILY ATTENDANCE: 5000
Sun: 10am - 5pm

PLEASE CHECK ALL OF THE FOLLOWING THAT APPLY:

TYPE OF EVENT	EVENT DETAILS	EQUIPMENT AT EVENT
<input checked="" type="checkbox"/> FESTIVAL	<input type="checkbox"/> ADMISSION CHARGE/TICKET SALES	<input checked="" type="checkbox"/> AMPLIFIED SPEAKING/MUSIC <u>SAT 10-5:30pm</u>
<input type="checkbox"/> EXHIBIT(S)	<input checked="" type="checkbox"/> ALCOHOL SERVED ¹	<input type="checkbox"/> HOURS OF: <u>Sun 10 - 5:00pm</u>
<input type="checkbox"/> CARNIVAL/CIRCUS/FAIR	<input checked="" type="checkbox"/> ALCOHOL SALES ²	<input checked="" type="checkbox"/> PORTABLE RESTROOMS
<input type="checkbox"/> GENERAL MEETING	<input type="checkbox"/> FIREWORKS/PYROTECHNICS	<input type="checkbox"/> SPORTS EQUIPMENT
<input type="checkbox"/> PARADE	<input checked="" type="checkbox"/> FOOD VENDORS: # OF <u>5</u>	<input checked="" type="checkbox"/> STAGE/PROPS/PRODUCTION
<input type="checkbox"/> BLOCK PARTY OR PICNIC	<input checked="" type="checkbox"/> MERCHANDISE VENDORS: # OF <u>100+</u>	<input checked="" type="checkbox"/> TENTS: #OF & SIZE <u>10x10 - hundreds</u>
<input type="checkbox"/> SPORTING EVENT/COMPETITION	<input type="checkbox"/> OPEN TO PUBLIC	<input checked="" type="checkbox"/> TEMPORARY EVENT SIGNAGE
<input type="checkbox"/> WEDDING/RECEPTION	<input checked="" type="checkbox"/> STREET/SIDEWALK CLOSURE: <u>Saturday 3pm - 5pm</u>	<input checked="" type="checkbox"/> DUMPSTERS/RECEPTACLES
<input type="checkbox"/> REVIVAL	HOURS OF: <u>7pm - 5pm Sunday</u>	<input type="checkbox"/> INFLATABLE DEVICES
<input type="checkbox"/> OTHER: (EXPLAIN) _____	<input type="checkbox"/> CITY WATER USED	<input type="checkbox"/> COOKING EQUIP. USED.
_____	<input type="checkbox"/> EVENT HELD PREVIOUSLY	GAS _____ OPEN FLAME _____
_____	<input checked="" type="checkbox"/> CITY ELECTRIC USED	OTHER: _____

¹ PLEASE NOTE THAT BEIRGARTENS OR ZONES WHERE ALCOHOL IS REQUESTED TO BE PERMITTED MUST BE CLEARLY IDENTIFIED ON THE EVENT SITE MAP.

² EVIDENCE OF PROOF OF PERMITTING THROUGH THE STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION MUST BE PROVIDED TO CITY STAFF NO LATER THAN 30 DAYS PRIOR TO THE FIRST DAY OF THE PROPOSED EVENT.

PLEASE CAREFULLY REVIEW ALL OTHER POLICIES AND PROCEDURES ON PAGE 2 OF THIS APPLICATION



CITY OF WINTER GARDEN
 PARKS & RECREATION DEPARTMENT
 310 NORTH DILLARD STREET
 WINTER GARDEN, FL 34787
 PHONE: (407) 656-4155
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PLEASE PROVIDE A GENERAL DESCRIPTION OF THE EVENT THAT INCLUDES ALL FEATURES BEING PROPOSED TO TAKE PLACE. ELABORATE ON ANY OF THE ABOVE CHECKED ITEMS IF NECESSARY: (USE BACK IF NECESSARY)

Attached

THE FOLLOWING SHOULD ACCOMPANY YOUR APPLICATION: (APPROVAL PROCESS WILL NOT BEGIN UNTIL THESE ARE SUBMITTED)

- COPY OF 501C-3 OR OTHER TAX EXEMPT STATUS CERTIFICATE (IF APPLICABLE)
- SITE PLAN INDICATING ALL AFFECTED AREAS, STREETS PROPOSING TO BE CLOSED, TEMPORARY POWER SOURCES TO BE INSTALLED, PORTABLE RESTROOM LOCATIONS, VENDOR PLACEMENT, PARADE ROUTE, ALCOHOL SERVING ZONES, OR ANY OTHER SIGNIFICANT FEATURES
- COPY OF APPLICANT'S INSURANCE CERTIFICATE NAMING THE CITY OF WINTER GARDEN AS ADDITIONALLY INSURED. (SEE NEXT PAGE FOR INDIVIDUALS AND GROUPS WITHOUT INSURANCE)
- SANITATION PLAN - PORTABLE RESTROOMS, TRASH COLLECTION AND RECEPTACLE PLAN, ETC.
- PARKING AND TRAFFIC PLAN - REROUTING TRAFFIC AROUND BLOCKED STREETS, PARKING FOR EVENT PATRONS, ETC.
- MEDICAL CARE - FIRST AID STATIONS, EMS SERVICES, AMBULANCE ON SITE, ETC.
- SECURITY - OFF-DUTY OFFICERS SCHEDULED, SECURITY SERVICE UTILIZED, # OF EVENT STAFF IN ATTENDANCE, ETC. *- we are hiking for that night*

In consideration of permission to use, today and on all future dates, the property, facilities, staff, equipment and services of any facility owned, leased, rented, and/or used by the City, the applicant does hereby release, waive, covenant not to sue, and discharge the City from all liability, responsibility and claims for personal injury, accidents, loss, illnesses, death, and property damage or loss arising from, related to, or in any way connected to participation in any of the listed Activities, including use of the City's facilities, premises, and equipment.

The applicant also agrees to INDEMNIFY AND HOLD the City HARMLESS from any and all claims, disputes, actions, suits, procedures, costs, expenses, damages, injuries, and liabilities, including attorney's fees (both at the litigation and appellate levels), relating to or arising from applicant's involvement in any of the Activities, and to reimburse the City for any such fees, costs and expenses incurred by the City. Participant further expressly agrees that the foregoing waiver, assumption of risks, indemnification and hold harmless provisions of this document are intended to be as broad and inclusive as is permitted by the laws of the State of Florida, and that if any portion thereof is held invalid or unenforceable, it is agreed that the balance shall remain and continue in full legal force and effect.

The undersigned has read these special event policies and procedures, waivers of liability, assumption of risks, and indemnity and hold harmless provisions, fully understands them, and understands that applicant is giving up substantial rights, including applicant's right to sue. The undersigned acknowledges that the undersigned is signing this document on behalf of the applicant freely and voluntarily, and intends this, by the undersigned's signature, to be a complete and unconditional release of all liability and responsibility on the part of the City to the greatest extent allowed by law. The undersigned further agree that no oral representations, statements or inducements apart from the foregoing written agreement have been made by the City, but if made, the undersigned has not, and will not, rely on such.

[Handwritten Signature]

SIGNATURE OF APPLICANT

4/8/14

DATE

FOR OFFICE USE ONLY	
REC.:	SCHEDULED FOR MEETING OF:
PD:	
FIRE:	
PS:	OTHER:



CITY OF WINTER GARDEN
PARKS & RECREATION DEPARTMENT
310 NORTH DILLARD STREET
WINTER GARDEN, FL 34787

PHONE: (407) 656-4155
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CITY OF WINTER GARDEN SPECIAL EVENT POLICIES AND PROCEDURES

FOOD VENDING

THE DEPT. OF BUSINESS AND PROFESSIONAL REGULATION OF THE STATE OF FLORIDA REQUIRES THAT YOU NOTIFY THEIR DIVISION OF HOTELS AND RESTAURANTS NO LATER THAN THREE DAYS PRIOR TO ANY TEMPORARY EVENT WHERE FOOD WILL BE SOLD. ALL FOOD VENDORS MUST MEET MINIMUM SAFETY AND SANITATION REQUIREMENTS AND PAY A TEMPORARY EVENT LICENSING FEE IF THEY DO NOT ALREADY HOLD AN ANNUAL LICENSE WITH THE STATE OF FLORIDA. THE DIVISION OF HOTELS AND RESTAURANTS CAN BE REACHED AT 850-487-1395 OR VISIT http://www.myfloridalicense.com/dbpr/hr/licensing/GT_tempevents.html FOR MORE INFORMATION.

EVENT INSURANCE

IN MOST INSTANCES EVENT INSURANCE WILL BE REQUIRED WITH GENERAL LIABILITY COVERAGE OF AT LEAST 1,000,000. CITY STAFF RESERVES THE RIGHT TO REQUEST INCREASED LIMITS DEEMED NECESSARY FOR CERTAIN HIGH-RISK ACTIVITIES. INDIVIDUALS, GROUPS WITHOUT INSURANCE, OR GROUPS THAT DO NOT PRODUCE AN APPROPRIATE CERTIFICATE OF INSURANCE TWO WEEKS PRIOR TO THE EVENT DATE WILL BE REQUIRED TO PURCHASE INDIVIDUAL EVENT POLICIES THROUGH THE CITY INSURANCE CARRIER AT LIMITS DEEMED NECESSARY BY CITY STAFF. PRICES FOR APPROPRIATE POLICIES ARE ESTABLISHED BY THE INSURANCE BROKER AND ARE NON-NEGOTIABLE. IF PROPER INSURANCE IS NOT OBTAINED OR PAID FOR AT LEAST TWO WEEKS PRIOR TO THE SCHEDULED EVENT, THE CITY RESERVES THE RIGHT TO CANCEL THE EVENT REQUEST.

PERMIT FEES

EVENTS WITH 100-249 PEOPLE IN ATTENDANCE: \$250.00

EVENTS WITH OVER 250 PEOPLE IN ATTENDANCE: \$1,000.00

requesting that fee is waived

ADDITIONAL FEES

OTHER FEES WILL BE ASSESSED IF DEEMED NECESSARY BY CERTAIN APPLICABLE DEPARTMENTS. ALTHOUGH NOT AN EXHAUSTIVE LIST, FEES MAY BE ASSESSED FOR POLICE OFFICERS, POLICE SUPERVISORS, FIRE PROTECTION, EMT PERSONNEL, STREET BARRICADING, ELECTRIC USAGE, MAINTENANCE STAFF, TRASH RECEPTACLES & COLLECTION, OR ANY OTHER STAFF DEEMED NECESSARY TO BE ON-SITE DURING EVENT HOURS, ETC. BONDS OF UP TO \$5,000,000 MAY BE REQUIRED AT THE DISCRETION OF CITY STAFF FOR EVENTS WITH ATTENDANCE OVER 500 PEOPLE AND EVENTS HOSTING CERTAIN HIGH-RISK ACTIVITIES. ALL FEES MUST BE PAID IN FULL IN AT LEAST TWO WEEKS PRIOR TO THE EVENT DATE TO AVOID CANCELLATION.

MISCELLANEOUS POLICIES

- EVENT ADVERTISING SHOULD NOT INCLUDE ANY REFERENCE OF ENDORSEMENT BY THE CITY OF WINTER GARDEN.
- ADMISSION FEES MAY NOT BE CHARGED FOR EVENTS TAKING PLACE ON PUBLIC PROPERTY.
- TEMPORARY EVENT SIGNAGE MUST MEET CITY CODE REQUIREMENTS. CONTACT W.G. CODE ENFORCEMENT FOR INFO.
- THERE ARE OTHER SPECIAL REQUIREMENTS FOR MOTION PHOTOGRAPHY PRODUCTION.
- THERE ARE SPECIAL REQUIREMENTS FOR FIREWORKS.
- ANY EVENT UTILIZING PLANT ST. AND EFFECTIVELY CLOSING THE WEST ORANGE TRAIL MUST NOTIFY ORANGE COUNTY PARKS AND RECREATION AT 407-654-1108.
- IF ANY PORTION OF A STATE ROAD IS TO BE CLOSED, A STATE D.O.T. REQUEST FORM MUST BE OBTAINED FROM THE WINTER GARDEN POLICE DEPT., COMPLETED AND RETURNED TO THE WGPD TO BE FILED WITH THE STATE OF FLORIDA. SUCH REQUESTS SHOULD BE SUBMITTED AT LEAST SIX WEEKS PRIOR TO THE EVENT DATE.

APPROVAL PROCESS

THE RECREATION, FIRE & POLICE DEPARTMENTS WILL REVIEW ALL REQUESTS AND FORWARD TO ADDITIONAL DEPARTMENTS AS NEEDED. YOU MAY BE CONTACTED TO PROVIDE FURTHER INFORMATION. YOU WILL BE NOTIFIED OF INITIAL APPROVAL, ADDITIONAL FEE REQUIREMENTS AND IF FURTHER COMMISSION APPROVAL WILL BE REQUIRED IN 2 TO 4 WEEKS.

WINTER GARDEN CULTURE FEST

The Winter Garden Culture Fest is a new, free interactive celebration of the arts to be held in Historic Downtown Winter Garden on the first weekend of November each year.

This festival will emphasize historical culture, local and National art and local and international talent. The weekend will include street performers, a Youth Main Stage, artists, a Charles Dickens' Alleyway, Art Auction, Kid Zone, Youth Artists Section, City Canvas – a light show and film screening opportunity and our World Film Festival featuring Native American Filmmakers.

Plant Street Performers.

Plant Street will come alive with street performers scattered along 3 blocks of the West Orange Trail.

Artists Avenue

Over 200 artists will share their work and talents among Tremaine Street, leading from City Hall to the "made in the USA" celebration.

Boyd Street: Vendor Village.

We will charge Vendors \$150 to solicit their companies. This also includes any Winter Garden merchants that wish to have an additional booth space elsewhere in the festival.

Celebrate USA

Main Street, will host our "Made in the USA" showcase with artists from across the nation showcasing their talent.

Art Auction

A silent auction to raise money for the festival scholarship fund.

Dickens Lane

The walkway between Boyd & Lakeview will transform into Victorian London with actors, storytellers, & artists interacting with visitors as they stroll the lane.

Live Stage

Lakeview will host the youth performing art main stage – a two day program of performing arts, culture and choreography.

Kid Zone

An entire block of interactive art for younger visitors, from splatter art to face painting.

Youth Art

An entire street dedicated to youth art including sculpture, photography, fine art and more.

City Canvas

Our Saturday Night finale sees the lights go down and the entertainment begin. City Hall will become a outdoor canvas for visual entertainment and a light show will illuminate Plant Street.

World Film Celebration

Global culture will be celebrated in film at the Garden Theatre

*Global vendors will add to this mix and the restaurants will theme their outdoor areas to highlight the world influences represented in their menu.

THE CITY OF WINTER GARDEN
CITY COMMISSION AGENDA ITEM

From: *Jay Conn, Director, Parks and Recreation Department*

Via: City Manager Mike Bollhoefer

Date: May 16, 2014

Meeting Date: May 22, 2014

Subject: *Recommendation to close Plant St. between 7:00-9:00am on Nov. 8 2014 to accommodate a 5k road race hosted by Tri-n- Run of West Orange.*

Issue:

The owner of the Tri-n-Run athletic store in Winter Garden, Mr. Jerry Pegram, has requested to again hold his annual Winter Garden 5k road race on Nov. 8, 2014. His request of the commission is that portions of Plant St. and Lakeview Ave. are closed between 7:00 and 9:00am to accommodate the start and finish of the race.

Similar to his past events, proceeds from this race are benefitting various local non-profit organizations that have yet to be identified. Although Mr. Pegram has agreed to reimburse the City for police staffing fees that are required for this race, he is asking for the event permit fee of \$1,000 to be waived for this charity event. City staff is favorable with this request given that the event requires few services and accommodations from City staff besides the aforementioned police officers.

Mr. Pegram has gained the approval of the Historic Downtown Merchants Guild to hold these events. His past races have been very successful and the crowd is beneficial for the farmers market as well as well as the restaurants that are serving breakfast at this time in the morning. The farmers market officially opens at 9:00am and the early timing of the race has minimal effect on disrupting other downtown businesses.

Recommended action:

Motion to approve the closure of Plant St. and Lakeview Ave. and waive permit fees to accommodate the Winter Garden 5K event on Nov. 8, 2014 in downtown Winter Garden.

Attachments/References:

Event Application and Race Map



CITY OF WINTER GARDEN
 PARKS & RECREATION DEPARTMENT
 310 NORTH DILLARD STREET
 WINTER GARDEN, FL 34787

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**CITY OF WINTER GARDEN
 SPECIAL EVENT APPLICATION – PUBLIC PROPERTY**

Per City Code Ch. 27, Art 1, Sec.3 "Special Events" are defined as any public assembly of 100 or more people in any park, sidewalk, alley, lake or other publically owned area. Completed applications should be submitted no less than 90 days prior to the first date of the proposed event. Events that require closure of any city street or are anticipated to have more than 500 people in attendance will require approval of the City Commission.

ORGANIZATION/GROUP: Tri & Run of West Orange NON PROFIT _____ CORP. INDIV. _____

NAME OF EVENT: Winter Garden 5K Run/Walk

CONTACT/REPRESENTATIVE: Jerry Pegram PHONE # 407-905-4786

ALT. PHONE: _____ EMAIL: jerry@trinrun.com

EVENT LOCATION: Downtown W.G. PROPOSED DATES: November 8, 2014

HOURS: 6:30am - 9:30am ESTIMATED DAILY ATTENDANCE: 600

PLEASE CHECK ALL OF THE FOLLOWING THAT APPLY:

TYPE OF EVENT	EVENT DETAILS	EQUIPMENT AT EVENT
<input type="checkbox"/> FESTIVAL	<input type="checkbox"/> ADMISSION CHARGE/TICKET SALES	<input checked="" type="checkbox"/> AMPLIFIED SPEAKING/MUSIC
<input type="checkbox"/> EXHIBIT(S)	<input type="checkbox"/> ALCOHOL SERVED ¹	HOURS OF: <u>7am - 9am</u>
<input type="checkbox"/> CARNIVAL/CIRCUS/FAIR	<input type="checkbox"/> ALCOHOL SALES ²	<input type="checkbox"/> PORTABLE RESTROOMS
<input type="checkbox"/> GENERAL MEETING	<input type="checkbox"/> FIREWORKS/PYROTECHNICS	<input type="checkbox"/> SPORTS EQUIPMENT
<input type="checkbox"/> PARADE	<input type="checkbox"/> FOOD VENDORS: # OF _____	<input type="checkbox"/> STAGE/PROPS/PRODUCTION
<input type="checkbox"/> BLOCK PARTY OR PICNIC	<input type="checkbox"/> MERCHANDISE VENDORS: # OF _____	<input checked="" type="checkbox"/> TENTS: #OF & SIZE / <u>10x10</u>
<input checked="" type="checkbox"/> SPORTING EVENT/COMPETITION	<input checked="" type="checkbox"/> OPEN TO PUBLIC	<input checked="" type="checkbox"/> TEMPORARY EVENT SIGNAGE
<input type="checkbox"/> WEDDING/RECEPTION	<input checked="" type="checkbox"/> STREET/SIDEWALK CLOSURE-	<input type="checkbox"/> DUMPSTERS/RECEPTACLES
<input type="checkbox"/> REVIVAL	HOURS OF: <u>7am - 9am</u>	<input type="checkbox"/> INFLATABLE DEVICES
<input type="checkbox"/> OTHER: (EXPLAIN) _____	<input type="checkbox"/> CITY WATER USED	<input type="checkbox"/> COOKING EQUIP. USED.
_____	<input checked="" type="checkbox"/> EVENT HELD PREVIOUSLY	GAS _____ OPEN FLAME _____
_____	<input checked="" type="checkbox"/> CITY ELECTRIC USED	OTHER: _____

¹ PLEASE NOTE THAT BEIRGARTENS OR ZONES WHERE ALCOHOL IS REQUESTED TO BE PERMITTED MUST BE CLEARLY IDENTIFIED ON THE EVENT SITE MAP.
² EVIDENCE OF PROOF OF PERMITTING THROUGH THE STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION MUST BE PROVIDED TO CITY STAFF NO LATER THAN 30 DAYS PRIOR TO THE FIRST DAY OF THE PROPOSED EVENT.

PLEASE CAREFULLY REVIEW ALL OTHER POLICIES AND PROCEDURES ON PAGE 2 OF THIS APPLICATION



CITY OF WINTER GARDEN
 PARKS & RECREATION DEPARTMENT
 310 NORTH DILLARD STREET
 WINTER GARDEN, FL 34787
 PHONE: (407) 656-4155
 WWW.WINTERGARDEN-FL.GOV

PLEASE PROVIDE A GENERAL DESCRIPTION OF THE EVENT THAT INCLUDES ALL FEATURES BEING PROPOSED TO TAKE PLACE. ELABORATE ON ANY OF THE ABOVE CHECKED ITEMS IF NECESSARY: (USE BACK IF NECESSARY)

Same logistics as other 5K events

Thanks!

THE FOLLOWING SHOULD ACCOMPANY YOUR APPLICATION: (APPROVAL PROCESS WILL NOT BEGIN UNTIL THESE ARE SUBMITTED)

- COPY OF 501C-3 OR OTHER TAX EXEMPT STATUS CERTIFICATE (IF APPLICABLE)
- SITE PLAN INDICATING ALL AFFECTED AREAS, STREETS PROPOSING TO BE CLOSED, TEMPORARY POWER SOURCES TO BE INSTALLED, PORTABLE RESTROOM LOCATIONS, VENDOR PLACEMENT, PARADE ROUTE, ALCOHOL SERVING ZONES, OR ANY OTHER SIGNIFICANT FEATURES
- COPY OF APPLICANT'S INSURANCE CERTIFICATE NAMING THE CITY OF WINTER GARDEN AS ADDITIONALLY INSURED. (SEE NEXT PAGE FOR INDIVIDUALS AND GROUPS WITHOUT INSURANCE)
- SANITATION PLAN - PORTABLE RESTROOMS, TRASH COLLECTION AND RECEPTACLE PLAN, ETC.
- PARKING AND TRAFFIC PLAN - REROUTING TRAFFIC AROUND BLOCKED STREETS, PARKING FOR EVENT PATRONS, ETC.
- MEDICAL CARE - FIRST AID STATIONS, EMS SERVICES, AMBULANCE ON SITE, ETC.
- SECURITY - OFF-DUTY OFFICERS SCHEDULED, SECURITY SERVICE UTILIZED, # OF EVENT STAFF IN ATTENDANCE, ETC.

In consideration of permission to use, today and on all future dates, the property, facilities, staff, equipment and services of any facility owned, leased, rented, and/or used by the City, the applicant does hereby release, waive, covenant not to sue, and discharge the City from all liability, responsibility and claims for personal injury, accidents, loss, illnesses, death, and property damage or loss arising from, related to, or in any way connected to participation in any of the listed Activities, including use of the City's facilities, premises, and equipment.

The applicant also agrees to INDEMNIFY AND HOLD the City HARMLESS from any and all claims, disputes, actions, suits, procedures, costs, expenses, damages, injuries, and liabilities, including attorney's fees (both at the litigation and appellate levels), relating to or arising from applicant's involvement in any of the Activities, and to reimburse the City for any such fees, costs and expenses incurred by the City. Participant further expressly agrees that the foregoing waiver, assumption of risks, indemnification and hold harmless provisions of this document are intended to be as broad and inclusive as is permitted by the laws of the State of Florida, and that if any portion thereof is held invalid or unenforceable, it is agreed that the balance shall remain and continue in full legal force and effect.

The undersigned has read these special event policies and procedures, waivers of liability, assumption of risks, and indemnity and hold harmless provisions, fully understands them, and understands that applicant is giving up substantial rights, including applicant's right to sue. The undersigned acknowledges that the undersigned is signing this document on behalf of the applicant freely and voluntarily, and intends this, by the undersigned's signature, to be a complete and unconditional release of all liability and responsibility on the part of the City to the greatest extent allowed by law. The undersigned further agrees that no oral representations, statements or inducements apart from the foregoing written agreement have been made by the City, but if made, the undersigned has not, and will not, rely on such.

[Signature]
 SIGNATURE OF APPLICANT

4/28/14
 DATE

FOR OFFICE USE ONLY

REC.: _____ SCHEDULED FOR MEETING OF: _____

PD: _____

FIRE: _____

PS: _____ OTHER: _____

December 3, 2013

Mayor and Commissioners,

I have served on the General Employees Pension Board since being elected by the membership in 1999 and since the City Commission's appointment in 2001 (14 years) and I have enjoyed being able to serve. Because of recent developments in my health, unfortunately I must resign the position you have so graciously entrusted me with.

My resignation is effective immediately and I wish you all the very best with overseeing our great city.

Marguerite (Margo) Kennington

cc: General Employees Pension Board Trustees



CITY OF WINTER GARDEN
CITY CLERK'S OFFICE
300 WEST PLANT STREET
WINTER GARDEN, FL 34787

P: 407.656.4111

WWW.WINTERGARDEN-FL.GOV

Rec'd 4-23-13

BOARD APPOINTMENT INTEREST FORM

THANK YOU FOR YOUR INTEREST IN SERVING ON ONE OF THE CITY'S BOARDS/COMMITTEES. VOLUNTEERS LIKE YOU ARE ESSENTIAL TO ENSURING THAT YOUR CITY GOVERNMENT IS RESPONSIVE TO THE NEEDS OF THE COMMUNITY. PLEASE HELP US PLACE YOU ON THE MOST APPROPRIATE COMMITTEE BY COMPLETING THIS QUESTIONNAIRE. FEEL FREE TO ATTACH A RESUME.

DATE: April 19, 2013

VERIFIED INTEREST ON: _____

LAST NAME: Garcia FIRST: Lisa MIDDLE: M
 HOME ADDRESS: 723 Rainfall Dr. *Moved to Ocoee in Sept. 2013*
 OFFICE ADDRESS: 1060 Maitland Center Commons, Suite 360, Maitland, FL 32751
 HOME PHONE: _____ CELL PHONE: 407-791-3562 WORK PHONE: 407-740-6111 ext 205
 EMAIL: lisagarcia@fiduciaryfirst.com FAX #: _____
 CURRENT EMPLOYER: FiduciaryFirst LENGTH: 2.5 years
 POSITION: Investment Specialist
 EDUCATION: HIGH SCHOOL GRADUATE Yes No UNDERGRADUATE COLLEGE DEGREE IN: International Business & World Trade
 ADVANCED COLLEGE DEGREE IN: MBA, Specialization in Human Resources OTHER: _____

PLEASE STATE YOUR EXPERIENCE, INTERESTS OR ELEMENTS OF YOUR HISTORY THAT YOU THINK QUALIFY YOU FOR APPOINTMENT:
I have worked in the financial services field for 10+ years and half of the experience working directly with the management of institutional retirement plans, generally private defined contribution and defined benefit plans, as well as some public plans, FINRA licensed Series 6, 7, 63, and 66. Designations include Accredited Investment Fiduciary and working towards CIMA.

COMMUNITY INVOLVEMENT: My son plays in Winter Garden Little League; spouse assists coach

INTERESTS/ACTIVITIES: _____

WHY DO YOU DESIRE TO SERVE ON THIS/THESE BOARDS? Become more involved in the community and provide input based on my expertise

NAME ANY BUSINESS, PROFESSIONAL, CIVIC OR FRATERNAL ORGANIZATIONS OF WHICH YOU ARE A MEMBER AND THE DATES OF MEMBERSHIP.

None

ARE YOU A RESIDENT OF WINTER GARDEN? Yes No IF YES, CONTINUOUS RESIDENT SINCE? 2006 *N/A*

ARE YOU A REGISTERED VOTER OF ORANGE COUNTY? Yes No WHICH CITY DISTRICT? *N/A*

ARE YOU CURRENTLY SERVING ON ANY OTHER BOARDS? Yes No IF YES, PLEASE STATE NAME OF BOARD:

HAVE YOU EVER SERVED ON A GOVERNMENT BOARD? Yes No IF YES, PLEASE STATE NAME OF BOARD:

REFERENCES:

Sheila Blakely, Project Manager at Digital Risk, 305-793-1400 or 407-756-2996
Holly Harber, Client Service Operations at FiduciaryFirst, 407-740-6111 ext. 202

WHICH BOARD(S) ARE YOU INTERESTED?

- *CODE ENFORCEMENT BOARD
- *PLANNING & ZONING BOARD
- *COMMUNITY REDEVELOPMENT AGENCY
- *COMMUNITY REDEVELOPMENT ADVISORY BOARD - CIRCLE ALL THAT APPLY TO YOU WITHIN THE CRA: RESIDE / OWN / OPERATE A BUSINESS / OTHER
- *GENERAL EMPLOYEES PENSION BOARD
- *FIRE/POLICE PENSION BOARD
- *ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION BOARD
CIRCLE ALL THAT APPLY TO YOU: ARCHITECT / LICENSED GENERAL CONTRACTOR / WG HERITAGE FOUNDATION BOARD MEMBER / OWN COMMERCIAL PROPERTY IN THE HISTORIC DISTRICT / OWN COMMERCIAL PROPERTY IN THE HISTORIC DISTRICT & RESIDE IN THE CITY / RESIDE IN THE CITY
- ELECTION CANVASSING BOARD

PLEASE NOTE: MEMBERS SERVING ON BOARDS WITH AN ASTERISK (*) ARE REQUIRED TO FILE AN ANNUAL FINANCIAL DISCLOSURE FORM WITH THE ORANGE COUNTY SUPERVISOR OF ELECTIONS OFFICE ON OR BEFORE JULY 1ST OF EACH YEAR. APPLICANTS FOR BOARD APPOINTMENT ARE REMINDED OF THE PROVISIONS OF THE FLORIDA STATUTES AS APPLICABLE TO CONFLICTS OF INTEREST. ALL BOARD APPLICATIONS ARE KEPT ON FILE FOR ONE YEAR AND ARE SUBMITTED TO THE CITY COMMISSION WHENEVER A VACANCY OCCURS. UPDATED INFORMATION SHOULD BE SUBMITTED AND MAY BE REQUESTED AT ANY TIME.

DIRECT INTEREST FORM AND QUESTIONS TO THE CITY CLERK'S OFFICE AT 407-656-4111 EXT. 2254

THANK YOU FOR YOUR INTEREST IN SERVING YOUR COMMUNITY.

Board Appointment Interest Form 06-10

WINTER GARDEN • A charming little city with a juicy past.



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 300 WEST PLANT STREET
 WINTER GARDEN, FL 34787

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BOARD APPOINTMENT INTEREST FORM

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 FEEL FREE TO ATTACH A RESUME.

DATE: 9/21/12 VERIFIED INTEREST ON: _____
 LAST NAME: Latorre FIRST: Benjamin MIDDLE: _____
 HOME ADDRESS: 253 Rainfall Drive Winter Garden, FL
 OFFICE ADDRESS: _____
 HOME PHONE: 407-347-2623 CELL PHONE: ✓ 978-697-2342 WORK PHONE: 321-441-2632
 EMAIL: benjamin.latorre@wagov.com FAX #: _____
 CURRENT EMPLOYER: Internal Revenue Service LENGTH: 4 years
 POSITION: Revenue Agent
 EDUCATION: HIGH SCHOOL GRADUATE YES NO UNDERGRADUATE COLLEGE DEGREE IN: Sports Management
 ADVANCED COLLEGE DEGREE IN: Accounting OTHER: _____

PLEASE STATE YOUR EXPERIENCE, INTERESTS OR ELEMENTS OF YOUR HISTORY THAT YOU THINK QUALIFY YOU FOR APPOINTMENT:
Student Government - Amherst College
Disciplinary Committee - Amherst College
Business Background - Volunteer Activities

COMMUNITY INVOLVEMENT: HOA - Black Lake Park
 INTERESTS/ACTIVITIES: Sports / Politics / Accounting / Music
 WHY DO YOU DESIRE TO SERVE ON THIS/ THESE BOARDS? I would like to be part of my community and make a difference

NAME ANY BUSINESS, PROFESSIONAL, CIVIC OR FRATERNAL ORGANIZATIONS OF WHICH YOU ARE A MEMBER AND THE DATES OF MEMBERSHIP.

ARE YOU A RESIDENT OF WINTER GARDEN? YES NO IF YES, CONTINUOUS RESIDENT SINCE? September 2009
 ARE YOU A REGISTERED VOTER OF ORANGE COUNTY? YES NO WHICH CITY DISTRICT? Winter Garden 2
 ARE YOU CURRENTLY SERVING ON ANY OTHER BOARDS? YES NO IF YES, PLEASE STATE NAME OF BOARD: _____

HAVE YOU EVER SERVED ON A GOVERNMENT BOARD? YES NO IF YES, PLEASE STATE NAME OF BOARD: _____

REFERENCES:
Keenan Walsh 407-721-2959 Tom McKeone 407-470-9180
Dan Honan 407-504-8282

- WHICH BOARD(S) ARE YOU INTERESTED?
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 - *PLANNING & ZONING BOARD
 - *COMMUNITY REDEVELOPMENT AGENCY
 - *COMMUNITY REDEVELOPMENT ADVISORY BOARD - CIRCLE ALL THAT APPLY TO YOU WITHIN THE CRA: RESIDE / OWN / OPERATE A BUSINESS / OTHER
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Board Appointment Interest Form 06-10

