



CITY OF WINTER GARDEN

CITY COMMISSION REGULAR MEETING MINUTES

October 24, 2013

A **REGULAR MEETING** of the Winter Garden City Commission was called to order by Mayor Rees at 6:30 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida. The invocation and Pledge of Allegiance were given.

Present: Mayor John Rees, Commissioners Bob Buchanan, Kent Makin, Robert Olszewski (*arrived at 6:34 p.m.*) and Colin Sharman

Also Present: City Manager Mike Bollhoefer, Assistant City Attorney Dan Langley, Assistant City Clerk Angee Grimage, Assistant to City Manager - Public Services Don Cochran, Assistant to City Manager – Administrative Services Frank Gilbert, Finance Director Laura Zielonka, Fire Chief John Williamson, Police Chief George Brennan, Economic Development Director Tanja Gerhartz, Senior Planner Laura Smith, and West Orange Times Reporter Peter M. Gordon

1. **APPROVAL OF MINUTES**

Motion by Commissioner Makin to approve regular meeting minutes of October 9, 2013 as submitted. Seconded by Commissioner Buchanan and carried unanimously 4-0.

2. **OATHS OF OFFICE AND INTRODUCTION OF NEW POLICE OFFICERS**

Police Chief Brennan introduced new police officers Cody Hudson, Brian Klemenz, Rachel San Filipo, and Jessica Mendoza and administered the Oath of Office.

Commissioner Olszewski arrived during this time.

3. **PRESENTATION**

A. **Proclamation 13-14** declaring November 2 through November 9, 2013 as the Week of the Family was read and presented by Mayor Rees to Ms. Victoria Laney who announced and distributed information marking this annual event.

B. **Florida League of Cities recognition of Tri-County team members**

Kathy Till, on behalf of the Florida League of Cities, thanked the City for their support on municipal pension reform. She spoke of advocacy being a team effort and stated that no one can do it alone and there is strength in numbers. She thanked the City for supporting Commissioner Olszewski in a pilot project called the Tri-County Advocacy Team started by the league and presented him with a Certificate of Appreciation.

4. **PUBLIC HEARING MATTER**

Appeal by the School Board of Orange County, Florida, of the August 5, 2013 conditional approval of a preliminary plat for the proposed 140 single-family lot Crooked Lake Preserve Subdivision by the City of Winter Garden Planning and Zoning Board

Assistant City Attorney Langley stated that at the last City Commission meeting mitigation agreements (WG-13-002 and WG-13-006) were approved as worked out between the Orange County Public Schools (OCPS) and the developer. He noted that since that meeting, the school board has approved those agreements that makes this matter mute and should be withdrawn. *No further action was necessary.*

5. **REGULAR BUSINESS**

A. **Recommendation to approve Final Plat for Carriage Pointe Reserve Phase II**

Senior Planner Smith stated that this is the final plat of Phase II of the Reserve at Carriage Pointe located on Avalon Road. The entire subdivision is 90 units and this is Phase II which is 30 of those units. The first 60 were platted in Phase I. Staff, the City surveyor, along with the City Attorney have reviewed this item and recommends approval.

Motion by Commissioner Olszewski to approve the final plat for the Reserve at Carriage Pointe Phase II. Seconded by Commissioner Sharman and carried unanimously 5-0.

B. **Recommendation to declare various vehicles and equipment as surplus and authorize disposal at auction**

Assistant City Manager – Administrative Services Gilbert stated that this is an annual request to dispose of surplus vehicles and equipment. This is done once a year and items are sent to auction.

Motion by Commissioner Sharman to approval declaring various vehicles and equipment as surplus and authorize disposal at auction. Seconded by Commissioner Makin and carried unanimously 5-0.

C. **Appointments to the Planning and Zoning Board for expiring terms of Kent Horsley, Jim Gentry, and Mark Maciel for three year terms ending October 2016**

Assistant City Clerk Grimmage noted that three seats are available with Mr. Maciel seeking reappointment and the other two seats having reached their term limits.

Motion by Commissioner Makin to appoint H. Gerald Jowers (District 1). Seconded by Commissioner Olszewski and carried unanimously 5-0.

Motion by Commissioner Buchanan to appoint Heather Gantt (District 2). Seconded by Commissioner Makin and carried unanimously 5-0.

**Motion by Commissioner Olszewski to reappoint Mark Maciel (District 3).
Seconded by Commissioner Makin and carried unanimously 5-0.**

6. **MATTERS FROM PUBLIC** – There were no items.

7. **MATTERS FROM CITY ATTORNEY** – There were no items.

8. **MATTERS FROM CITY MANAGER**

A. **Discussion on cancelling regular City Commission meetings of November 28, and December 26, 2013 for the holidays**

City Manager Bollhoefer stated each year the second meetings of November and December are generally cancelled. He requested that the City Commission approve the cancellations for November 28th and December 26th for this year.

Motion by Commissioner Buchanan to approve cancelling regular City Commission Meetings of November 28, and December 26, 2013. Seconded by Commissioner Olszewski and carried unanimously 5-0.

9. **MATTERS FROM MAYOR AND COMMISSIONERS**

Commissioner Olszewski thanked staff for their hard work and apologized for being late because of a speaking engagement he attended.

Commissioner Buchanan stated that he had the opportunity to fill in for the Mayor and rode in the Homecoming Parade with the Student Body President.

Commissioner Makin thanked staff for all they do.

The meeting adjourned at 7:37 p.m.

APPROVED:

_____/S/_____
Mayor John Rees

ATTEST:

_____/S/_____
City Clerk Kathy Golden, CMC