



**A Regular Meeting Minutes  
Architectural Review and Historic Preservation Board  
July 16, 2013**

**1. CALL TO ORDER AND DETERMINATION OF QUORUM**

Chairman John Murphy called the meeting of the Architectural Review and Historic Preservation Board to order at 6:32 pm in the Commission Chambers of City Hall. A quorum was declared present at 6:32 pm.

**Present:** Chairman John Murphy; Vice-Chairman Tim Keating; Board Members: Chris Lee and Phillip Baker.

**Absent:** Wendy Byrd Jung - excused; Michael Morrissey – excused.

**Staff Present:** Economic Development Director Tanja Gerhartz, Senior Planner Laura Smith.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES**

*Motion by Tim Keating to approve the regular meeting minutes of May 21, 2013 as submitted. Seconded by Chris Lee and carried unanimously 4-0.*

**APPLICATIONS FOR CERTIFICATE OF APPROVAL**

**4. 426 W. Plant Street – Mcannuff Investments, LLC**

City Manager Michael Bollhoefer presented an application for Certificate of Approval for Renovation/Conversion of three apartment buildings (20 units) to office/commercial totaling 18,000 SF located at 426 W. Plant Street. The property is not in good shape and over the past several years has been the site of a number of police investigations due to criminal activity. The property has recently been purchased by the applicant, who has been meeting with city staff over the past few months to discuss the possibilities of the site. The structures are no contributing structures and do not offer any architectural significance to the Historic Preservation District.

Staff recommends approval of the Certificate of Approval

General Discussion followed regarding financing methods to fund the renovation and conversion of the subject property, protection of mature trees, and organization of the parking area.

**Motion by Chris Lee to approve the application for certificate of approval as submitted for the Renovation/Conversion of three apartment buildings (20 units) to office/commercial totaling 18,000 SF located at 426 W. Plant Street. Seconded by Tim Keating and carried unanimously 4-0.**

**Meeting adjourned at 6:45 pm.**

**ATTEST:**

  
Senior Planner Laura Smith

**APPROVED:**

  
Vice Chairman John Murphy

  
Tim Keating