



**A REGULAR MEETING MINUTES
COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD MEETING MINUTES
May 14, 2013**

1. CALL TO ORDER

Chairman Larry Cappleman called the meeting of the Community Redevelopment Agency Advisory Board to order at 5:02 pm in the 3rd Floor Conference Room of City Hall.

2. ROLL CALL AND DETERMINATION OF QUORUM

A quorum was declared present at 5:02 pm.

Present: Board Members: Vice Chair Bob Battaglia, Chairman Larry Cappleman, Charlie Roper, John Kirby, and Ronald Sikes.

Absent: Board Members: Kelly Randall (Unexcused), Joy Bouler (Unexcused), Sandy Schupp (Unexcused), and Allan Haughey (Unexcused).

City Staff: City Manager, Michael Bollhoefer, Economic Development Director Tanja Gerhartz, Finance Director Laura Zielonka, Senior Planner Laura Smith, Community Relations Manager Andrea Vaughn, and Executive Assistant Amy Martello.

3. APPROVAL OF MINUTES

Motion made by Charlie Roper to approve the regular meeting minutes of January 8, 2012. Seconded by John Kirby and carried unanimously 5-0.

4. DISCUSSION – Downtown Business Façade Matching Grant Program - Applications

Chairman Larry Cappleman advised the Board he knows the applicant and that he sold them insurance for their business, however that is the extent of their relationship.

Economic Development Director Tanja Gerhartz presented to the Board a "Downtown Business Façade Matching Grant Application" for the property located at 27 N Dillard Street. The project will consist of removing the outdoor carport, adding a new deck, installing an awning and shutters, landscaping, additional parking, and installation of a glass front door with glass panels. The project was brought before

the Architectural Review and Historic Preservation Board and received approvals for the proposed scope of work.

Ronald Sikes disclosed that he also rents property from the Asmas.

Board had general discussion about the property and the proposed improvements to the building and site.

Motion made by Charlie Roper to approve and recommend to the CRA the Downtown Business Facade Matching Grant Application CRA BFMGP – 07. Seconded by Ronald Sikes and carried unanimously 5-0.

5. PRESENTATION – CRA/City Commission Workshop

City Manager Michael Bollhoefer explained proposal for a CRA/City Commission Workshop to discuss possible projects and distributed a list of possible projects for discussion (See Attached Exhibit "A").

Chairman Larry Cappleman inquired about the previous power point presentation that was done and whether any board member have had a chance to review the presentation, and inquired about when the workshop may take place. There were no comments from board members regarding the previous power point presentation.

Ronald Sikes requested that the Winter Garden Heritage Foundation new building be included on the list.

City Manager Michael Bollhoefer explained that this is the CRA Advisory Boards list to add or remove projects from.

General discussion followed regarding the purpose of the workshop.

Board members agreed to accept an e-mail agenda of the CRA/City Commission Workshop. Chairman Larry Cappleman requested that an agenda for the workshop be prepared and a date set by City Staff.

6. MEMBER INPUT

No additional discussions.

7. ADJOURNMENT

Meeting adjourned at 5:30 pm.

ATTEST:



Senior Planner Laura Smith

APPROVED:



Chairman Larry Cappleman

POSSIBLE PROJECTS

- East Winter Garden housing initiative
- East Winter Garden infrastructure
- East Winter Garden beautification
- Downtown parking - \$6-7M (\$15M for two)
- Gateways – Dillard and E. Plant Corridors
- Wayfinding
- Bike trails
- Economic incentives
- Marketing
- Joiner Street redevelopment - \$300-500K
- Art Community
- Façade Grant
- Dillard Street beautification - \$1-2M
- Downtown stormwater - \$1-2M
- High speed internet service
- Industrial area beautification