



**A Regular Meeting Minutes  
Architectural Review and Historic Preservation Board  
January 23, 2013**

**1. CALL TO ORDER AND DETERMINATION OF QUORUM**

Vice Chairman Tim Keating called the meeting of the Architectural Review and Historic Preservation Board to order at 6:30 pm in the Commission Chambers of City Hall. A quorum was declared present at 6:30 pm.

**Present:** Board Members: Wendy Byrd Jung, Andy Crabtree, Vice Chairman Tim Keating, Chris Lee, Michael Morrissey and Chuck Simikian.

**Absent:** Chairman John Murphy – excused;

**Staff Present:** Community Development Director Ed Williams, Economic Development Director Tanja Gerhartz, Senior Planner Laura Smith and Planning Technician Corrina Williams

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES**

***Motion by Chris Lee to approve the regular meeting minutes of November 20, 2012 as submitted. Seconded by Wendy Byrd Jung and carried unanimously 6-0.***

**APPLICATIONS FOR CERTIFICATE OF APPROVAL**

**4. 21 E. Plant Street – Winter Garden Heritage Foundation**

Community Development Director Ed Williams presented an application for Certificate of Approval for the construction of a 5,128 square foot Winter Garden Heritage Foundation office/museum facility to be located at 21 E. Plant Street. Staff recommends approval of the Certificate of Approval and would encourage the applicant to choose the second elevation proposed (Exhibit "A") due to the additional architectural details, however both elevations are acceptable.

General discussion followed regarding alternative roof treatments.

***Motion by Chuck Simikian to approve the application for certificate of approval as submitted for the construction of a 5,128 square foot Winter Garden Heritage Foundation office/museum facility to be located at 21 E. Plant Street with the suggestion that the applicant consider option of a metal roof. Seconded by Chris Lee and carried unanimously 6-0.***

**Meeting adjourned at 6:43 pm.**

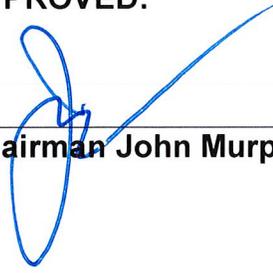
**ATTEST:**



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**Senior Planner Laura Smith**

**APPROVED:**



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**Chairman John Murphy**

**EXHIBIT "A"**  
**Elevation**

