



WINTER GARDEN

A Regular Meeting Minutes Architectural Review and Historic Preservation Board November 20, 2012

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairman John Murphy called the meeting of the Architectural Review and Historic Preservation Board to order at 6:30 pm in the Commission Chambers of City Hall. A quorum was declared present at 6:30 pm.

Present: Board Members: Wendy Byrd Jung, Andy Crabtree, Vice Chairman Tim Keating, Chairman John Murphy and Chuck Simikian.

Absent: Chris Lee – excused; Michael Morrissey – Un-excused; Chuck Simikian – excused.

Staff Present: Senior Planner Laura Smith, and Planning Technician Corrina Williams

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

Motion by Wendy Byrd Jung to approve the regular meeting minutes of October 16, 2012 as submitted. Seconded by Andy Crabtree and carried unanimously 4-0.

APPLICATIONS FOR CERTIFICATE OF APPROVAL

4. 121 N. Highland Avenue – Key, Stephen B.

Senior Planner Laura Smith presented an application for Certificate of Approval for an exterior porch addition located on the property of 121 N. Highland. The proposed changes and exterior improvements are in keeping with the intent of the Historic Downtown District Overlay and Staff recommends approval of the Certificate of Approval.

Motion by Tim Keating to approve the application for certificate of approval as submitted for the structural porch addition located at 121 N. Highland Avenue with the recommendation of the Board for Option 2, but Option 1 is still acceptable. Seconded by Wendy Byrd Jung and carried unanimously 4-0.

GENERAL DISCUSSION

5. Economic Development Director Tanja Gehartz presented a request to the Board to allow City Staff administrative leeway to authorize modifications to the 132 W. Plant Street for the 9/18/12 Board approval to allow a modification to have more of an entry way look as presented by an example elevation (see attached exhibit A).

Motion by Tim Keating to allow Tanja Gerhartz to have administrative authority to make modification to the prior 9/18/12 Board approval for modifications matching or similar to the elevation provided. Seconded by Andy Crabtree and carried unanimously 4-0.

Meeting adjourned at 6:48 pm.

ATTEST:

Planning Technician Corrina I Williams

APPROVED:



Chairman John Murphy
vice chairman, Tim Keating

EXHIBIT "A"

Elevation (Entryway Look)

