



**A Regular Meeting Minutes
Architectural Review and Historic Preservation Board
October 16, 2012**

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairman John Murphy called the meeting of the Architectural Review and Historic Preservation Board to order at 6:30 pm in the Commission Chambers of City Hall. A quorum was declared present at 6:30 pm.

Present: Board Members: Wendy Byrd Jung, Andy Crabtree, Vice Chairman Tim Keating, Chris Lee, Chairman John Murphy and Chuck Simikian.

Absent: Michael Morrissey – Un-excused

Staff Present: Building Official Harold “Skip” Lukert, Senior Planner Laura Smith, and Planning Technician Corrina Williams

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

Motion by Tim Keating to approve the regular meeting minutes of September 25, 2012 as submitted. Seconded by Andy Crabtree and carried unanimously 5-0.

APPLICATIONS FOR CERTIFICATE OF APPROVAL

4. 247 N. Lakeview Avenue, John Connell

Senior Planner Laura Smith presented an application for Certificate of Approval for a room addition to a detached garage located on the property of 247 N. Lakeview Avenue. The proposed changes and exterior improvements are in keeping with the intent of the Historic Downtown District Overlay and Staff recommends approval of the Certificate of Approval.

Motion by Tim Keating to approve the application for certificate of approval as submitted for the structural addition to the detached garage located at 247 N. Lakeview Avenue. Seconded by Wendy Byrd Jung and carried unanimously 6-0.

Meeting adjourned at 6:34 pm.

ATTEST:

APPROVED:

Planning Technician Corrina I Williams

Chairman John Murphy