



**A REGULAR MEETING MINUTES  
COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD MEETING MINUTES  
September 11, 2012**

**1. CALL TO ORDER**

Chairman Larry Cappleman called the meeting of the Community Redevelopment Agency Advisory Board to order at 5:03 pm in the 3<sup>rd</sup> Floor Conference Room of City Hall.

**2. ROLL CALL AND DETERMINATION OF QUORUM**

A quorum was declared present at 5:03 pm.

**Present:** Board Members: Joy Boulter, Chairman Larry Cappleman, Alan Haughey, Kelly Randall, Charles Roper, Sandy Schupp, and Ronald Sikes.

**Absent:** Board Members: Vice Chair Bob Battaglia (Excused).

**Arrived Late:** Board Members: John Kirby (5:05 p.m.)

**City Staff:** City Manager Michael Bollhoefer, Economic Development Director Tanja Gerhartz, Community Relations Manager Andrea Vaughn, Senior Planner Laura Smith, Executive Assistant to City Manager Amy Martello and Planning Technician Corrina Williams.

**3. APPROVAL OF MINUTES**

***Motion made by Charles Roper to approve the regular meeting minutes of August 14, 2012. Seconded by Joy Boulter and carried unanimously 7-0.***

**Arrived Late:** Board Members: John Kirby (5:05 p.m.)

**4. DISCUSSION – Downtown Parking Garage**

City Manager Michael Bollhoefer discussed with the Board the costs associated with the development of the Downtown Parking Garage and as a result of discussion with the City Commission the City is opting to build a 2 story (3 level) garage versus the proposed 3 story (4 level) which cuts approximately two million dollars from the costs of the development and leave more money in the CRA funds. The proposed costs

are approximately six million for development and one million for land. The Board agreed to allocate the funds to the parking garage and disbursement will be subject to the commission approval.

**5. MEMBER INPUT**

Economic Development Director Tanja Gerhartz advised the Board that there are several applicants working on applying for Façade Matching Grant funds, and they should be coming in at a later date.

City Manager Michael Bollhoefer announced the potential development by Florida Hospital on the Fowlers Grove vacant parcel.

Community Relations Manager Andrea Vaughn announced the City of Winter Garden's Farmers Market won 1<sup>st</sup> place in the nation for mid-size market category.

**6. ADJOURNMENT**

*Meeting adjourned at 5:19 pm.*

**ATTEST:**

**APPROVED:**

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**Planning Technician Corrina Williams**

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**Chairman Larry Cappleman**