



**A REGULAR MEETING MINUTES
COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD MEETING MINUTES
July 10, 2012**

1. CALL TO ORDER

Chairman Larry Cappleman called the meeting of the Community Redevelopment Agency Advisory Board to order at 5:00 pm in the 3rd Floor Conference Room of City Hall.

2. ROLL CALL AND DETERMINATION OF QUORUM

A quorum was declared present at 5:00 pm.

Present: Board Members: Vice Chair Bob Battaglia, Joy Boulter, Chairman Larry Cappleman, Alan Haughey, John Kirby, Kelly Randall, Charles Roper, and Sandy Schupp.

Absent: Board Members: Kelly Randall (Excused), Charlie Roper (Excused)

Arrived Late: Board Members: Ronald Sikes

City Staff: City Manager Michael Bollhoefer, Economic Development Director Tanja Gerhartz, Community Relations Manager Andrea Vaughn, Finance Director Mike Givens, Senior Planner Stephen Pash, Executive Assistant to City Manager Amy Martello and Community Development Department Administrative Specialist Corrina Williams.

3. APPROVAL OF MINUTES

Motion made by John Kirby to approve the regular meeting minutes of May 8, 2012. Seconded by Bob Battaglia and carried unanimously 6-0.

Arrived Late: Board Members: Ronald Sikes

4. DISCUSSION – Board Member Renewals

City Manager Bollhoefer advised the Board that four members terms expired June 30, 2012 and are eligible for a renewal term, Larry Cappleman, John Kirby, Kelly

Randall, and Sandy Schupp. The members present, Larry Cappleman, John Kirby and Sandy Schupp expressed their desires to sit for another term. Kelly Randall was to be notified regarding renewal.

Motion made by Bob Battaglia recommending approval of Larry Cappleman, John Kirby, Kelly Randall and Sandy Schupp for an additional term provided they so desire to sit for the additional term. Seconded by Alan Haughey and carried unanimously 7-0.

5. DISCUSSION – CRA Community Development Block Grant (CDBG)

Economic Development Director Tanja Gerhartz provided the Board with information defining the City's role with applying for CDBG funds as an independent applicant no longer under the Orange County umbrella. The Board discussed the earmark of \$125,000 as a recommendation to the CRA for funds to support the leverage of City dollars to obtain State dollars.

Further general discussion was held with regard to how the CDBG funds if acquired would be used. Director Gerhartz advised the Board that they are seeking the funds to implement a housing rehabilitation program for the east Winter Garden area, which was defined as a core area in the CRA study.

As part of the CDBG application criteria a "Citizen Task Force" would need to be established by October 1, 2012 and Director Gerhartz is coordinating this task force and has asked that a member of the CRAAB volunteer to sit on the task force. John Kirby volunteered to sit on the task force, and Joy Boulter asked and was selected as an alternate.

The City will seek additional Economic Development grant opportunities to assist with funding sources for the east Winter Garden rehabilitation program.

ADDED DISCUSSION ITEM – Wayfinding Signage Update

Senior Planner Stephen Pash presented a powerpoint presentation to the Board providing an update on the City's wayfinding signage resolution which will be presented to the City Commission later this month for approval.

Further general discussion was held with regard to the update of the City's sign code as a whole and that it would be based on the speed of the roads and the number of lanes, resulting in the ability to read it. City Manager Bollhoefer advised that Economic Development Director Tanja Gerhartz is working on this code update and they are anticipating having something prepared for Commission review in August 2012.

6. MEMBER INPUT

City Manager spoke generally on the parking garage necessity for the downtown corridor and advised that a location is being negotiated and a request for funds for

the purchase of the land has been submitted to the Commission and that the whole project is estimated to cost \$5 to \$6 million dollars for a three story four level garage accommodating approximately 500 additional parking spaces for downtown.

7. ADJOURNMENT

Meeting adjourned at 5:47 pm.

ATTEST:

APPROVED:

Administrative Specialist Corrina Williams

Chairman Larry Cappleman