



CITY OF WINTER GARDEN

CITY COMMISSION REGULAR MEETING MINUTES

March 8, 2012

A **REGULAR MEETING** of the Winter Garden City Commission was called to order by Mayor Rees at 6:30 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida. The invocation and Pledge of Allegiance were given.

Present: Mayor John Rees, Commissioners Harold L. Boulter, Bob Buchanan, Kent Makin, and Colin Sharman

Also Present: City Manager Mike Bollhoefer, City Attorney Kurt Ardaman, City Clerk Kathy Golden, Public Services Director Don Cochran, Community Development Director Ed Williams, Human Resources Director Frank Gilbert, Police Chief George Brennan, Fire Chief John Williamson, Building Official Skip Lukert, Information Technology Director Bob Reilly, Economic Development Director Tanja Gerhartz, Recreation Director Jay Conn, City Engineer Art Miller, and West Orange Times Reporter Michael Laval

1. **APPROVAL OF MINUTES**

Motion by Commissioner Boulter to approve the regular meeting minutes of February 23, 2012, as submitted. Seconded by Commissioner Buchanan and carried unanimously 5-0.

At this time, Mayor Rees invited Recreation Director Conn to come forward to address an event request.

• **BikeFest**

Mr. Conn stated that Dennis Jones, owner of Winter Garden Wheel Works, is requesting permission to conduct a bike race downtown on March 24, 2012. Mr. Conn recognized Mr. Jones to come forward and give the City Commission additional details about his request.

Mr. Jones stated that what he is proposing is a little more than just a bike race but a family-oriented festival. He noted that the festival would be held in the parking lot adjacent to the splash pad with approximately 20 vendors. The event would be family focused with health and fitness through cycling as the core. The featured vendors would be those involved in health care, skin care, nutrition and cycling. In the morning there would be free tour rides fully supported with nutritional items and water. The rides would finish in Winter Garden with the bike race starting at approximately 11:00 a.m. He is requesting the closing of Plant Street for this event and gave details of the race path.

Mr. Jones requested permission to have beer sales within a limited area downtown at the gazebo. There would be live music at the gazebo as well as piped music in between the live bands. He noted that a local vendor will conduct the beer sales for this event in a corded off area.

Mayor Rees asked about the anticipated attendees. Mr. Jones replied that the bike race will have about 300 racers, not including their family and friends, and then about 500 people for the tour rides. He is expecting 1,000 to 1,500 people in the downtown area that day.

Commissioner Buchanan asked if there were set times for the beer sales. Mr. Jones replied that they are requesting to hold beer sales from 1:00 p.m. to 7:00 p.m.

City Manager Bollhoefer noted that staff has met with a majority of the residents along the route and they, as well as the Downtown Merchants Association, have agreed and understand that there will be some challenges. He described some of the preparations such as barricades for sidewalks, hay barrels and walkie-talkies for staff communications. Staff has contacted other cities that have done this type of event before and their concerns were far greater than what actually happened.

Commissioner Makin asked if the last race will be at 6:15 p.m. Mr. Jones replied yes, this is the pro race.

Commissioner Buchanan asked if there is already a group of people that will do this with such short notice. Mr. Jones replied that it is actually a weekend event point race with this being the first day and the next day it would be held in Lake County.

Commissioner Boulter asked if this would turn out to be an annual event. Mr. Jones replied that they are hopeful it will and decided to keep this one small. The City has the perfect venue and they want to make this more than just a bike event; they want the focus to be on health and fitness.

City Manager Bollhoefer noted that through the City's Economic Development efforts, the health and wellness industry is one of the types of businesses the City is trying to attract and this helps out in that effort.

Commissioner Makin asked how many bike manufacturing vendors will be here. Mr. Jones replied that there will be vendors from the lines that he carries and listed some.

**Motion by Commissioner Buchanan to approve the BikeFest event for March 24th.
Seconded by Commissioner Makin and carried unanimously 5-0.**

- **MusicFest**

Recreation Director Conn stated that the Winter Garden Heritage Foundation is requesting permission to hold their MusicFest on October 5, 6, and 7th. This request matches the request of last year. There have been no problems in the past and staff does not anticipate any in the

future. This event has been very successful and has brought thousands of people to Winter Garden. Staff recommends approval.

Motion by Commissioner Sharman to approve the MusicFest Event to be held on October 5, 6, and 7, 2012. Seconded by Commissioner Makin and carried unanimously 5-0.

2. SECOND READING AND PUBLIC HEARING OF PROPOSED ORDINANCES

A. Ordinance 12-09: AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, AMENDING ORDINANCE 11-26, THE CITY OF WINTER GARDEN FISCAL YEAR 2011-2012 BUDGET TO CARRY FORWARD PRIOR YEAR APPROPRIATIONS; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

City Attorney Ardaman read Ordinance 12-09 by title and the following excerpt from Section 1 as follows:

REVENUES	
General Fund	\$ -
Downtown Parking District Fund	-
Community Redevelopment Agency Fund	30,000
Local Option Gas Tax Fund	800,719
General Impact Fee Fund	292,339
Transportation Impact Fee-South of Turnpike Fund	791,637
CR 545 Special Benefit Impact Fee Fund	-
Transportation Impact Fee Fund	4,731,964
Utilities Operating Fund	1,164,856
Utilities Impact Fee Fund	4,987,453
Utilities Renewal & Replacement	2,421,189
Stormwater Fund	178,509
Solid Waste Fund	-
Trailer City Fund	<u>2,179</u>
	\$15,400,845

Mr. Ardaman also noted that the expenses mirror the revenue amounts as itemized.

City Manager Bollhoefer stated that these funds are for projects that have been carried over from the previous year. He noted that prior to the meeting he distributed a list of projects that shows the start and stop dates. He highlighted a County Road project on the list for CR 545 and that they would be making the entire road four-lanes. Staff will come back to the City Commission to propose only doing the intersection at Tilden Road and CR 545. He described the addition of more lanes, a traffic light, and reduction of the angle on the hill, which will make it safer by giving everyone a better line of site.

Commissioner Sharman asked if the City would maintain the right-of-way for future widening to four lanes. Mr. Bollhoefer replied absolutely; the City has already secured all of the right-of-way along that portion of the road.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Sharman to adopt Ordinance 12-09. Seconded by Commissioner Buchanan and carried unanimously 5-0

B. Ordinance 12-14: AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, AMENDING THE CITY OF WINTER GARDEN FISCAL YEAR 2011-2012 BUDGET; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

City Attorney Ardaman read Ordinance 12-14 by title and an excerpt from Section 1 as follows:

REVENUES	
General Fund	\$267,320
Downtown Parking District Fund	(70,000)
Local Option Gas Tax Fund	-
General Impact Fee Fund	(40,849)
Transportation Impact Fee-South of Turnpike Fund	39,746
Transportation Impact Fee-CR545 Special Benefit Area Fund	(735,446)
Transportation Impact Fee-General Fund	311,089
Utility Operating Fund	902,995
Utility Impact Fee Fund	126,964
Utility Renewal and Replacement Fund	140,000
Stormwater Fund	27,775
Solid Waste Fund	(2,922)
Trailer City Fund	1,000
	<hr/> \$967,672

Mr. Ardaman noted that the expenditures are identically itemized to those of revenues with the same itemized amounts.

City Manager Bollhoefer noted that these are some items to change the budget at mid-year. Several of these are just adjustments and he highlighted certain items that were actual changes. Mr. Bollhoefer displayed photos of the ground speakers as discussed at the last City Commission meeting. He noted that the speakers first selected were not aesthetically pleasing and presented a trip hazard. The speakers presented are located in such places as on poles and on the ground, where they could be hidden.

Mr. Bollhoefer noted changes made to impact fees and the general fund. Some items he highlighted were the addition of a School Resource Officer for the new school, \$30,000.00 is being added for the fountain shade covers, little league field repairs, and school impact fees.

Commissioner Sharman asked about how long he anticipates the speakers will last. Mr. Bollhoefer replied that staff can get him this information.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Boulter to adopt Ordinance 12-14. Seconded by Commissioner Sharman and carried unanimously 5-0

- **Autism Awareness Day**

Mayor Rees recognized Henry Wright to address Autism Awareness Day, which will be April 2, 2012.

Mr. Wright stated that on April 2nd he would like to light up the City in blue and change the fountain water to blue. He stated that he would leave information on the gel and lights, which would be at a minimal cost. Mr. Wright stated that the City would be tied in with all of the schools who will be participating. There is a proclamation the Mayor of Orange County will be issuing and they would like to see if Winter Garden could also issue a proclamation as well for this day. He also asked if the City could post on its website the Autism symbol for awareness purposes and have non-uniform employees wear the autism pin or the color blue that day.

Mr. Wright announced that on Autism Day they will be partnering with the West Orange Golf Country Club to hold a fundraising golf scramble fundraiser to benefit the Dillard Street Elementary School.

3. **REGULAR BUSINESS**

A. **Recommendation to approve entering into a cost-share agreement with St. Johns River Water Management District for Minimum Flows and Levels Prevention/Recovery Program**

Public Services Director Cochran stated that a couple meetings prior the City Commission approved bids and contract for the Southwest Reuse project and the construction has begun. This item is the agreement that goes along with the cost-share grant. The St. Johns board approved a grant for Winter Garden to receive a forty percent cost-share that totals \$837,700.16 with a cap of \$954,384.00. The purpose of this project is to connect the neighborhoods in the southwest area of the City to the Conserv II reuse line. This connection is a condition of the City's consumptive use permit with the St. Johns River Water Management District.

Commissioner Sharman asked if it is a long term plan for the City to have its own wastewater reuse plan to always be on Conserv II. Mr. Cochran replied that we will have the connection and explained where the Conserv II line ends just before Knox's Nursery. He noted that the golf course is on it and when their contract ends they will become the City's customer. The City will make a connection at the end of that pipe in order for the City to lower its rate. Currently the City pays \$.70 per thousand gallons and once the connection is made, we will be reduced to the lower rate of \$.40 per thousand gallons.

Commissioner Buchanan asked how many gallons the City currently uses. Mr. Cochran replied 1.9 million gallons a day and the Conserv II cap is 2 million gallons per day.

Commissioner Makin asked about the amount of funding for in kind services as noted in the agreement. Mr. Cochran replied that is the other 60 percent.

Motion by Commissioner Sharman to approve entering into the cost-share agreement with St. Johns River Water Management District as recommended by staff. Seconded by Commissioner Buchanan and carried unanimously 5-0.

4. **MATTERS FROM CITIZENS**

Charlie Mae Wilder, Executive Director for the West Orange Citizen Action Coalition, Inc., stated that they will be having a Community Health Fair for kids. She requested academic sponsorship of \$500.00 from the City for this event that will focus on all aspects of health such as nutritional, dental, recreational, spiritual, educational and physical.

Commissioner Buchanan asked what the cost is for renting the equipment. Ms. Wilder replied there will be two bounce houses, which are under \$100.

Commissioner Boulter asked if those hosting the event are stressing that the parents accompany their children. Ms. Wilder replied yes, and they have to have their parent's permission to provide these services to the children.

Motion by Commissioner Buchanan to a sponsor donation of \$500.00 to the Community Health Fair event by the West Orange Citizen Action Coalition, Inc. (non-profit). Seconded by Commissioner Boulter and carried unanimously 5-0.

• **City of Winter Garden Community Garden**

Ms. Wilder thanked the City Commission on their assistance in promoting the Community Garden and indicated she will be available to take donations after the meeting.

5. **MATTERS FROM CITY ATTORNEY** – There were no items.

6. **MATTERS FROM CITY MANAGER**

• **Blues and BBQ Event**

City Manager Bollhoefer commended staff on all their efforts at multiple events this past weekend on the same day; Farmer's Market, Kat Trite, gala with the theatre, Tanner Hall, Jessie Brock Center, and the Blues and BBQ. He stated that they did an amazing job keeping everything running.

Mayor Rees stated that he believed it was Recreation Director Jay Conn that came up with the Blues and BBQ event and commended him and his staff for all their hard work.

A. **Discussion on design of the shade covering for splash fountain**

City Manager Bollhoefer stated that he has distributed information on the different types of shades and noted there are not a lot of companies that produce this item. He shared that any shade cover selected needs to withstand 75 to 95 mph winds and should last at least ten years. He displayed a variety of shades to give the City Commission an idea of how they will look at the fountain.

Mr. Bollhoefer noted that the approximate cost is \$5,500 to \$6,500 for an industrial grade shade cover with an approximate size of 12 foot by 12 foot.

It was the **consensus** of the City Commission to install the version identified in the large picture as displayed (*see attached Exhibit A*).

7. **MATTERS FROM MAYOR AND COMMISSIONERS**

Commissioner Sharman shared that he presented a shorter version of the City Manager's State of the City to a Homeowners Association (HOA) and they seemed to really enjoy it.

Commissioner Buchanan stated that he also came downtown Saturday night and thought that everything turned out well. He also commended staff on the job well done.

Commissioner Makin stated that he arrived at the event a little late and there was no BBQ left, which was a good sign of a lot of people attending; he also commended staff for a good job.

Mayor Rees stated that he ate on the south side and noted that these events did not appear to take away business from the south side of town.

The meeting adjourned at 7:21 p.m.

APPROVED:

____/S/_____
Mayor John Rees

ATTEST:

____/S/_____
City Clerk Kathy Golden, CMC