



CITY OF WINTER GARDEN

300 W. PLANT STREET
WINTER GARDEN, FL 34787

CANVASSING BOARD MEETING MINUTES February 16, 2012

A meeting of the City of Winter Garden Canvassing Board was called to order by City Clerk Golden at City Hall, 300 West Plant Street, Winter Garden, Florida on Thursday, February 16, 2012 at 12:00 p.m.

MEMBERS PRESENT: City Clerk Kathy Golden, Jerry Carris and Andy Bruns

OTHERS PRESENT: Second Alternate Moraima Ortiz and Assistant City Clerk Angee Grimage as the Recording Clerk

I. Call to Order and review of legal ad

The meeting has been duly advertised and the Canvassing Board reviewed the legal advertisement.

II. Establish Canvassing criteria for all ballot types

Canvassing Board Member Golden referenced the Canvassing Board ballot criteria matrix with the agenda package stating the proposed matrix is to be used for all ballot types submitted.

Motion by Canvassing Board Member Bruns to accept the canvassing criteria (*see attached Exhibit "A"*). Seconded by Canvassing Board Member Carris and carried unanimously 3-0.

III. Designation of one Canvassing Board member to witness the logic and accuracy testing of the tabulating equipment for the general and any run-off election

There was discussion on Board Member Golden being the witness for the logic and accuracy testing of the tabulating equipment for the general and any run-off election with Andy Bruns as the alternate.

Motion by Canvassing Board Member Bruns to select Board Member Golden as the primary designee to witness the logic and accuracy testing of the tabulating equipment for the general election and any run-off election with Board Member Bruns serving as the alternate. Seconded by Canvassing Board Member Carris and carried unanimously 3-0.

IV. Set Meeting Calendar

Canvassing Board Member Golden stated that the proposed meeting schedule has been provided for March 13th and 15th. (*There were no noted objections.*)

Canvassing Board Member Golden explained the audit process, the canvassing of provisional and absentee ballots, and when a recount would be required. Ms. Golden also explained the process of ballot duplication for tabulator rejected ballots.

There was discussion on scheduling the audit for the election night and depending on the outcome of events and it was the **consensus** of the members to decide the evening of the election whether or not to audit that night.

It was the **consensus** of the members to accept the calendar.

VI. New Business and Other Discussion

Canvassing Board Member Golden noted the loss of our legal staff Attorney Giffen Chumley, who has left the firm, but stated that an attorney would be available as needed.

Ms. Golden informed board members that travel expense and meal reimbursement is available.

Mr. Bruns stated that a reminder call from staff prior to each meeting would be welcomed.

Ms. Golden also noted that in the event of a recount a full canvassing board is required.

VII. Adjourn

Motion by Canvassing Board Member Carris to adjourn the meeting. Seconded by Canvassing Board Member Golden and carried unanimously 3-0.

The meeting adjourned at 12:43 p.m.

Prepared by:

_____/S/_____
Angee Grimmage, Assistant City Clerk
Recording Clerk

_____/S/_____
Canvassing Board Member