

**CITY OF WINTER GARDEN  
DEVELOPMENT REVIEW COMMITTEE  
MINUTES  
OCTOBER 19, 2011**

The Development Review Committee (*DRC*) of the City of Winter Garden, Florida, met in session on Wednesday, October 19, 2011 in the City Hall 3<sup>rd</sup> Floor Conference Room.

**CALL TO ORDER**

**Chairman/Community Development Director Designee Steve Pash** called the meeting to order at 9:00 a.m. The roll was called and a quorum was declared present.

**PRESENT**

**Voting Members:** Community Development Director Designee Steve Pash, City Engineer Designee Nicolle Van Valkenburg, Economic Development Director Tanja Gerhartz, Assistant to the City Manager for Public Services Don Cochran, and Building Official Harold (Skip) Lukert.

**Others:** City Attorney Kurt Ardaman, Assistant City Attorney Dan Langley, Senior Planner Laura Smith, Planner I Alejandra Fazekas, and Planning Technician Lorena Blankenship.

Acting Chairman Pash stated that the October 12, 2011 DRC minutes will be presented for approval to the Committee at the next DRC meeting.

**DRC Business**

**1. Birket property, 1660 Daniels Road, Lot Split**

Glenn Birket, applicant for the project was in attendance to discuss the Development Review Committee comments.

Comments included in the October 17, 2011 memorandum from the Development Review Committee were acknowledged and addressed.

*Motion by Building Official Harold (Skip) Lukert to approve the Lot Split as shown and place the item on the next available Planning and Zoning Board meeting with DRC and/or staff conditions (see attached). Seconded by Economic Development Director Tanja Gerhartz, the motion carried unanimously 5-0.*

**2. Bojangles at WGVFG, 3331 Daniels Road, Lot Split**

Rachel Christensen, applicant for the project was in attendance to discuss the Development Review Committee comments.

Comments included in the October 17, 2011 memorandum from the Development Review Committee were acknowledged and addressed. City Attorney Dan Langley emphasized on **Engineering comment # 2**, *easements for cross access, drainage, and utilities shall be created and recorded prior to construction on, or sale of, any lot.*

*Motion by Building Official Harold (Skip) Lukert to approve the Lot Split as shown and place the item on the next available Planning and Zoning Board meeting with DRC and/or staff conditions (see attached). Seconded by Assistant to the City Manager for Public Services Don Cochran, the motion carried unanimously 5-0.*

**ADJOURNMENT**

There being no more business to discuss, the meeting was adjourned at 9:16 a.m.

**APPROVED:**

**ATTEST:**

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**Chairman Ed Williams**

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**Planning Technician Lorena Blankenship**