

**CITY OF WINTER GARDEN
DEVELOPMENT REVIEW COMMITTEE
MINUTES
SEPTEMBER 28, 2011**

The Development Review Committee (*DRC*) of the City of Winter Garden, Florida, met in session on Wednesday, September 28, 2011 in the City Hall 3rd Floor Conference Room.

CALL TO ORDER

Acting Chairman / City Engineer Art Miller called the meeting to order at 9:00 a.m. The roll was called and a quorum was declared present.

PRESENT

Voting Members: City Engineer Art Miller, Economic Development Director Tanja Gerhartz, and Building Official Harold (Skip) Lukert.

Others: Assistant City Attorney Dan Langley, Senior Planner Laura Smith, Senior Planner Steve Pash, and Planning Technician Lorena Blankenship.

Absent: Community Development Director Ed Williams and Assistant to the City Manager for Public Services Don Cochran.

1. APPROVAL OF MINUTES

Approval of minutes from regular meeting held August 24, 2011.

Motion by Building Official Lukert to approve the above minutes. Seconded by Economic Development Director Gerhartz, the motion carried unanimously 3-0.

DRC Business

2. 70 E. Palmetto Street, Small Scale Site Plan

The applicant was not present, but Planner Stephen Pash stated that the Special Exception Permit for the subject property was approved by the Planning and Zoning (P&Z) Board at the September 12 Board meeting, and as requested by the P&Z Board, the applicant will be submitting landscape plans identifying a buffer along the front of the building. City Engineer Miller noted that side-walk and ramp shall meet ADA provisions. City Engineer Miller also noted that there is a swale on the rear of the property, which provides natural drainage. Standard general conditions regarding the on-site drainage system shall be met.

Motion by Building Official Lukert to approve the Site Plan subject to compliance with all City conditions included in the September 26, 2011 Development Review Committee (see attached). Seconded by Economic Development Director Gerhartz, the motion carried unanimously 3-0.

3. 13494 W. Colonial Drive (McDonalds), Small Scale Site Plan

City Staff and the applicant for the subject site plan are still trying to work out some details, and the item will be presented to the Development Review Committee at a later date.

ADJOURNMENT

There being no more business to discuss, the meeting was adjourned at 9:06 a.m.

APPROVED:

ATTEST:

Chairman Ed Williams

Planning Technician Lorena Blankenship