



CITY OF WINTER GARDEN

CITY COMMISSION BUDGET WORKSHOP MINUTES

August 25, 2011

A **BUDGET WORKSHOP** of the Winter Garden City Commission was called to order by Mayor Rees at 6:30 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida. The invocation and Pledge of Allegiance were given.

Present: Mayor John Rees, Commissioners Harold L. Boulter, Bob Buchanan, Kent Makin, and Colin Sharman

Also Present: City Manager Mike Bollhoefer, Assistant City Attorney Dan Langley, City Clerk Kathy Golden, Public Services Director Don Cochran, Finance Director Robin Hayes, Community Development Director Ed Williams, Planning Director Tim Wilson, Human Resources Director Frank Gilbert, Police Chief George Brennan, Fire Chief John Williamson, Building Official Skip Lukert, Information Technology Director Bob Reilly, Economic Development Director Tanja Gerhartz, Parks and Recreation Director Jay Conn and West Orange Times Reporter Michael Laval

Proposed Budget for Fiscal Year 2011/2012

Finance Director Hayes came forward and gave a PowerPoint presentation to the City Commission on the proposed budget for Fiscal Year 2011/2012 (see attached **Exhibit A**).

Ms. Hayes began by noting that the City of Winter Garden currently has 288 employees with a population of 34,500+ which comes to 8.3 employees per thousand residents.

General Fund

Areas highlighted in the General Fund were the general fund unreserved fund balance, ad valorem taxes, tax revenues by component, intergovernmental revenues by component, local government half-cent sales tax five-year history, state revenue sharing five-year history, revenues by source, and operating expenditures by function

Ms. Hayes noted that the City Manager asked her to emphasize revenues. She referred to page 102 of the proposed budget that lists the revenues by category. The subcategories by source are shown separately per category enabling you to see how to tie back to the totals. Intergovernmental revenues each have a specific formula. She explained that the formula staff has budgeted is based on the City's population by the sum of Orange County's population plus two-thirds of the County's incorporated population. She noted that the numbers are not arrived at by the City but have been preset formulas developed by the State so all City's will receive the funds based on the same formula.

Utility Fund

Ms. Hayes highlighted areas in the utility fund such as revenues by source and operating expenditures by division. She explained that the pie charts depict the breakdown of the divisions within an enterprise fund.

City Manager Bollhoefer explained the terminology used; wastewater means the plant, water is the plant, collection is the pipes that brings in the wastewater to the plant, and distribution is the pipes taking the water to the houses.

Stormwater

Ms. Hayes highlighted the revenues and expenditures in the stormwater fund.

City Manager Bollhoefer noted that the street sweepers are under the stormwater category as street sweeping is a function of keeping the stormwater clean.

Solid Waste

Ms. Hayes highlighted the revenues and expenditures in the solid waste fund. She noted that there will be funds from this account into fund balance the end of this year.

Major Capital

Ms. Hayes highlighted areas in the major capital category to include but not limited to the purchases of vehicles, equipment, tools, some park improvements as well as installing some sidewalks for certain community areas.

The workshop concluded at 6:42 p.m. and the regular City Commission meeting was called to order.

APPROVED:

_____/S/_____
Mayor John Rees

ATTEST:

_____/S/_____
City Clerk Kathy Golden, CMC