



**CODE ENFORCEMENT BOARD**  
**A Regular Meeting Minutes**  
**August 2, 2011**

**CALL TO ORDER**

A **REGULAR MEETING** of the Winter Garden Code Enforcement Board (CEB) was called to order by Chairman Joseph Skubas at 6:15 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida and it was determined that a quorum was present. The invocation and Pledge of Allegiance were given.

**Present:** Chairman Joseph Skubas, Board Members Bradley Lomneck, David Buckles, Harold Petch, John Benoit III and Wanda Patterson.

**Also Present:** Board Attorney Gayle Owens, Secretary Ana Lucia Alves, and Community Development Director Ed Williams.

**Absent:** Board member Henry L. Wright.

**1. CONSENT AGENDA**

**A. APPROVAL OF MINUTES**

Approval of minutes from the regular meeting of March 1, 2011.

***Motion:*** Member Lomneck motioned to approve the minutes of March 1, 2011 as printed, member Benoit III seconded, and the motion carried unanimously 5-0.

- B.** Community Development Director Ed Williams introduced the new Code Enforcement Board member David Buckles, who previously was administered the oath of office. Mr. Buckles gave the CEB a brief introduction about himself.

Director Williams requested to the CEB attorney, Mrs. Owens, to give a refresher workshop to the CE Board regarding CEB Duties and the Sunshine Law. Mrs. Owens passed around a “workshop packet” including the following topics: Power and Duties; Code Enforcement Procedure, Quasi-judicial decisions, Ex-parte communications, Sunshine Law and Voting conflicts.

Director Williams brought to the CEB’s attention, that the Code Enforcement Division is making some internal changes and will continue to improve the service to the community. It was mentioned that the City has been giving some leeway to the Hwy 50 businesses during the road construction. Once the construction is completed, the Code Enforcement Division will have a lot of work to do. The City will try to obtain as

much voluntary compliance as possible, however; some difficult cases will be coming before the CEB.

- C. Chairman Skubas requested the CEB members to recommend a member to occupy the vacant vice-chairman chair. (Vacated by Mr. Sherron who moved out of the City of Winter Garden.) Chairman Skubas suggested Board member Lomneck to be appointed for Vice-chairman, no other names were mentioned.

*Chairman Skubas opened the floor to nominations for the CEB Vice-Chairman. Mr. Bradley Lomneck was nominated and appointed by current board members unanimously 4-0.*

Mr. Lomneck congratulated Board members Mr. Wright and Mr. Benoit III for their re-appointment to the board.

**2. OLD BUSINESS**

No business was presented.

**3. COMMENTS**

No additional comments.

**4. ADJOURNMENT**

*There being no more business to discuss, Member Benoit III moved to adjourn the meeting at 6:54 p.m. Seconded by Member Lomneck and carried unanimously 5-0.*

**ATTEST:**

**APPROVED:**

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Secretary Ana Lucia Alves

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Chairman Joseph Skubas