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**PLANNING & ZONING BOARD**

To: Jerry Carris  
James Dunn  
James Gentry  
Kent Horsley  
Mark Maciel  
Mac McKinney  
Rohan Ramlackhan

CC: Mike Bollhoefer, City Manager  
Dan Langlely, City Attorney  
Ed Williams, Planning Consultant  
Tim Wilson, Community  
Development Director  
Bill Wharton, Principal Planner  
Regina McGruder-Jones, Planner II

RE: Agenda – January 03, 2011 - 6:30 PM  
Commission Chambers, City Hall  
300 West Plant Street, Winter Garden

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1. Call to Order
2. Roll Call and Determination of Quorum
3. Approval of minutes from the November 01, 2010 meeting – Attachment 1

**Special Exception Permit (Public Hearing)**

4. 305 Beulah Road, Faith Family Community Church – Attachment 2

**Ordinances**

5. Ordinance 11-05, Body Art Establishments - Attachment 3

**ADJOURN** to a regular Planning and Zoning Board meeting on Monday, February 7, 2011 at 6:30 p.m. in City Hall Commission Chambers, 300 W. Plant Street, 1<sup>st</sup> floor.

Note: §286.0105, Florida Statutes, states that if a person decides to appeal any decision by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability, as defined by the ADA, needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the City Clerk's Office at 407-656-4111 extension 2254.

**THE CITY OF WINTER GARDEN**  
**CITY PLANNING AND ZONING BOARD AGENDA ITEM**  
**ATTACHMENT 2 (Public Hearing)**

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**Date:** December 27, 2010      **Meeting Date:** January 3, 2011  
**Subject:** Faith Family Community Church Special Exception Request  
**Issue:** Request for approval of a Special Exception Permit for the property located at 305 Beulah Road to allow a private school in the R-1 zoning district.

**Supplemental Material/Analysis:**

**Owner/Applicant:** Louis Pfleger, Community Christian Learning Center

**Zoning:** R-1 (Public and private schools are allowed as a Special Exception)

**FLU:** Low Density Residential

**Summary:** The Faith Family Community Church located on the subject property is a permitted use in the R-1 zoning district. In July of 2007 the Planning and Zoning Board approved a temporary special exception permit to allow the Crenshaw School to operate out of this location while their permanent facilities were constructed. The Community Christian Learning Center is requesting the use of the church facilities for a permanent school using the same facilities as the previous school. This school is a private school for K-12 grades. The Faith Family Community Church currently has 12 paved parking spaces, approximately 135 grass parking spaces, and 8 handicapped spaces. The existing layout of the parking lot accommodates student pick-up and drop-off without impacting the adjacent roadways. No additional site improvements are required to accommodate the school use at this site. Maximum proposed enrollment is 95 students. School hours will be set to not conflict with the start and stop times of West Orange High School

**Staff**

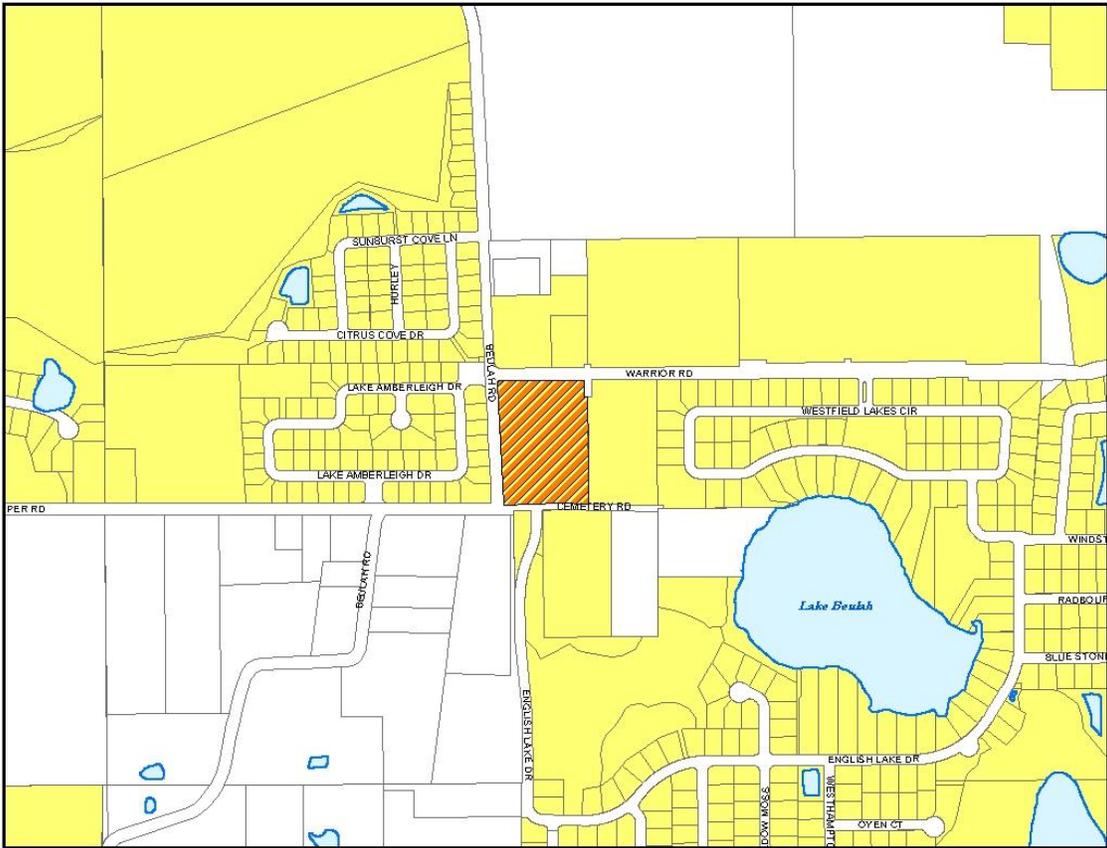
**Recommendation:**

Staff recommends approval of the Special Exception Permit with the following conditions:

1. The pick-up/drop-off hours shall not conflict with the times of West Orange High School.

- 2. The maximum number of students shall be 95. Any proposed increase in student enrollment will require a public hearing before, and approval by the Planning and Zoning Board.
- 3. No night-time activities.
- 4. All local, state, and federal regulations for this use shall be met by the applicant.

**Faith Family Community Church**  
**Location Map**



**Faith Family Community Church  
Aerial Map**



**THE CITY OF WINTER GARDEN**  
**CITY PLANNING AND ZONING BOARD AGENDA ITEM**  
**ATTACHMENT 3**

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**Date:** December 29, 2010                      **Meeting Date:** January 3, 2011

**Subject:** Ordinance 11-05 –Body Art and Tattoo Establishments

**Supplemental Material/Analysis:**

**Summary:** The City desires to determine where tattoo parlors, body art establishments, body piercing and other permanent body art activities are allowed in the City. Currently, the City zoning districts do not define or list where these activities can occur. The City staff has determined that the appropriate areas to allow said uses are in the I-1 and I-2 industrial zoning districts through a special exception use. In addition, we want to indicate that these type of use activities are prohibited in the C-1 and C-2 zoning districts.

Ordinance 11-05 has been prepared to establish the appropriate definitions, zoning locations and other requirements associated with body art , tattoos, body piercing and other similar permanent body art activities.

The Planning & Zoning Board needs to make a recommendation to the City Commission on ordinances that affect the use of property in the City.

**Staff  
Recommendation:**

City staff recommends that Ordinance 11-05 be approved and forwarded to the City Commission for their review.

**Next Step:**

Forward Ordinance 11-05 to the City Commission.

## ORDINANCE 11-05

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER GARDEN, FLORIDA AMENDING CHAPTER 118 OF THE CODE OF ORDINANCES OF THE CITY OF WINTER GARDEN CONCERNING GENERAL DEFINITIONS, PROHIBITED USES, AND SPECIAL EXCEPTIONS; AMENDING ARTICLE I, SECTION 118-1 DEFINITIONS; AMENDING ARTICLE IV, DIVISION 8, SECTION 118-535 PROHIBITED USES AND STRUCTURES FOR THE C-1 ZONING DISTRICTS; AMENDING ARTICLE IV, DIVISION 9, SECTION 118-580 PROHIBITED USES AND STRUCTURES FOR THE C-2 ZONING DISTRICTS; AMENDING ARTICLE IV, DIVISION 12, SECTION 118-729 SPECIAL EXCEPTIONS FOR THE I-1 ZONING DISTRICT; AMENDING ARTICLE IV, DIVISION 13, SECTION 118-774 SPECIAL EXCEPTIONS FOR THE I-2 ZONING DISTRICT; PROVIDING FOR ZONING REGULATIONS PERTAINING TO TATTOO PARLORS AND BODY ART ESTABLISHMENTS, PROHIBITION OF MOBILE BODY ART ESTABLISHMENTS, CODIFICATION, CONTROL IN EVENT OF CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission has the authority to regulate commercial activity within its jurisdictional boundaries pursuant to Article VIII, § 2(b) of the Florida Constitution and Chapter 166, Florida Statutes;

**WHEREAS**, the City Commission desires to enact reasonable regulations upon body art establishments within the City to promote and maintain property values and aesthetic coherency within the City and further protect the health, safety, welfare, and morals of its citizens; and

**WHEREAS**, the City Commission desires to expressly delineate appropriate locations in the City where body piercing, tattooing or other permanent body art activities may be conducted; and

**WHEREAS**, the City currently does not specifically identify locations or zoning categories in which body art establishments, body piercing, tattooing or other similar activities may be permitted to operate within the City; and

**WHEREAS**, the City is identifying the definitions, standards and location requirements for body art establishments, body piercing, tattooing and other permanent body art activities; and

**NOW, THEREFORE, BE IT ENACTED BY THE CITY OF WINTER GARDEN, FLORIDA, AS FOLLOWS:**

**SECTION 1: Authority.** The City of Winter Garden has the authority to adopt this Ordinance pursuant to Article VIII, § 2(b) of the Constitution of the State of Florida and Chapter 166, Florida Statutes.

**SECTION 2: Adoption.** Chapter 118, Article I, Section 118-1 of the City of Winter Garden Code is amended to read as follows (words that are ~~stricken out~~ are deletions; words that are underlined are additions):

## **ARTICLE I. IN GENERAL**

### **Sec. 118-1. Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Abandonment of use* means an intention on the part of the user to abandon his right to a nonconforming use of the premises, as well as an actual cessation of the use in issue.

*Accessory use or structure* means a use or structure customarily incidental to the principal use of the property.

*Agricultural building or structure* means any building or structure accessory to the principal agricultural use of the land.

*Agriculture or agricultural* means the use of land for cultivation of crops, for the raising of animals or the preservation of land in its natural state, in tracts of 2 1/2 acres or larger.

*Alteration* means any change, rearrangement, enlargement, extension, reduction or moving of any structure or part thereof.

*Apartment building* means a building which is used or intended to be used as the home or residence for more than two families living in separate quarters.

*Body Art* means the practice of physical body adornment by establishments and operators/technicians using, but not limited to, any of the following techniques: body piercing, tattooing, cosmetic tattooing, branding, and scarification. This definition does not include practices that are considered medical procedures by a state medical board, such as implants under the skin, which shall not be performed in a body art establishment. Nor does this definition include, for the purposes of this Ordinance, piercing of the outer perimeter or lobe of the ear with presterilized single-use stud-and clasp ear-piercing systems, the application of gemstones or other objects and adornments to the skin via the use of temporary adhesives, or the application of temporary tattoos or markings that do not involve the piercing of the skin and may be washed away with soap and water or otherwise naturally disappear within weeks or a few months after application (e.g., henna or body or face painting).

*Body Art Establishment* means any place or premise, whether public or private, temporary or permanent, in nature or location, where the practices of body art, whether or not for profit, are performed – including mobile body art establishments and temporary body art establishments.

*Body Piercing* shall have the same meaning as set forth in Section 381.0075(2)(a), Florida Statutes (2010), as such may be from time to time amended..

*Buffer zone* means a landscaped and screened strip of land at least five feet wide separating two different types of land uses.

*Building* means any structure which fully encloses space for the occupancy by persons or their activities.

*Building area* means the total ground area taken by a horizontal plane at the mean grade level of each building and accessory building, but not including uncovered entrances, platforms, terraces and steps.

*Building height* means the vertical distance measured from the established mean grade at the front building line to the highest point of the building.

*Building not of standard construction* means any structure which is temporary, which is movable and which is not fully enclosed.

*Campground* means any area or tract of land used to accommodate two or more camping parties, including cabins, tents, house trailers or other camping outfits.

*Club* means any building, facilities and property owned and operated by a corporation or association of persons for social or recreational purposes, including those organized chiefly to promote friendship and welfare among its members, but not operated primarily for profit or to render a service which is customarily carried on as a business.

*Compatible use* means the use which is capable of existing in harmony with other uses situated in its immediate vicinity.

*Conventional curriculums* means the aggregate courses of study in primary, middle and secondary schools as generally approved by the county public school system or the state agency with jurisdiction.

*Corner lot* means a lot in the junction of and fronting on two or more intersecting streets.

*Dwelling* means a building or portion thereof designed or used exclusively for residential occupancy, but not including hotels, lodging houses, boardinghouses, motels or mobile homes.

*Dwelling unit* means a dwelling accommodation designed for one family unit maintaining separate and independent housekeeping but including at least one kitchen.

*Family* means an individual or two or more persons related by blood, marriage or adoption who are living together in a single housekeeping unit.

*Farm* means a parcel of land of 2 1/2 or more acres used principally in the raising or production of agricultural products and the necessary or usual dwelling units, farm structures, storage and equipment.

*Floor area* means the sum of the gross horizontal area of the several stories of the building measured from the exterior faces of the exterior walls or from the centerline of party walls. Included shall be any basement floor, interior, balconies and mezzanines, elevator shafts and stairwells, and enclosed porches. The floor area of accessory uses and accessory buildings on the same lot shall be included.

*Funeral home* means a dwelling or other structure used and occupied by a licensed mortician for burial preparation and funeral services.

*Garage, commercial* means a building or other premises used for the storage, repair, rental, sale and servicing of motor vehicles and for the retail sale of fuel for such vehicles.

*Garden apartments* means a group of apartment buildings not more than three stories or 35 feet high, each building containing not less than four dwelling units, but not limited to one building per site.

*Gasoline station* means any building, place or location designed to supply motor vehicles with gasoline, oils, greases, and automobile sundries, and to make minor repairs.

*Home occupation or profession* means any use customarily conducted entirely within a dwelling and carried on by the occupants thereof, which use is clearly incidental and secondary to the use of the dwelling for dwelling purposes and which does not change the character thereof and in connection with which there is no display, no stock in trade, no outside storage of equipment, no commodity sold upon the premises, and not more than two persons are engaged in such occupation. Such uses as a barbershop, beauty parlor, tearoom, tourist home, animal hospital and dancing school shall not be deemed to be home occupations.

*Hotel* means a building or other structure used and maintained as a place where sleeping and supplemental accommodations are supplied transient guests. Only ten percent of the total number of lodging units will be permitted to have kitchen or cooking facilities within the unit.

*Incompatible use* means a use which is not in harmony with existing uses situated within its immediate vicinity.

*Junkyard* means a place where waste and discarded or salvaged materials are bought, sold, exchanged, stored, bailed, packaged, disassembled, and handled, including automobile wrecking yards, house wrecking and structural steel materials and other equipment, but not including the purchase or storage of used furniture and household equipment, used cars in operable condition, used or stored materials as part of a manufacturing operation.

*Living area.* The area of a dwelling unit that is designed and constructed to be heated or air conditioned.

*Lot* means a parcel of land occupied by or to be occupied by one principal building and its accessory buildings and including the open space and yards required under this chapter. The term "lot" includes the word "plot" or "parcel."

*Lot depth* means the mean horizontal distance between the front lot line and the rear lot line of a lot measured within the lot boundaries.

*Lot line* means the border dividing a lot from a right-of-way, adjoining lot or other adjoining tract of land.

*Lot of record* means a lot which is duly recorded in the office of the county clerk.

*Lot width* means the mean horizontal distance between the two side lot lines of a lot measured within the lot boundaries.

*Maximum lot coverage* refers to lot coverage by all buildings.

*Minimum yard requirements* refers to the depth of front and rear yards, and the width of side yards.

*Miniwarehouse facilities* means a fully enclosed structure, each unit not to exceed 560 square feet, to be used for shortterm or longterm storage purposes. This may be a detached structure or unit or a ministorage complex. No such unit shall be used for any wholesale or retail operations; however, it shall not preclude use as a depot for such purposes as a franchised distribution.

*Mobile body art establishment* means a mobile establishment or unit which is self-propelled or otherwise movable from place to place operated with the intent to provide body art services in such establishment or unit while parked temporarily or permanently on private property or other public right-of-way or public areas of the city. Mobile body art establishments are hereby prohibited.

*Mobile home* means any vehicle or similar portable structure mounted or designed for mounting on wheels, used or intended for use for dwelling purposes, including structural additions, except parked or unoccupied camping-type trailers. Any vehicle or structure shall be deemed to be a mobile home whether or not the

wheels have been removed therefrom and whether or not resting upon a temporary or permanent foundation.

*Mobile home park* means a tract of land in a single ownership which has been developed with all necessary facilities and services in accordance with a site development plan meeting all the requirements of this chapter and which is intended for the express purpose of providing a satisfactory living environment for mobile home living residents on a longterm occupancy basis.

*Motel* means a building or groups of buildings, whether detached or in connected units, used as sleeping accommodations designed primarily for transit automobile travelers. The term "motel" includes buildings designed as auto courts, tourist courts, motor lodges, motor hotels and similar applications. Only ten percent of the total number of lodging units will be permitted to have kitchen or cooking facilities within the unit.

*Nonconforming use* means any building or land lawfully occupied by a use on the effective date of the ordinance from which this chapter derives or amendments thereto which does not conform, after the effective date of this chapter or amendments, with the requirements of the district in which it is situated.

*Noxious matter* means any material which is capable of causing injury to living organisms by chemical reaction or is capable of causing detrimental effects upon the physical or economical well-being of an individual.

*Nursing home* means a home for the aged, chronically ill or incurable persons in which three or more persons not of immediate the family are received, kept or provided with food and shelter or care for compensation; but not including hospitals, clinics or similar institutions devoted primarily to the diagnosis and treatment of the sick or injured.

*Park* means a parcel set apart for recreation for the public to promote health and enjoyment.

*Parking lot* means an area or plot of ground used for the storage or parking of motor vehicles either for compensation or to provide an accessory service to a business, industrial or residential use.

*Parking space* means a surfaced area enclosed in the main building or in an accessory building, or unenclosed, having an area not less than 200 square feet, exclusive of driveways permanently reserved for the temporary storage of one automobile, and connected with a street or alley by a surfaced driveway which affords satisfactory ingress and egress for automobiles.

*Planned unit development* means a district of not less than 50 acres designed to promote the establishment of areas in which diverse uses may be brought together as a compatible and unified plan of development which shall be in the interest of the general welfare of the public, and in accordance with this chapter.

*Planned unit development project* means a complex of structures and uses planned as an integral unit of development rather than as a single principal structure or use on a single lot.

*Professional office building* means a building housing professional services, nonprofessional and other types of offices where the service of the office does not involve the transfer of a commercial product at the office site.

*Restaurant* means an establishment where food is served or prepared or both, for public consumption on or off the premises.

*Roominghouse* means a residential building used or intended to be used as a place where sleeping or housekeeping accommodations are furnished or provided for pay to transient or permanent guests or tenants in which less than ten and more

than three rooms are used for the accommodations of such guests or tenants, but which does not maintain a public dining room or cafe in the same building or in any building connected to it.

*Service, Personal* means a service use primarily engaged in providing services involving the care of a person, his or her apparel, pets, or small appliances, and including any of the following uses:

Appliance services  
Barber shops  
Beauty shops  
Dance studios  
Duplicating services  
Funeral homes  
Health spas  
In-house carpet servicing  
Laundromats  
Massage establishments  
Photographic studios  
Radio repair  
Shoe repair  
Tailoring  
Television repair  
Veterinary clinic  
Watch and clock repair  
Any similar service use

*Setback* means the distance between a street and the front building line of a principal building or structure, projected to the side lines of the lot, and including driveways and parking areas, except where otherwise restricted by this chapter.

*Shopping center* means a group of not less than five contiguous retail stores, orderly planned and developed as a single unit.

*Sign* means any advertisement, announcement, direction or communication affixed to or placed on any building or structure. Signs placed or erected by governmental agencies or nonprofit civic associations for public purposes in the public interest shall not be included in this chapter, nor shall this include signs which are a part of the architectural design of a building.

*Special exception* means any use permitted as specified in individual district regulations, when such use is compatible to surrounding uses, will not create traffic hazards or parking problems, or does not deviate from the terms of this chapter. All special exceptions shall be subject to site plan review by the planning and zoning board. This procedure requires submission of a development plan which sets forth specific land use, circulation and access, building arrangement and overall site layout. The planning and zoning board may require conditions such as performance standards, screening or landscaping as well as time limitations or other similar requirements.

*Street* means a public thoroughfare which affords the principal means of access to abutting property.

*Structure* means any production or piece of work, artificially built upon or composed of parts and adjoined together in some definite manner.

*Swimming pool* means any body of water or receptacle for water having a depth at any point greater than two feet, used or intended to be used for swimming or bathing, and constructed, installed or maintained in or above the ground.

Tattooing means any method of placing ink or other pigment into or under the skin or mucosa by the aid of needles or any other instrument used to puncture the skin, resulting in permanent coloration of the skin or mucosa. This term includes all forms of cosmetic tattooing and permanent makeup and is hereby expressly included as a specific type of Body Art as defined herein.

Tattoo Parlor is an establishment in which Tattooing is practiced and constitutes a type of Body Art Establishment as defined herein.

*Truck parking facilities.* A truck parking facility is a facility on a piece of property which is to be used for long term (i.e. over five hours) and overnight parking of trucks. Exceptions to this are situations where a truck is in the process of being repaired, or being loaded or unloaded. For the purpose of this definition, a truck includes tractor trailers (either cab or trailer), or any licensed vehicle (motorized or not) that is designed for transporting goods or materials and that has three or more axles.

*Used or occupied,* as applied to any land, building or other structure, shall be construed to include the term "intended, arranged or designed to be used or occupied."

*Variance,* as used in connection with the sections of this chapter dealing with zoning, means the relaxation of the terms of this chapter where such variance will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the actions of the applicant, a literal enforcement of this chapter would result in unnecessary and undue hardship. Establishment or expansion of a use otherwise prohibited shall not be allowed by variance, nor shall a variance be granted because of the presence of nonconformities in the zoning district or uses in an adjoining zoning district. Under no circumstances shall a variance permit a use not generally or by special exception permitted in the zoning district involved, or any use expressly or by implication prohibited by the terms of this chapter in such zoning district.

**SECTION 3: Adoption.** Chapter 118, Article IV, Division 8, Section 118-535 of the City of Winter Garden Code is amended to read as follows (words that are ~~stricken out~~ are deletions; words that are underlined are additions):

## **ARTICLE II ADMINISTRATION**

### **Division 8. C-1 Central Commercial District**

#### **Sec. 118-535. Prohibited uses and structures.**

In the C-1 central commercial district, the uses and structures prohibited are as follows:

- (1) Single-family, two-family and mobile home parks.
- (2) Manufacturing and warehousing activities, freight, or cargo transportation terminals, truck parking facilities, and other activities of similar nature.
- (3) Industrial activities.
- (4) Body art establishments
- (5) Mobile body art establishments
- (46) All uses not specifically or provisionally permitted in this division.
- (57) Any use not in keeping with the commercial character of the district.

**SECTION 4: Adoption.** Chapter 118, Article IV, Division 9, Section 118-580 of the City of Winter Garden Code is amended to read as follows (words that are ~~stricken-out~~ are deletions; words that are underlined are additions):

## **ARTICLE II ADMINISTRATION**

### **Division 9. C-2 Arterial Commercial District**

#### **Sec. 118-535. Prohibited uses and structures.**

In the C-2 arterial commercial district, the uses and structures prohibited are as follows:

- (1) Residential uses.
- (2) Manufacturing activities.
- (3) Industrial activities.
- (4) Junkyards.
- (5) Body art establishments
- (6) Mobile body art establishments
- (~~57~~) All uses not specifically or provisionally permitted in this division; any uses not in keeping with the commercial character of the district.
- (~~68~~) Garages (commercial).

**SECTION 5: Adoption.** Chapter 118, Article IV, Division 12, Section 118-729 of the City of Winter Garden Code is amended to read as follows (words that are ~~stricken-out~~ are deletions; words that are underlined are additions):

## **ARTICLE II ADMINISTRATION**

### **Division 12. I-1 Light Industrial and Warehousing District**

#### **Sec. 118-729. Special exceptions.**

In the I-1 light industrial and warehousing district, the uses permitted as special exceptions pursuant to section 118-97 are as follows:

- (1) Freight handling and transportation terminals.
- (2) Planned industrial developments including office and business parks.
- (3) Commercial uses which are deemed compatible with the principal uses in this zone.
- (4) Body art establishments.

**SECTION 6: Adoption.** Chapter 118, Article IV, Division 13, Section 118-774 of the City of Winter Garden Code is amended to read as follows (words that are ~~stricken-out~~ are deletions; words that are underlined are additions):

## **ARTICLE II ADMINISTRATION**

### **Division 13. I-2 General Industrial District**

**Sec. 118-774. Special exceptions.**

In the I-2 general industrial district, the uses permitted as special exceptions pursuant to section 118-97 are as follows:

- (1) Concrete, block, and asphalt plants including batch plants.
- (2) Bulk storage of chemical or petrochemical products.
- (3) Any structure higher than 40 feet.
- (4) Any outside display or storage. Any outside display or storage area shall have an opaque screen on all sides in order to avoid any deleterious impact on adjacent property.
- (5) Bulk storage of compressed gases or cryogenic materials.
- (6) Body art establishments.

**SECTION 7: Codification.** Sections 2 through 6 of this Ordinance shall be codified and made part of the City of Winter Garden Code of Ordinances.

**SECTION 7: Control.** In the event of a conflict or conflicts between this ordinance and other ordinances, this ordinance shall control to the extent such conflict exists.

**SECTION 8: Severability.** It is the intent of the City Commission of the City of Winter Garden, and is hereby provided, that if any section, subsection, sentence, clause, phrase or provision of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, the remaining provisions of this ordinance shall survive and remain effective despite such invalidity or unconstitutionality.

**SECTION 9: Effective Date.** This Ordinance shall become effective upon adoption at its second reading.

**FIRST READING:** \_\_\_\_\_, 2010.

**SECOND READING AND PUBLIC HEARING:** \_\_\_\_\_, 2010.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2010, by the City Commission of the City of Winter Garden, Florida.

**APPROVED:**

\_\_\_\_\_  
JOHN REES, Mayor/Commissioner

**ATTEST:**

\_\_\_\_\_  
KATHY GOLDEN, City Clerk