

**COMMUNITY REDEVELOPMENT AGENCY  
ADVISORY BOARD MEETING MINUTES  
February 9, 2010**

In attendance: Larry Cappleman, Charlie Roper, Joy Boulter, John Kirby, Kelly Randall, Alan Haughey, Planner II Regina McGruder, Community Development Director Tim Wilson, City Manager Mike Bollhoefer, Finance Director Robin Hayes, and Community Relations Manager Andrea Vaughn

Absent: Jim Gustino and Bob Battaglia

Chairman Larry Cappleman called the meeting to order and determined a quorum at 4:37 p.m.

Mr. Cappleman called for a discussion of the January 12, 2010 meeting minutes.

***Charlie Roper made a motion to approve the meeting minutes, seconded by John Kirby, approved unanimously.***

City Manager Mike Bollhoefer stated that the City has submitted a grant application to request additional funding resources for the affordable housing project in East Winter Garden. The grant application was submitted for funding from the HUD Appropriation Bill to help leverage funds from the City, CRA and other community organizations to accomplish this long overdue initiative. He stated that Staff is requesting a motion by the CRAAB in support of a letter to Congressman Alan Grayson and Bill Nelson that will be sent in support of the grant application.

***Alan Haughey made a motion to recommend the CRA submit a letter of support to Bill Nelson and Alan Grayson requesting grant funds for the affordable housing project; seconded by Joy Boulter; approved unanimously.***

Mike Bollhoefer stated that the final construction designs and details for the homes are 80% complete; the City is waiting to see if the grant funds are awarded before finalizing the construction plans. He stated that if the grant funds are awarded, it will help with leverage dollars for the project. Grant funds announcements for community revitalization should be received by June 2010.

Mike Bollhoefer stated that the City has also submitted a grant application requesting funding to restore the old fire station located on Boyd Street. The new Jessie Brock Community Center held a Grand Opening Ceremony on February 6, 2010.

Alan Haughey asked what the next steps in the process were before actual construction of the affordable housing project could begin.

Mike Bollhoefer stated that the process is as follows:

1. Demolish any existing structures on site.
2. Open bidding for construction.
3. Selection of contractor/developer,
4. Permitting Process.

Board discussion on Plant Street Road improvements, State Road 50 Road construction and other current road construction projects and alternate routes that may be utilized during the construction period and final design elements of proposed signs for Downtown.

Mike Bollhoefer stated that some of the road improvements were being constructed in phases, and hopefully after the completion of State Road 50 and Plant Street; the economy would be back on track. He stated that the median landscaping will be installed after the completion of the road. The Downtown Event Signs at Dillard/Plant Street; are almost complete and will be installed in late March.

Joy Bouler asked if the existing billboards located on Plant Street would be removed after completion of the street improvements.

Mike Bollhoefer stated that the existing billboard signs are located within Orange County's jurisdiction.

Meeting Adjourned at 5:07 p.m.

APPROVED:

ATTEST:

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Chairman Larry Cappleman

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Planner II Regina McGruder