



For More Information, Contact:

Ana L. Alves
Code Enforcement Board Clerk
City of Winter Garden
300 West Plant Street
Winter Garden, FL 34787
407.656.4111 ext. 2305
aalves@wintergarden-fl.gov

CODE ENFORCEMENT BOARD MEETING MINUTES

To: Vincent Goodwin
Bradley Lomneck
Jeffrey Sherron
Joseph Skubas
Charlie Mae Wilder
John Benoit III
Henry L. Wright

CC: Mike Bollhoefer, City Manager
Gayle Owens, Board Attorney
Tim Wilson, Department Director

RE: Meeting Minutes for November 3, 2009
Commission Chambers, City Hall
300 West Plant Street, Winter Garden 34787

CALL TO ORDER

Chairman Joseph Skubas called the regular meeting of the Winter Garden Code Enforcement Board to order at 6:16 p.m. in the Commission Chambers at City Hall. The roll was called and a quorum was present.

PRESENT: Chairman Joseph Skubas, Vice Chairman Jeffrey Sherron, Board Members, John Benoit III, Jeffrey Sherron, Henry L. Wright, and Bradley Lomneck. Also present were Board Attorney Gayle Owens, Secretary Ana Lucia Alves, City Manager Michael Bollhoefer, Building Official Skip Lukert, P&Z Director Tim Wilson, Planning Consultant Ed Williams, Code Enforcement Inspectors Raymond Lettsome and Michael Jenkins.

ABSENT: Charlie Mae Wilder and Vincent Goodwin.

APPROVAL OF MINUTES: Approval of minutes from regular meeting October 6, 2009. *Motion by member Sherron to approve the minutes of October 6, 2009 as printed, member Lomneck seconded, and the motion carried unanimously 5-0.*

HEARINGS ON STATEMENT OF VIOLATIONS PURSUANT TO NOTICES OF HEARINGS

- CASE # 08-746- 12 W Plant St, Winter Garden, FL – Unfit Structure** – Building Official Skip Lukert
Sec 18- 181 - Minimum Standards Downtown Property Maintenance Code
Sec 18-181(a) - Exterior of Structures
Sec 18-181(f) - Signs

REQUESTED FINDINGS OF FACT AND CONCLUSIONS OF LAW:

Building Official Skip Lukert presented case # 08-746. Mr. Lukert presented to the Board the case still not in compliance and fines/lien remains unpaid. Mr. Lukert explained that after three months from the filling of such lien, the code enforcement board may authorize the city attorney to start the foreclosure procedures. The lien was filed July 22, 2009.

MOTION: *Member Lomneck moved in Case No. 08-746. Case is not in compliance, violation has not been cured and fines remain unpaid. Code Enforcement Board authorize city attorney to start foreclosure procedures. Seconded by Member Benoit III carried unanimously 5-0.*

2. **CASE # 09-362- 227 10th St, Winter Garden, FL – Housing Code Adopted; Roofs**– Inspector Jenkins
Sec 18- 191 - Housing Code Adopted
Sec 305.3.1 Roofs – All roofs must be structurally sound
Sec 305.3.2 Roofs – All portions of the roof
Sec 18-91 – Building Permit required

REQUESTED FINDINGS OF FACT AND CONCLUSIONS OF LAW:

Code Enforcement Inspector Jenkins presented case # 09-362. Inspector Jenkins presented to the Board the case is not in compliance. As of today, permit has not been pulled and violation has not been cured.

Code Enforcement attorney Gayle Owens explained to the board that case did have a good service for last month's meeting and that is the reason that is back again for this meeting. Proper notice was send out for this meeting.

MOTION: Member Lomneck moved in Case No. 09-362 that the respondent is in violation of the Winter Garden Code of Ordinances, Sec 18-191, 305.3.1, 305.3.2, 18-91. A fine of \$50 per day beginning on October 5, 2009 is hereby imposed for failure to comply with this Board's order. Seconded by Member Benoit IIII carried unanimously 5-0.

3. **CASE #09-1119 – 12301 W Colonial Drive, Winter Garden, FL - Building permit required and removal of lighted window sign** – Inspector Lettsome
Sec 102-58 Building Permit
Sec 118-1512 Permitted signs located within the commercial corridor

REQUESTED FINDINGS OF FACT AND CONCLUSIONS OF LAW:

Code Enforcement Raymond Lettsome presented case # 09-1119. Mr. Lettsome presented to the Board the case is in compliance and no action needs to be taken by the Code Enforcement Board.

ADJOURNMENT:

There being no more business to discuss, Member Sherron moved to adjourned the meeting at 6:45 p.m. *Seconded by Member Benoit III, the motion carried unanimously 5-0.*

ATTEST:

APPROVED:

Secretary Ana Lucia Alves

Chairman Joseph Skubas