

**CITY OF WINTER GARDEN
DEVELOPMENT REVIEW COMMITTEE
MINUTES
OCTOBER 14, 2009**

The Development Review Committee (*DRC*) of the City of Winter Garden, Florida, met in session on Wednesday, October 14, 2009 in the City Hall 3rd Floor Conference Room.

CALL TO ORDER

Community Development Director/Chairman Tim Wilson called the meeting to order at 9:04 a.m. The roll was called and a quorum was declared present.

PRESENT

Voting Members: Community Development Director/Chairman Tim Wilson, Assistant to the City Manager for Public Services Don Cochran, Assistant Director of Operations Mike Kelley, Building Official Harold (Skip) Lukert, and Economic Development Director Dolores Key.

Non-voting Attendees: Planning Consultant Ed Williams, City Attorney Kurt Ardaman and Assistant City Attorney Dan Langley.

Others: Assistant City Engineer Nicolle Van Valkenburg, Community Relations Manager Andrea Vaughn, Planner Regina McGruder, Principal Planner Bill Wharton, and Planning Technician Lorena Blankenship.

Absent: City Manager Mike Bollhoefer (*tie breaker*), City Engineer Art Miller and Fire Marshal Tom Anderson.

1. APPROVAL OF MINUTES

Approval of minutes from regular meeting held September 23, 2009.

Motion by Assistant to the City Manager for Public Services Cochran to approve the above minutes. Seconded by Economic Development Director Key, the motion carried unanimously 6-0.

DRC Business

2. Hope Charter/Legacy High School, Site Plan

Gary Vanhouten, Greg Hudak, and Chrystal Yoakum, applicants for the project were in attendance to discuss the Development Review Committee comments.

Comments included in the October 14, 2009 memorandum from the Development Review Committee were acknowledged and addressed. Discussion took place in regards to comment # 4, *permits or exemptions shall also be required from FDEP for water, wastewater, and NPDES NOI. Permit required from Orange County for turn lane or any other work within the R/W of East Crown Point Road.* Discussion took place in regards to comment # 6; *pursuant to the City's Codes, on-site and street lighting shall be provided. Plans state that the Owner will coordinate the street lighting with Progress Energy. Provide letter from Progress Energy that the streetlighting is being designed; Installation of streetlighting along frontage of East Crown Point Road shall be complete and operating prior to issuance of the Certificate of Occupancy.* Discussion took place in regards to comment # 9, *the applicant will contribute a proportionate fair share payment for the intersection improvements to East Crown Point Road and Fullers Cross Road. Orange County approval is required for any work within the E. Crown Point Road R/W.* After discussion the applicants agreed to pay \$13,144.88 for the proportionate fair share cost of road improvements. Ms. Yoakum provided the City with proof of the sidewalk contribution they made to Orange County.

Motion by Assistant Director of Operations Kelley to place the Site Plan on the next available City Commission meeting subject to the conditions identified in the Development Review Committee memorandum dated October 7, 2009 (see attached), and payment of the proportionate fair share cost of road improvements by the end of tomorrow, October 15, 2009. Seconded by Building Official Lukert, the motion carried unanimously 5-0.

ADJOURNMENT

There being no more business to discuss, the meeting was adjourned at 9:15 a.m.

APPROVED:

ATTEST:

Chairman Tim Wilson

Planning Technician Lorena Blankenship