



**A Regular Meeting Minutes
Architectural Review and Historical Preservation Board
June 17, 2009**

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairman Murphy called the meeting of the Architectural Review and Historical Preservation Board to order at 6:35 pm in the First Floor Large Conference Room. A quorum was declared present.

Present: Board Members: Michael Morrissey, Timothy Keating, John Murphy and Christopher Lee. Also present was Community Development Director Tim Wilson, Building Official Skip Lukert, Economic Dev. Director Dolores Key, Community Relations Manager Andrea Vaughn and Planning Department Administrative Assistant Corrina Williams.

Absent: Board Members: Herschel "Buddy" Nash, excused; Kent Makin and Cathy Klauzowski.

2. APPROVAL OF MINUTES

There was a vote of consensus to approve minutes from meeting held on May 22, 2009.

DISCUSSION

3. Comments from the Independent architect

Timothy McNicholas, AIA, LEED AP, Director of Design, Partner at C. T. Hsu + Associates, P.A. was asked to review the draft ordinance and comment on areas for improvement. The two page letter submitted to Director Wilson was reviewed by the Board.

4. Begin review of draft ARHP Design Manual

Director Wilson presented the Board an updated working draft Standards and Guideline Manual. Notes were taken to update the draft.

5. Brief Discussion of upcoming Public Workshops

The Board was asked to attend the upcoming workshops. Attendance is encouraged, but not required. The commercial building aspects will be discussed on Monday, June 22, 2009 at 6:30 PM in the City Commission Chambers and residential building aspects is scheduled for Tuesday, June 30, 2009 at 6:30 PM in the City Commission Chambers.

6. Other Discussion Item

Chair Murphy notified the Board that Christopher Lee was reappointed to the Board. His appointment is for three years. Kent Makin was not reappointed. Charles "Chuck" Simikian will begin his term on July 1, 2009. Manager Vaughn stated that she would contact the new member and notify him of the upcoming workshops.

The Board asked that the City Commission to consider replacing Cathy Klauzowski as a Board member as she has missed a total of 8 Board meetings out of 10.

7. ADJOURNMENT

There was a vote of consensus to adjourn the meeting at 8:10 pm.