



For More Information, Contact:

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CODE ENFORCEMENT BOARD

To: Vincent Goodwin
Bradley Lomneck
Jeffrey Sherron
Joseph Skubas
Charlie Mae Wilder
John Benoit III
Henry L. Wright

CC: Mike Bollhoefer, City Manager
Gayle Owens, Board Attorney
Tim Wilson, Department Director

RE: Meeting Minutes for June 2, 2009
Commission Chambers, City Hall
300 West Plant Street, Winter Garden 34787

CALL TO ORDER

Chairman Joseph C. Skubas called the regular meeting of the Winter Garden Code Enforcement Board to order at 6:17 p.m. in the Commission Chambers at City Hall. The roll was called and a quorum was present.

PRESENT: Chairman Joseph C. Skubas, Vice-Chairman Jeffrey Sherron, Board Members, Charlie Mae Wilder, Henry L. Wright and John Benoit III. Also present were Board Attorney Gayle A. Owens, Secretary Ana Lucia Alves, Chief Planner Tim Wilson, Building Official Skip Lukert and Code Enforcement Inspector Raymond Lettsome.

ABSENT: Board members Vincent Goodwin and Bradley Lomneck.

APPROVAL OF MINUTES: Approval of minutes from regular meeting April 7, 2009. *Motion by member Sherron to approve the minutes of April 7, 2009 as printed, member Wilder seconded, and the motion carried unanimously 5-0.*

HEARINGS ON STATEMENT OF VIOLATIONS PURSUANT TO NOTICES OF HEARINGS

1. **CASE # 09-449 – 12301 W Colonial Dr, Winter Garden, FL –
Business Tax Certificate Required and Prohibited uses**

**Violation Cited: Sec 66-92-93 Business Tax Required; Dates Due and Delinquent, Penalties;
Sec 00-78 Commercial and Industrial PCD Rezoning**

Code Enforcement Inspector Lettsome presented case # 09-449, requested to the Board to dismiss this case because it is in compliance.

2. **CASE # 08-745 – Jay Lake - 24-28 S Main Street, Winter Garden, FL –
Upkeep of Downtown Property Maintenance Code** – Inspector Lettsome

**Violation Cited: Sec 18-181 Minimum Standards
Sec 18-181(a) Exteriors**

- (1) Foundation
- (2) Exterior Walls and surfaces
- (3) Roofs
- (4) Structural Support
- (5) Means of egress
- (6) Protective Railings
- (7) Windows and exterior doors
- (8) Hardware (doors)
- (9) Accessory Structures
- (10) Awnings or marquee
- (11) Misc Elements and Sec 18-18 (e) Signs

Code Enforcement Inspector Lettsome presented case # 08-745. Requested to have this case table until next Code Enforcement Board meeting due to lack of service.

MOTION: *Member Wilder moved in Case No. 08-745 to table case until next Code Enforcement Board meeting. Seconded by Member Sherron carried unanimously 5-0.*

ADJOURNMENT:

There being no more business to discuss, Member Wright moved to adjourned the meeting at 6:23 p.m. *Seconded by Member Wilder, the motion carried unanimously 5-0.*

ATTEST:

APPROVED:

Secretary Ana Lucia Alves

Chairman Joseph C. Skubas