

**CITY OF WINTER GARDEN
DEVELOPMENT REVIEW COMMITTEE
MINUTES
JANUARY 14, 2009**

The Development Review Committee (*DRC*) of the City of Winter Garden, Florida, met in session on Wednesday, January 14, 2009 in the City Hall 3rd Floor Conference Room.

CALL TO ORDER

Chairman Williams called the meeting to order at 9:00 a.m. The roll was called and a quorum was declared present.

PRESENT

Voting Members: Planning Director/Chairman Ed Williams, City Manager Mike Bollhoefer (*tie breaker*), City Engineer Art Miller, Assistant City Engineer Mike Kelley, Assistant to the City Manager for Public Services Don Cochran, Building Official Designee Dennis Turner, and Economic Development Director Dolores Key.

Non-voting Attendees: City Attorney Kurt Ardaman, Assistant City Attorney Dan Langlely, and Chief Planner Tim Wilson.

Others: Community Relations Manager Andrea Vaughn, Planner Brandon Byers and Planning Technician Lorena Blankenship.

Absent: Fire Marshal Tom Anderson.

1. APPROVAL OF MINUTES

Approval of minutes from regular meeting held December 10, 2008.

Motion by City Engineer Miller to approve the above minutes. Seconded by Assistant City Engineer Kelley, the motion carried unanimously 6-0.

2. West Side Family Worship Center, 12520 Warrior Road - Site Plan

John Kirby and Paul Zakhary, applicants for the project were in attendance to discuss the Development Review Committee comments.

Comments included in the January 09, 2009 memorandum from the Development Review Committee were acknowledged and addressed. Discussion took place in regards to comment # 2, *provide secondary drainage calculations showing the pipes and inlets are of sufficient size and number to direct runoff to the storm water pond. Based on Staff's cursory review, an additional inlet may be required.* Applicant stated that another inlet has been added and the size of the pipes has been increased to 15 inches. Discussion took place in regards to comment # 7: *stormwater permit approval by St. Johns River Water Management District shall be provided prior to issuance of site or building permit. Permits or exemptions shall also be required from FDEP for water and sewer and FDEP NPDES NOI. Please provide status on the wetland removal and jurisdictional wetland limits.* Applicant stated that the project is currently being reviewed by St. Johns and understands that no work can be performed until the permit is approved. Discussion took place in regards to comment # 8, *pursuant to City's Codes, on-site and street lighting shall be provided. Coordinate with City Staff to ensure that all provisions are met. Based on information provided by the Applicant, Progress Energy is designing the street lighting for the project.*

Motion by City Engineer Miller to place the Site Plan on the next available City Commission meeting provided the applicant resubmits revised plans addressing all City Staff conditions (see attached) within 3 days following this meeting, by noon on Tuesday, January 20, 2009. Seconded by Assistant to the City Manager for Public Services Cochran, the motion carried unanimously 6-0.

ADJOURNMENT

There being no more business to discuss, the meeting was adjourned at 9:17 a.m.

APPROVED:

ATTEST:

Chairman Edward Williams

Planning Technician Lorena Blankenship