



CITY OF WINTER GARDEN

CODE ENFORCEMENT DEPARTMENT

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REGULAR MEETING MINUTES CODE ENFORCEMENT

May 1, 2007

A **REGULAR MEETING** of the Winter Garden Code Enforcement Board was called to order by **Chairman Joseph Skubas** at 6:00 p.m. at Commission Chambers at City Hall, 252 W. Plant Street, Winter Garden, Florida. The invocation and Pledge of Allegiance were given. A quorum was declared present.

Present: Chairman Joseph Skubas, Vice-Chairwoman Barbara Pennington, Board Members Bradley Lomneck, Vincent Goodwin, Jeffrey Sherron, and Charlie Mae Wilder.

Also Present: Board Attorney Gayle A. Owens, City Manager Mike Bolhoefer, Building Official Willie Herbert, and Frank Gilbert Human Resource Director.

Absent: Board member Henry Wright.

1. **APPROVAL OF MINUTES**

Motion by Vice-Chairwoman Pennington to approve the minutes of March 6, 2007 as submitted. Seconded by Board member Jeffrey Sherron and carried unanimously 6-0.

Building Official Willie Herbert introduced Debra Irvin, the new Code Enforcement Manager to the Board. She has been with the City of Winter Garden since March 19, 2007.

2. **CODE ENFORCEMENT BOARD RULES AND PROCEDURES**

Board Attorney Gayle Owens presented the Code Enforcement Board Rules and Procedures which are consisted with the City of Winter Garden Code and with the State Statute. Gayle Owens requested that the Code Enforcement Board review and recommended adoption by the City of Winter Garden Code Enforcement Board. **Motion by Bradley Lomneck to adopt the Code Enforcement Board Rules and Procedures. Seconded by Vincent Goodwin and carried unanimously 6-0.**

3. **WELCOME TO THE NEW CODE ENFORCEMENT BOARD MEMBER**

The Code Enforcement Board welcomes the new board member Charlie Mae Wilder.

COMMENTS

City Manager Mike Bolhoefer stated that Mr. Allister Rodgers is requesting for fine reduction on the fines imposed by the Code Enforcement Board. Gayle Owens stated that because the Order Imposing Fines has been recorded in Orange County Public Records, the property lien is in favor of the City of Winter Garden and any request for satisfaction or reduction of that fine is in jurisdiction of the City Commission. As a courtesy, City Manager Mike Bolhoefer brought to the Code Enforcement Board's attention that he will request to the City Commission to reduce Mr. Allister Rodgers fines to \$2,000.00, which is an administrative cost plus a little bit more than cost.

ADJOURNMENT:

There being no more business to discuss, Board member Vincent Goodwin moved to adjourn the meeting at 6:19 p.m. Seconded by Jeffrey Sherron, the motion carried unanimously 6-0.

APPROVED:

CHAIRMAN JOSEPH SKUBAS

ATTEST:

Secretary Ana Alves