



# CITY OF WINTER GARDEN

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## OFFICE OF THE CITY CLERK

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### CITY COMMISSION CHARTER REVIEW WORKSHOP MINUTES January 26, 2006

Mayor Quesinberry called the workshop to order at 6:00 p.m. at Tanner Hall, 29 W. Garden Avenue, Winter Garden, Florida with the following in attendance:

PRESENT: Mayor Jack Quesinberry, Commissioners Theo Graham, Mildred Dixon, Rod Reynolds, and Carol Nichols with the following staff present: City Manager Michael Bollhoefer, City Clerk Kathy Golden, Assistant City Manager Marshall Robertson, Assistant City Clerk Angela Grimmage, and Acting City Attorney Frank Bedell

Mayor Quesinberry opened by stating that the purpose of this workshop is to discuss a draft resolution generated from the facilitator presentation on January 12, 2006. The first item for discussion is the total number of committee members. Mayor Quesinberry suggested two appointees by each Commissioner and three appointees by the Mayor for a total of 11. Commissioner Dixon suggested 15 but would settle for 11. Commissioner Graham pointed out that if there were too many members, they may not attain a quorum. Commissioner Nichols stated there should be nine (9) members with two appointees from each district and one selected by the Mayor. This would make for a smaller, more manageable group, which was indicated by Ms. Crotty, would be a better group. Commissioner Graham stated that he is flexible and nine (9) would be fine with him. City Manager Bollhoefer added that as Ms. Crotty pointed out, the smaller group is easier to work with, and the idea of a large group is to include more citizen participation. Ms. Crotty indicated to him that the committee size is not indicative of whether or not a quorum would be attained. Commissioner Reynolds stated that he thinks nine (9) is a good committee size. Commissioner Nichols noted that she likes the application for appointment and believes it should be advertised. Commissioner Reynolds noted that he thinks the membership should be city residents and registered voters. Mayor Quesinberry stated that after the committee presents their suggested amendment, the City Commission will have final approval of what will appear on the ballot. The public will also have an opportunity to make their comments before it receives final Commission approval. Commissioner Graham added that the final amended Charter will have to be adopted by a referendum vote of the citizens. Mayor Quesinberry clarified that the City Commission will make their appointments from the applications submitted.

After discussion, it was agreed that each Commissioner would appoint two members and the Mayor would appoint one member for a total of nine (9) members.

Mayor Quesinberry asked if it was intended that applicants would apply by district. Commissioner Reynolds stated the application could be changed to show their district. Commissioner Dixon stated that it is not about districts but about the City of Winter Garden and she does not care if her appointment comes from her district or not. Commissioner Nichols stated they would not have to live in the district of the appointing Commissioner. Commissioner Reynolds agreed. Commissioner Graham noted that the draft Resolution stated that if a committee member drops out, the Commissioner making the initial appointment will select the replacement appointment regardless of where they live. Commissioner Dixon agreed.

Mayor Quesinberry stated that he believes the Charter amendments should be submitted to voters as an item-by-item vote and not voted on as a whole package (all or none). Commissioner Reynolds agreed that the voters should be allowed to vote by addressing each item individually. Commissioner Nichols agreed. Mayor Quesinberry noted that the draft Resolution stated the proposed amendments would be submitted for a vote in the March 2007 election.

Commissioner Nichols asked whether or not the committee would have a chairperson. Mayor Quesinberry stated that the decision could be left up to the committee. Commissioner Graham stated that he has no problem with the committee making a selection or not but somebody is going to have to take the lead to keep it on track. Commissioner Dixon agreed. Commissioner Graham stated that he thinks the committee should have to have a chairperson and they should be able to select whomever they want. City Manager Bollhoefer added that Ms. Crotty has indicated that she has worked with and without committee chairpersons and found that her most successful committees operated without a chairperson and instead of voting, the committee would come to a consensus. He noted that Ms. Crotty is very skilled at running committees, not as the chairperson, but as the facilitator giving them direction.

Mayor Quesinberry asked how many members in attendance would constitute a quorum. It was agreed that five (5) of the nine (9) members (a majority) would constitute a quorum.

Commissioner Nichols asked if the committee should need legal advice, is the City Attorney going to be available to attend every time they meet. City Clerk Golden responded that typically the City Attorney does participate in the process.

It was established that an advertisement for applications would run twice in the local newspaper. Commissioner Reynolds mentioned advertising the committee in the utility bills. Commissioner Graham asked if it would be possible and Mr. Bollhoefer responded yes, it could be included in the next utility billing. Commissioner Graham asked if the actual application could be included in the utility bill. Mr. Bollhoefer responded that he thinks it would be possible. Mayor Quesinberry agreed it should be included in the utility bill because not everybody takes the West Orange Times. It was agreed that the committee membership application would be published with utility billings. City Clerk Golden asked how long would applications be accepted in order to put committee selections on a future agenda. Mr. Bollhoefer verified that the utility bills would be going out the middle of February. Commissioner Graham stated that the first part of the next month could be the deadline. Commissioner Reynolds suggested also utilizing the City's website.

City Clerk Golden asked the Commission if they would like her to devise a tentative calendar for targeting the March 2007 election and the Commission agreed it would be helpful.

The workshop concluded at 6:25 p.m.

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Kathy Golden, City Clerk

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Jack Quesinberry, Mayor