

CITY COMMISSION WORKSHOP

BUDGET PRESENTATION

AUGUST 21, 2001

Mayor Quesinberry called the budget workshop to order at 6:30 p.m. with the following in attendance:

CITY COMMISSION: Mayor Jack Quesinberry, Commissioners, John Harriman and Mildred Dixon

CITY STAFF: City Manager Hollis Holden, Finance Director Mike Bollhoefer, Recreation Director Larry Caskey, Fire Chief Randy Dollar, Police Chief Jimmie Yawn, City Manager Hughlan Martin, Public Works Director Marshall Robertson, Utilities Director Charlie Tinch, City Clerk Kathy Montoya, Human Resources Director Victoria Ward, City Planner Mark Cechman, Accounting Manager Brian Strobeck

City Manager Holden introduced the new Assistant Fire Chief John Williamson, who was in attendance, and will begin his new duties in September.

City Manager Holden advised the City Commission that Mr. Good, who previously accepted the Public Works Director position, has since declined the job offer. Therefore, a provisional job offer has been made to the next best-qualified candidate, Mr. Dan Ryan, who has accepted the job offer. He asked the City Commission for their approval of the job offer. Motion by Commissioner Dixon to approve the appointment of Dan Ryan as the new Public Works Director. Seconded by Commissioner Harriman and carried 3-0.

City Manager Holden gave the proposed budget presentation for the Fiscal Year 2001/02.

GENERAL FUND REVENUES

- Shared revenues increased 3%
- Ad valorem revenues increased 27% due to new construction and growth
- Local Option Gas Tax (LOGT) increased 2.3%
- Overall revenues increased 12%

GENERAL FUND EXPENSES

- Salaries: Mr. Holden stated that about every 2 years we evaluate our salaries to ensure we remain in line with the Florida League of Cities annual salary survey. This year he is recommending adjustments of no less than 2½%, with the average being 6%, which is derived from using the same positions approved last year to this year. Those salary

positions, which were out of line, were adjusted accordingly. When adding in the new positions, the average increase becomes 11%. The pay scale we use was not adjusted for the cost-of-living increase and is the same scale used last year.

- Health insurance: The new carrier, UnitedHealthcare, will decrease the health insurance cost by 10%. Commissioner Harriman asked if all the previously allocated funds were used? Mr. Holden stated that there was approximately \$260,000 put back into the general fund.
- The pooled self-insurance plan, which is comprised of 50 members, will increase by 22% due to claims activity in the City and the overall increased cost to provide insurance.

Legislative

- \$16,800 budgeted for the City's quarterly newsletter
- \$6,500 for newsletter postage

Administrative

- Adding a receptionist position to have a "live voice" answering incoming phone calls
- \$62,000 to complete the City Hall expansion

Planning, Building and Zoning

- Will remain consistent with last year's budget

Police Department

- 1% decrease which will be accomplished by controlling costs and utilizing grants

The budget includes two new police officers. Additionally, four Corporal positions have been created and the officers have been selected. The Police Chief will be scheduling a special recognition by the City Commission for the new Corporals.

Fire Department

- 35% increase over last year. The primary reason for the proposed increase is due to the proposed opening of a new sub-station, three new firefighters, the Assistant Fire Chief position, and equipment. The temporary (modular) station would be located at the Fullers Cross Water Treatment plant site for the near future. A final location will be determined based on the actions of Ocoee and Orange County.

Public Works

- Design and construction of the west end of Stoneybrook West Parkway at \$1,037,929
- Continued work on Boyd Street improvements
- Repaving of Smith Street
- A new mechanic for the Fleet Maintenance Division

- Replacing garbage trucks

Parks and Recreation

- 1% increase over last year is due to:
 - The addition of an employee and raises
 - Purchase of a tractor with loader and tiller
 - Improving the Klondike Park lighting system
 - Installing water fountains to various parks
 - Refurbishing the maintenance facility

Engineering

- Continue to utilize the private engineer, Art Miller, as the City Engineer

Utility Department

Scheduled projects include:

- Continued design and construction of the Wastewater Treatment Plant and Water Treatment Plant #4
- Palmetto/Fullers Cross Treatment Plant upgrade, which will be completed this year
- \$9,000,000 to renovate and replace various components of the utility system
- Addition of two Water Plant Operators and a Lift Station Operator

Stormwater

- Funding for the design and construction of the Lulu Creek erosion control improvements

Solid Waste

- 10% increase in total expenditures due to the purchase of a new garbage truck and the payment of the City's half to purchase the property adjacent to the Public Works building.

Mayor Quesinberry asked if Lakeview Road would be closed. Mr. Holden stated that the road would be closed. Public Works Director Robertson stated that he has a set of conceptual plans that does not include the proposed ball field.

Trailer City

- 9.8% increase in revenues to cover the increase in the property tax as a result of the denied tax exemption
- Continue the process of installing water meters to all lots with \$18,000 budgeted for this year

At this time Mr. Holden invited questions for him or the department heads.

Commissioner Dixon congratulated Mr. Holden on a good job. She stated that she would be addressing the need for more parks in the east side of the City.

In closing, Mr. Holden stated that a City is only as strong as its City Commission and their ability to work together and with staff in a common direction and commitment that benefits the citizens. He complimented the Commission and all of the department heads that, in his opinion, are giving 120% and it is a privilege to be their Manager.

The budget workshop adjourned at 7:20 p.m.