

REQUEST FOR SEARCH OF REAL PROPERTY RECORDS FOR FEES / FINES / LIENS DUE THE CITY OF WINTER GARDEN, FLORIDA

IMPORTANT NOTICE

The requesting party assumes all responsibility for the accuracy and completeness of the property description information provided to the City, including the folio number (property identification number) and property address. Note that folio numbers can have more than one corresponding address and all relevant addresses must be listed.

Date of request: _____

Requesting Party's name: _____

Address: _____

Best phone # to reach you: _____

Fax number: _____

E-mail Address: _____

How do you want the City's search report delivered to you? Mail it Fax it E-mail it

Property address to be searched: _____

Property Identification Number: _____

Make Check Payable to: City of Winter Garden
300 W. Plant St, Winter Garden, FL 34787
Attn: Lien Inquiry Division

Method of Payment: Cash, Check or Money Order

SIGNATURE

I hereby request that the City conduct a search of outstanding fees, liens and assessments on the property cited above. I have paid the non-refundable search fee of \$30.00. I assume all responsibility for the accuracy and completeness of the property description information I have provided above. I understand that performance of the search by the City of Winter Garden will not relieve the requesting party from the responsibility of searching the public records of Orange County, Florida, for any and all liens or other documents recorded by the City of Winter Garden, Florida against the property and/or property owner.

Signature: _____

Printed Name: _____

SUBMIT ONLY 1 FORM FOR EACH PROPERTY IDENTIFICATION.