



CITY OF WINTER GARDEN

CITY COMMISSION REGULAR MEETING MINUTES

July 12, 2018

REGULAR MEETING of the Winter Garden City Commission was called to order by Mayor John Rees at 6:30 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida. An Opening Invocation and Pledge of Allegiance were given.

Present: Mayor John Rees and Commissioners

Lisa Bennett – District 1 Mark A. Maciel – District 3 Colin Sharman – District 4

Absent: Commissioner Bob Buchanan – District 2

Also Present: City Manager Mike Bollhoefer, City Attorney A. Kurt Ardaman, City Clerk Angee Grimmage, Assistant City Manager of Administrative Services Frank Gilbert, Community Development Director Stephen Pash, Economic Development Director Tanja Gerhartz, Finance Director Laura Zielonka, Fire Chief Matt McGrew, and Deputy Police Chief Stephen Graham

1. **APPROVAL OF MINUTES**

Motion by Commissioner Bennett to approve regular meeting minutes of June 28, 2018 as submitted. Seconded by Commissioner Maciel and carried unanimously 3-0.

2. **REGULAR BUSINESS**

A. **Recommendation to approve Final Plat and Right-of-Way Maintenance Agreement for (315 E. Fullers Cross Road) McAllister Landing Phase 1, subject to conditions**

Community Development Director Pash stated that this is the final plat and right-of-way maintenance agreement for Phase 1 of the McAllister Landing subdivision. He noted that the plat is for 133 single family lots as well as tracts for future phases, common areas, and conservation areas. He explained that the right-of-way maintenance agreement allows for the planting of landscaping within the right-of-way and requires that the homeowner's association (HOA) maintain it. The plat is consistent with the approved planned unit development (PUD) ordinance. He noted that this has been reviewed and approved by the Development Review Committee (DRC) and staff recommends approval.

Motion by Commissioner Maciel to approve Final Plat and Right-of-Way Maintenance Agreement for (315 E. Fullers Cross Road) McAllister Landing Phase 1, subject to conditions. Seconded by Commissioner Bennett and carried unanimously 3-0.

B. **Request approval to utilize Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds of \$10,480 to purchase field force equipment, with public comment**

Deputy Police Chief Graham stated that this item is for the Police Department to purchase field force equipment with the \$10,480 from the fiscal year 2017 Edward

Byrne Memorial Justice Assistance Grant (JAG) Program. He noted that this is a county-wide state solicitation and staff recommends approval.

Commissioner Maciel inquired about the grant and Deputy Police Chief Graham explained that the agencies in the County were given a lump sum of approximately \$322,000 of which each agency gets a portion.

Motion by Commissioner Bennett to approve the utilization of Edward Byrne Justice Assistance Grant (JAG) Program funds of \$10,480 to purchase field force equipment. Seconded by Commissioner Maciel and carried unanimously 3-0.

(Commissioner Sharman arrived at this point in the meeting)

C. Appointments to Architectural Review & Historical Preservation Board for expiring 2-year terms of Ryan Hinricher and Jessica Stone

Community Development Director Pash stated that there are two members of the Architectural Review and Historical Preservation Board whose terms are expiring this month and both have expressed interest in being reappointed.

Motion by Commissioner Bennett to appoint Ryan Hinricher and Jessica Stone to the Architectural Review & Historical Preservation Board for 2-year terms. Seconded by Commissioner Sharman and carried unanimously 4-0.

3. **MATTERS FROM PUBLIC** – There were no items.

4. **MATTERS FROM CITY ATTORNEY** – There were no items.

5. **MATTERS FROM CITY MANAGER**

City Manager Bollhoefer announced the annual Back-to-School Bash near the Maxey Center. He requested City Commission approval to hold the event and close a portion of the street for the event being held on August 4, 2018 from 10:00 a.m. to 2:00 p.m.

Motion by Commissioner Sharman to approve the Back-to-School Bash event for August 4, 2018 from 10:00 a.m. to 2:00 p.m. to include closure of a portion of the street. Seconded by Commissioner Bennett and carried unanimously 4-0.

6. **MATTERS FROM MAYOR AND COMMISSIONERS**

Commissioner Bennett thanked staff for their efforts in the 4th of July event.

Commissioner Sharman commented on the parade's attendance and there was discussion.

