



CITY OF WINTER GARDEN

CITY COMMISSION and COMMUNITY REDEVELOPMENT AGENCY REGULAR MEETING MINUTES

June 28, 2018

REGULAR MEETING of the Winter Garden City Commission was called to order by Mayor Rees at 6:30 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida. An Opening Invocation and Pledge of Allegiance were given.

Present: Mayor John Rees and Commissioners

Lisa Bennett – District 1 Bob Buchanan – District 2 Colin Sharman – District 4

Absent: Commissioner Mark A. Maciel – District 3

Also Present: City Manager Mike Bollhoefer, City Attorney A. Kurt Ardaman, City Clerk Angee Grimage, Assistant City Manager of Administrative Services Frank Gilbert, Assistant City Manager of Public Services Jon Williams, Community Development Director Stephen Pash, Economic Development Director Tanja Gerhartz, Finance Director Laura Zielonka, Fire Chief Matt McGrew, Information Technology Director Chad Morrill, Director of Operations Public Services Richard Fasano and Police Chief George Brennan

1. **APPROVAL OF MINUTES**

Motion by Commissioner Buchanan to approve regular meeting minutes of June 14, 2018 as submitted. Seconded by Commissioner Bennett and carried unanimously 4-0.

2. **PRESENTATIONS**

A. **Introduction and Oath of Office of New Firefighter and Promotional Acknowledgements**
Fire Chief McGrew introduced and gave the Oath of Office to new Firefighter Rodrigo Lara. Chief McGrew presented acknowledgements of promotion of Jason Schneider to Fire Lieutenant and Marcus DePaolo to Fire Engineer.

B. **Introduction and Oath of Office of New Police Officer**
Police Chief Brennan gave an introduction and the Oath of Office to Police Officer Melissa Jackson.

3. **SECOND READING AND PUBLIC HEARING OF PROPOSED ORDINANCE**

A. **Ordinance 18-23:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, REZONING CERTAIN REAL PROPERTY GENERALLY DESCRIBED AS APPROXIMATELY 9.18 +/- ACRES OF LAND GENERALLY LOCATED ON THE SOUTH SIDE OF E OAKLAND AVENUE, WEST OF TILDENVILLE SCHOOL ROAD AND NORTH OF W COLONIAL DRIVE, FROM R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO PUD (PLANNED UNIT DEVELOPMENT); PROVIDING FOR CERTAIN PUD REQUIREMENTS AND DESCRIBING THE DEVELOPMENT AS THE OAKLAND HILLS PUD; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

City Attorney Ardaman read Ordinance 18-23 by title only. Community Development Director Pash stated that this is a request to rezone a 9.18 +/- acre property and described its location. This is being rezoned to planned unit development and designed to save the majority of large trees on the lot, also creating an agricultural setting. Staff recommends approval of Ordinance 18-23.

Mayor Rees addressed an issue of the adjoining structures (garage apartments) not being rented. Mr. Pash responded correct. Mayor Rees also stressed the importance of protection of the trees in this project. There was discussion and it was noted that everything possible would be done to protect the trees.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Buchanan to adopt Ordinance 18-23. Seconded by Commissioner Sharman and carried unanimously 4-0.

4. **REGULAR BUSINESS**

A. Recommendation to approve Interlocal Agreement for Police Dispatching Services for the Town of Oakland

Police Chief Brennan stated that this is an agreement for the City to continue providing dispatching services to the Town of Oakland. He noted that the current agreement expires on the September 30, 2018. Staff recommends approval.

Mayor Rees inquired as to whether this agreement was the same as the previous one. Police Chief Brennan responded yes, with the only difference being that this is good for six years with either party being able to withdraw after 60 days' notice.

Motion by Commissioner Sharman to approve the Interlocal Agreement for Police Dispatching Services for the Town of Oakland. Seconded by Commissioner Bennett and carried unanimously 4-0.

B. Recommendation to approve bid and award contract for Reuse Distribution Retrofit Phase 3 for Reserve at Black Lake, Harbor Crest, Lexington and Rock Creek Subdivision to Cathcart Construction, Inc. including a ten percent contingency for total project amount of \$1,742,015

Assistant City Manager of Public Services Williams stated that the City received bids from two contractors with Cathcart Construction, Inc. being the apparent responsive, responsible and qualified low bidder with a bid amount of \$1,583,650, which will be offset by grant proceeds in the amount of \$625,000. The project will convert 221 existing single family residential homes from potable irrigation to reuse; reducing the amount of groundwater being withdrawn. Staff recommends approval of the bid amount plus ten percent.

Mayor Rees commented on the cost per home for doing this and addressed future liability.

Motion by Commissioner Sharman to approve bid and award contract for Reuse Distribution Retrofit Phase 3 for Reserve at Black Lake, Harbor Crest, Lexington and Rock Creek Subdivision to Cathcart Construction, Inc. to include a ten percent contingency for total project amount of \$1,742,015. Seconded by Commissioner Buchanan and carried unanimously 4-0.

- C. Recommendation to approve bid and award contract for Carriage Pointe Aquifer Recharge System to T.D. Thomson Construction Company including a ten percent contingency for total project amount of \$125,061.17

Assistant City Manager of Public Services Williams stated that this is a request to award T.D. Thomson Construction Company with the construction of the Carriage Pointe Aquifer Recharge System. He noted that this is a component of the overall stormwater capture reuse project currently under construction at the Bradford Park and Crest Avenue Wastewater Treatment Plant. Staff recommends approval.

Motion by Commissioner Sharman to approve bid and award contract for Carriage Pointe Aquifer Recharge System to T.D. Thomson Construction Company to include a ten percent contingency for total project amount of \$125,061.17. Seconded by Commissioner Bennett and carried unanimously 4-0.

- D. Recommendation to approve Community Event for Winter Garden Masonic Lodge - 15th Annual All American Kids Parade and Breakfast on July 4, 2018

Community Development Director Pash stated that this is the 15th Annual Masonic Lodge's 4th of July Kids Parade and Pancake Breakfast. This is the same as years past and he described some of the events and road closure locations. Staff recommends approval of this special event.

Motion by Commissioner Bennett to approve Community Event for Winter Garden Masonic Lodge - 15th Annual All American Kids Parade and Breakfast on July 4, 2018. Seconded by Commissioner Buchanan and carried unanimously 4-0.

- E. Appointments to Code Enforcement Board for expiring 3-year terms of Bruce Woloshin, Ron Sikes, and Johnny Clark

Community Development Director Pash noted that these members of the board whose terms expire this month have expressed their interest in being reappointed. Staff recommends approval of their reappointment.

Motion by Commissioner Buchanan to appoint Bruce Woloshin, Ron Sikes, and Johnny Clark to the Code Enforcement Board for a 3-year term. Seconded by Commissioner Sharman and carried unanimously 4-0.

- F. Appointment to General Employee Pension Board to fill remainder of a 2-year term expiring September 30, 2019 for resigned member Dan Kuhl

Motion by Commissioner Buchanan to appoint Matt Moore to the General Employee Pension Board to fill the remainder of a 2-year term expiring September 30, 2019 for resigned member Dan Kuhl. Seconded by Commissioner Sharman and carried unanimously 4-0.

Dispensed as the City Commission and convened as the Community Redevelopment Agency at 6:58 p.m.

Present: Chairman John Rees, Members Lisa Bennett, Bob Buchanan, Colin Sharman, Orange County Representative Jeff Sedloff, and CRAAB Chairman Larry Cappleman

Absent: Board Member Mark A. Maciel

- G. Appointments to Community Redevelopment Agency Advisory Board (CRAAB) for expiring 3-year terms of George Spigener, Tim Keating, Nick Asma, Derek Blakeslee, and a vacant seat

Board member Cappleman introduced and welcomed Jeff Sedloff, an appointee for the CRA by Commissioner Vanderley of the Orange County Board of County Commissioners.

Board Member Cappleman stated that the terms of office for four members of the CRA Advisory Board have expired and each have expressed an interest in renewing their membership. He noted that reappointment is recommended for George Spigener, Tim Keating, Nick Asma, and Derek Blakeslee.

Motion by Board Member Cappleman to appoint George Spigener, Tim Keating, Nick Asma, and Derek Blakeslee to the Community Redevelopment Agency Advisory Board (CRAAB).

There was discussion on the vacant seat and it was noted that the seat being empty does not impede the ability of the Advisory Board to function. It was further noted that because the advisory board has not found a suitable applicant, no recommendation for the vacant seat would be made at this time.

Motion seconded by Board Member Buchanan and carried unanimously 6-0.

Adjourned as the Community Redevelopment Agency and reconvened as the City Commission at 7:02 p.m.

5. **MATTERS FROM PUBLIC**

Joseph Richardson, 220 N. Highland Avenue, Winter Garden, Florida read a letter written by Kathy Hartwell which he stated was an unpublished response to a newspaper article that addressed invocations. He addressed past comments, questions, and petitions he has made to the City Commission regarding invocations.

6. **MATTERS FROM CITY ATTORNEY** – There were no items.

7. **MATTERS FROM CITY MANAGER**

City Manager Bollhoefer thanked Police Chief Brennan for his service and noted that this is his last official meeting. He shared that Chief Brennan has brought the City's Police Department into the 21st Century and expressed the pleasure it has been working with him.

8. **MATTERS FROM MAYOR AND COMMISSIONERS**

Commissioner Sharman expressed to Police Chief Brennan his appreciation for him being a neighbor and, when asked, a supporter in getting things done around the City. He stated that he is glad the Chief will be enjoying retirement, hopes to see him around as his neighbor and thanked him for his service.

Commissioner Buchanan addressed past working relationships on certain issues with Police Chief Brennan and shared that it has been a real pleasure to know him and thanked him for his service.

Commissioner Bennett shared that she too has had to call Police Chief Brennan in the past and expressed that he was very responsive. She shared that it is nice to be in a small town where you know each other and wished Police Chief Brennan enjoyment in his retirement.

Mayor Rees expressed that Police Chief Brennan has been the ultimate Police Chief for the City; setting the standards for the department and being the ultimate gentleman in everything he has done around town. He wished him and his wife the best, stated that we will miss him and thanked him for all that he has done.

The meeting adjourned at 7:08 p.m.

ATTEST:

APPROVED:

/S/ _____
Angela Grimmage, City Clerk

/S/ _____
Mayor John Rees