



**COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD
REGULAR MEETING MINUTES
MARCH 6, 2018**

1. CALL TO ORDER

Chairman Derek Blakeslee called the meeting of the Community Redevelopment Agency Advisory Board to order at 5:00 pm in City Hall's 3rd Floor Conference Room

2. DETERMINATION OF QUORUM

A quorum was declared present.

Present: Chairman Derek Blakeslee, Vice-Chairman Nick Asma, and Board Members: Larry Cappleman, Tim Keating, Tara Moore, George Spigener, Daniel Starks, and Donald Wingate

Absent: none

City Staff: City Manager Mike Bollhoefer, Assistant to the City Manager Amy Martello, Economic Development Director Tanja Gerhartz, Community Relations Manager Andrea Vaughn, Urban Designer Kelly Carson, and recording secretary Kathleen Rathel

Also Present: Commissioner Bob Buchanan and resident Joseph Richardson

3. APPROVAL OF MINUTES

Motion by Tim Keating to approve the regular meeting minutes of February 13, 2018. Seconded by Larry Cappleman the motion carried unanimously 8 - 0.

Chairman Blakeslee suggested hearing Item 5 first before the discussion.

5. FAÇADE GRANT for 24 E. Joiner Street, #BFMGP-12 – Kelso Investments

Economic Development Director Gerhartz presented an application for a Business Façade Matching Grant for the property located at 24 E. Joiner Street. The applicant has gutted the interior and proposes two retail spaces. They will replace the existing storefront with two new traditional storefronts with hard awnings and brick the façade. Two estimates were provided. Staff recommends approval of a not-to-exceed matching grant for up to \$10,000.00.

Board Member Asma and Board Member Blakeslee abstained from the voting (*forms attached*).

Motion by Larry Cappleman to approve [the façade grant for 24 E Joiner Street for up to \$10,000.00] and seconded by Donald Wingate.

Discussion ensued regarding the scope of work and the guarantee the work would be completed. Staff clarified the payment is made only after a Certificate of Occupancy is received.

Motion carried 6 – 0 with Nick Asma and Derek Blakeslee abstaining.

4. DISCUSSION - EAST WINTER GARDEN PLAN

Board Member Cappleman inquired if the City was ok with the plan's timeline. City Manager Bollhoefer said the City was good with the proposed timeline and that the plan's timeline was flexible.

Items discussed included neighborhood communication, street changes, bike trails, economic development, and home ownership.

Motion by Larry Cappleman to advise the CRA to endorse the East Winter Garden plan. Seconded by Tim Keating the motion carried unanimously 8 – 0.

6. ADJOURNMENT

The CRA Advisory Board Meeting was called adjourned at 5:40 pm.

ATTEST:

/S/

Recording Secretary Kathleen Rathel

APPROVED:

/S/

Chairman Derek Blakeslee