



WINTER GARDEN
CITY OF WINTER GARDEN
DEVELOPMENT REVIEW COMMITTEE
MINUTES
January 20, 2021

The Development Review Committee (*DRC*) of the City of Winter Garden, Florida, met in session on Wednesday, January 20, 2021 in the City Hall Commission Chambers.

Agenda Item #1: CALL TO ORDER

Chairman/Community Development Director Steve Pash called the meeting to order at 9:31 a.m. The roll was called and a quorum was declared present.

PRESENT

Voting Members: Chairman/Community Development Director Steve Pash, City Engineer Jim Monahan, Building Official Skip Nemecek and Assistant City Manager for Public Services Jon Williams.

Others: Art Miller, City Engineering Consultant; Rob Heaviside, Senior Engineer; Kelly Carson, Urban Designer; Shane Friedman, Senior Planner and Edlyn Gonzalez, CSR.

ABSENT

Voting Members: Economic Development Director Tanja Gerhartz

APPROVAL OF MINUTES

Agenda Item #2:

Approval of minutes from regular meeting held on January 6, 2021.

Motion by Assistant City Manager for Public Services Williams to approve the above minutes. Seconded by, Building Official Nemecek; the motion carried unanimously 4-0.

DRC BUSINESS

Agenda Item #3: Tilden Place – Minor Site Plan

Tilden Road – 14908
Daly Design Group

William Maki of Daly Design Group; applicant for the project was in attendance for

discussion. The following items were reviewed and discussed:

ENGINEERING COMMENTS

4. **Sheet I-301 shows a match line to Sheet I-301A which was not included in our plan set. Also missing H-202A; H-201B; H-202B; etc. Check and revise all as necessary.** Applicant acknowledged.
6. **Landscape or other improvements (walls, signs, etc.) shall not encroach into the required sight distance pursuant to FDOT requirements. The Design Engineer shall provide certification that the required sight distances have been provided on the signed and sealed plans.** Applicant acknowledged.

PLANNING COMMENTS

7. **Please provide benches around the amenitized retention pond.** Applicant inquired about placing benches up against the right of way in order to avoid bench placement behind residential homes. City Staff requested that the applicant specify the bench locations in the resubmittal for consideration.
8. **The perimeter-screening wall along Tilden Road does not meet the intent of the design standards for this Planned Unit Development or past DRC comments requiring a 6' tall decorative screening wall along Tilden Road. The wall is considerably bare, with a plain stucco finish.** Applicant will communicate with City Staff and submit their ideas for the perimeter-screening wall to determine the most suitable option.
9. **The entrance sign is taller than the maximum 6'-0" height allowed for subdivisions. This also includes the decorative accent column. This will require a variance. The Planning & Zoning Board must approve the variance prior to building permit approval.** Applicant inquired about the application submittal for this variance and City Staff explained that the variance can be processed after the final decisions have been made regarding the perimeter-screening wall.
10. **There is missing landscape along the entirety of the 5' wide landscape buffer on the eastern boundary of the development. Please provide landscape plans.** Applicant acknowledged.
11. **Please provide a detail of the retaining wall.** Applicant is to submit a profile for the retaining wall and specify that the color will be designed to match the façade of the perimeter wall. City staff advised the applicant that the retaining wall must not impede the existing drainage on the eastern property.

Motion by City Engineer Monahan to have the applicant revise and resubmit the Site Plan for staff review. Assistant City Manager for Public Services Williams, seconded; the motion carried unanimously 4-0.

ADJOURNMENT

There being no more business to discuss, the meeting was adjourned at 9:41 a.m. by Chairman/Community Development Director Steve Pash.

ATTEST:

APPROVED:

/s/

DRC Recording Secretary, Edlyn Gonzalez

/s/

Chairman, Steve Pash